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# Add users to your organization



Calimero Support

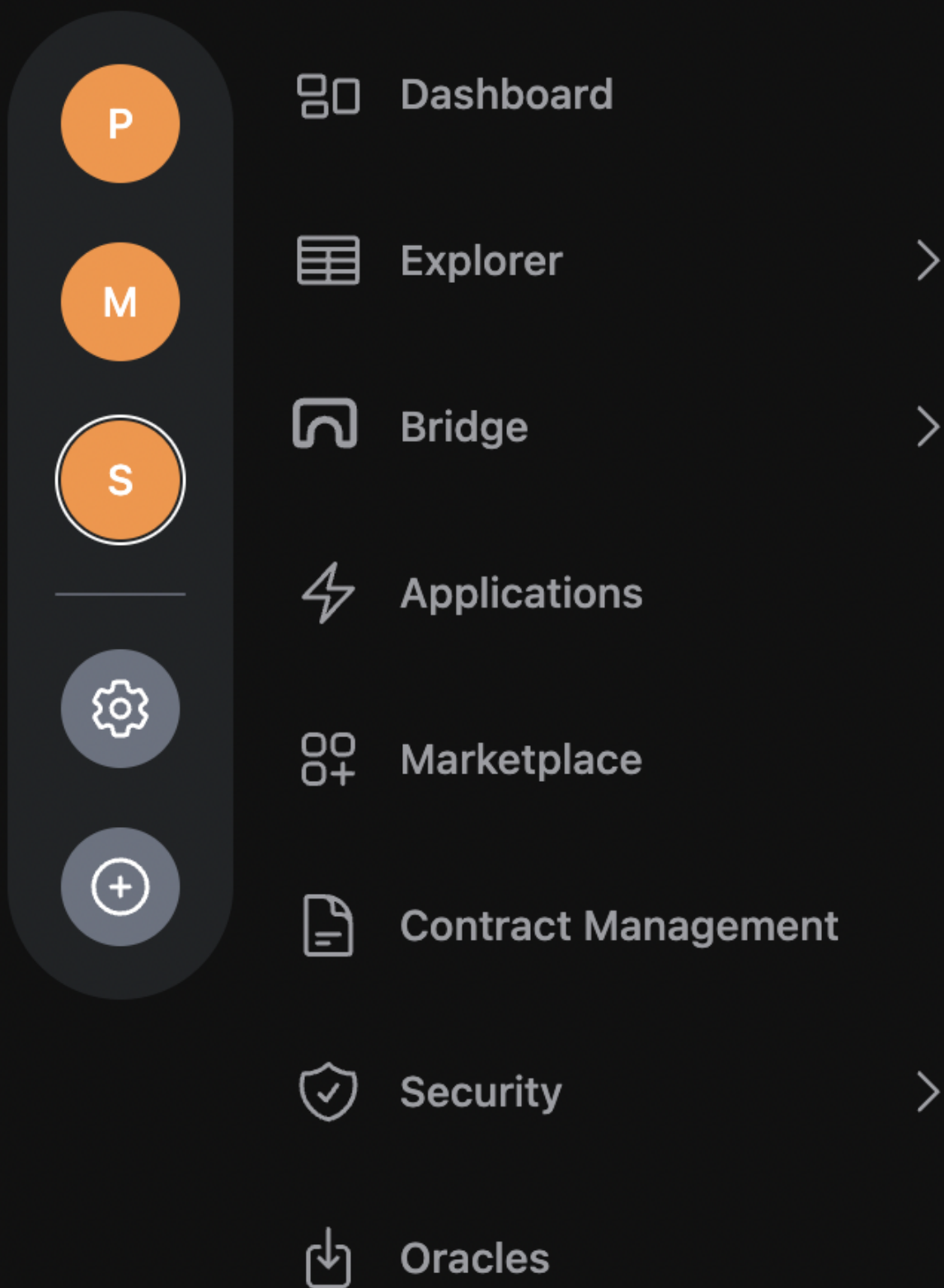
3 months ago · Updated

Unfollow

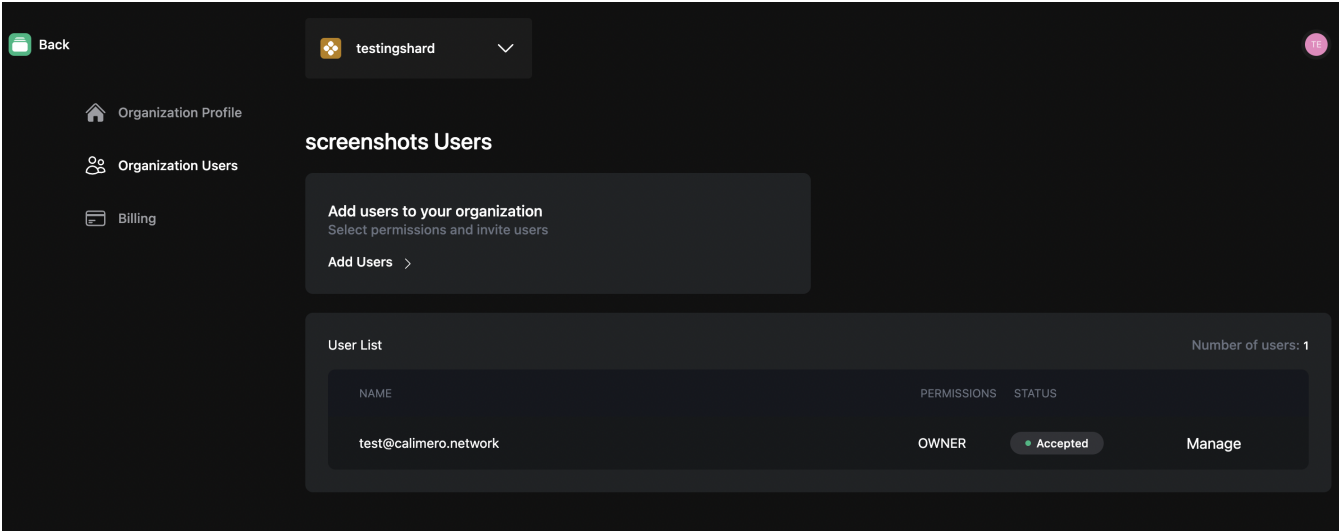
Adding users to your Calimero organization is a crucial step in fostering efficient collaboration and project management. Here's how you can seamlessly invite and integrate new members into your organization:

- Log in to your [Calimero account](#) using your credentials.
- Click on the settings icon to direct you to your organization dashboard





- In your organization dashboard click on **Organization users**



- Enter the email addresses of the individuals you wish to invite to your organization.
- Define roles and permissions for each invited user. Choose from roles like administrators, developers, contributors, or customize permissions based on your organization's structure.

Invite user to meroorg organization

Email

you@example.com

User Permissions (Organization Permissions)

☐

Select All

select all permissions for organization

☐

Manage members

Permissions to allow a member of an organization to manage other members organizations permissions

invite users to an organization

remove users from the organization

☐

Manage organization

Permission to allow a member of an organization to manage/update details of an organization Organization image

Organization image

☐

Manage billing information for organization

Permission to allow a member of an organization to manage/update billing information of the organization.

Billing data

☐

View members of the organization

Permission to allow a member of an organization to view other members of the organization.

☐

Create new workspace

Permission to allow a member of an organization to create a new workspace.

☐

View all workspaces

Permission to allow a member of an organization to see other workspaces (from his organization) which he is not a member of.

Cancel

Invite

- Review the entered information, roles, and permissions. Once everything is accurate, click the **invite** similar button to send the invites.

## Invitation Notification

Invited users will receive email notifications containing instructions to accept the invitation and join your organization.

## Accepting Invitations

Invited users can follow the provided instructions to accept the invitation. This typically involves logging in to their Calimero account or creating a new account if they don't have one.



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