

**COMMONWEALTH'S ATTORNEY**

Funding history at a glance:

<u>FY 2009 Actual</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Budgeted</u>	<u>FY 2013 Recommended</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
\$466,847	\$462,340	\$511,673	\$497,105	\$515,240	\$18,135	3.65

Included:

1. Mandated 5% cost of living adjustment for full-time employees, effective 7/1/2012
2. Mandated increases in VRS, group life

Other:

1. Shifts 5% employee share of VRS to employees
2. Passes 100% of medical insurance increase to employees
3. Does not include the requested salary supplement for Assistant C.A.'s

FYI:

1. Budget includes 6 FTE's
2. Salaries and benefits account for 98% of total budget

\*Projected revenue sources:

State Revenue	\$ 366,382
Reduction in State Aid	(14,245)
City of Franklin	22,000
Cost Collection	4,627
Local Revenue	136,476
<b>TOTAL</b>	<b>\$ 515,240</b>

\*In the absence of a state budget, this estimate is based on the FY 2012 budget

	Prior Years		Current Year		2012/2013 Budget Year			
	Expenditure 2008/2009	Expenditure 2009/2010	Expenditure 2010/2011	Adopted Budget	Actual On 2012/02	Department Request	County Admin Recommends	Adopted Budget
* COMMONWEALTH'S ATTORNEY *								
022100	311,348	312,225	334,815	350,418	231,644	400,364	370,364	
022100-1100 SALARIES & WAGES REGULAR	5,800							
022100-1325 SICK LEAVE	1,935	1,935	1,935	1,936	1,290	1,936	1,936	
022100-1750 COMPENSATION - COST COLLECTION			3,472	2,691	1,788	2,691	2,691	
022100-1760 COMP COST COLL ATTY I & ATTY I								
022100-1800 SALARY SUPPLEMENT								
022100-2100 FICA	23,003	22,949	24,584	26,887	16,812	30,628	28,333	
022100-2210 RETIREMENT	30,215	33,001	37,753	39,527	26,265	58,253	53,888	
022100-2215 RETIREMENT - EMPLOYEE SHARE	15,385	15,655	16,734	17,521	11,642			
022100-2300 HOSPITAL PLAN	22,553	30,829	42,918	47,124	32,122	43,368	43,368	
022100-2400 GROUP INSURANCE	2,523	1,791	937	981	652	5,285	4,889	
022100-2500 INSURANCE MISC & REIMB	665							
022100-2600 UNEMPLOYMENT INSURANCE	233	352	513					
022100-2700 WORKER'S COMPENSATION	325	353	277		242			
022100-3600 ADVERTISING								
022100-5210 POSTAL SERVICES	1,327	1,202	2,022	1,000	925	1,000	1,000	
022100-5230 TELECOMMUNICATIONS	2,719	2,557	2,727	3,000	2,063	3,000	2,671	
022100-5500 TRAVEL CONVENTION, EDUCATION	1,029	1,284	1,878	1,300	247	1,300	1,300	
022100-5540 EDUCATIONAL/TUITION								
022100-5810 DUES & MEMBERSHIP	2,060	1,798	1,815	1,800	1,565	1,800	1,800	
022100-5830 REFUND-COLLECTION FEE ACCOUNT	16,893	15,031	16,655		12,969			
022100-5835 COST COLLECTION CARRY-OVER FUN	187	4,400	1,567		735			
022100-6000 COST COLLECTION EXPENSES								
022100-6001 OFFICE SUPPLIES	29,447	16,978	21,879	3,000	5,306	3,000	3,000	
022100-8201 EQUIPMENT								
---TOTAL DEPARTMENT---	466,847	462,340	511,673	497,105	346,267	552,625	515,240	
TOTAL - * COMMONWEALTH'S ATTORNEY *	466,847	462,340	511,673	497,105	346,267	552,625	515,240	
TOTAL FOR FUND	466,847	462,340	511,673	497,105	346,267	552,625	515,240	
FINAL TOTAL	466,847	462,340	511,673	497,105	346,267	552,625	515,240	

NAME	POSITION	DATE HIRED	YEARS OF SERVICE **	GRADE	SALARY LOW 2012-	RANGE HIGH 2013	2011-2012 CURRENT SALARY	PROPOSED PAY PLAN 2012-2013
as of 9/1/12								
<b>COMMONWEALTH'S ATTORNEY OFFICE</b>								
COOKE, ERIC A.	COMMONWEALTH ATTORNEY	N/A		N/A	N/A	N/A	117,973	123,872
DUNCAN, TONI M	ASST COMMONWEALTH'S ATTORNEY IV	08/17/09	3	35	59,088	91,484	60,270	63,284
RICE, JOAN P.	ADMINISTRATIVE ASSISTANT II	08/12/92	20	22	31,336	48,570	46,222	48,534
GRYDER, SHARON F.	ADMINISTRATIVE ASSISTANT I	06/08/00	12	17	24,552	38,055	33,813	35,504
LANEY, TIFFANY	JUVENILE JUSTICE CAREER PROSECUTOR II	08/23/10	2	30	41,992	65,088	47,223	49,585
BUGLER, STEVEN	ASST COMMONWEALTH'S ATTORNEY I	09/27/10	1	30	41,992	65,088	47,223	49,585
VACANT	PARALEGAL	N/A	N/A	17	24,552	38,055	0	0
								<u>370,364</u>

\*\* To calculate years of service, employee must be employed prior to September of any year.



