

Adrienne Bozeman Oguntebi

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OBJECTIVE: To obtain full-time employment in the construction industry with a focus in project management, preconstruction, or emerging technologies in the San Francisco Bay area starting in August 2013.

EDUCATION: **Georgia Institute of Technology**, Atlanta, GA

August 2007 – May 2012

Bachelor of Science in Building Construction, Highest Honors

Certificate in Entrepreneurship

GPA: 3.67

SKILLS: Proficient: On-Screen Takeoff, Microsoft Office (Word, Excel, Powerpoint), Tekla BIM, iSqFt
Basic: Primavera P6, Prolog, MS Project, Google Sketch-Up, Adobe CS4, Revit, AutoCAD

WORK EXPERIENCE:

Georgia Tech Christian Campus Fellowship, Atlanta, GA

August 2012 – May 2013

Compassion Intern

- Organized 5 weekly community service projects that enabled 30 to 50 students to participate on a regular basis. Connected students to additional non-profit organizations in the Atlanta area.
- Led upperclassmen student leaders in group discussions to facilitate the exploration of faith, encourage the development of strong character, and challenge them to put their beliefs into action. Groups ranged from 2 to 14 students.
- Mentored students individually through one-on-one interactions.
- Worked on a team of 13 interns to plan and execute weekly events, campus wide activities, service trips, and 5 weekend retreats that were attended by over 500 college students.

Hardin Construction Company, Atlanta, GA

May

2011 – August 2011

Preconstruction Intern

- Performed quantity survey on a variety of commercial building projects using On-Screen Takeoff. Projects spanned multi-family, mixed use, non-profit, government, and higher education sectors.
- Worked on bid teams to put together project proposals. Responsibilities included calling on subcontractors, comparing quotes with internal estimates, and preparing bid forms. Subcontractor management was organized using iSqFt.
- Brought innovation and time savings to the company by implementing and managing preconstruction file sharing through Dropbox.
- Created Excel spreadsheets to summarize past estimates by CSI divisions, building components, and subcontractor bids to further consolidate, make available, and make useful historical data.

CrossRoads Missions, New Orleans, LA

May 2010 –

August 2010

Construction Intern

- Managed 5 to 25 volunteers in small construction projects and site preparation work. Projects pertained to site survey, grading, landscaping, concrete, framing, and finishes.
- Controlled jobsite safety and cleanliness daily.
- Developed public speaking skills with weekly devotional presentations.
- Prepared meals and maintained facilities for volunteers.

CrossRoads Missions, New Orleans, LA
August 2008

May 2008 -

Construction Intern

- Managed 5 to 20 volunteers in the completion of the finishing stages of three new homes. Main activities related to flooring, millwork, wall finishes, porch and railing construction, fixture installation, and landscaping.
- Residential renovations included replacing exterior siding, reroofing, framing, laying laminate and tile flooring, hanging new windows, replacing casework, and painting.

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AWARDS AND HONORS:

Bechtel Building Construction Scholarship, *Spring 2012*
Zell Miller (HOPE) Scholarship, *Fall 2007 - Fall 2011*
Building Construction General Scholarship, *Spring 2011*
Dean's List, *Fall 2007 - Spring 2012*
Faculty Honors, *Fall 2008*

SCHOOL INVOLVEMENT:

Alpha Delta Chi Sorority, *Spring 2008 - Spring 2012*
Fundraising Chairman, *Spring 2012, Fall 2010, Spring 2009*
Missionary Chairman, *Spring 2012, Fall 2011, Fall 2010, Spring 2009*
Courtesy Chairman, *Spring 2012*
Pledge Captain (Executive Board), *Spring 2011*
Devotional Chairman (Executive Board), *Spring 2010*
Philanthropy Chairman, *Spring 2009*
Student Construction Association, *Fall 2008 - Spring 2011*
ASC Heavy Civil Competition, *Fall 2010*
Christian Campus Fellowship, *Fall 2007 - Spring 2012*
Senior Leadership Group, *Fall 2011 - Spring 2012*
Student Alumni Association, *Fall 2010 - Spring 2012*
Globalscope Thailand Study Abroad Program, *Summer - Fall 2009*
Georgia Tech Marching Band, *Fall 2007, Fall 2008*

COMMUNITY SERVICE:

Small group leader for **K-Life Atlanta**, *Fall 2008 - Spring 2013*, 4 hours/week
Team leader for **Hurricane Relief Trip to LaPlace, LA**, *Fall 2012*, 20 hours
Volunteer on **Well Building Trip to Puebla, Mexico**, *Winter 2011*, 30 hours
Volunteer on **Tornado Relief Trip to Joplin, MO**, *Fall 2011*, 20 hours
Team leader for **Construction Trip to New Orleans, LA**, *Fall 2010*, 10 hours
Volunteer on **Construction Trip to Juarez, Mexico**, *Spring 2008 - Spring 2012*, 20 hours
Volunteer on **Construction Trip to Sisaket, Thailand**, *Fall 2009*, 30 hours
Volunteer at **Rangsit Baby Home** (Bangkok, Thailand), *Fall 2009*, 12 hours/week