# Isle of Wight County, Virginia

## FY 2012-13 Adopted General Operating and Capital Budget

***County of Isle of Wight, Virginia***
Fiscal Year 2012-13

Board of Supervisors

Alan E. Casteen, Chairman
JoAnn W. Hall, Vice Chairman
Rex Alphin
Byron B. Bailey
Delores M. Darden

W. Douglas Caskey, County Administrator

Prepared By:

Department of Budget and Finance

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

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# COUNTY of ISLE OF WIGHT

THE COURTHOUSE

July 1, 2012

The Honorable Board of Supervisors
Isle of Wight County, Virginia

I am pleased to submit to you the adopted General Operating and Capital Budget for the County of Isle of Wight for Fiscal Year 2013. This balanced budget sustains the strong financial position of the County, maintains important programs which contribute significantly to the quality of life in the County, and allocates limited resources among needs.

The balanced budget is comprised of a $94,460,625 Operating Budget and a $10,005,000 Capital Budget inclusive of all tax rates remaining unchanged from the prior fiscal year, except for the decrease in the machinery and tools tax to $0.70 per $100 of assessed value. The tax rate decrease of twenty-five cents was deem by the Board as an economic strategy to attract and maintain companies that will support the replacement of approximately $ 5.5M of loss revenue due to the closing of International Paper. Also, it should be noted that the County continues to have the lowest real estate tax rate in the Hampton Roads area.

We have made every attempt to reduce spending in non-essential areas. Additionally, we have reallocated our staff resources as deemed fiscally responsible while maintaining service levels both internal to the County governmental operations as well as external services for our citizens. However, the Commonwealth of Virginia mandated localities to absorb certain Virginia Retirement System (VRS) costs; this action impacted both the County and Schools. The results of such mandate reflect a 4% increase from the prior year's (Fiscal Year 2012) Operating Budget of $91,180,021 to the current year (Fiscal Year 2013) Operating Budget of $94,460,625.

The Budget includes $59,012,339 for the Isle of Wight County Public School System reflecting an overall increase of 2% from the prior fiscal year. The School's total budget includes local funding in the amount of $23,762,339, $300,000 from unassigned general fund balance and $3,631,106 in debt service.

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In summary, Schools funding for the Fiscal Year 2013 is comprised of approximately 53.1% of funding being received from State / Federal / Other, approximately 46.4% from local revenue and approximately .5% from unassigned general fund balance.

Other Highlights of the Budget:

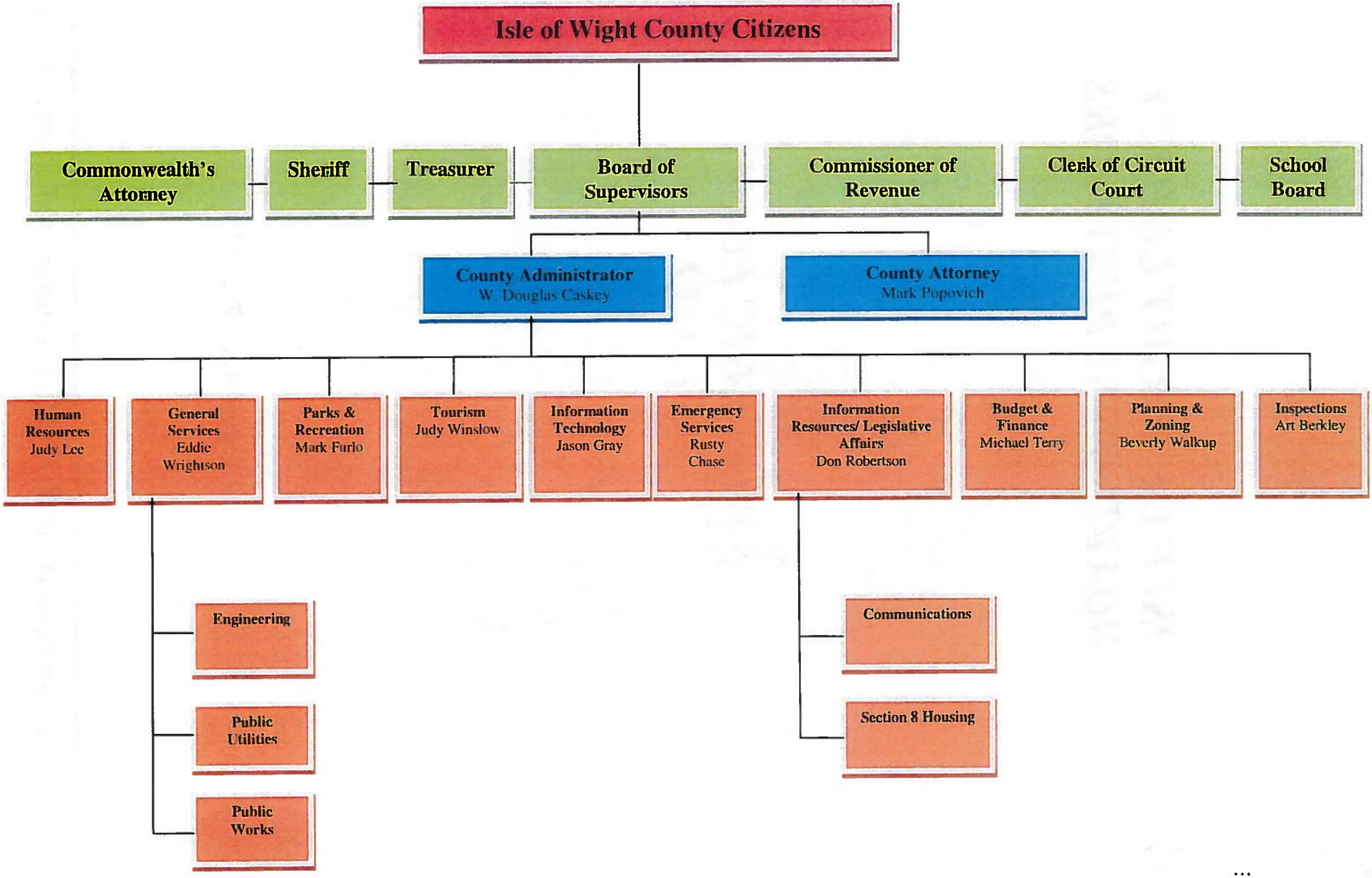
- Provides no merit or cost of living increase in salary for County Staff
- Includes an increase in health and dental care costs
- Includes level funding for all operations

This budget document represents the Administration's effort to present a realistic work program within current fiscal constraints while adhering to guidelines set forth by the Board of Supervisors. I would like to express appreciation to the County's staff for their efforts and contribution to the development of this financial plan.

Respectfully,

W. Douglas Caskey
County Administrator

# ORGANIZATIONAL CHART
# FY2012-13



# *ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS*

# *STRATEGIC PLAN 2011-2012*

***Adopted April 7, 2011***

***A community of CHOICE committed to excellence.***

## *Isle of Wight County Values Statement*

To sustain Isle of Wight County's stature as a COMMUNITY OF CHOICE for people, families and businesses alike while preserving and protecting our rural heritage, our bountiful mix of natural resources and our natural beauty for present and future generations.

## *Isle of Wight County Mission Statement*

As a COMMUNITY OF CHOICE, Isle of Wight County is committed to providing an excellent quality of life for all citizens through the provision of fiscally responsible services and programs.

## *Isle of Wight County's Strategic Direction/Agenda*

1. *Effective governance and community partnerships.*

2. *Economic well-being and quality of life.*

3. *Managing growth and change.*

4. *Funding the future.*

## *1. Strategic Direction: Effective Governance and Community Partnerships*

***Good governance means focusing on the organization's purpose, performing defined roles and functions effectively and being accountable to the public we are privileged to serve. To be effective, government must have a positive and interactive relationship with its shareholders; its actions must be transparent; and, its commitment to fiscal accountability unquestioned.***

1. Develop, adopt and sign a Code of Performance that memorializes the Board's commitment to practicing the values inherent with good governance. *(Accomplish by July 2011.)*

2. Develop, in partnership with county administration, an employee staffing plan that reflects the county's fiscal and public service priorities. *(Accomplish by June 2012.)*

3. Conduct, in partnership with the county administration, an efficiency and effectiveness audit of county sponsored programs and public service priorities. *(Accomplish by June 2012.)*

4. Add a Chairman's Message/Corner to the County's website.

5. Establish a single point of contact for all public information and public relation efforts.

6. Develop a memorandum of understanding with the School Board that stipulates the county's financial commitment to public education, on a fiscal year basis, the School Board can rely upon when developing he county school system budget.

7. Initiate discussions with the School board and county school system staff to secure agreement to share costs and responsibilities where practical and when county cost savings can be realized. The range of programs and services amenable to possible collaboration include the purchase of supplies and equipment, vehicle procurement and maintenance, maintenance of the school system's physical plant and assets, as well as financial management, insurance, legal and information technology services.

8. Use internet technology as a strategy to inform citizens about County programs and services.

9. Update the Citizen's Guide to County Government; put it on the County's website and share it with government and social studies classes throughout the County School System.

10. Continue efforts focused on securing citizen feedback regarding County services and programs.

11. Sponsor a media roundtable focused on County programs and services.

12. Commit to Isle of Wight County's involvement in any discussions/studies involving the Chowan River Basin.

13. Continue discussions with Southampton County and the City of Franklin regarding the feasibility of a regional airport authority.

14. Review and refine the revenue sharing agreement involving the County and the City of Franklin.

15. In partnership with Southampton County and the City of Franklin, explore the feasibility of a regional water supply plan.

16. Continue to be active with Virginia Association of Counties (VACo) and encourage all members of the Board of Supervisors to participate in the VACo and VA Tech sponsored Certified County Supervisor Program.

## 2. *Strategic Direction: Economic Well-Being and Quality of Life*

***Utilize Isle of Wight County's healthy mix of assets, heritage and resources to grow and diversify the community's economic base to enhance the economic well-being of citizens and businesses alike.***

1. Refine and bring to fruition the Windsor Intermodal Park including a work force center.

2. Enhance and expand the county's tourism program.

3. Develop and adopt a Utilities Plan for the County. *(Accomplish by December 2012.)*

4. Explore the feasibility of managing a county-wide recycling program.

## 3. *Strategic Direction: Managing Growth and Change*

1. Establish a long-term funding strategy for the Isle of Wight County Purchase of Development Rights (PDR) Program and link with the County's Purchase of Agricultural Conservation Easement (PACE) Program.

2. Initiate a master plan process for the Route 460 corridor.

3. Develop a storm water strategy with the aid of a consultant for the County's Development Service Districts (DSD).

4. Determine the feasibility of developing and delivering water on a county-wide basis.

5. Collaborate with the Isle of Wight Planning Commission regarding the review of the County's Comprehensive Plan.

6. Develop a long-range master plan for County roads.

7. Identify local funding sources for road construction and road maintenance.

8. Examine the benefits of a long-term conservation strategy for the County.

## *4. Strategic Direction: Funding the Future*

1. Examine possible sources of funding for solid waste refuse collection and disposal as a contingency per the Southeastern Public Service Authority (SPSA).

2. Consider developing a bi-annual budgeting and financial planning process.

3. Link the County's Strategic Plan with the County's Comprehensive Plan and the county's Capital Improvement Plan (CIP).

4. Develop/refine fiscal forecast model for County programs and services.

5. Commission a study to examine County staffing needs and determine ways to enhance employee performance.

6. Commit, as funding allows, to provide County staff with training opportunities designed to improve performance.

7. Develop a Courthouse/Government Center amenity, as funding allows, such as a gazebo or sheltered area for outdoor use by staff members.

8. Examine the feasibility of bringing higher education off-campus training to the Isle of Wight County Government Center for staff development and education training opportunities.

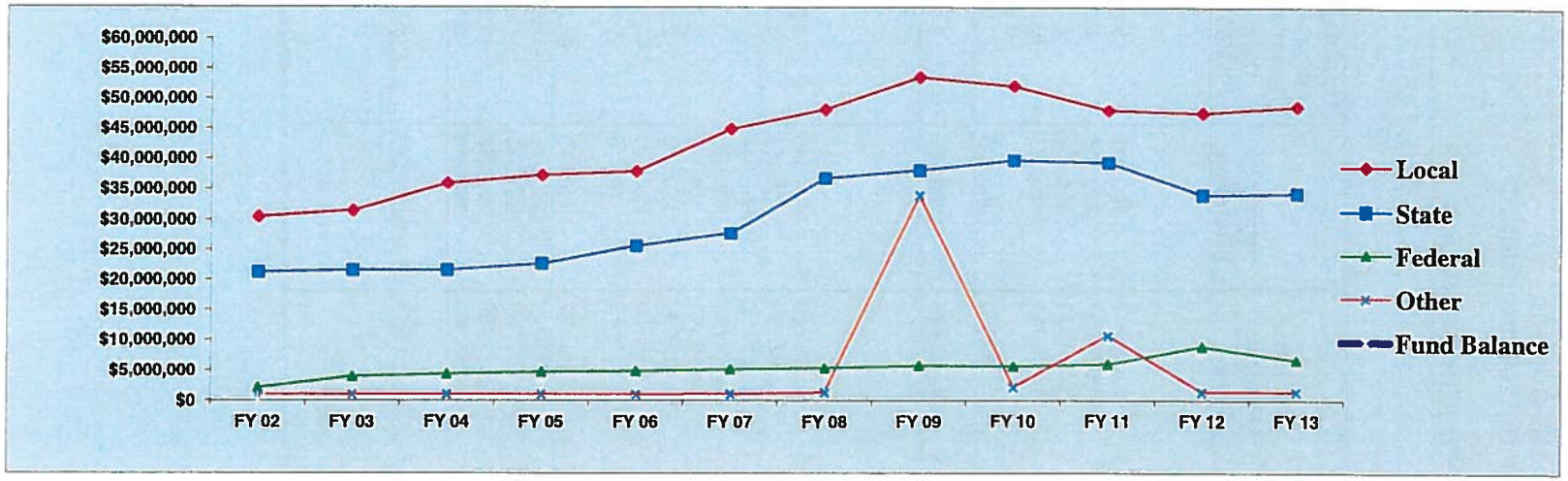
# Budget Summaries

# ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

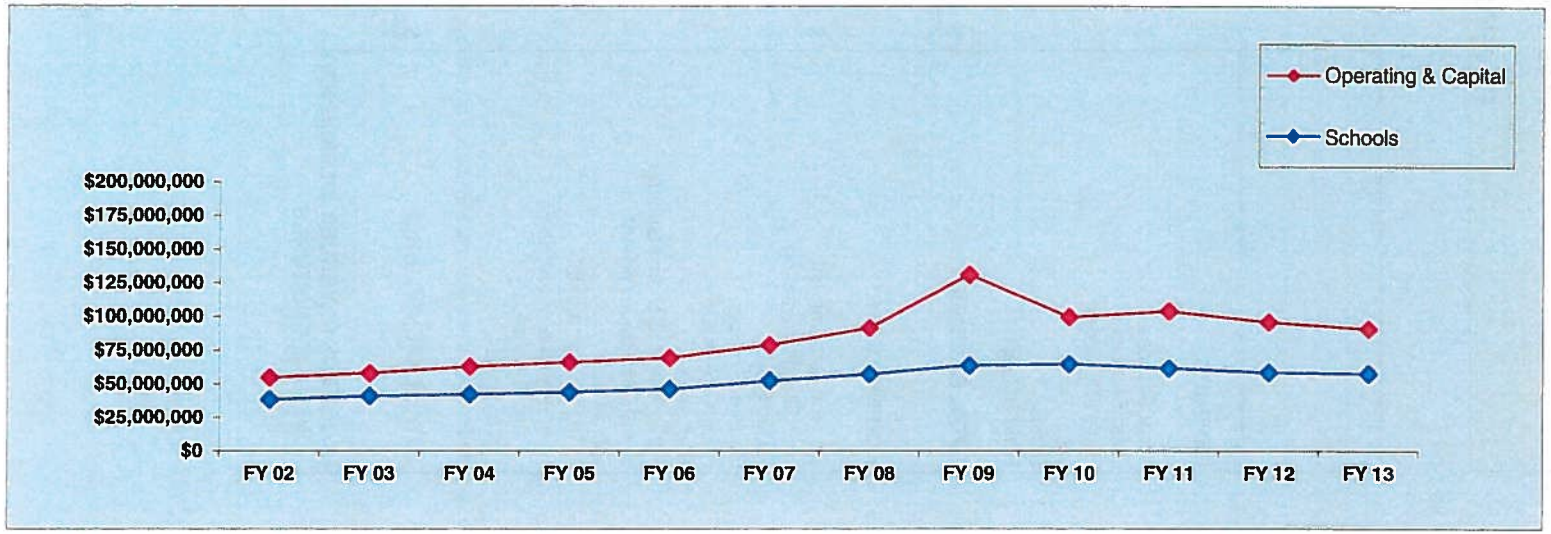
## REVENUE AND EXPENDITURE SUMMARY

| | FY 2012 Initial Budget | FY 2013 Adopted Budget | Increase/ (Decrease) | Percentage Increase/ (Decrease) Over FY 2012 | Percentage Of Each Over Category To Total |
|---|---|---|---|---|---|
| **REVENUE:** | | | | | |
| Local Sources | $ 48,661,740 | $ 52,454,047 | $ 3,792,307 | 7.8% | 55.5% |
| State Sources | 34,318,308 | 34,607,056 | 288,748 | 0.8% | 36.6% |
| Federal Sources | 6,733,851 | 5,919,371 | (814,480) | -12.1% | 6.3% |
| Other Funds | 1,466,122 | 1,180,151 | (285,971) | -19.5% | 1.2% |
| Bonds | - | - | - | 0.0% | 0.0% |
| Fund Balance | - | 300,000 | 300,000 | 0.0% | 0.3% |
| **TOTAL REVENUE** | $ 91,180,021 | $ 94,460,625 | $ 3,280,604 | 3.6% | 100.0% |
| **EXPENDITURES:** | | | | | |
| General Government | $ 4,724,683 | $ 5,159,023 | $ 434,340 | 9.2% | 5.5% |
| Judicial Administration | 1,146,707 | 1,192,871 | 46,164 | 4.0% | 1.3% |
| Public Safety | 6,401,012 | 8,293,856 | 1,892,844 | 29.6% | 8.8% |
| General Services | 6,373,430 | 5,989,331 | (384,099) | -6.0% | 6.3% |
| Health & Welfare | 904,257 | 880,161 | (24,096) | -2.7% | 0.9% |
| Education | 57,861,769 | 59,012,339 | 1,150,570 | 2.0% | 62.5% |
| Parks, Recreation and Cultural | 2,213,319 | 2,442,239 | 228,920 | 10.3% | 2.6% |
| Community Development | 1,771,294 | 1,781,569 | 10,275 | 0.6% | 1.9% |
| Other Uses: | | | | | |
| Non Departmental | 172,412 | 283,127 | 110,715 | 64.2% | 0.3% |
| Annexation Agreement | 1,084,000 | 238,835 | (845,165) | -78.0% | 0.3% |
| Debt Service | 2,779,263 | 2,569,427 | (209,836) | -7.6% | 2.7% |
| Transfers | 5,703,226 | 6,463,458 | 760,232 | 13.3% | 6.8% |
| Reserves | 44,649 | 154,389 | 109,740 | 0.0% | 0.2% |
| **TOTAL EXPENDITURES** | $ 91,180,021 | $ 94,460,625 | $ 3,280,604 | 3.6% | 100.0% |
| **EXCESS OF REVENUES (DEFICIENCY) OVER EXPENDITURES** | - | - | - | | |

# Isle of Wight County
# Revenue Trend




# Isle of Wight County
# Expenditure Trend



# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## EXPENDITURE SUMMARY BY FUNCTION

| FUNCTION | OBJECT | DESCRIPTION | FY 2012 BUDGET | FY 2013 ADOPTED BUDGET | $ CHANGE | % CHANGE |
|---|---|---|---|---|---|---|
| **General Government** | 100 | Salaries & Wages | $ 2,380,343 | $ 2,457,499 | $ 77,156 | 3.2% |
| | 200 | Employee Benefits | 1,055,581 | 1,096,028 | 40,447 | 3.8% |
| | 300 | Professional/Contracted Services | 678,605 | 683,830 | 5,225 | 0.8% |
| | 500 | Purchased Services | 526,769 | 772,654 | 245,885 | 46.7% |
| | 600 | Materials / Supplies | 57,975 | 62,815 | 4,840 | 8.3% |
| | 800 | Equipment / Vehicles | 41,040 | 86,197 | 45,157 | 110.0% |
| | 900 | Other | - | - | - | 0.0% |
| | | | $ 4,740,313 | $ 5,159,023 | $ 418,710 | 8.8% |
| **Judicial Administration** | 100 | Salaries & Wages | $ 675,348 | $ 701,895 | $ 26,547 | 3.9% |
| | 200 | Employee Benefits | 236,239 | 264,050 | 27,811 | 11.8% |
| | 300 | Professional/Contracted Services | 178,900 | 179,400 | 500 | 0.3% |
| | 500 | Purchased Services | 42,475 | 33,781 | (8,694) | -20.5% |
| | 600 | Materials / Supplies | 12,695 | 12,695 | - | 0.0% |
| | 800 | Equipment / Vehicles | 1,050 | 1,050 | - | 0.0% |
| | | | $ 1,146,707 | $ 1,192,871 | $ 46,164 | 4.0% |
| **Public Safety** | 100 | Salaries & Wages | $ 3,440,629 | $ 4,306,030 | $ 865,401 | 25.2% |
| | 200 | Employee Benefits | 1,135,013 | 1,550,216 | 415,203 | 36.6% |
| | 300 | Professional/Contracted Services | 73,740 | 121,550 | 47,810 | 64.8% |
| | 500 | Purchased Services | 1,424,924 | 1,955,060 | 530,136 | 37.2% |
| | 600 | Materials / Supplies | 265,100 | 322,000 | 56,900 | 21.5% |
| | 800 | Equipment / Vehicles | 49,858 | 39,000 | (10,858) | -21.8% |
| | | | $ 6,389,264 | $ 8,293,856 | $ 1,904,592 | 29.8% |
| **General Services** | 100 | Salaries & Wages | $ 1,390,213 | $ 1,469,200 | $ 78,987 | 5.7% |
| | 200 | Employee Benefits | 427,223 | 504,598 | 77,375 | 18.1% |
| | 300 | Professional/Contracted Services | 3,219,800 | 2,680,772 | (539,028) | -16.7% |
| | 500 | Purchased Services | 1,123,344 | 1,077,111 | (46,233) | -4.1% |
| | 600 | Materials / Supplies | 210,350 | 229,150 | 18,800 | 8.9% |
| | 800 | Equipment / Vehicles | 2,500 | 28,500 | 26,000 | 0.0% |
| | 900 | Other *(regional stormwater management)* | - | - | - | 0.0% |
| | | | $ 6,373,430 | $ 5,989,331 | $ (384,099) | -6.0% |
| **Health & Welfare** | 100 | Salaries & Wages | $ 30,136 | $ 18,399 | $ (11,737) | -38.9% |
| | 200 | Employee Benefits | 12,708 | 4,840 | (7,868) | -61.9% |
| | 300 | Professional/Contracted Services | 6,975 | 35,739 | 28,764 | 412.4% |
| | 500 | Purchased Services | 1,211 | 783 | (428) | -35.3% |
| | 600 | Materials / Supplies | 186 | 186 | - | 0.0% |
| | 900 | Other (Donations to external orgs) | 841,841 | 820,214 | (21,627) | |
| | | | $ 893,057 | $ 880,161 | $ (12,896) | -1.4% |
| **Education** | 900 | State/Federal/Other | $ 32,097,602 | $ 31,318,894 | $ (778,708) | -2.4% |
| | 900 | Local | 25,764,167 | 27,693,445 | 1,929,278 | 7.5% |
| | 900 | Capital | - | - | - | 0.0% |
| | | | $ 57,861,769 | $ 59,012,339 | $ 1,150,570 | 2.0% |
| **Parks, Recreation & Cultural** | 100 | Salaries & Wages | $ 897,974 | $ 974,851 | $ 76,877 | 8.6% |
| | 200 | Employee Benefits | 348,755 | 414,092 | 65,337 | 18.7% |
| | 300 | Professional/Contracted Services | 36,100 | 38,790 | 2,690 | 7.5% |
| | 500 | Purchased Services | 120,178 | 102,028 | (18,150) | -15.1% |
| | 600 | Materials / Supplies | 217,942 | 239,590 | 21,648 | 9.9% |
| | 800 | Equipment / Vehicles | 2,500 | 26,000 | 23,500 | 940.0% |
| | 900 | Other (Donations to external orgs) | 583,888 | 646,888 | 63,000 | 10.8% |
| | | | $ 2,207,337 | $ 2,442,239 | $ 234,902 | 10.6% |

## ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

## EXPENDITURE SUMMARY BY FUNCTION

| FUNCTION | OBJECT | DESCRIPTION | FY 2012 BUDGET | FY 2013 ADOPTED BUDGET | $ CHANGE | % CHANGE |
|---|---|---|---|---|---|---|
| **Community Development** | 100 | Salaries & Wages | $ 1,010,372 | $ 1,060,664 | $ 50,292 | 5.0% |
| | 200 | Employee Benefits | 354,703 | 388,787 | 34,084 | 9.6% |
| | 300 | Professional/Contracted Services | 101,218 | 111,318 | 10,100 | 10.0% |
| | 500 | Purchased Services | 147,458 | 154,060 | 6,602 | 4.5% |
| | 600 | Materials / Supplies | 32,900 | 32,920 | 20 | 0.1% |
| | 800 | Equipment / Vehicles | 1,200 | 1,200 | - | 0.0% |
| | 900 | Other *(External organizations)* | 123,443 | 32,620 | (90,823) | -73.6% |
| | | | $ 1,771,294 | $ 1,781,569 | $ 10,275 | 0.6% |
| **Other Financing Uses** | 100 | Non-Departmental Compensation | $ 30,000 | $ 30,000 | $ - | 0.0% |
| | 200 | Non-Departmental Benefits | 88,412 | 185,827 | 97,415 | 110.2% |
| | 600 | Materials / Supplies | 4,000 | 4,000 | - | 0.0% |
| | 900 | Non-Departmental Other | 63,299 | 63,300 | 1 | 0.0% |
| | 500 | Annexation Agreement | 1,084,000 | 238,835 | (845,165) | -78.0% |
| | 900 | Debt Service | 2,779,263 | 2,569,427 | (209,836) | -7.6% |
| | 900 | Transfer to Social Services | | | | |
| | 900 | State/Federal/Other | 2,805,959 | 2,805,959 | - | 0.0% |
| | 900 | Local Contribution | 769,561 | 769,561 | - | 0.0% |
| | 900 | Transfer to Section 8 | | | | |
| | 900 | State/Federal/Other | 111,720 | 109,440 | (2,280) | -2.0% |
| | 900 | Local Contribution | 49,184 | 62,803 | 13,619 | 27.7% |
| | 900 | Transfer to Comprehensive Services | | | | |
| | 900 | State/Federal/Other | 438,996 | 438,996 | - | 0.0% |
| | 900 | Local Contribution | 237,741 | 237,741 | - | 0.0% |
| | 900 | Transfer to Capital Projects | | | | |
| | | From General fund | - | - | - | #DIV/0! |
| | | From Fund Balances (bond funde | - | - | - | #DIV/0! |
| | 900 | Transfer to County Fair Fund | 7,083 | 7,842 | 759 | 10.7% |
| | 900 | Transfer to E911 Fund | 711,712 | 653,498 | (58,214) | -8.2% |
| | 900 | Transfer to Public Utilities Fund | 571,270 | 1,377,618 | 806,348 | 141.2% |
| | 900 | Reserves | 44,649 | 154,389 | 109,740 | 0.0% |
| | | | $ 9,796,849 | $ 9,709,236 | $ (87,613) | -0.9% |
| | | **Total Expenditures** | **$ 91,180,020** | **$ 94,460,625** | **$ 3,280,605** | **3.6%** |

## ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

## EXPENDITURE SUMMARY BY OBJECT

| EXENDITURE CATEGORY | | FY 2012 Budget | FY 2013 Adopted Budget | Increase/ (Decrease) | Percentage Increase/ (Decrease) Over FY 2012 | Percentage Of Each Over Category To Total |
|---|---|---|---|---|---|---|
| (1) | Salaries & Wages | $ 10,371,832 | $ 11,018,538 | $ 646,706 | 6.2% | 11.4% |
| (2) | Employee Benefits | 3,806,893 | 4,408,435 | 601,542 | 15.8% | 4.2% |
| (3)(4) | Professional / Contracted Services | 5,808,176 | 3,851,399 | (1,956,777) | -33.7% | 6.4% |
| (3)(4) | Purchased Services | 3,608,110 | 2,254,604 | (1,353,506) | -37.5% | 4.0% |
| (3)(4) | Materials / Supplies | 876,048 | 903,355 | 27,307 | 3.1% | 1.0% |
| (3)(4) | Equipment / Vehicles | 118,498 | 181,947 | 63,449 | 53.5% | 0.1% |
| (3)(4) | Other | 66,590,464 | 71,842,347 | 5,251,883 | 7.9% | 73.0% |
| | **TOTAL** | **$ 91,180,021** | **$ 94,460,625** | **$ 3,280,604** | **3.6%** | **100.0%** |

**DESCRIPTION OF SIGNIFICANT INCREASES (DECREASES):**

**(1) Salaries & Wages** See Next Page
**(2) Employee Benefits** See Next Page

| (3) Other significant expenditure increases | FY 2011/12 | FY 2012/13 | Difference |
|---|---|---|---|
| County Contribution to operation of Regional Jail | $637,988 | $647,123 | $9,135 |
| Transfer to Schools | $25,764,167 | $27,693,445 | $1,929,278 |
| Insurance | $338,075 | $479,300 | $141,225 |
| Public Safety - Total (Sherriff, Fire & Rescue, Inspections) | $6,389,264 | $8,293,856 | $1,904,592 |

**(4) Other significant expenditure decreases**

| | | | |
|---|---|---|---|
| Franklin Annexation Settlement pmt | $1,084,000 | $238,835 | ($845,165) |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## SALARY AND BENEFIT SUMMARY

| SALARIES/WAGES: | FY 2012 BUDGET | FY 2013 Adopted BUDGET | $ CHANGE | % CHANGE |
|---|---|---|---|---|
| Salaries & Wages: | | | | |
| Full Time | $ 8,817,263 | $ 8,772,030 | $ (45,233) | -0.5% |
| Part Time | 1,360,035 | 1,681,871 | 321,836 | 23.7% |
| Overtime | 90,894 | 87,200 | (3,694) | -4.1% |
| Other Compensation | 181,274 | 146,956 | (34,318) | -18.9% |
| New Staff - Full Time | - | 330,481 | 330,481 | N/A |
| **Total Salaries & Wages** | $ 10,449,466 | $ 11,018,538 | $ 569,072 | 5.4% |

| EMPLOYEE BENEFITS: | FY 2012 BUDGET | FY 2013 Adopted BUDGET | $ CHANGE | % CHANGE |
|---|---|---|---|---|
| **FICA / Medicare** | | | | |
| Current Staff | $ 785,523 | $ 816,507 | $ 30,984 | 3.9% |
| New Staff | 0 | 25,282 | 25,282 | N/A |
| | 785,523 | 841,789 | 56,266 | 7.2% |
| **Virginia Retirement System (VRS) budgeted rates changed from 14.09% of annual salary to 16.28%. VRS Optional Health Credit Program remained at .12% of annual salary.** | | | | |
| Current Staff | $ 1,250,096 | $ 1,344,422 | $ 94,326 | 7.5% |
| New Staff | 0 | 54,199 | 54,199 | N/A |
| | 1,250,096 | 1,398,621 | 148,525 | 11.9% |
| **Hospitalization / Medical Insurance Premiums increased approximately 15.5%. Employer cost for family coverage = $13,562/year** | | | | |
| Current Staff | $ 1,449,949 | $ 1,617,480 | $ 167,531 | 11.6% |
| New Staff | 0 | 122,058 | 122,058 | N/A |
| | 1,449,949 | 1,739,538 | 289,589 | 20.0% |
| **Dental insurance premiums remained the same. Employer cost for family coverage = $789/year** | | | | |
| Current Staff | $ 75,548 | $ 69,557 | $ (5,991) | -7.9% |
| New Staff | 0 | 7,101 | 7,101 | N/A |
| | 75,548 | 76,658 | 1,110 | 1.5% |
| **Group Life insurance budgeted premiums changed from .28% of annual salary to 1.19%.** | | | | |
| Current Staff | $ 24,986 | $ 115,764 | $ 90,778 | 363.3% |
| New Staff | 0 | 3,933 | 3,933 | N/A |
| | 24,986 | 119,697 | 94,711 | 379.1% |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## SALARY & BENEFIT SUMMARY

| EMPLOYEE BENEFITS: | FY 2012 BUDGET | FY 2013 Adopted BUDGET | $ CHANGE | % CHANGE |
|---|---|---|---|---|
| **Deferred Compensation Plan (457B) the County matches dollar for dollar up to $35 per month.** | | | | |
| Current Staff | $ 50,620 | $ 48,940 | $ (1,680) | -3.3% |
| New Staff | - | 3,780 | 3,780 | N/A |
| | 50,620 | 52,720 | 2,100 | 4.1% |
| **Worker's Compensation Insurance** | $ 198,671 | $ 125,000 | $ (73,671) | -37.1% |
| **Tuition Reimbursement** | - | 3,500 | 3,500 | N/A |
| **Unemployment Compensation** | 50,912 | 50,912 | 0 | 0.0% |
| **Other Benefits** | - | - | 0 | N/A |
| **Total Benefits** | $ 3,886,305 | $ 4,408,435 | $ 522,130 | 13.4% |
| **Other** | - | - | | |
| **TOTAL SALARIES & BENEFITS** | **$ 14,335,771** | **$ 15,426,973** | **$ 1,091,202** | **7.6%** |

# ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET
## SUMMARY BY DEPARTMENT

| DEPARTMENT | FY 2012 Budget | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | $ Change |
|---|---|---|---|---|---|---|
| **General Government** | | | | | | |
| Board of Supervisors | $ 305,878 | $ 305,878 | $ 338,892 | $ 344,690 | 13% | $ 38,812 |
| County Administrator | 501,485 | 512,545 | 539,443 | 537,548 | 7% | 36,063 |
| County Attorney | 573,735 | 608,759 | 620,479 | 473,947 | -17% | (99,788) |
| Human Resources | 206,611 | 208,960 | 269,092 | 227,875 | 10% | 21,264 |
| Commissioner of the Revenue | 581,088 | 598,998 | 611,086 | 606,952 | 4% | 25,864 |
| Real Estate Assessment | 16,600 | 16,600 | 33,559 | 33,559 | 102% | 16,959 |
| Treasurer | 567,451 | 575,155 | 640,398 | 596,242 | 5% | 28,791 |
| Budget and Finance | 599,432 | 684,605 | 727,842 | 681,542 | 14% | 82,110 |
| Insurance | 338,075 | 299,075 | 329,300 | 479,300 | 42% | 141,225 |
| Electoral Board/Registrar | 245,804 | 246,723 | 236,190 | 236,667 | -4% | (9,137) |
| Information Technology/GIS Operations | 709,371 | 756,753 | 790,718 | 845,713 | 19% | 136,342 |
| Communications | 94,783 | 95,569 | 97,799 | 94,987 | 0% | 204 |
| **Total General Government Administration** | **$ 4,740,313** | **$ 4,909,619** | **$ 5,234,798** | **$ 5,159,023** | **9%** | **$ 418,710** |
| **Judicial Administration** | | | | | | |
| Circuit Court | $ 77,041 | $ 77,041 | $ 75,695 | $ 76,306 | -1% | $ (735) |
| General District Court | 6,325 | 6,325 | 6,825 | 5,025 | -21% | (1,300) |
| Juvenile and Domestic Relations Court | 10,790 | 10,790 | 12,690 | 8,140 | -25% | (2,650) |
| Fifth District Court Services Unit | 155,560 | 155,560 | 155,560 | 155,560 | 0% | - |
| Clerk of the Circuit Court | 408,526 | 413,431 | 427,000 | 429,353 | 5% | 20,827 |
| Commonwealth Attorney | 488,465 | 495,891 | 518,930 | 518,488 | 6% | 30,023 |
| **Total Judicial Administration** | **$ 1,146,707** | **$ 1,159,038** | **$ 1,196,700** | **$ 1,192,871** | **4%** | **$ 46,164** |
| **Public Safety** | | | | | | |
| Sheriff | $ 3,189,447 | $ 3,193,738 | $ 3,858,067 | $ 3,708,766 | 16% | $ 519,319 |
| Care and Confinement of Prisoners | 637,988 | 637,988 | 647,123 | 647,123 | 1% | 9,135 |
| Emergency Services - Fire & Rescue | 1,119,250 | 1,168,568 | 1,817,758 | 1,841,679 | 65% | 722,429 |
| Volunteer Fire Services | 346,017 | 346,017 | 687,964 | 619,168 | 79% | 273,151 |
| Volunteer Rescue Services | 303,932 | 303,932 | 662,683 | 596,415 | 96% | 292,483 |
| Volunteer Fire/Rescue Station Services | 59,826 | 59,826 | 94,000 | 77,500 | 30% | 17,674 |
| Inspections and Code Enforcement | 466,201 | 475,426 | 497,839 | 480,495 | 3% | 14,294 |
| Animal Control | 249,722 | 254,066 | 323,567 | 312,220 | 25% | 62,498 |
| Emergency Management | 8,302 | 8,302 | - | - | -100% | (8,302) |
| Comphrensive Community Corrections Program | 8,579 | 8,579 | 10,491 | 10,491 | 22% | 1,912 |
| **Total Public Safety** | **$ 6,389,264** | **$ 6,456,442** | **$ 8,599,492** | **$ 8,293,856** | **30%** | **$ 1,904,592** |
| **General Services** | | | | | | |
| Administration | $ 191,221 | $ 196,365 | $ 255,813 | $ 256,600 | 34% | $ 65,379 |
| Refuse Collection | 811,802 | 826,307 | 867,621 | 869,260 | 7% | 57,458 |
| Refuse Disposal | 2,850,000 | 2,680,000 | 2,405,972 | 2,340,972 | -18% | (509,028) |
| Buildings and Grounds | 1,565,448 | 1,762,458 | 1,554,685 | 1,525,081 | -3% | (40,367) |
| Transportation / Maintenance | 41,000 | 41,000 | 41,000 | 41,000 | 0% | - |
| Maintenance of Roads | - | - | - | - | N/A | - |
| Roadway Beautification | 3,100 | 3,100 | 3,100 | 3,100 | 0% | - |
| Engineering Division | 532,727 | 592,487 | 589,975 | 578,390 | 9% | 45,663 |
| Generator Maintenance Contract | 373,132 | 373,132 | 374,928 | 374,928 | 0% | 1,796 |
| DEQ Tank Cleanup | 5,000 | 5,000 | 5,000 | - | 0% | (5,000) |
| **Total General Services** | **$ 6,373,430** | **$ 6,479,849** | **$ 6,098,094** | **$ 5,989,331** | **-6%** | **$ (384,099)** |
| **Health & Welfare** | | | | | | |
| Commission on Aging | $ 1,700 | $ 1,700 | $ 1,700 | $ 1,700 | 0% | - |
| Court Appointed Special Advocate (CASA) | 34,723 | 34,723 | 34,723 | 34,723 | 0% | - |
| Early Childhood Council | 31,250 | 31,250 | 31,250 | 31,250 | 0% | - |
| Endependence Center | 5,000 | 5,000 | 5,000 | 5,000 | 0% | - |
| Genieve Shelter | 8,000 | 8,000 | 8,000 | 8,000 | 0% | - |
| Isle of Wight Triad | 2,780 | 2,780 | 2,780 | 2,780 | 0% | - |
| Juvenile Accountability Program | 51,216 | 52,136 | 52,136 | 36,708 | -28% | (14,508) |
| Senior Services of Southeastern Virginia | 33,413 | 33,413 | 33,139 | 33,139 | -1% | (274) |

# ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET
## SUMMARY BY DEPARTMENT

| DEPARTMENT | FY 2012 Budget | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | $ Change |
|---|---|---|---|---|---|---|
| Surry Area Free Clinic | - | - | 5,000 | - | N/A | - |
| State/Local Hospitalization | - | - | - | - | N/A | - |
| STOP | - | - | 7,051 | - | N/A | - |
| Suffolk Shelter for the Homeless | 8,000 | 8,000 | 8,000 | 8,000 | 0% | - |
| Victim Witness Program | 15,540 | 15,540 | 15,540 | 15,540 | 0% | - |
| V-STOP Program | 7,699 | 7,907 | 7,699 | 7,699 | 0% | - |
| Isle of Wight Christian Outreach | 6,000 | 6,000 | 10,000 | 6,000 | 0% | - |
| Western Tidewater Community Services Board | 160,272 | 160,272 | 160,272 | 160,272 | 0% | - |
| Western Tidewater Free Clinic | 5,000 | 5,000 | 61,600 | 5,000 | 0% | - |
| Western Tidewater Health District | 522,464 | 522,464 | 522,464 | 522,464 | 0% | - |
| Community Help In Progress (CHIP) | - | - | - | 1,886 | 0% | 1,886 |
| **Total Health & Welfare** | **$ 893,057** | **$ 894,185** | **$ 966,354** | **$ 880,161** | **-1%** | **$ (12,896)** |
| **Parks, Recreation, and Cultural** | | | | | | |
| Parks and Recreation - Operations | $ 1,149,077 | $ 1,169,369 | $ 1,295,816 | $ 1,296,645 | 13% | $ 147,568 |
| Parks and Recreation - Programs | 219,672 | 222,407 | 235,681 | 235,681 | 7% | 16,009 |
| Skating Rink | 41,020 | 41,800 | 41,800 | 40,300 | -2% | (720) |
| Historic Resources Division | 213,680 | 217,855 | 225,912 | 222,725 | 4% | 9,045 |
| Smithfield Cultural Arts Center | 5,000 | 10,000 | 5,000 | 5,000 | 0% | - |
| Rawls Museum | 1,000 | 1,000 | 1,000 | 1,000 | 0% | - |
| Blackwater Regional Library | 571,713 | 571,713 | 633,782 | 634,713 | 11% | 63,000 |
| Paul D. Camp Community College | 6,175 | 6,175 | 13,328 | 6,175 | 0% | - |
| **Total Parks, Recreation, and Cultural** | **$ 2,207,337** | **$ 2,240,318** | **$ 2,452,319** | **$ 2,442,239** | **11%** | **$ 234,902** |
| **Community Development** | | | | | | |
| Planning and Zoning | $ 781,247 | $ 844,573 | $ 836,181 | $ 770,888 | -1% | $ (10,359) |
| Economic Development | 494,278 | 505,333 | 531,370 | 518,743 | 5% | 24,465 |
| Tourism | 372,326 | 377,867 | 387,602 | 388,064 | 4% | 15,737 |
| Rural Conservation & Enhancement | 19,000 | 19,000 | 19,000 | 19,000 | 0% | - |
| Cooperative Extension Service | 74,823 | 74,823 | 57,754 | 55,254 | -26% | (19,569) |
| Forestry Service | 10,020 | 10,020 | 10,020 | 10,020 | 0% | - |
| Chamber of Commerce | 16,000 | 16,000 | 16,000 | 16,000 | 0% | - |
| Riverkeeper's Organization | 3,600 | 3,600 | 3,600 | 3,600 | 0% | - |
| **Total Community Development** | **$ 1,771,294** | **$ 1,851,216** | **$ 1,861,527** | **$ 1,781,569** | **1%** | **$ 10,275** |
| **Non-departmental** | | | | | | |
| Debt Service | $ 2,779,263 | $ 2,779,263 | $ 3,714,936 | $ 2,569,427 | -8% | $ (209,836) |
| Non-departmental | 185,712 | 161,762 | 185,712 | 283,127 | 52% | 97,415 |
| Annexation Settlement Payment | 1,084,000 | 1,084,000 | 238,835 | 238,835 | -78% | (845,165) |
| **Total Non-Departmental** | **$ 4,048,975** | **$ 4,025,025** | **$ 4,139,483** | **$ 3,091,389** | **-24%** | **$ (957,586)** |
| **Transfers** | | | | | | |
| County Fair | 7,083 | 7,083 | 8,337 | 7,842 | 11% | $ 759 |
| E-911 | 711,712 | 711,712 | 731,005 | 653,498 | -8% | (58,214) |
| Comprehensive Services Act - State/Fed/Other | 438,996 | 438,996 | 438,996 | 438,996 | 0% | - |
| Local Contribution | 237,741 | 237,741 | 237,741 | 237,741 | 0% | - |
| Section 8 - State/Federal/Other | 111,720 | 111,720 | 109,440 | 109,440 | -2% | (2,280) |
| Local Contribution | 49,184 | 49,184 | 62,206 | 62,803 | 28% | 13,619 |
| Social Services - State/Federal/Other | 2,805,959 | 2,805,959 | 2,805,959 | 2,805,959 | 0% | - |
| Local Contribution | 769,561 | 769,561 | 769,561 | 769,561 | 0% | - |
| Schools - State/Federal/Other | 32,097,602 | 32,097,602 | 32,097,602 | 31,318,894 | -2% | (778,708) |
| Local Contribution | 21,375,622 | 21,662,339 | 27,116,616 | 21,662,339 | 1% | 286,717 |
| Debt Service | 4,388,545 | 4,388,545 | 3,631,106 | 3,631,106 | -17% | (757,439) |
| VRS-General Assembly-Schools | - | - | - | 2,100,000 | 0% | |
| Unassigned Fund Balance-Schools | - | - | - | 300,000 | 0% | |
| Schools - Capital | - | - | - | - | 0% | - |
| Capital Projects | - | - | - | - | 0% | - |
| Public Utilities | 571,270 | 1,071,270 | 9,305,872 | 1,377,618 | 141% | 806,348 |
| Industrial Development Authority | - | - | - | - | 0% | - |
| **Total Transfers** | **$ 63,564,995** | **$ 64,351,712** | **$ 77,314,441** | **$ 65,475,797** | **3%** | **$ (489,198)** |
| **Reserves** | $ 44,649 | $ 23,483 | $ - | $ 154,389 | 246% | 109,740 |
| **Total Reserves** | **$ 44,649** | **$ 23,483** | **$ -** | **$ 154,389** | 246% | 109,740 |
| **TOTAL:** | **$ 91,180,021** | **$ 92,390,887** | **$ 107,863,208** | **$ 94,460,625** | **4%** | **$ 880,604** |

