

Jennifer L. Araujo

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EDUCATION

The Pennsylvania State University

Bachelor of Arts in Political Science; Spanish minor
Cumulative GPA: 3.09

University Park, PA

May 2015

Study Abroad, Institute for the International Education of Students

Gained fluency in language through enrollment in Spanish-speaking curriculum

Barcelona, Spain.

Spring 2014

WORK EXPERIENCE

Just Neighbors

Intern

Falls Church, VA

Summer 2014

Non-profit organization that provides immigration legal services to low-income immigrants and refugees.

- Conducted initial client intake and screening over the phone
- Scheduled clients' appointment and provided them with reminders
- Aided clients and staff in preparing legal documents for immigration applications
- Interpreted attorney-client meetings and translated legal documents into English from Spanish

Virginia New Majority

Intern

Annandale, VA

Summer 2013

Non-profit organization leading civic engagement through mass organizing and leadership development.

- Mobilized 50 constituents to an immigration reform forum and vigil
- Strengthened neighborhood engagement through flyers, posters and phone calls

Tenants and Workers United

Intern

Alexandria, VA

Summer 2009-2012

Non-profit organization committed to social and economic justice for all people in Northern Virginia.

- Canvassed on issues regarding healthcare, education, housing, and immigration for community awareness
- Developed a curriculum on leadership enhancement for a summer youth group of 15 students

VOLUNTEER EXPERIENCE

LifeLink PSU

University Park, PA

- Interacted with students with disabilities to ease their transition into college *Spring 2013- Spring 2015*

Pare Poveda Elementary School of Barcelona.

Barcelona, Spain

- Supported children enrolled in third grade with English reading readiness skills

Spring 2014

ACTIVITIES

Lambda Theta Alpha Latin Sorority, Incorporated

Treasurer

University Park, PA

Fall 2013- Spring 2015

Provides social and cultural activities and carries on charitable and educational programs.

- Maintained accurate financial records of all expenditures
- Collected membership dues and billed members for unpaid dues

General Assistant for Sociology 119- Race and Ethnic Relations

University Park, PA

- Oversaw and constructively criticized the facilitation skills of teaching assistants.

Fall 2013

Teaching Assistant for Sociology 119- Race and Ethnic Relations

University Park, PA

- Facilitated discussions on the issue of race relations

Spring 2013

PROFICIENCY & SKILLS

Languages: Spanish (fluent)

Computer: MS Word, Excel, PowerPoint, Outlook