

COURTHOUSE SECURITY

Funding history at a glance:

<u>FY 2009 Actual</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Budgeted</u>	<u>FY 2013 Recommended</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
\$20,594	\$14,073	\$47,518	\$239,975	\$237,156	(\$2,819)	(1.17)

Includes:

1. Supervisory position to oversee Courthouse security
2. Two part-time civilian employees to work the security checkpoint at all times that the Courthouse is open;
3. Metal detector and x-ray machine
4. Checkpoint and turnstiles
5. Courthouse entrance modifications
6. Entry door modifications
7. Intrusion detection system and off-site monitoring
8. Security fencing

NOTES:

1. Courthouse security fees are assessed on each traffic and criminal case and held in the General Fund – they are specifically earmarked for Courthouse security and may not be used for anything else. Of the unappropriated General Fund balance, Courthouse Security Fees account for approximately \$630,356. This is the revenue stream for the equipment purchases and ongoing personnel costs described above. We generally collect between \$115,000 to \$125,000 annually.

	----- Prior Years -----		----- Current Year -----		--2012/2013 Budget Year--			
	Expenditure 2008/2009	Expenditure 2009/2010	Expenditure 2010/2011	Adopted Budget	Actual Bn 2012/02	Department Request	County Admin Recommends	Adopted Budget
* COURTHOUSE SECURITY *								
021750								
021750-1100				30,241		29,843	29,843	
021750-1300	17,998	12,406	43,335	78,104	45,938	78,104	78,104	
021750-2100	1,377	949	3,315	8,288	3,514	8,258	8,258	
021750-2210				3,411		4,342	4,342	
021750-2215				1,512				
021750-2300				9,084		6,420	6,420	
021750-2400				85		394	394	
021750-2600	40	62	257	150	112	270	270	
021750-2700	1,179	656	611	1,000	670	1,425	1,425	
021750-5501								
021750-6011					1,737			
021750-8201				108,100		108,100	108,100	
--TOTAL DEPARTMENT--	20,594	14,073	47,518	239,975	51,971	237,156	237,156	
TOTAL - * COURTHOUSE SECURITY *	20,594	14,073	47,518	239,975	51,971	237,156	237,156	
TOTAL FOR FUND	20,594	14,073	47,518	239,975	51,971	237,156	237,156	
FINAL TOTAL	20,594	14,073	47,518	239,975	51,971	237,156	237,156	

NAME	POSITION	DATE HIRED	YEARS OF SERVICE **	SALARY LOW 2012-	RANGE HIGH 2013	2011-2012 CURRENT SALARY	PROPOSED PAY PLAN 2012-2013
			as of 9/1/12				
	COURTHOUSE SECURITY						
VACANT	DEPUTY SHERIFF/COURT SECURITY	N/A	N/A	21	29,843	46,257	29,843

** To calculate years of service, employee must be employed prior to September of any year.

	----- Prior Years -----		----- Current Year -----		--2012/2013 Budget Year--		
	Expenditure	Expenditure	Expenditure	Adopted	Department Request	County Admin Recommends	Adopted Budget
	2008/2009	2009/2010	2010/2011	Budget	2011/12		
* COURTHOUSE SECURITY *							
021750-1100 SALARIES & WAGES REGULAR				30,241			
021750-1300 PART-TIME SALARIES	17,998	12,406	43,335	78,104	31,149		
021750-2100 FICA	1,377	949	3,315	8,288	2,383		
021750-2210 RETIREMENT				3,411			
021750-2215 RETIREMENT - EMPLOYEE SHARE				1,512			
021750-2300 HOSPITAL PLAN				9,084			
021750-2400 GROUP INSURANCE				85			
021750-2600 UNEMPLOYMENT INSURANCE	40	62	257	150	25		
021750-2700 WORKER'S COMPENSATION	1,179	656	611	1,000	670		
021750-5501 TRAINING/EVALS/COUNSELING SERV							
021750-6011 UNIFORMS					1,607		
021750-8201 EQUIPMENT				108,100			
--TOTAL DEPARTMENT--	20,594	14,073	47,518	239,975	35,834		
TOTAL - * COURTHOUSE SECURITY *	20,594	14,073	47,518	239,975	35,834		
TOTAL FOR FUND	20,594	14,073	47,518	239,975	35,834		
FINAL TOTAL	20,594	14,073	47,518	239,975	35,834		

