

KINGSLEY TOCHI UKWU

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La Vergne, Tennessee 37086

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EDUCATION

Middle Tennessee State University
Jennings A. Jones College of Business

Murfreesboro, Tennessee
August 2015

Bachelor of Business Administration in Accounting, Minor in Business Administration

- Hope Scholarship recipient

PROFESSIONAL EXPERIENCE

Nashville Electric Service

Nashville, Tennessee

**Full-time Intern Accounting and Budget and Rates
Reported to Corporate Controller**

Summer 2014

- Designed and implemented Flow Chart documentation for fixed asset recording and reconciliation process for the Corporate Controller who presented for 'best practices' to the Steering Committee.
- Prepared a year-end audit binder for external auditor and company use
- Audited and created critical documentation for the Accounting Department's daily processes and company-wide timekeeping system
- Analyzed and calculated customer long-term bonds in order to create Bond Service excel sheets for Accounting Manager
- Created on-line filing system for Budget/Rates and control workbook for approximately 280 contracts and amendments; Scanned all contracts and input into company 'Share-Point' site

Trinity Design Group
Supervisor

Bessemer, Alabama
July 2012 – May 2013

- Implemented and managed the process to reduce the monthly error rate to 0.5% of production by organizing workflow
- Doubled recycling revenue within two months of being named supervisor of a team of five employees through implementation of innovative strategies and daily/monthly goals.
- Completed all supervisory functions including generating weekly hourly reports, assigning employee daily functions, training MAHLE plant employees, and implementing system of recycling pick up routes through collaborations with janitorial services

MT Social Network
Owner

Murfreesboro, Tennessee
March 2010 – March 2013

- Created MT Social Network, which launched in 2011
- Partnered with, prepared and presented excel financial documentation and contractual agreements for social events for both Social and Service-based Fraternities and Sororities
- Expanded network and activities to every major college/university in the state of Tennessee as well as some colleges in Kentucky and Georgia
- Invested finances in excess of \$50,000.00 in live entertainment of recording artists and DJ performances of all genres and venues including security and liability insurance
- Utilized accounting expertise to manage company contracts, venue bookings, and achieve sound financial goals

SKILLS, Clubs, and INTERESTS

Organizations and Clubs: President of Institute of Management Accountants Spring 2015; President elect of IMA club of MTSU fall of 2014

Technical and Professional: Professional experience in Microsoft Office, Microsoft Excel, detail oriented, public speaking, and experienced social media marketer

Personal: Enjoy spending time with my family, sports, reading, exercise, and creating innovative solutions