



2011-2012 Grant Application Form

A separate Grant Application must be submitted for each program requested.

1. Program Title	Steel Bridge
2. Student Organization Name	American Society of Civil Engineers

3. Indicate the period(s) in which the program will take place	4. Estimated Attendance
<input type="checkbox"/> July 1 through November 30 <input type="checkbox"/> December 1 through February 28 <input checked="" type="checkbox"/> March 1 through June 30	8

4. Where will the program be held?

☐ Student Union ☐ Soroptimist House ☐ Performing Arts Center* ☐ The Pyramid* ☐ Other California pol

*If requesting a waiver of rental fees for the Pyramid or Performing Arts Center, please complete the Facility Waiver Rental Request.

5. What type of program is this? Please select from the drop-down list provided.

6. Program Description First indicate if this is a "new" program or a "recurring" program (one that has taken place before). Then provide a brief description of the program in the text box provided below. What form will the program take? What topic or issue will be addressed? If known, who will be your featured speaker, performer, etc.? If applicable, indicate the number of years the program has been in existence. Provide as much detail as possible in the space provided. Refer to the Evaluation Criteria tab to review the criteria ASI will use to evaluate your application.

This program is ☐ New ☒ Recurring

An inter-collegiate competition, where Civil Engineering students have the opportunity to gain practical experience in structural design, construction planning, fabrication process, and teamwork. After competition, the Steel Bridge is used for display of engineering workmanship and recruitment.

7. Indicate the proposed budget for this program. For each Expense Category, indicate the total cost in Column A. In Column B show the portion of the cost that your organization will contribute through its own fundraising. Column C will calculate automatically. This represents the amount of funds you are requesting from the Associated Students. If this amount exceeds the Maximum Allowable Subsidy, the term "OFF" will appear to the right.

Expense Category	(A) Total Program Cost	(B) Other Sources of Funds	(C) Amount Requested*
Flyers			\$0
Newspaper Ads			\$0
Posters	\$100	\$100	\$0
Printed Materials			\$0
Program Supplies	\$7,000	\$2,000	\$5,000
Group Travel**	\$1,280	\$600	\$680
Conference Fees	\$1,500	\$1,200	\$300
Equipment Rental	\$900	\$300	\$600
Facility Rental			\$0
Honoraria/Service Contracts			\$0
Equipment Purchase	\$300	\$300	\$0
Repairs & Maintenance			\$0
Subtotals	\$11,080	\$4,500	\$6,580
Refreshments***			\$0
TOTALS	\$11,080	\$4,500	\$6,580

8. Indicate the sources and amounts of all funds your organization will be raising for this event or activity. The total amount indicated here must equal the total of Column B under item 7. Otherwise, an error message will appear.

Source of Funds from Column B	Amount
Admission Charges/Ticket Sales	
Membership Dues	
Office of the President/Vice Pres	
Academic Department or College	\$3,550
49er Shops, Incorporated	
Instructionally Related Activities	
Donations	\$350
Other	\$600
TOTAL	\$4,500

*If the total amount requested from ASI meets or exceeds \$3,000 you MUST also complete a Major Program budget worksheet.

**You MUST complete a Travel Estimate worksheet if requesting funds for Group Travel

***The total amount requested for Refreshments may NOT exceed 20% of the Subtotal of funds requested from ASI.

9. Certification

We certify to the best of our knowledge that the above information is correct and complete and that the grant as prepared discloses all sources of revenue whether received or anticipated. This organization agrees to abide by all regulations and rules of the Associated Students, Incorporated as expressed in the Grant Application Packet and in the Grant Administration Handbook. We understand that revenues received and purchases made in connection with these grants are subject to audit by the Associated Students, Incorporated. We agree to fully cooperate with such audits as a condition of receiving and expending Associated Students funds. We further agree to cooperate and participate in ASI's Grant Reporting and Evaluation policy.

Student Preparer's Signature

Yu

Avram

President

Last Name

First Name

Title

yu.avram@gmail.com

949-232-4032

E-Mail Address

Contact Phone Number

Matt Cabrera

x54966

Student Life & Development Advisor's Signature

Print Name

Extension

Major Program Budget Worksheet

Name of Student Organization

American Society of Civil Engineers

REVENUE

Co-Sponsors/Contributors (list names)

IRA			
Fundraising			
Donations			

Admissions/Ticket Sales

	Ticket Price	Number Sold
Students		
Faculty/Staff		
Off-Campus		

Program Ads

	Ad Price	Number Sold
Covers		
Half Pages		
Quarter Pages		
Business Card		

Exhibitors/ Vendors

	Rental Fee	Booths Rented
Large Booths		
Medium Booths		
Small Booths		

Merchandise Sales (list)

	Unit Price	Units Sold

TOTAL REVENUE

EXPENSE

	Amount	Amount
Publicity		
Banners	\$ 3,550.00	
Graphic Design	\$ 600.00	
Media Advertising	\$ 350.00	
Photocopying/Printing	\$ 4,500.00	
Posters		\$ 100.00
Subtotal		\$ 100.00
Decorations		
Costumes		
Paper Supplies		
Scenery		
Other		
Subtotal		\$ -
Site		
Facility Rental Fees		
Staffing (AV Techs, Bldg Assts, etc)		
Equipment Rental		\$ 900.00
Tables and Chairs		
Subtotal		\$ 900.00
Program		
Performers		
Speakers		
Travel		\$ 1,280.00
Hotel		
Other		\$ 8,800.00
Subtotal		\$ 10,080.00
Refreshments		
Food		
Beverages		
Linens/Tableware		
Service Charges		
Subtotal		\$ -

TOTAL EXPENSE

\$ 11,080.00

PROFIT/(LOSS) ON EVENT

\$ (6,580.00)