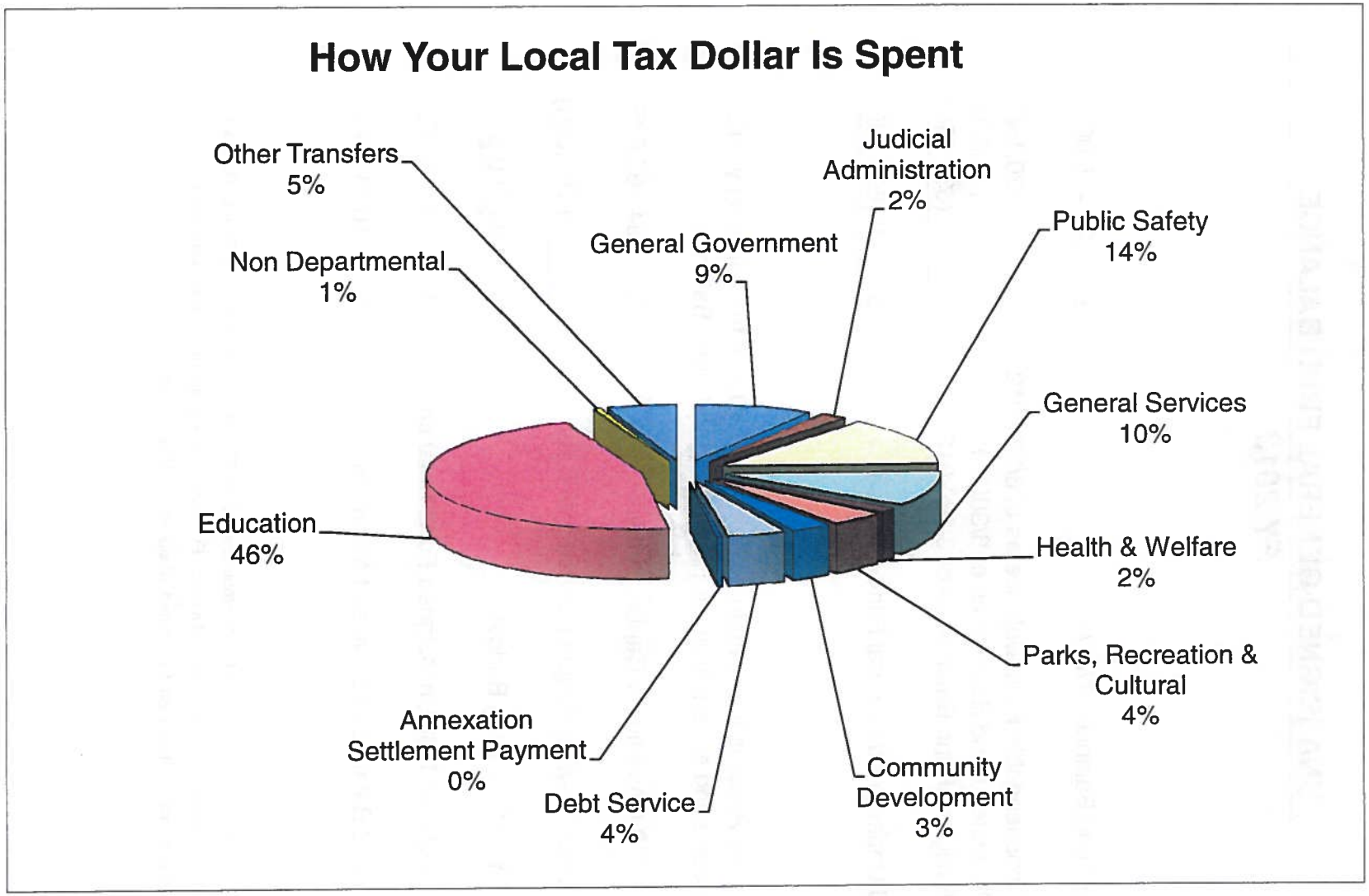
# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET
## ADOPTED TAX RATES

| PROPERTY TAXES | FY 2011 | Adopted FY 2012 | % Change |
|---|---|---|---|
| Real Estate | $ 0.52 | $ 0.65 | 25% |
| Personal Property | $ 4.50 | $ 4.50 | 0% |
| Machinery & Tools | $ 0.95 | $ 0.70 | -26% |
| Mobile Homes | $ 0.52 | $ 0.52 | 0% |
| Boats / Airplanes | $ 1.00 | $ 1.00 | 0% |

Rates are per $100 of assessed value / Projected Personal Property Tax Relief = 62%

| OTHER LOCAL TAXES | | |
|---|---|---|
| Cable Franchise Fee | * 5% of gross receipts | * 5% of gross receipts |
| Cellular Tax | * $0.00 | * $0.00 |
| Consumption Tax | | |
| Electric | $0.00018-$0.00038/kwh | $0.00018-$0.00038/kwh |
| Gas | $0.004 per ccf | $0.004 per ccf |
| E911 Tax | * $0.00 | * $0.00 |
| Electric Utility Tax - Residential | 20% of monthly charge plus $0.015626 / kwh not to exceed $3.00 | 20% of monthly charge plus $0.015626 / kwh not to exceed $3.00 |
| Electric Utility Tax - Commercial | 20% of monthly charge plus $0.014766 / kwh not to exceed $200 | 20% of monthly charge plus $0.014766 / kwh not to exceed $200 |
| Gas Utility Tax - Residential | 20% of monthly charge plus $0.1867 / ccf not to exceed $3.00 | 20% of monthly charge plus $0.1867 / ccf not to exceed $3.00 |
| Gas Utility Tax - Commercial | 20% of monthly charge plus $0.15716/ccf not to exceed $200 | 20% of monthly charge plus $0.15716/ccf not to exceed $200 |
| Lodging Tax | 2% | 2% |
| Meals Tax | 4% | 4% |
| Motor Vehicle License Fee | $20 per year<br>$18 per year - motorcycles | $30 per year<br>$20 per year - motorcycles |
| Telephone Utility Tax | * $0.00 | * $0.00 |

* Effective January 1, 2007, the State restructured the E911 tax and combined the telephone utility, cable utility and cellular telephone utility taxes into one communications sales and use tax at a rate of 5% per gross receipts, and imposed separate right-of-way fees for land line phones, cable lines and E911 land line services. These taxes and fees, along with the cable franchise fee, are now State imposed fees and the revenue generated from these taxes and fees are now collected by the State. The revenues are then distributed to the localities at a predetermined ratio.


How Your Local Tax Dollar Is Spent
Other Transfers 5%
Non Departmental 1%
Education 46%
Annexation Settlement Payment 0%
Debt Service 4%
General Government 9%
Judicial Administration 2%
Public Safety 14%
General Services 10%
Health & Welfare 2%
Parks, Recreation & Cultural 4%
Community Development 3%

# ISLE OF WIGHT COUNTY

## UNASSIGNED GENERAL FUND BALANCE

## *FY 2013*

| | | |
|---|---|---|
| Beginning Fund Balance 07/01/11 | $ | 20,475,001 |
| Less: Nonspendable Fund Balance as of 6/30/2012 | | (120,158) |
| Less: Restricted Fund Balance as of 6/30/2012 | | (29,650) |
| Less: Assigned Fund Balance as of 6/30/2012 | | (632,588) |
| Projected Unassigned General Fund Balance | $ | 19,692,605 |

Fund Balance Policy is to maintain a minimum of 10% of the following year's budgeted operating expenditures in the Unassigned Fund Balance.

| | | |
|---|---|---|
| FY13 Operating & Capital Budget | $ | 104,465,625 |
| Less: Capital Budget Funded with Debt | | (9,705,000) |
| FY13 Operating Budget | $ | 94,760,625 |
| Required 10% Unassigned Fund Balance | $ | 9,476,063 |
| Fund Balance in Excess of Minimum | $ | 10,216,542 |

Note: Effective June 30, 2011, the County implemented GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. Fund balances are reported in five components: Nonspendable, Restricted, Committed, Assigned and Unassigned.

## GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions

Fund balance are reported in classifications that comprise a hierarchy based primarily on the extent to which the County is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balances are reported in five components as follows:

• *Nonspendable fund balance*—amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

• *Restricted fund balance*—amounts that have constraints placed on them either externally by third-parties (e.g. creditors, grantors, contributors, or laws or regulation of other governments) or by law through constitutional provisions or enabling legislation.

• *Committed fund balance*—amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the County's highest level of decision making authority, the County's Board of Supervisor, which is by board resolutions. Those committed amounts cannot be used for any other purpose unless the County removes or changes the specified use by taking the same type of action (county resolutions) it employed previously to commit those amounts.

• *Assigned fund balance*—amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balances is expressed by the Board of Supervisors.

• *Unassigned fund balance*—amounts that have not been restricted, committed or assigned to specific purposes within the General Fund. The General Fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the General Fund can only report a negative unassigned fund balance amount.

## Isle of Wight County
## FY 2012-13 General Operating Budget

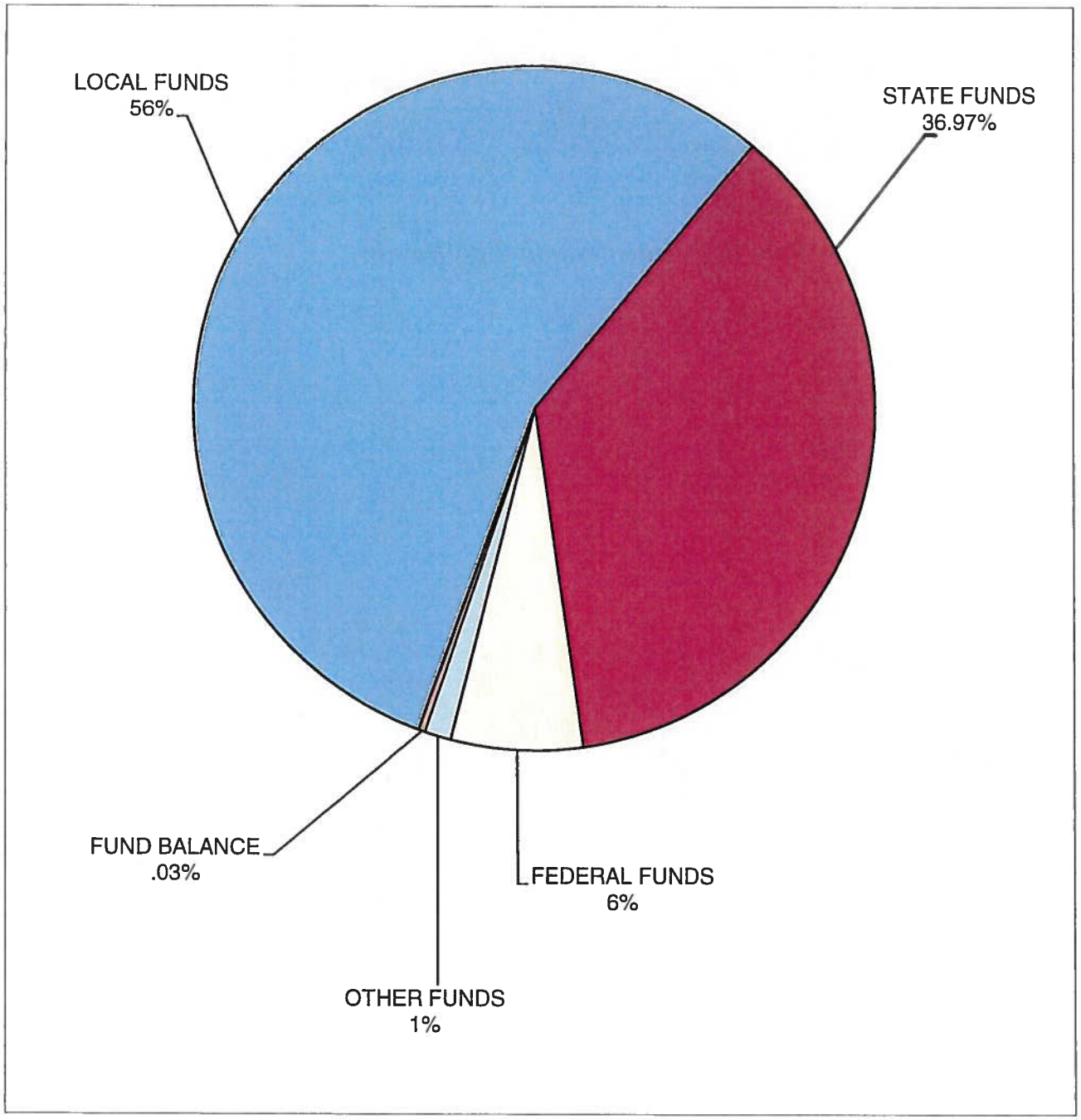
## Special Revenue / Enterprise Funds Summary

| | Museum Gift Shop | County Fair | E-911 | Comprehensive Services | Section 8 | Social Services | Public Utilities |
|---|---|---|---|---|---|---|---|
| **Operating Revenues:** | | | | | | | |
| State / Federal / Other | $- | $- | $ 84,000 | $ 438,996 | $ 110,752 | $ 2,805,959 | $- |
| Fees & Other Revenue | 9,000 | 271,348 | 148,000 | | | | 3,294,150 |
| Donations | - | | | | | | |
| Fund Balance/Bond Proceeds | | | | | | | |
| Recovered Costs | | | 46,105 | | | | |
| Transfer from General Fund | - | 7,842 | 747,105 | 237,741 | 62,803 | 769,561 | 1,377,618 |
| **Total:** | **9,000** | **279,190** | **1,025,210** | **676,737** | **173,555** | **3,575,520** | **4,671,768** |
| **Operating Expenditures:** | | | | | | | |
| Operating Expenses | $ 9,000 | $ 279,190 | $1,025,210 | $ 676,737 | $ 173,555 | $ 3,575,520 | $ 4,671,768 |
| Capital Expenses | - | - | - | - | - | - | - |
| **Total:** | **$ 9,000** | **$ 279,190** | **$1,025,210** | **$ 676,737** | **$ 173,555** | **$ 3,575,520** | **$ 4,671,768** |

# Revenue

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## REVENUE



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## ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

## REVENUE

| REVENUE SUMMARY | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Adopted | 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|
| GENERAL PROPERTY TAXES | $ 39,132,226 | $ 38,385,087 | $ 37,864,858 | $ 41,404,000 | $ 41,262,539 | 0% | 44% |
| OTHER LOCAL TAXES | 6,171,271 | 5,827,798 | 6,322,650 | 5,545,000 | 6,872,000 | 24% | 7% |
| PERMITS, PRIVILEGE FEES | 426,074 | 407,410 | 443,308 | 380,700 | 275,500 | -28% | 0% |
| FINES AND FORFEITURES | 65,772 | 60,345 | 75,813 | 61,000 | 61,000 | 0% | 0% |
| REVENUE FROM USE OF MONEY | 319,417 | 61,938 | 110,361 | 28,500 | 23,000 | -19% | 0% |
| REVENUE FROM USE OF PROPERTY | 78,924 | 93,274 | 51,689 | 54,000 | 30,000 | -44% | 0% |
| CHARGES FOR SERVICES | 900,529 | 923,440 | 870,057 | 808,540 | 899,389 | 11% | 1% |
| MISCELLANEOUS REVENUE | 25,929,376 | 821,581 | 14,913,400 | 380,000 | 3,030,619 | 698% | 3% |
| NON-CATEGORICAL AID | 5,218,906 | 5,159,460 | 5,181,376 | 5,132,605 | 5,101,890 | -1% | 5% |
| SHARED EXPENSES | 2,189,103 | 2,086,185 | 2,032,736 | 2,034,415 | 2,034,415 | 0% | 2% |
| STATE CATEGORICAL AID | 1,683,993 | 3,285,904 | 1,448,570 | 1,314,798 | 1,314,798 | 0% | 1% |
| FEDERAL CATEGORICAL AID | 298,278 | 1,575,468 | 1,625,290 | 1,938,861 | 1,936,581 | 0% | 2% |
| SCHOOL AID | 35,553,393 | 33,077,842 | 32,876,782 | 32,097,602 | 31,318,894 | -2% | 33% |
| UNASSIGNED FUND BAL.-SCHOOLS | - | - | - | - | 300,000 | 0% | 0% |
| RESERVED FUND BAL. - Capital | 1,080,000 | 158,703 | - | - | - | 0% | 0.0% |
| UNRESERVED FUND BAL. - Capital | 1,457,000 | - | - | - | - | 0% | 0.0% |
| FUND BAL - (Prior Bonds) | 3,127,847 | 2,954,845 | - | - | - | 0% | 0.0% |
| TOTAL | $ 123,632,109 | $ 94,879,279 | $ 103,816,890 | $ 91,180,021 | $ 94,460,625 | 4% | 100% |

| REVENUE SOURCE: | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Adopted | 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|
| LOCAL FUNDS | $ 47,920,871 | $ 45,559,349 | $ 46,366,066 | $ 48,661,740 | $ 52,454,047 | 8% | 56% |
| STATE FUNDS | 39,414,422 | 37,080,762 | 33,844,872 | 34,318,308 | 34,607,056 | 1% | 37% |
| FEDERAL FUNDS | 4,230,933 | 6,855,945 | 7,707,346 | 6,733,851 | 5,919,371 | -12% | 6% |
| OTHER FUNDS | 1,298,318 | 1,248,152 | 1,612,536 | 1,466,122 | 1,180,151 | -20% | 1% |
| BONDS | 25,102,718 | 1,021,523 | 14,286,070 | - | - | 0% | 0% |
| FUND BALANCE | 5,664,847 | 3,113,548 | - | - | 300,000 | 0% | 0% |
| TOTAL | $ 123,632,109 | $ 94,879,279 | $ 103,816,890 | $ 91,180,021 | $ 94,460,625 | 4% | 100% |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## REVENUE

| REVENUE SUMMARY | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Adopted | 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|
| **GENERAL PROPERTY TAXES:** | | | | | | | |
| REAL PROPERTY | $ 22,320,403 | $ 22,520,728 | $ 21,727,813 | $ 28,077,000 | $ 28,313,000 | 1% | 69% |
| PUBLIC SERVICE CORP-REAL/PERS | 1,059,316 | 1,149,322 | 1,268,886 | 600,000 | 850,610 | 42% | 2% |
| PERSONAL PROPERTY | 7,568,469 | 6,581,544 | 5,673,602 | 9,805,000 | 8,900,000 | -9% | 22% |
| BOAT / AIRPLANE TAX | 236,550 | 287,452 | 250,141 | 245,000 | 260,000 | 6% | 1% |
| MOBILE HOME | 112,703 | 117,878 | 108,358 | 122,000 | 160,000 | 31% | 0% |
| MACHINERY AND TOOLS | 7,363,782 | 7,242,414 | 6,816,773 | 2,200,000 | 900,000 | -59% | 2% |
| EQUIPMENT AND TOOLS | - | - | 1,551,506 | | 1,523,929 | 0% | 4% |
| PENALTIES | 309,339 | 307,383 | 301,363 | 225,000 | 225,000 | 0% | 1% |
| INTEREST | 161,664 | 178,367 | 166,417 | 130,000 | 130,000 | 0% | 0% |
| **TOTAL** | **$ 39,132,226** | **$ 38,385,087** | **$ 37,864,858** | **$ 41,404,000** | **$ 41,262,539** | **0%** | **100%** |
| **OTHER LOCAL TAXES:** | | | | | | | |
| LOCAL SALES AND USE TAX | $ 2,019,600 | $ 1,714,037 | $ 2,016,088 | $ 1,800,000 | $ 2,748,000 | 53% | 40% |
| COMMUNICATIONS SALES TAX | 1,389,159 | 1,394,950 | 1,388,045 | 1,430,000 | 1,243,000 | -13% | 18% |
| CONSUMER UTILITY | 841,343 | 776,777 | 908,891 | 850,000 | 839,000 | -1% | 12% |
| CONSUMPTION TAX | 141,951 | 109,909 | 156,548 | 90,000 | 79,000 | -12% | 1% |
| BUSINESS LICENSE | 364,827 | 388,273 | 387,046 | 360,000 | 405,000 | 13% | 6% |
| LODGING TAX | 20,958 | 22,893 | 27,474 | 23,000 | 21,000 | -9% | 0% |
| MEALS TAX | 238,106 | 278,060 | 273,548 | 302,000 | 334,000 | 11% | 5% |
| MOTOR VEHICLE LICENSES | 557,859 | 563,938 | 624,032 | 535,000 | 668,000 | 25% | 10% |
| CABLE / BANK FRANCHISE TAX | 6,657 | 4,979 | 4,191 | 5,000 | 5,000 | 0% | 0% |
| TAXES ON RECORDATION/WILLS | 590,811 | 565,403 | 525,535 | 150,000 | 530,000 | 253% | 8% |
| PENALTIES | - | 6,656 | 5,895 | - | - | 0% | 0% |
| INTEREST | - | 1,923 | 5,358 | - | - | 0% | 0% |
| **TOTAL** | **$ 6,171,271** | **$ 5,827,798** | **$ 6,322,650** | **$ 5,545,000** | **$ 6,872,000** | **24%** | **100%** |
| **PERMITS, PRIVILEGE FEES AND** | | | | | | | |
| ANIMAL LICENSES | $ 22,859 | $ 24,342 | $ 24,649 | $ 20,000 | $ 20,000 | -2% | 7% |
| ZONING AND SUBDIVISION FEES | 61,558 | 46,210 | 43,461 | 45,000 | 30,000 | -33% | 11% |
| BUILDING AND RELATED PERMITS | 219,957 | 215,169 | 272,001 | 215,000 | 200,000 | -7% | 73% |
| CASH PROFFERS | 105,709 | 92,445 | 89,945 | 85,000 | 10,000 | -88% | 4% |
| CONCEALED WEAPONS PERMITS | 9,170 | 5,185 | 5,150 | 4,800 | 5,000 | 4% | 2% |
| TRANSFER FEES | 1,121 | 858 | 929 | 900 | 500 | -44% | 0% |
| MISC PERMITS/FEES (includes inspection fees | 5,700 | 23,201 | 7,173 | 10,000 | 10,000 | 0% | 4% |
| **TOTAL** | **$ 426,074** | **$ 407,410** | **$ 443,308** | **$ 380,700** | **$ 275,500** | **-28%** | **100%** |
| **CHARGES FOR SERVICES:** | | | | | | | |
| CHARGES FOR CW ATTORNEY | $ 3,170 | $ 1,050 | $ 1,301 | $ 1,000 | $ 1,000 | 0% | 0% |
| LAW LIBRARY FEES | - | - | 7,215 | - | 5,000 | 0% | 1% |
| SHERIFF'S FEES | 3,920 | 2,204 | 2,763 | 2,200 | 2,200 | 0% | 0% |
| CHARGES FOR OTHER PROTECTION | - | 1,083 | 1,261 | 1,000 | 1,000 | 0% | 0% |
| ANIMAL CONTROL FEES | - | 1,171 | 1,335 | 1,025 | 405 | -60% | 0% |
| CHARGES FOR WASTE REMOVAL | 4,080 | 4,744 | 1,275 | - | - | 0% | 0% |
| CHARGES FOR PLANNING/COM DEV | 7,963 | 613 | 636 | 500 | 500 | 0% | 0% |
| CHARGES FOR PARKS & REC. | 215,433 | 196,524 | 242,758 | 257,815 | 258,284 | 0% | 29% |
| EMS FEES | 570,363 | 629,118 | 526,701 | 475,000 | 550,000 | 16% | 61% |
| COURT COSTS | 76,380 | 52,703 | 63,081 | 50,000 | 50,000 | 0% | 6% |
| BUILDING CONSTRUCTION COURT FEE | 19,220 | 33,786 | 21,731 | 20,000 | 31,000 | 55% | 3% |
| **TOTAL** | **$ 900,529** | **$ 922,996** | **$ 870,057** | **$ 808,540** | **$ 899,389** | **11%** | **97%** |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## REVENUE

