STREET 15 1234AB G-Town The Netherlands

PHILIPP MAIER

Employer Research London

E-Mail: application@employer.com

Date June 30, 2008

Application for a position in the Research Department

Dear Mrs. Abc,

Hereby I wish to apply for a position at the Research Department of Employer Research in London.

Following a general interest in economic affairs, I studied *General Economics* in Germany. I finished my studies in three years, graduated as best of class and received the Albert-Einstein award for re-inventing the weel. Etcetcetc.

Working as an intern at the Beployer Research company I realized that I am truely interested in economic research. I have decided to apply at Employer Research in London, as ...

Please do not he sitate to contact me if details regarding my CV or this application letter are unclear.

Yours sincerely,

Philipp Maier

Full CV attached

 $\begin{array}{lll} \mbox{Phone:} & +31\ 50\ 123.4556 \\ \mbox{e-Mail:} & \mbox{pmaier@yahoo.com} \\ \mbox{HTTP:} & \mbox{www.philipp-maier.de} \end{array}$

Minna von Barnhelm

Dr. h. c. mult.

Way of no return 77 9999 Hinterdemmond ☎ 001 23456789 ⋈ minna@barnhelm.edu

Personal Information

margintext linetext margintext linetext linetext

Education

Schools

years **degree/jobtitle**, *institution/employer*, localization, optional: grade/.... optional: comment/job description

years **degree/jobtitle**, *institution/employer*, localization, optional: grade/....

optional: comment/job description

University

years **degree/jobtitle**, *institution/employer*, localization, optional: grade/....

optional: comment/job description

years **degree/jobtitle**, *institution/employer*, localization, optional: grade/.... optional: comment/job description

Job Training

years **degree/jobtitle**, *institution/employer*, localization, optional: grade/....
optional: comment/job description

years $\frac{\text{degree/jobtitle},\ institution/employer}{\text{de/...}}$ optional: grade/.... optional: comment/job description

Languages

namelevelcommentnamelevelcommentnamelevelcomment

Computer Knowledges

categoryprogramscategoryprogramscategoryprogramscategoryprograms

Publications

"journalarticle". In: journal 6 (2006), S. 19–75. Some Book. Around the Corner, 2000.

CURRICULUM VITAE

PHILIPP MAIER

Address

Steenhouwerskade 12345

9718 DL G-Town The Netherlands

Phone: +31-50-313.7020 Fax: +31-50-363.7337 Email: pmaier@yahoo.com

Homepage: www.philipp-maier.de

Personal Details

Gender: Male

Date of birth: 36th of November, 1971 Place of birth: R-Town, Germany Present Citizenship: German

EDUCATION

 $10/1992\hbox{--}09/1994~$ Undergraduate Studies in General Economics at the University

sity of S-City, Germany

10/1994-04/1997 M.A. in General Economics at the University of G-Town,

Germany

Specialization: Macroeconomics, Monetary Economics, Pub-

lic Finance and Econometrics

Thesis: Adverse selection and signaling; Supervisor: Prof.

Dr. V. Smart.

Since 07/1997 Ph.D. student at the University of G-Town, The Nether-

lands

Project title: The position of the Bundesbank in interna-

 $tional\ perspective; \ Supervisor: \ Prof.\ Dr.\ P.Fessor$

I intend to complete the Ph.D. in March, 2001.

THESIS

A special feature of the German financial system is the position of the *Deutsche Bundesbank*, which is considered to be one of the most independent central banks in the world. The purpose of this research is to analyse to which extent this formal independent position has led to less political influence on the central bank than, for instance, in the USA.

WORKING EXPERIENCE

09/1991–10/1992 Civil Service: Working in a kindergarden in C-Town, Germany

Alternative for a military service: This was a special kindergarden for children from socially challenged families.

02/1991-10/1992 Reporting work for the daily newspaper 'ABC News' in Z-Town, Germany (part-time)

03/1995–04/1995 Internship at the Office for Regional Statistics in Y-Town, Germany

Overview: The construction of new motorways is often considered as a means to foster economic growth in less developed regions. This research project aimed at investigating the economic effects of newly build motorways in Germany. My main tasks were to provide an overview over the literature and to develop the basic structure of a model which was later used to to quantify the economic effects.

03/1995–03/1997 Research Assistant at the Faculty of Economics, University of G-Town, Germany (part-time)

LANGUAGE KNOWLEDGE

German native
French near native
Dutch near native
Italian fair

References

These persons are familiar with my professional qualifications and my character:

Prof. Dr. Pro. Fessor

The Netherlands

Groningen, June 30, 2008

LEBENSLAUF

ZUR PERSON

Name Adresse

Telefon Fax E-Mail Staatsangehörigkeit Geburtsdatum <NACHNAME(N)>, <Vorname(n)>
<Straße>, <Hausnummer>,
D-<Postleitzahl>, <Ort>
(49) <Vorwahl> / <Telefonnummer>
(49) <Vorwahl> / <Faxnummer>
<E-Mail>
Deutsch
<Gegurtsdatum>



BERUF

▶ Zeitraum

o Arbeitgeber

▷ Projekt <von> bis <bis>

o Position

Wichtigste T\u00e4tigkeiten

<Jahr>-<Jahr>

<Firmenname>

<Straße> <Hausnummer>, <Postleitzahl> <Ort>, <Land>

<Thema>

<Stellung innerhalb der Firma>

<Liste von Tätigkeiten>

BILDUNG

▶ Zeitraum

o Erworbene Qualifikation

Bildungseinrichting

Hauptfächer

Nebenfächer

o Note

▶ Zeitraum

o Erworbene Qualifikation

Bildungseinrichting

Abiturfächer

<Jahr>-<Jahr>

<Titel>

<Name der Bildungseinrichtung>

<Liste der Hauptfächer>

<Liste der Nebenfdächer>

Durchschnitt < Durchschnittsnote >

<Jahr>-<Jahr>

<Title>

<Name der Bildungseinrichtung>

<Liste der Fächer>

Forschung

▶ Diplomarbeit

"<Titel der Diplomarbeit>" — <Institut>

⊳ Studienarbeit

"<Titel der Studienarbeit>" — <Institut>

PUBLIKATIONEN

▶ Publikation

<Autorenliste>: <Titel der Publikation> <Name der Zeitschrift>.
<Verlag>, <Ort>, <Erscheiningsdatum>

