

DATA PROCESSING

Funding history at a glance:

<u>FY 2009 Actual</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Budgeted</u>	<u>FY 2013 Recommended</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
\$221,032	\$213,348	\$204,118	\$312,012	\$342,613	\$30,601	9.81

Included:

1. Mandated 5% cost of living adjustment for full-time employees, effective 7/1/2012
2. Mandated increases in VRS, group life
3. Increases in maintenance service contracts and office supplies for GIS

Other:

1. Shifts 5% employee share of VRS to employees
2. Passes 100% of medical insurance increase to employees

FYI:

1. Budget includes 3 FTE's
2. Salaries and benefits account for 64% of total budget

	Prior Years			Current Year		2012/2013 Budget Year		
	2008/2009	2009/2010	2010/2011	Adopted Budget	Actual Dn 2012/02	Request	County Admin Recommends	Adopted Budget
* DATA PROCESSING *								
012510	100,931	99,582	100,931	151,964	101,215	159,860	159,860	
012510-1100 SALARIES & WAGES REGULAR	7,519	7,388	7,466	11,625	7,207	12,229	12,229	
012510-2100 FICA	9,911	10,496	11,385	17,142	11,417	23,260	23,260	
012510-2210 RETIREMENT	5,047	4,979	5,047	7,598	5,061			
012510-2215 RETIREMENT - EMPLOYEE SHARE	5,853	7,569	8,391	21,444	14,296	21,444	21,444	
012510-2300 HOSPITAL PLAN	828	587	283	426	283	2,110	2,110	
012510-2400 GROUP INSURANCE	80	125	155					
012510-2600 UNEMPLOYMENT INSURANCE	166	138	101		97			
012510-2700 WORKER'S COMPENSATION	1,143		927					
012510-3170 LICENSES/SOFTWARE	236			22,426	714	12,000	12,000	
012510-3310 REPAIR & MAINTENANCE	25,801	27,315	28,981	42,365	38,626	44,515	44,515	
012510-3320 MAINTENANCE SERVICE CONTRACTS						24,006	24,006	
012510-3321 MAINT. SERVICE CONTRACTS-SIS	16,436	21,809	7,229	7,500	3,708	7,500	7,500	
012510-3325 CONTRACTUAL SERVICES - COMPUTE	200	200	200	200	219	230	230	
012510-5210 POSTAL SERVICES	1,638	1,652	1,862	2,284	1,267	2,284	2,284	
012510-5230 TELECOMMUNICATIONS	254							
012510-5500 TRAVEL CONVENTION, EDUCATION	1,200	1,350	1,000	1,350	850	1,350	1,350	
012510-5810 DUES & MEMBERSHIP	21,488	14,233	11,608	14,082	18,611	19,682	19,682	
012510-6001 OFFICE SUPPLIES	4,660	4,660	4,187		2,489			
012510-8108 LEASE PURCHASE OF EQUIPMENT	16,651	11,265	14,365	11,606	10,569	11,606	11,606	
012510-8201 EQUIPMENT								
012510-8400 FIXED ASSETS								
--TOTAL DEPARTMENT--	221,032	213,348	204,118	312,012	216,629	342,076	342,613	
TOTAL - * DATA PROCESSING *	221,032	213,348	204,118	312,012	216,629	342,076	342,613	
TOTAL FOR FUND	221,032	213,348	204,118	312,012	216,629	342,076	342,613	
FINAL TOTAL	221,032	213,348	204,118	312,012	216,629	342,076	342,613	

NAME	POSITION	DATE HIRED	YEARS OF SERVICE ** as of 9/1/12	SALARY LOW 2012-	RANGE HIGH 2013	2011-2012 CURRENT SALARY	PROPOSED PAY PLAN 2012-2013
DATA PROCESSING							
PLYLER, SANDI	INFORMATION TECHNOLOGY DIRECTOR (07/01/2011)	07/09/01	11	56,274	87,225	64,012	67,213
FAULK, CHRISTINE	INFORMATION TECHNOLOGY SPECIALIST	07/01/92	20	34,547	53,549	43,356	45,524
WRIGHT, SUSAN	INFORMATION SYSTEMS COORDINATOR (07/01/2011)	08/19/02	10	39,993	61,988	44,879	47,123
							<u>159,860</u>

** To calculate years of service, employee must be employed prior to September of any year.

	----- Prior Years -----		----- Current Year -----		--2012/2013 Budget Year----		
	Expenditure 2008/2009	Expenditure 2009/2010	Expenditure 2010/2011	Adopted Budget	Actual On 2012/02	Department Request	County Admin Recommends Adopted Budget
* DATA PROCESSING *							
012510 SALARIES & WAGES REGULAR	100,931	99,582	100,931	151,964	101,215	159,860	159,860
012510-1100 FICA	7,519	7,388	7,466	11,625	7,207	12,229	12,229
012510-2100 RETIREMENT	9,911	10,496	11,385	17,142	11,417	23,260	23,260
012510-2210 RETIREMENT - EMPLOYEE SHARE	5,047	4,979	5,047	7,598	5,081	0	0
012510-2215 HOSPITAL PLAN	6,851	7,569	8,391	21,444	14,296	21,444	21,444
012510-2300 GROUP INSURANCE	828	587	283	426	283	2110	2110
012510-2400 UNEMPLOYMENT INSURANCE	80	125	155			0	0
012510-2600 WORKER'S COMPENSATION	166	138	101		97	0	0
012510-3170 LICENSES/SOFTWARE	1,143		927			0	0
012510-3310 REPAIR & MAINTENANCE	236			22,426	714	12,000	12,000
012510-3320 MAINTENANCE SERVICE CONTRACTS	25,801	27,315	28,981	42,365	38,626	44,515	44,515
012510-3321 MAINT. SERVICE CONTRACTS-GIS	16,436	21,809	7,229	7,500	3,708	24,006	24,006
012510-3325 CONTRACTUAL SERVICES - COMPUTE	200	200	200	200	219	1500	1500
012510-5210 POSTAL SERVICES	1,638	1,652	1,862	2,284	1,267	230	230
012510-5230 TELECOMMUNICATIONS	254					0	0
012510-5500 TRAVEL CONVENTION, EDUCATION	1,200	1,350	1,000	1,350	850	2821	2821
012510-5810 DUES & MEMBERSHIP	21,480	14,233	11,608	14,082	18,611	1350	1350
012510-6001 OFFICE SUPPLIES	4,660	4,660	4,187	14,082	2,489	19,682	19,682
012510-8108 LEASE PURCHASE OF EQUIPMENT	16,651	11,265	14,365	11,606	10,569	0	0
012510-8201 EQUIPMENT						11,606	11,606
012510-8400 FIXED ASSETS							
--TOTAL DEPARTMENT--	221,032	213,348	204,118	312,012	216,629		

TOTAL - * DATA PROCESSING *

342076 342613

TOTAL FOR FUND

FINAL TOTAL

**DATA PROCESSING/INFORMATION TECHNOLOGY
WORKSHEET
FY2013 BUDGET**

Account	Description	FY2012 Budgeted	FY2013 Requested	Increase	Reduction
12510-3170	Licenses/Software for additional GIS License	\$0.00	\$0.00		
	Grand Total	\$0.00	\$0.00	\$0.00	\$0.00
12510-3310	Repair and Maintenance	\$22,426.00	\$12,000.00		
	Need to add an additional switch to network so I can add users. If we do twice a year billing and need additional personnel I have no connections left to use at all not even printers				
	Grand Total	\$22,426.00	\$12,000.00	\$0.00	\$10,426.00
12510-3320	Maintenance Service Contracts	\$42,365.00 41,205.01	\$42,365.00 42,351.23		
	BAI-Yearly Maintenance (10% Increase)	\$8,751.75	\$9,626.93		
	BAI-Yearly Maintenance (10% Increase)	\$8,751.75	\$9,626.93		
	BAI ESD's (10% Increase)	\$1,736.70	\$1,910.37		
	Alpha Video	\$1,331.00	\$1,331.00		
	Peak Technology	\$2,061.00	\$2,118.00		
	United Networks AVG Virus software	\$927.00	\$927.00		
	Summit Business - AS400 upgrades/ESD's	\$2,700.00	\$3,000.00		
	Summit Business Maintenance Agreement Below	\$0.00	\$0.00		
	6400 printer Accounting Office	\$1,872.00	\$2,041.20		
	6400 printer Treasurer's Office**	\$1,944.00	\$1,031.57		

DATA PROCESSING/INFORMATION TECHNOLOGY

WORKSHEET

FY2003 BUDGET

6408 printer IT Office \$1,965.60
 AS400 Server Hardware/Software \$1,944.00
 Windows IBM Domain Server (new) \$6,479.40
 Cisco router \$198.00 (new) \$2,706.41
 \$0.00 \$198.00

\$0.00

Grand Total \$41,205.01
 ** Will not get a maintenance agreement on this printer for next year due to the age. Will have to purchase a refurbished one.

