

The University of Texas at Austin Department of Middle Eastern Studies
ARA 621L Intensive Arabic IV

اللغة العربية / السنة الثانية
أهلاً وسهلاً بكم إلى الصف الثاني

For instructor and TA names, office location & office hours, and email please see Canvas.

IMPORTANT INFORMATION FOR THIS CLASS:

- CELL PHONES, TABLETS AND COMPUTERS OFF EXCEPT WHEN PERMITTED BY INSTRUCTOR.
- LATENESS AND USING ENGLISH WITHOUT PERMISSION WILL AFFECT YOUR PERFORMANCE AND YOUR GRADE.
- ALL WRITTEN AND TYPED ASSIGNMENTS MUST BE DOUBLE-SPACED AND LEGIBLE.
- WE EXPECT TO BE INFORMED OF ABSENCES BEFORE CLASS BEGINS. NO GUM PLEASE.
- Beverages are permitted. *In Arab culture, if you bring food, you must offer to share it.*



أ : الكتب والمواد الدراسية :

- كتاب الكتاب الجزء الثاني – الطبعة الثالثة.
- التسجيل في موقع الكتاب: <http://www.alkitaabtextbook.com>
- التسجيل في موقع TalkAbroad للكلام مع شريك لمدة نصف ساعة : <https://talkabroad.com>
- يمكن استخدام هذا القاموس arabicdictionary.byu.edu
- موقع "كانفس"
- مواقع الأخبار بالعربية ومواقع التواصل الاجتماعي
-

ب : أهداف الفصل :

- الوصول إلى المستوى المتوسط العالي في الكفاءة *proficiency* اللغوية. يمكنكم التعرف على كل المستويات على هذا الموقع (اقرأوا القسم الخاص بالمستوى المتوسط في الكلام والقراءة والاستماع والكتابة): https://www.actfl.org/sites/default/files/pdfs/public/ACTFLProficiencyGuidelines2012_FINAL.pdf
- الكلام والكتابة في لغة سليمة ومفهومة بدون مشاكل القواعد
- قراءة مقالات في مواضيع درسناها وندرسها واستعمال إستراتيجيات كثيرة تساعدنا على الفهم
- الاستماع والفهم العام والدقيق
- التعرف أكثر على جوانب ثقافية في العالم العربي مثل:
 - المعايير على الآخرين
 - العلاقات بين الآباء والأبناء

- أسباب الهجرة ومشاكلها
- السفر في الثقافة العربية
- الأعياد الدينية وغير الدينية

ج : التوقعات من الطلاب في هذا الفصل : (expectations)

- الكلام باللغة العربية فقط منذ دخول الصف حتى الخروج منه
- الاستعداد الممتاز في البيت قبل كل صف
- كتابة الواجبات بأفضل شكل وتقديمها في الوقت المحدد
- تصحيح الكتابات وتسليمها في الوقت المحدد
- استخدام الكلمات الجديدة والقواعد الجديدة في الواجبات والكلام
- الالتزام بالعلاقة الصحية لبيئة الصف مع الزملاء

د : الدرجات النهائية :

- الاستعداد والمشاركة في الصف ١٥٪
- الواجبات ١٥٪
- الكتابات ١٥٪
- الاختبارات على كنفوس ١٠٪
- الكلام مع شريك عبر موقع TalkAbroad ٥٪
- الامتحانات ١٥٪
- التقديم ٥٪
- الامتحان الشفهي ٥٪
- الامتحان النهائي ١٥٪

هـ : معلومات عن الدرجات :

الاستعداد والمشاركة في الصف ١٥٪

- **We will all speak only Arabic from the time we enter the classroom unless explicit permission is given to use English.** Use of English without permission will lower your participation grade by at least 1 point for the day. Laptops and cell phones not permitted in class unless specifically permitted for a particular activity.
- Stay focused on the task at hand. **If you run out of things to say, raise your hand.**
- **Your pronunciation and grammatical accuracy when speaking will be noted,** and you must work actively at maintaining/improving them.
- Please do your best to inform your instructor by email of absence as soon as possible before the class you will miss. This helps considerably in planning for daily class activities. If you're having a bad day for any reason and are not prepared, come to class anyway, and let us know at the start of class. Your participation grade will be rewarded for honesty and penalized for dishonesty.

Attendance Policies:

- If you are absent from class you will receive a "0" for that day's participation. Your lowest 3 grades for participation will be dropped when calculating your final grade at the end of the semester.

