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## **SKILLS**

- Languages: JavaScript (including Express, React, & Vue), CSS, HTML, C#, and Visual Basic
- Data Modeling Tools: SQL, Tableau and Crystal Reports
- Project Tools: GitHub, Trello, Adobe PDF & Photoshop, MS Office (w/ Visio & Access), Google Docs, and Sketch

## **SELECTED EXPERIENCE**

**Attorney** (Dec. 2010 – Jun. 2018)

- Provided critical support in litigation of data-intensive matters, including federal wire and EBT fraud cases.
- Using Excel and Access, organized and analyzed data from hundreds of investors in a \$10m+ securities suit, and facilitated restitution efforts through restorative justice driven events and communications involving all stakeholders.
- Provided effective PR strategies, including communicating with the press on pending litigation; and by writing on topics including education, energy, healthcare, and the economy for a sustainability foundation's website and e-book.
- Developed unique approaches to expressing financial and other key data for divorces and other family court matters.
- Demonstrated exceptional writing abilities in transactional and trial work; and in numerous appellate matters.
- Achieved depth in areas including startup counseling, contracting, real estate development, and securities compliance.
- Operations & Counsel, <u>Burlington Beer Company</u> (Jan. 2013 Apr. 2015)
  - Coordinated with vendors, regulators, and lenders as needed to startup and construct a 5,000 square foot brewery.
  - Executed a successful private placement offering.
  - Assisted with implementing initial retail and production systems, and with initial IS development efforts.
- Consultant, Burlington Housing Authority (Jan. 2012 Jun. 2015)
  - Drafted requirements and led development of web-based systems (C# / SQL) for streamlining compliant procurement processes and contract generation for affordable housing development and maintenance.
  - Created reporting systems using multiple data sources to assist managing officers in analyzing key metrics.

## **SELECTED PROJECTS**

Nimble Health – A Non-Emergency Medical Transportation (NEMT) solution

- Hospitals face millions in annual losses due to a high percentage of missed appointments.
- For Burlington Code Academy's capstone project—using JavaScript, MongoDB, Express.js, and the Google Maps API—our team developed a viable prototype for a driver/scheduler NEMT management web interface.

Coffee Quality Systems Improvement – Improving coffee lab operations at Coffee Analysts (CA)

- CA was serving international operations using inefficient small business systems (Access, VBA, SQL).
- Programmed lab instruments to write to the database and eliminate data entry; and integrated lab ops with billing.
- Created custom viewing portals for Dunkin' Donuts and McDonalds to review their routine QC testing results.
- Efforts made higher volumes feasible with more efficiency, reduced error, and without staff adjustments.

#### **EDUCATION**

# Burlington Code Academy (Certificate, Aug. 2018)

12 Week Full-Stack Web Development Program

JavaScript / CSS / HTML / Agile Project Management

### Vermont Law School (J.D., 2010)

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VT Law Review:

Member & Symposium Editor

**Internships:** 

<u>U.S. District Court of Vermont</u> (2010) <u>Legal Aid, Harlem Community Law Office</u> (2009) Arizona AG's Office (2008) <u>University of Vermont</u> (Bachelor of Science, 2005)

Major: Business Administration

Minor: French

Supply Chain Management Certificate: <u>Vienna University of</u> Economics & Bus. Admin. (2004)