

Randolph Southern School Corporation
2021-22 Return to School Plan

Board Approved 6-13-21 & Modified 7-16-21

2021-2022 School Calendar

- Randolph Southern School Corporation students will return to school on August 10. Teachers and Non-Certified staff will report to school on August 9.
- The school corporation plans to follow the calendar that was approved by the school board on December 14, 2020.
- It is impossible to know when a potential spike in COVID-19 may occur. Adjustments will be made as recommended by the Governor and Randolph County Health Department.

Delivery of Instruction with a Stay-At-Home Order

- Virtual days, a modified daily schedule, and longer breaks will all be taken into consideration as information is presented to the school corporation. The school corporation plans to host live daily lessons utilizing Chromebooks on our Google platform. Students without internet will be provided Wi-Fi access through our T-Mobile account or provided taped sessions and instruction preloaded onto Chromebooks in lieu of instructional packets.
- Certified and Non-Certified staff will report to school on virtual days unless another Stay-At-Home order is issued by the Governor or the Randolph County Health Department.

Day to day Operations:

- Masks are optional for students and staff unless an order is issued by the Governor or the Randolph County Health Department. Masks must be worn on school buses per federal mandate. President Biden issued Executive Order 13998 February 1, 2021 directs the CDC to require masks to be worn on public transportation.
- Families that choose to have their students wear a mask should bring them from home. Cloth masks should be washed daily. Mask material and design must be school appropriate. Masks cannot be shared.
- Staff members will have the option to wear a mask. Masks may be required for specific situations such as food preparation.
- Classrooms will be arranged to allow for social distancing and may change as recommended by the Center for Disease Control (CDC).
- Hand sanitizer will be available in classrooms and should be utilized by students and staff. Students should bring 2 bottles of hand sanitizer and 2 containers of disinfectant wipes.
- Classroom doors will remain open during the day. Door handles will be wiped down per recommendation of the CDC.

- Lunches

- Lunch periods will return to normal times in each cafeteria.
- Hot lunches will be served in on plastic trays with silverware. Eating utensils will be washed and sterilized each day with the new cafeteria dishwasher.
- Cafeteria staff may be required to wear masks during serving periods.
- Cafeteria tables will be spread out and students may be seated utilizing a seating chart to allow for contact tracing depending upon recommendations from the CDC.
- Tables will be wiped down and sprayed after each lunch period utilizing an approved sanitizing agent.
- Students and staff must pack lunch or eat school lunch. No deliveries will be allowed. This policy may change as CDC guidelines change.

- Breakfast

- Elementary students will pick up breakfast and eat at cafeteria tables.
- High school students will continue eating breakfast in the cafeteria and practice social distancing at tables.
- Cafeteria staff and janitors will clean tables after students' report to class.

- Restroom breaks will be provided to high school students utilizing passes. K-6 students will go to the restroom in cohort groups and practice social distancing in designated areas. Students must wash their hands.

- Drinking water and fountains will be back in use for the school year unless a directive is given by the Governor or Randolph County Health Department.

- Passing periods and the locker bays

- Students may wear masks during passing periods.
- Students will utilize the right side of hallways in one-way direction.
- Locker bays: Junior high students will be located on the south side of the building to allow students to have one locker bay between each other.
- Students will not be allowed to congregate. No students may share lockers.
- Washing hands with soap and water is recommended frequently as well as hand sanitizer.
- Students will be dismissed in an orderly fashion after the bell rings.
- RSE teachers will dismiss 5th and 6th grades by the schedule set by the Principal.

- Parent-teacher conferences

- Teachers and parents will meet utilizing social distance protocols.
- A Google Hangout can be utilized by teachers with an assigned time.
- Teachers will also conduct phone conferences.