29843 29843
18,104 18,104
8258 8258
4342 4342
0 0
6420 6420
394 394
270 270
1425 1425
0 0
0 0
108,100 108,100

no one in position so
no 5% increase

single

Equipmt was not purchased
in FY2012.
Money will come
from Courthouse
security fees

237,156 237,156

COURTHOUSE SECURITY IMPROVEMENTS

FY 2012
Check with
Jack

The Southampton County Courthouse is the only courthouse in a 50 mile radius that has not received security improvements. In September of 2008 Moseley Architects identified a number of security improvements.

I feel it is time to revisit these proposed improvements. I am suggesting that the improvements be divided into two phases. The first phase would involve the security for the building. Phase two would be secure parking and entrance for the Judges.

Phase one would establish a single security checkpoint for all persons entering the building. This checkpoint would be operational when ever the building would be open. The checkpoint would include a duty station, metal detector, x-ray machine, standard exist turnstile and wheelchair accessible turnstile. All other points of ingress would be secured, allowing only emergency egress. Additionally, this phase should include a closed circuit camera system, intrusion detection system, and card based access system.

The checkpoint would require staffing by two individuals and the monitoring of the security system would be done by the communications center.

I have identified a source of revenue for staffing and security equipment, which would be courthouse security fee funds. These funds are restricted funds and cannot be used for structural improvements to the building.

The staffing can be accomplished by part-time civilian personnel under supervision of the bailiff. The annual cost for staffing is estimated at \$56,000.00.

The estimated cost of the x-ray machine and metal detector would be ^{32,000.00 (revised)} ~~\$75,000.00~~.

As of December 31, 2010¹¹, the courthouse security fee fund balance is ~~\$547,933.00~~ 630,355.66

The security improvement to the building, camera system, intrusion detection system and card based access is estimated cost of \$275,000.00.

While I realize that these are extremely difficult economic times, one single active shooting incident will far exceed these cost.

FY2012

Check with Jack

PHASE ONE

Phase One would cover the lobby checkpoint to offer limited separation of ingress and egress –

a duty station for two (2) security staff annual cost	\$ 56,000
metal detector and x-ray machine	\$ 32,000
standard exit turnstile and wheelchair accessible turnstile	\$ 20,000
expand outer and enter exiting covered colonnade to accommodate checkpoint	\$ 35,000

Phase one would include new screen fencing approximately six feet high and gate constructed at the courtyard area adjacent to the Circuit Court Clerk's Office - \$2,000

Phase one would include equipping the six (6) single entrance exterior doors and two (2) double entrance exterior doors with panic bar emergency release and local alarms
@ \$425.00 - \$ 5,100

Phase one would contract with a commercial alarm company to provide an intrusion detector system for the building - \$ 12,000

Phase one would include the replacement of the existing inoperable intercom system - \$ 2,000

Phase one would continue to use the present key system and panic/distress button system

Phase One estimated total \$ 164,100.00

Phase two would move into the closed circuit tv system, a permanent intrusion detector/fire alarm system and electronic security systems.

Phase three would address secure parking and entrance for the judges.

Sec. 1-13.1. Assessment for the funding of courthouse security personnel.

It is hereby assessed the sum of ten dollars (\$10.00) costs in each and every criminal and traffic case in which the defendant is convicted in the Southampton County General District Court, the Southampton County Juvenile and Domestic Relations Court, and the Circuit Court of Southampton County, Virginia, which shall be collected by the clerk of the court in which the case is heard and remitted to the Treasurer of the County of Southampton to be held by said treasurer subject to appropriation by the Board of Supervisors of Southampton County for the funding of courthouse security personnel.

The assessment provided for herein shall be in addition to any other fees prescribed by law.

(Ord. of 5-28-02(1); Ord. of 4-23-07)