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Africa Academy of Sciences  
Email: [recruitment@aasciences.ac.ke](mailto:recruitment@aasciences.ac.ke)

**RE: BUSINESS DEVELOPMENT MANAGER**

I wish to submit my application for the above position as per recent advertisement. I have attached my CV for your review.

I am an experienced Finance Manager, with 15 years' experience gained from both Corporate and International Development Organizations. Currently heading Finance Department in Kabarak University, I previously worked in responsible positions, key among them: Financial Analyst at USAID/East Africa and ACORD International, Projects Finance officer at IUCN East Africa and Finance Manager at ActionAid Kenya.

I am a Bachelor of Commerce and MBA graduate, with CPA (K), and proficient with various IT applications. I am fluent in English and Kiswahili languages, and also have knowledge of French. . The highlights of my experience are: Financial reporting and analysis, financial planning and budgeting, financial systems improvement, Managing audit and compliance issues, capacity building on financial management issues and I have worked extensively in multi-cultural settings.

I have good leadership, organisation analytical, interpersonal and team skills. My application for the position is motivated by the challenges it offers, with a wider scope of responsibility. I believe I have an excellent background in terms of knowledge and experience, combined with my attributes that would enable me to effectively handle the duties required of the position.

I look forward to your invitation for an interview.

Yours faithfully



**LEONARD K.SANG**