2011-2012 Admininistrative Cabinet
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Alumni Advisor

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Historian
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Librarian
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Membership Chair
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Office Technician
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ACM Meeting Minutes for Saturday, July 16th, 2011 at 2:32 PM in VEC-523

I. **CALL TO ORDER**
   a. Roll Call
      i. President: Present
      ii. Vice : Present
      iii. Treasurer: Present
      iv. Secretary: Present
      v. President of Women In Computing (ACM-W): Not Present
      vi. Mobile Development Team Project Manager: Present
      vii. Links For Good Co-Manager: Not Present
      viii. Directions Project Manager: Not Present
      ix. Modder's Workshop Manager: Not Present
      x. Market Manager: Not Present
      xi. Webmaster: Present (Left 2:48 PM)
   b. Approval of Agenda -
      a. [Sal/Andrew] Change - Added Meeting with the design department. **[PASSED]**
         a. Sal - "We have stuff to talk about"
         b. Andrew - "Lets get it over with"
   c. Approval of the Minutes - [Josh/Andrew] **[PASSED]**
      a. Andrew - "Lets get it over with"

II. **ANNOUNCEMENTS**
   a. Guest Introductions:
      a. Tony Pham and Donald Herman present
   b. Faculty Advisor: Frank Murgulo!
      a. Nate: *Got signatures! Problem is, he does not have an ACM National account since it has expired. ACM can subsidize it (if requested).*
      b. Andrew: *Donna Pompei is the official representative of ACM.*

III. **BUSINESS:**
   a. Officer Reports
      a. President: *Forms are ready. We need Viceroy's Signature ... and will be submitted on Tuesday.*
      b. Vice :
         a. *I just need the measurements for the arcade. Unscrew the other playing board and please make sure it is blown out inside [with a leafblower or a can of air].*
            a. *Nathan: I have to get the air compressor*
         b. *Status of keys is unknown. Any information about it would be great.*
         c. *I-am sending $65.01 to ACM*
            a. *Andrew: Send the check to my house.*
      c. Treasurer:
         a. *Sal requested Money* [and was approved]. *We need all four people for approval.*
            a. Sal*: We can approve it here. It was less than $30.*
         b. [Sal/Andrew] *Movement- Reimburse the price stated on the reciept for the poster* **[PASSED]**
            a. *Sal: I'd like my money back. Executive fund is for immediate expendetures*
            b. *Andrew: I don't care if Sal gets his money back but okay.*
      d. Secretary:
         a. Successfully sent the ACM National Report and coordinated with the preseident on forms.
      e. Webmaster: Not present (at this time)
      f. Publicity Chair:
         a. We had SOAR. We had 10 signups so that's good. ACM-W [was not successful] in recruiting women.
         b. We need to work on the beginning of the year presentation. We will use Edgar's presentation [as a base]. We will dtermine what is our roadmap for the year and what are we doing.
            a. Nathan: Why does it have to be next week or the week after? I"ll be on vacation.
               a. Sal: I have a shitload of stuff to do.
            b. Andrew: Why not email or skype?
               a. Sal: [Inefficient]
            c. Nathan: I have thursday off
               a. Sal: I'll talk to arianna to kill two birds in one stone (to work on ACM-W presenation)
            d. Freshman welcome day will take palce in the first friday of the semester.
               a. Frank: Freshmen [at SOAR] are just there to get their classes and get out. They want to be going out to being high schoolers for two more months.
            e. Week of welcome within two weeks of the semester.
   b. Project Reports*:*
      i. Boeing Project
         i. Andrew: Going very slow since we're converting a very large program into Java. Unable to find the entry/exit cores.
            i. Nathan: *I've got too much stuff right now*
               i. *Andrew: Me too.*
      ii. Directions
         i. Joshua: We will be having a meeting within 7 day (I think). Directions will be changed into a

            different name and game.

    iii. Enterprise Management System:
- i. Andrew: *Busy and made no progress. If I don't make any progress by next week I will most likely motion the project.*

    iv. Links For Good:
- i. Ariana report: We've met a couple of times so far this summer and have worked on the majority of the front end design and the login/registration. We still have to finish up the table relationships in the db, pull the proper information for a profile page, and other minor things. Things are moving along. Sadly I feel like we're losing interest; lately it's just been Chimezie and I. I understand that people have work and are enjoying the summer, but to not even send a reply when I say there's going to be a meet-up? *sigh* But something encouraging to note is that the pairing of non-profits and technology is becoming more popular. I've seen news snippets about it.

