

DATA PROCESSING

Funding history at a glance:

<u>FY 2008 Actual</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Budgeted</u>	<u>FY 2012 Recommended</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
\$215,351	\$221,032	\$213,348	\$208,081	\$312,012	\$103,931	49.95

Included:

1. 2% cost of living adjustment for Mrs. Faulk, effective 11/1/2011
2. Reclassifies and reassigns Mrs. Wright to the Data Processing Department
3. Reclassifies Mrs. Plyler's position based on assumption of additional responsibilities that are presently outsourced (GIS and website maintenance)
4. Provides for maintenance and repair on network router and replacement of Windows server
5. Provides for increases in maintenance agreements with Bright and Associates and Summit Business

		----- Prior Years -----			----- Current Year -----		--2011/2012 Budget Year----		
		Expenditure 2007/2008	Expenditure 2008/2009	Expenditure 2009/2010	Adopted Budget	Actual On 2011/01	Department Request	County Admin Recommends	Adopted Budget
012510	* DATA PROCESSING *								
012510-1100	SALARIES & WAGES REGULAR	98,952	100,931	99,582	100,931	67,287	151,964	151,964	
012510-2100	FICA	7,375	7,519	7,388	7,722	4,978	11,625	11,625	
012510-2210	RETIREMENT	6,422	9,911	10,496	11,385	7,590	17,142	17,142	
012510-2215	RETIREMENT - EMPLOYEE SHARE	4,948	5,047	4,979	5,046	3,364	7,598	7,598	
012510-2300	HOSPITAL PLAN	6,627	6,851	7,569	8,328	5,552	21,444	21,444	
012510-2400	GROUP INSURANCE	990	828	587	1,121	186	426	426	
012510-2600	UNEMPLOYMENT INSURANCE	66	80	125					
012510-2700	WORKER'S COMPENSATION	112	166	138		101			
012510-3170	LICENSES/SOFTWARE	5,885	1,143			927			
012510-3310	REPAIR & MAINTENANCE	2,215	236				22,426	22,426	
012510-3320	MAINTENANCE SERVICE CONTRACTS	25,611	25,801	27,315	32,606	28,981	42,365	42,365	
012510-3325	CONTRACTUAL SERVICES - COMPUTE	8,351	16,436	21,809	10,000	3,805	7,500	7,500	
012510-5210	POSTAL SERVICES	235	200	200	200	200	200	200	
012510-5230	TELECOMMUNICATIONS	1,691	1,638	1,652	1,650	991	2,284	2,284	
012510-5500	TRAVEL CONVENTION, EDUCATION	169	254						
012510-5810	DUES & MEMBERSHIP	850	1,200	1,350	1,350	600	1,350	1,350	
012510-6001	OFFICE SUPPLIES	17,810	21,480	14,233	14,082	7,197	14,082	14,082	
012510-8108	LEASE PURCHASE OF EQUIPMENT	4,660	4,660	4,660	4,660	2,194			
012510-8201	EQUIPMENT	22,382	16,651	11,265	9,000	6,255	11,606	11,606	
012510-8400	FIXED ASSETS								
	--TOTAL DEPARTMENT--	215,351	221,032	213,348	208,081	140,210	312,012	312,012	
TOTAL - * DATA PROCESSING *		215,351	221,032	213,348	208,081	140,210	312,012	312,012	
TOTAL FOR FUND		215,351	221,032	213,348	208,081	140,210	312,012	312,012	
FINAL TOTAL		215,351	221,032	213,348	208,081	140,210	312,012	312,012	

NAME	POSITION	DATE HIRED	YEARS OF SERVICE **	GRADE	SALARY LOW 2011-	RANGE HIGH 2012	2010-2011 CURRENT SALARY	PROPOSED PAY PLAN 2011-2012 ACTUAL COST
DATA PROCESSING								
PLYLER, SANDI	INFORMATION TECHNOLOGY DIRECTOR	07/09/01	10	34	56,274	87,225	64,012	64,012
FAULK, CHRISTINE	INFORMATION TECHNOLOGY SPECIALIST	07/01/92	19	24	34,547	53,549	42,506	43,073
WRIGHT, SUSAN	INFORMATION SYSTEMS COORDINATOR	08/19/02	9	28	39,993	61,988	44,879	44,879
								151,964

