



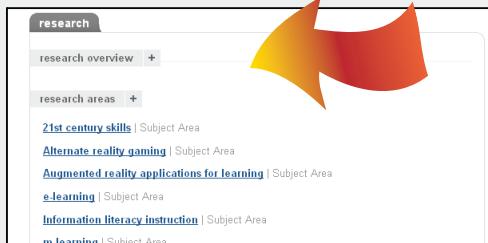
How To Update Your VIVO Profile

1**Log on.**

To update your VIVO profile, log in with your GatorLink username and password. No login is required to search VIVO.

2**Upload your profile picture.**

Images should be a JPEG, GIF, or PNG file.

3**Tell us about your research.**

Enter a short narrative summary highlighting areas of your research in the "research overview" field of your profile.

4**Exhibit your educational credentials.**

The educational training tab allows you to highlight degrees earned, honors, and awards.

Note: You have the option to display as much or as little information as you wish.

**5****Showcase your previous work experience.**

Add your employment history to assist in the creation of collaboration networks.

6**Use keywords to describe your research.**

Add keywords to describe your research. Examples include: informatics, clinical research, crop science, health services, development, etc.

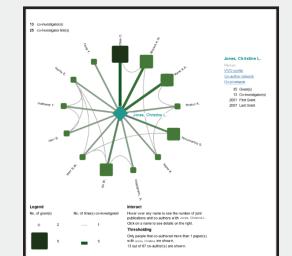
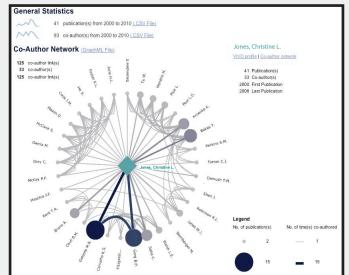
7**Display your publications and grants.**

Your title, UFID, publications and grants are automatically gathered from authoritative data sources such as PeopleSoft, Division of Sponsored Research, and PubMed.

Data from these sources may be incomplete or inaccurate. If so, please contact us and we can help you make corrections.



Once publications and grants are added to your profile, visualizations (pictured to the right) will be available within your profile.



These visualizations help illustrate your publication/grant activities and link you to your co-author and grant discovery networks.