

EMERGENCY SERVICE/CIVIL DEFENSE

Funding history at a glance:

<u>FY 2008 Actual</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Budgeted</u>	<u>FY 2012 Recommended</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
\$72,044	\$104,276	\$115,786	\$113,033	\$113,073	\$40	0.04

		----- Prior Years -----			----- Current Year -----		--2011/2012 Budget Year----		
		Expenditure 2007/2008	Expenditure 2008/2009	Expenditure 2009/2010	Adopted Budget	Actual On 2011/01	Department Request	County Admin Recommends	Adopted Budget
035500	* EMERGENCY SERV & CIVIL DEFEN								
035500-1200	SALARIES & WAGES-OVERTIME		2,505						
035500-2100	FICA		183						
035500-3170	CONTRACTUAL SERVICES				21,600	14,400	21,600	21,600	
035500-3310	REPAIR & MAINTENANCE	1,768		483	300	812	300	300	
035500-3320	MAINTENANCE SERVICE CONTRACTS	34,055	48,601	51,527	50,706	60,900	50,706	50,706	
035500-5110	ELECTRICAL SERVICES	7,428	8,624	7,880	8,817	5,050	8,817	8,817	
035500-5140	GAS SERVICE/RADIO TOWERS	835	880	819	1,000	1,484	1,000	1,000	
035500-5304	PROPERTY INSURANCE								
035500-5500	TRAVEL CONVENTION, EDUCATION	980	275		750		1,500	750	
035500-5699	TEMS COUNCIL	702	804	905	860	850	900	900	
035500-6007	REPAIR & MAINTENANCE SUPPLIES								
035500-6010	FIRE & RESCUE RADIO COM SUPPLI	26,276	25,033	21,322	29,000	3,485	29,000	29,000	
035500-8200	DISASTER PREPAREDNESS EQUIP/CA								
035500-8202	DOMESTIC PREP EQUIP/RADIO SYST								
035500-8204	DEMS CONSOLIDATED GRANTS PROGR		17,371	32,850		106,835			
	--TOTAL DEPARTMENT--	72,044	104,276	115,786	113,033	193,816	113,823	113,073	
TOTAL - * EMERGENCY SERV & CIVIL DEFEN		72,044	104,276	115,786	113,033	193,816	113,823	113,073	
TOTAL FOR FUND		72,044	104,276	115,786	113,033	193,816	113,823	113,073	
FINAL TOTAL		72,044	104,276	115,786	113,033	193,816	113,823	113,073	

COVINGTON ELECTRICAL
JAMES E. COVINGTON, JR.
26658 MARY HUNT ROAD
NEWSOMS, VIRGINIA 23874
757-653-1419

COVINGTON ELECTRICAL OFFERS THE FOLLOWING PROPOSAL FOR
MANAGEMENT/MAINTENANCE OF THE SOUTHAMPTON COUNTY COMMUNICATIONS SYSTEM:

GENERAL PROVISIONS

COVINGTON ELECTRICAL WILL PROVIDE CONTACT INFORMATION TO THE SHERIFF'S OFFICE
DISPATCH AT ALL TIMES DURING THE TERM OF THIS CONTRACT.

COVINGTON ELECTRICAL WILL AT ALL TIMES KEEP SHERIFF AND COUNTY ADMINISTRATOR
INFORMED OF ACTIONS TAKEN CONCERNING RADIO SYSTEM, EITHER VERBALLY OR IN
WRITING, AS DEEMED NECESSARY.

COVINGTON ELECTRICAL WILL MAINTAIN CONTACTS WITH GATELY COMMUNICATIONS,
STANDBY SYSTEMS, INC., BFPE AND OTHERS AND COORDINATE WITH EACH IN A PROFESSIONAL
MANNER.

COVINGTON ELECTRICAL WILL MAINTAIN RECORDS AS NECESSARY AND PROVIDE COPIES TO
SHERIFF'S OFFICE DESIGNEE IN A TIMELY MANNER.

COVINGTON ELECTRICAL AT ALL TIMES WILL MAINTAIN A MINIMUM \$1,000,000 LIABILITY
INSURANCE POLICY AND PROVIDE CERTIFICATE OF INSURANCE UPON DEMAND.

COVINGTON ELECTRICAL WILL MAINTAIN ALL NECESSARY LICENSE, STATE AND LOCAL.

