



CERTIFICATE REQUEST FORM

Name:		Employee ID:	
Job title:		Joining date:	
Department :		Passport No:	

LETTER TYPE: ☐ English ☐ Arabic

MENTION SALARY: ☐ YES ☐ NO

<i>Tick Appropriate</i>	LETTERS		
	Etisalat		
	ADWEA		
	Mawaqif		
	Bank Letter	Salary Certificate - Bank Name :	
		Salary Transfer - Bank Name : - Account No:	
	Embassies Letter	Embassy Name -	
		Purpose - Dates of Visit - _____ to _____	
	Traffic Department	<input type="checkbox"/>	New Car Registration
		<input type="checkbox"/>	Car Registration Renewal
		<input type="checkbox"/>	Driving License Application
		<input type="checkbox"/>	License Renewal
	Immigration		
	Others: (Please Specify)	<input type="checkbox"/>	
		<input type="checkbox"/>	
<div style="display: flex; justify-content: space-between;"> Employee Signature: Date: </div>			