

# FEIPENG ZHENG

NEW YORK, NY 10009

LINKEDIN.COM/IN/FEIPENGZHENG; (646)-244-8533; [zhengfeipeng9@hotmail.com](mailto:zhengfeipeng9@hotmail.com)

---

## PERSONAL PROFILE

CPA Candidate(Successfully Passed AUD, FAR and REG Parts of the CPA Exams at the First Attempt), with Dual Degrees in Public Accounting & Business Management & Finance. New York State Notary Public. Honest, Proactive, Confident, Responsible, Hardworking, Organized and Good Team Player. Keen Eye to Details. Familiar with MS Office Word, MS Excel, QuickBooks and TurboTax. Fluent in English and Chinese (Cantonese and Mandarin).

## EDUCATION

### **BS, Public Accounting & Business Management & Finance, Brooklyn College/CUNY**

- Graduated in May 2014
- GPA: 3.52; Dean's List (2012-2014); School of Business Academic Achievement Award

### **AS, Accounting, Borough of Manhattan Community College, Manhattan, New York**

- Graduated in May 2011
- GPA 3.70; Dean's List (2010-2011); BMCC Foundation Inc. Scholarship

### **BA, English Education, Wuyi University, Jiangmen City, Guangdong Province, China**

- Graduated in July 1995

## WORK EXPERIENCE

### **VITA Program (Brooklyn College, USA)**

2014

#### **Accounting Intern**

- Interviewed More Than 20 Clients.
- Prepared More Than 20 Federal and State Income Tax Returns.
- Answered More Than 10 Clients' Tax Inquiries Daily.

### **Kuzmin & Associates, P.C. (New York, USA)**

#### **Paralegal**

2008-2013

- Coordinated More Than 100 Clients to File Back and Amend Tax Returns.
- Helped More Than 100 Clients to Obtain Tax Return Transcripts.
- Prepared More Than 1000 Legal Documents, including Family Petition, Adjustment of Status, Criminal Waiver, Employment Authorization, Affidavit of Support, Asylum, Cancellation of Removal, Petition for Review, Motion to Reopen, Divorce, and Customs Confiscation.
- In-took More Than 5 Clients Weekly.
- Assisted Officer Manager in Operating Flushing, NY Branch Office.

### **Wu & Kao, P.L.L.C. (New York, USA)**

## **Accounting Intern**

2011

- Handled Accounts Receivable and Payable with QuickBooks.
- Reconciled More Than 8 Monthly Bank Statements.