

**MENTAL HEALTH SERVICES**

Funding history at a glance:

<u>FY 2008 Actual</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Actual</u>	<u>FY 2011 Budgeted</u>	<u>FY 2012 Recommended</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
\$79,056	\$80,637	\$76,605	\$68,944	\$68,944	\$0	0.00

	----- Prior Years -----		----- Current Year -----		--2011/2012 Budget Year --			
	Expenditure 2007/2008	Expenditure 2008/2009	Expenditure 2009/2010	Adopted Budget	Actual On 2011/01	Department Request	County Admin Recommends	Adopted Budget
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052000 * MENTAL HEALTH SERVICES *								
052000-5620 WESTERN TIDEWATER COM SERV BDA	79,056	80,637	76,605	68,944	68,944	68,944	68,944	
--TOTAL DEPARTMENT--	<u>79,056</u>	<u>80,637</u>	<u>76,605</u>	<u>68,944</u>	<u>68,944</u>	<u>68,944</u>	<u>68,944</u>	
 TOTAL - * MENTAL HEALTH SERVICES *	 <u>79,056</u>	 <u>80,637</u>	 <u>76,605</u>	 <u>68,944</u>	 <u>68,944</u>	 <u>68,944</u>	 <u>68,944</u>	
 TOTAL FOR FUND	 <u>79,056</u>	 <u>80,637</u>	 <u>76,605</u>	 <u>68,944</u>	 <u>68,944</u>	 <u>68,944</u>	 <u>68,944</u>	
FINAL TOTAL	<u>79,056</u>	<u>80,637</u>	<u>76,605</u>	<u>68,944</u>	<u>68,944</u>	<u>68,944</u>	<u>68,944</u>	

# WESTERN TIDEWATER COMMUNITY SERVICES BOARD

*Serving the cities of Franklin and Suffolk and the counties of Isle of Wight and Southampton*

4-100-52000-5620

## Administration

5268 Godwin Blvd.  
Suffolk, VA 23434

## Executive Director

Phone (757) 255-7136  
Fax (757) 255-7142

## Human Resources

Phone (757) 255-7100  
Fax (757) 255-7115

## Finance Office

Phone (757) 255-7118  
Fax (757) 255-7139

## Quality Assurance

Phone (757) 255-7125  
Fax (757) 255-7138

## Office of Consumer and Family Affairs

Phone (757) 255-7137  
Fax (757) 255-7142

## Franklin Center

200 E. Second Avenue  
Franklin, VA 23851  
Phone (757) 562-2208  
x (757) 925-2296

## Smithfield Center

1801 S. Church Street  
Suite 6  
Smithfield, VA 23430  
Phone (757) 357-7458  
Fax (757) 356-1808

## Suffolk Center

Northgate Building  
Godwin Commerce Park  
1000 Commercial Lane  
Suffolk, VA 23434  
Phone (757) 942-1069  
Fax (757) 925-2213

## Pathways

Northgate Building  
Godwin Commerce Park  
1000 Commercial Lane  
Suffolk, VA 23434  
Phone (757) 942-1099  
Fax (757) 925-2210

## Main St. Opportunities

22229 Main Street  
Courtland, VA 23938  
Phone (757) 653-0257  
Fax (757) 653-0805

## Tidewater House

5268 Godwin Blvd.  
Suffolk, VA 23434  
Phone (757) 255-7131  
x (757) 255-7128

January 19, 2011

Mr. Mike Johnson  
County Administrator  
Southampton County  
26022 Administration Ctr. Dr.  
P.O. Box 400  
Courtland, VA 23837

Dear Mr. Johnson:

As a principal agent of local government, Western Tidewater Community Services Board (WTCSB) is proud to provide ongoing mental health, substance abuse, and intellectual disability related services to the children and families of our Southampton County community.

During the 2009-10 state fiscal year (FY) period, WTCSB was able to provide over **1 million** dollars in treatment services to our residents in need, including ongoing medical, counseling, and support services to over 325 individuals and families throughout Southampton County.

From FY 2006 to FY 2010, we have experienced a 14% increase in community service need, with a correspondingly high demand for new medical, psychiatric, and treatment services. For the most part, these are underinsured families, with children and adult members suffering from chronic and pervasive disabilities. While the demand for ongoing mental health, substance abuse, and intellectual disability related services will continue to grow, we simply cannot continue to provide the level of uncompensated care that we have in the past. In FY 2010, additional reductions in other funding sources forced a decrease of projected service units by 7%, and the actual number of services provided varied directly with the reduction.

Over the past year the WTCSB has aggressively moved to create service efficiencies that will increase staff and program productivity. The steps taken will hopefully preserve the highest level of quality care and will allow us to meet an estimated increase in projected service demand. Trends through the first part of FY2011 indicate that services could see an increase of 2% in service demand for FY 2012. Understanding that local governments are under similar pressures to provide more with less we are requesting funding at level equal to 2011 of \$68,944.

