

Nishant Malana

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EDUCATION & SKILLS

Georgetown University, McDonough School of Business

Washington, DC

Bachelors of Science in Business Administration

Graduation: May 2015

Major: Operations and Information Management/Finance

Relevant Classes: Advanced Financial Management, Real Estate Finance, Decision Support Systems

Fordham Preparatory School

Bronx, NY

Skills: Microsoft Excel, Access, VBA, Tableau, EDGAR, Bloomberg, Argus, CFA Level 1 Candidate

SAT score: 2170/2400

Bloomberg Aptitude Test: 89th Percentile

WORK EXPERIENCE

Taviers

White Plains, NY

Investment Research Analyst

July–August 2013

- Researched alternative investment strategies such as investing in the Liv-ex Index, the proxy for the wine market
- Analyzed the Liv-ex Index by comparing it to other benchmarks like S&P 500 and GLD by building regression models
- Developed moving average charts and ran sensitivity analyses between regression correlations and average returns of the Liv-ex and S&P 500 to develop a diversified portfolio which would then be marketed to investors

Pentegra

White Plains, NY

Compliance Intern

June–August 2014

- Assisted in the preparation of the ERISA 5500 tax form for the 401k's of over forty clients through the analysis of activity reports and data extracts
- Monitored and ensured that all files and fund comparisons for client files were up to date and used Excel to spot discrepancies which were reported to upper management
- Performed asset reconciliations on over a dozen accounts, verifying that the assets under Pentegra's management matched those of its trust's and were properly reported to the IRS

New York Life

White Plains, NY

Lead Recruiting Intern

June–August 2013

- Promoted to lead recruiter for a partner which entailed contacting potential candidates and scheduling interviews
- Assisted partners in executing recruitment strategy by assembling marketing and recruiting material

EXTRA-CURRICULAR ACTIVITIES

Georgetown University Student Investment Fund

Washington, DC

Research Associate in the Industrials Sector

September 2011–January 2013

- Analyzed financial statements acquired through EDGAR to screen for potential investment strategies
- Developed investment thesis and researched macro trends on Bloomberg for companies in the industrials sector
- Constructed Discounted Cash Flow models and performed comparable multiple analyses on Excel
- Executed several successful investment pitches using DCF models and macro trend research

Cricket Club

Washington, DC

Treasurer/Head of Outreach

September 2013– May 2015

- Accounted for all costs, projected all future expenses and used those projections to formulate budgets for upcoming semesters
- Diversified sources of funding by ascertaining and collaborating with different on-campus student groups
- Developed relations with different student groups to co-sponsor cricket matches and watch parties

Alpha Phi Omega

Washington, DC

Brother/Service Project Coordinator

September 2013– May 2015

- Led brothers and pledges in the reorganization of the entire Georgetown Retirement Residence library
- Recruited and organized 8-24 brothers and pledges for weekly service projects into groups which either aided in administrative tasks or led discussions with the elderly residents

INTERESTS

Interests: Cricket, Alternative Energy Technology, Science Fiction, Travel, Classical History, Community Service