

DIMITRA KATSIS

929 Lakewood Dr.
Lake Forest, IL 60045

(312) 246-0462
dimitrakatsis@gmail.com

EDUCATION

UNIVERSITY OF CHICAGO, Chicago, IL
B.A., International Studies, June 2015
Curricular Focus on Immigration Policy
Distinction: Graduated on Dean's List for Academic Achievement

EXPERIENCE

COOK COUNTY CIRCUIT COURT, Chicago, IL

Judicial Intern, The Honorable Anthony Kyriakopoulos

October 2013 - Present

- Extracted relevant information from legal documents for use on judgments.
- Performed legal research for Judge's caseload.
- Assisted in the planning and execution of publicity events for the Judge's reelection.

HELLENIC AMERICAN LEADERSHIP COUNCIL, Chicago, Illinois

Fellow

May 2015-Present

- Assist in execution of events and gatherings for members.
- Oversee and facilitate website database and social media accounts for organization's followers.
- Write blog posts pertaining to recent and relevant global occurrences.

UNIVERSITY OF CHICAGO SOCIAL SERVICE ADMINISTRATION, Chicago, Illinois

International Program Student Assistant

October 2014 – June 2015

- Evaluate standing programs for effectiveness and efficiency.
- Make recommendations for implementation of programs in the future.
- Facilitate proper assimilation of foreign visitors.

UNITED STATES DEPARTMENT OF STATE, Athens, Greece

Regional Security Office Intern

June 2014 - August 2014

- Drafted diplomatic cables pertaining to the security situation in Greece.
- Assisted in the coordination of the schedule and security detail for a Cabinet-level visit.
- Attended meetings with government interlocutors to discuss bilateral security agreements.

CHICAGO TWENTY SOMETHING, Chicago, IL

Marketing Intern

January 2014 - April 2014

- Assisted in planning and execution of events throughout Chicago.
- Communicated with clients in order to plan events to fulfill their needs and requirements.
- Publicized events by meeting with neighboring businesses and advertising events through them

COOK COUNTY CIRCUIT COURT, Chicago, IL

Judicial Intern, The Honorable James McGing

June 2012 – August 2013

- Observed a variety of court hearings, while becoming familiar with judicial terminology.
- Performed research and wrote legal briefs for use in judicial decisions.
- Reviewed case law for applicable precedent.

SKILLS

