

Oversight

User Manual

1. Introduction

The app is about help our target users mainly students to organize their study events like exams, quizzes and assignments. This app encourages the users to focus on their goals and finish their studies or assignments.

1.1 Who can benefit from using the Oversight App

- ❖ Students who wants to organize their study schedule
- ❖ Students who wants to be notified when it is time to study

1.2 Key Features

- ❖ User friendly app
- ❖ The app notifies the user for their events that they set
- ❖ Easy to use
- ❖ No internet connection needed
- ❖ Runs on any different computers

2. Requirements

2.1 Minimum Requirements

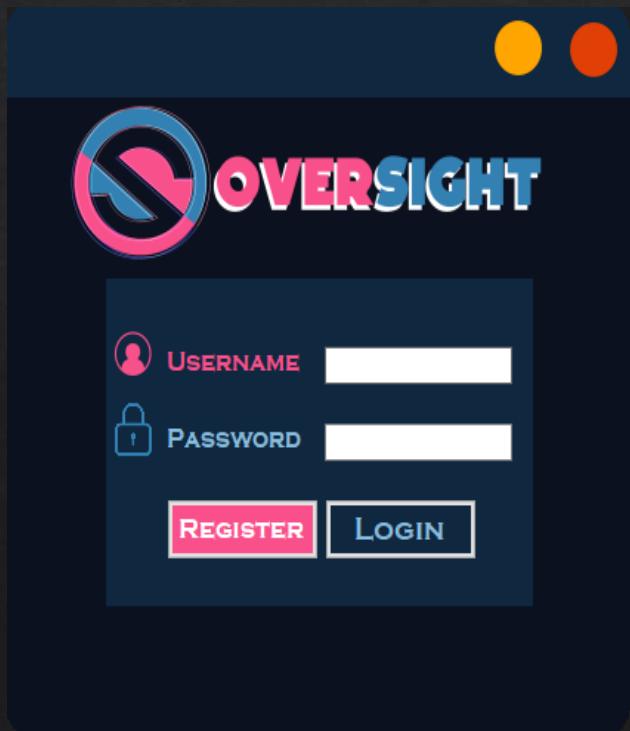
- ❖ Microsoft Windows 7/10/Vista

3. Getting Started

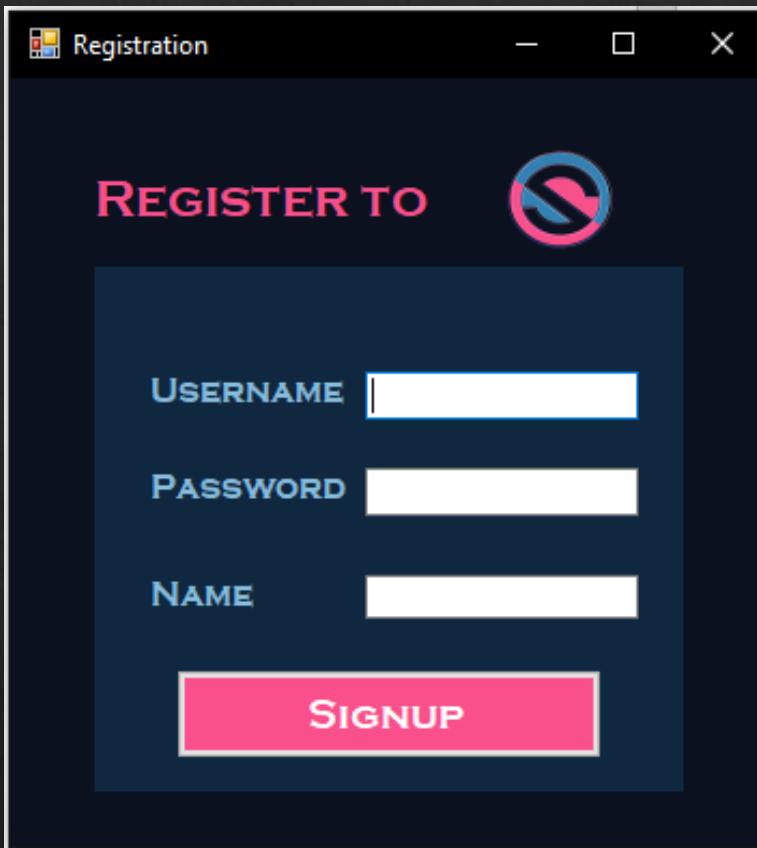
Oversight is an app that requires users to create an account first. This is a guide on how to create an account and a guide on what's going on inside the app.

3.1 Registering into Oversight

1. When first time using the app, you need to register first in order to access it
2. Open the app in your desktop and you will see this in your screen



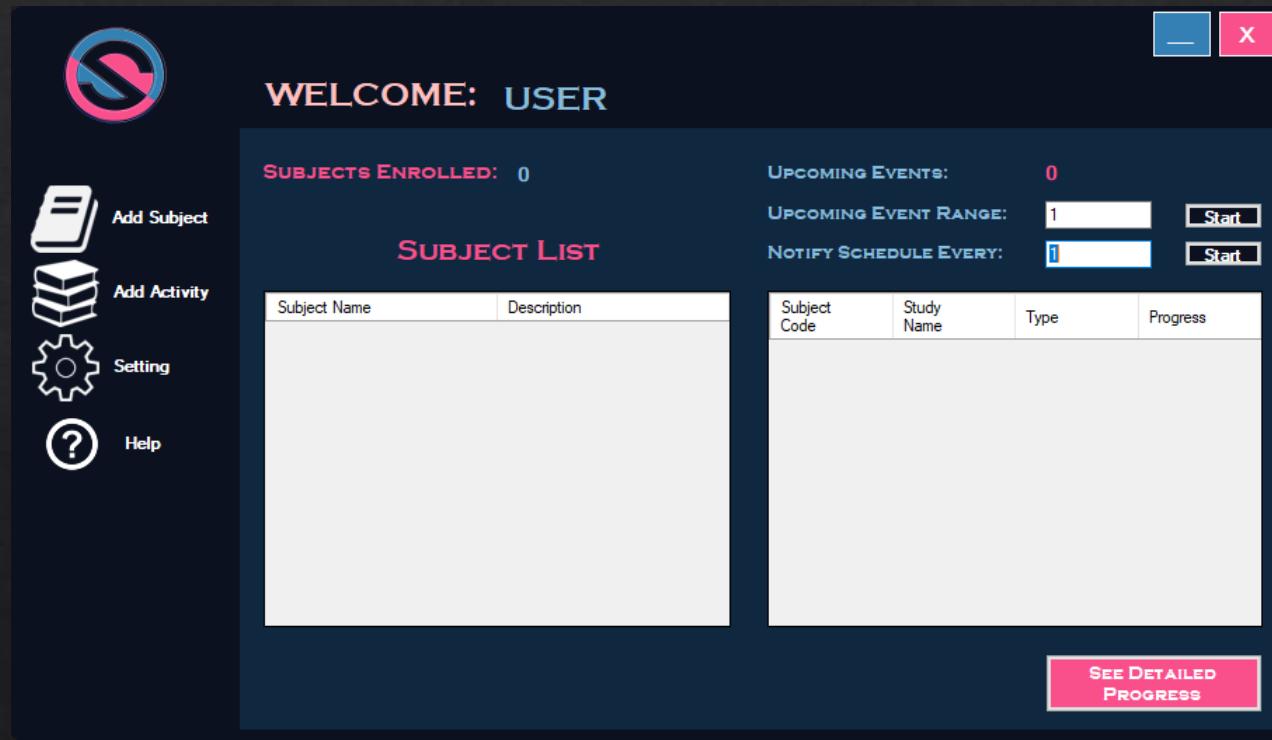
3. Click on the *Register* button and wait for the register page to pop up



4. Fill up the form and make sure to not leave any blanks
5. After filling up the register form, click on the *SIGNUP* button
6. After confirming your registration, you will be lead back to the main page where you will input your account in order to login to the app

4. Main Page

After registering and login in the app, you will be taken to the main page of the app. From there you can see the features of the app.



4.1 Exploring the main page

1. Your registered name will be displayed on the upper left corner of the app
2. The logo located in upper left corner of main page is a short cut that when click, it will go back to the main page
3. In the *Subject Enrolled*, you can see there how many subjects that you have enrolled in
4. In the *Upcoming Events*, you can see the number of upcoming events that you have registered in
5. The *Notify Schedule Every* notifies when your schedule event is up. It is set on 1 minute as on default and you can simply change it
6. You can see all the subjects that you have registered in the left corner of the app bellow the *Subject List* and from the right corner you will all the events the you have registered bellow the *Notify Schedule Every*

7. In the left corner of the app, you will find the *Add Subject* button that will take you to the add subject page
8. In the left corner of the app, you will find the *Add Activity* button that will take you to *Activity Scheduler* page
9. In the left corner of the app, you will find the *Setting* button that will let you edit your personal details
10. The *Help* button will lead you to the user manual which will help you use this app
11. The *See Detailed Progress* button allows you to add or edit the progress of your event thru the use of *Time Scheduler* page.

5. Adding Subject Page

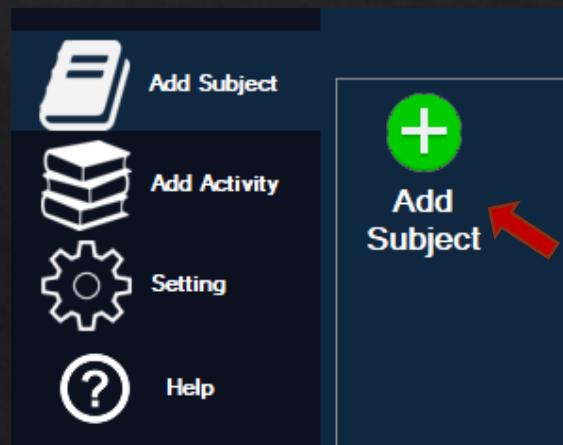
In this page, the user can add, edit and delete subjects that they want.

5.1 Adding subjects

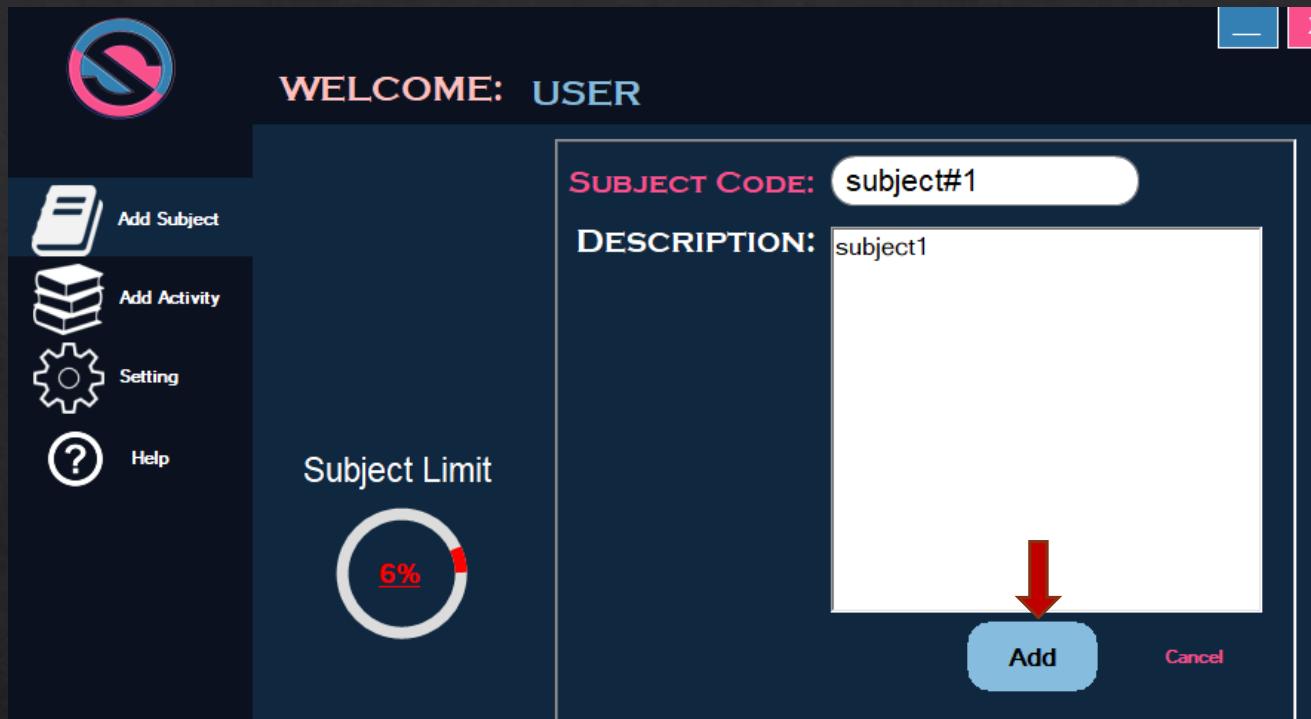
1. In the left corner in the main page click on the *Add Subject* button



