

Metadata Collection: KoBoToolbox



KoBoToolbox is a free open-source tool for mobile data collection, available to all. The platform is:

- Free to use
- Compatible with most computer browsers
- Open source



BARCODE NUMBER

Enter your barcode information located on the side of the sample tube under the barcode. This will be a 10 digit code.

If a code is entered that is more or less than 10 digits you will be unable to submit the survey,



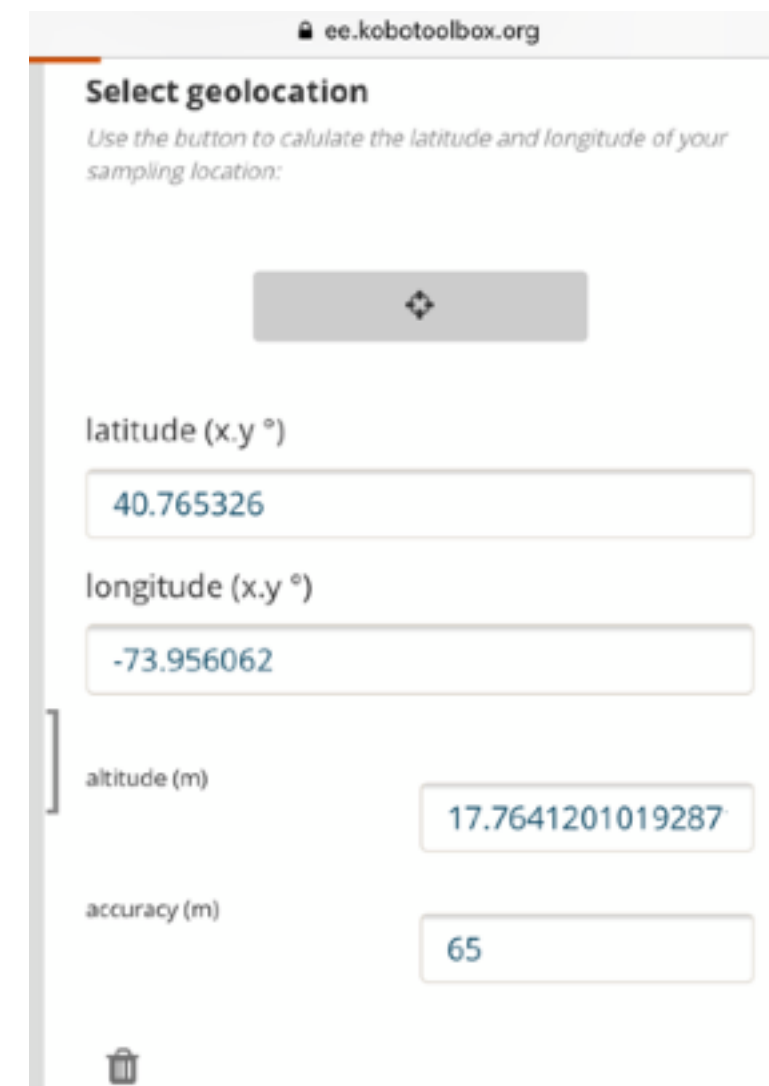
*Enter the barcode number listed on the tube:

This should be a 10 number code starting with the number zero. Example: 0236537381

*Select sampling place

none selected

- ☐ Door
- ☐ Escalator handrail
- ☐ Floor
- ☐ Garbage can
- ☐ Ground
- ☐ Handrail

A screenshot of the 'Select geolocation' form on the KoBoToolbox website. The form has a title 'Select geolocation' and a subtitle 'Use the button to calculate the latitude and longitude of your sampling location:'. Below the subtitle is a button with a location pin icon. The form contains several input fields: 'latitude (x,y °)' with the value '40.765326', 'longitude (x,y °)' with the value '-73.956062', 'altitude (m)' with the value '17.7641201019287', and 'accuracy (m)' with the value '65'. There is also a trash icon at the bottom left of the form.

Register for KoBoToolbox!

We will confirm that we have your username and metadata plan!

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MetaSUB: Metadata protocol (surface sampling)

In this guide, you will find an explanation of the of the online data collection tool KoBoTooobox (<https://kf.kobotoolbox.org>) used for data collection by the MetaSUB Consortium.

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REGISTRATION & LOGGING IN

- Registration form: <https://kf.kobotoolbox.org/accounts/register/>

Follow the directions to register. Use small case for login username only. KoBoToolbox will then send you a **confirmation link** through your email account, which you **must follow** in order to complete the registration.

- Logging in

Use the link (<https://www.kobotoolbox.org>) to access KoBoToolbox on a computer. It is supported by most browsers. Click **SIGN UP** in order to find login.