- **More than ten absences—whatever the reason—will result in an "F" for the course. This is a department policy and no exceptions will be made.**
- Please inform your instructor by email of absence as soon as possible **before—not after**—the class you will miss. The absence will not be excused but informing your instructor of an absence helps considerably in planning for daily class activities.

Tardiness Policy

Arriving late to class is disruptive, so please make every effort to be in class and ready to start working when class begins. Participation points will be deducted for tardiness. **If you arrive more than 20 mins. late for class you will receive a "0" for that day's class participation and it will count as an absence in applying the absence policy. For each 5 minutes that you are late, 1 points will be deducted from your participation grade.**

Classroom Conduct Policies:

- Use of cell phones is not permitted. **Turn your cellphone off completely when in class.**
- Please do not chew gum in class.

الواجب ١٥٪

- You know that daily homework and preparation for class is essential and will require 2-3 **focused** hours outside of class for every class period. If you find yourself regularly exceeding these time expectations, please let us know. Assignments are to be turned in at the beginning of class. Late assignments will not be accepted.
- On each homework assignment, please **write your name and HW number** and **please double-space (write on every other line) your homework assignments.**
- **Practicing vocabulary out loud in context, including verb conjugations in all tenses and using plurals, is part of daily homework.**
- Homework assignments will be graded on a scale from 1 to 5. You earn full credit for work that is on time, complete, creative, uses lots of vocabulary and especially **verbs**, and displays your best effort. **We reserve the right not to accept sloppy or careless work and to make you redo it before grading it.**
- Your lowest 3 homework grades will be dropped for purposes of grade calculation.
- We encourage you to study and brainstorm together while doing homework assignments, but participation must be equal, and each student must hand in her/his own paper. **Copying homework someone else did is a violation of the Honor Code.**
- Note that the **assigned homework at the companion website is required** homework. Failure to complete the online portion(s) of the homework will result in points being deducted from your homework grade.

IMPORTANT: Using the answer key of *Al-Kitaab* in doing homework assignments is a violation of the UT Honor Code and will be treated accordingly.

الكتابات وتصحيحها ١٥٪

- Writing is essential not only for activating vocabulary and structure, it is also an important strategy for improving your speaking proficiency as well, IF you pay attention to accuracy

and push yourself to use a wide range of vocabulary and grammatical constructions.

- You will do 2 types of writing: an informal blog (approximately 2 to 3 blogs), and formal essays and their corrections (approximately 6 essays)
- Submission of essays: Essays will be only accepted they are submitted on time, on paper, and in class. Essays submitted via email will NOT be accepted or corrected. All drafts should be typed in large font with double spacing so your instructor can make comments. Please include a word count on all of your essays.

الاختبارات على كانبس ١٠٪

- You will take a number of online quizzes this semester. These quizzes may take a variety of shapes- fill in the blank, simple translation, and they will not be announced ahead of time. You are responsible for keeping up with and reviewing vocabulary and grammar on a regular basis and should expect a quiz on any given class period. Because quizzes will be taken online, you must have a laptop or tablet with you daily. No make-ups on quizzes will be allowed.

الكلام مع شريك عبر موقع TalkAbroad ٥٪

- You will complete one TalkAbroad assignment, which will require that you have a 30 minute conversation with a native Arab speaker. More information will be provided soon.

الامتحانات ١٥٪

- We plan to have 4 tests this semester. Exact tests dates will be announced on your homework schedule. If you think you will miss a test, contact your instructor as soon as possible. Requests for make-ups will be considered on a case-by-case basis.

التقديم ٥٪

- **Skit:** You and a partner will prepare one skit (8-10 minutes) and present it in class together. Further information about the skit's format and evaluation will be provided soon.

الامتحان الشفهي ٥٪

- Each student will have an oral interview in Arabic in the model of an OPI with the instructor in the instructor's office (each individual interview will be no more than 30-minutes in length). The instructor will provide all the information about the interview and how to prepare for it, and how it will be evaluated, at least two weeks in advance.
<https://www.languagetesting.com/oral-proficiency-interview-opi>

الامتحان النهائي ١٥٪

- The final exam will be administered on during the final exams period in May. You are expected to take the final during the uniform scheduled time. It will be comprehensive and it will test your overall proficiency and accuracy in all skills.