2. Wait for the add subject page to load. Then click the green circle button mark with *Add Subject*.

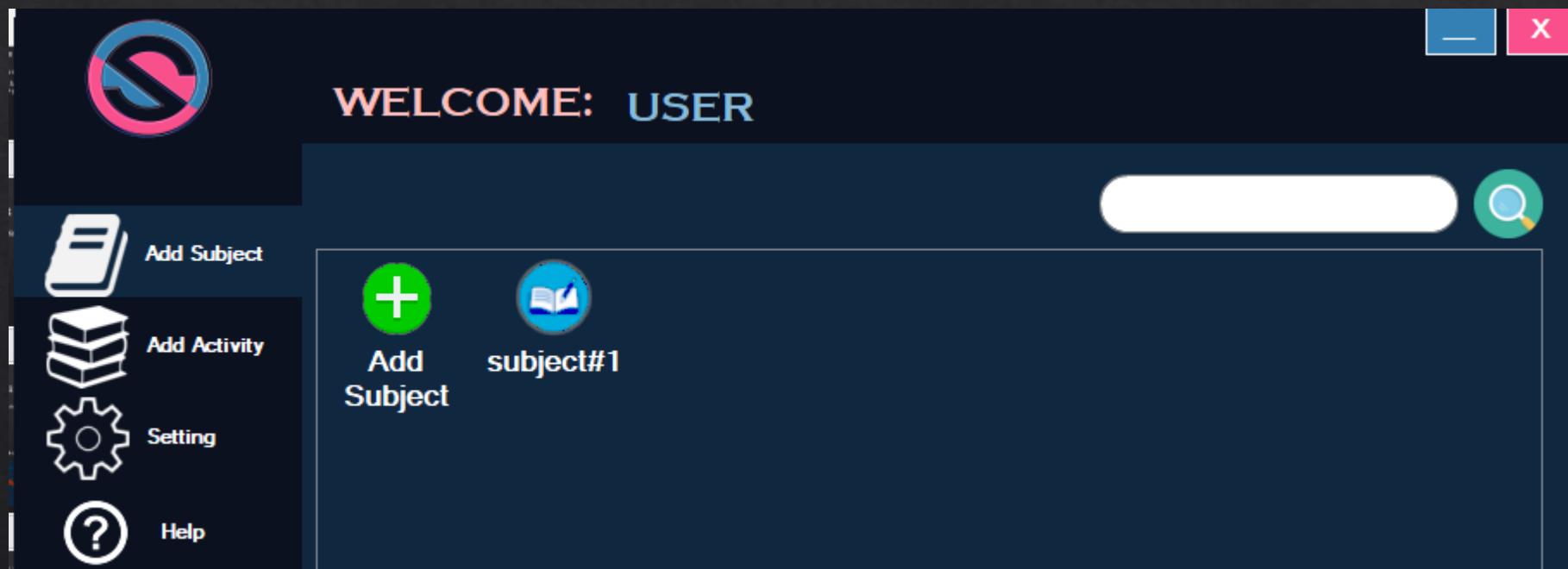


- Wait for this to pop and then fill up the *Subject Code and Description* that you want. Then, click the *Add* button to register your subject



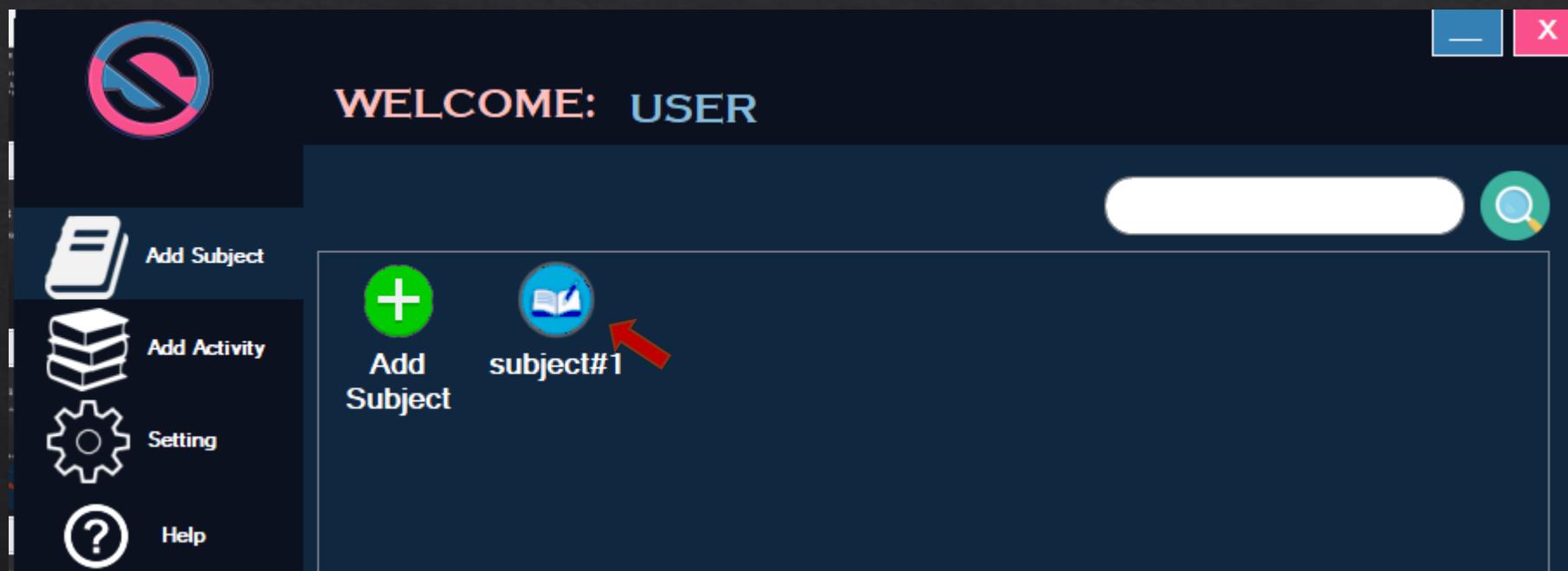
- The *Subject limit* in the left side of the page tells you the limit of subject that you can add which is 30 subjects only

5. After adding a subject, you will be taken back to this page and you can see the subject that you have registered. The search bar allows you to easily search the subject that you wanted edit or to delete. Also in the main page it will also display the subjects that you have registered under *Subject List*.

