

N.	TASK	DEADLINE	PERSON IN CHARGE
1	Manage/clean the repository	always	Marko – whoever wants
2	Add tasks in to github (milestones, etc)	always	Marko – whoever wants
3	Meeting swedish side	08/11/2013	Dzana, Jörn, Nikola, Miraldi
4	Meeting about Design Document (to define the hour)	09/11/2013	Dzana, Jörn, Nikola, Miraldi, Lorenzo, Marko
5	Vice Project Manager (during weekends)	always	Lorenzo
6	Share telephone number	10/11/2013	All
7	Read Requirements Documentation	10/11/2013	All
8	Give feedbacks about requirements documentatation	10/11/2013	All
9	Modify Requirements Documentation following feedbacks	12/11/2013	Dzana, Nikola
10	Read Design Documentation	10/11/2013	All
11	Give feedbacks about Design Documentation	10/11/2013	All
12	Modify Design Documentation following feedbacks	12/11/2013	Lorenzo, Marko, Ghazaleh, Andrea
13	Setup personal environment space	10/11/2013	All
14	Setup common environment folder on repository	10/11/2013	Lorenzo
15	Add comments in Requirements and Design documentatation	10/11/2013	All
16	Reply to the comments	12/11/2013	People in charge of the document
17	Gathering informations about web app, web services, presentation layer	14/11/2013	Dzana, Nikola, Miraldi
18	Think about test classes	14/11/2013	All
19	Prepare test classes	Always :-P	Miraldi
20	Update internal calendar	09/11/2013	Miraldi/Marko
21	VM Administrator	Always	Marko
22	Start implementing DB	13/11/2013	Jörn, Marko
23	Start implementing Parser	13/11/2013	Jörn, Marko
24	Prepare Meetings Agenda	10/11/2013	Andrea
25	Share Meeting Agenda	10/11/2013	Andrea
26	Send e-mail to customer to validate actual requirements	08/11/2013	Andrea
27	Week Report	10/11/2013	All
28	Summary Week Report	11/11/2013	Andrea
29	Doodle for second weekly meeting	08/11/2013	Dzana
30	Download the repository on personal PC	10/11/2013	Ghazaleh

31	Read all the documentation deeply	10/11/2013	Ghazaleh
32	Write an odt document with the questions about the project and the system	10/11/2013	Ghazaleh
33	Manage the tasks and remember tasks to each team member	Always	Andrea