

COUNTY ADMINISTRATOR

Funding history at a glance:

<u>FY 2008 Actual</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Budgeted</u>	<u>FY 2012 Recommended</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
\$318,194	\$349,057	\$339,734	\$308,486	\$307,871	(\$615)	(0.20)

Included:

1. 2% cost of living adjustment for full-time employees, effective 11/1/2011
2. Provides for the reclassification and reassignment of Mrs. Wright to the Data Processing Department and filling the vacated position at the entry-level

		----- Prior Years -----			----- Current Year -----		--2011/2012 Budget Year--		
		Expenditure 2007/2008	Expenditure 2008/2009	Expenditure 2009/2010	Adopted Budget	Actual On 2011/01	Department Request	County Admin Recommends	Adopted Budget
012110	* COUNTY ADMINISTRATOR *								
012110-1100	SALARIES & WAGES REGULAR	194,115	197,998	197,998	197,998	104,576	196,039	196,039	
012110-1320	ANNUAL LEAVE								
012110-1325	SICK LEAVE					3,575			
012110-1700	COMPENSATION - COUNTY ATTORNEY	26,554	39,443	35,544					
012110-2100	FICA	14,146	14,368	14,281	15,147	7,673	14,997	14,997	
012110-2210	RETIREMENT	12,598	19,443	20,869	22,334	11,766	22,113	22,113	
012110-2215	RETIREMENT - EMPLOYEE SHARE	9,706	9,900	9,900	9,900	5,216	9,802	9,802	
012110-2300	HOSPITAL PLAN	22,730	23,482	25,943	28,572	16,593	31,140	31,140	
012110-2400	GROUP INSURANCE	1,941	1,624	1,173	2,198	292	550	550	
012110-2600	UNEMPLOYMENT INSURANCE	98	120	187					
012110-2700	WORKER'S COMPENSATION	220	333	270		198			
012110-3182	CONSULTING SERVICES					13,710			
012110-3310	REPAIR & MAINTENANCE	809	1,541	888	2,500	554	2,500	2,500	
012110-3320	MAINTENANCE SERVICE CONTRACTS	1,124	1,032	1,032	1,200	688	1,200	1,200	
012110-3600	ADVERTISING	6,880	4,908	5,569	3,000	1,747	3,000	3,000	
012110-5210	POSTAL SERVICES	749	892	893	800	800	800	800	
012110-5230	TELECOMMUNICATIONS	3,685	3,937	3,828	4,000	2,084	4,000	4,000	
012110-5306	SURETY BONDS & OTHER INSURANCE	150	150	150	150	150	150	150	
012110-5500	TRAVEL CONVENTION, EDUCATION	2,028	2,490	1,441	1,000	858	2,000	2,000	
012110-5505	MANAGEMENT CERTIFICATE PROGRAM		6,800						
012110-5810	DUES & MEMBERSHIP	12,490	13,176	12,798	12,487	11,992	12,380	12,380	
012110-6001	OFFICE SUPPLIES	3,965	3,831	3,788	4,200	2,145	4,200	4,200	
012110-6009	VEHICLE SUPPLIES	2,874	1,612	1,496	1,700	1,008	1,700	1,700	
012110-6012	BOOKS AND SUBSCRIPTIONS	1,332	1,977	1,686	1,300	848	1,300	1,300	
012110-8105	MOTOR VEHICLE								
012110-8400	FIXED ASSETS								
	--TOTAL DEPARTMENT--	318,194	349,057	339,734	308,486	186,473	307,871	307,871	
TOTAL - * COUNTY ADMINISTRATOR *		318,194	349,057	339,734	308,486	186,473	307,871	307,871	
TOTAL FOR FUND		318,194	349,057	339,734	308,486	186,473	307,871	307,871	
FINAL TOTAL		318,194	349,057	339,734	308,486	186,473	307,871	307,871	

NAME	POSITION	DATE HIRED	YEARS OF SERVICE **	GRADE	SALARY LOW 2011-	RANGE HIGH 2012	2010-2011 CURRENT SALARY	PROPOSED PAY PLAN 2011-2012 ACTUAL COST
COUNTY ADMINISTRATOR'S OFFICE								
JOHNSON, MIKE	COUNTY ADMINISTRATOR	08/05/85	N/A	N/A			97,391	98,690
MENDENHALL, JON	ASST COUNTY ADMINISTRATOR			37	65,144	100,973	65,144	66,013
VACANT	ADMINISTRATIVE ASSISTANT II		0	22	31,336	48,570	31,336	31,336
								196,039