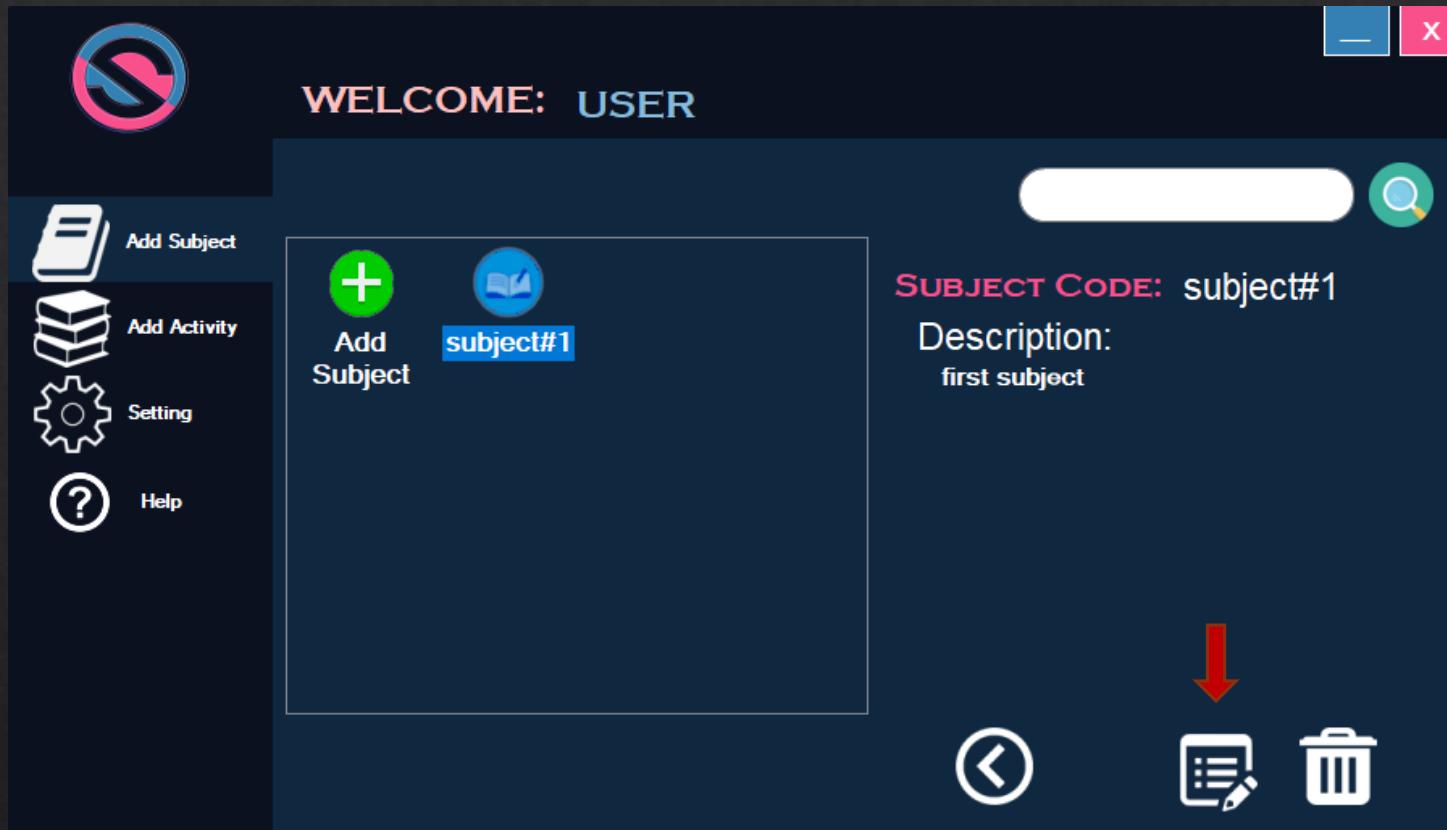


5.2 Editing a subject

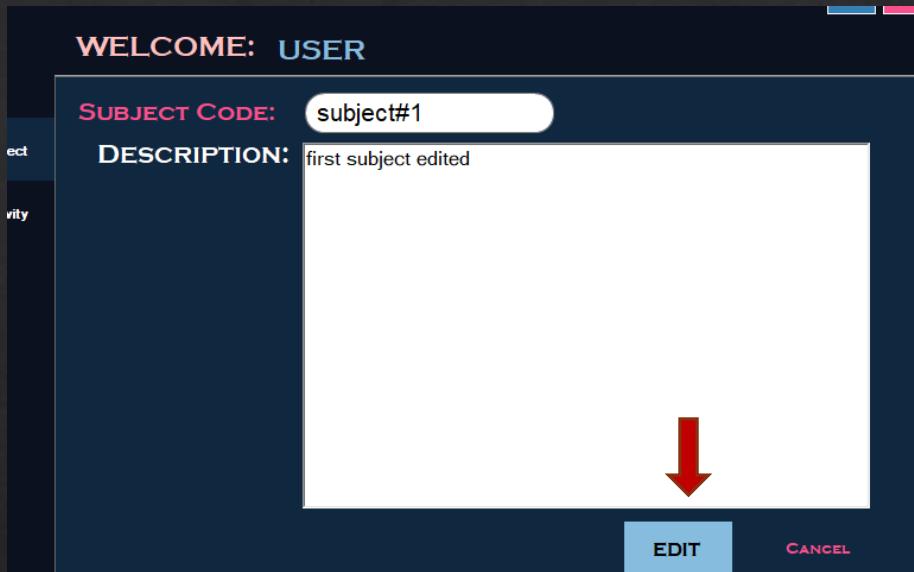
1. To edit a subject, go back to *Add Subject* page. Select a subject that you want to edit



2. You will see this pop up after selecting a subject that you have decided to edit. Click the *Edit* picture that is marked with a red arrow to continue



