## Mfacts121 COLLECTION NOTICE

This collection notice outlines how we (Mfacts121 ABN 20 754 596 978) (**Mfacts121**), collect and handle your personal information in compliance with the *Privacy Act 1988* (Cth).

Further information on how we manage your personal information can be found in our Privacy Policy on our website (mfacts121.com) or by contacting us at info@mfacts121.com.

#### 1. Why we collect your personal information and how we will use it

We collect and use your personal information for the purposes of carrying out our business as an online educational resource. This includes sending you information about our products and services, offers and promotions, updating you on your progress and communicating changes to our services or terms and conditions.

#### 2. Circumstances where we collect your personal information and you may not be aware are

We collect personal information about your use of our website by using "Cookies". Cookies are small files that are transferred to your computer's hard drive through your web browser and enable our site to recognise your browser and remember certain information. You should be able to configure your computer so that it disables cookies or does not accept them.

#### 3. Do we collect your personal information from third party sources?

Yes, in the case of a school subscription we will collect your personal information from your school. We do not warrant that your school has the same level of privacy protection as us, and you should review their privacy policy to ensure compliance with the *Privacy Act 1988* (Cth).

#### 4. Sensitive Information

We do not currently collect sensitive information and will not do so in the future without first obtaining your written consent.

### 5. Direct Marketing

We also use your personal information to send you marketing materials and information about offers and promotions. This may include e-mailing you our newsletter. We will not use any sensitive information we collect from you for direct marketing without your prior consent.

If you change your mind in the future, you may withdraw your consent by clicking on the "opt-out" link on emails or by contacting us at <a href="mailto:info@mfacts121.com">info@mfacts121.com</a>.

### 6. What are the consequences of you not providing your personal information?

It may be difficult for us to provide you with our full range of services. In particular, if you do not provide your e-mail address, we will be unable to update you on your progress.

#### 7. Who we are likely to disclose your personal information to

- i. The Rocket Science Group LLC, trading as MailChimp, for our email distribution activities; and
- ii. PayPal Australia Pty Limited, trading as PayPal, for processing payments.

# 8. How can you access and update your personal information?

By contacting us at <a href="mailto:info@mfacts121.com">info@mfacts121.com</a>. Our Privacy Policy contains information on how you can access your information, request changes and make complaints regarding any breaches of the Australian Privacy Policies (APPs). You can access our Privacy Policy on our website (mfacts121.com). Alternatively, if you would like a copy sent to you then please request it by contacting us at <a href="mailto:info@mfacts121.com">info@mfacts121.com</a>.

## 9. How can you make a complaint about our handling of your Personal Information?

By contacting us at <a href="info@mfacts121.com">info@mfacts121.com</a>. Our Privacy Policy contains information on how you can make a complaint if you have a concern relating to our handling of your personal information or any breaches of the APPs. You can access our Privacy Policy on our website (mfacts121.com). Alternatively, if you would like a copy sent to you then please request it by contacting us at <a href="info@mfacts121.com">info@mfacts121.com</a>.

#### 10. Disclosure to overseas entities

We disclose our email lists to MailChimp, an email distribution management service. MailChimp is owned by The Rocket Science Group LLC, a State of Georgia limited liability company based in the USA.

Thank you for taking the time to read and complete this Collection Notice.

Please check the box below to confirm that you have understood how we handle your personal information.

[Justine - please insert check box]