

Siyuan Huang

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Education

Suffolk University, Sawyer Business School
B.S. degree candidate, Finance Major
May 2015 Cumulative GPA: 3.49

Boston, MA

Finance, Principles of Investment, Intermediate Finance, Intermediate Accounting, Operations Management, Mutual Funds, Managerial Finance, International Business

Relevant Courses: Financial Accounting, Managerial Accounting, Money & Capital Markets, Business of Investment, Intermediate Finance, Intermediate Accounting, Operations Management, Mutual Funds, International Business

Professional Experience

WholeRen Education, LLC

Boston, MA

Finance Intern

May 2014-Dec 2014

- Developed Excel spreadsheet for tracking and computing billable hours
- Assisted Financial Controller with networking and market research
- Assisted Financial Controller with forecasting profits and losses, and preparing Financial Statement
- Assisted Financial Controller with various sales and prospecting activities

Shanghai Showbo Financial Information Service Corporation Limited

Shanghai, China

Finance Intern

July 2013

- Market analyst responsible for monitoring market trends including market prices, news and trades for investment services for corporate financial advisors
- Organized more than 30 networking events and meetings, and travel arrangements to bring in new investors
- Engaged with over 50 prospective clients through follow-up meetings, resulting in a measurable high conversion rate

Shanghai Yajiaju Corporation Limited

Shanghai, China

Investor Services Representative

2011-2012

- Conceived and developed an Excel spreadsheet with the information of the expected return of the loan business(including mortgage, auto loan, and real estate loan), data used to assist operation managers' strategic decision making – technique adopted company wide
- Organized over 10 follow-up meetings weekly with the potential investors, ensured business meetings for advisors and investors received administrative support

Activities

Harvard US-China Economic Interaction Council

Cambridge, MA

Executive Member

2013-present

- Promote public discussion about the economic interaction and integration between the U.S. and China, provide students and scholars an opportunity to acquire more real knowledge of international politics and economy

Suffolk University Chinese Students and Scholars Association

Boston, MA

President

2012-2014

- Led 16 executive members to assist over 400 Chinese students to adapt the life at Suffolk University, helped them through pick-up services, curriculum consultations, vocational trainings, and legal consulting services
- Promoted Chinese Culture around campus, provided services for students and scholars who are interested in Chinese culture through providing Chinese characters learning programs, Chinese culture workshops, and networking events

Leadership Experience

Harvard US-China Economic Interaction Council Annual Conference, *Organizer*, Cambridge, MA
The First Annual Chinese Spring Festival Gala at Suffolk University, *Chief Planner*, Boston, MA
International Student Orientation at Suffolk University, *Orientation Leader*, Boston, MA

March 2014
February 2014
August 2013

Skills & abilities

Microsoft Windows, Word, Excel, PowerPoint, Access
Bilingual in English and Chinese