

TO THE STUDENT ADMITTED TO THE QUALIFYING EXAMINATION

Enclosed is the approved application for the Qualifying Examination. **It is your responsibility to notify the committee members of their appointments to the committee.** If your committee members require written notification of their appointments, you may provide copies of the attached approved application. The Chairperson of your Committee should make arrangements for the Examination. Therefore, you should contact your Chairperson so that the necessary arrangements can be made and a date set for examination. Please note that **you must be a registered student** the quarter that you take the examination.

The Application for Candidacy, which requires approval from the Chair of the Qualifying Examination Committee, as well as suggestions for your dissertation committee, and signature of your graduate adviser and major professor will be provided to you by your Qualifying Examination chair once you have passed the examination.

You must file the application for candidacy with this office to assure your candidacy for the degree that you seek. Please refer to the "Dates for Completion of Degree Requirements" flyer for the degree list deadline dates.