

Franklin City Public Schools

Comprehensive Plan November 2013 Updates & Revisions



Submitted in
Fulfillment of
22.1-253.13:6
Standard 6 of the
Code of VA

**Approved by the
Franklin City School Board
December 19, 2013**

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November 1, 2013

Dear Franklin Community:

The development of the Franklin City Public Schools Comprehensive Plan is a process that involves numerous stakeholders of Franklin City Schools including central office, school board, building level administrators, teachers and staff, students, parents, advisory boards (names of members included at the end), and the entire community at large.

This Comprehensive Plan is a continuous work in progress and sets our plan to follow for steady improvement over the next several years.

The goals and strategies for the Comprehensive Plan are based on strategic analysis of data for continuous improvement in student academic achievement supported by research and utilization of best instructional practices. Specific departments throughout the school division are charged with developing action plans that focus on every strategy to maximize student performance.

Each component of this plan ultimately supports the overall mission of Franklin City Public Schools and outlines a timeline for completion as we continuously strive to provide the children of our community with the very best educational experience.

We encourage you to support Franklin City Public Schools in our continuous efforts to create academic excellence of which the entire community can be proud.

Sincerely,

Michelle R. Belle, Ed.D.
Division Superintendent

INTRODUCTION

Among the Standards of Quality and Objectives for public schools in the State of Virginia is the requirement that each local school board shall review biennially and adopt any necessary revisions regarding the division-wide comprehensive, unified long-range plan. This plan is based on data collection, an analysis of the data, and how the data will be utilized to improve classroom instruction and student achievement. The division-wide comprehensive plan shall include, but shall not be limited to the following:

- 1. The objectives of the school division.**
- 2. An assessment of the extent to which these objectives are being achieved.**
- 3. A forecast of enrollment changes.**
- 4. An evaluation of the appropriateness of providing certain regional services, in cooperation with neighboring school divisions.**
- 5. A plan for implementing such regional services when appropriate.**
- 6. A technology component consistent with the Comprehensive Technology Plan for Virginia adopted by the Board of Education.**
- 7. Evidence of community participation.**

Comprehensive Plan Franklin City Public Schools

Mission Statement

The mission of Franklin City Public Schools is to work in partnership with students, families, and the community to provide enriching opportunities to empower individual learners to maximize their potential in becoming critical thinkers, productive citizens and life-long learners.

Shared Beliefs

We believe that all students can and must learn at high levels of achievement but not necessarily at the same rate and in the same way.

We believe that we are all accountable for providing a safe, nurturing environment in our classrooms that result in this expected high level of performance of students.

We believe that we are accountable for providing individual differences in a diverse student population by providing learning activities to address different learning styles and the varying rates at which students learn.

We believe that with our support and help, students can master challenging academic material and we hold them accountable for doing so.

We believe that by working collaboratively with colleagues, students, parents, and the community, we can achieve this shared educational goal of success for all of our students.

We believe in the continuous commitment to improving educational excellence by involving the entire community in life-long learning.

We believe that parents, as well as the larger community, are accountable for partnering with us to educate all students.

We believe that there is strength in diversity and we should all work together to positively impact the quality of life for our students.

We believe that we would strive to provide equity for all students in access to technology and all other services provided in our schools.

We believe in frequent contact with parents regarding their children's performance and open communication with the community in providing information about our programs and policies.

Franklin City Public Schools
Comprehensive Plan
2011-2017
Division Goals

Goal 1: To Improve Student Achievement

Goal 2: To Improve Efficiency of Operations

Goal 3: To Create a Safe, Positive and Healthy
Environment for Learning

Goal 4: To Improve Communication among
Departments, School, Home, and
Community

GOAL 1: To improve student achievement as measured by state and national assessments

Objective	Timeline	STATUS
A. Develop benchmark assessments for all test grades. Develop benchmark assessments for all non-test grades in the core academic areas.	2009-2015	<p><u>Status as of 10/01/09</u> Benchmarks completed in Reading & Writing 2-EOC; Math 3-EOC; Science 5,8 & EOC, & History 4-EOC</p> <p><u>Status as of 10/1/11</u> Benchmark revisions begin 4 yr. cycle</p> <p><u>Status as of 10/29/13</u> Benchmarks were completed in the following areas: Reading-grades 2-8; Writing –grades 6-8 (second semester, writing benchmarks will be created for grades 2-8); English/Writing – grades 9-EOC; and Mathematics, Science and History- grades 2-EOC.</p>
B. Arrange vertical team meetings of middle and high school teachers in math science, history and English.	2009-2015	<p><u>Status as of 10/01/09</u> Ongoing</p> <p><u>Status as of 10/1/11</u> Ongoing</p> <p><u>Status as of 10/29/13</u> Division-wide Vertical Articulation training was held on November 11, 2013 where the four core areas were addressed.</p>

