



Harold Rita
Layout Artist & Web Administrator (1 year 4 months)
BOHOL ISLAND STATE UNIVERSITY RESEARCH JOURNAL
Journal of Agricultural Development and Biodiveristy Conservation

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Experiences

Aug 2016 - Present (1 year 4 months)	Layout & Web Administrator - Research and Development Online Journal Bohol Island State University - Bilar Campus Bohol, Philippines Industry Education Job description Website administrator and layout of articles, Trainer for online journal editorial workflow Website www.bisuonlinejournals.com
Nov 2015 - Aug 2016 (10 months)	Office staff - encoder China Geo-engineering Corporation Phil. Occidental Mindoro Highway Project Industry Architectural Services / Interior Designing Job description Encoder of daily accomplishment and book binding of monthly report, with AUTOCAD
Apr 2014 - Nov 2015 (1 year 8 months)	Marketing Assistant/OIC Motortrade Nationwide Corporation Occidental Mindoro, Philippines Industry Motorcycle dealer Job description Sales Marketing
Jun 2013 - Feb 2014 (9 months)	Web Programmer ISURE Company Quezon City, Philippines Industry Multi-level Marketing Job description Website Developer (project based)
May 2012 - May 2013 (1 year 1 month)	Sales Marketing G. Pineda Enterprises Quezon City, Philippines Industry Rice Dealer and Multi-level Marketing Job description Sales Marketing and website administrator
Jun 2011 - Mar 2012 (10 months)	Computer Operator Extreme Print Arts and Computer Services Occidental Mindoro, Philippines Industry Computer / Information Technology (Hardware) Specialization IT/Computer - Hardware
Nov 2008 - Mar 2010 (1 year 5 months)	Student Assistant Occidental Mindoro State College Occidental Mindoro, Philippines Industry Education Specialization General Work
Oct 2008 - Mar 2010 (1 year 6 months)	Visual Artist Eyetechnology Publication Occidental Mindoro, Philippines Industry College Printing / Publishing Specialization Drawing and writing poetry

Skills

Intermediate	Web development PHP Programming (codeigniter), MySQL Database, JavaScript, CSS, HTML
Intermediate	Layout Photoshop, Indesign, MS Publisher
Intermediate	Animation Micromedia Flash 8
Intermediate	Video and Audio editing Cyberlink Powerdirector

Other information

Seminar/ Workshop/ Conferences	Resource Speaker Seminar - Workshop on Online Journal System in Editorial Workflow Bohol Island State University - Main Campus
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Resource Speaker | Seminar - Workshop on Online Journal System in Editorial Workflow |
Bohol Island State University - Bilar Campus

Facilitator |Image processing Rater Analysis and Geo Spatial Analysis| Bohol Island State Univers

Facilitator|Seminar-workshop on Advances and mesurement principles in plant water -relations
| Bohol Island State University

Trainee | Learn to Ride Safely | Motortrade Nationwide Corporation

Trainee | Achieve Personal Excellence | Motortrade Nationwide Corporation

Trainee|Productive Work Attitude | Motortrade Nationwide Corporation

Achievements and Contributions

Coach for table tennis event (SCUAA) | Bohol Island State University Bilar Campus | Zamora Bilar Bohol

Officer-in-charge (6months) | Motortrade Nationwide Corporatrion - Sablayan Branch |
Sablyan Occidental Mindoro

Assistant coach for athetics event (INTRAMURAL) | Occidental Mindoro State College | San Jose Occidental Mindoro

Varsity | Silver and Bronze Medalis in Track n field event at Regional olympic (PASUC IV A & B) | Occidental Mindoro State College | San Jose Occidental Mindoro

Athlete of the year 2007| Regional Player | Track n field event | Ligaya National High School |
Ligaya Sablayan Occidental Mindoro

Hobbies and Interest

Playing table tennis and basketball

Drawing and Sketching

Playing Guitar

Composing song and poetry

Reading and writing short story

Education

- 2012**Occidental Mindoro State College**
Bachelor's/College Degree in Computer Science/Information Technology | San Jose Occidental Mindoro Philippines
- 2010**TESDA 8 Regional Training Center(ISUZU Training Center)**
National Certificate 1 in Automotive Servicing | Tacloban City Philippines
- 2007**Ligaya National High School**
Secondary Education | Ligaya Sablayan Occidental Mindoro Philippines
- 2003**Ligaya Elementary School**
Primary Education | Ligaya Sablayan Occidental Mindoro Philippines

Languages

Proficiency level: 0 - Poor, 10 - Excellent

Language	Spoken	Written
Filipino (Primary)	10	10
English	7	7
Visayan	3	3

About Me

Age	28 years
Birthday	July 17 1989
Birthplace	Ligaya Sablayan Occidental Philippines
Nationality	Philippines
Height	5'4"
Weight	53 kg
Civil status	Single
Nationality	Philippines
Mother name	Thelma Rita
Father name	Roberto Rita

Character Reference

Name **Shiela Tabuno**
Address Bohol Island State University - Bilar Campus
Contact No. 09335786385

Name **Wilborn Joy Arestilla**
Address Bohol Island State University - Bilar Campus
Contact No. 09486422642

Name **Agustin Ancog**
Address Bohol Island State University - Bilar Campus
Contact No. 09081721566

I hereby certify that the above information are true and correct to the best of my knowledge and belief and that not withheld any pertinent facts and information.

Harold V. Rita
Applicant