

Derek Dhammaloka

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Profile

A professional, dedicated and confident web designer and programmer with a BSc in Maths, Statistics and Computing and a diploma in web design. Extensive experience of data entry, analysis and maintaining documentation. Always endeavours to provide effective and efficient solutions to problems. Would like to secure a role in web design or programming to deliver results and add value to organisations.

Key Skills

Time management	Research
Record keeping	Programming
Data entry	Report writing
Analysis	Typing
Web design	

Software Knowledge

Microsoft Office	Adobe Flash
Adobe Acrobat	Microsoft Expression Web
Adobe Photoshop	Microsoft Visual Studio
Volo View Express	Microsoft Edge
Adobe Dreamweaver	

I.T Skills

Bootstrap	C#
CSS3	Linux
Django	MongoDB
GitHub	PERL
Java	Python
JavaScript	R
HTML5	Ruby
ASP.NET	SQL
C++	Visual Basic

Career Summary

May 2016 – Present

Data entry

Cambridge Assessment

- Effectively entered data for several exams using Microsoft Excel.
- Adhered to policies and procedures.
- Clerical and transcription checking of scripts
- Provided efficient barcode scanning, form preparation and checking of information.
- Successfully inputted and prepared data for the recording of exam results.
- Efficiently processed exam materials such, ensuring the rooms were prepared and were provided.

Jan 2004 - Jan 2016

Bureau operative

Restore Scan

- Efficiently entered data for various projects including BP Alaska Pipetracker, Transport for London and Network Rail using Packages such as Microsoft Excel.
- Indexing of documents and illustrations.
- Effectively scanned documents, maps, diagrams and radiographs for various projects including the International Glaciological Society, Network Rail and Saipem.

Education and Qualifications

Feb 2016- March 2016

Diploma Web Design

Pitman Training

- CPD Certificate in web design including HTML5 Fundamentals, Adobe Dreamweaver, Adobe Photoshop, Microsoft PowerPoint 2013, Microsoft Excel 2013 Expert.

Sept 2005- April 2006

Java Programming Level 2

Peterborough Regional College

Oct 1988- June 1991

Maths, Statistics and Computing

University of Greenwich

Sept 1982-June 1988

GCSE & A-Level

Kelsey Park School for Boys

- 3 A-Levels in maths, chemistry and physics
- 5 O-Levels including English, maths and science

Training

2014

Information Security (Training)

Restore Scan

2003

Bookkeeping for beginners

Spalding Further Education Centre

1999- 2000

Business planning

Boston College

Professional Affiliations

- August 1991- present: Affiliate Member of the Institute of Mathematics and its Applications
- October 2004- present: Associate Member of the British Computer Society