<p>C. Continue to disaggregate & analyze teacher and student performance data to identify weak areas and prescribe improvement strategies.</p>	<p>2009-2015</p>	<p><u>Status as of 10/01/09</u> Ongoing process with assessment team meetings being held each six or 4 ½ weeks for the block schedule annually.</p> <p><u>Status as of 10/1/11</u> Ongoing process with assessment team meetings being held each six or 4 ½ weeks for the block schedule annually.</p> <p><u>Status as of 10/29/13</u> Ongoing process with assessment team meetings being held each 4 ½ weeks annually. The Division Strategic Support Team Meeting are being held each 4 ½ weeks annually to discuss teacher and student performance data.</p>
<p>D. Continue development of differentiated instruction strategies focusing on gifted students and narrowing gender gaps and race gaps. Monitor the implementation of strategies.</p>	<p>2009-2015</p>	<p><u>Status as of 10/01/09</u> Ongoing</p> <p><u>Status as of 10/1/11</u> Ongoing</p> <p><u>Status as of 10/29/13</u> The Local Gifted Plan is being updated to reflect a heightened emphasis on differentiation of instruction and opportunities for our gifted population. The faculty and staff continue to participated in training to enhance their level of differentiate in the classroom to help narrow the gender gaps and race gaps. The Learning Walks that are a part of the DSST Meetings afford the opportunity to monitor the implementation of strategies.</p>

E. Develop strategies for students scoring in the lowest quartile on SOL tests.	2009-2015	<p>Status as of 10/01/09 Review of specific academic strand and performance by question data to target student weaknesses.</p> <p>Status as of 10/1/11 Ongoing</p> <p>Status as of 10/29/13 Strategies are discussed during site level data meetings and DSST meetings to address the specific needs of students who have been identified as Tier 3. This process is ongoing and flexible in nature and assessment data allow for the modification of practices to address the changing needs of the T3 students. Division and site level faculty attend off-site professional develop that allow them to gain instructional strategies that can be used to support students in the lowest quartile.</p>
F. Evaluate performance of students participating in extracurricular activities at JPK and FHS as well as increase overall student participation in tutoring.	2009-2015	<p>Status as of 10/01/09 Ongoing- Board policies adopted in 2009</p> <p>Status as of 10/29/13 Ongoing.</p>
G. Revise teacher attendance policy.	2009	<p>Status as of 10/1/11 Completed</p>
H. Develop a transition program for students as follows: elementary to middle and middle to high with special focus on over-aged students in order to improve graduation rates.	2009-2015	<p>Status as of 10/1/11 Implementation of New Beginnings (1003g) in Fall of 2010</p> <p>Status as of 10/29/13 Freshman Seminar was instituted at the onset of 2013-14 school year at the high school level to provide all 9th grade students with skills to support their transition to high school. The elementary to middle school transition continues.</p>
I. Revise the 5-year plan for Career & Technical Education.	2010-2015	<p>Status as of 10/1/11 In planning stage.</p> <p>Status as of 10/29/13 The plan has been created and is in the process of being revised.</p>
J. Implement a full scale Culinary Arts program at FHS.	2009-2015	<p>Status as of 10/1/11 Completed.</p>

K. Complete a formal review of all CTE programs each year and a comprehensive review every 3 years with site review visits.	2010-2015	<p>Status as of 10/01/09 Begin planning in Spring of 2010</p> <p>Status as of 10/1/11</p> <p>Status as of 10/29/13 Annually the CTE Advisory Committee convenes to review the CTE programming. A formal review will be conducted in 2013-2014.</p>
L. Explore offering elective classes for gifted students.	2011-2015	<p>Status as of 10/29/13 The Gifted Advisory Committee will explore offering electives and advanced studies courses for gifted students.</p>
M. Investigate ways to increase amount of time gifted students receive services at SPM and JPK.	2010-2012	<p>Status as of 10/1/11 Gifted Plan is being revised in correlation with newly approved state regulations.</p> <p>Status as of 10/29/13 A Gifted Plan is being updated by the Gifted Advisory Committee.</p>
N. Purchase an additional slot at Appomattox Regional Governor's School to increase the total number of slots to four for the 2011-2012 school year.	2011-2012	<p>Status as of 10/1/11 Completed.</p>
O. Implement and monitor revised Alternative Education program.	2009-2015	<p>Status as of 10/1/11 Implementation completed / Monitoring ongoing.</p> <p>Status as of 10/29/13 Implementation completed. The Alternative Education program continues to be monitored monthly.</p>
P. Monitor student attendance/tardiness and enforce consequences for students with attendance and tardiness problems.	2009-2015	<p>Status as of 10/1/11 Ongoing – Student Services Assistant makes home visits and court appearances each school year. Monthly review of FCPS Triage data.</p> <p>Status as of 10/29/13 Student attendance/tardiness is being monitored monthly during Division Strategic Support Team Meetings that are specific to each school site. The Student Services Assistant must attend Division Instructional Team Meetings at the end of the nine week period to share a summary report.</p>

