



Request status reports of the jobs from the dashboard

SnapCenter Software

Soumik Das, Archana
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You can request reports about backup, restore, and clone jobs from the Dashboard page. This is useful if you want to identify the total number of successful or failed jobs in your SnapCenter environment.

Steps

1. In the left navigation pane, click **Dashboard**
2. Locate the Jobs tile in the Dashboard, and then select **Backup**, **Restore**, or **Clone**.
3. Using the pull-down menu, select the time frame for which you want Jobs information: 24 hours, 7 days, or 30 days.

The systems display a donut chart covering the data.

4. Click the donut slice representing the job information for which you want a report.

When you click the donut chart, you are redirected from the Dashboard page to the Monitor page. The Monitor page displays the jobs with the status you selected from the donut chart.

5. From the Monitor page list, click on a specific job to select it.
6. At the top of the Monitor page, click **Reports**.

Results

The report displays information only for the job you selected. You can review the report or download it to your local system.

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