
EQA

General Guide

1. Every actor must register

- **DTU**: a DTU focal person. It can be anybody. CLI, Lab technician, etc. He received all the EQA sms alerts. There is only one of them by DTU.
- **DTLS**: he notifies delivery.
- **First controller**: a first controller focal person. It can be anybody, but most probably DFLP. he receives delivery alerts and notifies samples status.
- **ZTLS**: he notifies delivery.
- **Second controller**: a second controller focal person. It can be anybody, but most probably ZTLS as well. he receives delivery alerts and notifies samples status.

2. Work flow

1. DTU notifies by SMS that the samples are ready
2. DTLS notifies by SMS that he picked them up
3. First controller notifies by SMS that he received them
4. First controller notifies by SMS that samples are tested
5. ZTLS notifies by SMS that he picked them up
6. Second controller notifies by SMS that he received them
7. Second controller notifies by SMS that samples are tested
8. Second controller notifies by SMS that they have been picked up
9. NTLR notifies using the Web site that they received them
10. NTLR notifies the results using the Web site
11. NTLR notifies using the Web site that samples are ready to be sent back
12. DTU notifies by SMS that they received the samples