<p>Q. Improve teaching and learning through the appropriate use of technology as follows:</p> <p>--K-8 Smart boards for Reading and Math MODSIM</p> <p>--Division-wide development of multi-media lesson plans</p> <p>--Revise FCPS Technology Plan to align with new state requirements</p> <p>--Continue to investigate using technology for non-traditional (virtual, alternative, etc.) instruction</p>	<p>2009-2015</p>	<p><u>Status as of 10/1/11</u> Began in Summer of 2009/Completed.</p> <p><u>Status as of 10/1/11</u> Completion date 12/1/10/State-Approved</p> <p><u>Status as of 10/29/13</u> <i>a.</i> The usage of technology is reflected in weekly lesson plans. The Division Technology Specialist (ITRT) collaborates with teachers and specialists to integrate technology into instruction. <i>b.</i> The most recently updated (2012-13) version of the Technology Plan can be found on the division website. <i>c.</i> Virtual Virginia is being utilized at the high school. The 2013-14 Gifted Advisory Committee is in the process for outlining procedures in order to implement Virtual Virginia at the middle school level.</p>
<p>R. Review, revise, and publish promotion/retention policy and report cards.</p>	<p>2009-2011</p>	<p><u>Status as of 10/01/09</u> Begin Spring of 2010.</p> <p><u>Status as of 10/1/11</u> Policy revised and adopted on 9/23/10.</p> <p><u>Status as of 10/29/13</u> The report card format for second grade was altered to mirror that of the third through fifth grade report cards at the request of the school administration.</p>

S. Complete curricula for non-core subjects (art, music, PE, foreign language) and integrate interdisciplinary SOL units into computer and art curricula.	2012-2014	<p><u>Status as of 10/1/11</u> Currently in 4-yr. revision cycle of the core curricula. Non-core curricula revision will follow. . Anticipated completion date 2012-13.</p> <p><u>Status as of 10/29/13</u> The school division is currently in the process of making revisions to the curriculum base on recommendations from VDOE's Office of School Improvement. Upon completion of the aforementioned process, the division will utilize the same process for non-core curriculum.</p>
T. Investigate hiring an unencumbered Lead Teacher / Mentor at each building.	2009-2015	<p><u>Status as of 10/01/09</u> Requested annually</p> <p><u>Status as of 10/1/11</u> Part-time unencumbered at SPM/JPK/FHS.</p> <p><u>Status as of 10/29/13</u> Part-time unencumbered at SPM/JPK</p>
U. Develop a curriculum specifically for tutoring.	2010-2015	<p><u>Status as of 10/1/11</u> Have purchased PLATO Library at JPK/FHS.</p> <p><u>Status as of 10/29/13</u> The following research-based interventions have been put into place for the 2013-14 school year to address student skill deficits:</p> <ul style="list-style-type: none"> a. S. P. Morton Elementary School <ul style="list-style-type: none"> i. iStation Reading ii. iReady Mathematics b. J. P. King Jr. Middle School <ul style="list-style-type: none"> i. iStation-Reading ii. I Can Learn Math iii. Achieve 3000- Reading c. Franklin High School <ul style="list-style-type: none"> i. Plato Suite – Credit Recovery/Alternative Education ii. Cognitive Math Tutor – Math

<p>V. Provide instructional support to help all schools achieve full state accreditation in addition to meeting adequate yearly progress as defined by the “No Child Left Behind” legislation.</p>	<p>2009-2015</p>	<p><u>Status as of 10/01/09</u> Ongoing- for the 2011-12 school year, all three schools achieved full state accreditation</p> <p><u>Status as of 10/1/11</u> All schools will work towards making adequate yearly progress during the 2011-12 school year.</p> <p><u>Status as of 10/29/13</u> The LEA provides the schools with division professional development and constructive feedback both formally during DSST meetings and informally to assist with moving the schools towards meeting state and federal criteria. The division collaborates with the External Lead Turn Around Partner that has been assigned to Priority Schools.</p>
<p>W. Research established performance-based evaluation instruments for administrators.</p>	<p>2009-2015</p>	<p><u>Status as of 10/01/09</u> Will review in Spring of 2010.</p> <p><u>Status as of 10/1/11</u> Currently under review, state plans are in progress.</p> <p><u>Status as of 10/29/13</u> The building administrators will be evaluated utilizing the new state-developed Principal Evaluation System beginning with the 2013-14 school year.</p>
<p>X. Implement a Corrective Action Plan to address the Recommendations derived from the Academic Review conducted in 2012-13.</p> <p>FCPS underwent an Academic Review and a follow-up review conducted by the Virginia Department of Education in the 2012-13 school year. The review was conducted in the areas of Math at the high school and middle school and in the area of Reading at the elementary school. Citations from the Academic Review and follow-up review are addressed throughout the comprehensive review document.</p>	<p>2013-2017</p>	<p><u>Status as of 10/24/13</u></p> <p>The Superintendent, Director of Human Resources, Director of Instruction, and Supervisor of Special Education submitted the Corrective Action Plan to Dr. Kathleen Smith, Director of School Improvement, Division of Student Assessment and School Improvement. It was presented by Dr. Kathleen Smith to the Virginia Board of Education.</p> <p><u>Status as of 10/30/13</u></p> <p>The Superintendent presented the Corrective Action Plan during the Joint School Board and City Council Meeting. The meeting was open to the community.</p>

