

Contract Notice (CN)

A Contract Notice is reported on AusTender as a result of a contract being awarded by an Australian Government agency at or above the relevant reporting threshold value of \$10,000 (inc. GST) for the majority of Australian Government entities. A Contract Notice displays details of the contract, including the contract period, value and the supplier.

Field Name/Variable Name	Data Type	Mandatory Field/Variable	Description
Contracts ID	Text	Yes	The unique system generated identifier by which the CN is identified. Where a contract amendment has been reported, the CN ID will be used with an amendment reference immediately following the CN ID. For example, CN1234-A1 would represent the first reported amendment to CN1234.
Publisher Name	Text	Yes	The Agency responsible for the CN.
Contracts Date Signed	Date - format YYYY-MM-DD 00:00:00 UTC	Yes	This is the date the CN was published on AusTender.
Classification ID	Numeric	Yes	AusTender uses a subset of the United Nations Standard Product and Services Classification (UNSPSC) codes for the classification of goods and services. The UNSPSC is selected by an entity when reporting a contract to reflect the primary purpose of the contract.
Period Start Date	Date - format YYYY-MM-DD 00:00:00 UTC	Yes	This is the start date identified in the contract. If there is no start date identified, it is the date the contract is signed. If there is no written contract it is the date of the first provision of the goods or services. The start and end date define the contract period.
Period End Date	Date - format YYYY-MM-DD 00:00:00 UTC	Yes	This is the end date that performance of the contract is expected to be completed. It does not take into account any options, extensions, renewals, or other mechanisms that may be exercised at a future date to extend the period of the contract. In cases where the end date is not specified, entities will need to estimate the expected date of receipt of the final instalment of goods or services. The start and end date define the contract period.
Value Amount	Numeric	Yes	The total (AUD) \$ value in Australian dollars, that is committed for the life of the contract including GST. The initial contract value should not include amendments, such as options, extensions, renewals, or other mechanisms, that may be exercised at a future date to increase the value of the contract. These are reflected in the contract value as amendments are made or options exercised. Where the contract spans several years, the total value is

			reported not the value on a per-annum basis.
Contracts Description	Text	Yes	A short, clear and relevant description of the contract.
Amendments Date	Date - format YYYY-MM-DD 00:00:00 UTC	Yes	This is the date the contract amendment was reported on AusTender.
Amendments Start Date	Date - format YYYY-MM-DD 00:00:00 UTC	Yes	This is the date the Amendment took effect. A material amendment will require an Amendment Start Date and must be on or after the Start Date of the parent contract notice.
Amended Value	Numeric	Yes	The amount (AUD) the contract has been varied by. The amount must be over the current reporting threshold as specified in the Commonwealth Procurement Rules (CPRs) which is greater than or equal to \$10,000 AUD.
Amendments Rationale	Text	Yes	The entity's reason explaining the amendment/s made to the contract notice.
Procurement Method	Dropdown: <ul style="list-style-type: none"> • Open tender • Limited tender • Prequalified tender 	Yes	The procurement method based on how the arrangement was established.
Exempt	Yes/No	Yes	Contract notices with a value at or above \$80,000 and a Limited Tender procurement method will require a 'Yes' or 'No' selection for the Exempt field to indicate if an exemption from Division 2 of the CPRs applies.
Limited Tender Exemption	Text/Dropdown	Yes	If 'Yes' is selected for Exempt then a Limited Tender Exemption must be provided.
Limited Tender Condition	Text/Dropdown	Yes	If 'No' is selected for Exempt for a Limited Tender CN with a value at or above \$80,000 then a Limited Tender Condition as per Division 2 of the CPRs must be provided.
Parties Name	Text	Yes	Supplier's full company name as entered by the procuring entity.
Parties Street Address	Text	Yes	Supplier's postal address as entered by the procuring entity.

Parties Locality	Text	Yes	The town or city where the supplier is located.
Parties Postal Code	Numeric	Yes	Supplier's postcode as entered by the procuring entity.
Parties Region	Text	Yes	The state/territory where the supplier is located.
Parties Country Name	Text	Yes	The country where the supplier is located.
Parties ABN Exempt	Yes/No	Yes	The appropriate Supplier Australian Business Number (ABN) Exempt Status.
Parties ABN	Numeric	Yes	The supplier's 11 digit ABN.
Contact Point Name	Text	Yes	The details of the nominated contact officer responsible for the contract.
Contact Point Telephone	Numeric	Yes	The area code and phone number of the nominated contact officer responsible for the contract. Not Mandatory if Contact Email is provided.
Contact Point Email	Standard Email Address Format	Yes	The full email address of the nominated contact officer responsible for the contract. Not Mandatory if Agency Contact Phone is provided.
Contact Point Branch	Text	No	The branch within the agency that is managing the contract.
Contact Point Division	Text	No	The division within the agency that is managing the contract.