Indication of our total proposed budget is forthcoming, pending our Letter of Notification from the Department of Behavioral Health and Developmental Services, which we anticipate receipt of in March. As usual, your representative Board Members, Ms. June Steele, Ms. And Kathleen Holloway, will receive a complete Performance Contract and Budget packet in June.

In the interim, I have enclosed a copy of our FY 2011 original Budget Summary pages. In addition, I have enclosed a Services Summary and Projections worksheet and a Services Expense and Funding Summary worksheet for Southampton County. This report highlights units of service provided to citizens for fiscal years 2006 through 2010, and projections for 2011 and 2012. Included within the worksheet is a summary of the County's donation and value of services, or return on funding investment.

Thank you for your timely consideration of our request. If you require additional information, please contact me directly at 255-7126.

Sincerely,

Demetrios Peratsakis  
Executive Director

cc: Mr. Dallas O. Jones  
Mr. Michael W. Johnson  
Ms. June Steele  
Ms. Kathleen Holloway  
Mr. Adolphus King  
Ms. Margaret W. Jones

DP/dp  
Enclosures

**Southampton County  
Units of Service Summary and Projections**

Fiscal Year (July 1 to June 30)	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	Projected <u>2011*</u>	Projected <u>2012**</u>
Service Units	17,235	16,318	17,668	19,724	19,724	19,921	20,320
Difference from Prior Year	-	(917)	1,350	2,056	-	197	398
Percentage Increase from Prior Year	-	-5%	8%	12%	0%	1%	2%

Average increase over past five years of 4%

14% increase from Fiscal Year 2006 to Fiscal Year 2010

\*projected year end number assuming 1% increase in total service units provided over prior year.

\*\*projected year end number assuming 2% increase in total service units provided over prior year.

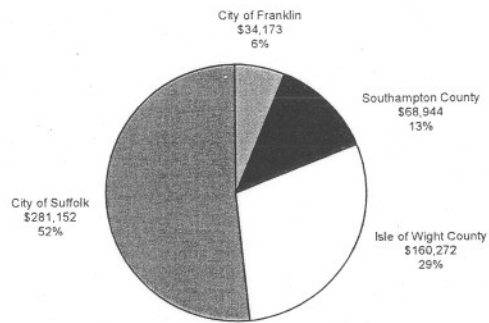
**Southampton County  
Service Units - Expense - Funding Summary**

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011*</u>	<u>2012**</u>
Total Western Tidewater Service Units	386,863	405,366	460,829	497,511	464,833	469,481	478,871
Southampton County Service Units	17,235	16,318	17,668	19,724	19,724	19,921	20,320
Southampton County % of Total Services	4%	4%	4%	4%	4%	4%	4%
Total CSB Expenses	\$ 16,343,685.22	\$ 18,920,641.69	\$ 19,952,729.27	\$ 20,868,007.00	\$ 23,702,831.46	\$ 21,408,530.00	20,980,359.40
Southampton County Expenses	\$ 728,122	\$ 761,650	\$ 764,980	\$ 827,320	\$ 1,005,769	\$ 908,416.24	\$ 890,247.91
Southampton Funding Contribution	\$ 64,600.00	\$ 71,706.00	\$ 75,861.00	\$ 79,056.00	\$ 76,605.00	\$ 68,944.00	\$ 68,944.00
% Increase over prior year	-	11%	6%	4%	-3%	-10%	0%
Expenses/Contribution - Return on Funding Contribution	\$ 11.27	\$ 10.62	\$ 10.08	\$ 10.46	\$ 13.13	\$ 13.18	\$ 12.91

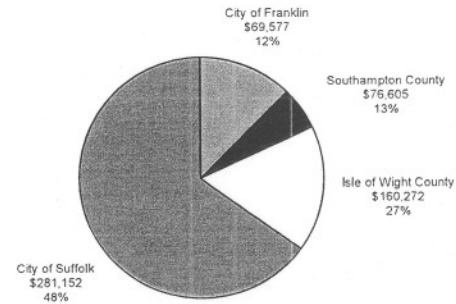
# Local Funding Comparison

	Budget 2011	% of Total	Budget 2010	% of Total	2010 Service Units	% of Total Service Units	2010 Consumers	% of Total Consumers	2010 Unduplicated Consumers	% of Total Unduplicated Consumers
City of Franklin	\$ 34,173	6%	\$ 69,577	12%	77,486	17%	867	15%	413	12%
Southampton County	\$ 68,944	13%	\$ 76,605	13%	19,724	4%	326	6%	192	6%
Isle of Wight County	\$ 160,272	29%	\$ 160,272	27%	86,741	19%	903	16%	562	17%
City of Suffolk	\$ 281,152	52%	\$ 281,152	48%	263,092	60%	3,580	63%	2169	65%
<b>Total</b>	<b>\$ 544,541</b>		<b>\$ 587,606</b>		<b>447,043</b>		<b>5,676</b>		<b>3336</b>	

