

JULIE MELTZER

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EDUCATION

New York University	York	Bachelor of Science, Media, Culture, and Communication Bachelor of Arts, Psychology Minor, Dance	May 2015
NYU Sydney		NYU Study Abroad Program in Sydney, Australia	Spring 2014
Young Judaea Year Course	Year	Gap Year in Jerusalem, Sde Boker, Bat Yam, and Arad, Israel	Fall 2010-Spring 2011

EXPERIENCE

JLM Couture–*Showroom Sales Assistant Intern*; New York, NY
Spring 2015

- Compiled client invoices, created and maintained client account spreadsheets
- Organized showroom gowns by season, style number, size, and color
- Assembled market gift bags, prepared informational packets for buyers, set up rooms for buyers

Kleinfeld–*Bridal Consultant Intern*; New York, NY
Fall 2014

- Consulted brides helping them choose a dress according to shape, size, budget, and other personal preferences
- Reviewed contracts with customers, clarifying points and answering questions
- Acted as liaison between designer and customer
- Communicated with staff in other departments regarding alterations, accessories, headpieces, and veils

Camp Young Judaea Texas–*In-Bunk Counselor*; Wimberley, TX
Summers 2010-2012

- Counseled children; planned enrichment activities for campers to foster intellectual and communal growth

The Lone Soldier Center in Memory of Michael Levin–*Administrative Assistant*;
Jerusalem March-May 2011

- Coordinated fundraising efforts and conducted outreach to donors
- Planned social events for lone soldiers to build community in an unfamiliar region

Israeli Defense Forces–Sde Boker and Ramat Gan, Israel
December 2010-February 2011

- Completed basic training with the Education Brigade (Marva) of the Israeli Defense Forces
- Prepared medical equipment packs for the army

Ben Gurion Elementary School–*English Teacher*; Bat Yam, Israel
September-November 2010

- Created English language curriculum and taught 2nd, 3rd, and 4th grade students

LEADERHIP EXPERIENCE AND ACTIVITIES

Pi Beta Phi Sorority–*Greek Week Chair, Academic and Enrichment Committee Member*
Fall 2011-Spring 2015

- Managed sorority involvement and organized participation in Greek Week activities
- Served as liaison between sorority and the Greek community
- Created and implemented strategic events to educate and enrich members

**Foundation for Jewish Camp Cornerstone Fellowship Leadership Training Program-
Fellow 2012**

- Selected for fellowship awarded to outstanding summer camp counselors
- Participated in retreat designed to improve organization and planning skills and create targeted programming
- Implemented activities for camp staff and designed programs permanently added to the camp structure

ADDITIONAL INFORMATION

Languages: Conversational Hebrew