

# CASTON SCHOOL CORPORATION RE-ENTRY PLAN 2021-22

Caston School Corporation has referenced information from local, state and national health departments to create this re-entry guidance document to return to school.

The plan decisions were based on:

- Medical advice
- What is feasible
- Parent and stakeholder input

*Caston will continue to consult with the Indiana Governor's Office, Indiana Department of Education, and our local health departments to make changes to this document that support the health and wellbeing of our students and staff.*

*Board Approved  
May 19, 2021*





## MASKS & PPE

The use of masks during the day is recommended and supported unless otherwise mandated by state and local authorities. Masks are also recommended to be worn when social distancing may be difficult. Additional PPE will be provided as needed. [Link to IDOE Guidance](#)  
[Link to Mask Wearing Video](#)

# Protective Measures

- Teach and reinforce good hygiene measures such as hand washing, covering coughs and face coverings [Link to CDC Guidance](#)
- Provide hand soap and hand sanitizer and paper towels in bathrooms, classrooms and high traffic areas. Handwashing will be the preferred method for hand cleaning and will be encouraged during transitional times [Link to Proper Hand Washing Video](#)
- Post signage in classrooms, hallways and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick,), good hygiene, social distancing and other school/district specific protocols
- Clean/disinfect frequently touched surfaces and shared objects at least daily [Link to CDC Guidance](#)
- Allow students and staff to bring hand sanitizer and face mask/coverings to use from home
- Turn off water fountains and allow students and staff to bring water bottles from home to fill at water stations. Bottled water will be available through the food service program
- Conduct deep cleaning of schools prior to students/staff returning; schedule additional cleaning if needed [Link to CDC Guidance](#)
- Encourage students and staff to clean their devices at the beginning of the school day; other materials such as book bags are encouraged to be cleaned at home.

# Health Protocols

*Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19* [Link to School Nurse Decision Process to Send Students/Staff Home](#)

At a minimum, we will require individuals to self-screen before coming into the building. Students and employees exhibiting one or more of the symptoms of COVID-19 without being otherwise explained will be screened at school and may be sent home. **Parents should call the school office to report absences if remaining home with any of these symptoms.**

**Please use this online Self-Checker to help with COVID 19 Self Screening:**

<https://covid19healthbot.cdc.gov/>



## Symptoms to Recognize

- A fever of 100.0 F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Sore throat
- Muscle pain
- Headache
- New loss of taste or smell
- Nausea/vomiting
- Congestion/running nose
- Diarrhea

# Health Screening and Returning to School



## Clinic Space

- A separate clinic space will be established for those who demonstrate COVID-19 symptoms. Only essential staff assigned to the room may enter and wear the appropriate PPE. Students who are ill will be walked out of the building to their parents.
- Students who do not display symptoms of COVID-19 can be seen and treated in the nurse's clinic. This would include students who are injured during the day or have other special health needs.
- All students entering the Clinic Areas will be asked to wear a mask.

## 10 Things you can Do to Manage Covid-19 Symptoms at Home

Click Link:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/10Things.pdf>

## 10 things you can do to manage your COVID-19 symptoms at home

Accessible Version: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/https://www.sick.html>

**If you have possible or confirmed COVID-19:**

1. **Stay home** from work and school. And stay away from other public places. If you must go out, avoid using any kind of public transportation, ride-sharing, or taxis. 
2. **Monitor your symptoms** carefully. If your symptoms get worse, call your healthcare provider immediately. 
3. **Get rest and stay hydrated.** 
4. If you have a medical appointment, **call the healthcare provider** ahead of time and tell them that you have or may have COVID-19. 
5. For medical emergencies, **call 911 and notify the dispatch personnel** that you have or may have COVID-19. 
6. **Cover your cough and sneezes.** 
7. **Wash your hands** often with soap and water for at least 20 seconds or clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol. 
8. As much as possible, **stay in a specific room and away from other people** in your home. Also, you should use a separate bathroom, if available. If you need to be around other people in or outside of the home, wear a cloth face covering. 
9. **Avoid sharing personal items** with other people in your household, like dishes, towels, and bedding. 
10. **Clean all surfaces** that are touched often, like counters, tabletops, and doorknobs. Use household cleaning sprays or wipes according to the label instructions. 



[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)

