

# Kari Rowland

24 Kerwin Street. Apt#1  
Dorchester Center, MA 02124  
Tel: 617-331-4228  
Email:krowland89@yahoo.com

**Professional Objective:** To obtain a position at a company where my college skills could be utilized and also to gain experience.

## **Education:**

University of Massachusetts Dartmouth, North Dartmouth, MA  
B.A. in Women's and Gender Studies

Lincoln University of the Commonwealth of Pennsylvania, Lincoln University, PA  
Major: History  
Minor: Black Studies

## **Internships:**

YWCA of Southeastern Massachusetts  
January 2012- April 2012: Intern

- Learning filing techniques,
- Basic office work and interacted with people whom are in need of help from low income communities
- Work with the school age after school program named YWkids.
- Help school age children with their daily homework, and provide activities that help them to learn responsibility academically.

## **Skills:**

- Understand the value and skills of teamwork
- Communication: Organize and communicate well with a wide variety of co-workers and superiors.
- Computer Skills: Microsoft Office (Word and PowerPoint; Excel (beginner)); Internet Application, Fast typer
- Languages: English, Fluent; French, Beginner;
- Demonstrate skills to be able to adapt to any challenging environment
- Experience in using the library to locate valuable information for academic studies and community service assignments
- Ability to write clear and grammatically correct documents

## **Employment**

April 2006 - June 2006: Cashier  
Bruegger's Bagel Bakery, West Roxbury, Massachusetts, United States

- Prepared food in a fast pace environment

- Cashier duties
- Customer Service

**REFERENCES:** Available upon request