

## KENNETH GOH

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540 Main Street Apt. 118

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### SUMMARY

- University graduate seeking entry-level position in the financial industry
- Financial intern with BMO Nesbitt Burns and Manulife Securities
- Adept at problem-solving, critical thinking, and analysis
- Highly organized and detail-oriented
- Outstanding verbal and written communication skills
- Proficient in Microsoft Office Suite

### EDUCATION

**LAWRENCE UNIVERSITY** – B.A. in Innovation & Entrepreneurship/Music (Double Major), Class of 2014

#### ORGANIZATIONS & ACTIVITIES

- *Sigma Phi Epsilon Fraternity*
- *Lawrence University Jazz Ensemble*
- *Lawrence University Electronic Music Club*

### EXPERIENCE

#### **BMO Nesbitt Burns**

Financial Services Intern

July 2014 - September 2014

- *Provided administrative support to an investment advisor*
- *Researched, analyzed, and compared the dynamics of stock markets*
- *Prepared and performed one-on-one sales presentations with potential clients*

#### **Greyfell Theatre Company**

Marketing/Finance Team

December 2013

- *Composed press releases*
- *Designed and distributed promotional materials*
- *Forecasted and maintained records of company expenses*

#### **Manulife Securities Incorporated**

Financial Services Intern

June 2013 - August 2013

- *Provided administrative office support to a financial advisor*
- *Organized and consolidated client transaction records*
- *Implemented client records onto an online platform*

#### **Sigma Phi Epsilon Fraternity WI Alpha Chapter**

Chaplain

March 2013 - January 2014

- *Led the internal judicial branch of the chapter*
- *Presided over trials and appeals of brothers in violation of university or chapter bylaws*
- *Maintained and updated chapter incident records*
- *Prepared and conducted all fraternity rituals*