

DANIEL E. GRUN
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EXPERIENCE

Feirstein Capital Management, New York, NY

July '09-

Aug 11

Intern Analyst

- Allocate stock and futures to various accounts.
- Act as a liaison between the trading desk and clearing broker
- Process trades through internal trading system
- Plan and organize meetings for portfolio managers
- Work on discrepancies regarding trade breaks
- Work on generating monthly commission reports
- Deal with various vendors regarding Electronic Communication Networks and trading systems

Hilton Hotel, Gainesville, FL

2008-

2009

Intern

- Aid in promotional sales in food, beverage, and restaurant services
- Oversee the purchasing of inventory including uniforms and supplies for daily operations
- Assist in cost management and implement profit maximization strategies
- Plan, organize and manage banquet events for high-end clientele
- Review and suggest improvements in designed layout for specialized events
- Direct and manage outlined banquet event orders for various events

EDUCATION

University of Florida, Health & Human Performance, Gainesville, FL

2005-2009

Bachelor of Arts in Tourism and Hospitality Management

- Relevant Coursework: Principles of Management, Principles of Micro/Macro Economics, Financial Accounting

LICENSES

Series 7

Series 63

SKILLS

Computer: Microsoft Office, Windows Millennium, Delphi, OnQ

Languages: Native English speaker, Conversational in Hebrew

COMMUNITY SERVICE

United Synagogue Youth (USY), Woodmere, NY

2001-2005

Volunteer

- Organized events and fundraisers for under-privileged in the Jewish community