

DIANA YOUSSEF

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PROFILE Diplomatic and assertive social leader driven by the passion for sustainable human development. Action-oriented strategic planner recently graduated with a B.A. in International Studies and will commence postgraduate study in Fall 2015. Strong experience in capacity building and generating extensive support through organized community advocacy. Recognized for analyzing cross-language qualitative research in Arabic and English in relation to the challenging demand for efficient sustainable human development.

EDUCATION

- 9/2011 - 1/2014 **New York University School of Professional Studies** New York, NY
Bachelor of Art in Social Science, International Studies
- **GPA:** 3.69, **Honors:** *Cum Laude*
 - **Thesis** - *The Ripple Effect: How a Mismanaged Water Supply Contributed to the War in Syria*
 - **Relevant Coursework** - International Relations; International Organizations; World Cultures: Middle East & Asia; Leadership Strategies for Global Workplace; Transnationalism, Immigration & Identity
- 9/2009 - 6/2011 **City University of New York at La Guardia Community College** Long Island City, NY
Associate in Science, Business Administration with Honors
- **GPA:** 3.82; Member of Phi Theta Kappa Honor Society; and Honors Student Advisory Committee
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PROFESSIONAL EXPERIENCE

- 11/2014 - 1/2015 **United Nations, Language and Communications Programme** New York, NY
Intern, Arabic Language Programme
- Mobilized outreach campaign to UN Permanent Missions to boost enrollment rates in Arabic courses
 - Analyzed and simplified cross-language research in Arabic and English to support curriculum modifications
 - Centralized logistical support and established the Programme's webpage on Unite Connections (UN Internal Social Network)
- 1/2011 - 3/2011 **Queens Community Board 2** Woodside, NY
Intern
- Investigated business violations for applicants scheduled for license renewal
 - Established an updated electronic record-keeping database system along with various administrative duties
- 6/2009 - 9/2010 **U.S. Census Bureau, Census 2010** New York, NY
Partnership Coordinator Assistant - Community Outreach
- Fostered relationships with strategic partners and initiated collaborations to encourage participation in the 2010 Census through organized community events, press conferences, and public assemblies
 - Analyzed data and reinforced outreach efforts in hard to count communities with high concentration of diverse immigrant and undocumented demographic population
 - Reconciled monthly expense statements and maintained Excel spreadsheet record for end of operation audit
- 4/2009 - 6/2009 **U.S. Census Bureau, Census 2010** New York, NY
Enumerator / Quality Control – Address Canvassing Operation
- Rectified and updated data gathered from the preceding 2000 Census for use in 2010 Census operation
 - Administered quality control assessments on data gathered from Astoria, Sunnyside, and Flushing areas
 - Classified living quarters as no longer existing or as uninhabitable, transforming areas' demographic map for the following 10 years
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VOLUNTEER EXPERIENCE

- 9/2013 - Present **DEVEX – International Development Community** Worldwide Web
Online Volunteer – Global Civic Engagement
- Coordinated worldwide social media campaigns during month-long “Feeding Development Digital Rally” raising awareness on the interconnected nature of food-security, the environment, and economic development
- 6/2013 - Present **Energy Globe Foundation** Worldwide Web
Online Volunteer – Web Research
- Researched best-practiced projects in MENA region to be eligible for the Energy Globe Award and gain global recognition for sustainable use of resources, renewable energy, and environmental protection
- 1/2013 - Present **Climate Reality Project** New York, NY
Active Volunteer
- Organized and motivated support for the “People’s Climate March” prior to U.N. Climate Summit 2014

New York, 19 February 2015

Recommendation Letter for Diana Youssef

I am writing to strongly recommend Diana Youssef on the good qualifications she showed during her internship at the United Nations Headquarters in New York. As the coordinator of the Arabic Language Program, I have worked with Diana Youssef for the past 3 months as her direct supervisor. During this time, I was able to see Diana's interaction with colleagues and her approach to handling the different situations that came up. It was clear right from the beginning of her internship that Diana had no problem adapting to the peculiarities of the Language and Communication Programme. Her acute cultural awareness made her interactions very respectful of the different cultures one encounters in a multicultural programme such as ours. Diana participated in different outreach activities and her insightful and professional presence was clear to everyone.

During the past 3 months Diana was able to learn very fast the different processes we use, and she demonstrated her knowledge during meetings in which she actively participated with very pertinent remarks. It was clear that her addition to the team was beneficial in many ways as everyone benefited from her excellent organizational skills and her ability to prioritize her tasks

for an increased efficiency. In addition to that, Diana showed excellent aptitude to work under stress, a fact she demonstrated more than once by working tireless hours to meet quick turnaround deadlines, always with a smile. Diana was not only able to keep up with the rhythm, but she was also able to deliver excellent quality work. This fact encouraged us to go through the tedious process of asking for an extension of her internship from 3 to 6 months. During this time, Diana was able to work in variety of projects that ranged from analyzing and processing enrollment data to marketing our program. Diana was also able to efficiently handle day-to-day tasks.

