440 E Acacia Ave, APT 7 • Glendale, CA United States 91205 • 562-405-1166 • jkoby@ucla.edu

WORK EXPERIENCE:

Employer: OneLegacy – Los Angeles, CA

07/13-12/15

Surgical Recovery Coordinator

Salary: \$23.55/hour, 50-60 hours/week

Supervisor: Marnae Salampessy (213) 215-7307; may be contacted

- -Responsible for organizing the logistics of and providing perfusion services for the organ recovery process which include the packaging and labeling of organs used for transplant.
- -Worked closely with abdominal and thoracic transplant teams in the operating room during organ procurements.
- -Demonstrated a strong ability to function effectively in a high volume environment that requires multitasking both internally and externally to the organization.
- -Worked in a team environment, performing the surgical recovery of tissues such as: Ocular, Musculoskeletal, Skin, Vascular, Cardiac, Bone Marrow.
- -Performed kidney pumping/pulsatile perfusion services.
- -Maintained positive customer relations through effective interactions and communication while screening for potential donors at the Los Angeles County Coroner's Office.

Employer: Royalty Ambulance – Glendale, CA

11/2012-06/2013

EMT-B

Salary: \$10.00/hour, 20-40 hours/week

Supervisor: Sean Grimes (626) 240-3196; may be contacted

- -Performed basic medical services for patients in need of a higher level of care.
- -Drove emergency vehicles as and when required.
- -Assessed the nature of illness and devised a plan of treatment on an immediate basis.
- -Prepared patients for transport and managed transportation in a safe manner.

Employer: ASUCLA – Los Angeles, CA

10/2009-03/2012

Student Supervisor

Salary: \$9.50/hour, 20-30 hours/week

- -Utilized leadership skills by overseeing employees and supervising a staff of up to 15.
- -Responsible for administrative work and office duties such as e-mailing, answering calls, organizing orders using excel and coordinating the shipment/retrieval of supplies.

INTERNSHIPS

TEACH UCLA Intern/Site Coordinator, Venice, CA (Public Health Internship) 2010-2011

-Developed health modules to underprivileged youth within the greater L.A. community.

Intergroup Relations Program Facilitator, Los Angeles, CA 2011-2012

- -Co-facilitated a 2-credit course offered at UCLA which engaged students in various dialogues aimed to increase intercultural understanding at UCLA.
- -Gained conflict management and resolution skills by navigating various social interactions.
- -Increased awareness of prevalent social issues on the UCLA campus.

STRENGTHS

- -Demonstrated ability to react calmly in a stressful environment
- -Exceptional communication and coordination skills
- -Innovative, dynamic, adaptable, self-motivated

CERTIFICATIONS

EMT-B, CPR BLS/AED/Heart Saver Card

- -License number: E094992
- -Issued by the Los Angeles County EMS agency

Tissue Bank Specialist (CTBS)
-Certification number: 915237

-Issued by the American Association of Tissue Banks

EDUCATION

University of California, Los Angeles, California B.A. in Anthropology/ Minor in Society and Genetics

2008-2012