Transportation:

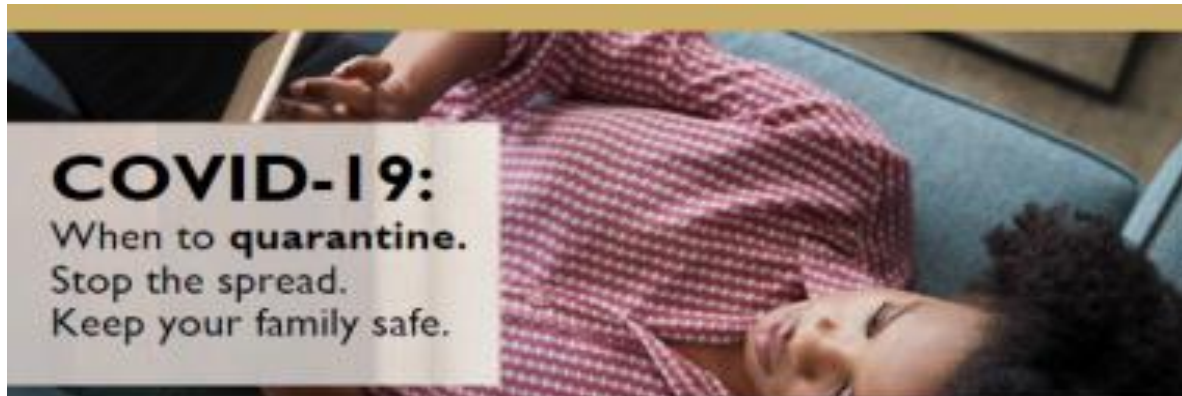
- Students and bus drivers must wear masks on school buses per federal mandate. President Biden issued Executive Order 13998 February 1, 2021 directs the CDC to require masks to be worn on public transportation.

- Bus drivers may wear gloves or use hand sanitizer.
- Seating charts will be utilized on school buses in cohorts. Siblings will sit together.
- Buses will be fogged or spritz after each route with an approved sanitizing agent.
- Students at bus stops should social distance.
- Mini-buses will be cleaned by drivers utilizing sanitizing spritz after extra-curricular events.
- Morning Drop Off
 - Elementary students riding a bus will be dropped off at door 19.
 - High school students riding a bus will enter the building using door 22.
 - Elementary parents bringing students to school will drop off students at door 15.
 - High school parents bringing students to school will drop off students at door 1.
- Dismissal
 - The elementary school will dismiss at 3:00 p.m. and the high school will dismiss at 3:02 p.m.
 - Elementary students riding a bus will be dismissed by grade level will exit door 19.
 - Student drivers, walkers, and parents picking up students will be dismissed before school buses have exited.
 - Elementary parents picking up students will need to utilize door 15.
 - High school parents picking up students will need to utilize the south parking lot. Students will exit doors 3 and 4.
 - Parents please do not block doors 1 and 2.

Plan for students identified or suspected with COVID-19:

- Students and parents have the right to choose to be vaccinated.
- Vaccinated students will not need to quarantine if they are in close contact with a person that has contracted COVID-19 per CDC guidelines.
- **Close Contact** is defined as someone who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to specimen collection) until the time the patient is isolated.
- Parent screening measures before a child leaves home (keep child home if one or more symptoms not otherwise explained):
 - Fever 100.4° F or greater Cough Chills
 - Difficulty breathing Muscle ache Headache
 - Sore throat Loss of taste or smell
- Students that are not feeling well will be sent to the nurse's clinic by the teacher.
 - The school nurse will evaluate students for the COVID-19 symptoms.
 - Students with potential COVID-19 symptoms will be isolated in a separate office area and the parent will be notified. The student will be sent home. The student should go to a doctor for COVID-19 testing.
 - There is a list of two-hundred (200) COVID-19 test sites listed on the Indiana State Department of Health located at <https://www.coronavirus.in.gov/2524.htm>. The tests are presently free.

- If a student is diagnosed by the doctor with COVID-19, the parent **MUST** contact the school corporation and school nurse **ASAP** by phone or email.
- A student must have a Return to School Form completed by their physician in order to come back to school after the COVID-19 quarantine protocols have been met.
- Foggers and spritzing canisters will be utilized to sanitize the entire building within 2 to 3 hours.
- Students will not be transported if he/she has been diagnosed with COVID-19.
- Lessons will be provided to students with COVID-19 in an alternative fashion.



What is COVID-19?