| REVENUE SUMMARY | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Adopted | 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|
| **MISCELLANEOUS:** | | | | | | | |
| EXPENDITURES REFUNDS | | $ 76 | $ - | $ - | $ - | 0% | 0% |
| MISCELLANEOUS | 91,260 | 265,586 | 140,048 | 50,000 | 2,700,619 | 5301% | 86% |
| USE OF MONEY & PROPERTY | 398,341 | - | 162,050 | 82,500 | 53,000 | -36% | 2% |
| FINES AND FORFIETURES | 65,772 | 58,566 | 75,813 | 61,000 | 61,000 | 0% | 2% |
| DONATIONS | | 1,831 | 6,000 | - | - | 0% | 0% |
| RECOVERED COSTS | 735,398 | 554,532 | 481,282 | 330,000 | 330,000 | 0% | 10% |
| BOND ISSUE | 25,102,718 | 1,021,523 | 14,286,070 | - | - | 0% | 0% |
| **TOTAL** | **$ 26,393,489** | **$ 1,902,113** | **$ 15,151,263** | **$ 523,500** | **$ 3,144,619** | **501%** | **100%** |
| **NONCATEGORICAL AID:** | | | | | | | |
| PERSONAL PROPERTY TAX RELIEF | $ 5,115,890 | $ 5,115,890 | $ 5,115,890 | $ 5,115,890 | $ 5,115,890 | 0% | 100% |
| STATE AID TO LOCALITIES | (100,287) | (99,664) | (128,285) | (128,285) | (134,000) | 0% | -3% |
| ABC PROFITS | - | - | - | - | - | 0% | 0% |
| MOBILE HOME TITLING TAX | 82,861 | 61,054 | 62,851 | 60,000 | 20,000 | -67% | 0% |
| AUTO RENTAL TAXES | - | - | 24,678 | - | 15,000 | 0% | 0% |
| GRANTORS TAX ON DEEDS | 80,276 | 82,027 | 65,811 | 50,000 | 50,000 | 0% | 1% |
| ROLLING STOCK TAX | 40,167 | 152 | 40,432 | 35,000 | 35,000 | 0% | 1% |
| **TOTAL** | **$ 5,218,906** | **$ 5,159,460** | **$ 5,181,376** | **$ 5,132,605** | **$ 5,101,890** | **-1%** | **100%** |
| **SHARED EXPENSES:** | | | | | | | |
| COMMONWEALTH ATTORNEY | $ 323,680 | $ 370,013 | $ 349,049 | $ 348,704 | $ 348,704 | 0% | 17% |
| SHERIFF | 1,227,449 | 1,153,182 | 1,157,298 | 1,145,838 | 1,145,838 | 0% | 56% |
| COMMISSIONER OF REVENUE | 150,876 | 110,265 | 122,520 | 121,902 | 121,902 | 0% | 6% |
| TREASURER | 144,007 | 128,847 | 104,615 | 109,095 | 109,095 | 0% | 5% |
| MEDICAL EXAMINER | - | - | - | - | - | 0% | 0% |
| REGISTRAR/ELECTORAL BOARD | 55,110 | 48,243 | 43,128 | 47,647 | 47,647 | 0% | 2% |
| CLERK OF CIRCUIT COURT | 287,981 | 275,636 | 256,126 | 261,229 | 261,229 | 0% | 13% |
| **TOTAL** | **$ 2,189,103** | **$ 2,086,185** | **$ 2,032,736** | **$ 2,034,415** | **$ 2,034,415** | **0%** | **100%** |
| **STATE CATEGORICAL AID:** | | | | | | | |
| OTHER CAT. AID & GRANTS | $ 1,683,993 | $ 1,831,929 | $ 319,164 | $ 98,239 | $ 98,239 | 0% | 7% |
| COMPREHENSIVE SERVICES | - | 522,202 | 368,092 | 237,741 | 237,741 | 0% | 18% |
| PUBLIC ASSIST/WELFARE ADMIN | - | 931,773 | 761,314 | 978,818 | 978,818 | 0% | 74% |
| **TOTAL** | **$ 1,683,993** | **$ 3,285,904** | **$ 1,448,570** | **$ 1,314,798** | **$ 1,314,798** | **0%** | **100%** |
| **FEDERAL CATEGORICAL AID:** | | | | | | | |
| EMERGENCY SERVICES | $ 152,326 | $ - | $ - | $ - | $ - | 0% | 0% |
| OTHER CATEGORICAL AID | 36,978 | 129,599 | 61,125 | 111,720 | 109,440 | 0% | 6% |
| PUBLIC ASSIST/WELFARE ADMIN | 108,974 | 1,445,869 | 1,564,165 | 1,827,141 | 1,827,141 | 0% | 94% |
| **TOTAL** | **$ 298,278** | **$ 1,575,468** | **$ 1,625,290** | **$ 1,938,861** | **$ 1,936,581** | **0%** | **100%** |
| **SCHOOL AID:** | | | | | | | |
| REVENUE FROM THE STATE | $ 30,322,420 | $ 26,549,213 | $ 25,182,190 | $ 25,836,490 | $ 26,155,953 | 1% | 84% |
| REVENUE FROM FED GOVT | 3,932,655 | 5,280,477 | 6,082,056 | 4,794,990 | 3,982,790 | -17% | 13% |
| OTHER | 1,298,318 | 1,248,152 | 1,612,536 | 1,466,122 | 1,180,151 | -20% | 4% |
| **TOTAL** | **$ 35,553,393** | **$ 33,077,842** | **$ 32,876,782** | **$ 32,097,602** | **$ 31,318,894** | **-2%** | **100%** |

## ISLE OF WIGHT COUNTY
## FY 2012 - 2013 FORECAST

## PROPERTY TAX ASSESSMENT

| Real Property Class | Rate Per $100 | FY 2012 Budget Assessment | FY 2012 Actual Assessment | FY 2013 Forecast Assessment | % Change Budget to Budget | % Change Budget to Actual |
|---|---|---|---|---|---|---|
| Real Estate: | $0.65 | $ 4,300,100,000 | $ 4,324,908,833 | $ 4,374,000,000 | 1.7% | 1.1% |
| Less Tax Relief | | (36,900,000) | (35,578,404) | (36,000,000) | | |
| Less Recycling Credit | | - | - | - | | |
| Net Real Estate | | $ 4,263,200,000 | $ 4,289,330,429 | $ 4,338,000,000 | 1.8% | 1.1% |
| Personal Property | $4.50 | $ 291,000,000 | $ 284,451,426 | $ 306,000,000 | 5.2% | 7.6% |
| Less Fire & Rescure Tax Relief | | (1,060,000) | (1,079,254) | (1,091,000) | | |
| Net Personal Property | | $ 289,940,000 | $ 283,372,172 | $ 304,909,000 | 5.2% | 7.6% |
| Machinery & Tools | $0.70 | $ 230,000,000 | $ 125,900,017 | $ 127,100,000 | -44.7% | 1.0% |
| Mobile Homes | $0.65 | $ 20,900,000 | $ 21,677,356 | $ 21,692,606 | 3.8% | 0.1% |
| Boats/Airplanes | $1.00 | $ 24,000,000 | $ 26,161,406 | $ 25,600,000 | 6.7% | -2.1% |
| Public Service | | $ 600,000 | $ 842,188 | $ 850,610 | 41.8% | 1.0% |
| Business License | | $ 360,000 | $ 389,741 | $ 405,000 | 12.5% | 3.9% |
| Meals Tax | | $ 302,000 | $ 315,335 | $ 334,000 | 10.6% | 5.9% |
| Lodging Tax | | $ 23,000 | $ 21,488 | $ 21,000 | -8.7% | -2.3% |
| Local Sales and Use Tax | | $ 1,800,000 | $ 2,592,805 | $ 2,748,000 | 52.7% | 6.0% |
| Communication Sales Tax | | $ 1,430,000 | $ 1,381,293 | $ 1,243,000 | -13.1% | -10.0% |
| Consumer Utility Tax | | $ 850,000 | $ 838,776 | $ 839,000 | -1.3% | 0.0% |
| Consumption Tax | | $ 90,000 | $ 88,000 | $ 79,000 | -12.2% | -10.2% |
| Motor Vehicle Licenses | | $ 510,000 | $ 636,353 | $ 643,000 | 26.1% | 1.0% |

| Real Property Class | Projected FY 2013 Revenues | Less Bad Debt Ratio of 1.5% | Net FY 2013 Revenues | Adopted FY 2013 BUDGET | FY 2012 BUDGET | "NEW" MONEY |
|---|---|---|---|---|---|---|
| Real Estate: | $ 28,431,000 | (426,465) | $ 28,004,535 | $ 28,010,000 | $ 27,732,000 | $ 278,000 |
| Less Tax Relief | (234,000) | | (234,000) | (234,000) | (191,900) | (42,100) |
| Less Recycling Credit | - | | - | - | - | - |
| Net Real Estate | 28,197,000 | | 27,770,535 | $ 27,776,000 | $ 27,540,100 | $ 235,900 |
| Delinquent Real Estate | 537,000 | | 537,000 | 537,000 | $ 537,000 | - |
| Personal Property (Less PPTR) | 8,654,110 | (129,812) | 8,524,298 | $ 8,600,000 | 7,900,000 | 700,000 |
| Personal Property Delinquent | 250,953 | | 250,953 | 300,000 | 112,432 | 187,568 |
| Equipment | 1,458,961 | (21,884) | 1,437,077 | 1,500,000 | - | 1,500,000 |
| Equipment Delinquent | 23,929 | | 23,929 | 23,929 | 21,817 | 2,112 |
| Machinery & Tools | 889,700 | (13,346) | 876,355 | 900,000 | 2,200,000 | (1,300,000) |
| Mobile Homes | 153,002 | (2,295) | 150,707 | 160,000 | 110,000 | 50,000 |
| Boats/Airplanes | 260,193 | (3,903) | 256,290 | 260,000 | 240,000 | 20,000 |
| Public Service | 850,610 | - | 850,610 | 850,610 | 1,250,000 | (399,390) |
| Business License | 405,000 | - | 405,000 | 405,000 | 355,000 | 50,000 |
| Meals Tax | 334,000 | - | 334,000 | 334,000 | 280,000 | 54,000 |
| Lodging Tax | 21,000 | - | 21,000 | 21,000 | 20,000 | 1,000 |
| | $ 42,035,458 | $ (597,704) | $ 41,437,754 | $ 41,667,539 | $ 40,566,349 | $ 1,101,190 |
| | | | Less Current year Budgeted Tax Revenue: | $ (40,566,349) | | |
| Assessed Values provided by Commissioner of Revenue | | | "New Money" | $ 1,101,190 | | |

## ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

## "ONE CENT EQUALS"

| *TAX TYPE* | *PROPOSED TAX RATE* | *PROPOSED REVENUE* | *ONE CENT EQUALS* |
|---|---|---|---|
| ***Real Estate*** | $0.65 / 100 | $ 27,776,000 | $ 427,323 |
| ***Personal Property*** | $4.50 / 100 | $ 8,600,000 | $ 19,111 |
| ***Machinery & Tools*** | $0.70 / 100 | $ 900,000 | $ 12,857 |
| ***Boats / Airplanes*** | $1.00 / 100 | $ 260,000 | $ 2,600 |
| ***Mobile Home*** | $0.65 / 100 | $ 160,000 | $ 2,462 |

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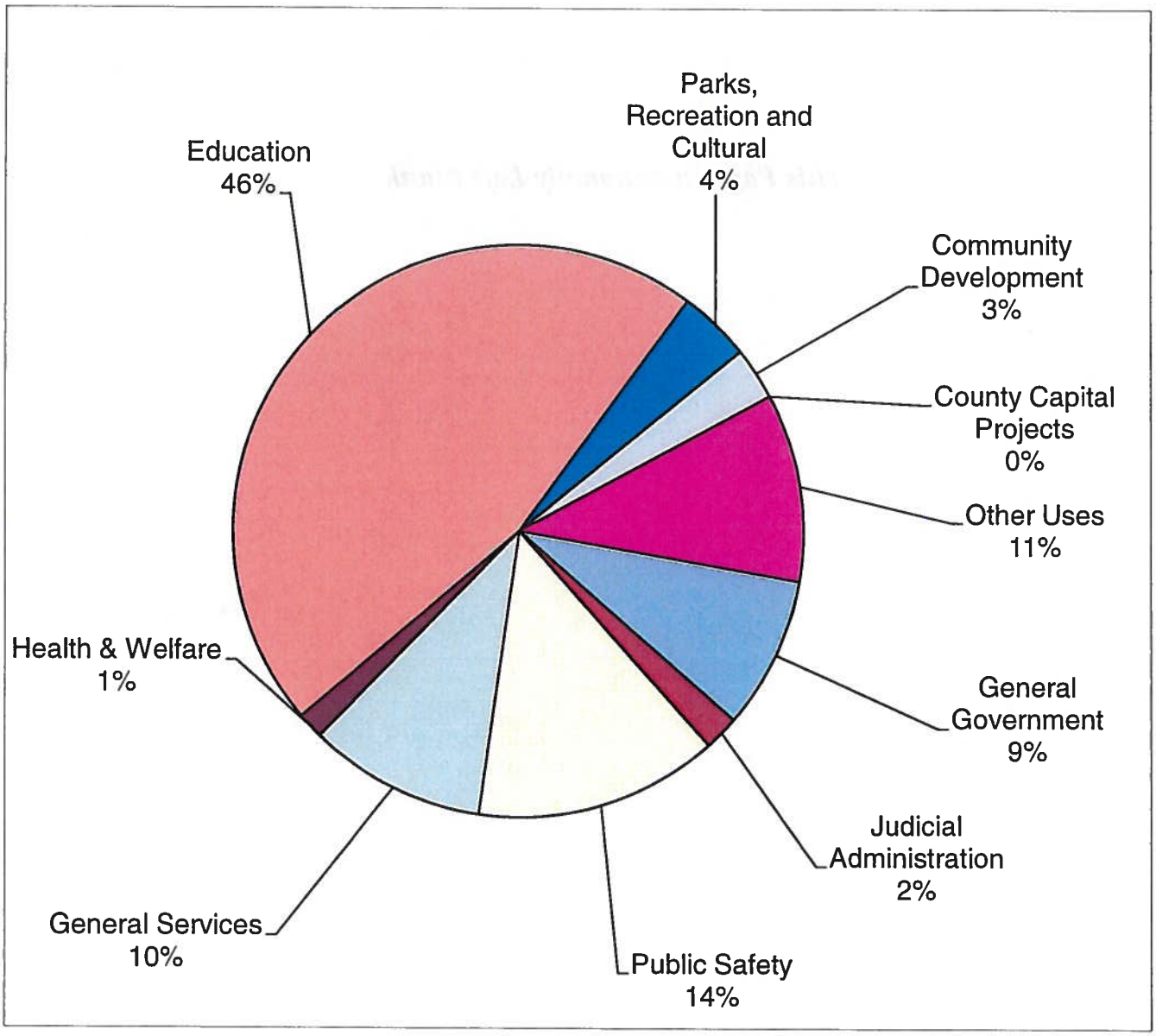
# Expenditures

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## EXPENDITURE SUMMARY



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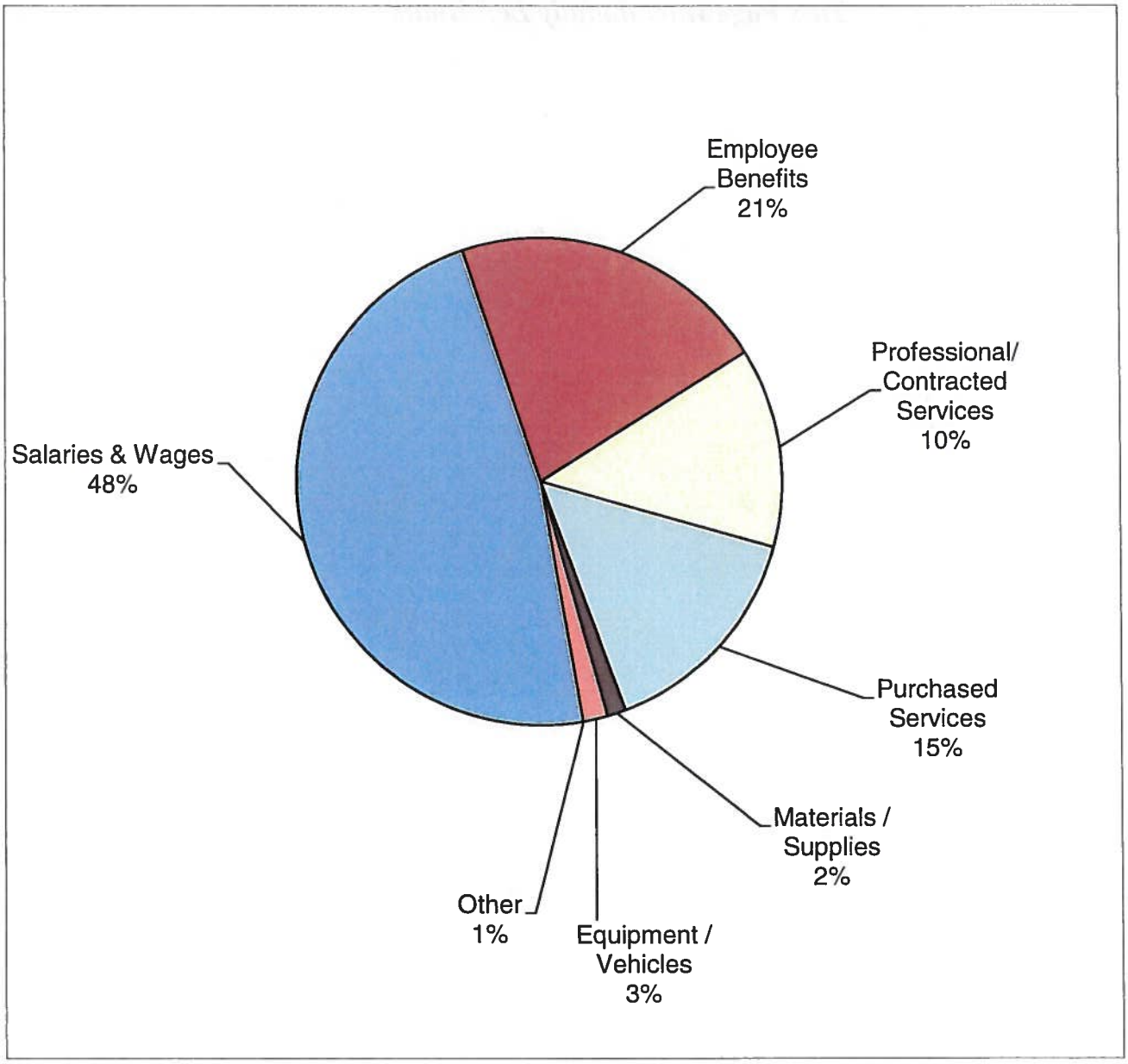
# General Government

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## GENERAL GOVERNMENT

General Government encompasses the following:

| | | |
|---|---|---|
| Board of Supervisors | Real Estate Assessment | Information Technology/GIS Operations |
| County Administration | Treasurer | Communications |
| County Attorney | Budget & Finance | |
| Human Resources | Insurance | |
| Commissioner of Revenue | Electoral Board/Registrar | |



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# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## BOARD OF SUPERVISORS

### PROGRAM DESCRIPTION

The Board of Supervisors is an elected body of five members representing the County's five magisterial districts. The Board takes action by the adoption of ordinances, resolutions and motions.

Supervisors are elected for four-year terms in November of odd-numbered years. At the first meeting of the calendar year, the Board selects one of its members to serve as Chairman and Vice-Chairman.

### GOALS AND OBJECTIVES

* Maintain service levels to ensure a high quality of life for County residents.
* Continue to maintain and improve the County's sound financial condition.
* Promote Isle of Wight County as a regional partner.
* Continue to plan for future capital expenditures using the Capital Improvements Program.
* Continue to attract and retain qualified individuals to carry out the policies of the Board and to ensure compliance with Federal and State Laws.
* Maintain the integrity of the Board's Values and Mission Statements and Strategic Directives, as adopted.

| Object Org # | | Description 11111000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | | Salaries & Wages | $ 60,912 | $ 61,813 | $ 61,062 | $ 61,812 | $ 61,812 | $ 61,812 | $ 61,812 | 0% | 18% |
| 521000 | | Fica/Medicare | 4,112 | 3,877 | 4,201 | 4,729 | 4,729 | 4,729 | 4,729 | 0% | 1% |
| 523000 | | Hospital/Medical Plan | 9,810 | 15,176 | 13,481 | 15,675 | 15,675 | 16,014 | 28,540 | 82% | 8% |
| 523100 | | Dental Insurance | 743 | 1,152 | 796 | 812 | 812 | 842 | 1,114 | 37% | 0% |
| 531700 | A | Professional Services | 70,335 | 104,298 | 92,438 | 105,700 | 105,700 | 105,700 | 105,700 | 0% | 31% |
| 536000 | | Advertising | 35,807 | 41,202 | 31,812 | 20,600 | 20,600 | 38,000 | 38,000 | 84% | 11% |
| 552100 | | Postage | 25 | - | 22 | 50 | 50 | 50 | 50 | 0% | 0% |
| 552300 | D | Telephone | 1,964 | 2,237 | 2,588 | 2,600 | 2,600 | 2,600 | - | -100% | 0% |
| 555010 | | Travel & Training | 24,206 | 13,990 | 11,719 | 12,400 | 12,400 | 12,400 | 8,000 | -35% | 2% |
| 556990 | C | Contribution | 39,163 | 23,627 | 20,313 | 22,400 | 22,400 | 22,400 | 22,400 | 0% | 6% |
| 558060 | | Operating Expenses | 6,547 | 7,500 | 5,000 | 4,500 | 4,500 | 17,700 | 17,700 | 293% | 5% |
| 558100 | B | Dues & Subscriptions | 54,402 | 56,304 | 56,078 | 54,000 | 54,000 | 55,500 | 55,500 | 3% | 16% |
| 560010 | | Office Supplies | 348 | 1,628 | 847 | 600 | 600 | 1,145 | 1,145 | 91% | 0% |
| 598000 | | Contingency | - | 1,500 | - | - | - | - | - | 0% | 0% |
| | | TOTAL | $ 308,374 | $ 334,305 | $ 300,357 | $ 305,878 | $ 305,878 | $ 338,892 | $ 344,690 | 13% | 100% |

| Personnel Summary Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|
| Chairman | 1.0 | $ 13,599 | 1.0 | $ 13,599 |
| Vice-Chairman | 1.0 | 12,980 | 1.0 | 12,980 |
| Supervisor | 3.0 | 35,233 | 3.0 | 35,233 |
| Total | 5.0 | $ 61,812 | 5.0 | $ 61,812 |

**NOTE A:** Audit-County
Granicus
**NOTE B:** VACO, NACO, VA Review, Va Inst., Govming,
HRPDC
HR Partnership
**NOTE C:** Hampton Roads Military & Federal Facilities Alliance
Walter Ruitain
**NOTE D:** Includes cost for wireless cards for board members.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## COUNTY ADMINISTRATOR

### PROGRAM DESCRIPTION

The County Administrator's Office directs and manages the operations of the County government to meet the needs of the citizens of Isle of Wight County in accordance with policies and programs established by the Board of Supervisors, County ordinances, State statutes, and Federal regulations. The County Administrator's Office advises the Board of Supervisors, recommends policies and sets priorities for consideration by the Board concerning the provision of programs and services throughout the County. The County Administrator also maintains open communication with various segments of the community such as the legislative delegation, business and civic community, other governments and County residents.

