

Nicole G. Demienne

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Education

Suffolk University, Boston, MA

May 2015

Bachelors of Science in Public Relations and Philosophy (double major)

- 3.26 GPA
- Merit Scholarship
- Dean's List: 2 Semesters
- *Relevant Courses to Communication:* Intro to Communication, Presentation Skills, Public Relations, Research & Writing for Public Relations, Media Production, Advertising, Journalism, Design Lab, Event Planning & Promotion. *Philosophy Courses:* Introduction to Philosophy, Philosophy of Race & Gender, Modern & Ancient & Medieval Philosophy, Ethics, Philosophy of Social Ethics Philosophy: Heidegger, Communication Theory, Copy Editing, as well as Public Relations II.

Professional Experience

Beth Israel Deaconess HealthCare/ Affiliated Physicians Group, Needham, MA

Marketing Intern

June 2014-September 2014

- Assisting Marketing & Public Relations Manager
- Internal communications
- Marketing strategy & communications
- Marketing research
- Web Editing
- Demographic analysis
- Newsletter, leaflet, brochure

Silicon Valley Direct, Union City, CA

Summer 2009- Summer 2013

Fulfillment Logistics Associate

- Assisted the CEO of the company
- Received and log customer orders into online databases
- Communicated and coordinate with numerous clients
- Maintained company Facebook and LinkedIn page
- Pulled, packaged, and shipped orders in warehouse
- Assembled orders for corporations

Los Altos Dental Spa, Los Altos, CA

Jun. 2008-Sep. 2009

Secretary

- Personal assistant to doctors of the practice
- Created and designed website for the dental company
- Answered telephones to assist patients
- Entered new patient information into computer system
- Filed records such as patient information and insurance plans into database

Wildberry Yogurt, Menlo Park, CA

Sep. 2009-Feb. 2010

Server

- Cashier, served and greeted customers
- Inventory control and food prep

Technical Skills

- Microsoft Office (Word, Excel, PowerPoint)
- Familiar with Adobe Illustrator, Photoshop, and InDesign
- Internet research

- Web design
- Marketing through Social Media (Facebook, YouTube, LinkedIn, Instagram, Twitter, etc.)