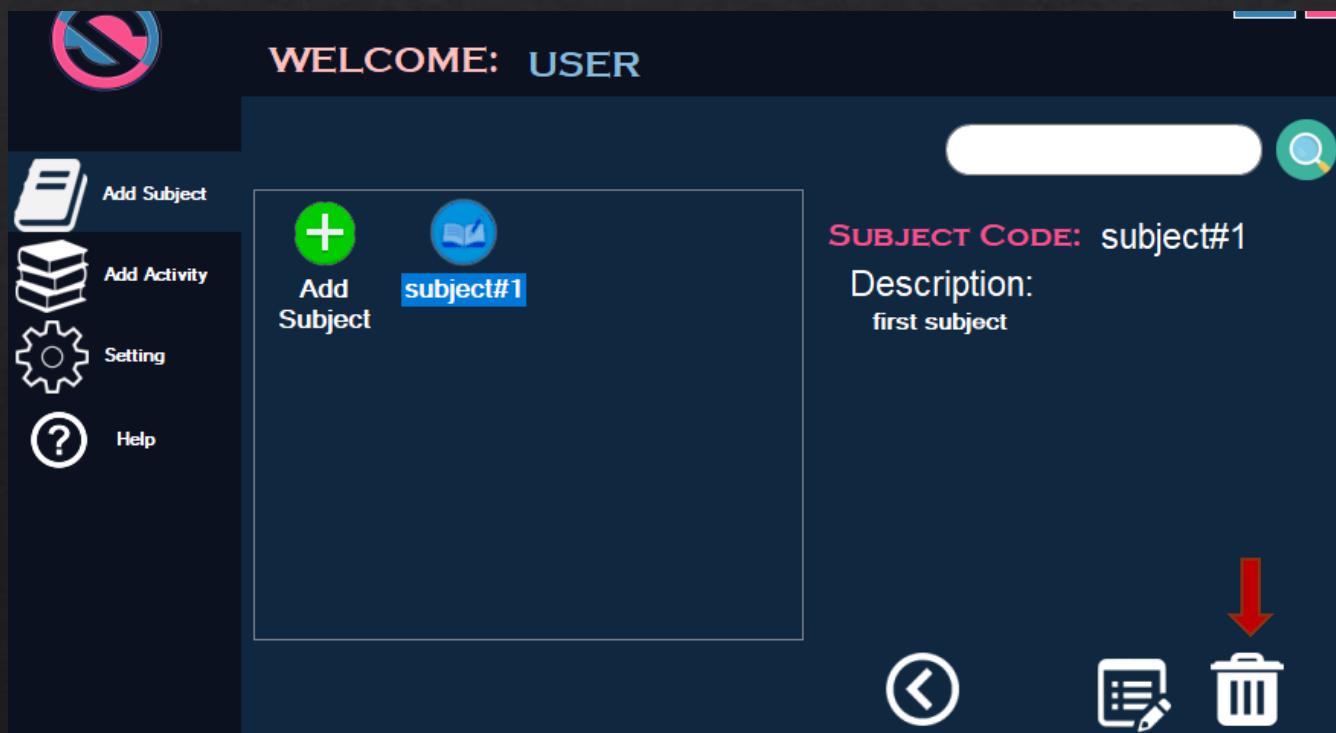
3. You will then see this page after clicking the *Edit* icon. You can now edit the subject and change its details to your liking



4. Click on the *Edit* button to finish up editing. Your subject has been edited and you will see the changes in *Add Subject* page and in the main page below the *Subject List*

5.3 Deleting a subject

1. In the *Add Activity* page, select a subject that you want to delete. You can search the subject or manually select it.
2. After selecting the subject, Click the *Trash* icon besides the *Edit* icon. Deleting the subject will also delete its activity so make sure that have deleted the right subject.

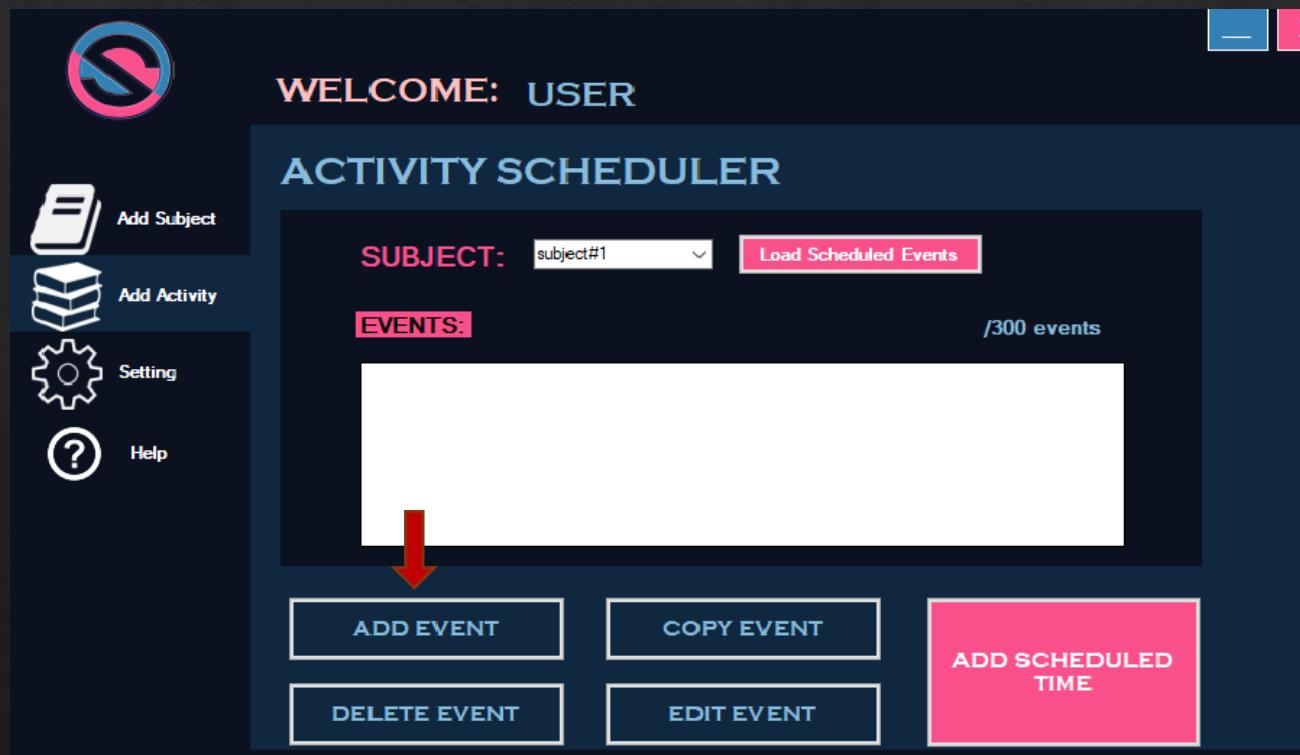


6. Add Activity Page

In this page, the *Activity Scheduler* allows the user to add events and the *Time Scheduler* allows the user to set/add notification to the events. The user can also delete the event that they wanted.

6.1 Adding an activity

1. In the main page, click the *Add Activity* button in order to add events to your registered subjects. Your screen should look like this after clicking the *Add Activity* button. You can change the subject that you want by clicking the combo box and all the subjects that you have registered will be shown in thru a list



2. Click the *Add Event* button and this page should pop up

The screenshot shows a modal window titled "ADD EVENT". The window has a dark blue header with the title and a close button (red square with white "X"). The main area contains five input fields:

- EVENT NAME: A text input field.
- EVENT TYPE: A dropdown menu currently set to "Exam".
- DEADLINE: A date input field showing "05/23/2021".
- NO. OF DAYS TO ACCOMPLISH: An input field.
- NO. OF SESSIONS/DAY: An input field.

At the bottom of the modal are two buttons: "CONFIRM" (in red) and "BACK". To the right of the modal, there is a sidebar with the heading "300 Events" and some smaller text. At the very bottom of the screen, there is a pink bar with the text "SCHEDULE TIME".

3. Fill up everything and don't leave a blank. In the *Event Type* you can choose 3 options from *Exam*, *Assignment*, and *Quiz*. To access it, just click the combo box and a list will appear. After filling all the details for your event, click the *Confirm* button to save it to the database

4. Your *Activity Scheduler* page should look like this after adding an event. Click *Load Scheduled Events* to refresh or load your events.

