

## Notice of Representation

Number One Insurance Company  
1234 Gateway Dr  
Chicago, IL 15002

Asimov Joyce Martin & Austen  
610 2nd Ave W  
Spokane, Washington(WA), 99217

Re: Estate of Kayleigh Potts  
Policy number: 283963979  
Our client: Edith James  
Date of death: 4/8/2020

To Whom It May Concern,

I have been retained by Edith James to handle the estate of Kayleigh Potts. My understanding is that they had a life insurance policy with your company. If this is correct, please send a letter to my office indicating you have received our letter of representation. Additionally, please do not contact our client going forward.

Our understanding is that the policy was for the amount of \$60,000. If that is correct, please forward that amount to our office. If there are any forms that need to be completed, please forward those as well. If you are aware of any additional policies that are in force, send information about those policies to our office.

If you have any questions, please contact my office.

Sincerely,

John D Locke, Esq