Correction Code for الكتابة والواجبات

- م = المشكلة في الكلمة (غير مناسبة)
و = الوزن غير صحيح
ق = مشكلة في القواعد (مثلا: ال، مذكر/مؤنث، مفرد/جمع)
ك = مشكلة في كتابة الكلمة
ح ج = حرف الجر غير صحيح
ر = تحتاج الى الرّبط (connector)
squiggly line \ ؟ = لم نفهم الفكرة، تكلم مع أستاذ أو معيد عنها

Academic Integrity:

All students 1) with an Arabic-speaking parent or 2) who have had schooling in an Arabic-speaking country or 3) who have undertaken any formal study of Arabic other than at UT prior to enrollment in this course must take the departmental placement examination for Arabic before beginning their study of Arabic at UT. Failure to do so constitutes an act of academic dishonesty.

Final Grade Calculation and Grade Policies:

Number	Letter	Number	Letter	Number	Letter	Number	Letter
94 - 100	A	87 - 89.9	B+	77 - 79.9	C+	67 - 69.9	D+
		84 - 86.9	B	74 - 76.9	C	64 - 66.9	D
90 - 93.9	A-	80 - 83.9	B-	70 - 73.9	C-	60 - 63.9	D-

(Below 60% = F)

- Grades on the border between two letter grades (89.9 for example) may or may not be rounded up to the next higher letter grade. This is at the instructor's discretion and will be considered on a case-by-case basis.
- Exam grades are usually a good indicator of how you will do on the final and of your overall ability to use the material we are studying. If you are not doing well on quizzes/tests, talk to your instructor to get suggestions for strategies to improve your performance.
- In order to continue to the next level of Arabic, you must have a grade of C or better. If you take the course Pass/Fail, you may not register for the next level of Arabic. No Incompletes will be given for this course. Auditing is not permitted.

This syllabus is subject to change. However, any changes will be brought to the attention of students in writing via e-mail communication and also verbally in class.

The following are important UT policies and regulations that apply to this course:

UT Honor Code: The UT Honor code is in effect in this class. Submitting any assignment or exam that is not your own, or that you did not participate fully in doing, is a violation of that code. If you have any questions about the Honor Code, please ask.

Religious Holidays: A student who misses classes or other required activities, including examinations, for the observance of a religious holy day should inform the instructor as far in advance of the absence as possible, so that arrangements can be made to complete an assignment within a reasonable time after the absence.

Disabilities: Students with disabilities who require special accommodations need to get a letter that documents the disability from the Services for Students with Disabilities area of the Office of the Dean of Students (471-6259 voice or 471-4641 TTY for users who are deaf or hard of hearing). This letter should be presented to the instructor in each course at the beginning of the semester and accommodations needed should be discussed at that time. Five business days before an exam the student should remind the instructor of any testing accommodations that will be needed. See website below for more information:
<http://deanofstudents.utexas.edu/ssd/providing.php>

Use of Canvas: This course uses Canvas, a Web-based course management system in which a password-protected site is created for each course. You are responsible for checking the Canvas course site regularly for class work and announcements. Canvas is available at <http://courses.utexas.edu>. Support is provided by the ITS Help Desk at 475-9400 Monday through Friday 8 am to 6 pm.

Use of E-mail for Official Correspondence to Students: All students should become familiar with the University's official e-mail student notification policy. It is the student's responsibility to keep the University informed as to changes in his or her e-mail address. Students are expected to check e-mail on a frequent and regular basis in order to stay current with University-related communications, recognizing that certain communications may be time-critical. It is recommended that e-mail be checked daily, but at a minimum, twice per week. The complete text of this policy and instructions for updating your e-mail address are available at <http://www.utexas.edu/its/policies/emailnotify.html>.

Behavior Concerns Advice Line (BCAL): If you are worried about someone who is acting differently, you may use the Behavior Concerns Advice Line to discuss by phone your concerns about another individual's behavior. This service is provided through a partnership among the Office of the Dean of Students, the Counseling and Mental Health Center (CMHC), the Employee Assistance Program (EAP), and The University of Texas Police Department (UTPD). Call 512-232-5050 or visit <http://www.utexas.edu/safety/bcal>.

Q drop Policy: The State of Texas enacted a law limiting the number of course drops for academic reasons to six (6). Senate Bill 1231: "Beginning with the fall 2007 academic term, an institution of

higher education may not permit an undergraduate student a total of more than six dropped courses, including any course a transfer student has dropped at another institution of higher education, unless the student shows good cause for dropping more than that number.”