SUBJECT: subject#1

EVENTS: 0/300 Events

Description	Scheduled Date	Remaining Day/s	No of Days To Accomplish	No of Sessions Per Day
event	25/05/2021	2	2	2

6.2 Adding or setting notification time to your event

1. Still on the *Activity Scheduler* page under *Events*, click the event that you want to add or set a notification time and click the *Add Scheduled Time* button. Make sure that you have selected your desired event

ACTIVITY SCHEDULER

SUBJECT: subject#1 **Load Scheduled Events**

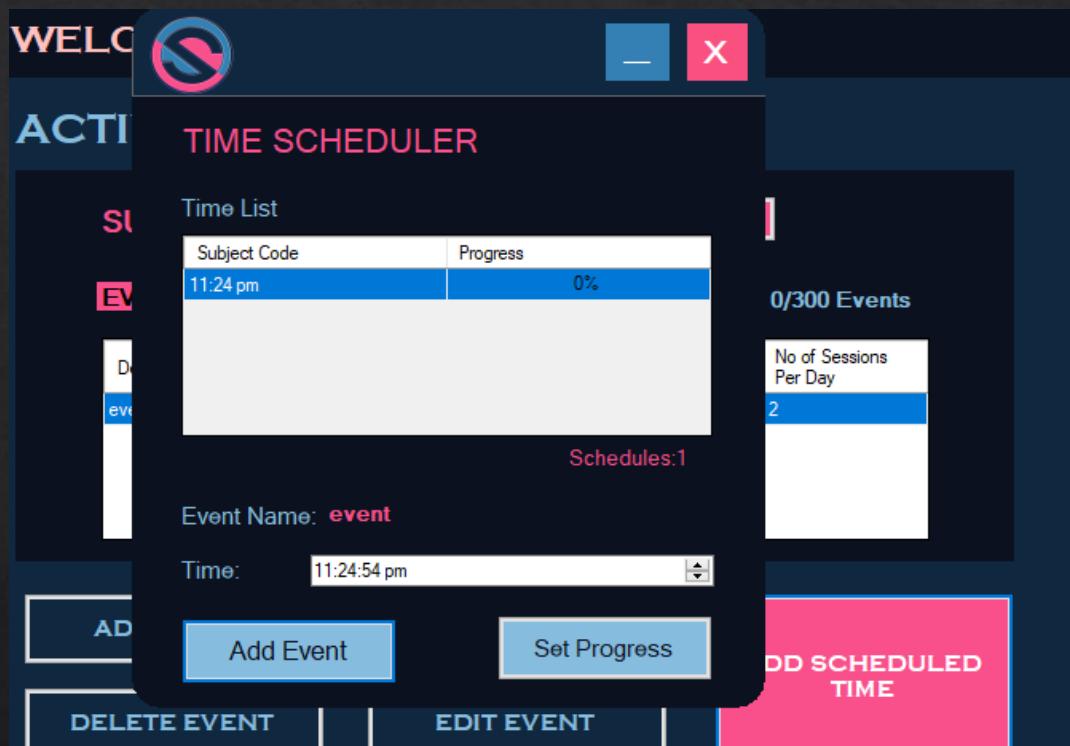
EVENTS: 0/300 Events

Description	Scheduled Date	Remaining Day/s	No of Days To Accomplish	No of Sessions Per Day
event	25/05/2021	2	2	2

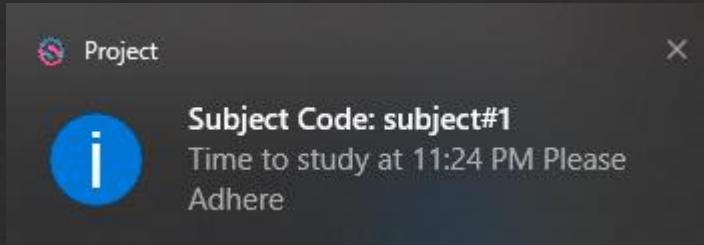
ADD EVENT **COPY EVENT** **DELETE EVENT** **EDIT EVENT** **ADD SCHEDULED TIME**

The screenshot shows the 'ACTIVITY SCHEDULER' interface. At the top, there is a 'SUBJECT:' dropdown set to 'subject#1' and a 'Load Scheduled Events' button. Below this, a section titled 'EVENTS:' displays a table with one row. The table has columns for 'Description', 'Scheduled Date', 'Remaining Day/s', 'No of Days To Accomplish', and 'No of Sessions Per Day'. The row contains the value 'event' in the 'Description' column, '25/05/2021' in the 'Scheduled Date' column, '2' in the 'Remaining Day/s' column, '2' in the 'No of Days To Accomplish' column, and '2' in the 'No of Sessions Per Day' column. A red arrow points to the first row of the table. At the bottom of the interface, there are five buttons: 'ADD EVENT', 'COPY EVENT', 'DELETE EVENT', 'EDIT EVENT', and a pink-colored 'ADD SCHEDULED TIME' button.

2. After clicking the button on the first step, the *Time Scheduler* page will appear. You can see the event that you have select in the *Event Name* area. Set the time that you wanted to be notified to your event then after, click the *Add Event* button. The *Set Progress* button should be set after you finish your event session in order to display your study progress



3. When it is time, the app will send a notification thru your pc. It should look like this.



4. After setting the event and the event notification time, the details about to your event will be displayed in the main page. You can navigate back to the main page by simply clicking the logo

The main application interface has a dark blue header with a logo on the left and a "WELCOME: USER" message in the center. On the far right are minimize and close buttons. The left sidebar contains four icons: "Add Subject" (book icon), "Add Activity" (stack of books icon), "Setting" (gear icon), and "Help" (question mark icon). The main content area is divided into two sections. The left section is titled "SUBJECT LIST" and shows a table with one row: "subject#1" and "first subject". The right section displays "UPCOMING EVENTS: 0" and "UPCOMING EVENT RANGE: 1 Start". It also shows "NOTIFY SCHEDULE EVERY: 1 Start". Below these are two tables: one for "Subject Name" and "Description" (with "subject#1" and "first subject"), and another for "Subject Code", "Study Name", "Type", and "Progress" (with "subject#1", "event", "Exam", and "0%"). At the bottom right is a pink button labeled "SEE DETAILED PROGRESS".

