

# Christopher Picarde

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## EDUCATION

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### **Loyola University Maryland, Baltimore, MD**

*The Joseph A. Sellinger, S.J. School of Business and Management (AACSB Accredited)* Major G.P.A: 3.2

Bachelor of Business Administration, Finance, Class of 2013

Fund manager in the Sellinger Applied Portfolio class responsible for actively managing \$500,000 of the Loyola University Endowment.

## EXPERIENCE

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### **Charles River Ventures Cambridge, MA**

Finance Intern-Only intern selected  
and 2012

June-August, 2011

- Created and Analyzed Price Weighted Valuations for Private Companies based on financials and projections.
- Assisted with multimillion dollar fundraising and distributions and acquired a strong working knowledge of a Venture Capital Firm. Reported directly to the Chief Financial Officer.
- Audited historical funds for accuracy and complied audit trails for easy review.
- Systemized filing for banking and investment transactions, Improved quality and minimized inefficiency by digitizing files.
- Created a digital stock certificate inventory system using Microsoft Excel and Adobe, Reconciled inventory to financials.
- Analyzed portfolio company financial data for use in portfolio review. Complied support from board packs to ensure numbers are accurate.

### **Hub Precious Metals LLC MA**

**Boston,**

Finance Department Intern

2010-2013

- Assist the finance department with distributions of incoming wire transfers into the payroll department.
- Developed an Access database to improve the organization of account information.
- Analyzed and completed financials using Microsoft Excel.
- Oversees and appropriate budget.

### **Boston Jewelry and Loan Boston, MA**

Sales Associate

2007-2011

- Tend to customers to catalyze sales and ensure that any concerns are addressed. This includes jewelry types, styles, materials, financing and maintenance.

- Responsible for inventory management, display, and reordering. Strive to provide the highest quality customer relations.

#### ACTIVITIES

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- Golf, Mock Trial, Lacrosse
- Volunteered for Special Olympics Golf Tournament, Walk for Autism, Relay for Life at Loyola University, Habitat for Humanity.

#### STRENGTHS

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- Outstanding communication and interpersonal skills
- Developed problem-solving strategies with strong leadership qualities
- Organized and detail-oriented with strong work ethic
- Able to work independently and as part of a team
- Quickly learns new technology; proficient computer skills - including MS Office
- Conversational knowledge of Italian