

SENECA POLICE DEPARTMENT

Application for Employment

Application for: _____ Police Officer _____ Dispatcher _____ Reserve Officer

All applications must include the following:

1. A **copy** of the applicant's birth certificate;
2. A **copy** of the applicant's high school diploma or G.E.D. certificate.
3. A **copy** of the applicant's form DD214, if the applicant is a veteran.

Last Name: _____ First: _____ Middle: _____

Street Address: _____

City: _____ State: _____ ZIP: _____

Mailing Address if different from above: _____

Telephone: _____

List all the states which issued you a driver's license during the past 10 years:

Date of Birth: _____ Age: _____ Are you an American Citizen? _____

Driver's License Number _____ State: _____

Social Security Number _____ Name of Spouse: _____

Have you ever been arrested? _____ If yes, list the charge(s), disposition, and arresting agency.

Have you ever served in the armed forces? _____

List any post secondary education or specialized training you have received.

Please list at least three personal references.

Name _____

Address _____ Telephone _____

Occupation _____ Years Known _____

Name _____

Address _____ Telephone _____

Occupation _____ Years Known _____

Name _____

Address _____ Telephone _____

Occupation _____ Years Known _____

Please provide the names of three companies with whom you have credit:

Company _____ Location _____

Type of Account: _____

Company _____ Location _____

Type of Account: _____

Company _____ Location _____

Type of Account: _____

List all employment, beginning with the present or most recent employer. If currently employed, may we contact your present employer? _____

Employer's Name _____

Address _____

Supervisor's Name _____

Duties _____

Salary _____ Dates Employed _____ to _____

Reason for Leaving _____

Employer's Name _____

Address _____

Supervisor's Name _____

Duties _____

Salary _____ Dates Employed _____ to _____

Reason for Leaving _____

Employer's Name _____

Address _____

Supervisor's Name _____

Duties _____

Salary _____ Dates Employed _____ to _____

Reason for Leaving _____

Employer's Name _____

Address _____

Supervisor's Name _____

Duties _____

Salary _____ Dates Employed _____ to _____

Reason for Leaving _____

Employer's Name _____

Address _____

Supervisor's Name _____

Duties _____

Salary _____ Dates Employed _____ to _____

Reason for Leaving _____

Employer's Name _____

Address _____

Supervisor's Name _____

Duties _____

Salary _____ Dates Employed _____ to _____

Reason for Leaving _____

You may indicate in the space below, and on additional blank sheets if necessary, experience and training you have had, or specialized abilities which, in your opinion, will qualify you for the position being sought.

- All persons selected for employment with the City of Seneca will serve an initial probation period of not less than six months.
- All applicants for the City of Seneca and the Seneca Police Department will be subject to a drug test.

All applicants must read the following paragraph and sign below.

I hereby certify that there are no willful misrepresentations in and falsifications of the above statements and answers to questions. I agree that should investigation disclose any misrepresentation or falsification, my application will be rejected and I will be disqualified from applying in the future for any position with the Seneca Police Department; and that if any such misrepresentations or falsification is disclosed after election to the position applied for, I will be dismissed immediately. I understand that if I am selected for employment I will be employed "at-will." This means that I will have the right to terminate my employment at any time, with or without cause, and that the City shall have the same right. I understand further that no City policy and no written or oral assurance from any person can alter my status as an "at-will" employee.

Applicant's Signature

Date

Authority for Release of Information

To Whom It May Concern:

I hereby authorize any investigator or duly accredited representatives of the City of Seneca bearing this release, or a copy thereof, to obtain any information from schools, employers, criminal justice agencies, or individuals, relating to my activities. This information may include, but is not limited to, academic, achievement, performance, attendance, personal history, disciplinary, arrest, and conviction records. I understand that the information release is for official use by the City of Seneca.