6.3 Copy Event

1. On the *Activity Scheduler* page, select a subject and an event that you want to copy.

ACTIVITY SCHEDULER

SUBJECT: subject#1 **Load Scheduled Events**

EVENTS: 0/300 Events

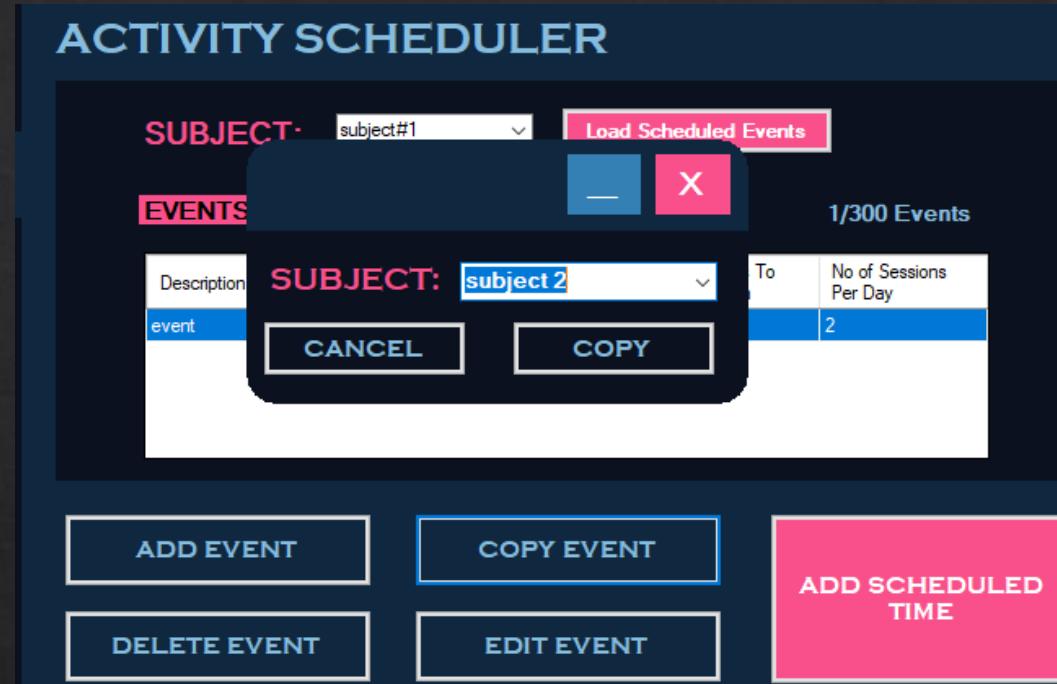
Description	Scheduled Date	Remaining Day/s	No of Days To Accomplish	No of Sessions Per Day
event	25/05/2021	2	2	2

ADD EVENT **COPY EVENT** **ADD SCHEDULED TIME**

DELETE EVENT **EDIT EVENT**

The screenshot shows the 'ACTIVITY SCHEDULER' interface. At the top, there is a 'SUBJECT:' dropdown set to 'subject#1' and a 'Load Scheduled Events' button. Below this, a table displays a single event: 'event' scheduled for '25/05/2021' with '2' remaining days, '2' days to accomplish, and '2' sessions per day. A red arrow points to the first row of the table. A second red arrow points from the bottom of the table down to the 'COPY EVENT' button. At the bottom of the page, there are several buttons: 'ADD EVENT', 'COPY EVENT' (which is highlighted in pink), 'ADD SCHEDULED TIME' (also highlighted in pink), 'DELETE EVENT', and 'EDIT EVENT'.

2. Click the *Copy Event* button
3. Choose what subject you want to copy the event



4. The event will be copied to the subject you selected. You can see it by loading the *Load Scheduled Events* of that subject.

6.4 Edit Event

1. On the *Activity Scheduler* page, select a subject and an event that you want to edit.
2. Click the *Edit Event* button

ACTIVITY SCHEDULER

SUBJECT: subject#1 **Load Scheduled Events**

EVENTS: 0/300 Events

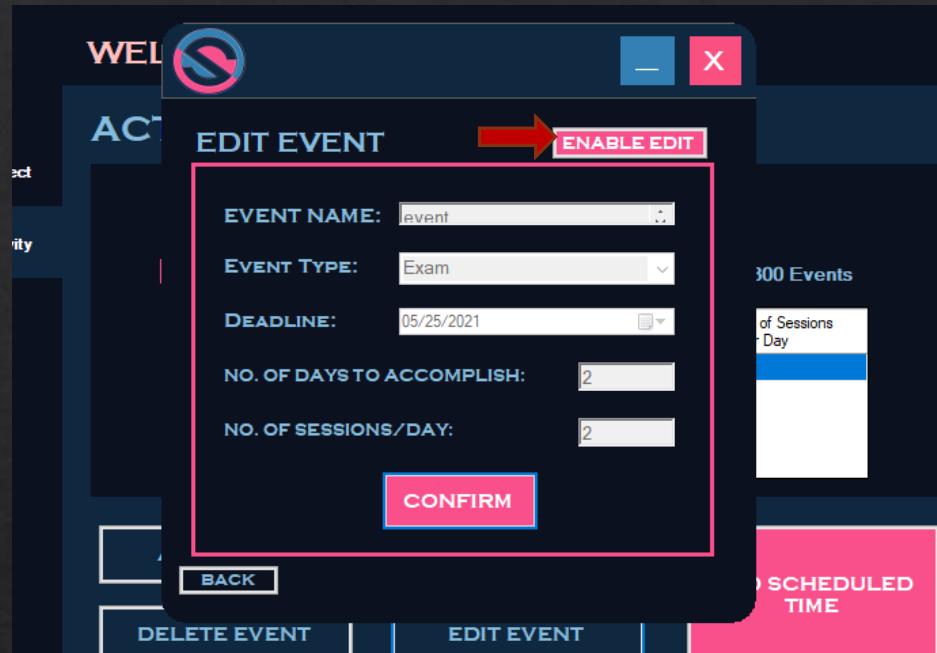
Description	Scheduled Date	Remaining Day/s	No of Days To Accomplish	No of Sessions Per Day
event	25/05/2021	2	2	2

ADD EVENT **COPY EVENT** **ADD SCHEDULED TIME**

DELETE EVENT **EDIT EVENT**

The screenshot shows the 'ACTIVITY SCHEDULER' interface. At the top, there is a 'SUBJECT:' dropdown set to 'subject#1' and a 'Load Scheduled Events' button. Below this, a section titled 'EVENTS:' displays '0/300 Events'. A table lists one event: 'event' scheduled for '25/05/2021' with '2' remaining days, '2' days to accomplish, and '2' sessions per day. A red arrow points to the first row of the table. At the bottom, there are several buttons: 'ADD EVENT', 'COPY EVENT', 'ADD SCHEDULED TIME' (which is highlighted in pink), 'DELETE EVENT', and 'EDIT EVENT'. A second red arrow points to the 'EDIT EVENT' button.