Emergency Evacuation: The following are recommendations regarding emergency evacuation from the Office of Campus Safety and Security, 512-471-5767, <http://www.utexas.edu/safety/> :

- Occupants of buildings on The University of Texas at Austin campus are required to evacuate buildings when a fire alarm is activated. Alarm activation or announcement requires exiting and assembling outside.
- Familiarize yourself with all exit doors of each classroom and building you may occupy. Remember that the nearest exit door may not be the one you used when entering the building.
- Students requiring assistance in evacuation shall inform their instructor in writing during the first week of class.
- In the event of an evacuation, follow the instruction of faculty or class instructors.
- Do not re-enter a building unless given instructions by the following: Austin Fire Department, The University of Texas at Austin Police Department, or Fire Prevention Services office.
- Link to information regarding emergency evacuation routes and emergency procedures can be found at: www.utexas.edu/emergency

Prohibition of Sexual Discrimination, LGBTQ Discrimination, Sexual Harassment, Sexual Assault, Sexual Misconduct, Interpersonal Violence, and Stalking

It is the policy of The University of Texas at Austin (“University”) to provide an educational and working environment for its students, faculty, and staff that is free from sex and gender discrimination, sexual harassment, sexual assault, sexual misconduct, interpersonal violence (including domestic violence and dating violence), and stalking. In accordance with federal and state law, the University prohibits discrimination on the basis of sex and gender and prohibits sexual harassment, sexual assault, sexual misconduct, interpersonal violence, and stalking.

The full policy statement on this issue can be found here: <https://www.policies.utexas.edu/policies/prohibition-sexual-discrimination-sexual-harassment-sexual-assault-sexual-misconduct>

Students in need of assistance for this type of issue or any other personal emergency or crisis should the Police and the Dean of Students via these resources and links:

<http://deanofstudents.utexas.edu/emergency/resourceslinks.php>

Campus Carry:

1. The open carry of handguns is not allowed on the campus. Therefore, if you ever see a gun, do not attempt to question or approach the carrier, but immediately CALL 911. Police are trained to handle this situation.

2. There are several areas of campus in which the concealed carry of handguns is prohibited, including some portions of residence halls. Individuals with a license to carry are responsible for knowing the locations that exclude concealed handguns and to plan their daily activities carefully.
 3. License holders must carry their handguns on or about their person at all times while on campus. "About" the person means that a license holder may carry a handgun – holstered – in a backpack or handbag, but the backpack or handbag must be close enough that the license holder can grasp it without materially changing position. The holster must completely cover the trigger area and have enough tension to keep the gun in place if jostled.
 4. All license holders must think through the activities of their day. There may be times when the consequence of your activities may preclude carrying on a given day. For example, if you are going to a Rec Sports area, have a class that requires role playing, rolling, or spinning or contact with other students, you might expose the handgun. Remember that there is no storage on campus except in a privately owned vehicle.
 5. Many people on campus have strong viewpoints about the new law, and we understand those passions. However, regardless of your opinion about the legislation, you are required to follow the laws laid out by the State of Texas, and the policies of The University of Texas at Austin. We also ask that everyone show respect toward other members of the university community who have different views.
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A Final Note: Principles for In-Class Work

There can be no language without community. In our class community, respect for each other at all times will ensure a positive and fruitful learning experience. We will spend at least 75% of class time in small group or pair activities so that each one of you gets the maximum possible time to participate and practice. During these activities, the instructor plays the role of personal trainer. Learning a language is a lot like going to the gym: the personal trainer guides you, but you have to do the work to get the benefit.

Please keep in mind the following principles for group work:

- Help and encourage your colleagues, and accept help from them: each of you can learn with and from everyone else.
- Work with different people on a regular basis.
- Come prepared. Don't be someone who slows down colleagues by not being able to fully participate in the work. If you are not prepared for class let your instructor know beforehand and s/he will arrange for you to learn by listening on that day.
- Stay focused on the task at hand and *do not rush to finish*. Most activities are designed to elicit creative play with vocabulary and structures on which we are working.

- If you do the minimum, you will get only minimum benefit and may slow your colleagues' progress as well. Take advantage of class time by pushing yourself to be creative and say and write as much as you can.

نتمنى لكم جميعاً فصلاً دراسياً مفيداً وممتعاً!