Y. Utilize a career assessment as required by the Virginia Department of Education to positively impact the graduation rate and the level of college and career readiness.	2013-2017	Status as of 12/19/13 The middle school guidance counselor will use the Virginia Education <i>Wizard</i> career assessment to diagnose student interests beginning in the 7 th grade in an effort to design appropriate career plans for all students.
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GOAL 2: To Improve Efficiency of Operations

Objective	Timeline	STATUS
A. Use payroll memos to communicate among departments changes in personnel positions, locations, salary or account status.	2009-2015	Status as of 10/01/09 Ongoing Status as of 10/1/11 Ongoing Status as of 10/29/13 Payroll memorandums continue to be used to communicate among departments re/ personnel assignments.
B. Implement verifiable documentation procedures to comply with the Fair Labor Standards Act.	2009-2015	Status as of 10/1/11 Ongoing Status as of 10/29/13 Procedures remain in place to document the compliance with the Fair Labor Standards Act.
C. Investigate upgrading of technology infrastructure.	2009-2011	Status as of 10/1/11 Completed.
D. Upgrade server operating system.	2009-2015	Status as of 10/01/09 Ongoing Status as of 10/1/11 Ongoing Status as of 10/29/13 In process of upgrading server operating systems to Windows 2008 or higher, or Linux. Ongoing.

E, Integrate Human Resources Data Base with the current Financial system.	2013-2017	<p>Status as of 10/29/13</p> <p>Exploration of merging the data bases has begun. Plans are in place to begin the integration process in January 2014.</p>
F. Investigate online SOL testing for SPM.	2010-2015	<p>Status as of 10/1/11</p> <p>Online Benchmark testing beginning October 2011. Implementation of online testing Spring 2012.</p> <p>Status as of 10/29/13</p> <p>Complete. All schools are testing online.</p>
G. Develop administrative operating procedures for the efficient implementation of board policies, to include updates and revisions, as needed.	2011-2017	<p>Status as of 10/1/11</p> <p>Operating Procedures are in place.</p> <p>Status as of 10/29/13</p> <p>Board policies are revised as recommended by VSBA and/or when needed. Board policy manual is kept up to date at all times. Communication is provided to each school regarding policy updates and revisions, as needed.</p>
H. Implement Bus Routing software to minimize bus and car mileage.	2013-2017	<p>Status as of 10/29/13</p> <p>The purchase of Bus Routing software continue to be investigated in order to assure that the system integrates properly with PowerSchool. It is anticipated to be in place by January 31, 2014.</p>
I. Review and update car driver and after-school bus occupancy to decrease mileage and cost of travel.	2013-2017	<p>Status as of 10/29/13</p> <p>Review and monitoring of car driver and after-school bus occupancy continues and necessary changes are made as needed to decrease mileage and cost of transportation.</p>
J. Investigate implementing electronic forms to promote greater efficiency in approval processes. <i>(field trip application, permission to attend professional development form, etc.)</i>	2013-2017	<p>Status as of 10/29/13</p> <p>Process has begun to use electronic forms to improve efficiency. Increase of the use of electronic forms will continue and be ongoing.</p>
K. Install two-way radios on each bus to increase communication, efficiency and safety.	2013-2017	<p>Status as of 10/29/13</p> <p>Completed. Radios are in place on all buses..</p>

L. Purchase new school bus to update the fleet of buses to increase availability of buses minimize maintenance cost of older buses.	2013-2017	Status as of 10/29/13 New bus was received on 11/08/13.
M. Investigate purchase and installation of security cameras on school buses to increase safety and efficiency.	2013-2017	Status as of 10/29/13 Continuing to seek funding for security cameras to be installed on buses. Ongoing.
N. Implement online application system for all job applicants.	2011-2017	Status as of 10/29/13 Began use of online application system in January 2012. Continuing use of online application system.
O. Implement a modern <i>Point of Sale</i> system at each school and install a server for the Food Service Dept. to improve efficiency and accountability.	2012-2017	Status as of 10/29/13 Complete. Use of the new <i>Point of Sale</i> system began in September 2012.
P. Purchase new energy-efficient equipment in all cafeterias to decrease energy cost and maintenance costs.	2013-2017	Status as of 10/29/13 New ovens have been ordered and will be installed in December 2013. Other energy efficient equipment will be purchased in the coming months as a part of the Phase II project with ABM, Inc.
Q. Implement pre-purchase process for food to increase efficiency in cafeterias and decrease costs.	2013-2017	Status as of 10/29/13 Researching and exploring the <i>pre-purchase process</i> for food.
R. Replace phone system with VoIP phone system.	2013-2017	Status as of 10/29/13 In progress. Central Office completed. S. P. Morton to be completed by January 2014. Remaining schools to be completed as funds allow.
S. Expand wireless network coverage: Create a wireless computer network that can provide coverage throughout each FCPS building, focusing on instructional spaces.	2013-2017	Status as of 10/29/13 In progress, initial physical work to begin no later than February 2014.

