



**SPANISH 101 Elementary Spanish
FALL 2012
Oxford College of Emory University
Humanities Division**

Professor: **Dr. Helena Talaya-Manso**

Courses: **SPAN 101** MWF

Class Number: 4848 (8:15-9:20) 4849(9:30-10:35) 4850 (10:45-11:50)

Office: **Branham Annex East**

Office hours: **Mondays - Wednesdays 1:00-2:00 and by appt.**

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Description: Spanish 101 is a four-credit introductory level course for beginners, designed to provide a thorough foundation in the four principal language skills: listening, speaking, reading, and writing.

Required Texts and Materials:

Puntos de partida. 9th ed. Dorwick, Thalia et al. Boston: McGraw-Hill, 2009.

Online Workbook to accompany *Puntos de partida* (9th edition). at www.books.quia.com

Online Laboratory Manual to accompany *Puntos de partida* (9th ed.) *Connect Plus Spanish with Learn Smart* (includes Workbook and Lab manual).

[We will cover Chapter 1 through Chapter 9]

Course Objectives:

- To achieve proficiency in the four principal areas of language acquisition: reading, listening, speaking and writing.
- To gain familiarity with the cultures of Spanish speaking countries of the world.
- To provide a comfortable, non-threatening environment in which students are encouraged to use Spanish for all communication.

Grade breakdown:	Daily Participation, Classwork,	10%
	Tests, Exams	50%
	Portfolio	15%
	Workbook, lab manual	10%
	Presentations/Dramas skits	15%

Grade scale:

A = 93-100 B = 83-86 C = 73-76 D = 63-66
A- = 90-92 B- = 80-82 C- = 70-72 F = 0-62
B+ = 87-89 C+ = 77-79 D+ = 67-69

I. Course evaluation

A. Participation, Classwork, Homework (10%). Your attendance, daily preparation, and active participation in class directly contribute to your learning, and are important factors in determining your grade. Students are expected to participate ***in Spanish only*** during each class period. If you need to use English, you should specifically request to do so (*Permiso de hablar inglés, por favor*). The instructor will monitor student participation on a daily basis. Daily exercises from textbook are to be prepared before and reviewed in class; these assignments will appear in the form of a class calendar. ***Homework that is incomplete or handed in late will not be accepted.*** Scheduled and pop quizzes administered at the *beginning* of class will also factor into your participation grade. Lateness to or absence from a pop quiz will result in an F.

B. Tests (50%) There will be four tests and a Mid-Term Exam. ***There are no make-up exams.*** For a calendar showing the dates of chapter test, refer to the *Calendario* document. Exams may be rescheduled for the following reasons and if arrangements have been made ***prior*** to the exam: participation in official university activities (academic business, athletic team travel, etc.) and observance of officially recognized religious holidays (see copy of Oxford's officially recognized calendar of religious holidays). Other reasons for re-scheduling an exam may be medical (student provides excuse from a doctor) or "extraordinary" such as death in family (student provides a note from the dean).

C. Portfolio (15%)

Students will compile a portfolio of their work to be submitted at the end of the semester, for a complete explanation of the requirements for the portfolio, refer to the *Portafolio* document. This culminating project will constitute the final examination for each student and will be due Friday, December 14, 5:00pm. Students should turn work in digital form.

D. Workbook and Lab Manual Assignments (10%). You will complete these assignments on-line at your own pace. These exercises provide the necessary practice outside the classroom to gain more proficiency in written and oral comprehension. The material in the workbook/lab chapters coordinates with the textbook chapters to allow you more opportunities to practice the concepts learned in class. The online workbook and lab assignments are to be completed by the exam dates as noted in the calendar.

E. Presentations/Dramas skits (15%) At the end of the semester you will give a presentation of a drama of approximately 10 minutes on a topic related to one of the

chapters or on a topic on your own choosing, in consultation with the professor. This activity allows you to integrate the oral skills you have learned in Spanish during the semester in a creative, collaborative way. All collaborative groups will be formed by October to ensure proper time for preparation, practice and consultation with the professor.

II. Course Policies:

A. Attendance and Tardiness. Attendance is obligatory for Spanish 101. In order for students to progress in their understanding and speaking of Spanish, they must be exposed to hearing and speaking it on a regular basis. **You are allowed three (3) unexcused absences.** Beyond that, one percentage point will be deducted from your final grade for each additional absence without excuse. **Students are expected to arrive to class on time. Three instances of tardiness would constitute one absence.** Tardiness is disruptive to the professor and to classmates. The professor reserves the right to prevent a repetitively tardy student to participate in class, resulting in an unexcused absence.

B. Assignment Deadlines and Make-up Work. Homework done for class as well as workbook and lab assignments are due as indicated by the professor and/or on the detailed syllabus. ***No late work and no make-up work will be accepted.*** Students who will not be in class should complete their assignments ahead of time.

C. Your responsibility: For each hour spent in the classroom, it is expected that you spend an average of two hours at home reviewing and practicing through homework, lab, and workbook exercises. You are expected to come to class having prepared the material on the syllabus for that day and ready to participate *actively* in class. Familiarize yourself with the syllabus—know important dates and class policies so that you can prepare adequately. Any changes to the calendar will be made at the professor's discretion and will be announced in class and on line.

D. Extra Credit. The possibilities of extra credit may include participation in campus events related to Hispanic culture and should be discussed with the professor.

E. The Honor Code. Spanish 101 students are expected to comply with the Oxford College Honor Code. Please refer to articles 1 and 2 of the Honor Code, found on p. 103 in the 2011-2012 university catalog. All work is to be completed by the student without assistance from classmates, advanced Spanish students, or native speakers, unless otherwise indicated by the professor. Tutors may answer specific questions *after* a student has completed their work independently

F. The use of the personal computers is not allowed in class.

G. Student work submitted as part of this course may be reviewed by Oxford College and Emory College faculty and staff for the purposes of improving instruction and enhancing Emory education.

First year language learners often make the mistake of thinking that you can study for Spanish the same way you might cram for a test in other courses. But you can't afford to wait till the weekend to memorize or review material. Try to break up your study time, vary your activities, and try to work with a classmate or more and speak to the variety of students fluent in Spanish, for increased communication skills. A LANGUAGE IS A SOCIAL ACTIVITY!!!

Please remember that I am here to help you. If you have any problems or special needs, please don't hesitate to get in touch with me. Learning a foreign language is unavoidably a lot of work, but it can also be a lot of fun.

Disfruten el curso. ¡BUENA SUERTE!