

Goals	Work together to deliver the best software product!
	Fulfill all requirements.
Meeting norms	Thursdays Meeting: 12:30 (Zoom) and Tuesday 8:00 (MAR)
	Meetings on thursdays are mandatory. Tuesday: If you can come to campus.
	Being late is not acceptable.
Working norms	Decisions will be made after discussing and agreeing with all the team.
	Team members will receive criticism without fingerpointing and staying objective.
	How independently should we work? Each person is assigned one given task.
Coordination norms	Issues are assigned to the team members by PO or by volunteering.
	The release manager is responsible for keeping the meetings on track
Communication norms	Telegram-Chat; Zoom-Videomeeting(Tuesday, Thursday); In-person meeting on Tuesday in the University (MAR)
	How should a team member communicate an illness? Tell the group. His work will be splitted between the other group members
Consideration norms	Are side conversations appropriate? Yes. We keep it fun but we get the job done!
	How will we handle disagreement? Talk with the person; ask the group; PO has the last word.
Cont. improvement norms	Track the progress of other team members using the Kanban board and regular standup mails
	A group discussion is triggered if problems occur that do take longer to solve than expected
Rewards	How will we mark achievements? Celebrate/Go out and eat/drink.
Sanctions	If you are late -> bring food/snacks to the meeting on Tuesdays :)