

# **Eduardo Alves Malva Valente**

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Date of Birth: 26/10/1991

## **Objective:**

- Obtain a position at a company where I can maximize my management skills, and succeed in the international consulting and investment business market.

## **PROFESSIONAL EXPERIENCE**

### **BLACKWOOD, Sao Paulo - SP/Brazil. • Trainee/Intern, May of 2012- August of 2012**

#### **Primary activities:**

- Research potential clients;
- Research potential investors;
- Create files with mandatory documentation for each new client;
- Develop presentation material for investors.

## **EDUCATION**

- **BSBA/Management, Suffolk University • (01/2011 - 05/2015)**

The Management Major at Suffolk University is incorporated in the university's undergraduate entrepreneurship programs that foster innovative thinking and prepares students to launch successful ventures. The four pillars of the program include curriculum and research, community outreach, new venture creation, and development.

- **IB/ IGCSE, St. Paul's School (São Paulo, Brazil) • (05/2008-05/2010)**

The IB and IGCSE is an academically challenging and balanced education program with final examinations that prepare students to succeed at universities and professional environments.

## **PROFESSIONAL SKILLS AND QUALIFICATIONS**

- Portuguese - Native language;
- English - Fluent in both writing and speaking;
- French - Intermediate level writing and speaking;
- Advanced Internet user;
- Advanced user of Microsoft Office;
- Familiarized user of both Mac and Windows platforms.