T. Utilize LANDesk for computer inventory and management.	2013-2017	Status as of 10/29/13 In progress, LANDesk in testing stage. Completion during the 2014-2015 school year.
U. Utilize copiers as main printing systems in the buildings.	2013-2017	Status as of 10/29/13 In progress. Each building now has a copier with print and scan capabilities.
V. Automate student account creation and deactivation.	2013-2017	Status as of 10/29/13 Completed for FHS. Remaining schools will be completed as they are migrated to Active Directory.
W. Upgrade desktop and laptop computers to Windows 7	2013-2017	Status as of 10/29/13 In progress, completed at FHS. Remaining schools and Central Office to be completed by September 2014.
X. Rebid phone and Internet service to save costs and improve service	2013-2017	Status as of 10/29/13 Planned. Tied to E-Rate funding cycle, with intent to release bid information as soon as the window opens.
Y. Replace Internet router and filter system	2013-2017	Status as of 10/29/13 Complete.

Goal 3: To Create a Safe, Positive and Healthy Climate for Learning

Objective	Timeline	STATUS
A.		
B. Develop and implement a division mentoring program.	2010-2015	<p>Status as of 10/1/11 Title IIA funds for mentoring new teachers to the Division.</p> <p>Status as of 10/29/13 A comprehensive mentoring program for new teachers remains in place. Ongoing.</p>
C. Implement a new teacher (sign-on bonuses) incentive program.	2009-2015	<p>Status as of 10/1/11 Ongoing via Title IIA</p> <p>Status as of 10/29/13 Signing bonuses continue to be paid to new teachers via Title IIA.</p>
D. Survey & investigate providing a completely smoke-free schools/grounds/offices environment.	2010-2015	<p>Status as of 10/1/11 All building and grounds are smoke-free.</p>
E. Increase and strengthen programs focusing on substance abuse across the division.	2013-2017	<p>Status as of 10/1/11 Ongoing</p> <p>Status as of 10/29/13 The guidance counselors and other staff continue to increase and strengthen programs that focus on drugs and substance abuse.</p>
F. Increase and strengthen programs focusing on gang involvement across the division.	2013-2017	<p>Status as of 10/1/11 Ongoing</p> <p>Status as of 10/29/13 The guidance counselors and other staff continue to increase and strengthen programs that focus on gang involvement.</p>

G. Increase and strengthen programs focusing on bullying across the division.	2013-2017	<p>Status as of 10/1/11 Ongoing</p> <p>Status as of 10/29/13 The guidance counselors and other staff continue to increase and strengthen programs that focus on bullying.</p>
H. Increase and strengthen programs focusing on at-risk behaviors across the division.	2013-2017	<p>Status as of 10/1/11 Ongoing</p> <p>Status as of 10/29/13 The guidance counselors and other staff continue to increase and strengthen programs to help decrease at-risk and negative behaviors.</p>
I. Secure all exterior doors at each school with a buzz-in/passkey system to increase school safety.	2011-2017	<p>Status as of 10/1/11 In Process.</p> <p>Status as of 10/29/13 Completed 2011-12 school year.</p>
J. Investigate securing all open access on the elementary school campuses with locked fencing.	2013-2017	<p>Status as of 10/29/13 Investigation ongoing and completion date will depend on cost of project and available funding.</p>
K. Secure breezeways at high schools campus to increase security and safety on campus.	2013-2017	<p>Status as of 10/29/13 Project in Process.</p>
L. Implementation of extended-day program at each school to decrease OSS/ISS for discipline infractions.	2013-2017	<p>Status as of 10/29/13 Extended-day programs have been put-in place at each school.</p>
M. Implement lock-down drills at each school to improve school safety.	2013-2017	<p>Status as of 10/29/13 Lock-down drills are conducted twice each year to educate staff and students of the crisis procedures to be practiced in the case of a crisis on campus.</p>

GOAL 4: To Improve Communication among Departments, School, Home and Community

Objective	Timeline	STATUS
A. Implement appropriate public relations:	See 1-4 below	
1. Publish an annual report.	2009-2017	<p>Status as of 10/01/09 Completed annually.</p> <p>Status as of 10/01/11 Completed annually.</p> <p><u>Status as of 10/29/13</u> Completed annually.</p>
2. Publish more school programs, pictures and news on the cable channel, local paper, and local radio. Utilization of library media specialists as media contacts. Utilization of school messenger.	2009-2017	<p>Status as of 10/01/09 Implemented.</p> <p>Status as of 10/01/11 Ongoing.</p> <p><u>Status as of 10/29/13</u> Ongoing. A partnership has been developed with the local radio station and the local newspaper to highlight students on a regular basis.</p>
3. Invite members of the community to school events and activities.	2009-2017	<p>Status as of 10/01/09 Implemented.</p> <p>Status as of 10/01/11 Ongoing.</p> <p><u>Status as of 10/29/13</u> Each school is increasing their outreach to parents and members of the community to invite them to activities and programs held at the schools.</p>

