



## Twin Lakes School Corporation Re-entry Plan for 2021-2022

Updated 7/08/21

Twin Lakes School Corporation strives to provide a safe, healthy learning environment for all students as our schools reopen for the 2021-2022 school year. We believe the best instruction takes place when teachers and students can work together in the classroom. Twin Lakes School Corporation schools will be in-person instruction for the 2021-2022 school year.

### Health Protocol for Schools

Twin Lakes School Corporation will communicate information to parents about the symptoms of COVID-19 and require them to self-screen before coming to school.

#### STUDENT SELF SCREEN

- Parents are responsible to self-screen (please see attached COVID-19 Screening Questions) their child before coming to school each day.
- If a child is exhibiting symptoms of COVID-19 without being otherwise explained, they are prohibited from coming to school, and if they do come to school they will be sent home immediately.
- If a parent tells the district/school that a student is ill, the district/school may ask the parent whether the student is exhibiting any symptoms of COVID-19. Parents are asked to report exhibited symptoms to the attendance secretary.
- If a child has a fever of 100.4 or higher they must be fever free for at least 24 hours without the use of medication that reduces fever before returning to the school.

*COVID SCREENING must be conducted at home every morning before sending a student to school. If symptoms are shown, contact the attendance line. The school nurse will contact the family to determine next steps.*

*\*Fever of 100 (F) or greater*

*\*Cough/Runny nose*

*\*Diarrhea within the last 24 hours*

*\*Vomiting within the last 24 hours*

*\*Shortness of Breath or difficulty breathing*

*\*Chills*

*\*Repeated shaking with chills*

*\*Muscle Pain*

*\*Headache*

*\*Sore Throat*

*\*New loss of taste or smell*

*This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19*

If an individual has been identified as a close contact AND they have tested positive in the last 90 days, they do not need to be quarantined for 10 days from the last date of exposure unless new symptoms appear.

## Close Contact Definition

- Someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more **over a 24-hour period\*** starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.
- Individual exposures added together over a 24-hour period (e.g., three 5- minute exposures for a total of 15 minutes).
- **Contact Tracing for Grades K-12**  
\*If at least 6 feet of separation is provided between students and teachers during the school day contact tracing will not need to be completed if there is a positive case identified in the classroom with a minimum of 6 feet of space between classmates and teachers.

## Athletic Spectator Guidelines

- All spectators & fans will NOT be required to wear facial coverings when attending athletic events.
- There will be no attendance restrictions.
- Home and visiting fans will sit in regular designated sections.
- All tickets for Athletic events will be sold on-line through EventLink.
- Cost of admission is \$6 per person for Varsity Football and \$5 for all other Varsity events; ticket costs for Jr. Varsity or Freshmen level events will be \$4 per person; for Middle School events, ticket costs will be \$3 per person.
- Season & All-season passes will also be available through EventLink.
- TLSC staff members and a guest may gain entrance by showing their ID cards
- **\*If the intensity of Covid-19 in Indiana changes, the recommendation for face coverings may be modified.**

## Guidelines for Close Contacts and Quarantine Guidelines

The vaccine is not required but is available for students and staff ages 12 and above at the White County Health Dept.

If you have been **exposed** or identified as a **close contact** of someone that has tested positive for COVID-19, the Indiana State Department of Health has approved that you may end your quarantine after 10 days if the following criteria is met:

- You do not have any symptoms of COVID-19; and
- You continue to complete the daily monitoring surveys through day 14; and
- You adhere strictly to the following mitigation strategies through day 14: correct and consistent mask use, social distancing, when possible, hand and cough hygiene, environmental cleaning and disinfection, avoiding crowds, ensuring adequate indoor ventilation, and self-monitoring for symptoms of COVID-19.

Note: If you are involved in sports or extracurricular activities, then you are required to wear a mask at all times for days 11-14. If you are unable to wear a mask, then you are not able to participate in sports or extracurricular activities until after day 14.

**\*School Staff who are required to quarantine will need to use sick days to cover their time away from work.**

**Staff and students 12+ do not need to quarantine per CDC guidelines if they met the following criteria:**

- ***They're fully vaccinated (at least two weeks have passed since getting the second dose of a two-dose vaccine or one dose of a single-dose vaccine).***
- ***They don't have symptoms of COVID-19 after the exposure.***

If a student or staff member is identified as a close contact, the building-level school nurse will be responsible for verifying immunization status and determining if they are eligible to refrain from quarantine - this can easily be done through CHIRP

## **Guidelines for Testing Positive**

If you have tested **positive** for COVID-19, you may discontinue your isolation under the following circumstances:

Option #1 - If you have COVID-19 symptoms:

- At least 24 hours fever-free without the use of fever-reducing medications; and
- Improvement in symptoms; and
- At least 10 days have passed since the first day that your symptoms appear

Option #2 - If you have laboratory confirmed COVID-19 and have not had any symptoms:

- 10 days have passed since the date of your positive test assuming you have not developed symptoms since your positive test.

