

Las Positas College
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Course Outline for TUTOR 15

TRAINING FOR TUTORS

Effective: Spring 2017

I. CATALOG DESCRIPTION:

TUTOR 15 — TRAINING FOR TUTORS — 2.00 units

Training for college tutors to acquire specific skills and techniques for tutoring in academic and vocational subject matter areas and basic skills. Required course for tutors participating in the College's Tutoring Instructional Program.

2.00 Units Lecture

Grading Methods:

Pass/No Pass

Discipline:

	<u>MIN</u>
Lecture Hours:	36.00
Total Hours:	36.00

II. NUMBER OF TIMES COURSE MAY BE TAKEN FOR CREDIT: 1

III. PREREQUISITE AND/OR ADVISORY SKILLS:

IV. MEASURABLE OBJECTIVES:

Upon completion of this course, the student should be able to:

- A. Demonstrate increased knowledge in the theory and principles of teaching, tutoring, and learning;
- B. Demonstrate increased interpersonal communication skills for establishing rapport with tutees;
- C. Demonstrate paraprofessional skills for conducting individual academic needs assessments;
- D. Apply technique for establishing and applying tutoring instructional plans, objectives, and problem-solving applications with individual students;
- E. Tutor in basic organizational and study skills as well as subject-specific areas;
- F. Demonstrate ability to tutor two or more students effectively in a group learning session.

V. CONTENT:

- A. Review of theory and principles of learning
- B. Interpersonal communication skills
- C. Cross-cultural tutoring
- D. Probing and Needs Assessment Skills (Clarification, Critical Awareness, Refocus, Prompting, and Redirecting)
- E. Planning tutoring sessions and setting objectives
- F. Problem-solving techniques
- G. Tutoring subject-specific areas
- H. Organizational and study skills applications
- I. Facilitating group learning sessions

VI. METHODS OF INSTRUCTION:

- A. **Lecture** -
- B. Discussion of tutoring applications
- C. Media presentations
- D. Subject-specific faculty resource presentations
- E. Small group interaction

VII. TYPICAL ASSIGNMENTS:

VIII. EVALUATION:

A. **Methods**

- 1. Class Participation

B. **Frequency**

No longer offered

IX. TYPICAL TEXTS:

X. OTHER MATERIALS REQUIRED OF STUDENTS: