

## Education

**2013-** Centennial college (Toronto, Canada)  
**Software Technician (GPA 4.357/4.5)**

**2011-2012** University of Birmingham (Birmingham, UK) with  
**MSc in International Accounting and Finance (Merit)**

**2007-2011** Jiangnan University (Wuxi, Jiangsu, China) with  
**BA in Accounting (Average 80%+)**  
Scholarship awarded twice.

## Experience

**2007** Student Union, Jiangnan University (Wuxi, Jiangsu, China)

Worked in Student Union of Business School, including the organization of the University-wide English Language competition.

**2010 (June–August)** Internship with Bank of Communications (Urumqi branch, Xinjiang, China)

Worked as an assistant of Lobby manager with key responsibilities of customer service, online banking guidance and product promotion.

**2011 (March–April)** Internship with Zhongwei Industry and Trade Co., Ltd. (Urumqi, Xinjiang, China)

Worked as a junior accountant. Supported senior accountants to produce accurate financial and management accounting information on which financial decisions are based. Other duties included bookkeeping, inputting matching, batching and coding of invoices, prepared and produced monthly financial statements.

**2011-2012** Mandarin oral class Assistant at the Centre for Modern Languages, University of Birmingham

Taught students at Grade 1 and Grade 2 for conversational skills in Mandarin.

## Skills

Proficient with MS Office. Have basic knowledge of programming languages such as Pascal, C language, C#, Virtual Basic, ASP website design, also Fireworks and Photoshop software for simple graphic design.

Excellent customer service skills, oral and written communication skills in English and Mandarin.