

SKILLS

- **Languages:** C#, JavaScript (including Express, React, & Vue libraries), CSS, HTML, and Visual Basic
- **Data Modeling Tools:** SQL, Tableau and Crystal Reports
- **Project Tools:** GitHub, Trello, Adobe PDF & Photoshop, MS Office (w/ Visio & Access), Google Docs, and Sketch

SELECTED EXPERIENCE

Attorney (Dec. 2010 – Jun. 2018)

- Provided critical support in litigation of data-intensive matters, including federal wire and EBT fraud cases.
- Using Excel and Access, organized and analyzed data from hundreds of investors in a \$10m+ fraud suit, and facilitated restitution efforts through restorative justice driven events and communications involving all stakeholders.
- Provided effective PR strategies, including communicating with the press on pending litigation; and by writing on topics including education, healthcare, and the economy for a sustainability foundation's website and e-book.
- Developed unique approaches to expressing financial and other key data for divorces and other family court matters.
- Demonstrated exceptional writing abilities in transactional work, trial level work, and in numerous appellate matters.
- Achieved depth in areas including startup counseling, contracting, real estate development, and securities compliance.
- Operations & Counsel, *Burlington Beer Company* (Jan. 2013 – Apr. 2015)
 - Coordinated with vendors, regulators, and lenders as needed to startup and construct a 5,000 square foot brewery.
 - Executed a successful private placement offering.
 - Assisted with implementing initial retail and production systems, and with initial IS development efforts.
- Consultant, *Burlington Housing Authority* (Jan. 2012 – Jun. 2015)
 - Drafted requirements and led development of web-based systems (C# / SQL) for streamlining compliant procurement processes and contract generation for affordable housing development and maintenance.
 - Created reporting systems using multiple data sources to assist managing officers in analyzing key metrics.

SELECTED PROJECTS

Nimble Health – A Non-Emergency Medical Transportation (NEMS) solution

- Hospitals face millions in annual losses due to a high percentage of missed appointments.
- For Burlington Code Academy's capstone project—using JavaScript, MongoDB, Express.js, and the Google Maps API—our team developed a viable prototype for a driver/scheduler NEMS management web interface.

Coffee Quality Systems Improvement – Improving coffee lab operations at *Coffee Analysts (CA)*

- CA was serving international operations using inefficient small business systems (Access, VBA, SQL).
- I Programmed lab instruments to write to the database and eliminate data entry; and integrated lab with billing.
- Also created custom viewing portals for Dunkin' Donuts and McDonalds to review their routine QC testing results.
- Efforts made higher volumes feasible with more efficiency, reduced error, and without staff adjustments.

EDUCATION

<u>Burlington Code Academy</u> <u>(Certificate, Aug. 2018)</u> 12 Week Full-Stack Web Development Program JavaScript / CSS / HTML / Agile Project Management	<u>Vermont Law School (J.D., 2010)</u> VT Law Review: Member & Symposium Editor Internships: <i>U.S. District Court of Vermont</i> (2010) <i>Legal Aid, Harlem Community Law Office</i> (2009) <i>Arizona AG's Office</i> (2008)	<u>University of Vermont</u> <u>(Bachelor of Science, 2005)</u> Major: Business Administration Minor: French Supply Chain Management Certificate: <i>Vienna University of Economics & Bus. Admin.</i> (2004)
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