

**Meghan A. Quinn**  
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**OBJECTIVE** To use my communications background and international relations degree to assist in researching current affairs and economics.

**EDUCATION** BOSTON UNIVERSITY, Boston, MA  
**B.A. in International Relations**

<i>Related Coursework</i>	Writing for Communications Fundamentals of IPE Reemerging Russia International Relations 1900-1945	Advanced Writing for Communications International Political Economy American Foreign Relations International Relations 1945- Present
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*Projects* Participated in Model UN "floating crisis room," in which I researched countries and their current political situation and then developed a plausible crisis, complete with materials that were presented to each committee.

Researched cultural and sociological differences between Americans and British in the workplace and compiled a portfolio based on findings.

Chaired Russian Intelligence crisis staff for Model UN conference. Led team in developing and executing crises and coordinating with other committees.

**EXPERIENCE** **Student Action for Refugees**, London, United Kingdom  
Event Coordinator Intern- Assumed lead role in the organization of annual national conference. Corresponded with other non-profit organizations and potential contributors. Researched and reserved venue for speeches, overnight lodging and catering. Drafted press releases to student newspapers and developed web content, print content and a marketing plan. (July – August 2007)

**The Makin Group (property management corporation)**, Cambridge, MA  
Receptionist- Handled customer inquiries, directing them to the appropriate department for more information. Recorded all purchase orders, invoices and financial information. Managed customer rent. (January- April 2006)

**C.S.W. Law Office (medical collections agency)** Clifton, NJ  
Managerial Assistant- Conducted inquiries into Medicaid eligibility for clients and informed individuals of their account status. Clerical responsibilities. (December 2002- October 2003)

**ACTIVITIES:** Snowboard Team, Fall 2004- Present; Treasurer Fall 2005 to Spring 2008  
**BOSTON** French Cultural Society, 2005 to 2007  
**UNIVERSITY** Model UN, Fall 2007 to Spring 2008  
Academic Peer Advisor, Fall 2007

**AWARDS** Dean's List, Spring 2007  
Best Delegate Award, November 2007 U Penn Model UN simulation  
Notable Mention, January 2008 McGill Model UN simulation

**SKILLS** Microsoft Word, Excel and Power Point.

**References and Writing Samples Upon Request**

**LANGUAGES** Conversational in French and Italian.

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