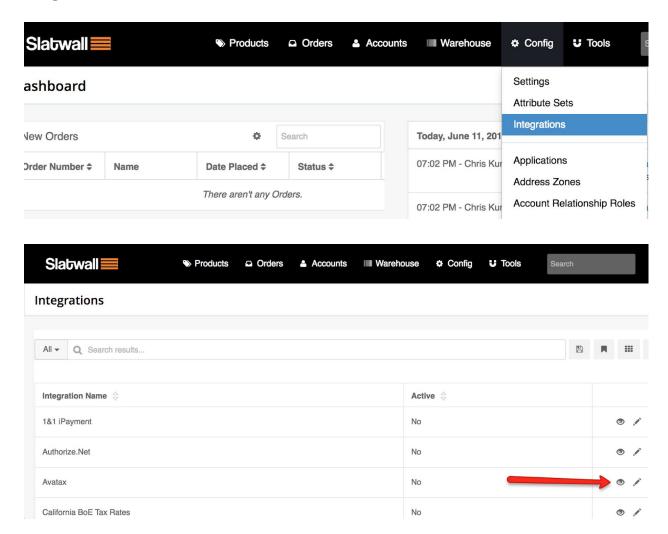


## Avatax Configuration Guide Version 1.0

## Step 1: Setup the Integration Settings

Before using the Avatax Integration in Slatwall, it first needs to be setup in the Integrations. This setup form can be reached via the main navbar by going to **Config**  $\rightarrow$  **Integrations**  $\rightarrow$  **Avatax**.



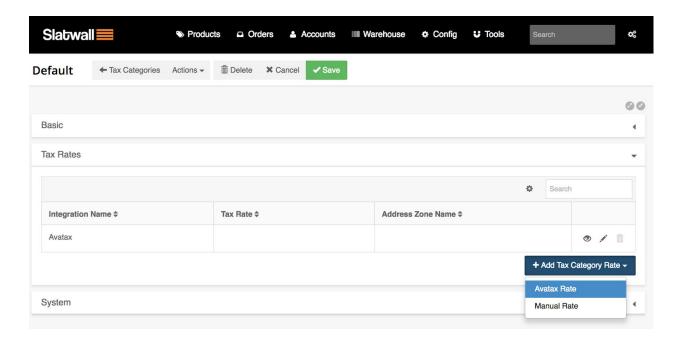
Here you'll be able to enter your Avatax credentials and make minor configuration changes to how you want to handle tax in your Slatwall Application. Once filled out, you can mark this integration as Active in order to start using it.

## Fields:

Setting Name	Purpose
Avatax License Key	Your Avatax license key used to authenticate the account
Avatax Account Number	Your Avatax Account Number
Commit Tax Document Flag	Flag to commit tax documents in Avatax when the order is closed in Slatwall.
Company Code	The company code for the organization in Avatax that you want to assign these taxes too.
Customer Usage Type Property Identifier	(Optional) This stores the Attribute Code for a custom field that the user can create to track additional tax information on each account. This one is specifically usage type which you can find the values for here.
Debug Mode Flag	Flag to log extra information to the database in case more information is needed to debug the transactions to Avatax.
Source City	Origin City from which to calculate Tax if applicable
Source Country	Origin Country from which to calculate Tax if applicable
Source Postal Code	Origin Postal Code from which to calculate Tax if applicable
Source State (Region)	Origin State (or region) from which to calculate Tax if applicable
Source Street Address	Origin Street Address from which to calculate Tax if applicable
Source Street Address 2	Origin City from which to calculate Tax if applicable
Tax Exemption Number Property Identifier	(Optional) This stores the Attribute Code for a custom field that the user can create to track additional tax information on each account. This one is specifically for storing the users
Tax Exemption Requires Company Payment Method	Flag to determine whether or not the users needs to use a Company Payment Method in order for tax exemption to occur.
Test Mode	Flag to determine whether to use the sandbox account or live.

## Step 2: Setup Tax Categories

Once Avatax has been setup in Slatwall you'll need to setup Tax Categories so that you can start syncing over order items to get the proper tax rate. The tax categories can be reached from the main nav bar by going to Config  $\rightarrow$  Tax Categories. Slatwall comes installed with an existing tax category called "Default" which is the tax category used by all items. In order to get this setup to use Avatax you will have to add a new Tax Rate and specify from the dropdown that you want he rate to come from Avatax.



Once finished, you will now be getting the default tax rate for your products when they are added to orders. Not all products use the default tax code though and you'll have to create a new tax category for each code needed. The tax code can be set when creating / editing the tax categories. You can use <a href="Avalara's Online Tool">Avalara's Online Tool</a> to find the tax codes that you need.

To assign a new tax category to a product / product type, you can simply edit the setting "Tax Category" that is found in the sku settings listing on either of these detail pages. To assign a tax category for fulfillment methods you will need to update the setting "Fulfillment Method Tax Category" which can be found when viewing a Fulfillment Method.