CONTRACT MAY BE TERMINATED WITHOUT CAUSE BY EITHER PARTY WITH 30 DAYS NOTICE.

~~BI-MONTHLY~~ SEMI-MONTHLY

- 1) REVIEW REQUEST FOR NEW/REPLACEMENT RADIO EQUIPMENT FOR FIRE-EMS, AND
SHERIFF'S OFFICE. CONFER WITH COMMUNICATIONS COMMITTEE AND ORDER AS
NECESSARY.
- 2) PROGRAM NEW/REPLACEMENT PAGERS AS NECESSARY.
- 3) PICK UP AND DELIVER EQUIPMENT FOR REPAIR/REPAIRED EQUIPMENT BETWEEN
SHERIFF'S OFFICE AND GATELY COMMUNICATION.
- 4) SCHEDULE ANY FIRE-EMS IN-HOUSE REPAIRS OR INSTALLATIONS FOR MOBILE RADIO
EQUIPMENT.

5) INSPECT AND MAINTAIN INVENTORY

MONTHLY

- 1) INSPECT RADIO TOWER SITES.
- 2) INSPECT, AND CLEAN INTERIOR BUILDINGS.
- 3) ADDRESS FAULT INDICATORS IN RADIO EQUIPMENT AS NECESSARY.
- 4) INSPECT AND PERFORM PMI 'S ON TOWER SITE GENERATORS, JAIL FARM GENERATOR, EOC AND SHERIFF'S OFFICE GENERATORS AS RECOMMENDED IN MAINTENANCE DOCUMENTS. (DOCUMENTATION OF INSPECTION TO BE PROVIDED SHERIFF'S OFFICE DESIGNEE) **THESE ARE RECOMMENDED MONTHLY SERVICE INSPECTIONS AND ARE NOT A REPLACEMENT FOR STANDBY SYSTEMS SEMI-ANNUAL SERVICE CONTRACT.**
- 5) CHECK GENERATOR FUEL LEVEL AND NOTIFY PROPANE VENDOR (AMERIGAS) FOR REFILLS AT NO LESS THAN 50%.
- 6) RUN TEST ALL GEN SETS UNDER LOAD IF POSSIBLE.
- 7) INSPECT AND LUBRICATE SECURITY LOCKS AS NECESSARY.

SEMI-ANNUALLY

- 1) SCHEDULE AND ACCOMPANY BFPE DURING FIRE SUPPRESSION SYSTEM INSPECTION.
- 2) SCHEDULE AND ACCOMPANY STANDBY SYSTEMS, INC. DURING RADIO SYSTEM GENERATOR INSPECTIONS.
- 3) SCHEDULE AND ACCOMPANY STANDBY SYSTEMS, INC. DURING JAIL FARM, JAIL, AND SHERIFF'S OFFICE GENERATOR INSPECTIONS.
- 4) PROVIDE AND INSTALL RODENT AND INSECT REPELLANT/POISON.
- 5) VACCUM AND CLEAN GENERATOR AND ENCLOSURES.
- 6) **MEET WITH FIRE-EMS COMMUNICATIONS COMMITTEE AS NEEDED.**

ANNUALLY

- 1) SCHEDULE PMI'S WITH GATELY COMMUNICATIONS AS NEEDED.
- 2) APPLY ROUND-UP AT RADIO SITES. **(OR AS NECESSARY TO COMPLY WITH FCC TOWER SITE RULES)**

MATERIALS

- 1) COVINGTON ELECTRICAL WILL PROVIDE ALL NECESSARY CLEANING SUPPLIES AND MATERIALS.
- 2) COVINGTON ELECTRICAL WILL PROVIDE ALL FLUIDS, SUCH AS OIL, ANTI-FREEZE FOR THE PURPOSE OF BRINGING FLUID LEVELS TO NORMAL.
- 3) COVINGTON ELECTRICAL WILL PROVIDE ALL ELECTRONIC CLEANERS FOR THE REMOVAL OF DUST FROM ON-SITE COMMUNICATIONS EQUIPMENT.
- 4) COVINGTON ELECTRICAL WILL PROVIDE ANY MINOR MISCELLANEOUS ELECTRICAL TERMINALS, LAMP BULBS, TOUCH-UP PAINT USED DURING THE COURSE OF INSPECTION AND REPAIR.

