

Meeting Minutes (Summary) from **08 June 2018 11:15 - 12:00**

vidyo call

Present: Katrin, Erika, Anelda, Kayleigh, Mesfin, Caroline, Lactatia

1. Distributed roles for meeting
2. Agreed on agenda
3. The next online DC workshop round for trained instructors should start end of June. Lactatia volunteered to organise it with Erika's help.
4. We agreed that the African Task Force will not take over general administration of workshops in South Africa/Africa. Requests for organisation of workshops need to go through the Carpentries webpage and will be handled by global carpentries administrators as long as there is no African administrator. That is, if one is asked about a workshop and can/does not want to self-organise, then refer to the Carpentries webpage - <http://www.datacarpentry.org/workshops-host/> or <https://software-carpentry.org/workshops/request/>. Workshops organised by the Carpentries involve an administration fee, but fee waivers possible. Self-organised workshops follow the instructions for self-organised workshops as outlined on the Carpentries webpage. The African Task Force can offer support in organisation of self-organised workshops. Otherwise, the ATF focuses on developing an active instructor community in Africa.
5. Any funding coming from RCCPII can only be used to develop capacity at South African academic institutions. For example, funding for travel of staff/students based at South African academic institutions or/and events that directly benefit students/staff at SA universities (e.g. workshops).
6. ATF can apply with TENET for a dedicated vidyo room. Erika is also looking into using Carpentries Zoom subscription for ATF meetings.
7. Kayleigh is leading the writing of two blog posts for CarpentryCon - one for The Carpentries webpage, the other one for reporting back to TENET on use of travel funding.
8. Positive feedback from e/merge 2018 festival for abstract Erika submitted. Katrin will look at revising the abstract according to the reviewer comments.
9. Lactatia volunteered to facilitate next ATF meeting. Kayleigh will invite Justin (University of Florida) to next meeting to speak about carpentry club roles.
10. Open Agenda points will be moved to next meeting.