Note: If you have no symptoms at time of testing, but develop symptoms after testing, please refer to Option #1.

## **Clarifying Guidelines**

Students must isolate at home while their COVID-19 test is pending until they receive test results.

1. If a person in the student's household is waiting for COVID-19 test results the students may still attend school.
2. Antibody testing is not an acceptable form of testing prior to returning to school.
3. If a student is identified as a close contact but tests negative, they must still complete the 10-day quarantine.
4. Repeat testing is NOT recommended for making decisions about when people can return to school.
5. Absences will only be excused if the student:
  - \*is symptomatic (with or without test pending) and been instructed to isolate for 10 days
  - \* has a test pending and has been instructed to isolate until results come back
  - \*is symptom-free but has been identified as a close contact of someone who has tested positive and been instructed to quarantine for 10 days
6. E-learning will be initiated if the student:
  - \* has been instructed to isolate for 10 days
  - \*has been instructed to quarantine for 10 days
7. **There will be no Extra Curricular Activity practices or games held when a school is shut down for reasons associated with student quarantines or positive COVID cases. If a school is shut down due to teacher, sub, or bus driver shortages, Extra-Curricular Activity practices and games may be held.**
8. **If a student has been identified as a close contact, is asymptomatic, and tests negative they still must complete the full 10 day quarantine. Students will not be allowed to return back to school on day 8.**

## **STUDENT FACE COVERINGS**

- **Masks use is recommended but will NOT be required. Masks are optional for grades K-12, faculty/staff, volunteers and anyone visiting TLSC facilities.**
  - **Students will be required to wear a mask when riding a bus per CDC guidelines and federal mandates.**

**\*If the intensity of Covid-19 in Indiana changes, the recommendation for face coverings may be modified.**

## **MITIGATION PROCEDURES**

### **Goal: Stop the spread of COVID-19 and prevent school closure**

- A confirmed positive COVID-19 case may result in a building, grade level, or classroom closure for 1-5 days to deep clean high touch areas. Closures are evaluated on a case-to-case basis with multiple factors taken into consideration. This decision is made by the superintendent, administrator, and TL head nurse.
- Long Term building closures may occur if there are multiple positive cases within a building in the corporation. The White County Health Department will work with Twin Lakes School Corporation to make that decision. Distance Learning will occur during the closure period.

#### **Students with Health Considerations**

- Contact Head School Nurse, Susan Good to create a health care plan per doctor recommendation.  
[sgood@twinlakes.k12.in.us](mailto:sgood@twinlakes.k12.in.us)

#### **Professional Development**

This training will be provided to all staff and students at the start of the school year to inform them of COVID symptoms and screening measures. COVID educational signage will be posted.

## **HEALTH AND HYGIENE**

There will be a nurse's office in which medication is dispensed as well as a separate location for students displaying any symptoms of COVID-19.

Cleaning protocols will be increased daily and nightly. Hand sanitizer stations will increase within the building. Hand washing will be required throughout the day.

High touch areas will be cleaned during school hours. We will clean door handles, restrooms, playground and other high traffic areas regularly.

## **COMMUNICATIONS/COVID DATA**

Twin Lakes School Corporation will maintain weekly reporting of confirmed cases of COVID by school. Data is updated every Friday evening when school is in session. We will no longer send messages for each case of COVID. Anyone identified as a direct contact will be notified immediately. Schools should report all positive cases and close contacts via the IDOH K-12 Gateway portal by school nurses every Friday.

## **TRAVEL/VACATIONS**

- Travelers should follow CDC/Indiana Department of Health COVID recommendations.

## Cafeteria Guidelines

- Cafeteria will be at full capacity
- Silverware will be wrapped and passed to students
- Traffic flow and lines should be spread out as best each school can do.
- Markers on cafeteria floors.
- Assigned seats for students where possible

### High School:

Breakfast: grab and go...students will eat in the classroom

Lunch: Seniors will be allowed to eat in the commons to allow students to spread out

### Middle School:

Breakfast: grab and go...students will eat in the classroom

### Elementary Schools:

Breakfast: grab and go...students will eat in the classroom

### Classroom Parties/Birthdays/Celebrations

- Only store-bought prepackaged food/drink Items permitted
- Disposable plates, silverware, and cups
- No shared utensils or condiments.

## Resources to and from School

Every effort will be made to reduce the number of materials, supplies, and personal belongings going to and from school. The same consideration will be given to reducing student exposure to high-touch, shared resources at school.

### Chromebooks

- Elementary School- No Chromebooks will be taken to or from school by students unless arrangements are made. All Chromebooks will need to be disinfected or wiped down when brought back to the buildings.
- Middle School/High School- Students are permitted to take their Chromebooks to and from school for their own personal use.
- All students are expected to only be handling their own assigned Chromebook.

### Backpacks/jackets

- Students are permitted to bring backpacks and jackets to school but must remain in their lockers.

