



End Term (Odd) Semester Examination November- December 2025

Q2.

(2X10=20 Marks)

- a. Define report writing by highlighting its main characteristics. Describe the structure of a formal report. (CO: 5)
- b. Explain the significance of presentation skills? Describe the main types of presentation. (CO: 4)
- c. Write a note on the theme 'The Gifting Culture' in 200 words. (CO: 4)

Q3.

(2X10=20 Marks)

- a. Change the following sentences into passive voice: (CO:1)
 1. The police arrested a militant and sent him to jail.
 2. Where is the boy singing a song?
 3. Our team may win this match.
 4. He has not written the assignments.
 5. They were asking many questions to the teacher.
 6. Who has given you a present?
 7. Why had the principal punished you?
 8. The university will declare the result soon.
 9. The students have to attend the class every day.
 10. We should help the poor.
- b. Write an essay in 200 words on "What is Science" by Meghnad Saha. (CO:2)
- c. Define reading skills. Explain the types of reading. (CO:3)

Q4.

(2X10=20 Marks)

- a. Discuss the key guidelines of presentation skills with a few tips to deliver an effective presentation. (CO: 4)
- b. You are Poorva/ Partha, Cultural Secretary of your institution, ABC University. A week-long Music and Dance festival was organized by your institution. Write a report for your Head of the Department about it by following the essential elements of the report in 200 – 250 words. (CO: 5)
- c. Describe a time when something went wrong but ended up being funny later, in one of your anecdote experiences in your life. (CO: 2)

(2X10=20 Marks)

Q5.

- a. Spot the error in the following sentences and rewrite it on the basis of the tenses: (CO: 1)

1. He does not takes exercise every morning.
 2. We are working on a project since 2018.
 3. The train started before I reached the station.
 4. If he will go to market, he will buy a diary.
 5. The robber shot the young man before the police arrived.
 6. Somebody have stolen my money.
 7. They belongs to a rich family.
 8. Where you have found it?
 9. We have been not preparing for the exam.
 10. They have met him last week.
- b. Discuss the importance and objectives of enhancing reading skills. (CO:3)
 - c. Define PowerPoint presentation. Describe the major dos and don'ts while making a PowerPoint presentation. (CO:4)



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