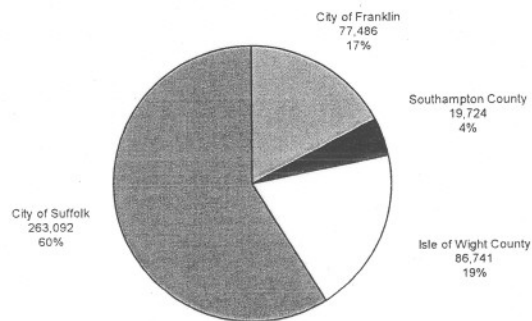
**Budget 2011 Locality Funding**



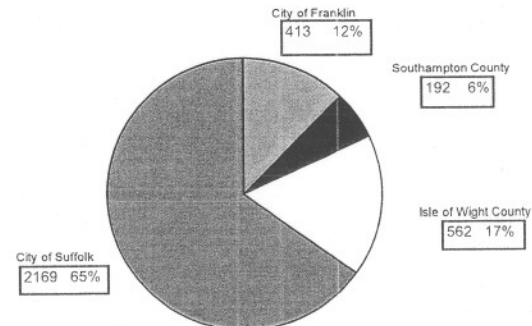
**Budget 2010 Locality Funding**



**FY 2010 Service Demand (Units)**



**FY 2010 Unduplicated Consumers**



Western Tidewater CSB  
Individual MH, ID, SA Program Funding Sources

Program: Combined

	Current Program FY 2010 Revised	Requested for FY 2011	Increase Decrease	% of Total
1 General Funds	\$ 2,120,939	\$ 2,120,938	100%	10%
2 General Designated Funds	\$ 151,131	\$ 157,553	104%	1%
3 State Restricted Funds	\$ 1,262,289	\$ 1,266,805	100%	6%
4 TOTAL STATE FUNDS (1-3)	\$ 3,534,359	\$ 3,545,296	100%	17%
5 In-Kind	\$ -	\$ -		
6 Contributions/Philanthropy	\$ 2,485	\$ -	0%	0%
7 Tax Sources	\$ 582,202	\$ 544,541	94%	3%
8 Other: RESERVE FUNDS	\$ 2,034,594	\$ 457,711	22%	2%
9 TOTAL LOCAL MATCHING FUNDS (5-8)	\$ 2,619,281	\$ 1,002,252	38%	5%
10 Direct Client	\$ 549,402	\$ 545,151	99%	3%
11 Parent/Guardian	\$ -	\$ -		
12 Blue Cross/Blue Shield	\$ 2,386	\$ 1,747	73%	0%
13 Other Insurance	\$ 441	\$ 606	137%	0%
14 Title XVIII - Medicare	\$ 52,613	\$ 42,964	82%	0%
15 Title XIX - Medicaid	\$ 223,422	\$ 228,960	102%	1%
16 Title XX	\$ 4,340,584	\$ 4,571,141	105%	21%
17 CHAMPUS	\$ 1,799	\$ 1,773	99%	0%
18 Title XIX - Medicaid SPO	\$ 6,994,629	\$ 7,779,860	111%	36%
19 Title XIX - Medicaid WAIVER	\$ 2,009,507	\$ 1,976,178	98%	9%
20 DRS Client	\$ 1,875	\$ 1,710	91%	0%
21 Schools	\$ -	\$ -		
22 Other FAR P.O.S.	\$ 1,009,555	\$ 946,254	94%	4%
23 TOTAL FEE REVENUE (10-22)	\$ 15,186,213	\$ 16,096,346	106%	75%
24 Alcohol Block Grant	\$ 343,133	\$ 343,133	100%	2%
25 Drug Abuse Block Grant	\$ 46,463	\$ 46,463	100%	0%
26 Mental Health Block Grant	\$ 73,135	\$ 64,384	88%	0%
27 Prevention Block Grant	\$ 141,084	\$ 141,084	100%	1%
28 Developmental Disabilities	\$ 10,228	\$ 10,228	100%	0%
29 Emergency SA Block Grant	\$ 42,120	\$ 42,120	100%	0%
30 DRS Equipment	\$ -	\$ -		
31 FEMA	\$ 19,209	\$ 18,334	95%	0%
32 Other:	\$ 100,097	\$ 49,740	50%	0%
33 TOTAL FEDERAL FUNDS (24-32)	\$ 775,469	\$ 715,486	92%	3%
34 Workshop Sales	\$ -	\$ -		
35 Other State Funds	\$ 48,947	\$ 49,150	100%	0%
36 Interest	\$ -	\$ -		
37 Other:	\$ 69,360	\$ -	0%	0%
38 TOTAL OTHER FUNDS (34-37)	\$ 183,307	\$ 49,150	27%	0%
39 TOTAL BUDGET (4,9,23,33,38)	\$ 22,298,629	\$ 21,408,529	96%	100%
SOURCES OF NON-TAX LOCAL MATCHING FUNDS				
1 GAIN OR (LOSS) ON PROGRAM	\$ 0	\$ (0)		
2				
3				
4				
5				
6				
BUDGET RECAPITULATION				
10 Total Personnel Expenses	\$ 14,878,591	\$ 13,923,468	94%	
20-70 Total Operating Expenses	\$ 7,420,038	\$ 7,485,062	101%	
TOTAL BUDGET	\$ 22,298,629	\$ 21,408,530	96%	

