



End Term (Odd) Semester Examination November- December 2025

Q2.

(2X10=20 Marks)

- Define report writing by highlighting its main characteristics. Describe the structure of a formal report. (CO: 5)
- Explain the significance of presentation skills? Describe the main types of presentation. (CO: 4)
- Write a note on the theme 'The Gifting Culture' in 200 words. (CO: 4)

Q3.

(2X10=20 Marks)

- Change the following sentences into passive voice: (CO:1)
 - The police arrested a militant and sent him to jail.
 - Where is the boy singing a song?
 - Our team may win this match.
 - He has not written the assignments.
 - They were asking many questions to the teacher.
 - Who has given you a present?
 - Why had the principal punished you?
 - The university will declare the result soon.
 - The students have to attend the class every day.
 - We should help the poor.
- Write an essay in 200 words on "What is Science" by Meghnad Saha. (CO:2)
- Define reading skills. Explain the types of reading. (CO:3)

Q4.

(2X10=20 Marks)

- Discuss the key guidelines of presentation skills with a few tips to deliver an effective presentation. (CO: 4)
- You are Poorva/ Partha, Cultural Secretary of your institution, ABC University. A week-long Music and Dance festival was organized by your institution. Write a report for your Head of the Department about it by following the essential elements of the report in 200 – 250 words. (CO: 5)
- Describe a time when something went wrong but ended up being funny later, in one of your anecdote experiences in your life. (CO: 2)

(2X10=20 Marks)

Q5.

- Spot the error in the following sentences and rewrite it on the basis of the tenses: (CO: 1)

- He does not takes exercise every morning.
- We are working on a project since 2018.
- The train started before I reached the station.
- If he will go to market, he will buy a diary.
- The robber shot the young man before the police arrived.
- Somebody have stolen my money.
- They belongs to a rich family.
- Where you have found it?
- We have been not preparing for the exam.
- They have met him last week.

- Discuss the importance and objectives of enhancing reading skills.(CO:3)
- Define PowerPoint presentation. Describe the major dos and don'ts while making a PowerPoint presentation. (CO:4)



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