



Debanjan Mahata &lt;dxmahata@ualr.edu&gt;

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**[IJCAI2013] Information for PC members: keywords + conflicts by Jan.31**1 message

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**Francesca Rossi** <frossi@math.unipd.it>  
Reply-To: Francesca Rossi <frossi@math.unipd.it>  
To: Debanjan Mahata <dxmahata@ualr.edu>

Mon, Jan 28, 2013 at 4:10 PM

Dear Debanjan Mahata,

PLEASE READ this message.  
It contains important information for the IJCAI 2013 program committee.

I'm pleased to report that we received 1851 abstracts.  
Not all of these will end up having a paper submitted but I think it is a record number. For comparison, in 2011 we had just above 1600 submissions,  
in 2009 we had 1290, in 2007 we had 1365, and 2005 we had 1339.  
Of course, this means the we all have a hard work head of us!

I estimate that each Senior PC member (not you) will have about 13-14 papers to review.  
For some of these papers, they will be able to get the help of one of their PC members they recruited (which is you). You will thus work for the SPC member(s) who recruited you.

What you ned to do now, in order for this to work out correctly, is to declare all  
your conflicts of interests, by January 31, 2013 (11:59PM, UTC-12).  
Also, if you have not yet inserted your keywords into the system, do it now, again before Jan. 31.

Conflicts of interest are defined in the IJCAI policy for conflicts, at the URL  
<http://ijcai.org/aboutijcai.php>. Please make sure you follow this policy.

To declare your conflicts of interest, access the IJCAI 2013  
ConfMaster site at <http://ijcai2013.confmaster.net> with your credentials:

login: HkFqEPKZ

password: gNumjFIH

and go to 'Apply for papers'.

You can use keywords to filter the list of papers.

You will see three icons:

'0': default one, means you don't think you have a conflict of interest for this paper

'bolt': means that you have a conflict of interest for this paper

lens: clicking on it you will see the abstract of the paper

Notice that you do not have to bid for papers. Bidding will be done by the Senior PC member who recruited you, considering also your competences (your keywords). he will then assign to you the paper(s) that best fit your competences, but will not be able to assign you papers for which you declared a conflict of interest.

In the keywords of each paper, MT means 'Main Track', while CS means 'AI and Computational Sustainability track'. Feel free to declair conflicts for any paper in any of the two tracks.

Please make sure that you push the 'submit' button at the BOTTOM of the screen.  
If you fail to push the 'submit' button, your conflicts will not be stored in the system when you move to another page or try to perform any other task.

One last thing: remember that you are PC members but you are called Reviewers in ConfMaster.  
I know this is confusing, but I could not change the ConfMaster terminology.

Feel free to ask any question you might have.

Thanks,  
Francesca Rossi

12/2/2017

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IJCAI 2013 Program Chair

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