

MARY WYNNE
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OBJECTIVE: To obtain a financial analyst position in an international corporation.

EDUCATION: **University of South Florida**
Major: Finance

EXPERIENCE: **Citigroup** June 2012–August 2012
Financial Reporting Operations Summer Analyst Intern
Brandon FL

- Created an Access/Excel integrated database with pivot tables, v-lookups and macros based from a SharePoint site for daily data analysis
- Reported weekly metrics utilizing pivot table charts in Excel for comparative analysis
- Created Monthly Operating Reports in PowerPoint to present to management

USF Tennis Club August 2011–May 2012
President
Tampa FL

- Managed 40+ members during each practice
- Prearranged documentation for team travel monthly
- Hosted a tournament for fundraising with 100+ attendees

Victoria's Secret April 2010 – July 2011
Sales Associate
Tampa FL

- Assisted customers with inquiries and transactions
- Aided in the accomplishment of team selling goals and activities
- Obtained lead statistic in customer credit card approvals

Qualifications:

- Proficient in Microsoft Access, Word, Excel and PowerPoint
- Proficient in Wordpress
- Basic understanding of Visual Basic for Applications
- Organizational planning via Microsoft Outlook
- Languages: English, Vietnamese, basic Spanish, basic Arabic

HONORS & ACTIVITIES: USF Tennis Club
Sports Club Council
Florida Academic Scholar

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USF Director's Award Recipient
Pell Grant Recipient