JUAN DAVID ZUNIGA MEDINA

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OBJECTIVE: Seeking a Finance-related entry-level position that will further develop my skills and make me a bigger asset to the company.

EDUCATION: SUFFOLK UNIVERSITY
Boston, MA
<u>B.S.B.A *Degree*</u> Finance & Global Business - *Cum Laude*
May 2015
GPA: 3.7, Dean's High Honors List

AMERICAN BUSINESS SCHOOL
Paris, France
<u>*Study Abroad Program*</u>

Summer 2013

RELEVANT COURSES:

- Business Finance
- Applied Statistics
- Principles of Micro and Macroeconomics

- Capital Budgeting and Portfolio Analysis
- Data and Decision Analysis
- Accounting For Decision

  Making I & II

- **SKILLS DEVELOPED:**
- Proficient in Microsoft Excel (Linear Programming, Forecasting, Live Simulations).
- Networking and experience with cross-cultural teams.
- Decision-making and/ problem solving techniques.

- **EMPLOYMENT**:

- **RF Capital, Inc.**

Boston, MA
- <u>Intern / Insurance Analyst</u>
  01/15 - Present
- Created excel templates to support the business development
- Assisted current and potential customers
- Knowledgeable of life and health insurance industry
- Financial market research
- Analyzed companies financial information
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- **Friend Street Hostel**

Boston, MA
- <u>Executive assistant</u>
  07/14 – 11/14
- Head of payroll service
- Assisted in Customer service/ sales
- Audited and reconciled accounts
- Implemented a forecasting model for seasonal occupancy
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- **QUICK SILVER STORE**

San Andres, Colombia
- <u>Store Supervisor</u>

Summer 2013, 11/12 – 1/13
- Interacted with customers, handled large amounts of cash, managed sales events
- Prepared season budget, analyzed variances, initiated corrective actions
- Conducted merchandise inventory, tracked sales performance
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- **PRESIDENT STORE**

San Andres, Colombia
- <u>Office Supervisor</u>
  Summer 2012, 11/11 – 1/12
- Copied and organized files for the Financial department manager
- Customer service and human resources skills
- Audited and reconciled accounts

- **OTHER SKILLS:**
- Fluent in Spanish and Beginner French
- Promoting marketing campaigns and strategies