

Chelsea Spatz

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Objective

To obtain a position in the accounting field where I can utilize my work experience and education to improve company operation

Related Skills

- Ability to communicate effectively
- Well organized
- Experienced in working with a team
- Determined and goal oriented
- Familiar with researching FASB Codification
- Fluent with PC & Macintosh
- Proficiency in Word, Excel, PowerPoint, Access
- Familiar with QuickBooks and BizPricer

Education

B.S.B.A. Kutztown University of Pennsylvania

**Majors: Accounting
Management**

Kutztown, PA

May 2014

GPA: 3.26

Related courses: Intermediate Accounting I, Intermediate Accounting II, Tax Accounting, Organizational Behavior in Management, Operations Management

Employment History

Dunkin Donuts
Crew Member

Temple, PA
October 2009 – Present

Marathon Capital Advisors
Intern

Wyomissing, PA
April – August 2013

Campus Activities and Honors

Community Events Officer
Accounting Club, Kutztown University
Dean's List, Kutztown University

Spring 2014
Spring 2011

References available upon request