

EMPLOYEE COMPLAINT/CONCERN FORM

Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s. Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s

Details of the Employee:

Your name: _____ Date: _____
Status: Staff Faculty Other (specify): _____ Management
Center/Department: _____ Title: _____
_____ Campus
Address: _____ Phone Number where you can be
reached: _____

Complaint/Concern Information:

Date of Incident: _____ Time of Incident: _____
Location of Incident: _____ please
describe the specific act(s):

Are there others who have witnessed this behavior or others who have experienced a similar concern or problem? If so, please provide their name(s) and phone numbers.

Do you have any suggestion for proposed action to address or resolve the complaint/concern?

Do you have any additional information or comments?