ARBEITSERFAHRUNG

- ▶ Zeitraum
- o Arbeitgeber
- o Arbeitsverhältnis
- Wichtigste Tätigkeiten

SPRACHEN

MUTTERSPRACHE SONSTIGE SPRACHEN

SPRACHREISEN

- ▶ Zeitraum
- o Ort
- Veranstalter
- Zertifikat

<Jahr>-<Jahr>

<Name der Firma>, <Stadt>/<Land>

<Typ des Beschäftigungsverhältnisses>

<Aufgabe>

Deutsch

<Sprache> - Lesen: <Erfahrungsgrad>, Schreiben: <Erfahrungsgrad>, Sprechen: <Erfahrungsgrad>

<Datum>--<Datum>

<Ort>/<Land>

<Veranstatlter>

<Name des erworbenen Zertifikats>

FÄHIGKEITEN

SOZIALE FÄHIGKEITEN ORGANISATORISCHE FÄHIGKEITEN

FACHLICHE KOMPETENZ

HOBBIES

ANLAGEN

<Prosabeschreibungen zu den sozialen Stärken>

<Prosabeschreibungen zu Organisatorischen Fähigkeiten und wie sie erworben wurden>

<Prosabeschreibung zu fachlichen Kompetenzen>

<Liste der wichtigsten Hobbies und privaten Interessen>

<Liste der Anlagen>

<Ort>, 23. April 2011

<Nachname>, <Vorname>

Curriculum Vitae

Personal INFORMATION

Name Addresse

Telephone

Fax

Nationality

E-Mail Date of birth <NAME>, <Surname(s)> <House number> <Street> <City>, <Postcode>, <Country> <Area code>-<Telephone number>

<Area code>-<Faxnumber>

<E-Mail>

<Nationality>

<Date of birth>



PROFESSION

▶ Period

Employer

▷ Project <From> until <To>

Position

Main responsibilities

<Year>-<Year>

<Company name>

<House number><Street>, <City>, <Postcode>, <Country>

<Topic>

<Position held>

<List of activities>

EDUCATION

▶ Period

o Accquired qualifications

o Institute

o Principal subjects

Minor subjects

o Grade

▶ Period

o Accquired qualifications

Graduate school

<Year>-<Year>

<Title>

<Name of educational institution>

<List of the major subjects>

<List of minor subjects>

Avarage grade < overall avarage grade>

<Year>-<Year>

<Title>

<Name of the school>

RESEARCH

Diploma thesis

"'<Title of the diploma thesis>"' --- <Institute>

⊳ Seminar paper

"'<Title of the seminar paper>"' — <Institute>

PUBLICATIONS

Publication

<Author>: <Title of the publication> <Name of the journal>. <Publisher>, <City>, <Year>

JOBS

▶ Period

o Employer

Employment

o Main responsibilities

<Year>-<Year>

<Name of the Company>, <City>/<Country>

<Type of the employment>

<List of activities>

LANGUAGES

FIRST LANGUAGE
OTHER LANGUAGES

English

<Language> - Read: <Degree>, Write: <Degree>, Talk:

<Degree>

LANGUAGE TRAVELS

▶ Period

o Place

Vendor

Certificate

<Date>-<Date>

<City>/<Country>

<Organizer>

<Name of the accquired certificate>

ABILITIES

SOCIAL SKILLS
ORGANISATIONAL SKILLS

TECHNICAL SKILLS

HOBBIES

ATTACHEMENTS

<Description of the social strengths>

<Description of organisational skills>

<Description of technical skills>

<List of major hobbies and private interests>

<Lsit of all attachements>

<City>, April 23, 2011

<Name>, <Surname(s)>

Benjamin BAYART 50, rue de Chambéry

97 123 LOIN

Tél: 09 12 11 16 10

Mail: bayartb@edgard.fdn.fr

Né le 24 octobre 1973 (24 ans)

Nationalité française Célibataire sans enfant Sursitaire à l'incorporation

Formation initiale

1990-1991 Lycée Notre-Dame Providence d'Enghien-les-Bains (95). Baccalau-

RÉAT SÉRIE C (MATHÉMATIQUES ET SCIENCES PHYSIQUES).

1991-1996 Ingénieur ESIEE (École Supérieurs d'Ingénieurs en Électronique

(5 ans) ET ÉLECTROTECHNIQUE).

Spécialisation en informatique.

ightharpoonup Programmation système.
ightharpoonup Conception et programmation objet.
ightharpoonup Théorie des languages.
ightharpoonup Languages interprétés.
ightharpoonup Programmation logique.
ightharpoonup Programmation des interprétés.

 $faces\ graphiques. \triangleright SGBD.$

1995-1996 Université de Marne-la-Vallée. Diplôme d'Études Approfondies.

(1 an) Informatique Fondamentale et Applications

ightharpoonup Théorie des automates. ightharpoonup Programmation logique avancée. ightharpoonup Théorie des partitions

 $d'entiers. \, \rhd \, Calcul \, \, combinatoire. \, \rhd \, Algorithmique \, \, du \, \, texte.$

1996- UNIVERSITÉ DE MARNE-LA-VALLÉE. THÈSE DE DOCTORAT. (3 ans) Nouvelles pistes pour une typographie électronique de qualité

Expèriences

1996 LABORATOIRE D'ÉLECTRONIQUE PHILIPS. SIMULATION DE PROCESSEURS

(6mois) POUR LA DÉMODULATION NUMÉRIQUE.

Écriture d'une plateforme de développement pour un processeur massivement

parallèle en developpement.

▷ Projet de type industriel. ▷ Travail dans un département de R&D. ▷ Approche des problèmes d'architecture des processeurs dédiés. ▷ Approche du micro-parallèlisme.

