

# Year 3 Fall - Year 4 Fall

(students >2 years and < 3.5 years after matriculation)

## Graduate Student STATUS REPORT SIGNATURE PAGE

(See Article 9.4 of the Graduate School Policy Handbook for guidelines)



THE GRADUATE SCHOOL OF  
BIOMEDICAL SCIENCES  
BAYLOR COLLEGE OF  
MEDICINE

<b>Student Name:</b>	Edgar Y. Walker	ID# 171530	MD/PhD Program? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Program:</b>	Neuroscience	Matriculation (year): 2012	
<b>Meeting Date:</b>	May 14, 2015	Date of any LOA:	

	Yes	No		Yes	No
Status report clearly written?			Was progress satisfactory?		
Oral presentation clear?			Was Individual Development Plan discussed?		
Experimental Plan agreed to?					

Permission to write ANSWER ALL OF THE FOLLOWING QUESTIONS MUST BE YES (see instructions)	Yes	No
Are all essential experiments completed and the results known for all key experiments?		
Will student graduate before next status report deadline (graduation expected in < 6 months)?		
Is thesis outline attached to this signature page and does it outline a sufficient body of work for a Ph.D.?		
Was permission to write granted? Permission to write is granted only until the next thesis committee meeting deadline		

**EXPLANATIONS AND COMMENTS for ITEMS ABOVE MARKED NO. (continue on additional sheet(s) if necessary)**

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**REQUIRED SIGNATURES:** My signature denotes that I approve the summary and explanations (*a member or student may attach a minority report to this document if they dissent from the majority opinion*)

	Printed Name	Signature	Date
Major Advisor	Andreas Tolia		
Student	Edgar Y. Walker		

Committee Members			Present	Not Present
	Wei Ji Ma			
	Michael Beauchamp			
	Xaq Pitkow			
	Sam Wu			
Program Director				

**INSTRUCTIONS FOR STATUS REPORT (Year 3 Fall - Year 4 Fall)**  
**students >2 years and < 3.5 years after matriculation**

**Submission:** (See section 9.4 of the GSBS Policy). For students third year and above, status reports are due by 5:00 p.m. on the last business day in the month of their birth and the 6-month anniversary of their birth month. For the purpose of these status reports, the month of July will count towards the Fall reporting period (e.g. a 2<sup>nd</sup> year student with a July/January birthday should use the form 'Status Report – Year 3 Fall-Year 4 Fall'). There are no extensions of these deadlines except under extraordinary circumstances approved by the Dean, but the advisory committee meeting may be held at any time between the deadlines. Academic consequences and fines for delinquent reports are found in section 9.4.6. Status report meetings (except under the special circumstances described in Section 9.4.7) must include the Major Advisor and at least two members of the thesis committee (total of 3), but all members must review and sign the status report. A committee member (including the mentor) may be present through teleconferencing or video conferencing arrangements.

The student should prepare a 1-2 page written report of progress. It is the responsibility of the student to provide the report to the mentor so that he/she has adequate time to read it before it is distributed to the committee. It is the responsibility of the mentor to read and discuss the status report with the student before it is distributed to the members of the thesis committee. It is also the responsibility of the student to provide the report to the committee at least one week before the meeting so that they have adequate time to read it in advance of the committee meeting. The report should be attached to the completed Student Status Report Form.

**The report should include:**

1. Introduction and literature review (optional)
2. Statement of overall significance
3. Objectives
4. Outline the specific goals proposed at the last meeting
5. Description of progress toward these goals over the last six months
6. List of goals for the next six months
7. Publications and publication plans
  - A. Publications
  - B. Papers in press
  - C. Unpublished papers
    - i. List and/or description of completed figures
    - ii. List of experiments and/or figures remaining to be done and estimated dates of completion.
    - iii. Date draft of paper was completed or is expected to be completed.
    - iv. Anticipated submission date

**8. Permission to write**

Granting Permission to write signifies that *“the student’s thesis committee acknowledges that all key experiments have been completed and that a thesis outline was presented and reviewed by the committee which described a sufficient body of work to merit a Ph.D. if the dissertation and defense are satisfactorily completed.”*. GSBS Policy handbook 9.4.5.

The student should be expected to be able to defend before the next status report deadline. Permission to write is not automatically renewed. If a subsequent status report meeting is held, **permission to write must be requested again.**

**If requesting permission to write also supply**

- A. Detailed outline of thesis
- B. List of publications to be included in the thesis.

## Individual Development Plan

The individual development plan (IDP) is intended as a tool to enable trainees to identify professional goals that match their interests and values for the purpose of identifying and developing appropriate career specific skills. Students should establish an individual development plan in consultation with their mentor. The Plan's contents should be discussed at TAC meetings. In addition, trainees, mentor and committee members should discuss the student's progress toward achieving the Plan's proposed goals, proposed strategies to correct deficiencies, as well as revisions to the Plan. The student and/or mentors may also seek input from the TAC regarding career goals and development. This regular series of interactions should continue until the student's dissertation defense, with the goal of assisting the transition to the next career phase. If circumstances have delayed the development and/or implementation of the Plan, then the trainee and mentor should provide a strategy (and indicate it on the Status Report) to ensure that any missing component(s) are satisfied within a reasonable period.

See <https://mediasrc.bcm.edu/documents/2014/58/idp-process-gsbs-june2014.pdf> for more information