3. Click the *Enable Edit* button in order to edit the event



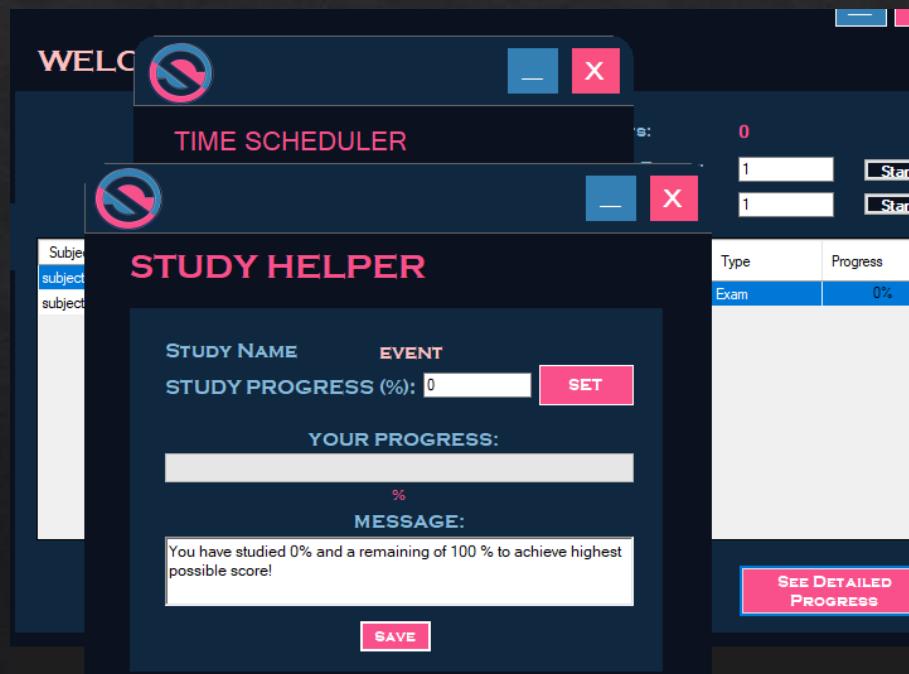
4. After changing or editing the selected event click the *Confirm* button
5. You can see the edited event in the main page or events table.

7. Study Helper Page

The *Study Helper Page* allows the user to set the progress that they have made thru the sessions that they have attended.

7.1 Setting up the event progress

1. After you completed your sessions, you can now edit or add progress to your event. To do this you don't need to go back to the *Add Activity*. In the main page, click the *See Detailed Progress* button. Make sure to select your chosen event that you want to add or edit the progress you have made
2. Click the *Set Progress* button to in order to open the *Study Helper* page. Your screen should look like this



3. You can edit or add the progress that you have made through out the sessions that you have made to your event. Click *Save* to save your progress
4. You will be able to see the progress you have made in the main page.

The screenshot shows a window titled "TIME SCHEDULER". On the left, there is a "Time List" section with a table:

Subject Code	Progress
11:24 pm	30%

Below this table, it says "Schedules:1". Underneath, there is an "Event Name" field containing "event", a "Time" field set to "11:42:56 pm", and two buttons: "Add Event" and "Set Progress".

On the right side of the window, there are three sections:

- "UPCOMING EVENTS: 0"
- "UPCOMING EVENT RANGE: 1 Start"
- "NOTIFY SCHEDULE EVERY: 1 Start"

Below these sections is another table:

Subject Code	Study Name	Type	Progress
subject#1	event	Exam	30%

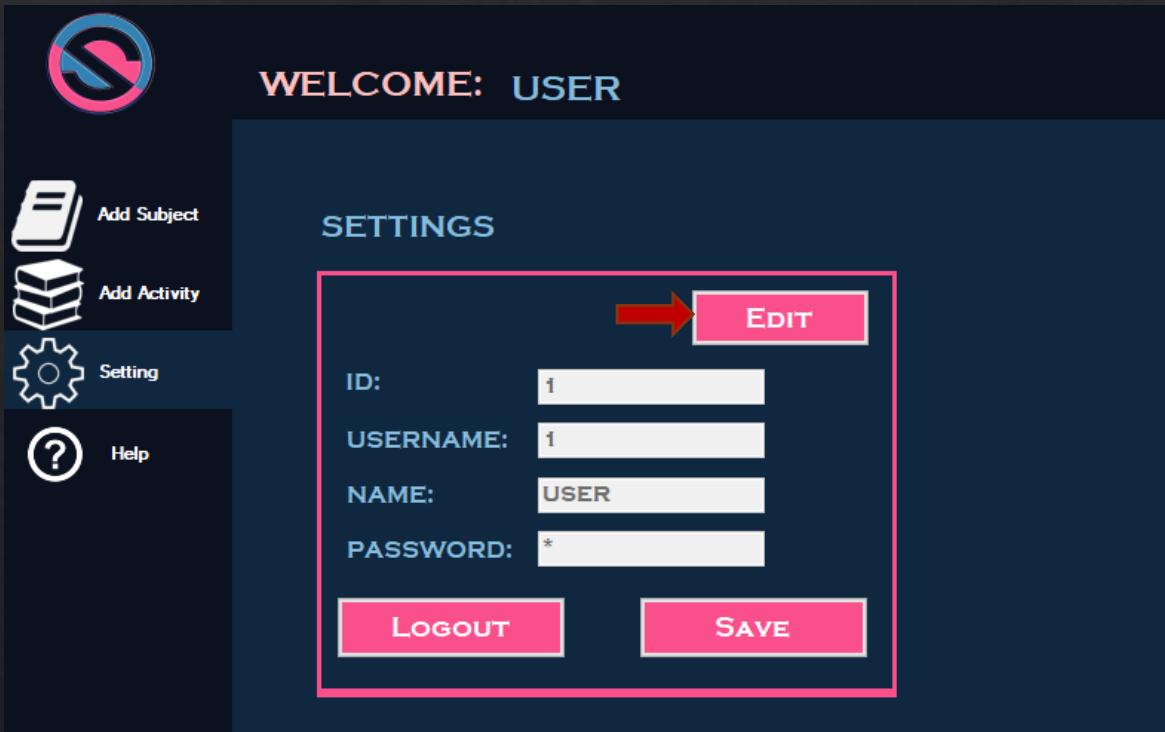
At the bottom right of the window, there is a pink button labeled "SEE DETAILED PROGRESS".

8. Settings

The user can change his/her password, user name and name.

8.1 Settings

1. On the main page, click the *Settings* button
2. On the *Setting* page, click the *Edit* button in order to edit your personal settings



3. Click *Save* in order to save the changes you have made. You can also logout and change account.

9. Help

This page helps and guides the user in using this app. It also give information on how each features works and how to use it properly

9.1 Help

1. On the main page, click the *Help* button
2. After clicking, you can read the manual on how this app works. Just scroll down and read the guides on how each feature works in order to use the app properly.

