

DILAN PATEL

Manager - Operations - Mirage Express Inc

Playa del Rey, CA
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310-918-8721

Assistant in Facilities Management for several years at Ramada Inn by Wyndham in Culver City, CA.
Received Diploma for Hotel Operations Management at George Brown College.
Actively searching for my next role in the global hospitality industry.

WORK EXPERIENCE

Assistant Manager

Mirage Express Inc - Culver City, CA
June 2011 to July 2019

- Confer and cooperate with other managers to ensure coordination of hotel activities.
- Maintain lodging facilities including plumbing, low voltage and high voltage electrical, carpentry, networking, masonry, drywall and roofing
- Observe and monitor staff performance to ensure efficient operations and adherence to facility's policies and procedures.
- Coordinate maintenance activities of hotel , and resolve problems.
- Inspect guest rooms, public areas, and grounds for cleanliness and appearance.
- Purchase supplies, and arrange for outside services, such as deliveries, laundry, maintenance and repair, and trash collection.
- Developed and implemented new policies and new procedures for the operation of maintenance department.

EDUCATION

Diploma in Hotel Operations Management

George Brown College - Toronto, ON
August 2016 to April 2018

SKILLS

- Operations
- Management