

Andrew Edbert Wijaya

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Current Address

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Permanent Address

Taman Permata Buana, Jl. Pulau Matahari VI, blok A7/33
Jakarta Barat, Jakarta, Indonesia, 11610

EDUCATION

Boston University School of Management; Boston, MA

January 2015

Bachelor of Science in Business Administration

Dual Concentration in Accounting and Finance; Cumulative GPA: 3.06

Green River Community College; Auburn, WA

June 2012

Associate in Arts - DTA

Cumulative GPA: 3.68

Honors/Activities

- Phi Theta Kappa, member
- GRCC Indonesian Students Organization, member
- GRCC Certificate of Achievement
- Boston University Finance Club, member
- Sigma Alpha Lambda, member
- T3B stock market trading seminar

Academic Team Project

Cross-functional CORE Project

- Researched and developed concept and prototype of a new product: automatic bookshelf.
- Created a business plan including marketing, operation, information system, and finance aspect of for the product as a team of nine people.
- Successfully presented an enticing thorough plan of the product development to a class of 50 and for professors.

EXPERIENCE

PT Sumber Mas; Jakarta, Indonesia

July 2011 – September 2011

Finance Intern

- Assisted in month-end close process, worked with general ledger accounts, and prepared weekly and monthly reports

PT Inakom Mas; Medan, Indonesia

July 2010 – September 2010

Finance Intern

- Prepared budget and journal report using Excel to make sure all the recorded transactions are accurate and ready to be processed in the financial statements

High School Business Club; Jakarta, Indonesia

July 2009 – June 2010

Manager

- Led and managed a group of 16 high school students interested in operating a real business in order to gain deeper and more realistic experience on various areas of the business world

VOLUNTEER EXPERIENCE

GRCC International Program Peer Volunteer; Auburn, WA

December 2011 – March 2012

- Guided a campus tour and helped advisors run the events to help new students settle down, get along, and get through their first quarter at the college

GRCC Math Learning Center; Auburn, WA

September 2011 - June 2012

- Tutored Calculus and Statistics to three or more college students who need help outside their classrooms, and helped them doing exercises and preparing for exams

The Neighborhood House; Auburn, WA

September 2011- June 2012

- Tutored Math to five primary and middle school students in a community center, and guided them in their homework

Auburn Food Bank; Auburn, WA

November 2010 - December 2010

- Helped prepare foods, distributed the foods to the people in need, and also helped cleaning up afterwards

SKILLS

- *Computer:* Proficient in Microsoft Word, Excel, and PowerPoint; basic in Access.
- *Language:* Fluent in English; native in Indonesian; conversational Mandarin