

MANDY UNMOLE

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Qualifications

- Able to communicate effectively and professionally in both English and French
- Competencies in Financial Accounting as well as Managerial/Cost Accounting
- Ability to apply academics as well as experiences with student managed fund to investment planning, equity and fixed income research and other financial services and banking related efforts
- Proficiency using Word, PowerPoint, and Excel for data analysis, drafting and finalizing reports and summaries, and for creating chart and graph laden presentations
- Competencies using Python and JAVA programming language and with web design and development
- Consumer service skills

EDUCATION

Bachelor of Arts in Financial Economics (with honors)

University of Rochester

Anticipated May 2016

- *Cumulative GPA 3.68*

Finance and Economics studies will focus on building strong foundation in economic theories coupled with a knowledge of financial reporting and analysis, corporate finance and capital markets and enhance analytical skills and abilities to assess market conditions and exercising due diligence

Bachelor Degree in Finance and Econometrics

Monash University

- *Cumulative GPA 3.75*

Passed Level I , CFA Program

CFA Institute

June 2014

SKILLS OVERVIEW

Certification: **Alliance Francaise (Mention Tres Bien)**

Languages: **English and French** (written and verbal)

Software: **EvIEWS 8, Microsoft Office (Excel, Word, PowerPoint)**

Programming: **Python, HTML, CSS, JAVA**

EXPERIENCE & EXTRA-CURRICULARS

Service Assistant

September, 2015

Dining Services | University of Rochester

Process sales and payment, issue refunds and credit, process returns and exchanges

Meliora Capital Management Member and Financial Institution Analyst

February, 2015

Meliora Capital Management, LLC | University of Rochester

- Meliora Capital student owned and operated equity investment fund in Rochester, New York
- As member will learn to critically analyze companies' financials, gather information on companies and contribute to presentations that generate decisions regarding buy or sell actions
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Intern in Credit and Marketing Department*January-June, 2012*

Standard Bank Ltd

- Standard Bank LTD is part of the Standard Bank Group, Africa's largest bank by assets that provides Corporate and Investment Banking services to governments, corporations, financial institutions, international counter-parties and private clients
- Assisted credit managers with completing credit approval documentation as well as creating client files and drafting email reminders to defaulting clients
- Monitored balance of personal bank accounts, calculated interest on accounts and created excel spreadsheets
- Worked with marketing department, sending email communication and speaking with existing and potential clients representing the Bank at conference booth

Active member, Fund-raising and community-service chairperson*September, 2015*

Sigma Psi Zeta Sorority, Inc. | University of Rochester

- Organized Business Etiquette workshop
- Community-service: including cleaning cemetery and raising awareness about Domestic Violence against women with the help of Willow Domestic Violence Center
- Gained leadership and organizational skills when organizing events and meeting deadlines

AWARDS AND ACHIEVEMENTS

- Excellence Award at O levels and A levels (University of Cambridge Local Examinations Syndicate)
- Dean Scholarship, *All semesters* (University of Rochester)
- Dean's List, *Fall 2014 and Spring 2015* (University of Rochester)