\$42,351.23

2163.00 PCI maint
 9 equip

44515

12510-3325

Contractual Services

\$7,500.00

Various Vendors and Uses

Misc. Training \$0.00
 BAI - Training \$0.00

Summit Business \$5,000.00

Webworx Inc \$3,000.00

Wal-Mart, Radio Shack, Lowes

CDWG

PMI Computer Supplies

Virginia Information Systems (State)

\$7,500.00

Grand Total

Purchases remain constant in this area need to hold at 7500.00

\$0.00

\$0.00

12510-5210

Postage

\$200.00

230

\$200.00

\$0.00

12510-5230

Telecommunication

to cover cost of blackberry for email purposes

\$2,284.00 - 534 + 271 + 800

2821

\$2,284.00

\$0.00

\$0.00

12510-5500

Travel, Convention, Education

(Need to encourage training and education)

\$0.00

\$0.00

\$0.00

12510-5810

Dues & Membership

\$1,350.00

\$1,350.00

\$0.00

\$0.00

12510-6001

Office Supplies

\$14,082.00

\$14,082.00

+ 5600 for GIS items

19682

DATA PROCESSING/INFORMATION TECHNOLOGY
WORKSHEET
FY 13 ~~2014-2015~~ BUDGET

<p>(only for large dot matrix printer)</p>		<p>Due to ongoing cost of toner cartridges, paper supplies and etc. requesting to hold the same amount. I purchase all the paper, ribbons, and computer supplies for Treasurer, Finance, and Towns for their books and delinquent reporting. I now print the PP book on regular dot matrix paper.</p>	<p>We are printing everything laser now which has increased the toner cartridge usage for our department. Looking at other printing options for this coming year to go back to dot matrix printing</p>
12510-8108	<p>Leased Purchase of Equipment (BAI.NET Lease Agreement) Old lease for IBM servers has run out</p>	<p>Grand Total</p>	<p>Grand Total</p>
12510-8201	<p>Equipment</p>	<p>Grand Total</p>	<p>Grand Total</p>
		<p>Grand Total</p>	<p>Grand Total</p>

DATA PROCESSING/INFORMATION TECHNOLOGY

WORKSHEET

FY13 2011-2012 BUDGET

Data Processing Work Sheet For GIS Maintenance FY 2011/2012 FY13

Account Description Requested

Additional

GIS Needs

Amy did not include this in her budget
Amy's set of maps during the year
Plotter Paper
Plotter Ink Heads and Cartridges

County Admin
Recommendations

\$400.00
\$1,873.94
\$2,273.94

Total

Beth did not include this in his budget
Beth's full set of zoning maps
Plotter Paper
Plotter Ink Heads and Cartridges

\$2,400.00
\$400.00
\$1,873.94
~~\$2,273.94~~
4673.94

Total

Add to
4-100-12510-6001
(5600.00)

Misc Supplies for Year
Plotter Paper
Plotter Supplies

\$200.00
\$1,873.94
\$2,073.94

Total

Add to
4-100-12510-3321
(14006.37)

Maintenance
Plotter Maintenance-CDWG (HP) 3320
ESRI Software Maintenance
*MSAG Tablet Maintenance-Training
Omnistar 1 year Service (for tablet)
**Dell GIS Server Maintenance (new expense)

\$1,007.37
\$3,200.00
\$7,545.00
\$800.00
\$1,454.00
\$14,006.37

Total

Grand Total

~~\$20,628.19~~
23,028.19

19606.37

* finish paying 2nd half of training with MSAG
** Warranty finally ran out on server need to pick
up maintenance contract

10,000.00 • Must add in parcel
map updates 4-100-12510-
3321
(10,000.00)

• moved from 4-300-094000
(1200 + 3200 + 7545 + 2700 + 10,000 = 24,645)

Move from BLDG fund GIS line				
FROM:				TO:
4-300-094000-8135	MSAG - Group New 911 Addresses (Info comes from Bldg Dept)(Sandi)	avg per yr \$2700		4-100-012510-3321
4-300-094000-8135	MSAG - EAGLE (Jerry - 911)	\$496.57 per mo/\$5958.84 per yr		4-100-031400-3321
4-300-094000-8135	MSAG - Online Monthly GIS Support (Jerry 911)	\$499.58 per mo/\$5994.96 per yr		4-100-031400-3321
4-300-094000-8135	Environmental Solutions - Yearly Contract (Sandi)	\$3200 paid once per year		4-100-012510-3321
4-300-094000-8135	MSAG - Parcel Map Updates (Info comes from CORev)(Sandi)	avg per yr \$10,000		4-100-012510-3321
4-300-094000-8135	Miscellaneous vendors - batteries, pen, paper, supplies for GIS tablet (Sandi)	estimate \$1200		4-100-012510-6001
4-300-094000-8141	MSAG-Software Training (Sandi)	\$7545.00		4-100-012510-3321
4-300-094000-8141	Emergency Communications Network, Inc - Code Red Community Notif. Sys.	\$15,100 paid once per year		4-100-035500-3321
	(Jerry)			