

**P.O. Box 2285-10100,  
or 10140,**

**Nyeri.**

**TO WHOM IT MAY CONCERN**

**3/4/2017.**

**APPLICATION FOR THE POSITION OF BUSINESS DEVELOPMENT MANAGER**

I wish to apply for the position of Director in your company. I am a PhD holder (Business Administration-strategic management) from Dedan Kimathi University of Technology. I did my Masters in Business Administration at Kenya Methodist 6 years ago. I had earlier graduated from Kenyatta University with a Postgraduate Diploma in Education (Business Studies and Social Ethics) in 1997 and Bachelor of Arts degree (Economics and Sociology) from the University of Nairobi in 1990.

I have 20 years teaching experience in high school and 6 years lecturing experience in the university level, a job I have performed meticulously as can be attested by both my immediate supervisor. I am a full time lecturer in Kenya Methodist University where I not only perform curriculum-based training of fresh graduates from the university but also for working corporate personnel and line staff. This is a vocation that requires self-discipline, integrity and decency, which am going to bring to your organization. I am a zealous and unsupervised. I have undertaken university research to higher levels through both masters and undergraduate student's supervision and publishing peer reviewed books, journals and also presenting conference papers.

I am a strict adherer to faith, programs and work deadlines, bearing in mind that work is a covenant I made with God. I am ready and willing to adhere to AASCIENCES policies as is stipulated in the code of conduct. I assure you that given a chance, I will serve the company unreservedly. I earn an estimated total sum of ksh 120,000 per month.

**Yours Faithfully,**

**Dr. Wamitu Susan Njeri**