1995 GROUPE ESIEE. RECONNAISSANCE DE PHONÈMES PAR CARTES DE KOHONEN. (2 mois) Utilisation de cartes auto-organisante de Kohonen pour la reconnaissance et

l'étiquettage de phonèmes après apprentissage non supervisé.

ightharpoonup Travail en traitement automatisé du signal. ightharpoonup Étude et utilisation des réseaux de

neurones. > Première approche de travaux de recherche.

1995 GROUPE ESIEE. SEGMENTATION D'IMAGES PAR HYPER-CARTES DE KOHO-

(6 semaines) NEN.

Approche des techniques multi-résolution.

1994 Gala ESIEE 94.

(1 an) Responsabilités diverses dans l'équipe d'organisation d'un grand évènement es-

tudiantin (6000 personnes). En particulier infographie, communication, impri-

merie, et logistique finale.

> Travail sur la durée dans une équipe très soudée avec un projet directeur fort et

ambitieux.

1996 GALA ESIEE 96.

(2 mois) Participation à l'organisation finale, à la conception technique de la communi-

cation, au fonctionnement de la trésorerie, et à la logistique finale.

> Apprentissage de la gestion d'équipe et des ressources humaines.

1997 Gala ESIEE 97.

(2 mois) Conseil technique du bureau d'organisation, établissement de partenariats rela-

tionels, aide à la gestion de la sécurité et de la trésorerie

▷ Gestion de la motivation des personnes impliquées. ▷ Prise en compte de graves

retards organisationels.

Langues et divers

Anglais Lu, écrit, parlé. Anglais technique courrant.

Espagnol Niveau scolaire

Passe-temps: philatélie, typographie, gravure, programmation, cinéma...

Jules Verne



"En France, on exhibe des farceurs étrangers, et à l'étranger, des farceurs français!"

- More than 50 novels written
- SciFi pioneer
- Designed Space travels
- TOP5 most-translated author
- In progress...
- jules.verne@voyages.ext
- www.julesverne.ext
- **1** +33 9 08 02 18 28
- +33 9 48 23 48 76
- +33 9 08 02 18 88
- JulesVerne
- **in** JulesVerne
- **y** @lulesVerne
- 8+ +JulesVerne
- 🛗 February 8th 1828
- FR,EN,EO
- ★ 44, BOULEVARD LONGUEVILLE 80000 AMIENS FRANCE

Experience

1888-1905 Amiens, France

Law Education Town councilor, Mairie d'Amiens

Championed several improvements and served for fifteen years

- > Voting critical decree for the town
- > Opening of Amiens circus
- > Initiative of Amiens museum

since 1862 Paris, France

SCIENCE FICTION
ADVENTURE
JOURNEY
VOYAGES EXTRAORDINAIRES

Novelist, Édition Hertzel

Here is a summary of my main realisations:

- > Journey to the Center of the Earth
- > From the Earth to the Moon
- > Twenty Thousand Leagues Under the Sea
- > Around the World in Eighty Days
- > The Mysterious Island

Education

1848–1851 Paris, France Law License, Université de Paris

Skills

Language

French Mother tongue

English Fluent
Esperanto Fluent
Dutch Notions
German Notions

Management

Museum in Amiens

Writing

Novels more than 60, mainly in Adventure and Science Fic-

tion genres

Songs and Poems more than 180 in various genres

Literary genre

Science-Fiction •••• Adventure •••••

Essay ••••• Suspense •••••

Thriller •••••

Romance •••••



Jules Verne Novelist

More than 50 novels written

SciFi pioneer

Designed Space travels

TOP5 most-translated author

"En France, on exhibe des farceurs étrangers, et à l'étranger, des farceurs français!"

In progress...

☐ jules.verne@voyages.ext

+33 9 08 02 18 28

+33 9 48 23 48 76

+33 9 08 02 18 88

JulesVerne

in JulesVerne

@JulesVerne

 g_+ +JulesVerne

February 8th 1828

🗪 FR,EN,EO

★ 44, BOULEVARD LONGUEVILLE 80000 AMIENS

FRANCE

Experience

1888-1905

Amiens, France

Law

EDUCATION

since 1862 Paris, France

Science Fiction Adventure Journey

VOYAGES EXTRAORDINAIRES

Town councilor, Mairie d'Amiens

Championed several improvements and served for fifteen years

> Voting critical decree for the town

> Opening of Amiens circus

> Initiative of Amiens museum

Novelist. Édition Hertzel

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> Around the World in Eighty Days

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Esperanto Fluent
Dutch Notions
German Notions

Management

Museum in Amiens

Writing

Novels more than 60, mainly in Adventure and Science Fiction genres

Songs and Poems more than 180 in various genres

Literary genre

Science-Fiction •••• Adventure •••• Essay ••••• Suspense ••••• Thriller ••••• Romance •••••



Novelist

Jules Verne

★ More than 50 novels written

★ Designed Space travels

★ SciFi pioneer

★ TOP5 most-translated author

"En France, on exhibe des farceurs étrangers, et à l'étranger, des farceurs français!"

f In progress...

 ☐ www.julesverne.ext

1 +33 9 08 02 18 28

+33 9 48 23 48 76

JulesVerneJulesVerne

Experience

1888-1905 Amiens, France

Town councilor, Mairie d'Amiens

Championed several improvements and served for fifteen years

Law Education

> Voting critical decree for the town

> Opening of Amiens circus

> Initiative of Amiens museum

since 1862 Paris, France

Novelist, Édition Hertzel

Here is a summary of my main realisations:

Science Fiction
Adventure
Journey

VOYAGES EXTRAORDINAIRES

> Journey to the Center of the Earth

> From the Earth to the Moon

> Twenty Thousand Leagues Under the Sea

> Around the World in Eighty Days

> The Mysterious Island

Education

1848–1851 Paris, France Law License, Université de Paris

Language

French Mother tongue

English Fluent
Esperanto Fluent
Dutch Notions
German Notions

Management

Museum in Amiens

Writing

Novels more than 60, mainly in Adventure and Science Fiction genres

Songs and Poems more than 180 in various genres

Literary genre



A bit about yourself - a mini 3 sentence summary that an employer can read to 'get to know you'. This can be useful so that they can read about you 'at a glance'. It is also a chance for you to sell yourself! If you leave out the line defining *recent history*, then this section will not appear.

Experience

2009

Office Manager, ACME Inc.

- A very short line
- A very long line to show that wraps. Note that by using the *addtime-linebullet* command, the indentation is also fixed.

2007

CEO, San Antonio Spurs

- You can even use a list inside a timeline!
- 1. List item 1
- 2. List item 2
- Just make sure you throw in a *par* when you add an item after a list otherwise following *addtimelinebullets* will be indented strangely
- A little bit of care needs to be taken with the length of your timeline items, as as page breaks will **not** occur within a *timelineitem*

Skills

- Computers and stuff
- Basically you can build the rest of your document however you would like
- Just use the header styles to maintain formatting (the word formatting was formatted using the *addcallout* command).

street and number – postcode city – country

Some quote

Education

InstitutionCityDegree, Gradeyear-yearDescriptionCityInstitutionCityDegree, Gradeyear-yearDescriptionCity

Master thesis

title: Title

supervisors: Supervisors

description: Short thesis abstract

Experience

Vocational

Employer City Job title year—year

General description no longer than 1–2 lines.

Detailed achievements:

- O Achievement 1;
- Achievement 2, with sub-achievements:
 - Sub-achievement (a);
 - Sub-achievement (b), with sub-sub-achievements (don't do this!);
 - · Sub-sub-achievement i;
 - · Sub-sub-achievement ii;
 - · Sub-sub-achievement iii;
 - Sub-achievement (c);
- o Achievement 3.

Employer
Job title
year-year

Description line 1 Description line 2

Employer	City
Job title Description	year-year
	Languages
Language 1: Skill level	Commen
Language 2: Skill level	Commen
Language 3: Skill level	Commen
	Computer skills
category 1: XXX, YYY, ZZZ	category 4: XXX, YYY, ZZZ
category 2: XXX, YYY, ZZZ	category 5: XXX, YYY, ZZZ
category 3: XXX, YYY, ZZZ	category 6: XXX, YYY, ZZZ
	Interests
hobby 1: Description	
hobby 2: Description	
hobby 3: Description	
	Extra 1
o Item 1	
o Item 2	
 Item 3. This item is particularly lor you notice the indentation when th 	ng and therefore normally spans over several lines. Did e line wraps?
	Extra 2
o Item 1	o Item 4
o Item 2	o Item 5[3]
o Item 3	 Item 6. Like item 3 in the single column lis before, this item is particularly long to wrap over several lines.
	References

Category 1	Category 2	All the rest & some more
Person 1	Amongst others:	That person, and those also (all available upon
Person 2	o Person 1, and	request).
Person 3	o Person 2	
	(more upon request)	

Publications

- [1] John Doe. Title, year.
- [2] John Doe. Title, year.
- [3] John Doe and Author 1. *Title*. Publisher, edition edition, year.
- [4] John Doe and Author 2. *Title*. Publisher, edition edition, year.
- [5] John Doe and Author 3. Title, year.

street and number – postcode city – country

Company Recruitment team

January 01, 1984

Company, Inc. 123 somestreet some city

Dear Sir or Madam,

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Duis ullamcorper neque sit amet lectus facilisis sed luctus nisl iaculis. Vivamus at neque arcu, sed tempor quam. Curabitur pharetra tincidunt tincidunt. Morbi volutpat feugiat mauris, quis tempor neque vehicula volutpat. Duis tristique justo vel massa fermentum accumsan. Mauris ante elit, feugiat vestibulum tempor eget, eleifend ac ipsum. Donec scelerisque lobortis ipsum eu vestibulum. Pellentesque vel massa at felis accumsan rhoncus.

Suspendisse commodo, massa eu congue tincidunt, elit mauris pellentesque orci, cursus tempor odio nisl euismod augue. Aliquam adipiscing nibh ut odio sodales et pulvinar tortor laoreet. Mauris a accumsan ligula. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos himenaeos. Suspendisse vulputate sem vehicula ipsum varius nec tempus dui dapibus. Phasellus et est urna, ut auctor erat. Sed tincidunt odio id odio aliquam mattis. Donec sapien nulla, feugiat eget adipiscing sit amet, lacinia ut dolor. Phasellus tincidunt, leo a fringilla consectetur, felis diam aliquam urna, vitae aliquet lectus orci nec velit. Vivamus dapibus varius blandit.

Duis sit amet magna ante, at sodales diam. Aenean consectetur porta risus et sagittis. Ut interdum, enim varius pellentesque tincidunt, magna libero sodales tortor, ut fermentum nunc metus a ante. Vivamus odio leo, tincidunt eu luctus ut, sollicitudin sit amet metus. Nunc sed orci lectus. Ut sodales magna sed velit volutpat sit amet pulvinar diam venenatis.

Albert Einstein discovered that $e = mc^2$ in 1905.

$$e = \lim_{n \to \infty} \left(1 + \frac{1}{n} \right)^n$$

Yours faithfully,

John Doe

Attached: curriculum vitæ

street and number – postcode city – country

Some quote

EDUCATION

InstitutionCityDegree, Gradeyear-yearDescriptionCityInstitutionCityDegree, Gradeyear-yearDescriptionThe street of the stre

Master thesis

title: Title

supervisors: Supervisors

description: Short thesis abstract

EXPERIENCE

Vocational

EmployerJob title

year-year

General description no longer than 1–2 lines.

Detailed achievements:

- o Achievement 1;
- Achievement 2, with sub-achievements:
 - Sub-achievement (a);
 - Sub-achievement (b), with sub-sub-achievements (don't do this!);
 - · Sub-sub-achievement i;
 - · Sub-sub-achievement ii;
 - · Sub-sub-achievement iii;
 - Sub-achievement (c);
- o Achievement 3.

Employer

Job title
Description line 1
Description line 2

Miscellaneous

Employer

Job title

Description

City

year—year

LANGUAGES

Language 1: Skill levelCommentLanguage 2: Skill levelCommentLanguage 3: Skill levelComment

COMPUTER SKILLS

category 1: XXX, YYY, ZZZ
category 2: XXX, YYY, ZZZ
category 3: XXX, YYY, ZZZ
category 3: XXX, YYY, ZZZ
category 6: XXX, YYY, ZZZ

INTERESTS

hobby 1: Descriptionhobby 2: Descriptionhobby 3: Description

Extra 1

- o Item 1
- o Item 2
- Item 3. This item is particularly long and therefore normally spans over several lines. Did you notice the indentation when the line wraps?

