Megha Maskara

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PROFESSIONAL SUMMARY

Result-oriented Project Manager with 4+ years of experience, covering project and product management including developing, implementing and supporting complex infrastructures for fast growing companies. Developed detailed project timelines and proposed new solutions that lead to a continuous growth in annual revenue. With fast and eager learner, I am detail oriented and adapt to changing project requirements quickly to meet business goals.

EXPERIENCE

Millipixels Interactive - A Cerebrent Company - **Project Manager**
01/2023 – Present

- Take ownership through every stage of the agile software development lifecycle
- Facilitates all the Scrum ceremonies
- Fetch reports from JIRA & maintaining sprint metrics
- Develop a detailed project plan to monitor and track progress, manage changes to the project scope & project schedule using appropriate verification techniques
- Assist the Product team in maintaining the roadmaps & Backlogs and keep a close track of all the deliverable
- Provide visibility into gaps, issues, risks, and opportunities across Agile teams

Trynocode Technologies Pvt. Ltd. - **Project Manager**
06/2022 – 12/2022

- Defined project roles and responsibilities in close collaboration with the Customer, including project scope and objectives to ensure a cross-functional understanding amongst project members.
- Performed project tracking through clear and concise status reports and time management reports; proactively identified potential issues and tracked project member progress against commitments.
- Identified and recommended improvements, cost saving initiatives, and substitutions to positively impact current and future project budget or schedule.

KPMG - **Business Analyst**
04/2022 - 06/2022

- Worked with Internal Stakeholders to identify business requirements, gather information, and conduct analysis to determine best solutions.
- Develop project plans and timelines, and manage project resources to ensure timely delivery.
- Conduct user acceptance testing and work with stakeholders to ensure successful implementation.
- Communicate effectively with project stakeholders and team members.

KPMG - **Analyst**
04/2019 - 03/2022

SKILLS

- Power BI
- JIRA
- SQL
- Scrum
- Agile/Waterfall methodologies
- Documentation
- Confluence
- Miro
- Microsoft Excel
- Microsoft Word
- Team Handling
- Budget Monitoring
- Strategic Planning & Analysis
- Leadership
- Quality Management
- Business Analysis
- Management
- Data analysis

EDUCATION

2014-2017
Daulat Ram College, University of Delhi

Bachelor of Science : Mathematics
GPA: 88%

2014
Sunbeam English School, Varanasi

AISSCE (XII)
GPA: 92.20%

2012
Hellens School, Sitamarhi

AISCE (X)
CGPA: 10

- Assisting KPMG offices in Leads, UK with periodic reviews for an Investment bank, to ensure compliance with the regulatory anti money laundering standards.
- Responsible for profiling of all risk ratings and organizations including hedge funds, mutual funds, government bodies, regulated financial institutions using primary and secondary research.
- Developed and refined clients current onboarding processes to mitigate any potential risks related to negative media, Foreign Asset Holdings (OFAC) and Political Exposure (PEPs)

ACCOMPLISHMENTS

- Received KPMG quarterly Award – "Quality Champion" (Twice), for maintaining the good quality score.
- Received "Super Team Award" for consistent performance and commitment of the team.
- Awarded as "Stand-Out Performer" for best quality with 100% productivity.
- Awarded as "Employee of the month" of December for team handling.

CERTIFICATES

- Business Analysis and Process Management (Coursera)
- Agile with Atlassian Jira (Coursera)

LANGUAGES

- English
- Hindi