

Dirk R. Van Hook

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POSITION DESIRED: Teller

EDUCATION

2012-2013 Certificate in Video Post-Production, BAVC
1999-2003 Bachelor of Science in Advertising, University of Florida

EMPLOYMENT

2013 *Post-Production Intern, From the Ground Up*
Creating podcasts using Final Cut to promote an upcoming documentary about urban gardening and victory gardens.

2011-2012 *Freelance Videographer, XoS Digital*
Recorded high school football games and uploaded footage and rosters for college scouts. Shoot, edit, and produce DVDs for weddings.

2004-2012 *Senior Teller, Bank of America*
Processed transactions, assisted business clients with large cash deposits, opened or closed banking center, balanced ATMs and vault, led teller line, checked and scanned proof, and sent proof for delivery via FedEx. Attained Award of Excellence for high sales and balancing accuracy.

2005 *Freelance Writer, Contra Costa Times*
Reported local high school football games. Submitted game summaries and statistics before tight deadlines.

REFERENCES

Karla Johnson, Bank of America Manager
Phone: (925) 917-9435

Stacy Cervantes, wedding video client
Phone: (925) 642-5589

Chantel Evans, Bank of America Manager
Phone: (925) 642-5589

Aileen Lew, Bank of America Assistant Manager
Phone: (707) 853-9032

Oscar Morquecho, Bank of America Sales & Service Specialist
Phone: (925) 783-6300