Extra 2

- o Item 1
- o Item 2
- o Item 3

- o Item 4
- o Item 5[3]
- Item 6. Like item 3 in the single column list before, this item is particularly long to wrap over several lines.

REFERENCES

Category 1 Category 2
o Person 1 Amongst others:

o Person 2 o Person 1, and

o Person 3 o Person 2

(more upon request)

All the rest & some more

That person, and **those** also (all available upon request).

Publications

- [1] John Doe. Title, year.
- [2] John Doe. Title, year.
- [3] John Doe and Author 1. *Title*. Publisher, edition edition, year.
- [4] John Doe and Author 2. *Title*. Publisher, edition edition, year.
- [5] John Doe and Author 3. Title, year.

street and number – postcode city – country

Company Recruitment team

January 01, 1984

Company, Inc. 123 somestreet some city

Dear Sir or Madam,

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Duis ullamcorper neque sit amet lectus facilisis sed luctus nisl iaculis. Vivamus at neque arcu, sed tempor quam. Curabitur pharetra tincidunt tincidunt. Morbi volutpat feugiat mauris, quis tempor neque vehicula volutpat. Duis tristique justo vel massa fermentum accumsan. Mauris ante elit, feugiat vestibulum tempor eget, eleifend ac ipsum. Donec scelerisque lobortis ipsum eu vestibulum. Pellentesque vel massa at felis accumsan rhoncus.

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$$e = \lim_{n \to \infty} \left(1 + \frac{1}{n} \right)^n$$

Yours faithfully,

John Doe

Attached: curriculum vitæ

street and number – postcode city – country

Some quote

Education

InstitutionCityDegree, Gradeyear-yearDescriptionCityInstitutionCityDegree, Gradeyear-yearDescriptionThe control of the control of t

Master thesis

title: Title

supervisors: Supervisors

description: Short thesis abstract

Experience

Vocational.....

Employer City
Job title year-year

General description no longer than 1–2 lines.

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- o Achievement 3.

EmployerCityJob titleyear-year

Description line 1 Description line 2

Miscellaneous.....

EmployerCityJob titleyear-yearDescriptionyear-year

Languages

Language 1: Skill levelCommentLanguage 2: Skill levelCommentLanguage 3: Skill levelComment

Computer skills

category 1: XXX, YYY, ZZZ
category 2: XXX, YYY, ZZZ
category 3: XXX, YYY, ZZZ
category 3: XXX, YYY, ZZZ
category 6: XXX, YYY, ZZZ

Interests

hobby 1: Descriptionhobby 2: Descriptionhobby 3: Description

Extra 1

- o Item 1
- o Item 2
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Extra 2

Item 1
Item 4
Item 5[3]
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Publications

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Company Recruitment team

January 01, 1984

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Description line 2

		Miscellaneous
Employer Job title Description		City year–year
		Languages
Language 1: Skill level		Comment
Language 2: Skill level		Comment
Language 3: Skill le	vel	Comment
		Computer skills
category 1: XXX, YYY, ZZZ		category 4: XXX, YYY, ZZZ
category 2: XXX, YYY, ZZZ		category 5: XXX, YYY, ZZZ
category 3: XXX, YY	Y, ZZZ	category 6: XXX, YYY, ZZZ
		Interests
hobby 1: Descriptio	n	
hobby 2: Descriptio	n	
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		Extra 1
o Item 1		
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Description line 1
Description line 2

Miscellaneous

year-year Job title, Employer, City.

Description

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Language 1 Skill level Comment

Language 2 Skill level Comment

Language 3 Skill level Comment

Computer skills

category 1 XXX, YYY, ZZZ category 4 XXX, YYY, ZZZ category 2 XXX, YYY, ZZZ category 5 XXX, YYY, ZZZ category 3 XXX, YYY, ZZZ category 6 XXX, YYY, ZZZ

Interests

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Resumé title

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year-year Job title, Employer, City.

Description line 1 Description line 2

Miscellaneous

street and number – postcode city – country $\square +1 \ (234) \ 567 \ 890 \quad \bullet \quad \checkmark +2 \ (345) \ 678 \ 901 \quad \bullet \quad \square +3 \ (456) \ 789 \ 012$ $\boxtimes \ john@doe.org \quad \bullet \quad \textcircled{www.johndoe.com} \quad \bullet \quad \textbf{in} \ john.doe \quad \bullet \quad \textbf{\textit{y}} \ jdoe$ $\square \ jdoe \quad \bullet \quad additional \ information$

year-year Job title, Employer, City.

Description

Languages

Language 1 Skill level Comment

Language 2 Skill level Comment

Language 3 Skill level Comment

Computer skills

category 1 XXX, YYY, ZZZ category 4 XXX, YYY, ZZZ category 2 XXX, YYY, ZZZ category 5 XXX, YYY, ZZZ category 3 XXX, YYY, ZZZ category 6 XXX, YYY, ZZZ

Interests

hobby 1 Description

hobby 2 Description

hobby 3 Description

Extra 1

- o Item 1
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Resumé title

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year-year Job title, Employer, City.

Description line 1

Description line 2

Miscellaneous

year-year Job title, Employer, City.

Description

Languages

Language 1 Skill level

Comment

Language 2 Skill level

Comment

Language 3 Skill level

Comment

Computer skills

category 1 XXX, YYY, ZZZ

category 4 XXX, YYY, ZZZ

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Interests

hobby 1 Description

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References

Category 1

Category 2

All the rest & some more

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Description line 1

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Miscellaneous

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John Doe street and number postcode city country $\gg +1$ (234) 567 890 $\Rightarrow +2$ (345) 678 901 $\implies +3$ (456) 789 012 $\implies john@doe.org$ www.johndoe.com additional information

January 01, 1984

Company Recruitment team

Company, Inc. 123 somestreet some city

Dear Sir or Madam,

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Duis ullamcorper neque sit amet lectus facilisis sed luctus nisl iaculis. Vivamus at neque arcu, sed tempor quam. Curabitur pharetra tincidunt tincidunt. Morbi volutpat feugiat mauris, quis tempor neque vehicula volutpat. Duis tristique justo vel massa fermentum accumsan. Mauris ante elit, feugiat vestibulum tempor eget, eleifend ac ipsum. Donec scelerisque lobortis ipsum eu vestibulum. Pellentesque vel massa at felis accumsan rhoncus.

