

**KATHY LIAO**  
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**EDUCATION**

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CUNY JOHN JAY COLLEGE OF CRIMINAL JUSTICE, NEW YORK, NY May 2015  
Bachelor of Science, *cum laude*, Forensic Science – Criminalistics, minor in Biology  
Cumulative GPA: 3.56  
HONORS/AWARDS: Charina External Science Internship Fellowship 2014  
Undergraduate Dean's List 2011-2013  
ACTIVITIES: Forensic Science and Pre-Medical Society  
Phi Eta Sigma Honorary Society

BROOKLYN TECHNICAL HIGH SCHOOL, BROOKLYN, NY June 2011  
Major: Biomedical Engineering

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**WORK EXPERIENCE**

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STUDENT INTERN June – September 2014  
Drug Enforcement Administration – Northeast Laboratory  
99 10<sup>th</sup> Avenue New York, NY 10011

- Closely participated in drug analysis under the supervision of forensic chemists
- Performed and interpreted tests using various instruments such as FTIR-ATR, GC-MS, GC-FID, NMR, and LC-MS
- Aided in quantitative and qualitative tests for controlled substances that may appear in trace amounts
- Prepared internal standards and solvents for instruments
- Partook in the annual inventory check of the laboratory and inputted data onto UFMS as an official checker

FRONT DESK RECEPTIONIST / MEDICAL BILLER April – August 2013  
Dr. Raymond F. Wong, M.D., P.C., Ophthalmologist Office  
139 Centre Street Suite PH105 New York, NY 10013

- Assisted coworkers in a fast-paced environment
- Scheduled and confirmed appointments for patients
- Billed patients according to EOB

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**EXTRA CURRICULAR ACTIVITIES**

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ASSISTANT GROUP TEACHER June 2009 – August 2010  
Chinese-American Planning Council Inc.  
122 Henry Street, Room 109 New York, NY 10002

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**PROFESSIONAL AFFILIATES**

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AMERICAN CHEMIST SOCIETY – STUDENT MEMBER January 2013 - 2014