** To calculate years of service, employee must be employed prior to September of any year.

DATA PROCESSING/INFORMATION TECHNOLOGY
WORKSHEET
2011-2012 BUDGET

Account	Description	Budgeted	Requested	Increase	Reduction
12510-3170	Licenses/ Software for additional GIS License Word Perfect License 2 copies County Administrator & Assistant Administrator	\$0.00	\$0.00	\$0.00	
12510-3310	Repair and Maintenance This is an URGENT repair beyond our control Have to replace router that runs the entire network. This includes the AS400 and all windows server. We had been leasing the router through the State and they turned over the equipment to us with no notice after 11 years. We cannot get a maintenance agreement on the equipment.	\$0.00	\$10,000.00	\$10,000.00	
	Replace Windows Server that stores all users data, emails and etc. The server is malfunctioning Had IBM and Summit look at it and both say hard drive is crashing This is another URGENT need.	\$0.00	\$12,426.00	\$12,426.00	
	Grand Total			\$22,426.00	
12510-3320	Maintenance Service Contracts	\$32,606.00	\$42,365.01		
	BAI-Yearly Maintenance (5% Increase)	\$8,335.00	\$8,751.75	\$416.75	
	BAI-Yearly Maintenance (5% Increase)	\$8,335.00	\$8,751.75	\$416.75	
	BAI ESD's (5% Increase)	\$1,654.00	\$1,736.70	\$82.70	
	Alpha Video	\$1,331.00	\$1,331.00		
	Peak Technology	\$2,061.00	\$2,061.00		
	Summit Business - AS400 upgrades/ESD's (This is critical now that we own the AS400 server)	\$0.00	\$3,000.00	\$3,000.00	
	Sub-Total	\$21,716.00	\$25,632.20	\$3,916.20	

DATA PROCESSING/INFORMATION TECHNOLOGY
WORKSHEET
2011-2012 BUDGET

Reoccurring Charges

Summit Business Maintenance Agreement	\$5,697.65	\$15,805.81	\$10,108.16
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All Maintenance Agreements have dropped on old printers except 6400, 6405 and 6408.

IBM Lease has ended and we now have to pick up the maintenance on all of our servers that we now own.

6408 printer = \$1872.00 6400 printer = \$1944.00 6499 printer = \$1944.00

AS400 Maintenance Agreement = \$6479.40

iE5 series Window server = \$2706.41

AS400 esd's, service pac ongoing maintenance = \$860.00

United Networks AVG Virus software (Comes up every two years)	\$0.00	\$927.00	\$927.00
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Sub-Total	\$5,697.65	\$16,732.81	\$11,035.16
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Grand Total	\$27,413.65	\$42,365.01	\$14,951.36
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12510-3325	Contractual Services	\$10,000.00	\$7,500.00	
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Various Vendors and Uses

BAI - Training	\$0.00	\$0.00	\$0.00
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Summit Business

Webworx Inc	\$8,500.00	\$5,000.00	
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Wal-Mart

CDWG

PMI Computer Supplies

Virginia Information Systems (State)

Purchases remain constant in this area need to hold at 10000.00

12510-5210	Postage	\$200.00	\$200.00	
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12510-5230	Telecommunication to cover cost of blackberry for email purposes	\$1,650.00	\$2,284.00	\$384.00
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DATA PROCESSING/INFORMATION TECHNOLOGY
WORKSHEET
2011-2012 BUDGET

12510-5500	Travel, Convention, Education (Need to encourage training and education)	\$0.00	\$0.00	\$0.00
12510-5810	Dues & Membership	\$1,350.00	\$1,350.00	
12510-6001	Office Supplies	\$14,082.00	\$14,082.00	
	Due to ongoing cost of toner cartridges, paper supplies and etc. requesting to hold the same amount. I purchase all the paper, ribbons, and computer supplies for Treasurer, Finance, and Towns for their books and delinquent reporting. I now print the PP book on regular dot matrix paper.			
12510-8108	Leased Purchase of Equipment (BAI.NET Lease Agreement) Old lease for IBM servers has run out	\$4,660.00	\$0.00	\$0.00
12510-8201	Equipment	\$9,000.00	\$11,605.89	\$2,605.89
	Asking for additional money for 2 AS400 monitors for the Treasurer and additional computer for the Treasurer, 3 printers for the Treasurer, since theirs is no longer under maintenance, printer that will print 11X17, laptop for County Administrator, The 9000.00 barely covers the yearly cost on the day to day purchases required that will need to be carried over.			
	monitors 2 @ 659.00 = 1318.00 computer = \$1667.00 3 receipt printers @ 484.00 = \$1452.00 11X17 printer = \$2932.29 Laptop for Mike high end = \$2499.00			
	Grand Total		\$55,707.25	\$0.00

Account#	Description	Reduction
12510-3170	License/Software	\$345.60
12510-3325	Contractual Services	\$2,500.00
12510-5500	Travel,Convention,Education	\$1,000.00
12510-8108	Leased Purchase of Equipment	\$8,892.00
12510-8201	Equipment	\$7,262.40
		\$20,000.00

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012510-3170	LICENSES/SOFTWARE	5,885	1,143			927	0	0	
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S. Plyler - D - 757
C. Faulk - NIA - 0
S. Wright - F - 1030
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X 12
21,444