Suspendisse commodo, massa eu congue tincidunt, elit mauris pellentesque orci, cursus tempor odio nisl euismod augue. Aliquam adipiscing nibh ut odio sodales et pulvinar tortor laoreet. Mauris a accumsan ligula. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos himenaeos. Suspendisse vulputate sem vehicula ipsum varius nec tempus dui dapibus. Phasellus et est urna, ut auctor erat. Sed tincidunt odio id odio aliquam mattis. Donec sapien nulla, feugiat eget adipiscing sit amet, lacinia ut dolor. Phasellus tincidunt, leo a fringilla consectetur, felis diam aliquam urna, vitae aliquet lectus orci nec velit. Vivamus dapibus varius blandit.

Duis sit amet magna ante, at sodales diam. Aenean consectetur porta risus et sagittis. Ut interdum, enim varius pellentesque tincidunt, magna libero sodales tortor, ut fermentum nunc metus a ante. Vivamus odio leo, tincidunt eu luctus ut, sollicitudin sit amet metus. Nunc sed orci lectus. Ut sodales magna sed velit volutpat sit amet pulvinar diam venenatis.

Albert Einstein discovered that $e = mc^2$ in 1905.

$$e = \lim_{n \to \infty} \left(1 + \frac{1}{n} \right)^n$$

Yours faithfully,

John Doe

Attached: curriculum vitæ



Título del CV (opcional)

Alguna cita (opcional)

Formación académica

año-año Grado, Institución, Ciudad, Grade.

Descripción

año-año Grado, Institución, Ciudad, Grade.

Descripción

Tesis de maestría

título Título

sinodares Sinodales

descripción Una breve descripción de la tesis

Experiencia

Vocacional

año-año título del puesto, Empleador, Ciudad.

Descripción general, no más de 1 ó 2 líneas.

Detalle de logros:

- o Logro 1;
- o Logro 2, con sub-logros:
 - Sub-logro (a);
 - Sub-logro (b), con sub-sub-logros (jevite hacer esto!);
 - · Sub-sub-logro i;
 - · Sub-sub-logro ii;
 - · Sub-sub-logro iii;
 - Sub-logro (c);
- o Logro 3.

año-año título del puesto, Empleador, Ciudad.

Descripción línea 1 Descripción línea 2

Misceláneo

calle y número – código postal y ciudad $\square +1 (234) 567 890$ • $\square +2 (345) 678 901$ • $\square +3 (456) 789 012$ $\square john@doe.org$ • $\square www.johndoe.com$ • informacion adicional año-año título del puesto, Empleador, Ciudad.

Descripción

Idiomas

Idioma 1 nivel

Idioma 2 nivel

Idioma 3 nivel

Comentario

Comentario

Comentario

Conocimientos de computación

categoría 1 XXX, YYY, ZZZ

categoría 2 XXX, YYY, ZZZ

categoría 3 XXX, YYY, ZZZ

categoría 4 XXX, YYY, ZZZ

categoría 5 XXX, YYY, ZZZ

categoría 6 XXX, YYY, ZZZ

Interests

hobby 1 Descripción

hobby 2 Descripción

hobby 3 Descripción

Extra 1

- o Tema 1
- o Tema 2
- o Tema 3

Extra 2

- Tema 1
- 101110 1
- Tema 2
- Tema 3

- Tema 4
- Tema 5[3]

Publications

John Doe. Title, year.

John Doe. Title, year.

John Doe and Author 1. Title. Publisher, edition edition, year.

John Doe and Author 2. Title. Publisher, edition edition, year.

John Doe and Author 3. Title, year.



street and number
postcode city
country

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+2 (345) 678 901
+3 (456) 789 012
john@doe.org
www.johndoe.com
in john.doe
jdoe
jdoe
additional information

John Doe

Resumé title

Some quote

Education

Degree, Institution, City, Grade.

Description

Degree, Institution, City, Grade.

Description

Master thesis

title: Title

supervisors: Supervisors

description: Short thesis abstract

Experience

Vocational

Job title, *Employer*, City.

General description no longer than 1-2 lines.

Detailed achievements:

- O Achievement 1;
- O Achievement 2, with sub-achievements:
 - Sub-achievement (a);
 - Sub-achievement (b), with sub-sub-achievements (don't do this!);
 - · Sub-sub-achievement i;
 - · Sub-sub-achievement ii;
 - · Sub-sub-achievement iii;
- Sub-achievement (c);
- O Achievement 3.

Job title, *Employer*, City.

Description line 1

Description line 2

year-year

year-year

year-year

year-year

Miscellaneous	Job title, <i>Employer</i> , ODEscription	City.	year-year
Languages	Language 1: Skill level		Comment
0 0	Language 2: Skill level		Comment
	Language 1: Skill level Language 2: Skill level Language 3: Skill level		Comment
Computer skills	category 1: XXX, YX	YY, ZZZ	category 4: XXX, YYY, ZZZ
1	category 1: XXX, YYY, ZZZ category 2: XXX, YYY, ZZZ category 3: XXX, YYY, ZZZ		category 5: XXX, YYY, ZZZ
	category 3: XXX, Y	YY, ZZZ	category 6: XXX, YYY, ZZZ
	hobby 2: Description		
	hobby 1: Description hobby 2: Description hobby 3: Description		
Extra 1	○ Item 1		
	o Item 2		
	 Item 1 Item 2 Item 3. This item is particularly long and therefore normally spans over several lines. Did you notice the indentation when the line wraps? 		
Extra 2	o Item 1		o Item 4
	o Item 2		○ Item 5[3]
	o Item 3		o Item 6. Like item 3 in the single column list before, this item is particularly long to wrap over several lines.
References	Category I O Person 1 O Person 2 O Person 3	Category 2 Amongst others: O Person 1, and O Person 2 (more upon request)	able upon request).

