

AMADOU SOW

Brooklyn, NY 11225

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Summary

Aspiring Public Accountant, pursuing dual degrees in Accounting and Business, constantly working to improve processes and striving for excellence. Work cooperatively as team member to develop and improve skills in Excel, PivotTables, charts, lookup, Solver and Goal Seeker. Strong aptitude for numerical data. Taught children between the ages of 7 to 11, helping to drastically improve their grades in Mathematics; assisted with homework assignments. Translated French to English for the people in my community. Proficient in Microsoft Word, PowerPoint and Access; familiar with QuickBooks and SQL. Fluent in French and Fulani.

Education

BS, Accounting (Public Accountancy) / Business, Management & Finance, Brooklyn College/CUNY

- Graduated: May 2014
- GPA : 3.0

Coursework: Financial Accounting, Corporate Finance, Money and Banking, Managerial Accounting, Macroeconomics, Marketing Management, Computer Applications, Introduction to Management, Business Law, Operation Management, Advanced Financial Accounting and Business Taxation

AS, Business Administration, LaGuardia Community College, Long Island City, NY June 2011

AS, Private Law, University Gamal Abdel Nassir of Conakry, Guinea
June 2002

Clubs/ Activities

- National Association of Black Accountants (Brooklyn College) - Specific goals are to develop and cultivate technical skills of its members.

Work Experience

Brooklyn Law School

July 2014

- Assisted the coordinator of account payable in entering vouchers, employee' reimbursement into the accounting software.
- Assisted in maintaining secure, accurate and complete account payable filing system.
- Responded to requests for information from the filing system to facilitate audits as well as internal purposes.

New York Eye and Ear Hospital, New York, NY Spring 2011

Accounting Intern

- Learned how to maintain general ledger and subsidiary journals, including accounts payable and accounts receivable daily.
- Performed bank reconciliation for approximately 10 cash accounts on a monthly basis.
- Assisted in the preparation & review of financial statements and footnotes disclosures.
- Booked and reviewed all funds related journal entries with GL register, and sub-

ledger account balances.

- Supported management reporting through variance analysis and account detail, including actual budget, and actual prior year financial analysis.
- Provided a summarized explanation of the company's financial position, profit and losses and balance sheet.
- Prepared bank reconciliation for cash accounts, which includes analyzing the firm's bank accounts' movements and adjusting the general ledger.