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June 23nd. 2016.

Recruiting Manager
Nairobi HO Office,
The African Academy of Sciences (AAS) A/S
Nairobi, Kenya.

Dear Recruiting Manager:

I am writing to express in Business Development Manager Position as advertised by The African Academy of Sciences (AAS) Nairobi. I hold Master of Business administration from the University of Nairobi specializing in Finance with a Bachelor of commerce in Finance and Chartered Accountant – CPA no 14050. I come from a solid Finance and business and a passion towards Finance, Project and Finance Strategy.

My work as finance professional, primarily resolves solving finance and strategic issues related to operation, accounting, tax and project engagement and consulting. I have gained solid experience in financial policy, operations management, Fund Management, customer engagement, management of projects, international tax, regulatory compliance and analytical problem solving skills in line of work.

My background in generating innovative ideas and strategies to improve processes has provided me with a deeper understanding of multifaceted problems that companies encounter in their daily operations and I also understand how important it is to have great team dynamics in today's multi-disciplinary business environment and I have always endeavor to uphold this core principle and this are some of the skills that make me viable business and finance manager.

My record of schoolwork, employment, and volunteer activities demonstrates attributes that make me a valuable team player. In all of my employment and volunteer positions, I have maintained an excellent record of being on time, prepared, and eager to take on new responsibilities and always willing to learn a new skill and acquire knowledge that make impact.

I would appreciate the opportunity to interview with the company for the Business Development Manager Position. Please find enclosed my resume for your review. I can be reached via email at mwangangidickson@gmail.com or by phone at (+254) 727002252. I enthusiastically look forward to hearing from you soon.

Thank you for your time and consideration.
Yours Sincerely,
CPA Dickson Mwangangi