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Brian Vojtko

An aspiring software developer with experience in technical recruiting, IAM, and IT. I have a strong foundation in front-end web development technologies, including HTML, CSS, Bootstrap, and JavaScript, and I have experience building responsive websites with user-friendly interfaces. Additionally, I have a solid understanding of Python and its concepts and have been using it to automate tasks and build web applications using Flask and Django. I'm excited to find a role where I can contribute to unique projects and be mentored to continue developing my skills.

Experience

AUGUST 2018 - PRESENT

Software Developer/Freelance, Topton, Pennsylvania

- Developed a user-friendly Chrome extension using Python, Flask, PostgreSQL, HTML, CSS, and JavaScript. It enables efficient and accurate candidate-job matching based on their specific tech stack and years of experience. Hosted on AWS EC2.
- Built a messaging tool using Python and Selenium for a LinkedIn Recruiter account that automates candidate outreach by automatically sending personalized messages stored as templates to targeted candidates in a project's 'uncontacted' section.
- Implemented an advanced X-ray search capability using Python and Selenium that utilizes Google search and web scraping techniques to extract essential candidate information such as name, job title, current company, and LinkedIn profile URL and efficiently export data to a local CSV file for easy import into an ATS.

JUNE 2022 – MARCH 2023

Software Recruiter/Hatch I.T., McLean, Virginia

- Sourced potential software engineering candidates for software start-ups through LinkedIn Recruiter, GitHub, X-ray searches, StackOverflow, and social media.
- Used Python, Selenium, and Flask to automate everyday tasks and improve productivity.
- Collaborated with multiple account managers to understand the technical requirements for the open roles of 20+ start-up clients.
- Maintained warm relationships with candidates and hiring managers to build a strong network for future recruiting efforts.
- Researched market trends to identify potential candidates for future hiring needs and build a talent pipeline for other open technical roles.

JUNE 2021 – JUNE 2022

Associate Software Recruiter/Hatch I.T., McLean, Virginia

- Sourced potential software engineering candidates for software start-ups through LinkedIn Recruiter, GitHub, X-ray searches, StackOverflow, and social media.
- Highlighted current open roles by crafting personalized recruiting emails and automating reach-out.
- Collaborated with multiple account managers to understand the technical requirements for the open roles of 20+ start-up clients.
- Created Python scripts with Selenium to automate recruitment workflows and time-consuming tasks such as automated searches.

DECEMBER 2020 – JUNE 2021

Identity & Access Management Analyst II/Integrated Project Services, Blue Bell, Pennsylvania

- Oversaw all helpdesk tickets relating to user access requests and adjustments across the domain.
- Automated everyday tasks using PowerShell, including user onboarding and offboarding setup and procedure.
- Created, documented, and implemented new company-wide security policies and standard operating procedures.
- Managed 1500+ user credentials, licenses, and groups inside Microsoft Azure.

AUGUST 2019 – DECEMBER 2020

Identity & Access Management Analyst I/Integrated Project Services, Blue Bell, Pennsylvania

- Transitioned from IT Site Support
- Automated everyday tasks using PowerShell to ensure appropriate user identities and credentials and controlled access to various resources such as folders, shares, servers, and applications.
- Created and maintained security and distribution groups within Active Directory and provided user access to files, shares, servers, and applications across the domain.
- Updated and applied multiple security policies and standard operating procedures essential to proper workflow and guidelines.

APRIL 2019 – AUGUST 2019

IT Site Support Analyst I/Integrated Project Services, Blue Bell, Pennsylvania

- Provided first-line PC hardware and software support through ManageEngine ServiceDesk+ to 1500+ in-office and remote employees.
- Investigated and resolved software and hardware issues for all users in a fast-paced environment and ensured maximum uptime and productivity for the end user.
- Applied company domain image to new computers and assigned and documented each to new employees.
- Led the “IT” portion of the new employee onboarding presentation by demonstrating essential computer functions for the new hire.

Education

APRIL 2019

Post Baccalaureate Certificate – Computer Science/Drexel University, Philadelphia Pennsylvania

MAY 2018

Bachelor of Science – Criminal Justice/Penn State University, State College, Pennsylvania

Skills

Python (Flask/Selenium/Django) • HTML/CSS/BS/JS • SQL (MSSQL/PostgreSQL) • Java • PowerShell
• Git • IAM • Microsoft Azure • AWS EC2 • Technical Troubleshooting • Agile Methodologies