

**President**

Edgar Ortiz  
chair@acm.csulb.org

**Vice-President**

Joshua Liong  
Liong.Joshua@gmail.com

**Treasurer**

Alex Ortiz  
aortiz1989@gmail.com

**Secretary**

Richard Wang  
starcoremfb@gmail.com

**AESB Representative**

Paul Dulac  
paul.dulac@hotmail.com

**Company Liaison**

Lynn Cherngchaosil  
lhinhin@hotmail.com

**Event Coordinator**

Johan Ochoa  
jochoa@csulb.edu

**Fundraising Chair**

Juan Valle  
jvalle213@gmail.com

**Historian**

Matt Sguerri  
mattsguerri@gmail.com

**Librarian**

Ariana Aguirre  
ariana.aguirre@gmail.com

**Membership Chair**

Donald Herman  
donaldpherman@gmail.com

**Office Technician**

Frank Lima  
ret.tech@gmail.com

**Publicity Chair**

Sal Llamas  
lazyfoo@gmail.com

**Vendor**

Chansophiak Kruoch  
ckruoch@gmail.com

**Webmaster**

Alex Chavez  
alex@alexchavez.net

**Faculty Advisor**

Donna Pompei  
pompei@csulb.edu

## Administrative Meeting Agenda

September 29, 2010 at 12:00 PM in ENG2-105

### I. Call to Order

President - **Present**  
VP - **Present**  
Treasurer - **arrived 12:09 PM**  
Secretary - **not here**  
AESB Rep - **Not here**  
Company Liaison - **Present**  
Event Coordinator - **Present**  
Fundraising Chair - **Present**  
Historian - **Not here**  
Librarian - **Present**  
Membership Chair - **Present**  
Office Tech - **Present**  
Publicity Chair - **Present**  
Vendor - **Present**  
Webmaster - **Present**  
Faculty Advisor - **Arrived 12:11 PM**

### II. Roll Call

- i. Approval of Agenda - Motion to approve: **passed**
- ii. Approval of Previous Meeting Minutes - Motion to approve: **passed**
- iii. New Guests Introductions: Name, Major, Year, Interests:  
4 new guests!

### III. Announcements

- i. IEEEExtreme 4.0 24-hour Programming Contest -- October 23, 2010  
*literally 24 hours; an ongoing event throughout the day to practice and collaborate with your programming ability. Contact Sandra/zach about the event.*
- ii. Internship Week at CSULB -- October 4-7, 2010
  1. <http://careers.csulb.edu/>  
*Good place to start for internships!*

MAES Extravaganza.

9:40 - 11:00. (two workshops) Zach: president@csulbmicromouse.org

- iii. Ariana Aguirre -- Helping Hands Project  
*Goal: reach out to food banks/homeless shelters to define the website functionality*
- iv. Zak Bales - MicroMouse
  1. Needs help with MAES Symposium
- v. SWE Spooktacular -- October 28, 2010
  1. Contact Lisa AungYong, involvement@csulbswe.org *if you'd like to give any input*

### IV. Business

- i. Faculty Advisor Report  
*E-week. Feb 21-25. Supported by Dean; an old tradition. Events/competitions like Paper plane involved. Local schools may be involved in E-Week. Faculty vs. Student competitions may be involved. Programming Team notes delivered to Secretary Wang.*

*Guest Anthony: To make an announcement (up to 50 kids) about e-week*

[www.aesb.org](http://www.aesb.org) - Has more information about e-week activities

ii. Officer Reports

- **President** - Emergency meeting took place. President is available in twitter, calls, email and is open to feedback or questions. Waiting for their concerns in writing.

- **Vice President** - ACM internet is down.

- **Treasurer** - Thanks for patronizing us! Agency account form needs to be completed. (Agency Account is a club bank account thru ASI/AESB). Creating a grant for a new Mac computer (IOS Development Team Demonstration thru mac to be held tentatively after Thanksgiving Break, Dec 1st). Grant will most likely pay for only half of the cost.

- **Company Liason** - Contacted Tony Pompei. No response. Going to contact Dr. Mamo for a follow-up event.

- **Event coordinator** - Working with SWE for a bonfire at Huntington Beach at the 15<sup>th</sup>. Rock Band 3 will be taking place.

