

AGOSTINHA DEPINA

101 Homes Ave Boston, MA 02122 • Phone: 617 447 9140 • ADepina@clarku.edu

EDUCATION

Clark University; Worcester, MA

09/ 2012 –Present

Bachelor of Arts in Management Administration; Minor in Entrepreneurial Communications

Cumulative GPA: 3.17, Expected graduation date: May 2016

John D. O' Bryant School of Math and Science; Roxbury, MA

09/2008 – 06/2012

WORK EXPERIENCE

Vertex Pharmaceutical Inc.; Cambridge, MA

06/2012 –08/ 2012

Intern

- Managed the company's invoices in the Accounts Payable department
- Transcribed the department's invoices into excel documents

Teen Voices Magazine; Boston, MA

08/ 2009 – 08/ 2012

Peer Leader

- Conducted and transcribed interviews
- Selected, trained, and supervised new applicants for the program
- Fundraising and management of office tours for organization funders and sponsors
- Acted as a spokesperson and advocated for the organization to funders

Teen Editor

02/ 2009 – 08/ 2009

- Revised and edited content for the Teen Voices magazine
- Participated as a member of the teen editorial board; attended monthly meetings and shared feedback about articles to other board members
- Participated on leadership, team building, and social justice activities and workshops

College Squad; Boston, MA

05/ 2010 –06/2012

Team Leader

- Created and presented to freshmen and sophomore high school students on college and career readiness
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SKILLS

- Computer: Proficient in Microsoft Office, PowerPoint, and Excel
 - Language: Fluent in Cape Verdean Creole, Spanish and French
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CAMPUS ACTIVITIES

- Black Student Union Affiliate, Sisters in Stride Multicultural Women's Group, Vagina Monologues Performer, Clark University