I think that Diana would be a great addition to your program as she undoubtedly has been to ours. For that reason, I strongly recommend her.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Riadh Bounatirou', with a large, sweeping flourish above the name.

Riadh Bounatirou
Arabic Language Coordinator,
Language and Communications Program
United Nations Secretariat, Room S-1850
New York, NY 10017, U.S.A
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Name: Diana M Youssef
Birthdate (MM/DD): 10/11
Print Date: 02/04/2014
Student ID: N16953185
Institution ID: 002785
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New York University
Beginning of Undergraduate Record

Degrees Awarded

Bachelor of Arts 01/27/2014
 School of Continuing and Professional Studies
 Cum GPA: 3.690
 Major: Social Sciences
 International Studies

External Degrees

Laguardia Community College 06/20/2011
 Associate of Science
 Benjamin N Cardozo High School 06/18/2002
 High School Diploma

Transfer Credits

Transfer Credit from Queens College

Applied to Fall 2011

Course	Description	Units
DRAM 100	Intro to Acting	3.0
ENGL 152W	Great Works Amer Lit	3.0
MATH 110	Math Literacy	3.0
PSCI 104	Int'l Politics	3.0
PSYCH 101	General Psychology	4.0
Transfer Totals:		16.0

Transfer Credit from Laguardia Community College

Applied to Fall 2011

Course	Description	Units
BTA 111	Prin of Accounting I	4.0
BTC 200	Intro to Inform Syst	3.0
BTM 101	Intro to Business	3.0
BTM 103	Prin of Management	3.0
BTM 104	Prin of Marketing	3.0
BTM 110	Business Law I	3.0
HUC 101	Fund of Speech Comm	3.0
HUP 102	Critical Thinking	3.0
MAT 120	Elem Statistics I	3.0
SSE 103	Microeconomics	3.0
SSN 187	Urb Std-Urban Soc	3.0
Transfer Totals:		34.0

Fall 2011

School of Continuing and Professional Studies
 Bachelor of Arts
 Major: Social Sciences
 International Studies

	AHRS	EHRS	QHRS	QPTS	GPA
Cultural Anthropology					
World Cultures: Asia					
Oral Traditions in Literature					
Current	12.0	12.0	12.0	44.400	3.700
Cumulative	12.0	62.0	12.0	44.400	3.700

Term Honor: Dean's List

Spring 2012

School of Continuing and Professional Studies
 Bachelor of Arts
 Major: Social Sciences
 International Studies

World Cultures: Middle East	ANTH1-DC 5012-001	4.0	A
Writing Workshop I	EXWR1-DC 7502-001	4.0	A
Renaissance to Revolutn	HIST1-DC 5804-001	4.0	A-

	AHRS	EHRS	QHRS	QPTS	GPA
Current	12.0	12.0	12.0	46.800	3.900
Cumulative	24.0	74.0	24.0	91.200	3.800

Term Honor: Dean's List

Summer 2012

School of Continuing and Professional Studies
 Bachelor of Arts
 Major: Social Sciences
 International Studies

	AHRS	EHRS	QHRS	QPTS	GPA
Writing Workshop II					
Environmental Sustainability					
Current	8.0	8.0	8.0	32.000	4.000
Cumulative	32.0	82.0	32.0	123.200	3.850

Fall 2012

School of Continuing and Professional Studies
 Bachelor of Arts
 Major: Social Sciences
 International Studies

	AHRS	EHRS	QHRS	QPTS	GPA
Transnationalism, Immigration & Identity					
International Organizations					
Sp Tpcs in Politics					
The 2012 Presidential Elections					
History of Social Thought					
Current	16.0	16.0	16.0	53.200	3.325
Cumulative	48.0	98.0	48.0	176.400	3.675

Spring 2013

School of Continuing and Professional Studies
 Bachelor of Arts
 Major: Social Sciences
 International Studies

	AHRS	EHRS	QHRS	QPTS	GPA
Language & Society					
Classical Political Thought					
International Human Rights					
Social Sciences Research Methods					
Current	16.0	16.0	16.0	56.000	3.500
Cumulative	64.0	114.0	64.0	232.400	3.631

Fall 2013

School of Continuing and Professional Studies
 Bachelor of Arts
 Major: Social Sciences
 International Studies

	AHRS	EHRS	QHRS	QPTS	GPA
Rise of Civilizations					
Leadership Strategies for The Global Workplace					
U.S. Foreign Policy					
Senior Project Seminar: Social Sciences					
Current	16.0	16.0	16.0	62.800	3.925
Cumulative	80.0	130.0	80.0	295.200	3.690

End of Undergraduate Record