SABRINA JOSEPH

21 Kilsyth Rd. | Medford, MA 02155 | 781-475-2324 | sabrinaajoseph@yahoo.com

OBJECTIVE

Seeking temporary-to-permanent job placement

EDUCATION

Associates Degree,

Major: Criminal Justice

Graduated: May, 2015

School: Bunker Hill Community College,

Massachusetts

Anticipated Graduation Date: May 2017

Bachelors of Science,

Major: SOCIOLOGY, CRIME & JUSTICE

School: Suffolk University

Massachusetts

SKILLS & ABILITIES

ABILITIES

[Management]

- Ability to work alone as well as in a group
- Experience with clients from diverse ethnic and cultural backgrounds
- Ability to work collaborative

[Communication]

- Monitoring the gallery;
- insuring the safety of work in the gallery and greeting the visitors,
- helping with reception sign-in and hospitality, event outreach
- Supervised students during school functions, field trips, and extracurricular activities to Catholic Charities

Skills

Knowledge of Microsoft Office

Experience

Intern

February 2015 to May 2015

Suffolk County Superior Court

Dishwasher/Prep/Cash

February 19, 2014 to June 19, 2014

BurgerFi

Bake Shop Clerk

August 19, 2013 to September 2, 2013

Stop & Shop

Mail Room Clerk
Randstad
Art Gallery Host
Bunker Hill Community College
Volunteer Childcare Attendant
North Cambridge Children's Center

October,2013 to October,2013

September 20, 2012 to June 2013

February 2009 to August 2009