

Dilan Patel

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(289) 553 – 1133 dilanpatel93@gmail.com

Objective To attain a full-time internship at Marriot International in Downtown Toronto for front office, banquet, sales and marketing, housekeeping or maintenance positions.

Personal Skills

- Takes responsibility for professional growth
- Uses mathematical strategies and procedures
- Understands teamwork and works with others
- Exercises Leadership
- Takes Initiative
- Understands and uses Technology

Education

Hotel Operations Management
George Brown College, Toronto, Ontario
Courses Include:

- Front Office Operations
- Global Hotel Industry
- Service Excellence
- Philosophy
- Current GPA 3.92

*Anticipated
Graduation:
2018*

Computer Programming
Santa Monica College, Santa Monica, California
Courses Include:

- Advanced Data Structures
- Advanced Web Programming
- C++
- Java

*September
2011
To
December
2015*

Professional Work Experience

SERVER, Ichiki Japanese & Thai restaurant, Vaughan, ON

- Dining and Catering Duties which involves sealing food containers, garnishing, setting tables, servicing guests, delivering food and beverage.
- Facilities Management Duties such as Mopping, Wiping Tables and other cleaning activities.

*September
2016 to
November
2016*

ASSOCIATED STUDENTS BOARD OF DIRECTOR, Santa Monica College, Santa Monica, CA

- Worked with multiple key campus facilities in maintaining student services and planning technology changes on the District Planning Advisory Committee.
- Setup all necessary equipment for A.S. Board Meetings

*September
2015 to
December
2015*

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Professional Work Experience Continued

DEVELOPER EXTERNSHIP, XTOPOLY, *Costa Mesa, CA*

August 2014

- Prepared a Landing Page for Airfind.ca
- Three Week Externship

ASSISTANT MANAGER, RAMADA INN & SUITES *Culver City, CA*

*June 2011 to
January 2016*

- Overall Contribution to the atmosphere of the facility by Mopping, Wiping, Vacuuming, Basic Plumbing, Basic Gardening and Planting, Plastering, Painting, Stocking Vending Machines.
- Quality Assurance Inspection
- Assisted Front Desk Person with Customer Service Experience

Volunteer Experience

GENERATION OF THE FUTURE, Santa Monica College, *Santa Monica, CA*

*September
2015*

- Generation of the Future is a volunteering club in Southern California created for mentoring youth from 8 to 16 years of age.
- Members would work together to organize efforts across different colleges and universities to develop mentoring skills and awareness of child upbringing.
- Provided Soccer Equipment for youth during a picnic day
- Volunteered my time for organizing members into a database.

FORGE54, Santa Ana, CA

*September
2014*

- Developed a newsletter framework
- Employed coding and social skills in a fun and fast-paced work environment.

Certifications/Licenses

- First Aid/CPR AED
- Food Handler
- Smart Serve