

CARLVIN MARK
142 MADISON ST
BROOKLYN, NY, 11216
(718) 789-9679
(347) 581 4868
carlvinmark@gmail.com

Objective:

To be employed as a Substance Abuse Counselor.

Education and Professional upgrading:

2015 CASAC Certificate

2013 **Medgar Evers College CASAC** Trainee program

2002 - 2007 **Brooklyn College**

Brooklyn, NY

Bachelor of Science in Physical Education

1998 **High School Equivalency Diploma - GED**

Experience:

2015 Kings County Hospital Center (Detox) – Intern/Volunteer

Brooklyn, NY

- Provide comprehensive assessment, counseling, and support to individuals with addiction issues.

1999 - 2014

Odyssey House Inc:

New York, NY

Night Counselor

- . Completed psychosocial assessment and developed recovery plans with patients as needed.
- . Carried a caseload of clients and provided weekly individual counseling.
- . Coordinated care with interdisciplinary team to monitor progress in treatment.
- . Facilitated psych-education group counseling on addiction and recovery.
- . Maintained accurate records, readily available to supervisor and co-workers.
- . Conducted hourly runs to ascertain proper headcount of clients.
- . Wrote daily reports and discussed pertinent incidents with supervisor.
- . Dispensed medication to patients on time and documented activities.
- . Monitored cameras and patrolled program areas for clients' safety and facility's security.

1995 - 1999

Rockafella Cleaning Services

Brooklyn, NY

Supervisor

• Oversaw a team of 10 workers in cleaning and general maintenance of sites, including floor- waxing, buffing, painting etc.

1994 - 1995

People's Elementary School

Brooklyn, NY

Teacher

- . Classroom teaching.
- . Preparation of daily lesson plans.
- . Conducted Physical Education activities.

Skills: Computer literate

References: Furnished upon request.