Hot dogs/Hot dog buns will be provided by ACM. Details will be added next week.

- **Librarian** - Stamp has been purchased. Waiting for it to arrive. Open to suggestions for books to be purchased for the library. Currently constructing management system; check out books thru librarian!

Q: Barcode/database system? In consideration.

Guest has scanner do donate

- **Committee Chair**: Google Doc has a spreadsheet with member information. Database in construction with Mr. President. Currently selling old ACM books thru amazon; issues with lack of ISBNs for some books. Assistance required at a later time.

- **Office Tech**: Arranging wireless internet. Addressing cord issues and lack of internet. P2P may have been the cause for shutting down of internet. Reformatting will take place this week; please save items before reformatting. Old computer will have linux. Feel free to write software suggestions on the whiteboard or email.

- **Publicity Chair**: I make flyers! If you want me to advertise, let me know! I will need to get the key thru Daniel to update the glass advertisement sections.

- **Webmaster**: I update the website. I'll need the historian for pics and the membership chair to update lists. I'll put up a page for projects but I'll leave the details to the chairs.

iii. Committee Reports

1. CSULB ACM Programming Team

Working with Steve. Donna provided scripts. Contacted Paul (former student) to assist with meetings. Paul will come this week!

2. ACM iOS Development Team

Contact with the 49ers for a program.

Anthony: Suggestion: Use PHP and CSS so that the app could work with additional platforms. Committee meeting times to be established.

3. TEAR

Game Screen Manager and Animation Class implemented

4. Veterans Affairs Project

Issue: Screen resolutions affect experience for one game.

2<sup>nd</sup> game in progress.  
Contact: Bernadina Ortiz.

#### iv. Ongoing Discussions

1. MSDNAA Accounts  
*Access to administrative account will be available to project managers and officers*
2. Keys and More Keys  
*15 keys total! Allows accessibility and control of the room. I trust you guys!*  
*Recommendation: alternate key access. (Not an option)*
3. ACM Snack Stack  
*(There's a reference on "stack")*  
*Sales are great! Averaging 33% on profit.*
4. ACM Library Book Suggestions  
*Any suggestions: contact Ariana.*
5. ACM National Membership  
*Six are national members, excluding president. Highly encouraged to become an ACM National Membership to receive more support from ACM National. Access to publications and helps the CSULB Chapter's reputation. Only \$19.00!*  
*When you become a member, contact President Ortiz.*  
*All officers must be a national member under the constitution.*

#### v. New Business

1. Reimbursements
  1. Edgar Ortiz -- Purchase for Snack Stack  
*\$113.76 for snack stack. Net profit is \$120 once all the items are sold. Motion amendment: \$50.00 to be reimbursed immediately.*  
*Motion to reimburse \$60 to Edgar Ortiz: Motion Passes.*
  2. Transition to @csulb.acm.org for official uses  
*Wants to move to create email accounts for ACM. You can set up the normal email to return emails thru professional account.*  
*Motion: By next administrative meeting, Transition to an official account (under the administration of President / Vice President). [Motion Passes]*
  3. Administrative/General Body Meeting Date Change
    1. Motion: Switch October 13<sup>th</sup> and October 20<sup>th</sup>
      - a. Hector Parra will Present on Distributed Revision Control with Git & GitHub  
13<sup>th</sup> will be the general body meeting.
      - b. Motion passes
4. iMac Purchase  
*Will be voting on this purchase next week. If grant passes, half will be reimbursed. Office Technician will set up computer when it arrives.*
5. Old Hardware in ACM Club Room  
*We have a bunch of old computers. We're gonna have to get rid of them.*  
*EAT may be using them for the arcade project.*  
*To Office Tech: check if they're working.*

#### V. Adjournment

- i. Closing Comments
  - *If you want to learn about compiling design, feel free to join. More details at a later time.*
  - *Sal: Review the projects.*

- *Alex: IOS*
- *Ariana: Helping Hands*
- *ACM: Project MAMO*

ii. Next Meetings

1. CSULB ACM Programming Team  
Thursday, September 30, 2010 in ECS-416
2. Administrative Meeting  
Wednesday, October 13th, 2010 in ENG2-105