### Supplies

- Every effort will be made to reduce the amount of materials, supplies, and personal belongings going to and from school. (eg. projects, textbooks, library materials)

### Water Bottles

- Water fountains will not be utilized in schools until further notice. Bottle fillers will be available in each building.
- Students are permitted to bring water bottles to the building.

### Lockers

- Students in grades 5-12 will be assigned lockers for the 2021-2022 school year.

## Transportation

We encourage students to walk or drive to school, or to have parents bring their child(ren) to school if at all possible. However, if this is not possible, we will provide busses for transportation.

### Transportation Guidelines

- One pick-up location and one drop off location will be permitted.**
- Students will be assigned seats to assist the local health department with contact tracing.
- A maximum of two students per seat and all students need to remain always facing the front.
- Buses will be loaded from the back to the front with siblings or those living in the same household sitting together.
- All buses will be thoroughly cleaned and disinfected before and after routes.

### Face Covering

- Face masks are required for students in grades 3-12 and highly recommended for students in grades K-2 per federal order. If the intensity of Covid-19 in Indiana changes, the recommendation for face coverings may be modified.

**In order for students to ride the bus during the 2021-2022 school year, students must be registered to ride the bus. Fill out one form for each child that will be riding. The link is found on the Twin Lakes website at [www.tlschools.com](http://www.tlschools.com) or <https://forms.gle/LsP3GFTGebY8benr5>**

## Important Information

### IN-PERSON INSTRUCTION

The 2021-2022 school year at TLSC will begin on August 9th, as previously scheduled. All students will attend in-person every school day, as in a normal school year. Students who were 100% virtual learners during the 2020-2021 school year will also return in-person for the 2021-2022 school year. No virtual options will be offered.

### CALENDAR/SCHEDULE

You can find the school calendar on our website at [www.tlschools.org](http://www.tlschools.org)

### TLSC ARRIVAL/DISMISSAL TIMES

#### Twin Lakes High School

Arrival 7:50 AM  
Dismissal 3:15 AM  
Tardy Bell: 8:10 AM  
Early Dismissal Wednesday: 2:30 PM

#### Roosevelt Middle School

Arrival: 7:50 AM  
Dismissal: 3:10 PM (car riders) 3:15 PM (bus riders/walkers)  
Tardy Bell: 8:00 AM  
Early Dismissal Wednesday: 2:25 PM (car riders) 2:30 PM (bus riders and walkers)

#### Eastlawn/Oaklawn/Meadowlawn

Arrival: 7:50 AM  
Dismissal: 3:00 PM (car riders) 3:05 PM (bus riders and walkers)  
Tardy Bell: 8:15 AM  
Early Dismissal Wednesday: 2:15 PM (car riders) 2:20 (bus riders and walkers)

***\*\*TLSC will release early each Wednesday throughout the school years so that TLSC teachers and staff can participate in school-wide professional development and professional learning committees. This begins the first week of school on August 11<sup>th</sup>. Please note that we will be releasing 15 minutes earlier than the 2020-2021 school year.***

### **Arrival Guidelines**

No students will be allowed in any Twin Lakes School Corporation buildings until 7:50 AM. Students are not allowed to congregate outside waiting on the doors to open. Once inside, students will go directly to their lockers and then to classrooms. Students in grades K-8 will go directly to classrooms. Parents will not be permitted to enter the building and walk students to classrooms. Students eating breakfast will pick up a grab and go bag and eat in their classrooms. We ask parents not to arrive prior to 7:45 AM to drop off students. Parents are not permitted to walk students into the building.

### **Dismissal Guidelines**

#### **Elementary:**

Students will be brought to your vehicle as you pull up to the pick-up location.

#### **Middle School/High School:**

As you approach the front entrance, students will be released to your vehicle. Please be understanding that more parents are picking up students, and the process may take longer. We encourage parents not to arrive prior to 2:50 PM to eliminate vehicles blocking entrancing and causing street back-up in already congested streets.

### **Attendance**

\*TLSC has eliminated any attendance recognitions that could encourage students to attend school when not feeling well.

\*No consequences will be assigned if students are absent due to mandatory quarantine.

\*Levels of absenteeism among students and staff will be monitored daily.

\*Parents should continue to follow their school attendance reporting procedures if their child will be absent.

\*Note that all expectations and procedures related to absences and makeup work will be applied with reasonable consideration given to the effects of COVID-19 on students and their families.

### **Visitors/Volunteers**

TLSC welcomes back visitors and volunteers into our buildings this year. Visitors and Volunteers will need to be sure their background status is current and approved. Visitors must have prior approval before visiting classrooms. Masks for visitors will not be required, but mask wearing still remains an option.

### **Field Trips**

TLSC will have field trips for the 21-22 school year. However, trips will be evaluated based on COVID-19 levels within Indiana. All trips will need an administrator's approval.

### **Special Events**

Back to school and special events such as Meet the Teacher Night, concerts, plays, and other activities will take place in person this year. If status levels change in the state, these events may need to be modified. Information will be sent out for each event.