

Expense Report

Employee Expense Report:Akhil

Name	Claim
Akhil Raj	INR 110.0

Business Visit:  
Purpose: Goa  
Date: 2017-02-18 21:02:22.342550+00:00

Paidby	pupose	time	date	cost
Akhil Raj	Groceries	21:3	2017-02-18	INR 110.0
Total cost	rupee 110.0			

I hereby certify, to the best of my knowledge and belief, that (1) all information contained on this report is correct and (2) all expenses claimed on this report are based on actual costs incurred and are consistent with Company/Operations/Division procedures and the instructions on the reverse side of this form.  
Employee signature:\_\_\_\_\_