# Health Screening and Returning to School

<p><u>Not Tested</u> for COVID-19</p>	<ul style="list-style-type: none"> <li>• If sent home with symptom(s) and can obtain a doctor's note with an alternative cause of symptom(s), the student or staff member may return to school after 24 hours <b>OR</b></li> <li>• If sent home with symptom(s) and no note with alternative cause, the student or staff member may return to school after 10 days (from start of symptoms) <b>AND</b> 72 hours without fever and fever reducing meds</li> </ul>
<p>Tested for COVID-19 and <u>Negative</u></p>	<ul style="list-style-type: none"> <li>• If sent home with symptom(s) <b>AND</b> test negative <b>AND</b> obtain a doctor's note, may return to school <b>OR</b></li> <li>• If sent home with symptom(s) <b>AND</b> test negative but no note from a doctor, the student will need to isolate at home for 10 days from the start of symptoms and 72 hours without fever and fever reducing meds</li> </ul>
<p>Tested for COVID-19 And <u>Positive</u></p>	<ul style="list-style-type: none"> <li>• If sent home with symptom(s) and test positive, a student or staff member must stay home for 10 days from the start of symptom(s) and 24 hours without fever and fever reducing meds <b>OR</b></li> <li>• If a student or staff member tests positive but has no symptoms, he or she must stay home for 10 days from when the test was taken. If he or she develops symptoms during the 10 day quarantine, the student or staff member must start a new 10-day quarantine from the start of the symptom(s)</li> </ul>
<p>If a Student has been in <u>Close Contact with Someone COVID-19 Positive</u></p>	<ul style="list-style-type: none"> <li>• If a student has close contact with a person who is COVID positive, he or she must quarantine a minimum of 10 days. Students can return on day 11. After the 10 day quarantine, students will be monitored at school through day 14 of exposure and must wear a mask.</li> <li>• Close contact is defined as being within 6 feet for more that 15 minutes with a confirmed case of COVID-19</li> </ul>

# Transporting Students & Entering School Buildings

- Parents are to screen students prior to boarding the bus and students should wash/sanitize hands prior to boarding
- It is recommended and supported that students and drivers wear masks or face protective equipment unless otherwise mandated by state and local authorities. Drivers will have extra masks for students [Link to CDC Guidance](#)
- Buses will be cleaned and disinfected AM and PM
- Students will be assigned seats with siblings when possible
- Students will have one pick up and one drop off place designated. If families wish to deviate from this they will need to arrange their own transportation.



- Students and staff who feel ill or experience symptoms should be directed to the nurse
- Visitors will be limited and must be pre-approved to enter the building
- Masks are recommended and supported for all students, staff and visitors unless otherwise mandated by state and local authorities.
- Building drop off and pick up procedures will be modified to encourage social distancing





# Serving Meals

- All students wash hands prior to breakfast and lunch
- Hand sanitizer is provided for students and staff
- Food service staff are recommended to wear masks as they prepare and serve food when social distancing is not possible
- Students will not be able to serve themselves
- Assigned seating in the lunchroom or students assigned as groups to tables to support cohorting and tracing
- Scan cards used in place of keypads as feasible
- Disposable plates and utensils are utilized
- Cafeteria is cleaned between each meal service
- Floor is marked to space students while they wait to receive their meals
- Food should not be shared
- Cafeteria will prepare for weekly distribution in the event schools may close

# Large Group Gatherings

- Follow state and local health department guidelines for group sizes and social distancing
- Follow Indiana High School Athletic Association's guidelines for sporting events
- Masks recommended and supported unless otherwise mandated by state and local authorities
- Virtual attendance opportunities provided to events when possible





# Teaching and Learning



- Classroom Setup and Care
  - Balance classes as much as possible to maximize social distancing
  - Cleaning common things that are touched-recommended daily
  - Desks facing the same way and assigned seating
  - Remove unused desks and furniture in classrooms to maximize social distancing
- Masks recommended and supported in the classroom and small group situations unless otherwise mandated by state and local authorities
- Limit physical interaction through partner and group work
- Manipulatives/Supplies
  - Avoid using shared supplies/manipulatives, if possible
  - Use hand sanitizer before and after sharing materials
- Each students should only use his or her assigned iPad
- Prepare for potential remote learning in the event schools may close

# Caston Re-entry Task Force

*We thank these community stakeholders who did research and participated in numerous meetings during to creation the Caston Schools Re-Entry Plan.*

Serenity Alder - Admin for Cass County Health  
Rhonda Barnett - Fulton County Health Department  
Chad Boldry - School Board President/Parent  
Teresa Button - 4th/5th Science Teacher  
Angie Chapman - Elementary Secretary  
Carl Davis - JH Social Studies  
Anita Doan - Elementary Counselor/CCTA President  
Marla DuVall - Bus Driver/Parent  
Rachel Emery - Nurse Practitioner/Parent  
Chuck Evans - JH HS Principal/Parent  
Kayla Gibson - Special Education Aide/Parent  
Michelle Gillen - Special Education Director  
Heather Harter - HS Spanish Teacher  
Gina Hierlmeier-Athletic Director  
Uriah Horn - Building Maintenance Director  
Beth Howard - School Board Vice-President/Parent  
Amanda Kottcamp - Cafeteria Staff/Parent  
Josh Lowe - Transportation & Grounds Director

Jennifer Lukens - Elementary Principal  
Alysha Marrs - Cafeteria Director  
Angie Miller - Curriculum Director  
Brooke Painter - Parent/PTO President  
Tina Paschen - Dean of Students/Parent  
Gerry Pressley - Custodial Staff  
Dr. Kevin Reyburn - Fulton County Health Department  
Dawn Risten - Fulton County Health Department  
Pat Rombold - JH Special Education Teacher  
Heidi Rudicel - Kindergarten Teacher/Parent  
Deb Sailors - JH HS Secretary  
Shelly Sarver - Literacy Coach  
Diana Smith, RN - School Nurse/Parent  
Nate Speitel - Math Coach  
Dr. Paul Voigt - Superintendent  
Scott Wilburn - Resource Officer/Parent  
Dan Williams - Technology Coordinator/Parent  
Lisa Zimpleman - Parent Representative

