

Las Positas College  
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**Course Outline for ECE 96**  
**WORK EXPERIENCE SEMINAR**  
**Effective: Spring 2019**

**I. CATALOG DESCRIPTION:**

ECE 96 — WORK EXPERIENCE SEMINAR — 1.00 units

Discussion and analysis of typical problems often encountered by employees at the workplace. Application of National Association for the Education of Young Children (NAEYC) Code of Ethical Conduct to difficult situations that occur at the job site. Develop and complete measurable developmentally appropriate goals in early care and education settings.

1.00 Units Lecture

**Corequisite**

ECE 95 - Work Experience

**Grading Methods:**

Letter Grade

**Discipline:**

- Child Development/Early Childhood Education

	<b>MIN</b>
<b>Lecture Hours:</b>	18.00
<b>Total Hours:</b>	18.00

**II. NUMBER OF TIMES COURSE MAY BE TAKEN FOR CREDIT: 1**

**III. PREREQUISITE AND/OR ADVISORY SKILLS:**

**IV. MEASURABLE OBJECTIVES:**

**Upon completion of this course, the student should be able to:**

- A. Articulate and apply ECE course content in early childhood settings
- B. Explain the complexity of working in a variety of early childhood programs
- C. Analyze dilemmas that arise during ECDE 95 work experiences and apply NAEYC Code of Ethical Conduct to the dilemmas.

**V. CONTENT:**

- A. Work experience setting and responsibilities
- B. Techniques for incorporating best practices into work place setting
  1. Comparison of quality standards and actuality
  2. Becoming an agent for change
- C. Strategies for success in the work place
  1. Job description
  2. Work ethics
  3. Scope of the job
  4. Communication
  5. Resolving conflicts
- D. Professional and ethical standards
  1. Confidentiality
  2. Professional appearance
  3. Verbal and non verbal language
  4. NAEYC Code of Ethical Conduct

**VI. METHODS OF INSTRUCTION:**

- A. Simulation and role-plays scenarios
- B. **Guest Lecturers** -
- C. **Classroom Activity** - Group discussions
- D. **Audio-visual Activity** -

**VII. TYPICAL ASSIGNMENTS:**

- A. Reflective Journal
- B. Create a Professional Portfolio
  1. Career Plan
  2. Professional resume

C. Statement paper on NAEYC's Code of Ethical Conduct

VIII. EVALUATION:

**Methods/Frequency**

- A. Papers  
Reflective Journals, bi-weekly
- B. Oral Presentation  
By groups, 2
- C. Projects  
Professional Portfolio, (once) final

IX. TYPICAL TEXTS:

1. Copple, Carol, and Sue Bredekamp. *Developmentally Appropriate Practice in Early Childhood Programs*. Third ed., NAEYC, 2008.
2. Feeney, Stephanie, and Nancy Freeman. *Ethics and the Early Childhood Educator: Using the NAEYC Code*. Third ed., NAEYC, 2018.
3. Washington, Valora, and Brenda Gadson. *Guiding Principles for the New Early Childhood Professional*. 1st. ed., Teachers College Press, 2017.

X. OTHER MATERIALS REQUIRED OF STUDENTS: