

# Team 11 Working Agreement

Term FA21

Creation: 10/15/2021

## 1) Group Identification

Team # – 11

Team Name # – He11's Kitchen

Instructor – Professor Powell

TA- Raaghav Ravi

Team member info:

**Teammate Name**

**Email:**

Zedian Zhang	zez012@ucsd.edu
Jingtian Lin	jil135@ucsd.edu
Milo Bougetz-Aulbach	mbougetz@ucsd.edu
Xianglong Wang	xiw019@ucsd.edu


## 2) Primary Means of Communication and Expectations

*All members will be expected to read Slack messages and emails from anyone in the group on a daily basis and respond in not more than 24 hours; 12 hours if said message necessitates an urgent response.*

## 3) Scheduling Meetings

*Meeting must be scheduled at least 48 hours in advance; individual scheduling conflicts must be addressed within 24 hours of the meeting time being posted or the meeting will proceed at the specified time regardless.*

## 4) Conflict Resolution

*If conflict arises between 2 team members, said members will attempt to resolve the conflict intrapersonally. If this fails, or if the conflict is a larger group conflict, the conflict will be brought to the attention of first the team leads, then the TA, then the Professor as the situation requires.*

## 5) Expectations of Faculty and GTA's

*If a team member fails to live up to this agreement, the situation may be reported to the staff, but the team will still be responsible for submitting a completed assignment. Staff will be available to meet with teams to resolve issues.*

8) Team Signatures:

	
	
	