Summary Week Report

Project	**Real-Time Bridge Monitoring**	Week	43
Responsible	Andrea Bottoli	**Date**	28/10/2013

Executive Summary

Timeliness

General Project Status	**Fulfillment of Next Milestone**
on track	slightly behind schedule

Results This Week

Activity Owner(s)	Activity	Work load	Fore cast	Result / Comment
All	Meetings	6	3	Question and answer for customers
All	Preparing Project Vision and Plan presentation	4	4	Prepared the slides for the presentation during the course lecture
Andrea Bottoli, Jorn Tillmanns	Project Plan and Vision Presentation Delivered	1	1	Presented the Project Vision and Plan to the other teams and to the supervisors
All	Project Plan and Requirement Definition Documents	20	20	Preparing the project plan and the requirement definition documents
Andrea Bottoli, Lorenzo Pagliari	Meeting with customers	3	3	Gathering information and requirements about the project
All	Programming Tools	1	2	Agree on programming tools and environment
All	Week Report	1	1	Write the week report
Andrea Bottoli	Summary Week Report	2	2	Write the summary week report
Nikola Radisavljevic	First GUI Mockup	1	1	Prepare the first GUI mockup
All	Set up personal environment	2	1	Set up personal work environment (eclipse, OS, ...)
Marko Brcic	Prepare VM	6	4	Set up the virtual machine and making some configurations
Miraldi Fifo	Team Policies	4	4	Write the team policies
Dzana Kujan, Nikola Radisavljevic, Jorn Tillmanns	Setting up Git	2	2	Set up git environment

Activities Planned for Next Period

Activity Owner(s)	Activity	Work load	Result / Comment
All	Requirements and Design presentation	20	Preparing the Requirements and Design documents and presentation
Miraldi Fifo, Lorenzo Pagliari	Requirements and Design presentation delivery	1	Presenting requirements and design to DSD staff
All	Project Plan document revision	6	Reviewing the project plan document according to feedback from supervisors
All	Project Roles review	1	Reviewing project roles
All	Requirements definition document revision	10	Reviewing the requirement definition document according to feedback from supervisors
All	Design definition document revision	6	Reviewing the Design definition document according to feedback from supervisors
All	Week meeting	4	Hold a week meeting on Google Hangouts
Marko Brcic, Jorn Tillmanns	Virtual machine setup finalization	10	Finalize the remote development environment
Andrea Bottoli, Lorenzo Pagliari	Meeting with customers	3	Meet the customers, ask them some questions, gathering some other information, data and Matlab code
Andrea Bottoli, Lorenzo Pagliari	Meeting with supervisors	2	Meeting with supervisors to get some feedback and to report the status of the project
All	Start implementation work	4	Start preparing for implementation work
All	Week Report	1	Write the week report
Andrea Bottoli	Summary Week Report	2	Write the summary week report

Comments / Experiences / Problems

- Problems in understanding and gathering requirements
- Problems in understanding and gathering data sources

Metrics

Milestones

Id	Milestone Description	Responsible Dept./Initials	Finished week			Metr	Rem
			Plan	Forecast			
				Week	+/-	Actual		
M-001	Project Plan & Vision	All	42	42	0	43		
M-002	Requirements gathering	All	43	43	0	43		
M-003	Requirements document	All	43	44	1	43		
M-004	System Design	All	43	44	0	43		

Working Hours

Member	W42	W43	Total
Andrea Bottoli	11	40	51
Lorenzo Pagliari	10	37	47
Dzana Kujan	9	36	45
Marko Brcic	11	40	51
Jorn Tillmanns	9	37	46
Nikola Radisavljevic	9	37	46
Miraldi Fifo	9	38	47
Total	**68**	**265**	**1425**