4. Continue with school calendars/newsletters for parents.	2009-2017	<p>Status as of 10/01/09 Implemented.</p> <p>Status as of 10/01/11 Ongoing.</p> <p><u>Status as of 10/29/13</u> Ongoing. A new calendar format was created for 2013-14 school calendar.</p>
5. Develop brochure and <i>Quick Facts</i> sheet to provide more communication, exposure and information about our school division.	2013-2017	<p><u>Status as of 10/29/13</u> Completed. Brochures and Quick Facts Sheets will be updated, as needed.</p>
B. Add policies and important dates to website.	2009-2017	<p>Status as of 10/01/09 Ongoing.</p> <p>Status as of 10/01/11 Ongoing.</p> <p><u>Status as of 10/29/13</u> The website is kept up-to-date regularly to include announcements, important dates, policy changes, etc.</p>
C. Revise/update the division website to make information more accessible to the public.	2009-2017	<p>Status as of 10/01/09 Ongoing.</p> <p>Status as of 10/01/11 Ongoing.</p> <p><u>Status as of 10/29/13</u> Complete. A new website has been created that is very user-friendly and informational.</p>

D. Provide school-based parent information sessions on homework, SOL test preparation, and graduation requirements at all schools.	2009-2017	<p>Status as of 10/01/09 Ongoing.</p> <p>Status as of 10/01/11 Ongoing.</p> <p><u>Status as of 10/29/13</u> All schools hold informational sessions for parents to inform them of test preparation, graduation requirements, attendance policies, etc.</p>
E. Implement Teacher Advisory Committee to meet with Superintendent on a regular basis to address concerns and enhance communication between the central office and the building levels.	2009-2017	<p>Status as of 10/01/09 Implemented.</p> <p>Status as of 10/01/11 Ongoing.</p> <p><u>Status as of 10/29/13</u> The superintendent has developed a Superintendent's Advisory Council that meets quarterly to offer input and feedback.</p>
F. Increase the amount of hours offered to Adult Education students.	2009-2017	<p>Status as of 10/01/09 Implemented in September 2009.</p> <p>Status as of 10/01/11 Completed.</p>
G. Utilize a <i>School Messenger</i> system to make automated phone calls to parents and staff members to communicate important information and announcements.	2011-2017	<p>Status as of 10/01/11 Completed.</p> <p><u>Status as of 10/29/13</u> An <i>Alert Now</i> system is used to call parents and staff members to communicate important information and announcements.</p>
H. Develop website for each school to provide comprehensive information for parents, students and community.	2011-2017	<p>Status as of 10/01/11 Development of website in process.</p> <p><u>Status as of 10/29/13</u> Completed.</p>

***School Health and Safety Committee
2013-14***

<i>Name</i>	<i>Role</i>	<i>Term</i>
<i>Lieutenant Kenneth Barham</i>	<i>Franklin Police Dept.</i>	<i>9/1/13 - 6/30/14</i>
<i>Vince Holt</i>	<i>Franklin City Emergency Management Director</i>	<i>9/1/13 - 6/30/14</i>
<i>Calvin Sing</i>	<i>Faculty - SPM</i>	<i>9/1/13 - 6/30/14</i>
<i>Terrace Saxby</i>	<i>Dean of Students - SPM</i>	<i>9/1/13 - 6/30/14</i>
<i>Jametha Ruffin</i>	<i>Assistant Principal - SPM</i>	<i>9/1/13 - 6/30/14</i>
<i>Kathryn Conner</i>	<i>Parent - JPK</i>	<i>9/1/13 - 6/30/14</i>
<i>Ricky Wright</i>	<i>Assistant Principal - JPK</i>	<i>9/1/13 - 6/30/14</i>
<i>James Holeman</i>	<i>Faculty - JPK</i>	<i>9/1/13 - 6/30/14</i>
<i>Jason Chandler</i>	<i>Assistant Principal - FHS</i>	<i>9/1/13 - 6/30/14</i>
<i>Darren Parker</i>	<i>Dean of Students - FHS</i>	<i>9/1/13 - 6/30/14</i>
<i>Teri Zurfluh</i>	<i>Parent - FHS</i>	<i>9/1/13 - 6/30/14</i>
<i>Lawrence Whiting</i>	<i>FCPS Supervisor of Pupil Support Services</i>	<i>9/1/13 - 6/30/14</i>
<i>Gail Wade</i>	<i>FCPS Director of HR/Admin. Services</i>	<i>9/1/13 - 6/30/14</i>
<i>Dan Custer</i>	<i>FCPS Maintenance Supervisor</i>	<i>9/1/13 - 6/30/14</i>
<i>Starr Harris</i>	<i>Lead School Nurse</i>	<i>9/1/13 - 6/30/14</i>