I hereby release any individual, including record custodians, from any and all liability for damages of whatever kind of nature which may at any time result to me on account of compliance, or any attempts to comply, with this authorization. Should there be any questions as to the validity of this release, you may contact me as indicated below:

Signature (Full Name): _____

Print (Full Name): _____
Last First Middle

Current Address: _____

Date of Birth: _____ Social Security Number: _____

Telephone: _____ Date: _____

NOTICE OF OBTAINING CONSUMER REPORT
(Consumer Report & Investigative Consumer Report)

To Applicant:

In connection with your application for employment, the City of Seneca may obtain a consumer report (as defined by the Fair Credit Reporting Act) concerning you from a consumer reporting agency. This report will be used for employment purposes.

I have read and understand the above disclosure and hereby authorize the City of Seneca to obtain a consumer report.

Applicant's Signature

Date

Print Name

MEMORANDUM

To: All Applicants for Sworn Police Positions
RE: Gun Control Act of 1968 Considerations

Amendments to the Gun Control Act of 1968 have a significant impact on Law enforcement Officers by restricting an officer's ability to possess a firearm. The 1996 amendment adds sections that make it illegal to provide a firearm or possess a firearm if the person:

Has been convicted in any court of a misdemeanor crime of domestic violence.
18 USC 922(d)(9); also see 18 USC 922 (g)(9).

As defined in the law, a "misdemeanor crime of domestic violence" means any offense, whether or not explicitly described in a statute as a crime of domestic violence, which has, as its factual basis, the use or attempted use of physical force (i.e., simple assault, assault and battery), or the threatened use of a deadly weapon, committed by the victim's current or former domestic partner, parent or guardian.

There is no time limit on the conviction. Thus any law enforcement officer applicant with such disability will be disqualified as a candidate for employment.

The 1994 amendment added sections which make it illegal to provide a firearm to any person or for that person to possess a firearm if the person:

Is subject to a court order that restrains such person from harassing, stalking, or threatening an intimate partner of such person or child of such intimate partner or person, or engaging in other conduct that would place an intimate partner in reasonable fear of bodily injury to the partner or child... 18 USC 922(d)(8); also see 18 USC 922(g)(8).

The restraining order has to meet three conditions:

- A. issued after a hearing of which the person had actual notice and an opportunity to participate;
- B. restrains the person from harassing, stalking, or threatening an intimate partner, or engaging in other conduct that would place an intimate partner in reasonable fear of bodily injury;
- C. includes a finding that the person represents a credible threat to the physical safety of the partner or by its terms explicitly prohibits the use, attempted use, or threatened use of physical force against the intimate partner that would reasonably be expected to cause bodily harm.

All law enforcement officer applicants must complete the affidavit on the following page and have it notarized. Applications for employment as a law enforcement officer will not be considered which do not contain a completed affidavit.

COUNTY OF _____)
STATE OF SOUTH CAROLINA)

AFFIDAVIT

Personally appeared before me, _____, who first being sworn, deposes and says that (s)he has read the attached memo which explains the provisions of the Gun Control Act of 1968 and (s)he answers the following questions to the best of his/her knowledge and belief and further understands that furnishing false information may be grounds for adverse personnel action as well as prosecution for false swearing.

Have you been convicted of a misdemeanor crime of domestic violence within the meaning of the statute as defined in the memo pertaining to possession of firearms/ammunition? _____ Yes _____ No _____ Not Certain

(If uncertain, explain here or on attachment.)

Are you subject to a current restraining order issued by any court which restrains you from harassing, stalking, or threatening a past or present intimate partner or child of such intimate partner or person, or engaging in other conduct that would place an intimate partner in reasonable fear of bodily injury to the partner or child and which includes a finding that you represent a credible threat to the physical safety of the person or by its terms explicitly prohibits the use, attempted use, or threatened use of physical force against the person that would reasonably be expected to cause bodily harm, as defined in the memo pertaining to possession of firearms/ammunition? _____ Yes _____ No _____ Not Certain

(If uncertain, explain here or on attachment.)

WITNESSED, this _____ day of _____, _____.

(signature)

(print name)

Sworn to before me this _____ day of _____, _____.

Notary Public for the State of _____

My Commission expires on _____.