Publications

- [1] John Doe. Title, year.
- [2] John Doe. Title, year.
- [3] John Doe and Author 1. *Title*. Publisher, edition edition, year.
- [4] John Doe and Author 2. *Title*. Publisher, edition edition, year.
- [5] John Doe and Author 3. Title, year.

John Doe

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postcode city

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1 +3 (456) 789 012

☑ john@doe.org

www.johndoe.com

additional information

January 01, 1984

Company Recruitment team Company, Inc.
123 somestreet some city

Dear Sir or Madam,

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Duis ullamcorper neque sit amet lectus facilisis sed luctus nisl iaculis. Vivamus at neque arcu, sed tempor quam. Curabitur pharetra tincidunt tincidunt. Morbi volutpat feugiat mauris, quis tempor neque vehicula volutpat. Duis tristique justo vel massa fermentum accumsan. Mauris ante elit, feugiat vestibulum tempor eget, eleifend ac ipsum. Donec scelerisque lobortis ipsum eu vestibulum. Pellentesque vel massa at felis accumsan rhoncus.

Suspendisse commodo, massa eu congue tincidunt, elit mauris pellentesque orci, cursus tempor odio nisl euismod augue. Aliquam adipiscing nibh ut odio sodales et pulvinar tortor laoreet. Mauris a accumsan ligula. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos himenaeos. Suspendisse vulputate sem vehicula ipsum varius nec tempus dui dapibus. Phasellus et est urna, ut auctor erat. Sed tincidunt odio id odio aliquam mattis. Donec sapien nulla, feugiat eget adipiscing sit amet, lacinia ut dolor. Phasellus tincidunt, leo a fringilla consectetur, felis diam aliquam urna, vitae aliquet lectus orci nec velit. Vivamus dapibus varius blandit.

Duis sit amet magna ante, at sodales diam. Aenean consectetur porta risus et sagittis. Ut interdum, enim varius pellentesque tincidunt, magna libero sodales tortor, ut fermentum nunc metus a ante. Vivamus odio leo, tincidunt eu luctus ut, sollicitudin sit amet metus. Nunc sed orci lectus. Ut sodales magna sed velit volutpat sit amet pulvinar diam venenatis.

Albert Einstein discovered that $e = mc^2$ in 1905.

$$e = \lim_{n \to \infty} \left(1 + \frac{1}{n} \right)^n$$

Yours faithfully,

John Doe

Attached: curriculum vita



Resumé title

Some quote

Education

year-year **Degree**, *Institution*, City, *Grade*.

Description

year-year **Degree**, *Institution*, City, *Grade*.

Description

Master thesis

title Title

supervisors Supervisors

description Short thesis abstract

Experience

Vocational

year-year Job title, Employer, City.

General description no longer than 1-2 lines.

Detailed achievements:

- Achievement 1;
- o Achievement 2, with sub-achievements:
 - Sub-achievement (a);
 - Sub-achievement (b), with sub-sub-achievements (don't do this!);
 - · Sub-sub-achievement i;
 - · Sub-sub-achievement ii;
 - Sub-sub-achievement iii;
 - Sub-achievement (c);
- Achievement 3.

year-year Job title, Employer, City.

Description line 1 Description line 2

Miscellaneous

year-year Job title, Employer, City. Description

Languages

Language 1 Skill level

Language 2 Skill level

Language 3 Skill level

Comment

Comment

Comment

Computer skills

category 1 XXX, YYY, ZZZ category 2 XXX, YYY, ZZZ

category 3 XXX, YYY, ZZZ

category 4 XXX, YYY, ZZZ

category 5 XXX, YYY, ZZZ

category 6 XXX, YYY, ZZZ

Interests

hobby 1 Description

hobby 2 Description

hobby 3 Description

Extra 1

- o Item 1
- o Item 2
- o Item 3. This item is particularly long and therefore normally spans over several lines. Did you notice the indentation when the line wraps?

Extra 2

- o Item 1
- o Item 2
- o Item 3

- o Item 4
- o Item 5[1]
- o Item 6. Like item 3 in the single column list before, this item is particularly long to wrap over several lines.

References

Category 1

- o Person 1
- o Person 2 o Person 3

Category 2

Amongst others:

- o Person 1, and
- o Person 2

(more upon request)

All the rest & some more

That person, and those also (all available upon request).

Publications

Books

street and number - postcode city - country

- \square +1 (234) 567 890 \square +2 (345) 678 901 \square +3 (456) 789 012

John Doe and Author 1. Title. Publisher, edition edition, year.

John Doe and Author 2. Title. Publisher, edition edition, year.

Others

John Doe. Title, year.

John Doe. Title, year.

John Doe and Author 3. Title, year.

Company Recruitment team

January 01, 1984

Company, Inc. 123 somestreet some city

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Suspendisse commodo, massa eu congue tincidunt, elit mauris pellentesque orci, cursus tempor odio nisl euismod augue. Aliquam adipiscing nibh ut odio sodales et pulvinar tortor laoreet. Mauris a accumsan ligula. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos himenaeos. Suspendisse vulputate sem vehicula ipsum varius nec tempus dui dapibus. Phasellus et est urna, ut auctor erat. Sed tincidunt odio id odio aliquam mattis. Donec sapien nulla, feugiat eget adipiscing sit amet, lacinia ut dolor. Phasellus tincidunt, leo a fringilla consectetur, felis diam aliquam urna, vitae aliquet lectus orci nec velit. Vivamus dapibus varius blandit.

Duis sit amet magna ante, at sodales diam. Aenean consectetur porta risus et sagittis. Ut interdum, enim varius pellentesque tincidunt, magna libero sodales tortor, ut fermentum nunc metus a ante. Vivamus odio leo, tincidunt eu luctus ut, sollicitudin sit amet metus. Nunc sed orci lectus. Ut sodales magna sed velit volutpat sit amet pulvinar diam venenatis.