Career and Technical Education Advisory

2013-2014

<i>Name</i>	<i>Workforce Contact</i>	<i>Term</i>
<i>Teri Zurfluh</i>	<i>Workforce Development Center Paul D. Camp Community College College Community Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Robert T. Petty</i>	<i>Retired Bronco Federal Credit Union Community Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Nancy Parrish</i>	<i>Business Manager Franklin-Southampton Business Incubator Business and Industry Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Deborah Boone</i>	<i>Code Enforcement Office City of Franklin Parent Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Steve Jackson</i>	<i>President, USW Local Union 1283 West Fraser Company Labor Organization Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Pam Vaughan</i>	<i>Marketing and HR Manager Bronco Federal Credit Union Business and Industry Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Kim Lowe</i>	<i>LPN Instructor Southampton Memorial Hospital Business and Industry Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Edna King</i>	<i>School Board Member Franklin City Public Schools School Board Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Jason Chandler</i>	<i>Assistant Principal Franklin High School School Administration Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Ale Massenburg</i>	<i>Guidance Counselor Franklin High School School Guidance Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Shannon Smith, Ph.D.</i>	<i>Director of Instruction Franklin City Public Schools Central Office Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Sabrina Beamon</i>	<i>Supervisor of Special Education Franklin City Public Schools Special Population Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>Kelley Conaway</i>	<i>Instructional Specialist Franklin City Public Schools CTE Administration Representative</i>	<i>9/1/13 – 6/30/14</i>
<i>TBD</i>	<i>CTSO Student Representative Franklin High School Student Representatives</i>	<i>9/1/13 – 6/30/14</i>
<i>Amber Gwaltney</i>	<i>CTE Teacher Franklin High School Teacher Representative</i>	<i>9/1/13 – 6/30/14</i>

Gifted Advisory

2013-2014

Name	Role	Term
<i>Debbie Harris Rollins</i>	<i>S.P. Morton Elementary School Principal</i>	<i>9/1/13 - 6/30/14</i>
<i>Lisa Francis</i>	<i>J. P. King, Jr. Middle School Principal</i>	<i>9/1/13 - 6/30/14</i>
<i>Jason Chandler</i>	<i>Franklin High School Assistant Principal</i>	<i>9/1/13 - 6/30/14</i>
<i>Elizabeth Burgess</i>	<i>S.P. Morton Elementary School Gifted/Lead Teacher</i>	<i>9/1/13 - 6/30/14</i>
<i>Patti Rabil</i>	<i>J.P. King, Jr. Middle School Gifted/Lead Teacher</i>	<i>9/1/13 - 6/30/14</i>
<i>Teri Zurfluh</i>	<i>Parent</i>	<i>9/1/13 - 6/30/14</i>
<i>Arwen Council</i>	<i>Parent</i>	<i>9/1/13 - 6/30/14</i>
<i>Sandra Williams</i>	<i>Parent</i>	<i>9/1/13 - 6/30/14</i>
<i>Nancy Godwin</i>	<i>School Board Member Franklin City Public Schools</i>	<i>9/1/13 - 6/30/14</i>
<i>Shannon Smith</i>	<i>Franklin City Public Schools Director of Instruction</i>	<i>9/1/13 - 6/30/14</i>
<i>Marice Minor</i>	<i>Franklin City Public Schools Coordinator of Testing</i>	<i>9/1/13 - 6/30/14</i>
<i>Sabrina Beamon</i>	<i>Franklin City Public Schools Supervisor of Special Education</i>	<i>9/1/13 - 6/30/14</i>
<i>Kayla Felts</i>	<i>Student</i>	<i>9/1/13 - 6/30/14</i>
<i>Ny'Jey Pope</i>	<i>Student</i>	<i>9/1/13 - 6/30/14</i>
<i>Timothy Kreider</i>	<i>Student</i>	<i>9/1/13 - 6/30/14</i>

