

ARLINE MONESTIME

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SKILL SUMMARY:

- Criminal Justice major with experience in Suffolk County Sheriff's Department. Possess strong interest in promoting justice, and ability to think critically to solve problems. Familiar with laws and have strong leadership and interpersonal skills. Excellent ethics with ability to adapt to new and challenging situations.

EDUCATION:

University of Massachusetts Lowell, Lowell, MA

Bachelor of Science in Criminal Justice, expected May 2017

Roxbury Community College, Roxbury Crossing, MA

Associate of Science in Criminal Justice, May 2013

RELEVANT COURSEWORK:

- Criminal Law, Criminal Court Process, Introduction to Homeland Security, Technology & the Criminal Justice System, and General Psychology.

EXPERIENCE:

Intern, Suffolk County Sheriff's Department, Boston, MA, July 2013- March 2014

- Maintained professional internal and external relationships that met department core values.
- Proactively established and maintained effective working team relationships with all support departments.
- Demonstrated ability to interact and cooperate with all staff.

Security, Allied Barton Security Boston, MA, August 2012 – October 2013

- Liaised with local police and authorities to get immediate help, identify suspicious movements in and around factory premises, and control the movement of daily labor in/out of the premises.

Maritime Security: Screener, McRoberts Protective Agency, Port Authority, Boston, MA, May - July 2012

- Screened customers using metal detectors, wands, and pat downs to enforce company luggage policy and to ensure customer safety.

ADDITIONAL EXPERIENCE:

Sales Associate, Wireless Consultant Specialist Allston, MA, Aug. 2011- June 2012

- Provided consultation as part of Wireless Advocates LLC (Staples) to customers and made product recommendations.

Sales Associate, Fashion Bug, Lowell, MA, May 2010- Nov. 2010

- Communicated customer requests to management, and assisted in ringing up sales at registers and bagging merchandise.

Student Assistant, International Office, Bunker Hill Community College, Boston, MA, July 2008 – May 2009

- Assisted international students by providing students with information on obtaining state identification, housing, and employment.

LANGUAGE/ COMPUTER SKILLS:

- Bilingual in English/ Haitian Creole
- Microsoft Word, Excel, PowerPoint, Access, Outlook