Western Tidewater CSB  
Detailed MH ID SA Program Budget  
Page 2 Operating Expenses

Program:	Combined			
	Current Program FY 2010 Revised	Requested for FY 2011		
21-Dues/Memberships	\$ 14,033			-28.10%
22-Workshops	\$ 5,701	\$ 7,709		135.23%
23-Conventions	\$ 4,660	\$ 6,202		133.07%
24-In-service Training	\$ 13,911	\$ 10,680		76.78%
25-Subscriptions	\$ 1,200	\$ 1,081		90.08%
26-Other: STAFF RECRUITING	\$ 39,428	\$ 34,304		87.01%
20-TOTAL STAFF DEVELOPMENT EXPENSES	\$ 78,933	\$ 56,032		70.99%
31-Rent	\$ 458,429	\$ 499,935		109.05%
32-Utilities	\$ 145,161	\$ 139,252		95.93%
33-Telephone	\$ 134,958	\$ 150,820		111.75%
34-Maintenance Services	\$ 109,832	\$ 99,638		90.72%
35-Facility Insurance	\$ 39,021	\$ 41,576		106.55%
36-Renovations/Repairs	\$ 238,529	\$ 171,567		71.93%
37-Other:	\$ 48,051	\$ 48,939		101.85%
30-TOTAL FACILITY EXPENSES	\$ 1,173,980	\$ 1,151,728		98.10%
41-EQUIPMENT	\$ 154,706	\$ 139,416		90.12%
42-Data Processing Equipment	\$ 76,167	\$ 53,927		70.80%
43-Maintenance/Service Contracts	\$ 18,066	\$ 8,730		48.32%
44-Office/Facility Supplies	\$ 151,768	\$ 203,670		134.20%
45-Educational/Recreational Supplies	\$ 128,238	\$ 105,100		81.96%
46-Food	\$ 206,264	\$ 232,001		112.48%
47-Drugs/Medical Supplies	\$ 148,348	\$ 213,111		143.66%
48-Other:	\$ 49,367	\$ 69,413		140.61%
40-TOTAL EQUIPMENT/SUPPLIES	\$ 932,924	\$ 1,025,366		109.91%
51-Private Mileage (Rate:30/mi)	\$ 21,533	\$ 20,678		96.03%
52-Vehicle Operating Costs	\$ 108,723	\$ 102,522		94.30%
53-Vehicle Insurance	\$ 37,160	\$ 34,201		92.04%
54-Food/Lodging	\$ 4,936	\$ 2,464		49.92%
55-Other:	\$ 3,735	\$ 2,059		55.13%
56-Fuel:	\$ 89,160	\$ 132,111		148.17%
50-TOTAL TRAVEL EXPENSES	\$ 265,247	\$ 294,036		110.85%
61-Accounting/Auditing Services	\$ 132,326	\$ 135,476		102.38%
62-Data Processing Costs	\$ 41,794	\$ 44,396		106.23%
63-Legal Services	\$ 21,030	\$ 8,145		38.73%
64-Psychiatric/Psychological Services	\$ 937,849	\$ 896,112		95.55%
65-Other	\$ 871,599	\$ 853,689		97.95%
66-Prior Year (756 ONLY)	\$ 1,225,463	\$ 1,266,869		100.00%
60-TOTAL CONSULTANT/CONTRACT EXPENSES	\$ 3,230,061	\$ 3,204,688		99.21%
71-Liability Insurance	\$ 13,471	\$ 8,253		61.27%
72-Postage	\$ 43,043	\$ 44,944		104.42%
73-Printing/Duplicating	\$ 1,504,460	\$ 1,452,897		96.57%
74-Other: ADMINISTRATIVE OVERHEAD	\$ 2,883,469	\$ 2,842,059		98.56%
70-TOTAL MISCELLANEOUS EXPENSES	\$ 4,444,443	\$ 4,348,153		97.83%