Special Education Advisory

2013-2014

Name	Role	Term
<i>Sabrina Beamon</i>	<i>Supervisor of Special Education Franklin City Public Schools</i>	<i>9/1/13 - 6/30/14</i>
<i>Teresa Howington-Vaughan</i>	<i>Special Education Specialist Franklin City Public Schools</i>	<i>9/1/13 - 6/30/14</i>
<i>Ferwaha Mohsin</i>	<i>School Psychologist Franklin City Public Schools</i>	<i>9/1/13 - 6/30/14</i>
<i>Jason Chandler</i>	<i>Assistant Principal Franklin High School</i>	<i>9/1/13 - 6/30/14</i>
<i>Lisa Francis</i>	<i>Principal J. P. King Jr., Middle School</i>	<i>9/1/13 - 6/30/14</i>
<i>Richard Wright</i>	<i>Assistant Principal J. P. King Jr., Middle School</i>	<i>9/1/13 - 6/30/14</i>
<i>Debbie Harris-Rollins</i>	<i>Principal S. P. Morton Elementary School</i>	<i>9/1/13 - 6/30/14</i>
<i>Jametha Ruffin</i>	<i>Assistant Principal S. P. Morton Elementary School</i>	<i>9/1/13 - 6/30/14</i>
<i>Norletta Edmond</i>	<i>Speech Therapist S. P. Morton Elementary</i>	<i>9/1/13 - 6/30/14</i>
<i>Chiquita Seaborne</i>	<i>Teacher Franklin High School</i>	<i>9/1/13 - 6/30/14</i>
<i>Dawna Walton</i>	<i>School Board Member Franklin City Public Schools</i>	<i>9/1/13 - 6/30/14</i>
<i>Olivia Crawley</i>	<i>Career Coach</i>	<i>9/1/13 - 6/30/14</i>
<i>Deborah Urquhart</i>	<i>Service Coordinator Supervisor The Children's Center durquhart@childrenscentervva.com</i>	<i>9/1/13 - 6/30/14</i>
<i>Lynn Owens-Goodrich</i>	<i>Transition Resource Specialist/Field PERT Program Woodrow Wilson Rehabilitation Center 32343 Unity Road – Ivor, VA 23866</i>	<i>9/1/13 - 6/30/14</i>
<i>Robyn Joseph</i>	<i>Rehabilitation Vocational Counselor Department of Rehabilitative Services 757-556-6728 or 757-304-3124</i>	<i>9/1/13 - 6/30/14</i>
<i>Miriam Chaffee</i>	<i>Parent</i>	<i>9/1/13 - 6/30/14</i>
<i>Janet Goode</i>	<i>Parent</i>	<i>9/1/13 - 6/30/14</i>
<i>James Turner</i>	<i>Parent</i>	<i>9/1/13 - 6/30/14</i>
<i>Regina Myrick</i>	<i>Parent</i>	<i>9/1/13 - 6/30/14</i>
<i>Theresa Turner</i>	<i>Parent</i>	<i>9/1/13 - 6/30/14</i>

Forecast of Enrollment Changes & Facilities Upgrades

Forecasting of enrollment changes occurs in the spring of each year to coincide with the Division's budget cycle. The chart below illustrates student enrollment from 2004-2005 through 2013-2014 and forecasting student enrollment for the 2014-2015 school year.

Forecast of Division Student Enrollment	School Year
1140	2014-15
Division Student Enrollment	
1190	2013-14
1188	2012-13
1140	2011-2012
1182	2010-2011
1204	2009-2010
1204	2008-2009
1256	2007-2008
1286	2006-2007
1306	2005-2006
1359	2004-2005

Facilities improvements that have occurred over the last several years include upgrading the existing single-pane windows; replacement of existing light fixtures, ballasts, and bulbs; upgrading outdated HVAC equipment with Linc Services Inc./ABM Solutions; replacing plumbing fixtures and replacing the existing exterior doors to insulated exterior doors. The school division is exploring a Phase II project with ABM Solutions, which will allow us to upgrade equipment through energy savings. The school division has secured a bond to improve facilities, buy equipment and new school buses. The school division contracted with Honeywell Solutions, Inc. to install security systems in each school to establish secure access to the buildings. In addition, the school division is continuing to explore removal or replacement of the modular classrooms at S.P Morton Elementary School.

Appropriateness of Establishing Regional Programs

Franklin City Public Schools has worked with Southampton County in providing transportation services for students who attend Governor's schools. Our students participate in a summer Governor's School for grades 3-6, the Governor's School for the Arts in Norfolk, VA, and the Appomattox Regional Governor's School in Petersburg, VA. In addition, Franklin City Public Schools utilizes programs provided by the South Eastern Cooperative Educational Programs (SECEP) for students with special needs in the following localities: Isle of Wight County, VA, & Suffolk, VA. Franklin City Public Schools also has partnerships with Paul D. Camp Community College (dual enrollment), Southampton Memorial Hospital (LPN program) and Hampton Roads Educational Telecommunications Association, Inc.

Technology Plan

Franklin City Public Schools has a comprehensive technology plan, which integrates educational technology into the school division's programs. Please visit our website at www.fcpsva.org to view our technology plan.

Community, Parental and Family Involvement

Please review the lists of advisory boards on pages 23-26 which illustrate the level of community involvement relating to the development of the plan itself. In addition, our Title I schools (Joseph P. King Middle School & S.P. Morton Elementary School) have specific parental involvement activities and parental involvement plans. Please visit our website at www.fcpsva.org to view our parental involvement policy under section I of our policy manual.

Franklin City Public Schools is an equal educational opportunity school division. The School Board of the City of Franklin also adheres to the principles of equal opportunity in its educational programs, activities and employment, and, therefore, prohibits discrimination on the basis of race, sex, national origin, color, religion, or disability. Please contact Gail C. Wade, Director of Human Resources/Administrative Services, at 207 West Second Avenue, Franklin, VA 23851, or 757-569-8111 x5501, for questions or concerns relating to compliance.