	Prior Years		Current Year		2012/2013 Budget Year		
	Expenditure 2008/2009	Expenditure 2009/2010	Expenditure 2010/2011	Adopted Budget 2011/12	Request	County Admin Recommends	Adopted Budget
* COMMONWEALTH'S ATTORNEY *							
022100 SALARIES & WAGES REGULAR	311,348	312,225	334,815	350,418	400,364	370,364	
022100-1100 SICK LEAVE	5,000				0	0	
022100-1325 COMPENSATION - COST COLLECTION	1,935	1,935	1,935	1,936	1936	1936	
022100-1750 COMP COST COLL ATTY I & ATTY II			3,472	2,691	2691	2691	
022100-1760 SALARY SUPPLEMENT					0	0	
022100-1800 FICA	23,003	22,949	24,584	26,807	30628	28,333	
022100-2100 RETIREMENT	30,215	33,001	37,753	39,527	58,253	53,888	
022100-2215 RETIREMENT - EMPLOYEE SHARE	15,385	15,655	16,734	17,521	0	0	
022100-2300 HOSPITAL PLAN	22,553	30,829	42,918	47,124	43,368	43,368	
022100-2400 GROUP INSURANCE	2,523	1,791	937	981	5285	4889	
022100-2500 INSURANCE MISC & REINS	665				0	0	
022100-2600 UNEMPLOYMENT INSURANCE	233	352	513		0	0	
022100-2700 WORKER'S COMPENSATION	325	353	277	242	0	0	
022100-3600 ADVERTISING					0	0	
022100-5210 POSTAL SERVICES	1,327	1,202	2,022	1,000	1000.00	1000	
022100-5230 TELECOMMUNICATIONS	2,719	2,557	2,727	3,000	3000.00	2671	
022100-5500 TRAVEL CONVENTION, EDUCATION	1,029	1,284	4,870	1,300	1300.00	1300	
022100-5540 EDUCATIONAL/TUITION					0	0	
022100-5810 DUES & MEMBERSHIP	2,060	1,798	1,815	1,800	1800.00	1800	
022100-5830 REFUND-COLLECTION FEE ACCOUNT	16,893	15,031	16,655		0	0	
022100-5835 COST COLLECTION CARRY-OVER FUND	187	4,400	1,567		0	0	
022100-6000 COST COLLECTION EXPENSES					0	0	
022100-6001 OFFICE SUPPLIES	29,447	16,978	21,079	3,000	3000.00	3000	
022100-8201 EQUIPMENT					0	0	
---TOTAL DEPARTMENT---	466,847	462,340	511,673	497,105			
TOTAL - * COMMONWEALTH'S ATTORNEY *	466,847	462,340	511,673	497,105	552,625	515,240	
TOTAL FOR FUND	466,847	462,340	511,673	497,105			
FINAL TOTAL	466,847	462,340	511,673	497,105			

1 family, 2 dual, 2 single

NEC lease ended (-667) TCI new (+388)

Appropriated each year  
as needed

**COMMONWEALTH ATTORNEY**  
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ASST. COMMONWEALTH ATTORNEY

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ASST. COMMONWEALTH ATTORNEY

STEVEN BULGER  
ASST. COMMONWEALTH ATTORNEY

CORA L. FALKINS  
VICTIM-WITNESS  
COORDINATOR  
(757) 653-2460

February 21, 2012

To: Honorable Dallas Jones, Chairman of the Board of Supervisors  
Honorable Members of the Board of Supervisors  
Mr. Michael W. Johnson, County Administrator

Dear Sirs:

I am taking this opportunity to present my concerns regarding compensation for the three Assistant Commonwealth's Attorneys employed in my office. As you may recall, I brought this issue to the Board's attention last year without requesting action at that time. Please understand that I recognize and appreciate the difficult financial issues facing our local government and our citizens. I do not make this request for supplemental pay without that in mind.

Since I took office on January 1, 2004, I have had four assistant leave here for more lucrative jobs, three of them in other Commonwealth's Attorneys offices: Steve Edwards was hired as an Assistant in Isle of Wight making roughly \$10,000 more than he did here; Jack Randall left to pursue private practice after 4 years here; George Bruch was hired as an Assistant in the City of Suffolk making approximately \$20,000 more than he did here; Ben Rand was hired as an Assistant in Mecklenburg County making approximately \$5,000 more than he did here. In the cases of George Bruch, Steve Edwards and Ben Rand each was able to cut commuting time and/or costs associated with working here. My office has become a training ground for young lawyers. It is essential that we stop this practice. To do so will require money.

The work is challenging and inherently worthwhile. The atmosphere in the office is collegial and healthy. The facilities are adequate for the most part. What is at issue for my assistants is the pay weighed against their respective commutes and the availability of jobs elsewhere. Two of my assistants drive approximately an hour each way and one drives approximately an hour and a half each way. There are closer Commonwealth's Attorneys offices, just as there were for Steve Edwards and George Bruch.

I am requesting that the Board consider funding a \$10,000 salary supplement for each of the three Assistant Commonwealth's Attorneys. I am optimistic that such a move will decrease the turnover and increase the stability that is necessary to provide quality service to our citizens. Thank you for your consideration to this request.

Sincerely,

A handwritten signature in cursive script, appearing to read "Eric A. Cooke".

Eric A. Cooke  
Commonwealth's Attorney

EAC/jpr