COVID-19 is a contagious respiratory illness caused by a new coronavirus called SARS-CoV-2. People with COVID-19 sometimes have a cough, fever, feel like it's hard to breathe, or even lose their sense of taste or smell. Other symptoms include congestion or runny nose, diarrhea, headache, nausea or vomiting, muscle pain or fatigue, sore throat or chills. Symptoms range from mild to severe and may appear 2-14 days after exposure. People who have tested positive for COVID-19 do not need to quarantine or get tested again for up to 3 months as long as they do not develop symptoms again. People who develop symptoms again within 3 months of their first bout of COVID-19 may need to be tested again if there is no other cause identified for their symptoms. People who have been in close contact with someone who has COVID-19 are not required to quarantine if they have been fully vaccinated against the disease within the last three months and show no symptoms.



Who should quarantine?

If you or a member of your family has been in close contact (within 6 feet for more than 15 minutes over a 24-hour period, even if you are wearing a mask to lower your risk of infection) with someone who has COVID-19, you should quarantine. Quarantine helps prevent spread of disease that can happen before people know they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others and monitor their health. You should also quarantine if you provided care at home to someone who is sick with COVID-19, had direct physical contact with the person (hugged or kissed them), shared eating or drinking utensils or if someone you know with COVID-19 sneezed, coughed, or somehow got respiratory droplets on you. If you are symptomatic or waiting for a test result, you and other members of your household should quarantine.



Why quarantine?

Quarantine helps prevent spread of disease that can happen before people know they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others and monitor their health.



How to quarantine:

- Stay home from work or school, or anywhere else even if you feel healthy.
- Answer the call from the Indiana Centralized Contact Tracing Program to help prevent the further spread of disease. The text will come from **877-548-3444**. You'll then receive a call from a contact tracer. The number on the caller ID will show as **833-670-0067** or may display as "IN Health COVID" if your carrier allows it.
- Wash your hands.
- Stay at least 6 feet from others, as much as possible, including siblings.
- Don't share personal items, such as silverware or glasses with anyone in your house.
- Use a different bathroom if you have one.
- Wear a cloth face covering if you must be around others.
- Get tested. Please stay home and quarantine as much as possible while waiting for test results. If test is positive, follow isolation guidelines. If test is negative, see instructions on Page 2.
- Watch for signs that you are sick, like a cough, fever or a headache, and other symptoms. Take your temperature twice a day and log with other symptoms on COVID-19 Symptom Tracker (on page 3).
- Complete your quarantine, **even if your results are negative**, before going to work or being around others.

When is my home quarantine over?

1. The CDC recommends a 14-day quarantine.

- Quarantine can end after Day 10 without testing and if no symptoms have been reported during daily monitoring (symptom tracker on page 3 of this guidance).
- Although the CDC has said a 7-day quarantine might be allowable in certain circumstances, the Indiana Department of Health does not recommend a 7-day quarantine due to the current high levels of community transmission.

2. Persons can discontinue quarantine at day 10 if the following criteria are also met:

- The person has shown no symptoms of COVID-19 at any point during the entirety of quarantine up to the time at which quarantine is discontinued; and,
- Daily symptom monitoring continues through quarantine Day 14 (see log next page); and,
- All recommended preventive measures must continue through Day 14 of quarantine:
 - Practice good hand hygiene by washing with soap and water for a least 20 seconds or using a hand sanitizer with at least 60% alcohol
 - Stay at least 6 feet (about 2 arms' length) from other people
 - Wear a mask over your nose and mouth when around others
 - Clean frequently touched surfaces often

3. If you are able, the safest option is to quarantine for 14 days.

- People who are close contacts of a confirmed case within 3 months of their first bout of COVID-19 do not need to quarantine as long as they do not have any new COVID-19 symptoms.
- People who have been in close contact with someone who has COVID-19 are not required to quarantine if they have been fully vaccinated against the disease within the last three months and show no symptoms.

Plan for Shutdown and Stay-At-Home Order

- Staff will report to school and utilize PPE.
- Lessons will be presented in a live format and videotaped to allow students to stay on a routine throughout the school day. Flexibility will need to be provided for primary students who may need to wait until parents get home in the evening.
- Staggered mini lessons.
- The janitorial staff will deep clean the buildings during the shutdown.
- A Chromebook exchange program will be utilized for students without the internet.
 - Lessons downloaded for student use. Bus drivers and aids will exchange Chromebooks.

Certified and Non-Certified Staff

The Non-Certified Handbook, and Master Contract will be followed for the utilization of sick, vacation, and personal days. Employees that are quarantined due to COVID-19 will be required to provide the school corporation with a doctor's note and return to duty date.