

CS/SE 2XB3: Final Project  
**MEETING AGENDA**

<b>Project Name:</b>	NutriUs	<b>Group Number:</b>	07
<b>Date of Meeting:</b> (DD/MM/YYYY)	16/03/2017	<b>Time:</b>	11:30am - 1:30pm and 6:00pm - 7:30pm
<b>Meeting Facilitator:</b>		<b>Location:</b>	Online- Google Docs

### 1. Meeting Objective

- Talk to TA
- Discuss graphing algorithms
- Choose graphing algorithm

### 2. Attendees

Name (last name alphabetical order)	Student Number	Role in the Project
Shabana Dhayananth	400025944	Log admin, programmer, tester
Jason Li	400024897	Team leader, programmer, tester
Joseph Lu	400022356	Researcher, programmer, tester
Suhavi Sandhu	400025726	Designer, programmer, tester

### 3. What has your team done since the last meeting (documents, code, reading material, etc.)?

Description	Owner(s)
Read textbook to gain information on algorithms	All

### 4. Is anything slowing your team down on in your way?

Description	Route cause(s)	The TA feedback
Conflicted about graphing algorithm to use	Not sure what is ideal	Consider shortest path and mold problem to fit algorithm
Format of dataset	Does not fit functions we want to implement anymore	Haven't discussed with TA yet.

### 5. What you about to change from the way another team is doing? (Complete it if you have met another team today)

Topic	Another Team methods	Your reflection

This template should be used for all team meetings and should be submitted as an attachment to a project log entry.  
 Add rows to the tables when it is necessary.

Submitted by: Shabana Dhayananth

**CS/SE 2XB3: Final Project**  
**MEETING MINUTES**

5. Notes, Decisions, Issues					
Topic		Owner		Time	
Decision: Found suitable platform to collaborate effectively – GitHub		All		1:00pm	
Note: Obtained feedback from TA <ul style="list-style-type: none"> <li>Need to finalize graphing algorithm</li> <li>Need to start prototype</li> </ul>		All		1:10 pm	
Decision: Found appropriate algorithms: <ul style="list-style-type: none"> <li>binary search tree – store recipe</li> <li>hash tables – indexing ingredients</li> </ul>		Joseph and Jason		7:30pm	
6. What will your team do before the next meeting? (Action Items)					
Action		Owner		Due Date	
Design basic structure of prototype (UML diagram)		All		17/03/2017	
7. Next Meeting (if applicable)					
<b>Date:</b> (MM/DD/YYYY)	17/03/2017	<b>Time:</b>	3:30pm	<b>Location:</b>	Thode Library
<b>Objective:</b>	<ul style="list-style-type: none"> <li>Finish first iteration of scrum</li> <li>Implement algorithm</li> </ul>				