

# CS 480 Senior Project Requirements Specification Presentation Evaluation Guidelines

Presenters Name(s): \_\_\_\_\_

Presentation Date: \_\_\_\_\_

Evaluator Name: \_\_\_\_\_

Best-----Poor

| <b>1. Professionalism</b>   | 5 | 4 | 3 | 2 | 1 |
|---|---|---|---|---|---|
| Was each member appropriately dressed? (business casual) – 3%             |   |   |   |   |   |
| Was each member of the group clearly identified? – 3%                     |   |   |   |   |   |
| Did each presenter conduct himself/herself in a professional manner? – 3% |   |   |   |   |   |
| Did each team member participate? – 3%                                    |   |   |   |   |   |
| Did each team member seem well rehearsed and knowledgeable? – 3%          |   |   |   |   |   |

| <b>2. Organization of Presentation Material</b>  | 5 | 4 | 3 | 2 | 1 |
|--|---|---|---|---|---|
| Was the presentation well organized? – 3%  |   |   |   |   |   |
| Did it follow a logically-connected format from the introduction to the summary/conclusion? – 3% |   |   |   |   |   |

| <b>3. Presentation Skills</b>                               | 5 | 4 | 3 | 2 | 1 |
|---|---|---|---|---|---|
| Did the presenters make eye contact and speak clearly? – 3% |   |   |   |   |   |
| Was the presentation interesting? – 3%                      |   |   |   |   |   |
| Were points made clearly and concisely? – 3%                |   |   |   |   |   |

| <b>4. Quality of the Visual Aids</b>   | 5 | 4 | 3 | 2 | 1 |
|--|---|---|---|---|---|
| Were the visual aids clear and easy to understand? – 3%                              |   |   |   |   |   |
| Was the presentation text well written and free of grammatical/spelling errors? – 3% |   |   |   |   |   |
| Were the presentation graphics/diagrams professional looking? – 3%                   |   |   |   |   |   |

| <b>5. Quality of the Problem Analysis</b>  | 5 | 4 | 3 | 2 | 1 |
|--|---|---|---|---|---|
| Are the requirements specific? – 15%   |   |   |   |   |   |
| Are the requirements measureable? – 15%  |   |   |   |   |   |
| Do the requirements completely describe the entire project? – 15%  |   |   |   |   |   |
| If you were the customer, do you understand the proposed product that you will receive? – 10%  |   |   |   |   |   |
| Is the project suitable for a capstone course? If not, please make comments in order the direction of the project can change in a timely fashion. – 6% |   |   |   |   |   |

Comments: \_\_\_\_\_

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