



Week Report

Project	Real-Time Bridge Monitoring	Week	42
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Achievements

This has been the first (half) week of the project when we have been assigned to projects and teams.

The main activity for this week was the first group meeting where all the team members were present.

In this meeting, we discussed the different roles of each team member, agreed upon the communication and scheduled weekly meetings.

We discussed the content of the first document 'Project Plan' and distributed tasks to each team member regarding this document.

Also, we have created different spreadsheets that will help us with the communication and work distribution within the teams.

Questions for the customers have been discussed too.

Finally, we made a plan for the following week, and agreed upon the next group meetings.

Problems

So far, we have encountered only slight problems with establishing the first communication during the group meeting. It took some while to set up Skype and Google Hangouts.

Plans for the next week

Plans for next week include the following:

- Fill in the questionnaire for the customers
- Have a meeting on Monday to discuss the questions for the customers
- Meet with the customer (Italian side) to get a better understanding of the system
- Prepare for the first presentation 'Project vision and plan'
- Work on the document 'Project Plan'
- Take a crash course on using Git

Hours spent

Day	Hours	Short description
Monday		
Tuesday		
Wednesday		
Thursday	4	Course Lecture, Meeting with Team (Swedish part)
Friday		
Saturday	4	Meeting with Team
Sunday		
Total Hours	8	