- 5) COVINGTON ELECTRICAL WILL PROVIDE ALL TOOLS AND EQUIPMENT, TEST INSTRUMENTS, NECESSARY TO ACCOMPLISH INSPECTIONS AND MINOR REPAIRS.

EMERGENCIES

- 1) COVINGTON ELECTRICAL WILL RESPOND TO EMERGENCY REQUEST FOR GENERATOR FAULTS TO DETERMINE IF FAULT MAY BE CORRECTED LOCALLY OR NOTIFICATION OF STANDBY SYSTEMS, INC. IS REQUIRED.
- 2) COVINGTON ELECTRICAL WILL RESPOND TO EMERGENCY REQUEST CONCERNING RADIO COMMUNICATIONS. THIS RESPONSE MAY EITHER BE BY PHONE OR IN PERSON. RESPONSE MODE WILL BE DETERMINED BY THE NATURE OF THE COMPLAINT AS DESCRIBED. **(IT MAY BE DEEMED MORE PRACTICAL TO CONTACT GATELY COMMUNICATIONS DIRECT).**
- 3) AT THE DISCRETION OF SHERIFF, A DESIGNEE MAY CONTACT GATELY DIRECTLY FOR EMERGENCY REPAIRS OF MOBILE COMMUNICATIONS EQUIPMENT, IN-CAR CAMERA REPAIRS, OR EOC ISSUES, OR THESE MAY BE SCHEDULED AT THE SAME TIME AS FIRE-EMS.

MONTHLY TOTAL:

~~\$2,000.00~~

1,600.00



YEARLY TOTAL:

~~\$24,000.00~~

21,600



		----- Prior Years -----			----- Current Year -----		--2011/2012 Budget Year----		
		Expenditure 2007/2008	Expenditure 2008/2009	Expenditure 2009/2010	Adopted Budget	Actual On 2010/12	Department Request	County Admin Recommends	Adopted Budget
035500	* EMERGENCY SERV & CIVIL DEFEN								
035500-1200	SALARIES & WAGES-OVERTIME		2,505				0	0	
035500-2100	FICA		183				0	0	
035500-3170	CONTRACTUAL SERVICES				21,600	10,800	21,600	21,600	
035500-3310	REPAIR & MAINTENANCE	1,768		483	300	812	300	300	
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035500-5140	GAS SERVICE/RADIO TOWERS	835	880	819	1,000		1,000	1,000	
035500-5304	PROPERTY INSURANCE						0	0	
035500-5500	TRAVEL CONVENTION, EDUCATION	980	275		750		1500	750	
035500-5699	TENS COUNCIL	702	804	905	860	850	900	900	
035500-6007	REPAIR & MAINTENANCE SUPPLIES						0	0	
035500-6010	FIRE & RESCUE RADIO COM SUPPLI	26,276	25,033	21,322	29,900	2,188	29,000	29,000	
035500-8200	DISASTER PREPAREDNESS EQUIP/CA						0	0	
035500-8202	DOMESTIC PREP EQUIP/RADIO SYST						0	0	
035500-8204	DENS CONSOLIDATED GRANTS PROGR		17,371	32,850		106,835	0	0	
	--TOTAL DEPARTMENT--	72,044	104,276	115,786	113,033	184,673			
TOTAL - * EMERGENCY SERV & CIVIL DEFEN		72,044	104,276	115,786	113,033	184,673			
TOTAL FOR FUND		72,044	104,276	115,786	113,033	184,673			
FINAL TOTAL		72,044	104,276	115,786	113,033	184,673			

1/31/2011 SOUTHAMPTON COUNTY
FUND #100 TEMS COUNCIL

- B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2010/12

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JAMES M. CHANDLER
Executive Director

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6353 CENTER DRIVE, SUITE 101 - NORFOLK, VA 23502
www.tidewaterems.org

035500-5699 TEMS COUNCIL
--TOTAL DEPARTMENT--

----- Prior Years -----			----- Current Year -----		--2011/2012 Budget	
Expenditure 2007/2008	Expenditure 2008/2009	Expenditure 2009/2010	Adopted Budget	Actual On 2010/12	Department Request	County Adm: Recommends
702	804	905	860	850		
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estimate
\$900

900

*2011/Kept
but need
to put with
Soc, HHS
info*

Based on 5% of funding transferred
from state EMS fund to localities.
2011 transfer information not
posted at this time (should be
available in early March).

Thank you!
Jim Chandler