

PRODUCTION SUPERVISOR

resumekraft@gmail.com

1-202-555-0186 Cusseta, Georgia - US

in linkedin.com/in/nolan

SUMMARY

A professional Production Supervisor with 5 years of experience in production management, preparing production reports, ability to manage people, processes and technology involved in the production lines.

Having a track record of ensuring the smooth and orderly flow of manufacturing and production activities. Worked in a busy manufacturing operation means that he knows exactly how to deal with equipment failures, changeovers, unplanned maintenance, and material shortages. Also, I am committed to driving continuous improvement of an organization.

SKILLS

| Leadership skills | • • • • 0 | Self-motivation | • • • • 0 |
|----------------------|---|--------------------------|---|
| Problem solving | •••• | Conflict Resolution | $\bullet \bullet \bullet \bullet \circ$ |
| Time management | • • • • • | Computer skills | •••• |
| Communication skills | \bullet \bullet \bullet \bullet \circ | Critical thinking skills | $\bullet \bullet \bullet \bullet \circ$ |
| Improving processes | \bullet \bullet \bullet \bullet \circ | Project management | •••• |
| Decision Making | \bullet \bullet \bullet \bullet \circ | skills | |

EXPERIENCE

Senior Production Supervisor

Willcon Pharmaceuticals Ltd, Austin - Texes Jan 2019 - Present

- Supervising all production activities.
- Providing relevant manufacturing information to senior manager.
- Making sure there is enough material for production activities.
- Allocating work to the production team.
- Taking decisions within standard working procedures and methods.
- Build inventory record system for production materials using MS Excel.
- Production scheduling and planning using MS Project.
- Analyzing production historical data.
- Illustrate simulation model for production processes using SIMIO simulation software.

Production Supervisor

Amco Pharmaceuticals, Chicago - US Jan 2015 - Dec 2018

- Recording all relevant information in logs.
- Delegating duties to individual team members.
- Planning and organizing production schedules.

EDUCATION

Industrial Engineering University of California, Los Angeles Sep 2010 - Jan 2015 GPA 3.98 out of 4.5

CERTIFICATION

Project Management Professional (PMP)

Certificate from NIT 2016-06-07

Risk Assessment and Management

Certificate from ICONIC 2018-09-23

Data Integrity

Certificate from UNIC Tech 2019-07-28

Certificate in Industrial Organizations

Certificate from Indus NY 2018-03-31

PERSONAL SKILLS

| Communication | | AutoCAD | |
|---------------|------|---------|--|
| MS Ofice | •••• | MINITAB | |

LANGUAGES

| English | \bullet \bullet \bullet \bullet \circ | French | |
|---------|---|--------|---|
| Arabic | • • • • • | German | \bullet \bullet \bullet \bullet \circ |

REFERENCES

Available on request