

## **Tsering Dolma**

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### **OBJECTIVE:**

Seeking the position of “Housekeeping” in your organization to deliver my skills of achieving the hygienic environment, to keep up good health of the staff, employees and management, thereby providing a continuous working atmosphere for the organization.

### **SUMMARY OF SKILLS AND QUALIFICATIONS:**

- Having 5+ years of experience in Housekeeping and Services.
- Having good leadership qualities, hardworking in nature, persistent and punctual.
- Ability to communicate clearly, concisely and verbally.
- A patient, caring, reliable and empathetic caregiver.

### **RELATED WORK EXPERIENCE:**

#### **Salad Days, Toronto ON**

**February 2016 – August 2016**

- Served various salads and learned about various salads preparation.
- Maintain cleanliness of equipment in a safe and sanitary working condition.
- Followed safety and security procedures by reporting any issues to the management.
- Provided care to customers in manner that promotes comfort and safety.

#### **Chef Plate, Toronto ON**

**August 2016 – June 2017**

- Responsible for food packaging inside the kitchen for the orders.
- Assisted in all receiving all food and non-food items.
- Identified quality issues and report them to the Receiving Manager.
- Maintained a clean and organized work environment, including food and non-food storage areas.

#### **Hazleton Retirement House, Toronto**

**June 2016 - Present**

- Responsible for maintaining safe, secure and healthy environment and completed all household chores.
- Assisted all laundry and housekeeping services.
- Maintained clean and sanitary Kitchen area.
- Cleaning and sanitizing toilets, showers/bathtubs, countertops and sinks.

### **OTHER WORK EXPERIENCE:**

Two years working experience as a beautician and shopkeeper, New Delhi India.