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Yours faithfully,

John Doe

Attached: curriculum vitæ

John Doe

Resumé title



Some quote

street and number
postcode city
country

M +1 (234) 567 890
T +2 (345) 678 901
F +3 (456) 789 012
E john@doe.org
W www.johndoe.com
in john.doe
tw jdoe
gh jdoe
additional information

Education

Degree, Institution, City, Grade. year-year

Description

Degree, Institution, City, Grade. year-year

Description

Master thesis

title: Title

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Experience

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Job title, Employer, City. year-year

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 - Sub-sub-achievement ii;
 - Sub-sub-achievement iii;
 - Sub-achievement (c);
- o Achievement 3.

Job title, Employer, City. year-year

Description line 1
Description line 2

Miscellaneous

Job title, Employer, City. year-year

Description

Languages

Language 1: Skill levelCommentLanguage 2: Skill levelCommentLanguage 3: Skill levelComment

Computer skills

category 1: XXX, YYY, ZZZ
category 2: XXX, YYY, ZZZ
category 3: XXX, YYY, ZZZ
category 6: XXX, YYY, ZZZ

Interests

hobby 1: Descriptionhobby 2: Descriptionhobby 3: Description

Extra 1

- o Item 1
- o Item 2
- Item 3. This item is particularly long and therefore normally spans over several lines. Did you notice the indentation when the line wraps?

Extra 2

ltem 1
 ltem 4
 ltem 5[3]

several lines.

References

Category 1
O Person 1
O Person 2
O Person 2
O Person 3
O Person 3
O Person 2
O Person 3

Publications

- [1] John Doe. Title, year.
- [2] John Doe. Title, year.

- [3] John Doe and Author 1. *Title*. Publisher, edition edition, year.
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Suspendisse commodo, massa eu congue tincidunt, elit mauris pellentesque orci, cursus tempor odio nisl euismod augue. Aliquam adipiscing nibh ut odio sodales et pulvinar tortor laoreet. Mauris a accumsan ligula. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos himenaeos. Suspendisse vulputate sem vehicula ipsum varius nec tempus dui dapibus. Phasellus et est urna, ut auctor erat. Sed tincidunt odio id odio aliquam mattis. Donec sapien nulla, feugiat eget adipiscing sit amet, lacinia ut dolor. Phasellus tincidunt, leo a fringilla consectetur, felis diam aliquam urna, vitae aliquet lectus orci nec velit. Vivamus dapibus varius blandit.

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$$e = \lim_{n \to \infty} \left(1 + \frac{1}{n} \right)^n$$

Yours faithfully,

John Doe

Attached: curriculum vitce

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postcode city
country
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T +2 (345) 678 901
F +3 (456) 789 012
E john@doe.org
W www.johndoe.com
in john.doe
tw jdoe
gh jdoe
additional information



小龙 李

简历题目 (可选项)

引言(可选项)

■ 教育背景

年 - 年 学位, 院校, 城市, 成绩.

说明

年 – 年 **学位**, 院校, 城市, 成绩. 说明

毕业论文

题目 题目

导师 导师

说明 论文简介

工作背景

专业

年 - 年 职位, 公司, 城市.

不超过1-2行的概况说明

工作内容:

- 工作内容 1;
- 工作内容 2、 含二级内容:
 - 二级内容 (a);
 - 二级内容 (b)、含三级内容 (不建议使用);
 - · 三级内容 i;
 - · 三级内容 ii;
 - · 三级内容 iii;
 - 二级内容 (c);
- 工作内容 3。

年 - 年 职位, 公司, 城市.

说明行1 说明行2

其他

街道及门牌号 - 邮编及城市

 $\Box +1 (234) 567 890 \bullet \Box +2 (345) 678 901 \bullet \Box +3 (456) 789 012$

☑ xiaolong@li.com.cn • ⑤ www.xialongli.com • 附加信息 (可选项)

年 – 年 **职位**, 公司, 城市. 说明

语言技能

语言 1 水平

语言 2 水平

语言 3 水平

评价

评价

评价

计算机技能

类别 1 XXX, YYY, ZZZ

类别 2 XXX, YYY, ZZZ

类别 3 XXX, YYY, ZZZ

类别 4 XXX, YYY, ZZZ

类别 5 XXX, YYY, ZZZ

类别 6 XXX, YYY, ZZZ

个人兴趣

爱好 1 说明

爱好 2 说明

爱好 3 说明

其他1

- ○项目1
- ○项目2
- 项目 3

其他 2

-项目1

-项目 2 -项目 3 -项目 4

-项目 5[3]

Publications

John Doe. Title, year.

John Doe. Title, year.

John Doe and Author 1. Title. Publisher, edition edition, year.

John Doe and Author 2. Title. Publisher, edition edition, year.

John Doe and Author 3. Title, year.

William Shakespeare

TEL: 888-PUCK

bill@globe.org

Some people put a summary here. Note: there are many LATEX variables you can set in the preamble to change the look of the CV.

Work Experience

1593–1609 Wrote and produced plays for the Queen, and then for the King. He really liked them a lot, but they reminded him of plays by

this guy, the Earl of Oxford.

You can have several paragraphs in the same topic entry

Education

1577–78 My Dad taught me stuff.

April to May 1581

Tried high school. Hated my English teacher. [note how a line-break is inserted if your subtitle is too long]

Publications

[1] First Folio. Me. 1623.

[2] These references could have been entered via BibT_EX... In any

case, here I can cite my work of [1].

Sample Resume - tucv class

Address

Email address Address 2 URL

Phone number

Objective

I want to do stuff.

Education

School Name Location Degree in Major Date

Notes

Degree in Major Date

School Name Location

Notes about school

Certificate, etc. Date

Academics

Instructor Course 1, Course 2

Teaching Assistant Course 1

Referee Journal 1, Conference 1

Information Assurance Coursework Course 1, Course 2

Employment History

Employer name Location

Brief description of employer

Job title Start -Description of job End

Conferences

Major conference name Role (dates)

Workshop or session name Role (dates)

Publications and Presentations

"Article title" Paper at Conference, Year. Authors.

¹Denotes a peer-reviewed publication