

**Government priority:** To serve Canadians by securing the prosperous and sustainable use of aquatic ecosystems for future generations

**Departmental priority:** To support prosperous and sustainable commercial, Aboriginal and recreational fisheries, aquaculture and other oceans industries

**Directorate priority:** To manage the commercial fisheries

Activities	Sub-activities	Deliverables	Risk	Likelihood	Impact	Mitigation	Resources
Manage and administer the directorate	<ul style="list-style-type: none"><li>Supervise, monitor and train staff</li><li>Schedule work</li><li>Provide clerical support</li><li>Move office to new location</li></ul>	<ul style="list-style-type: none"><li>Management of licencing activities</li><li>Reception covered from 9 to 5</li></ul>	Staff turnover	Low	High	<ul style="list-style-type: none"><li>Establish succession plan</li><li>Recognize excellent work</li><li>Celebrate successes</li><li>Involve employees in decision-making</li><li>Implement flexible work hours {should be here}</li></ul>	<ul style="list-style-type: none"><li>1 Manager</li><li>1 Administrative Assistant</li></ul>
Issue commercial fishing licenses	<ul style="list-style-type: none"><li>Review applicant requests</li><li>Check reliability</li><li>Issue licenses</li><li>Conduct inspections</li></ul>	<ul style="list-style-type: none"><li>Issue license within 30 days of request</li><li>Missing “Issue 500 licenses per year”</li></ul>	● Overfishing	Low	High	<ul style="list-style-type: none"><li>Protect habitat</li><li>Place catching limits</li><li>Implement fishing seasons</li></ul>	<ul style="list-style-type: none"><li>1 officer</li><li>2 analysts</li><li>1 junior officer</li></ul>
Renew commercial fishing licenses	<ul style="list-style-type: none"><li>Review applicant renewal requests</li><li>Issue renewal license</li></ul>	<ul style="list-style-type: none"><li>Issue license renewal within 30 days of request</li><li>Issue 300 license renewals per year</li></ul>					<ul style="list-style-type: none"><li>1 officer</li><li>1 junior analyst</li></ul>