** To calculate years of service, employee must be employed prior to September of any year.

RECEIVED FEB 22 2011



*Franklin-Southampton Area
Chamber of Commerce*

February 18, 2011

Mr. Mike Johnson
Southampton County Administrator
P. O. Box 400
Courtland, VA 23837

Dear Mike:

The Franklin-Southampton Area Chamber of Commerce is most appreciative of the financial support that Southampton County continues to provide to this organization. Funding from the County enables the Chamber to better serve the business community as well as our residents. Through our many programs and partnerships the Chamber works diligently to promote and enhance the economic vitality and quality of life in our community.

I respectfully request \$4,600.00 for 2011.

012110-5810

Again, I thank you for your past funding and ask that the Board of Supervisors continue their strong support of the Chamber. If I can provide any additional information, please contact me at 562-4900.

Sincerely,

A cursive handwritten signature that reads "Teresa".

Teresa B. Beale, IOM
Executive Director

Lynette Lowe

From: Vicky Steinruck [vsteinruck@vaco.org]
Sent: Monday, January 31, 2011 7:38 AM
To: Lynette Lowe
Subject: RE: 2011-2012 VACO dues

012110-5810

I would estimate \$4040. Dues rate should remain the same at \$0.22 per resident.

-----Original Message-----

From: Lynette Lowe [mailto:llowe@co.southampton.state.va.us]
Sent: Saturday, January 29, 2011 1:38 PM
To: Vicky Steinruck
Subject: 2011-2012 VACO dues

Hi Vicky,

I was working on budget figures for FY 2012...can you believe it is that time of year again!!!

Would you be able to provide me with the estimated annual dues for Southampton County for the fiscal year beginning July 1, 2011.

Thank you for your assistance.

Lynette C. Lowe
Finance Director
Southampton County
757-653-3006

Lynette Lowe

From: Joseph Lerch [jlerch@VML.ORG]
Sent: Tuesday, March 15, 2011 9:39 AM
To: llowe@co.southampton.state.va.us
Subject: FY2012 dues projection

Virginia Energy Purchasing Gov't Assoc.

Good Morning Lynette, The dues for Southampton County will be \$212 for FY 12. We will be sending invoices out within the next week. Call me if you have any questions.

Regards,

012110-5810

Joe Lerch
Director of Environmental Policy
Virginia Municipal League
13 E Franklin Street
Richmond, VA 23219

804-523-8530 - office
804-640-5615 - mobile

Lynette Lowe

From: Ilene Manster [imanster@naco.org]
Sent: Tuesday, March 15, 2011 8:43 AM
To: Lynette Lowe
Subject: RE: FY2012 dues estimate

Hello Lynette,

The Board of Directors was discussing instituting another dues freeze for the 2012 membership year so your dues should remain \$400. Please let me know if you have any questions.

Sincerely,

012110-5810

Ilene S. Manster

Membership Coordinator

NACo-National Association of Counties

25 Massachusetts Ave., NW, Ste. 500

Washington, DC 20001

Direct: 202-942-4291

Fax: 202-393-2630

"The Voice of America's Counties"

-----Original Message-----

From: Lynette Lowe [mailto:llowe@co.southampton.state.va.us]

Sent: Monday, March 14, 2011 5:44 PM

To: Ilene Manster

Subject: FY2012 dues estimate

I am preparing Southampton County's FY 2012 budget. Could you tell me the proposed membership dues?

Thank you,

Lynette C. Lowe
Finance Director
Southampton County
757-653-3006

Lynette Lowe

From: Tedd Povar [tep3e@virginia.edu]
Sent: Tuesday, March 15, 2011 8:11 AM
To: Lynette Lowe
Subject: Re: FY2012 dues estimate

Hi Lynette! Everything remains the same - \$1000 Institute membership, and CSS is \$360.

Let me know if you need anything else on this or any other matter!

Tedd

Tedd E. Povar
Associate Director
Virginia Institute of Government
Phone: 804/371-0202
Email: tep3e@virginia.edu

012110-5810

Dues and Membership
012110-5810

VLGMA DUES

\$2.50 per \$1000 of salary

Dues to be paid for:

County Administrator
Assistant County Administrator