    v. Mobile Development Team:
- i. Alex: *Busy over the summer and I've been working full time. We haven't had time to work in it. I'd like to put it on [hiatus] status.*
   - i. *Sal: Hiatus does not terminate the project. Members retaining voting membership but does not count for quorum*
   - ii. [Sal/Andrew] Movement - *To put the Mobile Development Team project on Hiatus.* **[PASSED]**
      - i. *Sal: [It's a good idea]*
      - ii. *Andrew: Alex said so.*

    vi. Modder's Workshop: (not present)

    vii. Reticon Entertainment System:
- i. Frank: *I'm removing the old playing board and going to ship out the new playing board to Nate. You just need to put it in there.*
   - i. *Nathan: Okay*
- ii. *Frank: Blow out the inside. The faster the better. We don't want anything burning anywhere.*
- iii. *Frank: We'll be keeping the operating system the way it is. Maybe go to Windows. We may choose Windows since it's better for games.*

    viii. Women in Computing Startup

    ix. <u>Alice Workshop</u> - Lakewood High School fell through for the summer. I heard from Gerard Maliwat who was the person that Lily Gossage suggested I talk to, and he forwarded my e-mail to the principal whom I heard from on Thursday. They both said to try again once school starts back up. Though we're pursuing other avenues; Karina (the secretary) made contact with some 5th grade teachers who are interested in the workshop. She will follow up with them and try to set a date.

    x. <u>Monge's CECS Workshop</u> - Lynn and I helped Dr. Monge with a CECS related workshop which provided us an opportunity to learn about how a workshop should run. We're waiting for Lily Gossage to release the pictures :)

    xi. <u>Website</u> - Application for server space and a wiki page granted. Lynn will be looking into that, as well as setting up a Google Apps account so we can have shnazy e-mail addresses for officers. I believe the subdomain is csulbwic, so keep an eye out for http://csulbwic.acm.org

    xii. <u>Interdepartmental Project</u> - I assume that Donna contacted ACM about this, but in case not here's a quick overview: CSULB professors and student organizations from mechanical and aerospace engineering, computer engineering computer science and the design departmentare going to be working on some sort of project (the details are unknown at this point). There is a meeting this Friday, July 15 at 1PM in the Design Department Gallery at CSULB to basically act as an ice breaker. My guess is the project will begin sometime in the fall. Sal and Lynn will try to attend.

    xiii. <u>2011 Annual Report</u> - I contacted Samantha (the local activities director for ACM) and she said that ACM-W **doesn't** have to submit an annual report for this year since we only became official in February.

    xiv. <u>ASI Bank Account</u> - In case I didn't mention it before our bank account through ASI is set-up and ready to go, yay!

    xv. <u>General Body Meeting</u> - Next Saturday, July 23rd we'll be having a meeting wherein we approve meeting minutes (so Sal can officially become the publicity chair), discuss Sal's publicity campaign, officers can give their reports and... that's kind of it.
- i. *Nathan: Sal and I and Lynn were present (for an event).*

c. Event/Fundraising Reports - None

d. Old Business
- a. Open Appointed Positions
   - a. [Andrew/Frank] Alex Chavez as the office technician **[PASSED]**
      - a. Andrew: Lets get it over with
      - b. Frank: I'll give you all the information
      - c. Sal (discussion): More information in the bylaws.
      - d. Nathan: *Sorry; you're in quorum again.*

e. New Business
- a. Food Fund - To be rescinded?
   - a. Sal: *There's no consideration that it takes a month of fundraising* [to recover $50].
- b. Website - Updates and Expectations:
- c. Beginning of the year presentation:
   - a. Sal - *That's important since it sets the tone... and usually gets the most people in. Have you listened to the outliers?*
      - a. *Nathan: Up until the last chapter.*
   - b. *Sal: Are you free Thursday evening?*
      - a. *Nathan: Yes*
   - c. *Sal: Do you have Edgar's presentation?*
      - a. *Nathan: I''ll ask him for it.*

