

## **ENG 100C**

### **Fall 2010**

Instructor: Elizabeth Canon

Office / Office hours: Humanities 205; MWF 2:00-3:00 or by appointment.

Email: elizabeth.b.canon@emory.edu

Phone: 770-784-8372

**Required Textbook:** Choy, Penelope and Dorothy Goldbart Clark. *Basic Grammar and Usage*. 7<sup>th</sup> ed. Boston: Thomson Wadsworth, 2006.

Additional readings provided by the instructor.

**Supplemental Materials:** Dictionary  
Notebook for class notes  
Folder for writing assignments  
Composition notebook

### **Course Description:**

ENG 100C is a course to prepare students for college level writing assignments. Fundamentals of grammar and mechanics will be covered, as well as principles of good written communication.

### **Course Goals:**

- 1) To present students with many and varied opportunities to engage in the act of writing and, thus, to get students to write often and to revise;
- 2) To share with students information about writing processes, (i.e., how people write) and, more importantly, to help students develop personally effective writing strategies which will assist them in becoming more successful writers;
- 3) To help students develop strategies for planning, drafting, revising, editing and finalizing a variety of writing projects;
- 4) To teach students to write for rhetorical contexts (i.e., considering audience, purpose, voice, subject matter, and standard written language);
- 5) To help students recognize the conventions of standard written English and to know when it is 'necessary' to use them; that is, to value all language (no matter the culture from which it comes) and to recognize the necessity for each of us to vary our language according to contexts and situation in order to reflect the necessity for recognizing audiences of many cultures.

### **Course Objectives:**

The student in ENG 100C will demonstrate understanding of the principles of grammar and punctuation by taking exams and quizzes on these topics. The student will have a thorough understanding of dialectal differences in American English, and will be able to properly communicate in Academic English as assessed by a series of quizzes, homework assignments, tests, essays, and a personal journal. In addition to exams and quizzes, the student will have the opportunity to demonstrate his/her ability to formulate organized, well supported essays that are grammatically correct. For quantification of these objectives, see below under "Evaluation."

### **Course Requirements:**

- 1) Complete all assigned homework ON TIME.
- 2) Come to class prepared, having completed the assigned work.
- 3) Participate in individual, small and whole group assignments.

- 4) Come to see me IMMEDIATELY if you are having difficulty with an assignment.
- 5) Attend regular tutorial sessions in the Writing Center.

### Course Methods:

The course format will include a balance of mini-lectures, guided discussions and collaborative group work guided by the needs of the class.

### Attendance:

Attendance is required and will be taken at the beginning of each class. Be on time – if you are late, you will be marked absent. Due to the nature of the course, absences should occur only in the event of an emergency or serious illness. **SIX ABSENCES WILL RESULT IN A FAILING GRADE FOR THE COURSE.** Students with no absences for the duration of the course will receive 5 points added to their final average.

### Evaluation:

The final grade in this class will reflect on your ability to write at a level that will move you into ENG 185. Your grade in this class will be primarily based on the following:

Exercise 'B' assignments: 26 @ 1 pt each = 26 pts.

Drafts of final paper: 6 @ 5 pts each = 30 pts

Final paper: 1 @ 25 pts

Journal entries: 12 @ 1 pt each = 12 pts

Pop Quizzes: 7 pts

Tests: 6 @ 6 pts each = 36 pts

Weekly Writing Center Credits: 14 @ 1 pt each = 14 pts

**Total: 150 pts. (you must earn AT LEAST 105 pts [70%] to pass this class)**

**Late work policy:** All work must be turned in at the beginning of class on the due date. If you have an excused absence, the work must be turned in early for full credit.

**Tests/quizzes missed due to absence can't be made up.** All work is due at the beginning of class on the day for which it was assigned. **\*\*Late work will be penalized as follows:** First, the paper will be graded based on its own merit. Then, for each day the work is late, 10% will be cut from that grade.

**Plagiarism:** A student who submits a paper which in whole or part has been written by someone else or which contains passages quoted or paraphrased from another person's work without proper documentation is guilty of plagiarism. This is a serious offense. In the very least it will result in a zero score on the assignment. At most, it could result in your dismissal from school. Each student is encouraged to ask questions to clarify the issues related to plagiarism and academic integrity. **The bottom line is this: if you have the slightest doubt that what you are turning in might be considered by someone else to be plagiarized, it probably is.**

**Course Content and Outline: SUBJECT TO CHANGE**

**(NOTE: always turn in 'B' exercises at beginning of class)**

- Week 1: Introduction to the course, instructor expectations. What is Standard Written English and how does it differ from regular English? Write first draft of final paper.
- Week 2: Read Chapter 1; do exercises at end of chapter. Read Chapter 2; do exercises at end of chapter. Turn in journal.
- Week 3: Read Chapter 3; do exercises at end of chapter. Read Chapter 4; do exercises at end of chapter. Turn in journal.
- Week 4: **Test over Unit 1.** Read Chapter 5; do exercises at end of chapter. Read Chapter 6; do exercises at end of chapter. Turn in journal. Turn in revised copy of final paper.
- Week 5: Read Chapter 7; do exercises at end of chapter. Read Chapter 8; do exercises at end of chapter. Turn in journal.
- Week 6: **Test over Unit 2.** Read Chapter 9; do exercises at end of chapter. Read Chapter 10; do exercises at end of chapter. Turn in journal. Turn in revised copy of final paper.
- Week 7: Read Chapter 11; do exercises at end of chapter. Read Chapter 12; do exercises at end of chapter. Turn in journal.
- Week 8: **Test over Unit 3.** Read Chapter 13; do exercises at end of chapter. Read Chapter 14; do exercises at end of chapter. Turn in journal. Turn in revised copy of final paper.
- Week 9: Read Chapter 15; do exercises at end of chapter. Read Chapter 16; do exercises at end of chapter. Turn in journal.
- Week 10: **Test over Unit 4.** Turn in revised copy of final paper. Read Chapter 17; do exercises at end of chapter. Turn in revised copy of final paper.
- Week 11: Read Chapter 18; do exercises at end of chapter. Read Chapter 19; do exercises at end of chapter. Turn in journal.
- Week 12: Read Chapter 20; do exercises at end of chapter. Read Chapter 21; do exercises at end of chapter. Turn in journal.
- Week 13: **Test over Unit 5.** Read Chapter 22; do exercises at end of chapter. Read Chapter 23; do exercises at end of chapter. Turn in journal. Turn in revised copy of final paper.
- Week 14: Read Chapter 24; do exercises at end of chapter. Read Chapter 25; do exercises at end of chapter. Turn in journal. Turn in final paper. Review for final exam.