



# COPYRIGHT CLAIMS BOARD

Docket number: 25-CCB-0189  
June 6, 2025

May Yen Tan

CLAIMANT

v.

Cihan Bulut

RESPONDENT

## ORDER TO AMEND NONCOMPLIANT CLAIM

The Copyright Claims Board (Board) finds that your claim does not comply with the requirements of the CASE Act and related regulations. The claim cannot move forward unless it is amended.

If you wish to proceed with this claim, you must file an amended claim by **July 7, 2025**. If you do not, the Board must dismiss your claim without prejudice, although you may file again in the future before the Board or in federal court. If you file an amended claim and it is found compliant, you will be notified and directed to proceed with service. There is no additional filing fee for an amended claim. 17 U.S.C. § 1506(f)(1)(B).

To make your amended claim compliant, you must resolve the issues identified below. 37 C.F.R. § 224.1(c)(2). You may also choose to correct or edit any errors or other information in your claim before you file it again. You do not need to provide a legal argument in your claim – just a statement of facts and circumstances. Being specific in your description gives the other party and the Board more information about your claim. There is no character limit, so please be as detailed as possible.

### Copyright Ownership

Your claim provides conflicting information about claimant May Yen Tan's (Tan) status as a legal or beneficial owner of the allegedly infringed work.

To bring a copyright infringement claim before the Board, the claimant must be "the legal or beneficial owner of the exclusive right [in a copyrighted work] at the time of the infringement." 17 U.S.C. § 1504(c)(1). A legal owner is an author of the work who owns the exclusive rights at issue or a person or entity that has received a transfer of those rights, for example, by an assignment or an exclusive license. A beneficial owner is a legal owner who has transferred the rights at issue but retains some of the advantages of ownership, such as the right to receive royalties from the use of the work.

You allege infringement of a graphic work titled "Excel Shortcut Keys Mouse Pad," which you describe as an "[o]riginal illustrated mousepad with multi-colored Excel shortcut key tabs and color-coded groupings for quick reference." You list Tan as the author of the work and VA0002411555 as its copyright registration number. However, Copyright Office records, including the registration certificate you filed with the claim, instead name Glittery Craft as the sole author and copyright claimant (owner) of the work. The claim further suggests that

Glittery Craft is the copyright owner by including another exhibit with the claim, which appears to show claimant's allegedly infringed work, with the file name "Plaintiff\_Work\_GlitteryCraft\_MousePad\_Design.jpg."

A claimant who is not an author or named copyright owner of the allegedly infringed work must provide some specific details or supplemental documents explaining how the claimant owns, or has an exclusive license to use, the work at issue. More information about legal and beneficial ownership is available at page 4 of the [Starting an Infringement Claim](#) chapter of the CCB Handbook. The claim does not present facts that indicate that Tan is a proper claimant.

To correct this issue, your amended claim must include specific allegations about how the claimant owns, or has an exclusive license to use, the work at issue. You can do this either by adding facts to the "Describe the infringement" section explaining the claimant's ownership of exclusive rights in the work at the time of the infringement, or by submitting supplemental documents that demonstrate the claimant's rights. For example, if Glittery Craft gave Tan an exclusive license to use the Excel Shortcut Keys Mouse Pad, then Tan would be an appropriate claimant and the amended claim should state that the work was exclusively licensed to Tan. If you include a copy of an assignment or license as a supplemental document, it must be clearly labeled and identified.

Alternatively, if Glittery Craft is the copyright owner and has not transferred exclusive rights in the work to Tan, then the amended claim should change the name of the claimant to Glittery Craft. If information in the claim identifying the owner or the author of the work is inaccurate, your amended claim must correct that information. For example, if Glittery Craft is the owner and author of the registered work, the amended claim should name Glittery Craft as the only author and claimant and omit Tan from the "Claimant" section. To name an organization as the only claimant, you would need to change your eCCB user type from "self-represented party" to "authorized company representative" before amending your claim and re-entering the information.

## Relief

In the "Description of harm suffered and relief sought" section of the claim, you request "statutory damages for willful copyright infringement," which is a form of relief that the Board cannot provide. The Board cannot enhance damages awards based on willfulness and does not consider willfulness when making an award of statutory damages. 17 U.S.C. § 1504(e)(1)(A)(ii)(III). To address this issue in an amended claim, do not seek relief that the Board cannot grant. Your amended claim may not claim willfulness as a basis for awarding statutory damages.

To submit an amended claim, log into your eCCB account and take the following steps:

1. From your dashboard, click the "**Amend claim**" button and select your docket number from the dropdown list.
2. Your claim will unlock for editing. The information you originally entered will appear in the same order as in your original claim.
3. Make the necessary edits. If you have filed supplemental documents, you must re-upload any documents you wish to include in the amended claim on the "**Documentation**" page. Please include only documents directly related to your claim, and label them clearly.

4. Once you have completed your edits, continue to click through the fillable claim form until you reach the **“Review”** page. The Review page includes all the information that you have provided in the claim up to this point. Carefully double-check the information on this page. If you have any corrections, you can select **“Edit”** to revise any entries necessary. Each section of information has an **“Edit”** button, which will take you back to that section so you can make changes. After you make changes, you can click **“Save & review”** to return to the Review page. Please review your claim carefully. Once you submit your amended claim, you will be unable to edit the claim while it is in compliance review.
5. Once you have completed your review and any revisions, you must confirm that the information in your claim is accurate and truthful to the best of your knowledge. To complete the declaration, type your full name into the **“Digital signature”** box near the bottom of the **“Review filing”** page and click **“Agree & submit.”**

If you have questions, please contact [asktheboard@ccb.gov](mailto:asktheboard@ccb.gov). Include your docket number in the subject line. The Board is unable to provide legal advice. We can only provide legal information and assistance concerning Board procedures and requirements. If you would like to seek further guidance from a lawyer or a law student at reduced or no cost, please visit the [Pro Bono Assistance](#) page on ccb.gov. You may also refer to the [Compliance Review](#) chapter of the CCB Handbook for more assistance.

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