- a. *Sal: Yeah that'll save us three hours worth of work.*
- d. Programming Team:
  - a. Andrew: Jonathan is going to volunteer for the programming team.
  - b. Nathan: Are you willing to chair it?
    - a. Sal: Lynn will most likely co-chair it with you.
  - c. Job entitlements: Mentor and come up with questions.
    - a. Nathan: *When I did it, it was "Hand out projects and go". That was horrible.*
      - a. Jonathan*: For next semester; I don't want teams to be self-forming teams. We should find the three best programmers and put them on the team. I don't want a competition at the end [between eachother. our objective should be to] maximize the spot [position]. They're on a team but they should really be working individually.*
      - b. Jonathan: *Before that, we can set up a mentor team between the best and...not so best ones. The [not so best ones]...can learn through Osmosis. I learn more from watching other people code than from any class. If you put yourself with a really really good programmer....my programming skills have increased over ... books.*
      - c. Jonathan: *We should do "Code Audits." "We look at your code; this is what you did wrong." [investigate] their thought process. You really have to notice the "off by one" cases since that will [kill all chances].*
  - d. *Sal: [Sal/Andrew] I move to appoint myself the head of the Programming Team Interest Committee* **[PASSED]**
    - a. Sal - *I won't be able to lead the programming team but I can [help out].*
    - b. Andrew - *Yay*
    - c. Sal (discussion) - *We can request food now. We will probably just have on emeeting*
    - d. Jonathan (discussion) - *In terms of questions...[we shouldn' have to think].There will be about 100 test cases.*
- e. eWeek Activities:
  - a. Sal: *We're having it again next year. We should consider that. If you have any ideas if you want to do things [feel free to propose them].*
- f. T3 - Timeout for Teambuilding and Training (Certification Seminar):
  - a. Sal: *3rd Saturday in Sept of the semester. Registration is opening soon. Make sure the secretary has your emails since...he will sending you registraiton invites. Register early to get good courses instead of [crap ones like] Conflict resolution. Get ready to register for T3.*
  - b. Frank: *I will be returning to Long Beach on August 20th.*
  - c. Sal: *As president you have to go [to fiscal certification].*
  - d. Jonathan*: Do all officers have to go...?*
    - a. *Andrew: no*
- g. Meeting with the Design Department:
  - a. Sal: *Yesterday there was supposed to be a big meeting with the design department. They advertised very poorly and ACM was [the only engineering representative]*. The design department is very well connected [and are good contacts]. They have training in design. The main thing is to develop more connections across campus and want to start a TED Convention.
    - a. Jonathan: *TED on CSULB? When?*
      - a. Sal: 2012
    - b. Jonathan: *Do we have that connection?*
      - a. Sal: *Yes; anyone that's organized can do it. It will bring a ton of money to [CSULB]. Also, whoever comes up with the best design gets 10 Grand.*
        - a. Jonathan: *What kind of design*
          - a. Sal: *Anything! The main thing will be the contest in [Sustainability] design. They were talking about ways to put more housing on campus without clearing out more lands.*
            - a. Frank: *Build upwards instead of outwards!*
              - a. Andrew: *They don't understand that.*
    - b. Sal: *Good thing I came since I'm [good at org politics]. We get inside info on TED-X convention at CSULB*
      - a. Jonathan: *Is TED-X affiliated with TED*
        - a. Sal: Yes.

IV. ADJOURNMENT (3:38 PM)
- a. Closing Comments
  - a. Sal: (To Frank) Remember the new bylaws; you're internim Librarian until we [have a librarian]. Before the first meeting with the new body, get the books in order.
    - a. Frank: When's our first meeting?
      - a. Sal: Usually after T3
  - b. Frank: When's the next Administrative meeting?
    - a. Nathan: Next meeting: **Saturday, August 13th, 2011 @ ECS 3rd floor** (Before school starts Aug 29th)
      - a. Andrew: Sounds like abuse of power
        - a. Nathan: We can ask Ken James for approval (easily).
  - c. Sal: Would you be able to print out the minutes for me?
    - a. Joshua: Will you be able to print them for me, Mr. President?
      - a. Nathan: Maybe.
  - d. Frank: How was carmageddon today?
    - a. Nathan: I was thinking of going thru Katella but I was daydreaming and went on the 405. There was no traffic!

    e. Sal: I will meet with Jonathan, Ariana and Lynn about the programming team.

    f. Frank: What I have in my hand (a check) will be mailed out.

    g. Donald Herman: Is the Enterprise Management Folder is sitll in the dropbox.

        a. Andrew: *Yes; I've just been busy.*

           a. Donald: *I will probably scale it down.*

              a. Sal: It is [only useful when there is maintainance].