

Alex Simon

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Experience

Conversant Media, Westlake Village, CA
Systems Support Specialist

May 2017-Present

- Provide support for applications and day to day processes
- Provision new users and disable terminated users

Princess Cruises, Santa Clarita, CA
System Software Administrator

August 2016-May 2017

- Provide support for Exchange, Domino, and Office 365
- Install, configure and manage Domino servers
- Work with security team to secure applications shipboard □ Work on support tickets regarding e-mail

The Walt Disney Studios, Burbank, CA
Technical Ops Systems Developer Intern

June 2016-August 2016

- Developed using Python to automate file transfers
- Worked on a project that will be used in everyday workflow and is essential to business operations
- Translated Perl code to Python and cleaned up previously used code

Discovery Communications, Los Angeles, CA
IT Intern

February 2016-April 2016

- Provide technical support for both PC and Mac platforms
- Prepare workstations for new employees and upgrade existing equipment
- Responsible for imaging new machines to company specifications

SuperInterns.com, Virtual
Web Design Intern

September 2015-February 2016

Education

Bachelor of Science in Computer Information Technology
Minor: Electronic Media Management

California State University, Northridge, CA

Skills

- WordPress, Java, Perl, Python, VBScript, Ruby, BASH, Microsoft Office, Office 365, Exchange, Domino, Active Directory, Service Now and Final Cut Pro
- PC, Mac, iOS, Android, and Linux platforms
- Years of customer service