

Instructor: Stacy Bell

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Office: Writing Center, Language Hall 103

Office hours: MW 1-4 and by appointment

Required Texts

Crews, *Biography of a Place*

McCall, *Makes Me Wanna Holler*

Newman, *No Shame in My Game*

The Bedford Handbook [Hacker]

Miscellaneous assigned readings.

Course Description

An examination of grammar, mechanics and principles of effective written expression, with primary emphasis on the expository essay. Writing topics are inter-disciplinary, to emphasize the importance of effective written communication across the curriculum. 100C is geared towards students who need to review basic writing skills in order to meet college writing requirements.

Objectives

The student will demonstrate an understanding of the differences in spoken and written English. The student will apply this understanding in the process of expository writing. The student will submit several short written responses to assigned texts and one long essay response to each text; all written assignments will be well-organized and will demonstrate mastery of grammar, mechanics and organization appropriate in college-level writing, as well as the ability effectively to utilize a variety of rhetorical forms.

Responsibilities

Late essays: Your essays are due at the *beginning* of class on the specified date. I will lower the grade for an unexcused late essay by one full letter grade **for each day it is late**; after one full week the essay will receive a grade of zero.

Attendance: As per Oxford College policy, class begins at the designated time. If you are not present when class begins, I will mark

you absent. If you are not prepared for class, I will mark you absent. You may miss three days of class without penalty, beyond which I will deduct half a letter grade from your final average for each additional unexcused absence. I will excuse absences in the event of a major illness [with a doctor's note], legitimate emergency, or religious observance.

Plagiarism: The work you submit for class must be your own. You may not submit an essay more than once. If you use another author's words or original ideas in your writing, you must give credit to the author by using MLA documentation form as it is presented in *The Bedford Handbook*. All papers suspected of plagiarism will be turned over to the Honor Council (*Oxford College Handbook* page 98). If you are uncertain about what constitutes plagiarism, read your handbook and **please see me**.

Behavior: The instructor and students will display professional and courteous behavior, including but not limited to respect for the opinions of others. What constitutes professional and courteous behavior is at the discretion of the instructor. I will dismiss and mark absent any student who fails to show respect for his or her classmates and/or instructor. Continued disruptions and/or discourtesy will result in automatic dismissal from this class and referral to the Academic Dean. Dismissal from class may negatively impact the final grade.

Evaluation: You will write at least nine short written responses to the texts [5 % each], three formal essays based on the texts [10 % each], and one final exam [10%]. The student will submit a rough draft for each formal essay. Failure to do so will result in deduction of one half letter from the essay grade, and the student will be marked absent for that day. For each essay submitted, the student will complete an error analysis, due two classes after the graded essay has been returned. **No grade will be recorded for the essay until the error analysis is completed.** Each student will have the option of resubmitting the formal essays for a second evaluation—but this is not mandatory. **Note:* Your final essay will be evaluated based on a predetermined set of criteria, including demonstration of competency in the mechanics and organization of essay writing. This is a college level writing course; spelling errors will not be tolerated. An essay with more than five spelling errors will receive a failing grade--NO EXCEPTIONS.

Any student who a) receives a grade of C- or lower on an essay, or b) has failed to cite correctly, MUST schedule a conference with me during my regular office hours immediately after receiving the evaluated work.

A portion of your grade [15%] will be reflected in participation and other in-class work. I will quiz you on selected readings. If you are absent without an excuse on a day in which an in-class activity is assigned, you will NOT be permitted to make up missed work.

Email: Students must learn appropriate uses of email. The best way to communicate with an instructor is in person, during class or during office hours. I accept email for the following reasons:

- To cancel an appointment
- To notify me of an absence
- To ask a question about an assignment

In general I will not respond to an email requesting information contained in the syllabus. If you don't know what is in the syllabus, you aren't prepared for class. Finally, I will ***never respond*** to email requests for grades or "averages."

Unless you obtain approval from the Academic Dean, there will be no exceptions to the policies outlined in this syllabus, which represents a contract between student and instructor. The instructor will meet her responsibilities in regard to instruction and evaluation of the student, and the student will meet his or her responsibilities in regard to completion of all assignments and adherence to all class policies.

I have read and understand all components of this syllabus. I agree to adhere to all the policies and guidelines outlined in this syllabus.

print your name

signature

date

JANUARY

18 Introduction and Objectives/ Diagnostic Essay

20 The Theme: Poverty
The Language We Use and the Purpose of Writing

23 *Biography* Part 1, Written Response Due

25

27

30

FEBRUARY

1 *Biography* Part 2, Written Response Due

3

6

8

10 *Biography* Part 3, Written Response Due

13

15

17

20 Essay One Rough Draft
Individual Presentations

22 Essay One Rough Draft
Individual Presentations

24 Essay One Due

Makes Me Wanna Holler Part 1, Written Response Due

27

MARCH

1

3

6 *Makes Me Wanna Holler* Part 2, Written Response Due

8

10 Class will not meet today.

13 Spring Break--Class will not meet today

15 Spring Break--Class will not meet today

17 Spring Break--Class will not meet today

19

20 *Makes Me Wanna Holler* Part 3, Written Response Due

22

24

27 Essay Two Rough Draft
Individual Presentations

29 Essay Two Rough Draft
Individual Presentations

31 Essay Two Due
No Shame in My Game: Part 1 Written Response Due

APRIL

3

5

7 *No Shame in My Game*: Part 2 Written Response Due

10

12

14 *No Shame in My Game*: Part 3 Written Response Due

17

19

21

24 Essay Three Rough Draft
Individual Presentations

26 Essay Three Rough Draft
Individual Presentations

28 Essay Three Due
Film: *TBA*

30 Film: *TBA*

MAY

1 Review

Exam Schedule

Students will report to exam room during their appointed time.

| Time of Exam | Thursday May 4 | Friday May 5 | Monday May 8 | Tuesday May 9 | Wednesday May 10 |
|--------------|-------------------|-----------------|-----------------|------------------|---------------------|
| 9:00 - 12:00 | 12:50 MWF | 10:00 T/TH | 11:45 MWF | 8:30 MWF | 2:30 T/TH |
| 2:00 - 5:00 | 2:00 MWF | 11:30 T/TH | 10:40 MWF | 1:00 T/TH | 9:35 MWF |

