

Case number

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Application for a conditional order or (judicial) separation order

Name of sole applicant or applicant 1

Name of applicant 2

Name of respondent

Sole applicants - complete Sections A, C and D

Joint applicants - complete Sections B, C and D

A. Sole applicant

This section is to be completed by an applicant who made the divorce/dissolution/(judicial) separation application solely.

1. Full name of sole applicant

First name(s)

Middle name(s)

Last name

2. The sole applicant applies to the judge for a conditional order of

- ☐ divorce in this case
☐ dissolution in this case

or

in the case of (judicial) separation, the sole applicant applies to the judge for a

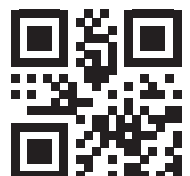
- ☐ (judicial) separation order in this case

Money and property when you divorce or separate

If you have not already applied for a financial order you can still do so if you want to.

You can find more guidance on financial orders and how to get help agreeing on any issues at www.gov.uk/money-property-when-relationship-ends/apply-for-a-financial-order

HMCTS USE ONLY



3. Has the respondent filed an acknowledgment of service?

☐ Yes. A **paper** acknowledgement of service has been filed.

Go to question 4.

☐ Yes. An **online** acknowledgement of service has been filed.

Go to Section C.

☐ No. **Go to question 6.**

Note 3: The respondent can file an acknowledgement of service by sending a paper version to the court or by completing it online using the MyHMCTS portal.

4. Who has signed the paper version of the acknowledgment of service?

☐ the respondent (you must attach a copy of the acknowledgment of service to this form, marked with an 'A')

☐ a legal representative. **Go to Section C.**

5. I identify the signature appearing in the statement of truth signature box on the paper version of the acknowledgement of service, a copy of which I have attached to this statement and marked 'A', as the signature of my

☐ spouse

☐ civil partner

who is the respondent in these proceedings.

Now go to Section C

6. The respondent has not filed an acknowledgement of service, I have attached

☐ a certificate of service (form **FP6**)

☐ an order from the court dispensing with or deeming service

☐ other evidence of service (specify below and attach any relevant evidence)

Now go to Section C

B. Joint applicants

This section should be completed by applicants who made the divorce/dissolution/(judicial) separation application jointly. If you wish to proceed as a sole applicant at this stage, please complete question 10 below.

7. Full name of **applicant 1**

First name(s)

Middle name(s)

Last name

8. Full name of **applicant 2**

First name(s)

Middle name(s)

Last name

Complete either question 9 or question 10

9. This is a joint application and we both apply to the judge to make a conditional order of

☐ divorce in this case

☐ dissolution in this case

or

in the case of (judicial) separation, the joint applicants apply to the judge for a

☐ (judicial) separation order in this case

Now go to Section C

- 10.** The divorce/dissolution/(judicial) separation application was made jointly, but this application is now to proceed as a sole application by only

- ☐ applicant 1
☐ applicant 2

and this applicant applies to the judge to make a conditional order of

- ☐ divorce in this case
☐ dissolution in this case

or

in the case of (judicial) separation, the applicant applies to the judge for a

- ☐ (judicial) separation order in this case

You must also serve (send) the other party with a copy of this application.

Note 10: If you decide to proceed with the application as a sole applicant having initially made a joint application, the application cannot be changed back to a joint application and can only proceed as a sole application at final order stage. The other party to the proceedings becomes 'the respondent'.

C. Statement in support of divorce/dissolution/(judicial) separation application

- 11.** Have you read the application for divorce/dissolution/(judicial) separation?

- ☐ Yes
☐ No

- 12.** Do you wish to alter or add to any statement in the application for divorce/dissolution/(judicial) separation?

- ☐ Yes. I wish to make the following alterations or additions:

- ☐ No

Note 12: If you are amending anything substantial in the application, you may need to submit an amended application form and pay a fee.

Enter the details of the amendment here and the court will inform you if this is required.

13. Subject to these alterations or additions (if any) is everything stated in your divorce/dissolution/(judicial) separation application true?

☐ Yes

☐ No

If any statement is not within your own knowledge, please indicate this and state whether it is true to the best of your information and belief.

D. Statement of truth

14. Sole applicant or applicant 1

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

☐ **I believe** that the facts stated in this form and any continuation sheets are true.

☐ **The applicant** believes that the facts stated in this form and any continuation sheets are true. **I am authorised** by the applicant to sign this statement.

Note: where the applicant relies on the respondent's signature on the Acknowledgment of Service (or any other document), the statement of truth must be completed by the applicant and not the solicitor.

Signature

☐ Applicant

☐ Applicant's legal representative (as defined by FPR 2.3(1))

Date

Day

Month

Year

Full name

Name of applicant's legal representative's firm

If signing on behalf of firm or company give position or office held

15. Applicant 2

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

☐ **I believe** that the facts stated in this form and any continuation sheets are true.

☐ **The applicant** believes that the facts stated in this form and any continuation sheets are true. **I am authorised** by the applicant to sign this statement.

Signature

☐ Applicant

☐ Applicant's legal representative (as defined by FPR 2.3(1))

Date

Day

Month

Year

Full name

Name of applicant's legal representative's firm

If signing on behalf of firm or company give position or office held

Please return your form to:

HMCTS Divorce and
Dissolution service
PO Box 13226
Harlow
CM20 9UG

Email:

contactdivorce@justice.gov.uk

Phone: 0300 303 0642

Monday to Friday
10am to 6pm