### GOALS AND OBJECTIVES

* Provide the Board of Supervisors with accurate, timely and clear information with which to make policy decisions.
* Respond to Board requests for research, correspondence, reports and provide other staff support as needed.
* Ensure efficient and effective management of departmental activities.
* Work closely with the Isle of Wight Legislative Delegation towards passage of legislative proposals to benefit the County.
* Provide a professional and responsive level of customer service to all citizens of the County.
* Work closely with the business community and citizen groups toward objectives that are in the best interest of the County and its citizens.
* Maintain the Integrity of the Strategic Plan of Action.

| Object Org # | Description 11121000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 *A* | Salaries & Wages | $ 469,354 | $ 475,437 | $ 362,296 | $ 362,145 | $ 371,200 | $ 382,700 | $ 386,531 | 7% | 72% |
| 521000 | Fica/Medicare | 32,047 | 29,314 | 24,218 | 27,704 | 28,397 | 29,277 | 29,570 | 7% | 6% |
| 522100 | VRS - Retirement | 56,994 | 47,298 | 51,461 | 51,461 | 52,773 | 62,763 | 59,526 | 16% | 11% |
| 523000 | Hospital/Medical Plan | 28,433 | 23,148 | 24,552 | 29,289 | 29,289 | 30,057 | 32,633 | 11% | 6% |
| 523100 | Dental Insurance | 2,003 | 1,564 | 1,440 | 1,530 | 1,530 | 1,634 | 1,447 | -5% | 0% |
| 524000 | Group Life Insurance | 3,825 | 2,342 | 1,014 | 1,014 | 1,014 | 5,052 | 5,102 | 403% | 1% |
| 528100 | Deferred Comp Plan | 1,680 | 1,295 | 1,260 | 1,260 | 1,260 | 1,260 | 840 | -33% | 0% |
| 552100 | Postage | 1,093 | 1,021 | 859 | 1,400 | 1,400 | 1,000 | 1,000 | -29% | 0% |
| 552300 | Telephone | 4,692 | 4,962 | 4,776 | 4,800 | 4,800 | 4,000 | - | -100% | 0% |
| 554100 | Equipment Rental | 5,776 | 6,301 | 6,301 | 6,302 | 6,302 | 7,430 | 7,430 | 18% | 1% |
| 555010 | Travel & Training | 8,048 | 3,835 | 2,109 | 5,180 | 5,180 | 5,000 | 4,200 | -19% | 1% |
| 558070 *B* | Special Events | - | - | 2,038 | 3,000 | 3,000 | 3,000 | 3,000 | 0% | 1% |
| 558100 | Dues & Subscriptions | 4,553 | 1,211 | 2,364 | 2,400 | 2,400 | 2,700 | 2,700 | 13% | 1% |
| 560010 | Office Supplies | 9,743 | 4,195 | 1,416 | 4,000 | 4,000 | 3,570 | 3,570 | -11% | 1% |
| 580100 | Equipment | - | - | - | - | - | - | - | 0% | 0% |
| | TOTAL | $ 628,241 | $ 601,923 | $ 486,106 | $ 501,485 | $ 512,545 | $ 539,443 | $ 537,548 | 7% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| N/A | County Administrator | 1.0 | $ 157,500 | 1.0 | $ 167,030 |
| 28 | Inf Resources & Legislative Affairs Director | 1.0 | 97,861 | 1.0 | 106,254 |
| 16 | Assistant to the County Administrator | 1.0 | 56,415 | 1.0 | 59,829 |
| 15 | Secretary to the County Administrator | 1.0 | 50,369 | 1.0 | 53,418 |
| | Total | 4.0 | $ 362,145 | 4.0 | $ 386,531 |

**NOTE A:** The Assistant County Administrator position has been vacant since FY2010.
**NOTE B:** Special Events Committee

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## COUNTY ATTORNEY

**PROGRAM DESCRIPTION**

The County Attorney is appointed by the Board of Supervisors to provide legal representation and advice to the Board, the County Administrator, County departments and other County Boards, Commissions and Agencies.

**GOALS AND OBJECTIVES**

* Provide meaningful, timely legal advice to the Board of Supervisors, the County Administrator, County departments and Boards and Commissions.
* Direct and manage litigation on behalf of the County. Represent the Board and County in various administrative proceedings.
* Revise and update the County ordinances on a timely basis, including supervision of supplementation and recodification when necessary.
* Maintain professional training and knowledge of continuously changing statutory, administrative and case law.
* Review contracts, change orders and agreements entered into by the County.

| Object Org # | Description 11122100 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 269,230 | $ 281,378 | $ 294,236 | $ 293,756 | $ 297,869 | $ 260,790 | $ 263,398 | -10% | 56% |
| 513000 | Part Time Salaries | 3,113 | 539 | 240 | - | - | 75,000 | 10,000 | N/A | 2% |
| 519000 | Other Compensation | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | - | - | -100% | 0% |
| 521000 | Fica/Medicare | 18,711 | 18,595 | 19,112 | 22,473 | 22,788 | 25,688 | 20,915 | -7% | 4% |
| 522100 | VRS - Retirement | 15,435 | 20,531 | 41,743 | 41,743 | 42,339 | 42,770 | 40,563 | -3% | 9% |
| 523000 | Hospital/Medical Plan | 7,885 | 8,154 | 10,970 | 18,408 | 18,408 | 21,420 | 21,420 | 16% | 5% |
| 523100 | Dental Insurance | 640 | 657 | 657 | 961 | 961 | 1,397 | 1,397 | 45% | 0% |
| 524000 | Group Life Insurance | 1,036 | 757 | 822 | 823 | 823 | 3,443 | 3,477 | 322% | 1% |
| 528100 | Deferred Comp Plan | 14,963 | 13,407 | 840 | 840 | 840 | 840 | 840 | 0% | 0% |
| 531700 | Professional Services | 128,588 | 104,642 | 215,886 | 150,000 | 180,000 | 150,000 | 75,000 | -50% | 16% |
| 552100 | Postage | 643 | 573 | 756 | 643 | 643 | 643 | 643 | 0% | 0% |
| 552300 | Telephone | 2,194 | 2,789 | 2,728 | 2,194 | 2,194 | 2,194 | - | -100% | 0% |
| 554100 | Equipment Rental | 3,810 | 4,156 | 4,156 | 3,810 | 3,810 | 3,810 | 3,810 | 0% | 1% |
| 555010 | Travel & Training | 11,284 | 12,683 | 11,717 | 11,284 | 9,095 | 11,284 | 11,284 | 0% | 2% |
| 558100 | Dues & Subscriptions | 18,675 | 17,849 | 26,087 | 15,000 | 15,000 | 17,400 | 17,400 | 16% | 4% |
| 560010 | Office Supplies | 5,110 | 4,173 | 3,440 | 3,800 | 3,800 | 3,800 | 3,800 | 0% | 1% |
| 580100 | Equipment | - | - | - | - | 2,189 | - | - | 0% | 0% |
| | TOTAL | $ 509,317 | $ 498,883 | $ 641,392 | $ 573,735 | $ 608,759 | $ 620,479 | $ 473,947 | -17% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| N/A | County Attorney | 1.0 | $ 165,727 | 1.0 | $ 135,214 |
| 28 | Assistant County Attorney | 1.0 | 91,028 | 1.0 | 88,944 |
| 13 | Executive Administrative Assistant | 1.0 | 37,001 | 1.0 | 39,240 |
| | Total | 3.0 | $ 293,756 | 3.0 | $ 263,398 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## HUMAN RESOURCES

**PROGRAM DESCRIPTION**

The Human Resources Department is responsible for developing, implementing, and supporting programs and processes which meet management objectives, improve employee welfare, and add value to the organization through the provision of comprehensive services in the areas of employee relations, recruitment, policy formation, benefits, compensation, and training.

**GOALS AND OBJECTIVES**

* Assists managers and staff in achieving organizational and departmental objectives through the provision of quality Human Resources services.
* Recruits, retains, and motivates the most qualified staff to fulfill organizational needs while encouraging diversity in the workplace.
* Provides and maintains a competitive compensation and benefits package.
* Establishes, administers, and effectively communicates sound policies and procedures that promote fair and equitable treatment of all employees, while maintaining compliance with labor laws and County objectives.
* Provides training and development opportunities for staff to promote individual success, career development, and overall value to the County.
* Encourages employee morale through recognition programs, effective performance management tools, and promoting a workplace that is safe, healthy and balances family and community goals.

| Object Org # | Description 11122200 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 *A* | Salaries & Wages | $ 152,788 | $ 170,107 | $ 75,509 | $ 75,090 | $ 77,013 | $ 108,285 | $ 81,574 | 9% | 36% |
| 513000 | Part-time Salaries | 2,235 | - | - | 13,587 | 13,587 | - | 13,587 | 0% | 6% |
| 521000 | Fica/Medicare | 10,959 | 10,732 | 5,222 | 6,784 | 6,931 | 8,284 | 7,280 | 7% | 3% |
| 522100 | VRS - Retirement | 18,671 | 13,166 | 10,670 | 10,671 | 10,950 | 17,759 | 12,562 | 18% | 6% |
| 523000 | Hospital/Medical Plan | 20,804 | 13,824 | 12,574 | 14,265 | 14,265 | 27,260 | 18,832 | 32% | 8% |
| 523100 | Dental Insurance | 1,496 | 873 | 716 | 690 | 690 | 1,644 | 1,053 | 53% | 0% |
| 524000 | Group Life Insurance | 1,253 | 703 | 210 | 211 | 211 | 1,430 | 1,077 | 410% | 0% |
| 528100 | Deferred Comp Plan | 1,225 | 1,015 | 840 | 840 | 840 | 1,260 | 840 | 0% | 0% |
| 528200 | Tuition Reimbursement | 6,844 | - | - | - | - | 13,500 | 3,500 | 0% | 2% |
| 531700 | Professional Services | 26,444 | 16,073 | 11,209 | 50,650 | 48,650 | 50,650 | 50,650 | 0% | 22% |
| 533100 | Equipment Repairs & Maint | - | - | 231 | 1,100 | 1,100 | 600 | 600 | -45% | 0% |
| 536000 | Advertising | 5,368 | 2,525 | 6,055 | 4,000 | 4,000 | 4,000 | 4,000 | 0% | 2% |
| 552100 | Postage | 644 | 454 | 399 | 875 | 875 | 875 | 875 | 0% | 0% |
| 552300 | Telephone | 968 | 1,234 | 1,058 | 3,863 | 3,863 | 2,100 | - | -100% | 0% |
| 554100 | Equipment Rental | 627 | 833 | 833 | 750 | 750 | 850 | 850 | 13% | 0% |
| 555010 | Travel and Training | 4,191 | 855 | 935 | 2,600 | 2,600 | 2,600 | 2,600 | 0% | 1% |
| 555020 | Safety & Training | - | - | - | 10,000 | 10,000 | 10,000 | 10,000 | 0% | 4% |
| 558060 | Operating Expense | 12,771 | 5,002 | 6,676 | 5,320 | 7,320 | 13,500 | 13,500 | 154% | 6% |
| 558100 | Dues & Subscriptions | 1,394 | 1,678 | 1,429 | 1,750 | 1,750 | 2,495 | 2,495 | 43% | 1% |
| 560010 | Office Supplies | 1,914 | 762 | 436 | 1,525 | 1,525 | 1,000 | 1,000 | -34% | 0% |
| 580100 | Equipment | 1,505 | 579 | 678 | 2,040 | 2,040 | 1,000 | 1,000 | -51% | 0% |
| | TOTAL | $ 272,101 | $ 240,416 | $ 135,682 | $ 206,611 | $ 208,960 | $ 269,092 | $ 227,875 | 10% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 16 | Safety and Training Coordinator | 1.0 | $ 38,460 | 1.0 | $ 40,787 |
| 15 | Human Resource Analyst | 1.0 | 36,630 | 1.0 | 40,787 |
| | Total | 2.0 | $ 75,090 | 2.0 | $ 81,574 |

**NOTE A:** The Human Resources Director position was consolidated with Schools in FY11.
The County funded portion for FY12 is $ 19,049 and is included in the transfer amount to Schools.

**ISLE OF WIGHT COUNTY**
**FY 2012-13 GENERAL OPERATING BUDGET**

**COMMISSIONER OF THE REVENUE**

**PROGRAM DESCRIPTION**

The Commissioner of the Revenue is an elected official responsible for assessing all property subject to taxation in the County. This includes all individual and business real and personal property and machinery and tools. The Commissioner's office assesses and processes Virginia Individual State Income and Estimated Income Taxes. All business taxes are administered by the Commissioner's office. Those taxes include business and professional licenses, meals and lodging taxes. The County's Tax Relief for the Elderly and Disabled Program is administered by the Commissioner's office.

**GOALS AND OBJECTIVES**

* Continue to provide courteous and efficient service to the citizens of Isle of Wight.
* Increase citizen awareness of the Tax Relief for the Elderly and Disabled Program.
* Fully implement the ProVal assessment software and develop office procedures that will provide the most efficient use of this new application.
* Develop new audit procedures by integrating the real estate, personal property and business tax divisions.

| Workload Information Summary | FY 2006 | FY 2007 | FY 2008 | FY 2009 | FY 2010 | FY 2011 |
|---|---|---|---|---|---|---|
| Land Parcels | 19,163 | 19,663 | 19,799 | 19,895 | 19,986 | 20,041 |
| Real Estate Transfers | 2,336 | 2,125 | 1,629 | 1,459 | 1,303 | 1,343 |
| Reassessments/New Construction | 539 | 1,128 | 613 | 436 | 197 | 233 |
| Personal Property Assessments | 58,443 | 57,329 | 58,316 | 58,151 | 58,245 | 59,587 |
| Accounts (Machinery/Tool/Personal Property) | 1,398 | 1,512 | 1,531 | 1,536 | 1,492 | 1,274 |
| Mobile Home Assessments | 1,862 | 1,836 | 1,780 | 1,754 | 1,713 | 1,734 |
| Tax Relief Applications | 339 | 387 | 394 | 385 | 398 | 411 |
| Business License/Capital Assets | 1,883 | 1,789 | 1,775 | 1,736 | 1,897 | 1,762 |
| Land Use Tax/Rollback Applications | 1,650 | 1,880 | 2,003 | 1,953 | 1,903 | 1,913 |
| Excise Taxes/IBusiness Assessed | 44 | 41 | 45 | 45 | 41 | 41 |
| State Tax Returns Processed | 4,671 | 4,627 | 4,877 | 4,001 | 3,370 | 3,104 |
| Estimated State Tax Assessments | 529 | 539 | 555 | 430 | 391 | 405 |
| Tax Assessments Adjusted | 6,532 | 1,777 | 1,755 | 968 | 895 | 1,350 |
| Financial Inst/Bank Franchise Tax | 2 | 2 | 2 | 2 | 2 | 2 |
| Public Service Corp Assessed | 47 | 48 | 44 | 52 | 49 | 53 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## COMMISSIONER OF THE REVENUE

| Object Org # | Description 11123100 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 400,887 | $ 376,396 | $ 367,208 | $ 373,964 | $ 380,983 | $ 385,121 | $ 388,981 | 4% | 64% |
| 512000 | Overtime | 2,552 | - | - | - | - | - | - | 0% | 0% |
| 513000 | Part-time Salaries | 12,632 | 11,078 | 9,565 | 12,500 | 21,813 | 12,500 | 12,500 | 0% | 2% |
| 521000 | Fica/Medicare | 30,844 | 28,554 | 27,559 | 29,565 | 30,126 | 30,419 | 30,713 | 4% | 5% |
| 522100 | VRS - Retirement | 47,686 | 45,698 | 51,789 | 53,140 | 54,157 | 63,160 | 59,903 | 13% | 10% |
| 523000 | Hospital/Medical Plan | 36,848 | 43,045 | 55,727 | 65,452 | 65,452 | 67,490 | 68,914 | 5% | 11% |
| 523100 | Dental Insurance | 2,392 | 2,775 | 3,396 | 3,479 | 3,479 | 3,872 | 3,167 | -9% | 1% |
| 524000 | Group Life Insurance | 3,200 | 2,216 | 1,020 | 1,048 | 1,048 | 5,084 | 5,135 | 390% | 1% |
| 528100 | Deferred Comp Plan | 3,360 | 2,940 | 2,800 | 2,940 | 2,940 | 2,940 | 2,940 | 0% | 0% |
| 533100 *A* | Equip. Repair & Maint. | 5,062 | 4,985 | 6,887 | 7,400 | 7,650 | 8,200 | 8,200 | 11% | 1% |
| 552100 | Postage | 4,321 | 3,418 | 3,724 | 5,000 | 4,550 | 5,000 | 5,000 | 0% | 1% |
| 552300 | Telephone | 3,894 | 4,502 | 4,271 | 5,800 | 5,800 | 5,800 | - | -100% | 0% |
| 554100 | Equipment Rental | 1,074 | 1,434 | 1,434 | 1,500 | 1,500 | 1,500 | 1,500 | 0% | 0% |
| 555010 | Travel & Training | 5,927 | 2,647 | 2,090 | 3,000 | 3,000 | 3,000 | 3,000 | 0% | 0% |
| 558060 *B* | Operating Expenses | 7,539 | 7,313 | 6,882 | 8,700 | 8,700 | 8,700 | 8,700 | 0% | 1% |
| 558100 | Dues & Subscriptions | 1,283 | 1,259 | 1,155 | 800 | 1,300 | 1,500 | 1,500 | 88% | 0% |
| 560010 | Office Supplies | 6,958 | 5,772 | 5,351 | 5,800 | 5,500 | 5,800 | 5,800 | 0% | 1% |
| 560080 | Motor, Fuel, Lube & Repairs | 307 | 58 | 443 | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 0% |
| 580100 | Equipment | 1,458 | - | - | - | - | - | - | 0% | 0% |
| | TOTAL | $ 578,224 | $ 544,088 | $ 551,301 | $ 581,088 | $ 598,998 | $ 611,086 | $ 606,952 | 4% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| N/A | Commissioner of Revenue | 1.0 | $ 90,307 | 1.0 | $ 91,211 |
| 19 | Chief Deputy Commissioner of Revenue | 1.0 | 49,826 | 1.0 | 52,841 |
| 11 | License & Meals Tax Auditor | 1.0 | 34,724 | 1.0 | 31,815 |
| 9 | Real Estate Clerk | 1.0 | 33,443 | 1.0 | 35,466 |
| 8 | Deputy Clerk II | 1.0 | 32,398 | 1.0 | 34,357 |
| 7 | Deputy Clerk I | 5.0 | 133,266 | 5.0 | 143,291 |
| | Total | 10.0 | $ 373,964 | 10.0 | $ 388,981 |

**Compensation Board provides partial funding for Commissioner of Revenue and 4 positions.**

**NOTE A:** Includes Xerox, ProVal annual maintenance contract and Marshall Swift annual License.

**NOTE B:** Includes ADP service, vessel valuation and NADA valuation services

## FY 2012-13 GENERAL OPERATING BUDGET

## REAL ESTATE ASSESSMENT

**PROGRAM DESCRIPTION**

The general reassessment of the County's real property is performed every two years by an Independent assessing firm. Reassessment is performed in even years to be effective July 1 of the subsequent fiscal year. A Board of Equalization holds meetings in odd years to ensure equalization of property values at the request of citizens. The Commissioner of the Revenue assesses the new construction between general reassessments.

**GOALS AND OBJECTIVES**

* Provide equal and fair assessment of real property.

| Org# Object | 11123200 Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 513000 | Part-time Salaries | $ 8,659 | $ - | $ 2,719 | $ - | $ - | $ 6,000 | $ 6,000 | 0% | 18% |
| 519000 | Compensation | 9,600 | 8,500 | 4,300 | 12,000 | 12,000 | 10,000 | 10,000 | -17% | 30% |
| 521000 | Fica/Medicare | 662 | - | 208 | - | - | 459 | 459 | 0% | 1% |
| 531700 *A* | Professional Services | - | 326,858 | - | - | - | 10,000 | 10,000 | 0% | 30% |
| 536000 | Advertising | 4,730 | 228 | 3,072 | 1,500 | 1,500 | 4,000 | 4,000 | 167% | 12% |
| 552100 | Postage | 361 | 93 | 156 | 100 | 100 | 300 | 300 | 200% | 1% |
| 555010 | Travel & Training | 3,072 | 1,738 | 727 | 2,600 | 2,600 | 2,000 | 2,000 | -23% | 6% |
| 560010 | Office Supplies | 1,044 | 369 | 568 | 400 | 400 | 800 | 800 | 100% | 2% |
| 580100 | Equipment/Machinery | - | 100,698 | - | - | - | - | - | 0% | 0% |
| | **TOTAL** | **$ 28,128** | **$ 438,484** | **$ 11,751** | **$ 16,600** | **$ 16,600** | **$ 33,559** | **$ 33,559** | **102%** | **100%** |

**NOTE A:** Funds 2 year Assessment cycle with Assessment Board budgeted in even FY and Equalization Board in odd FY.
FY12 $350,000 Real Estate Reassessment reserve fund established.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## TREASURER

**PROGRAM DESCRIPTION**

The Treasurer is an elected official responsible for all the revenue collection and cash management of the County.

**GOALS AND OBJECTIVES**

* Continue to be courteous and professional at all times; maintain an attitude of respect for the needs of others; and cooperate at all times with the public, other public officials and agencies while upholding the laws of the state constitution, Code of Virginia, local ordinances and any other policies affecting job performance.
* Continue to encourage prompt payment of taxes by allowing citizens the opportunity to estimate their local taxes and pay at a schedule convenient to their budget.
* Continue to enhance collection efforts through the use of Accurint, Pacer, Virginia Employment Commission, The Division of Motor Vehicles, court warrants and judgments, bank and employment liens and all other collection tools necessary to ensure the taxpayers meet their tax obligations.
* Continue to process and monitor electronic bankruptcy filing forms.
* Continue to convenience taxpayers by expanding the payment options available including acceptance of credit/debit cards online and by telephone; maintain various satellite locations accepting the same forms of payment.
* Continue to provide newspaper and PEG channel announcements, website updates, and office specific brochures.
* Continue to offer educational opportunities to staff to ensure excellent customer service; provide and welcome survey comments.
* Continue to keep acoreditation through the State of Virginia by maintaining the required number of Master Governmental Deputy Treasurers.

| Workload Information Summary | FY 2007 | FY 2008 | FY 2009 | FY 2010 | FY 2011 |
|---|---|---|---|---|---|
| **REAL ESTATE TAX AND PERSONAL PROPERTY** | | | | | |
| Taxable Land Parcels | 19,038 | 19,168 | 19,279 | 19,248 | 19,960 |
| Land Parcels Maintained for Mortgage Cost | 6,482 | 7,036 | 7,289 | 6,905 | 7,092 |
| Real Estate Transfers | 2,125 | 1,629 | 1,459 | 1,303 | 1,343 |
| Real Estate Parcels in Relief | 331 | 343 | 375 | 350 | 399 |
| Real Estate Parcels in Land Use | 1,820 | 1,850 | 1,852 | 1,881 | 1,902 |
| Personal Property in Relief | 56 | 51 | 52 | 40 | 45 |
| Personal Property Items | 57,329 | 60,241 | 58,151 | 58,245 | 59,587 |
| **COLLECTION ACTIONS, VEHICLE LICENSE & STATE INCOME TAX** | | | | | |
| Debt Set-Off Accts | 15,909 | 17,267 | 19,826 | 17,433 | 18,538 |
| Warrants Issued | - | 270 | 51 | 6 | 14 |
| Parcels in Judicial Sales | 5 | 40 | 3 | 15 | 19 |
| Tax Liens 3952 | 144 | 522 | 1,944 | 900 | 1,097 |
| Treasurer Summons | - | - | - | 2 | - |
| Distress Warrants | 1 | 33 | 50 | 369 | 510 |
| Delinquent Notices | 16,134 | 26,684 | 20,501 | 20,181 | 18,669 |
| Other Collection Actions | - | - | - | - | - |
| Vehicle License Sold | 30,387 | 31,042 | 32,340 | 32,277 | 30,625 |
| State Income Tax Memoranda | 982 | 1,071 | 601 | 596 | 500 |
| Collection Actions Initiated | 110 | 75 | 115 | 130 | 145 |
| Estimated Tax Accounts | 539 | 555 | 430 | 396 | 395 |
| Estimated Tax Payments | 2,292 | 2,220 | 1,732 | 1,584 | 1,580 |
| **OTHER DUTIES** | | | | | |
| Local Business License Tax | 1,789 | 1,775 | 1,736 | 1,897 | 1,762 |
| Bankruptcy Claims Filed | 111 | 81 | 145 | 82 | 107 |
| Dog Licenses | 2,121 | 4,570 | 4,463 | 3,513 | 5,485 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## TREASURER

| Org# Object | 11124100 Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 319,178 | $ 319,833 | $ 313,615 | $ 326,490 | $ 332,520 | $ 363,342 | $ 341,942 | 5% | 57% |
| 512000 | Overtime | 2,250 | - | - | - | - | - | - | 0% | 0% |
| 513000 | Part-time Salaries | 7,884 | 12,192 | 7,523 | 12,468 | 12,783 | 12,783 | 13,490 | 8% | 2% |
| 521000 | Fica/Medicare | 24,684 | 24,296 | 23,631 | 25,931 | 26,416 | 28,774 | 27,191 | 5% | 5% |
| 522100 | VRS - Retirement | 38,991 | 40,677 | 44,531 | 46,395 | 47,269 | 59,588 | 52,659 | 14% | 9% |
| 523000 | Hospital/Medical Plan | 21,311 | 33,937 | 38,493 | 41,930 | 41,930 | 55,925 | 46,783 | 12% | 8% |
| 523100 | Dental Insurance | 1,324 | 2,378 | 2,381 | 2,220 | 2,220 | 3,378 | 2,202 | -1% | 0% |
| 524000 | Group Life Insurance | 2,616 | 1,931 | 877 | 915 | 915 | 4,796 | 4,514 | 393% | 1% |
| 528100 | Deferred Comp Plan | 3,049 | 3,255 | 2,730 | 2,520 | 2,520 | 2,940 | 2,940 | 17% | 0% |
| 531700 *A* | Professional Services | 3,328 | 3,053 | 2,696 | 5,527 | 5,527 | 5,527 | 5,527 | 0% | 1% |
| 533100 | Equip. Repair & Maint. | - | - | 250 | 250 | 250 | 250 | 250 | 0% | 0% |
| 536000 | Advertising | 1,314 | 905 | 1,130 | 3,000 | 3,000 | 3,290 | 3,290 | 10% | 1% |
| 552100 | Postage | 48,366 | 48,473 | 40,968 | 60,000 | 60,000 | 60,000 | 60,000 | 0% | 10% |
| 552300 | Telephone | 2,087 | 2,587 | 2,423 | 4,350 | 4,350 | 4,350 | - | -100% | 0% |
| 554100 | Equipment Rental | 1,074 | 1,434 | 1,434 | 1,440 | 1,440 | 1,440 | 1,440 | 0% | 0% |
| 555010 *B* | Travel & Training | 5,342 | 6,056 | 3,354 | 6,000 | 6,000 | 6,000 | 6,000 | 0% | 1% |
| 558060 | Operating Expense | 715 | 885 | 586 | 800 | 800 | 800 | 800 | 0% | 0% |
| 558100 | Dues & Subscriptions | 315 | 781 | 1,760 | 2,315 | 2,315 | 2,315 | 2,315 | 0% | 0% |
| 560010 | Office Supplies | 29,230 | 20,297 | 26,656 | 22,900 | 22,900 | 22,900 | 22,900 | 0% | 4% |
| 567010 *C* | Items for Resale | 395 | 960 | 1,311 | 2,000 | 2,000 | 2,000 | 2,000 | 0% | 0% |
| 580100 | Equipment | - | - | 1,419 | - | - | - | - | 0% | 0% |
| | TOTAL | $ 513,453 | $ 523,930 | $ 517,768 | $ 567,451 | $ 575,155 | $ 640,398 | $ 596,242 | 5% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| N/A | Treasurer | 1.0 | $ 85,307 | 1.0 | $ 86,161 |
| 19 | Chief Deputy Treasurer | 1.0 | 50,223 | 1.0 | 53,262 |
| 8 | Deputy Clerk II | 3.0 | 85,989 | 3.0 | 91,196 |
| 7 | Cashier | 4.0 | 104,971 | 4.0 | 111,323 |
| | Total | 9.0 | $ 326,490 | 9.0 | $ 341,942 |

**Compensation Board provides partial funding for Treasurer and 3 positions.**

**NOTE A:** Includes increase for costs of DMV stops for delinquent taxpayors.

**NOTE B:** Includes funds for certification of staff per Compensation Board program.

**NOTE C:** Includes cost of animal licenses. Prior to FY 2008, the cost of decals was also included.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## BUDGET AND FINANCE

### PROGRAM DESCRIPTION

The Budget and Finance Department is responsible for the ongoing operations of general ledger accounting, payroll, accounts payable, accounts receivable, financial reporting, issuance of bonds, debt management, insurance administration, grant administration, purchasing, and procurement compliance. Coordinate the year-end close out, CAFR preparation and Annual County Audit. The department is also responsible for the development and administration of the operating, capital, enterprise and special revenue budgets. The services of the Budget and Finance Department are provided to the Board of Supervisors, County Administrator, other County Departments, Constitutional Officers and the public at large as needed.

### GOALS AND OBJECTIVES

* Maintain and enhance the County's sound financial condition and continue to promote long-term strategic planning to enhance the county's financial position and bond rating.
* Prepare and recommend capital and operating budgets which balance the needs of the citizens of the County of Isle of Wight with the resources available to meet those needs.
* Facilitate fiscally responsible decision making throughout the County's organization by providing up to date, understandable, and accurate financial information.
* Integrate systems to improve efficiencies for data gathering, reconciliations, financial reporting and oversight.
* Utilize technologies in order to maintain strong internal controls without creating roadblocks for carrying out County business.
* Improve efficiencies in centralized procurement as a tool to maximize the value of public dollars expended for goods and services.

| Org # Object | 11124200 Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 312,697 | $ 313,389 | $ 312,252 | $ 342,726 | $ 353,626 | $ 373,763 | $ 377,504 | 10% | 55% |
| 512000 | Overtime | 950 | - | - | - | - | - | - | 0% | 0% |
| 513000 | Part-time Salaries | 17 | - | - | - | - | - | - | 0% | 0% |
| 521000 | Fica/Medicare | 23,157 | 23,110 | 22,834 | 26,219 | 26,889 | 28,593 | 28,879 | 10% | 4% |
| 522100 | VRS - Retirement | 37,279 | 38,395 | 43,572 | 48,702 | 49,971 | 61,297 | 58,136 | 19% | 9% |
| 523000 | Hospital/Medical Plan | 28,869 | 29,035 | 42,554 | 54,570 | 54,570 | 59,533 | 64,255 | 18% | 9% |
| 523100 | Dental Insurance | 2,053 | 2,095 | 2,600 | 2,910 | 2,910 | 3,337 | 3,000 | 3% | 0% |
| 524000 | Group Life Insurance | 2,501 | 1,848 | 859 | 960 | 960 | 4,934 | 4,983 | 419% | 1% |
| 528100 | Deferred Comp Plan | 2,376 | 1,890 | 2,240 | 2,520 | 2,520 | 2,520 | 2,520 | 0% | 0% |
| 531700 *A* | Professional Services | 2,800 | 36,328 | 74,352 | 80,000 | 147,333 | 148,000 | 100,000 | 25% | 15% |
| 533100 | Equip. Repair & Maint. | - | - | - | 250 | 250 | 250 | 250 | 0% | 0% |
| 536000 | Advertising | - | - | 339 | - | - | - | - | 0% | 0% |
| 552100 | Postage | 6,201 | 6,019 | 4,904 | 6,000 | 6,000 | 6,000 | 6,000 | 0% | 1% |
| 552300 | Telephone | 1,786 | 2,370 | 2,272 | 3,575 | 3,575 | 3,600 | - | -100% | 0% |
| 554100 | Equipment Rental | 3,133 | 4,167 | 4,167 | 4,585 | 4,585 | 4,600 | 4,600 | 0% | 1% |
| 555010 *B* | Travel & Training | 1,985 | 3,240 | 20,937 | 18,000 | 18,000 | 18,000 | 18,000 | 0% | 3% |
| 558100 *C* | Dues & Subscriptions | 1,143 | 598 | 689 | 915 | 915 | 915 | 915 | 0% | 0% |
| 560010 | Office Supplies | 7,312 | 4,869 | 5,317 | 7,500 | 12,500 | 12,500 | 12,500 | 67% | 2% |
| 580100 | Equipment | 9,312 | - | - | - | - | - | - | 0% | 0% |
| | **TOTAL** | **$ 443,571** | **$ 467,352** | **$ 539,890** | **$ 599,432** | **$ 684,605** | **$ 727,842** | **$ 681,542** | **14%** | **100%** |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 29 | Director | 1.0 | $ 112,410 | 1.0 | $ 126,755 |
| 18 | Procurement and Grants Manager | 1.0 | 52,785 | 1.0 | 55,979 |
| 17 | Accountant | 2.0 | 83,853 | 2.0 | 91,925 |
| 11 | Accounting Technician - Payroll | 1.0 | 30,136 | 1.0 | 33,330 |
| 11 | Accounting Technician - Accts Payable | 1.0 | 33,406 | 1.0 | 37,555 |
| 11 | Accounting Technician - Purchasing | 1.0 | 30,136 | 1.0 | 31,960 |
| | Total | 7.0 | $ 342,726 | 7.0 | $ 377,504 |

**NOTE A:** DEQ Letter Compliance, Accounting, Audit-Schools, Financial Management Services,Cost Allocation, Acturial Services-GASB45.
**NOTE B:** GFOA, Munis, Financial Management.
**NOTE C:** Virginia Energy Purchasing Group, GoToMyPC, GFOA.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## INSURANCE

**PROGRAM DESCRIPTION**

This program, under the direction of the Director of Budget and Finance, provides for the County's liability, worker's compensation, and property insurance coverage. The insurance policies of the County include all County departments, Constitutional Offices, the Department of Social Services and the Isle of Wight Public Utilities Department. All are billed for their actual expenses with the exception of County departments and Constitutional offices.

**GOALS AND OBJECTIVES**

* Continue to evaluate the County's current and potential insurance carriers and coverage to ensure the effectiveness of service and the quality of coverage at the most economical cost.
* Promote programs to assure safety laws and health regulations are known and enforced.
* Limit losses from unidentified exposures by recognizing and inspecting all premises owned, leased and controlled by the county on an annual basis and by ensuring that all accident reports are reviewed and acknowledged by the department director.

| Org # Object | 11124500 Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 527100 *A* | Workers Compensation | $ 179,981 | $ 146,056 | $ 114,413 | $ 125,000 | $ 125,000 | $ 125,000 | $ 125,000 | 0% | 26% |
| 553030 *B* | Line of Duty Insurance | - | - | - | 30,000 | 30,000 | 60,000 | 60,000 | 100% | 13% |
| 553040 | Property Insurance | 36,992 | 36,379 | 49,673 | 60,000 | 60,000 | 60,000 | 135,000 | 125% | 28% |
| 553050 | Motor Vehicle Insurance | 61,547 | 59,000 | 56,017 | 70,000 | 68,334 | 68,500 | 68,500 | -2% | 14% |
| 553060 | Surety Bonds | 531 | 515 | 515 | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 0% |
| 553070 | Public Officials Liability | 5,354 | 5,354 | - | 6,000 | 6,000 | 6,000 | 6,000 | 0% | 1% |
| 553080 | General Liability Insurance | 9,304 | 9,265 | 9,265 | 46,075 | 8,741 | 8,800 | 83,800 | 82% | 17% |
| | TOTAL | $ 293,709 | $ 256,569 | $ 229,883 | $ 338,075 | $ 299,075 | $ 329,300 | $ 479,300 | 42% | 100% |

**NOTE A:** FY2012 decreased cost reflects current year's experience with work comp claims. Cost of claims was up FY2011 causing the premium cost to increase for FY2011.

**NOTE B:** FY 12 Line of Duty benefits shifted from the State to the Localities.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## ELECTORAL BOARD/REGISTRAR

### PROGRAM DESCRIPTION

The Electoral Board is comprised of a three member panel appointed by the judges of the Circuit Court. The Electoral Board is responsible for the appointment of the General Registrar. They are also responsible for all elections that are held. Each member is appointed for a three (3) year term. The Electoral Board is made up of two (2) members of the political party of the Governor in office at the time of appointment.

The Registrar is appointed for a four year (4) term by the Isle of Wight County Electoral Board. The Registrar is charged with carrying out the directives of the State Board of Elections, the Commonwealth of Virginia Election Code and the Electoral Board of Isle of Wight County to serve the voters of the County in the most effective manner possible.

### GOALS AND OBJECTIVES

* Provide proper guidance and support to the General Registrar.
* Provide polling places which are most advantageous to the County and also meet the needs of the citizens.
* Manage voter records efficiently.
* Ensure citizen access to voter registration.
* Meet all state deadlines for submission of voter records.
* Stay abreast of new election laws and conform to changes.
* Continue to increase the number of registered voters.

| Org #: Object | 11131000 Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 72,800 | $ 77,863 | $ 77,854 | $ 77,746 | $ 78,498 | $ 79,251 | $ 80,044 | 3% | 34% |
| 512000 | Overtime | 429 | - | - | - | - | - | - | 0% | 0% |
| 513000 A | Part-Time Salaries | 14,888 | 21,762 | 18,976 | 24,269 | 24,269 | 24,269 | 24,269 | 0% | 10% |
| 519000 B | Compensation | 29,556 | 13,720 | 11,375 | 49,290 | 49,290 | 37,460 | 37,460 | -24% | 16% |
| 521000 | Fica/Medicare | 6,229 | 6,929 | 6,749 | 7,805 | 7,863 | 7,920 | 7,980 | 2% | 3% |
| 522100 | VRS - Retirement | 8,787 | 9,501 | 11,047 | 11,048 | 11,157 | 12,998 | 12,327 | 12% | 5% |
| 523000 | Hospital/Medical Plan | 14,767 | 16,308 | 19,575 | 23,981 | 23,981 | 25,074 | 27,386 | 14% | 12% |
| 523100 | Dental Insurance | 1,127 | 1,313 | 1,344 | 1,435 | 1,435 | 1,783 | 1,315 | -8% | 1% |
| 524000 | Group Life Insurance | 590 | 461 | 218 | 218 | 218 | 1,046 | 1,057 | 385% | 0% |
| 528100 | Deferred Comp Plan | 420 | 420 | 420 | 420 | 420 | 420 | 420 | 0% | 0% |
| 533100 | Equip. Repair & Maint. | 2,183 | 5,378 | 3,559 | 4,878 | 4,878 | 5,663 | 5,663 | 16% | 2% |
| 536000 | Advertising | 851 | 307 | 506 | 2,100 | 2,100 | 1,050 | 1,050 | -50% | 0% |
| 552100 | Postage | 5,223 | 2,331 | 1,478 | 7,910 | 3,010 | 3,510 | 3,510 | -56% | 1% |
| 552300 | Telephone | 832 | 1,117 | 1,027 | 1,560 | 1,560 | 1,560 | - | -100% | 0% |
| 554100 | Equipment Rental | 1,260 | 1,374 | 1,455 | 1,374 | 1,374 | 1,374 | 1,374 | 0% | 1% |
| 554200 | Property Rental | 2,650 | 2,250 | 2,350 | 2,000 | 2,000 | 1,400 | 1,400 | -30% | 1% |
| 555010 | Travel & Training | 5,168 | 2,849 | 2,693 | 3,700 | 3,700 | 5,100 | 5,100 | 38% | 2% |
| 558060 C | Operating Expense | 13,099 | 7,717 | 6,709 | 23,000 | 23,000 | 18,000 | 18,000 | -22% | 8% |
| 558100 | Dues & Subscriptions | 200 | 300 | 300 | 270 | 285 | 315 | 315 | 17% | 0% |
| 560010 | Office Supplies | 3,306 | 3,339 | 651 | 2,800 | 2,785 | 2,800 | 2,800 | 0% | 1% |
| 580100 | Equipment | 2,757 | 1,787 | 3,541 | - | 4,900 | 5,197 | 5,197 | 0% | 2% |
| | TOTAL | $ 187,122 | $ 177,024 | $ 171,829 | $ 245,804 | $ 246,723 | $ 236,190 | $ 236,667 | -4% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| N/A | Registrar | 1.0 | $ 47,647 | 1.0 | $ 48,124 |
| 6 | Assistant Registrar | 1.0 | 30,099 | 1.0 | 31,920 |
| | Total | 2.0 | $ 77,746 | 2.0 | $ 80,044 |

State Board of Elections reimburses County for 95% of Registrar's salary and benefits.

**NOTE A:** Includes compensation for Electoral Board and part time assistant registrar for 25 hours per week at $11.35 per hour

**NOTE B:** Includes part time pay for poll workers.

**NOTE C:** Includes funds for programming changes for voting machines, ballot printing and tech support for additional equipment.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## INFORMATION TECHNOLOGY / GIS OPERATIONS

### PROGRAM DESCRIPTION

The Information Technology (IT) Department facilitates the use of technology in providing services to the citizens of Isle of Wight County. The Department manages the County's network infrastructure; maintains hardware, software and database resources for County Departments and Constitutional Offices; supports web and electronic services; and provides for the retention, back-up and recovery of data. During FY 2008-09, the IT Department began managing the County's existing telephone system. The IT Department also manages the County's Geographic Information System (GIS), which is used to store, analyze and display spatial data relative to the physical characteristics of land in the County. The IT Department strives to implement new technologies as strategic solutions to improve both the productivity and effectiveness of the work environment for staff and the effectiveness and ease of use of services provided to citizens.

### GOALS AND OBJECTIVES

* Improve the speed and connectivity of the County's network infrastructure.
* Reduce downtime associated with hardware and software support issues.
* Increase the availability of services to citizens by expanding web-based electronic services.
* Implement a disaster recovery plan that is supported by greater frequency of backups and longer retention periods.
* Advance the training opportunities provided to users.

| Org# Object | 11151000 Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 298,599 | $ 292,992 | $ 279,195 | $ 308,748 | $ 316,424 | $ 317,912 | $ 321,096 | 4% | 38% |
| 512000 | Overtime | 822 | 53 | - | - | - | - | - | 0% | 0% |
| 521000 | Fica/Medicare | 21,602 | 21,508 | 20,372 | 23,620 | 24,207 | 24,321 | 24,564 | 4% | 3% |
| 522100 | VRS - Retirement | 35,489 | 35,509 | 39,542 | 43,874 | 44,986 | 52,138 | 49,449 | 13% | 6% |
| 523000 | Hospital/Medical Plan | 32,853 | 31,534 | 38,581 | 56,001 | 56,001 | 45,637 | 49,253 | -12% | 6% |
| 523100 | Dental Insurance | 2,291 | 2,210 | 2,421 | 3,113 | 3,113 | 2,783 | 2,543 | -18% | 0% |
| 524000 | Group Life Insurance | 2,381 | 1,748 | 779 | 865 | 865 | 4,197 | 4,238 | 390% | 1% |
| 528100 | Deferred Comp Plan | 2,100 | 2,074 | 2,100 | 2,100 | 2,100 | 1,680 | 2,520 | 20% | 0% |
| 531700 *A* | Professional Services | 93,150 | 15,350 | 46,508 | 94,500 | 94,500 | 94,500 | 94,500 | 0% | 11% |
| 533100 *B* | Equip. Repair & Maint. | 101,688 | 159,885 | 109,222 | 110,000 | 114,800 | 140,000 | 140,000 | 27% | 17% |
| 552100 | Postage | 188 | 145 | 55 | 300 | 300 | 300 | 300 | 0% | 0% |
| 552300 *C* | Telephone | 6,144 | 56,083 | 5,261 | 8,150 | 8,150 | 8,150 | 58,150 | 613% | 7% |
| 554100 | Equipment Rental | - | - | - | 400 | 400 | 400 | 400 | 0% | 0% |
| 555010 | Travel & Training | 6,721 | 4,400 | 5,408 | 7,700 | 2,900 | 7,700 | 7,700 | 0% | 1% |
| 558060 | Operating Expenses | 26,257 | 4,476 | 2,339 | 4,500 | 4,500 | 4,500 | 4,500 | 0% | 1% |
| 558100 | Dues & Subscriptions | 1,203 | 992 | 1,489 | 1,500 | 1,500 | 1,500 | 1,500 | 0% | 0% |
| 560010 | Office Supplies | 5,367 | 4,349 | 4,425 | 5,000 | 5,000 | 5,000 | 5,000 | 0% | 1% |
| 580100 | Equipment | 83,524 | 35,004 | 54,905 | 39,000 | 77,007 | 80,000 | 80,000 | 105% | 9% |
| | TOTAL | $ 720,379 | $ 668,311 | $ 612,603 | $ 709,371 | $ 756,753 | $ 790,718 | $ 845,713 | 19% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 27 | Director | 1.0 | $ 65,780 | 1.0 | $ 69,761 |
| 20 | Network Administrator | 1.0 | 46,749 | 1.0 | 53,297 |
| 16 | GIS Coordinator | 1.0 | 39,447 | 1.0 | 43,923 |
| 14 | IT Support Specialist II | 1.0 | 44,076 | 1.0 | 46,743 |
| 14 | Information Services Specialist | 1.0 | 35,999 | 1.0 | 38,178 |
| 14 | GIS Technician | 1.0 | 37,002 | 1.0 | 36,367 |
| 11 | IT Support Specialist I | 1.0 | 39,695 | 1.0 | 32,827 |
| | Total | 7.0 | $ 308,748 | 7.0 | $ 321,096 |

**NOTE A:** Covers routine modifications/upgrades, and joint IT services with Schools.
**NOTE B:** Includes financial software maintenance, costs for anti-virus, e-mail filtering, pressure sealer, and annual repair fund.
**NOTE C:** Includes wireless data cards .

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## COMMUNICATIONS

**PROGRAM DESCRIPTION**

The Communications Department provides telephone operator assistance for all incoming calls and processes all incoming and outgoing mail. These services are provided to all County Departments, Constitutional Officers and the Courts. Mail services are also provided for the County public schools (Central Office) and the Department of Social Services.

**GOALS AND OBJECTIVES**

* Continue to provide courteous and efficient service to all incoming callers and user departments.
* Continue to provide mail services in an efficient and cost effective manner.
* Continue to improve and expand multi-media communications with the public

| Org# Object | 11153000 Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 25,890 | $ 25,890 | $ 25,856 | $ 25,752 | $ 26,396 | $ 27,039 | $ 27,311 | 6% | 29% |
| 513000 | Part-time Salaries | 1,635 | - | 300 | - | - | - | - | 0% | 0% |
| 521000 | Fica/Medicare | 1,983 | 1,959 | 1,905 | 1,970 | 2,019 | 2,069 | 2,089 | 6% | 2% |
| 522100 | VRS - Retirement | 3,164 | 3,164 | 3,674 | 3,660 | 3,753 | 4,435 | 4,206 | 15% | 4% |
| 523000 | Hospital/Medical Plan | 5,427 | 3,965 | 6,171 | 11,990 | 11,990 | 12,537 | 13,561 | 13% | 14% |
| 523100 | Dental Insurance | 373 | 227 | 365 | 718 | 718 | 892 | 789 | 10% | 1% |
| 524000 | Group Life Insurance | 212 | 162 | 72 | 73 | 73 | 357 | 361 | 394% | 0% |
| 528100 | Deferred Comp | - | - | 105 | 420 | 420 | 420 | 420 | 0% | 0% |
| 531700 *B* | Professional Services | 33,730 | 29,100 | 26,229 | 32,600 | 32,600 | 32,600 | 32,600 | 0% | 34% |
| 533100 | Equip. Repair & Maint. | 3,671 | 147 | - | 4,550 | 4,550 | 4,550 | 4,550 | 0% | 5% |
| 552100 | Postage | 2,963 | (14,688) | 21,928 | 3,500 | 3,500 | 3,500 | 3,500 | 0% | 4% |
| 552300 | Telephone | 11,346 | 9,260 | 2,051 | 1,500 | 1,500 | 1,500 | - | -100% | 0% |
| 555010 | Travel/Training | 10 | - | 30 | - | - | - | - | 0% | 0% |
| 558060 *A* | Operating | 26,907 | 11,314 | 4,849 | 7,400 | 7,400 | 7,400 | 5,100 | -31% | 5% |
| 558100 | Dues and Subscriptions | - | - | 12 | - | - | - | - | 0% | 0% |
| 560010 | Office Supplies | 2,075 | 702 | 652 | 650 | 650 | 500 | 500 | -23% | 1% |
| 580100 | Equipment | 1,509 | - | - | - | - | - | - | 0% | 0% |
| | TOTAL | $ 120,895 | $ 71,202 | $ 94,199 | $ 94,783 | $ 95,569 | $ 97,799 | $ 94,987 | 0% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 4 | Receptionist/Switchboard Operator | 1.0 | $ 25,752 | 1.0 | $ 27,311 |
| | Total | 1.0 | $ 25,752 | 1.0 | $ 27,311 |

**NOTE A:** Costs for production of County Newsletter.

**NOTE B:** Includes services for PEG channel (Prime Media) and videotaping of board meetings.

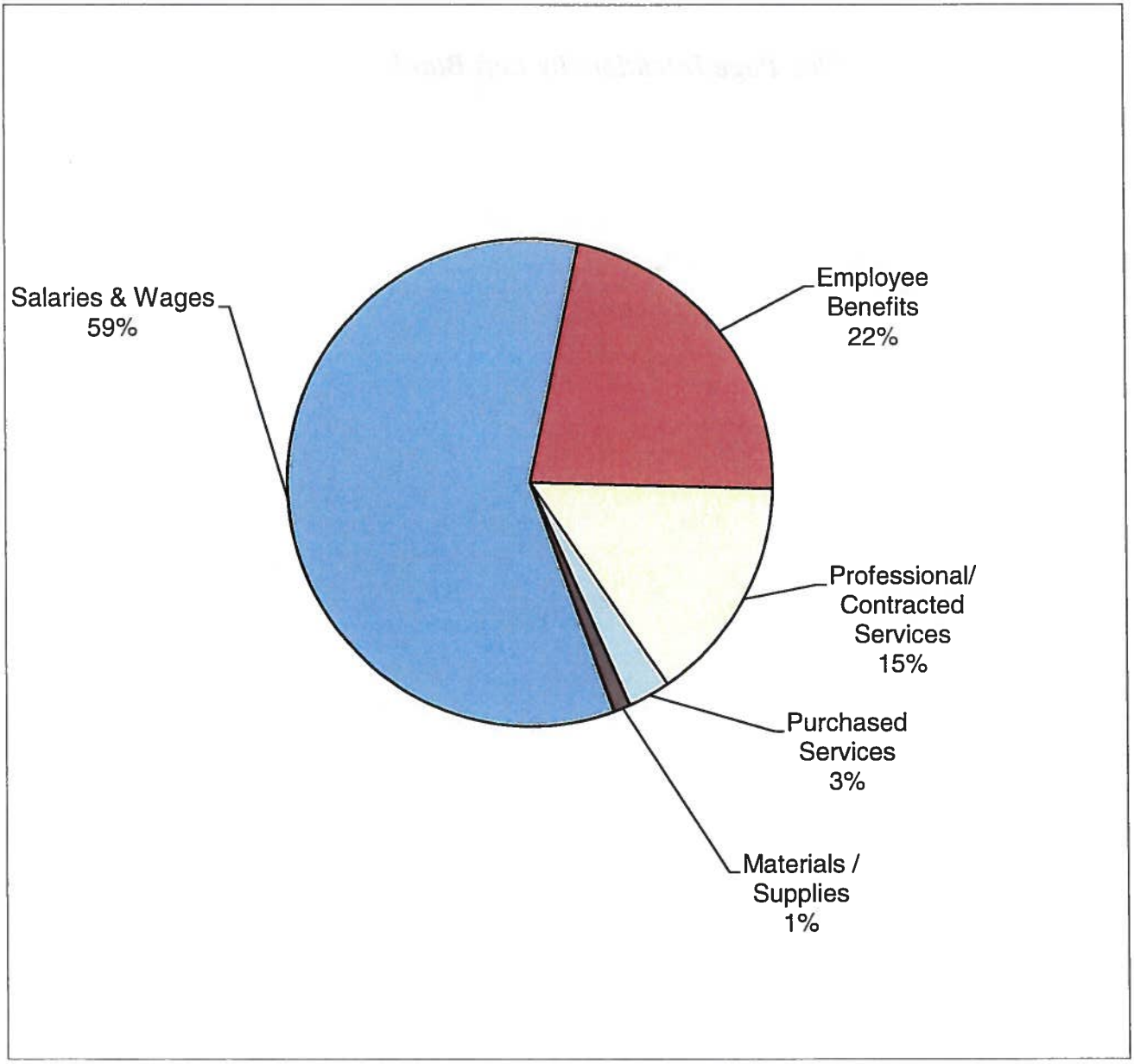
# Judicial Administration

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## JUDICIAL ADMINISTRATION

Judicial Administration encompasses the following:

| | |
|---|---|
| Circuit Court | Fifth District Court Services Unit |
| General District Court | Clerk of the Circuit Court |
| Juvenile and Domestic Relations Court | Commonwealth Attorney |



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# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## COURTS SYSTEM

**PROGRAM DESCRIPTION**

The County Court System consists of the General District Court, the Circuit Court and the Juvenile and Domestic Relations (J&DR) Court. The Commonwealth funds the salaries and benefits for the court personnel. These courts handle a diverse caseload ranging from felony trials to traffic cases to child support disputes. Also included herewith is the Fifth District Court Services Unit which is the entry point for persons under the age of eighteen (18) years and for matters of child custody and family support.

### CIRCUIT COURT

| Object Org #: | Description 11211000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 *A* | Salaries & Wages | $ - | $ - | $ - | $ 40,500 | $ 40,500 | $ 40,001 | $ 40,401 | 0% | 53% |
| 521000 | Fica/Medicare | - | - | - | 3,099 | 3,099 | 3,061 | 3,091 | 0% | 4% |
| 522100 | VRS - Retirement | - | - | - | 5,756 | 5,756 | 6,561 | 6,222 | 8% | 8% |
| 523000 | Hospital/Medical Plan | - | - | - | 11,990 | 11,990 | 10,174 | 11,091 | -7% | 15% |
| 523100 | Dental Insurance | - | - | - | 717 | 717 | 505 | 447 | -38% | 1% |
| 524000 | Group Life Insurance | - | - | - | 114 | 114 | 528 | 533 | 368% | 1% |
| 528100 | Deferred Comp Plan | - | - | - | 420 | 420 | 420 | 420 | 0% | 1% |
| 519000 | Compensation | 25,238 | 24,925 | 13,463 | 10,300 | 8,650 | 10,300 | 10,300 | 0% | 13% |
| 552300 | Telephone | 510 | 623 | 508 | 345 | 345 | 345 | - | -100% | 0% |
| 555010 | Travel & Traning | 4,923 | 2,729 | 1,445 | 2,600 | 2,600 | 2,600 | 2,600 | 0% | 3% |
| 558100 | Dues & Subscription | 92 | 116 | 54 | 500 | 500 | 500 | 500 | 0% | 1% |
| 560010 | Office Supplies | 161 | 349 | 2,301 | 400 | 2,050 | 400 | 400 | 0% | 1% |
| 580100 | Equipment | - | - | 330 | 300 | 300 | 300 | 300 | 0% | 0% |
| | TOTAL | $ 30,924 | $ 28,741 | $ 18,101 | $ 77,041 | $ 77,041 | $ 75,695 | $ 76,306 | -1% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 13 | Judicial Assistant | 1.0 | $ 40,500 | 1.0 | 40,401 |
| | Total | 1.0 | $ 40,500 | 1.0 | $ 40,401 |

**NOTE A:** Includes a New Position Circuit Judicial Assistant.

Budget requests for various line Objects modified to accommodate Fifth Judicial Circuit Court Judges expenses not reimbursed by the State Supreme Court of VA to include cellular phone, travel, dues & publications,registration fees, and conferences.

### GENERAL DISTRICT COURT

| Object Org #: | Description 11212000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 539500 | Court Appointed Public Def. | $ 960 | $ 1,920 | $ - | $ 2,000 | $ 2,000 | $ 2,500 | $ 2,500 | 25% | 50% |
| 552300 | Telephone | 1,291 | 1,178 | 1,147 | 1,800 | 1,800 | 1,800 | - | -100% | 0% |
| 554100 | Equipment Rental | 537 | 386 | 172 | 525 | 525 | 525 | 525 | 0% | 10% |
| 558100 | Dues & Subscriptions | 122 | 194 | 247 | 250 | 250 | 250 | 250 | 0% | 5% |
| 560010 | Office Supplies | 1,172 | 1,636 | 1,205 | 1,500 | 1,500 | 1,500 | 1,500 | 0% | 30% |
| 580100 | Equipment | - | - | 599 | 250 | 250 | 250 | 250 | 0% | 5% |
| | TOTAL | $ 4,082 | $ 5,314 | $ 3,371 | $ 6,325 | $ 6,325 | $ 6,825 | $ 5,025 | -21% | 100% |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## COURTS SYSTEM

### JUVENILE & DOMESTIC RELATIONS COURT

| Object Org #: | Description 11215000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 533100 | Equip. Repair & Maint. | $ - | $ - | $ - | $ 240 | $ 240 | $ 240 | $ 240 | 0% | 3% |
| 552100 | Postage | 42 | 44 | 44 | 50 | 50 | 50 | 50 | 0% | 1% |
| 552300 | Telephone | 4,511 | 5,035 | 3,778 | 4,550 | 4,550 | 4,550 | - | -100% | 0% |
| 554100 | Equipment Rental | 1,846 | 1,545 | 2,176 | 2,100 | 2,100 | 4,000 | 4,000 | 90% | 49% |
| 555010 | Travel & Training | 800 | 650 | 1,200 | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 12% |
| 558100 | Dues & Subscriptions | 545 | 358 | 398 | 600 | 600 | 600 | 600 | 0% | 7% |
| 560010 | Office Supplies | 2,111 | 1,198 | 947 | 2,250 | 2,250 | 2,250 | 2,250 | 0% | 28% |
| 580100 | Equipment | - | - | - | - | - | - | - | 0% | 0% |
| | TOTAL | $ 9,855 | $ 8,830 | $ 8,542 | $ 10,790 | $ 10,790 | $ 12,690 | $ 8,140 | -25% | 100% |

### FIFTH DISTRICT COURT SERVICES UNIT

| Object Org #: | Description 11217000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 531700 *A* | Professional Services | $ 208,764 | $ 64,966 | $ 73,349 | $ 155,560 | $ 155,560 | $ 155,560 | $ 155,560 | 0% | 100% |
| | TOTAL | $ 208,764 | $ 64,966 | $ 73,349 | $ 155,560 | $ 155,560 | $ 155,560 | $ 155,560 | 0% | 100% |

**NOTE A:** Care is mandated by the State without respect to fund availability. Historic increases due to rising detention costs and increased demand for services

| | FY 2008 | FY 2009 | FY 2010 | FY 2011 | FY 2012 | FY 2013 |
|---|---|---|---|---|---|---|
| Detention & VJCCA Match | $103,716 | $112,716 | $162,716 | $152,076 | $152,076 | $152,076 |
| Suffolk Office space and other | $1,824 | $1,418 | $1,418 | $3,484 | $3,484 | $3,484 |
| | $105,540 | $114,134 | $164,134 | $155,560 | $155,560 | $155,560 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## CLERK OF THE CIRCUIT COURT

**PROGRAM DESCRIPTION**

The Clerk of the Circuit Court is an elected official responsible for maintenance of all real estate title and land parcel documents. The Circuit Court Clerk's Office records deeds, wills, civil suits, financing statements and other documents relating to real estate and civil cases. The Clerk's Office is also the administrative office for the Circuit Court, and in that capacity, keeps both the active and concluded court dockets and makes the arrangements necessary for the trial of both civil and criminal cases. The office issues subpoenas for witnesses, draws jurors, sets trial dates and attends trials. After the trial, the Clerks Office writes orders carrying out the rulings of the court. Judgments are docketed and fines and costs are collected. Other duties include the issuance of marriage licenses, hunting and fishing licenses, and passports; administering notary oaths, recording judgements, liens and releases. The Clerk's Office also serves as the Probate Court appointing persons to administer estates and recording estate documents.

**GOALS AND OBJECTIVES**

* Continue to provide the services necessary as keeper of the records.
* Continue to support the Circuit Court Judges.
* Continue to provide such services as the public requires and expects.
* Continue to improve and add new technology and computer programs to enhance the record keeping for the general publlic and users of the systems.

| Workload Information Summary | FY 2007 | FY 2008 | FY 2009 | FY 2010 | FY 2011 |
|---|---|---|---|---|---|
| Criminal Cases Commenced | 743 | 663 | 645 | 553 | 570 |
| Law Cases Commenced | 384 | 390 | 417 | 437 | 413 |
| Chancery Cases Commenced | - | - | - | - | - |
| Wills/Estates Initiated | 162 | 165 | 162 | 156 | 164 |
| Judgments/Admin Liens/Notices | 1,003 | 1,037 | 991 | 1,010 | 936 |
| Deeds Recorded | 9,317 | 6,542 | 7,328 | 6,089 | 5,343 |
| Financing Statements | 54 | 40 | 44 | 36 | 42 |
| Fictitious Names | 258 | 189 | 171 | 219 | 203 |
| Marriage Licenses | 234 | 205 | 190 | 184 | 186 |
| Notary Qualifed | 94 | 89 | 80 | 110 | 111 |
| Game Licenses | 43 | 81 | 72 | 51 | 14 |
| Concealed Hand Gun Permits Issued | 298 | 407 | 441 | 338 | 404 |
| Restitution | - | 138 | 107 | 102 | 260 |
| Passports Issued | 700 | 566 | 446 | 432 | 455 |
| TOTAL | 13,290 | 10,512 | 11,094 | 9,717 | 9,101 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## CLERK OF THE CIRCUIT COURT

| Object Org #: | Description 11216000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 264,503 | $ 260,251 | $ 271,672 | $ 267,586 | $ 271,602 | $ 275,622 | $ 278,378 | 4% | 65% |
| 513000 | Part-Time Salaries | 11,700 | 11,829 | - | - | - | - | - | 0% | 0% |
| 521000 | Fica/Medicare | 19,107 | 19,632 | 19,836 | 20,471 | 20,778 | 21,085 | 21,296 | 4% | 5% |
| 522100 | VRS - Retirement | 32,322 | 31,434 | 38,604 | 38,024 | 38,606 | 45,202 | 42,870 | 13% | 10% |
| 523000 | Hospital/Medical Plan | 31,844 | 30,166 | 31,300 | 37,574 | 37,574 | 38,776 | 42,101 | 12% | 10% |
| 523100 | Dental Insurance | 2,220 | 2,120 | 1,940 | 2,071 | 2,071 | 2,327 | 1,903 | -8% | 0% |
| 524000 | Group Life Insurance | 2,169 | 1,546 | 761 | 750 | 750 | 3,638 | 3,675 | 390% | 1% |
| 528100 | Deferred Comp Plan | 2,100 | 2,100 | 2,100 | 2,100 | 2,100 | 2,100 | 1,680 | -20% | 0% |
| 531700 | Professional Services | 4,913 | 17,919 | 3,706 | 20,000 | 20,000 | 20,000 | 20,000 | 0% | 5% |
| 533100 | Equip. Repair & Maint. | 1,150 | 650 | 650 | 650 | 650 | 650 | 650 | 0% | 0% |
| 552100 | Postage | 3,722 | 3,266 | 3,526 | 3,720 | 3,720 | 3,720 | 3,720 | 0% | 1% |
| 552300 | Telephone | 1,602 | 1,825 | 1,224 | 2,500 | 2,500 | 800 | - | -100% | 0% |
| 554100 | Equipment Rental | 4,217 | 4,252 | 4,635 | 4,635 | 4,635 | 4,635 | 4,635 | 0% | 1% |
| 555010 | Travel & Training | 294 | 547 | 612 | 1,500 | 1,500 | 1,500 | 1,500 | 0% | 0% |
| 558100 | Dues & Subscriptions | 320 | 320 | 328 | 400 | 400 | 400 | 400 | 0% | 0% |
| 560010 | Office Supplies | 5,981 | 4,773 | 5,083 | 6,045 | 6,045 | 6,045 | 6,045 | 0% | 1% |
| 580100 | Equipment | - | - | 500 | 500 | 500 | 500 | 500 | 0% | 0% |
| | TOTAL | $ 388,164 | $ 392,630 | $ 386,477 | $ 408,526 | $ 413,431 | $ 427,000 | $ 429,353 | 5% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| N/A | Clerk of the Circuit Courts | 1.0 | $ 106,960 | 1.0 | 108,030 |
| 8 | Deputy Clerk IV | 2.0 | 72,347 | 2.0 | 75,591 |
| 9 | Deputy Clerk III | 1.0 | 33,886 | 1.0 | 37,074 |
| 8 | Deputy Clerk II | 1.0 | 28,362 | 1.0 | 30,078 |
| 7 | Deputy Clerk I | 1.0 | 26,031 | 1.0 | 27,605 |
| | Total | 6.0 | $ 267,586 | 6.0 | $ 278,378 |

Compensation Board provides partial funding for Clerk of the Circuit Courts and 3 positions.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## COMMONWEALTH ATTORNEY

**PROGRAM DESCRIPTION**

The Commonwealth's Attorney is an elected official whose duty is to prosecute criminal offenses in the County of Isle of Wight. The office prosecutes cases primarily in the District and Circuit Court offices and to a limited degree on the appeal to the Court of Appeals and the Supreme Court of Virginia. The Commonwealth's Attorney also prosecutes in the General District and Juvenile and Domestic Relations District Courts. In addition, the Commonwealth's Attorney's office advises other County law enforcement officials as to the substance and procedure of criminal law.

**GOALS AND OBJECTIVES**

* Give the citizens of the County the most efficient, competent and dependable legal representation possible.
* Administer the caseload of the office so as to make it as convenient as possible for police officers, victims of crimes, witnesses and others to participate in the justice system.
* Continue to upgrade the legal research capability of the office and make an effort to advance the ability of the office to gather, preserve and present demonstrative evidence in the courtroom.

| Workload Information Summary | FY 2007 | FY 2008 | FY 2009 | FY 2010 | FY 2011 | FY 2012 |
|---|---|---|---|---|---|---|
| Felony Defendants - Calendar Year | 232 | Not Available | 463 | 405 | 384 | 311 |
| Misdemeanor Defendants | Not Available | Not Available | Not Available | Not Available | 453 | 324 |
| Total Number of Criminal Charges | Not Available | Not Available | Not Available | Not Available | 1125 | 1173 |
| Sentencing Events - Fiscal Year | 81 | 90 | 86 | 91 | Not Available | Not Available |

| Object Org #: | Description 11221000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 240,434 | $ 347,141 | $ 356,961 | $ 356,962 | $ 363,042 | $ 369,122 | $ 372,816 | 4% | 72% |
| 512000 | Overtime | 49 | 240 | - | - | - | - | - | 0% | 0% |
| 513000 | Part-Time Salaries | 41,098 | 841 | - | - | - | - | - | 0% | 0% |
| 521000 | Fica/Medicare | 21,015 | 26,285 | 26,648 | 27,308 | 27,773 | 28,238 | 28,520 | 4% | 6% |
| 522100 | VRS - Retirement | 29,381 | 42,787 | 50,724 | 50,725 | 51,606 | 60,536 | 57,414 | 13% | 11% |
| 523000 | Hospital/Medical Plan | 13,752 | 16,799 | 24,193 | 32,021 | 32,021 | 33,100 | 35,692 | 11% | 7% |
| 523100 | Dental Insurance | 913 | 1,152 | 1,448 | 1,679 | 1,679 | 1,891 | 1,754 | 4% | 0% |
| 524000 | Group Life Insurance | 1,971 | 2,061 | 1,000 | 1,000 | 1,000 | 4,873 | 4,921 | 392% | 1% |
| 528100 | Deferred Comp Plan | 420 | 420 | 420 | 420 | 420 | 420 | 420 | 0% | 0% |
| 533100 | Equip. Repair & Maint. | 746 | 273 | 312 | 450 | 450 | 450 | 450 | 0% | 0% |
| 552100 | Postage | 560 | 324 | 681 | 700 | 700 | 700 | 700 | 0% | 0% |
| 552300 | Telephone | 5,073 | 6,782 | 439 | 5,600 | 5,600 | 5,600 | 1,800 | -68% | 0% |
| 554100 | Equipment Rental | - | 2,192 | 2,504 | 3,000 | 3,000 | 3,000 | 3,000 | 0% | 1% |
| 554200 | Property Rental | 13,800 | 13,800 | 6,900 | - | - | - | - | 0% | 0% |
| 555010 | Travel & Training | 2,867 | 1,622 | 1,459 | 3,650 | 3,650 | 3,650 | 3,650 | 0% | 1% |
| 558100 | Dues & Subscriptions | 1,380 | 2,010 | 2,582 | 2,450 | 2,450 | 4,850 | 4,850 | 98% | 1% |
| 560010 | Office Supplies | 7,555 | 2,301 | 4,117 | 2,500 | 2,500 | 2,500 | 2,500 | 0% | 0% |
| 580100 | Equipment | 11,792 | - | - | - | - | - | - | 0% | 0% |
| | **TOTAL** | **$ 392,806** | **$ 467,030** | **$ 480,388** | **$ 488,465** | **$ 495,891** | **$ 518,930** | **$ 518,488** | **6%** | **100%** |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| N/A | Commonwealth Attorney | 1.0 | $ 113,760 | 1.0 | $ 114,898 |
| 28 | Assistant Commonwealth Attorney | 2.0 | 148,415 | 2.0 | 157,395 |
| 9 | Administrative Assistant | 1.0 | 34,958 | 1.0 | 37,075 |
| 9 | Paralegal | 1.0 | 27,333 | 1.0 | 28,985 |
| 6 | Secretary | 1.0 | 32,496 | 1.0 | 34,463 |
| | Total | 6.0 | $ 356,962 | 6.0 | $ 372,816 |



Compensation Board partially reimburses County for positions noted above and some office expenses.

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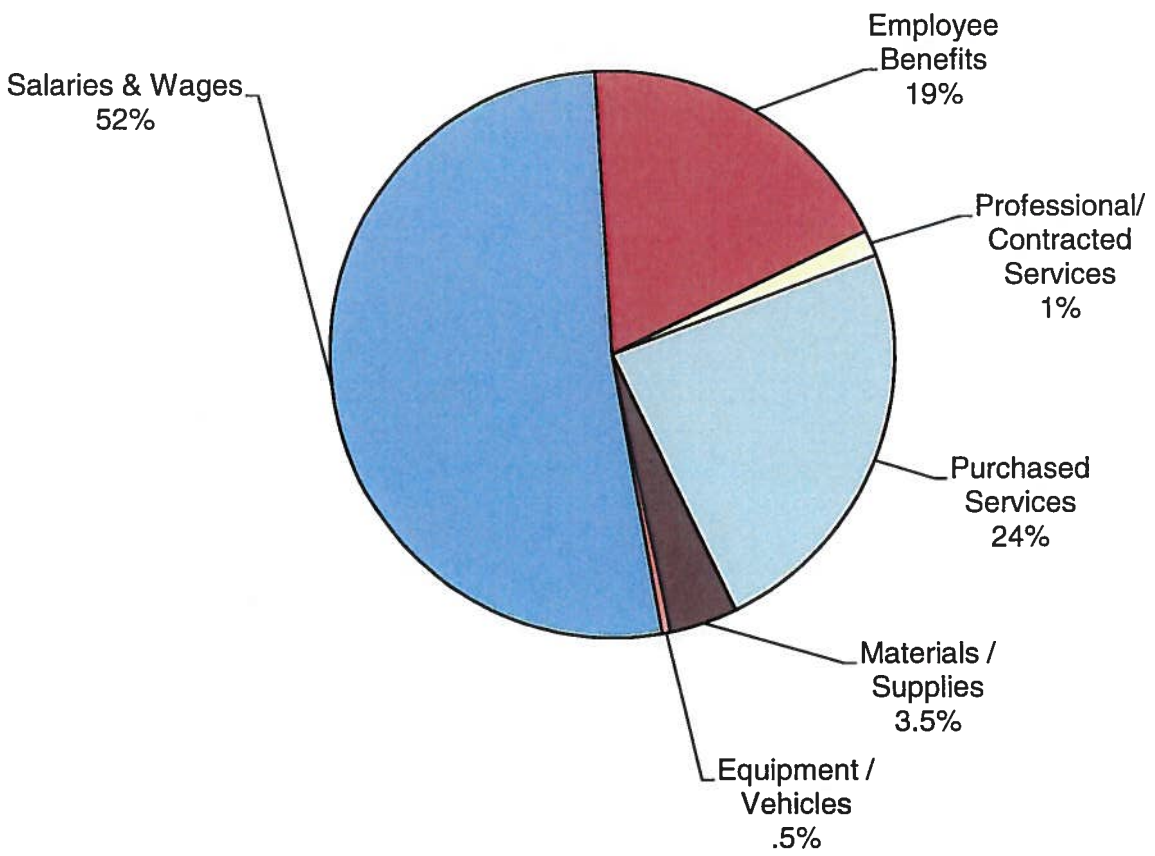
# Public Safety

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PUBLIC SAFETY

Public Safety encompasses the following:

| | |
|---|---|
| Sheriff | Care and Confinement of Prisoners |
| Emergency Services - Fire & Rescue | Animal Control |
| Volunteer Fire Services | Emergency Management |
| Volunteer Rescue Services | Western Tidewater Community Corrections Program |
| Inspections and Code Enforcement | Volunteer Fire/Rescue Station Services |



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# SHERIFF

## PROGRAM DESCRIPTION

The Sheriff is an elected official dedicated to providing safety and security to the citizens of Isle of Wight. The Sheriff's Office is the chief law enforcement agency in the County and, as such, provides service to all County citizens - including those residing within the Windsor and Smithfield town limits. The Sheriff's Office operates 24 hours per day, 365 days per year, investigating all Criminal activity, responding to calls for service, patrolling the County's highways, transporting prisoners, serving civil process and criminal warrants, maintaining security in the County's courts, and dispatching E911 calls received for sheriff services. The Sheriff's Office is also responsible for the coordination of County resources during potential disasters through its Emergency Management Division.

## GOALS AND OBJECTIVES

* Provide the most professional and successful public safety as possible.
* Continue to staff the department with qualified and dedicated individuals.
* Continue to provide the needed services with the ever increasing limits of available funding.

| Workload Information Summary | FY 2006 | FY 2007 | FY 2008 | FY 2009 | FY 2010 | FY 2011 |
|---|---|---|---|---|---|---|
| **CIVIL** | | | | | | |
| Subpoenas Served | 5,496 | 4,673 | 5,190 | 12,366 | 4,906 | 4,660 |
| Jury Summons Served | 52 | 29 | 68 | 69 | 71 | 95 |
| Criminal Warrants Served | 727 | 744 | 726 | 869 | 571 | 533 |
| Levies Executed | 7 | 27 | 35 | 34 | 31 | 47 |
| DMV Notices Served | 13 | 13 | - | 37 | 19 | - |
| Other Civil Process Served | 6,187 | 5,999 | 6,556 | 12,263 | 6,556 | 6,166 |
| **INMATES** | | | | | | |
| Inmate Transports Other than to Local Courts | 45 | 14 | 9 | 65 | - | - |
| Mental Patient Trips out of Jurisdiction | 40 | 54 | 57 | 39 | 27 | - |
| Extraditions Completed | 7 | 6 | 6 | 10 | 6 | 5 |
| **CIRCUIT COURT** | | | | | | |
| Circuit Court Days | 76 | 82 | 71 | 86 | 68 | 81 |
| **GENERAL DISTRICT COURT** | | | | | | |
| General District Court Days | 104 | 101 | 97 | 150 | 149 | 96 |
| **JUVENILE AND DOMESTIC RELATIONS COURT** | | | | | | |
| Juvenile and Domestic Relations Court | 95 | 85 | 93 | 94 | 96 | 92 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## SHERIFF

| Object Org #: | Description 11312000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 A | Salaries & Wages | $ 1,822,679 | $ 1,793,165 | $ 1,741,805 | $ 1,954,175 | $ 1,954,175 | $ 2,186,894 | $ 2,207,142 | 13% | 60% |
| 512000 B | Overtime | 29,875 | 12,678 | 28,825 | 33,294 | 33,294 | 79,000 | 79,000 | 137% | 2% |
| 513000 B | Part-time Salaries | 39,447 | 63,555 | 63,985 | 80,000 | 80,000 | 80,000 | 80,000 | 0% | 2% |
| 521000 | Fica/Medicare | 140,748 | 140,712 | 136,042 | 158,161 | 158,161 | 179,461 | 181,010 | 14% | 5% |
| 522100 | VRS - Retirement | 219,991 | 217,036 | 248,376 | 276,195 | 276,195 | 358,651 | 339,900 | 23% | 9% |
| 523000 | Hospital/Medical Plan | 202,373 | 208,198 | 254,863 | 319,886 | 319,886 | 463,095 | 427,128 | 34% | 12% |
| 523100 | Dental Insurance | 13,255 | 13,549 | 14,799 | 16,635 | 16,635 | 29,289 | 20,383 | 23% | 1% |
| 524000 | Group Life Insurance | 14,764 | 10,655 | 4,902 | 5,443 | 5,443 | 28,867 | 29,134 | 435% | 1% |
| 528100 | Deferred Comp Plan | 5,457 | 6,429 | 6,844 | 7,140 | 7,140 | 9,660 | 10,920 | 53% | 0% |
| 531700 | Professional Services | 1,412 | 2,242 | 764 | 3,000 | 3,000 | 300 | 300 | -90% | 0% |
| 533100 | Equip. Repair & Maint. | 32,439 | 35,616 | 37,006 | 35,000 | 35,000 | 35,000 | 35,000 | 0% | 1% |
| 536000 | Advertising | 274 | - | 199 | 250 | 250 | 250 | 250 | 0% | 0% |
| 552100 | Postage | 1,852 | 1,853 | 1,709 | 1,800 | 1,800 | 2,000 | 2,000 | 11% | 0% |
| 552300 | Telephone | 21,594 | 29,737 | 24,222 | 29,000 | 29,000 | 29,000 | - | -100% | 0% |
| 554100 | Equipment Rental | 2,205 | 2,868 | 2,868 | 2,868 | 2,868 | 3,000 | 3,000 | 5% | 0% |
| 555010 | Travel & Training | 14,003 | 12,236 | 10,798 | 12,000 | 12,000 | 22,000 | 22,000 | 83% | 1% |
| 555500 | Travel - Prison Extradiction | 86 | (1,481) | (241) | - | - | - | - | 0% | 0% |
| 558030 | Dare Funds | (351) | (361) | 9 | - | - | - | - | 0% | 0% |
| 558050 | Special Investigation | 7,598 | 1,999 | 2,353 | 7,000 | 7,000 | 7,000 | 7,000 | 0% | 0% |
| 558060 | Operating Expenses | 6,114 | 15,145 | 11,860 | 9,000 | 9,000 | 9,000 | 9,000 | 0% | 0% |
| 558090 | Auxiliary Sheriff | 2,071 | 2,756 | 1,898 | 2,000 | 2,000 | 2,000 | 2,000 | 0% | 0% |
| 558100 | Dues & Subscriptions | 2,911 | 2,461 | 2,728 | 3,000 | 3,000 | 3,000 | 3,000 | 0% | 0% |
| 560010 | Office Supplies | 6,489 | 4,416 | 3,181 | 6,000 | 6,000 | 15,000 | 15,000 | 150% | 0% |
| 560020 | Food for Prisoners | - | - | 7 | 100 | 100 | 100 | 100 | 0% | 0% |
| 560080 | Motor Fuel, Lube & Repairs | 207,908 | 198,363 | 194,856 | 200,000 | 200,000 | 200,000 | 200,000 | 0% | 5% |
| 560110 | Uniforms | 26,328 | 20,042 | 11,288 | 20,000 | 24,291 | 40,000 | 35,500 | 78% | 1% |
| 580100 | Equipment | 2,391 | 7,909 | 6,361 | 7,500 | 7,500 | 75,500 | - | -100% | 0% |
| 580300 C | Vehicles | 199,304 | - | - | - | - | - | - | 0% | 0% |
| | TOTAL | $ 3,023,217 | $ 2,801,778 | $ 2,812,305 | $ 3,189,447 | $ 3,193,738 | $ 3,858,067 | $ 3,708,766 | 16% | 100% |

| Personnel Summary Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|
| Sheriff | 1.0 | $ 96,803 | 1.0 | $ 97,772 |
| Major | 1.0 | 48,158 | 1.0 | 70,700 |
| Captains | 3.0 | 93,729 | 2.0 | 126,351 |
| Lieutenant | 3.0 | 109,977 | 4.0 | 215,736 |
| Sergeant | - | - | 2.0 | 86,000 |
| Deputy Sheriff | 37.0 | 1,405,471 | 33.0 | 1,300,884 |
| Investigator | - | - | 2.0 | 74,723 |
| Office Manager | 1.0 | 50,728 | 1.0 | 50,500 |
| Administrative Assistant | 1.0 | 25,433 | 2.0 | 60,600 |
| Dispatch Supervisor | 1.0 | 28,984 | 1.0 | 28,984 |
| Dispatchers | 4.0 | 94,892 | 4.0 | 94,892 |
| | - | - | - | - |
| Total | 52.0 | $ 1,954,175 | 53.0 | $ 2,207,142 |

**NOTE A:** Budget includes funding for all full time permanent positions.

**NOTE B:** Overtime and part time funded at actual usage over recent years.

**NOTE C:** Request includes 10 replacement vehicles, no vehicle replacements are proposed due to budgetary constraints.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## ANIMAL CONTROL

**PROGRAM DESCRIPTION**

The Isle of Wight County Animal Control Department, under the direct supervision of the Sheriff, enforces animal welfare laws, houses stray and unwanted animals, ensuring that the animals are housed in a clean, friendly and safe environment, and coordinates the adoption of these animals.

**GOALS AND OBJECTIVES**

* Investigate all complaints to animals, quarantine animals that have bitten humans or are presumed to have been exposed to rabies, remove stray animals and livestock from roads, streets and public areas.
* Provide 24-hour service for injured or stray animals.
* Increase public awareness of the activities of the Animal Control Department.
* Provide more accessible venues for the display of adoptable animals, thereby increasing the percentage of adoptions.
* Strive to improve response time for calls for service, maintain clean quarters for animals, provide up-to-date training for employees, and abide by all State laws and County ordinances as they pertain to the operatings of an animal control department.

| Object Org #: | Description 11351000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 133,061 | $ 132,148 | $ 149,584 | $ 142,301 | $ 145,858 | $ 161,233 | $ 158,465 | 11% | 51% |
| 512000 | Overtime | 3,612 | 6,325 | 2,388 | 2,000 | 2,000 | 4,200 | 4,200 | 110% | 1% |
| 513000 | Part-time Salaries | 16,779 | - | 13,767 | 10,000 | 10,000 | 10,400 | 10,400 | 4% | 3% |
| 521000 | Fica/Medicare | 11,592 | 10,299 | 12,183 | 11,805 | 12,077 | 13,451 | 13,239 | 12% | 4% |
| 522100 | VRS - Retirement | 16,248 | 16,394 | 19,409 | 20,221 | 20,736 | 26,442 | 24,404 | 21% | 8% |
| 523000 | Hospital/Medical Plan | 8,757 | 15,364 | 23,144 | 27,666 | 27,666 | 43,451 | 38,214 | 38% | 12% |
| 523100 | Dental Insurance | 597 | 1,069 | 1,462 | 1,530 | 1,530 | 2,922 | 2,026 | 32% | 1% |
| 524000 | Group Life Insurance | 1,091 | 779 | 383 | 399 | 399 | 2,128 | 2,092 | 424% | 1% |
| 528100 | Deferred Comp | | 280 | 420 | 420 | 420 | - | 840 | 100% | 0% |
| 533100 | Equipment Repairs & Maint. | 959 | 879 | 960 | 800 | 800 | 1,100 | 1,100 | 38% | 0% |
| 536000 | Advertising | 114 | 171 | - | 140 | 140 | 200 | 200 | 43% | 0% |
| 539100 | Veterinarian Services | 7,697 | (930) | 3,530 | 5,000 | 5,000 | 5,000 | 5,000 | 0% | 2% |
| 552100 | Postage | 126 | 111 | 59 | 140 | 140 | 140 | 140 | 0% | 0% |
| 552300 | Telephone | 1,124 | 1,405 | 1,591 | 800 | 800 | 1,000 | - | -100% | 0% |
| 555010 | Travel & Training | 1,259 | 1,672 | 85 | 1,000 | 1,000 | 5,000 | 5,000 | 400% | 2% |
| 558060 | Operating Expenses | 9,223 | 8,589 | 7,297 | 8,000 | 8,000 | 8,000 | 8,000 | 0% | 3% |
| 560010 | Office Supplies | 1,234 | 678 | 1,521 | 1,000 | 1,000 | 2,000 | 2,000 | 100% | 1% |
| 560080 | Motor Fuel, Lube, & Repairs | 13,650 | 17,207 | 22,168 | 15,000 | 15,000 | 30,000 | 30,000 | 100% | 10% |
| 560110 | Uniforms | 2,310 | 734 | 36 | 1,000 | 1,000 | 2,900 | 2,900 | 190% | 1% |
| 580100 | Equipment | 107 | - | - | 500 | 500 | 4,000 | 4,000 | 700% | 1% |
| 580300 A | Vehicles | - | - | 20,054 | - | - | - | - | 0% | 0% |
| | **TOTAL** | **$ 229,540** | **$ 213,174** | **$ 280,041** | **$ 249,722** | **$ 254,066** | **$ 323,567** | **$ 312,220** | **25%** | **100%** |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 12 | Chief Animal Control Officer | 1.0 | $ 33,831 | 1.0 | $ 43,430 |
| 9 | Animal Control Officer | 3.0 | 82,670 | 3.0 | 87,673 |
| 6 | Secretary | 1.0 | 25,800 | 1.0 | 27,362 |
| | Total | 5.0 | $ 142,301 | 5.0 | $ 158,465 |

**NOTE A:** Request to replace animal control truck and swab body.

## ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

## WESTERN TIDEWATER COMPREHENSIVE COMMUNITY CORRECTIONS PROGRAM

**PROGRAM DESCRIPTION**

This contribution represents the County's local match to the Western Tidewater Comprehensive Community Correction Program which provides services to the cities of Suffolk and Franklin and the counties of Southampton and Isle of Wight. This local contribution provides an array of punitive intermediate sanctions and punishments for the Fifth District Circuit, General District and Juvenile and Domestic Relation courts. Offenders are accountable for their criminal behavior through community service programs, restitution programs, and other sanctions as deemed appropriate to rehab offenders throughout the Fifth District.

| Object Org #: | Description 11334000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 556990 | Contribution | $ 8,579 | $ 8,579 | $ 8,579 | $ 8,579 | $ 8,579 | $ 10,491 | $ 10,491 | 22% | 100% |
| | **TOTAL** | **$ 8,579** | **$ 8,579** | **$ 8,579** | **$ 8,579** | **$ 8,579** | **$ 10,491** | **$ 10,491** | **22%** | **100%** |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## CARE AND CONFINEMENT OF PRISONERS

**PROGRAM DESCRIPTION**

This cost center provides for the prorata costs of Isle of Wight County's confinement of prisoners at the Western Tidewater Regional Jail.

| Object Org #: | Description 11331000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 556990 | Contracted Services | $ 32,791 | $ 152,791 | $ 421,250 | $ 637,988 | $ 637,988 | $ 647,123 | $ 647,123 | 1% | 100% |
| | **TOTAL** | **$ 32,791** | **$ 152,791** | **$ 421,250** | **$ 637,988** | **$ 637,988** | **$ 647,123** | **$ 647,123** | **1%** | **100%** |

**NOTE:** Significant increase in the cost of oeprating the Regjional Jail for all cooperating localities (Suffolk, Isle of Wight, Franklin) due to a change in the state funding/reimbursement formula and due loss of reimbursable funding from presence of Federal prisoners.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## EMERGENCY SERVICES

**PROGRAM DESCRIPTION**

The Department of Emergency Services provide full-time and part-time staffing support to many of the volunteer fire and rescue departments serving the County to ensure services are available to citizens in their time of need. The Department is also a liaison between the County and the Fire and Rescue Association, serving as a condult for requests for equipment and operating fund support. The Department also serves as an information resource and knowledge base. The Department represents the County and the departments that serve the County at local and regional meetings.

The Department of Emergency Services assists with emergency/disaster preparedness through the provision, and updating, of Plans that prepare the County government to support its citizens during various types of emergencies. This Department coordinates response and relief efforts with agencies such as FEMA, the State of Virginia, the Sheriff's Office, Fire and Rescue, the Department of Social Services, the American Red Cross and other relief organizations that serve our citizens during times of disaster.

**GOALS AND OBJECTIVES**

* Continue to promote the safety of all citizens of Isle of Wight County through emergency preparedness and response.
* Ensure adequate Fire and Emergency Medical Service (EMS) resources are available to respond to the everyday demand for services.
* Work with surrounding jurisdictions and the State through Mutual Aid Agreements to ensure resources are available during times of disaster.
* Provide up to date plans that guide the County through foreseeable disasters; providing assistance and care of its citizens.

| Object Org #: | | Description 11321000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | | Salaries & Wages | $ 367,168 | $ 343,262 | $ 307,787 | $ 307,600 | $ 318,527 | $ 529,531 | $ 534,781 | 74% | 29% |
| 512000 | | Overtime | 9,413 | 6,570 | 1,758 | - | - | - | - | 0% | 0% |
| 513000 | | Part-time Salaries | 394,298 | 409,755 | 423,285 | 604,821 | 613,181 | 911,620 | 911,620 | 51% | 49% |
| 521000 | | Fica/Medicare | 57,808 | 56,827 | 54,797 | 69,801 | 71,277 | 110,248 | 110,650 | 59% | 6% |
| 522100 | | VRS - Retirement | 44,406 | 41,161 | 43,254 | 43,710 | 45,293 | 86,843 | 82,356 | 88% | 4% |
| 523000 | | Hospital/Medical Plan | 36,687 | 35,354 | 39,846 | 51,187 | 51,187 | 84,538 | 117,304 | 129% | 6% |
| 523100 | | Dental Insurance | 2,568 | 2,436 | 2,464 | 2,789 | 2,789 | 5,548 | 5,709 | 105% | 0% |
| 524000 | | Group Life Insurance | 2,980 | 2,064 | 853 | 862 | 862 | 6,990 | 7,059 | 719% | 0% |
| 528100 | | Deferred Comp Plan | 2,065 | 2,275 | 1,850 | 1,680 | 1,680 | 2,940 | 2,100 | 25% | 0% |
| 531700 | A | Professional Services | 36,505 | 7,720 | 10,110 | 8,000 | 8,000 | 4,400 | 4,400 | -45% | 0% |
| 533100 | | Equipment Repairs & Maint. | 683 | 664 | 1,260 | 1,300 | 12,400 | 20,050 | 20,050 | 1442% | 1% |
| 536000 | | Advertising | 250 | - | - | 150 | 150 | 150 | 150 | 0% | 0% |
| 552100 | | Postage | 140 | 107 | 113 | 150 | 150 | 5,000 | 5,000 | 3233% | 0% |
| 552300 | | Telephone | 5,884 | 14,793 | 5,861 | 6,200 | 6,200 | 9,400 | - | -100% | 0% |
| 554100 | B | Equipment Rental | 369,734 | 370,352 | - | - | - | - | - | 0% | 0% |
| 555010 | | Travel & Training | 4,637 | 1,516 | 1,881 | 2,500 | 3,500 | 5,000 | 5,000 | 100% | 0% |
| 558000 | | Miscellaneous | 2,436 | 24,932 | - | - | - | - | - | 0% | 0% |
| 558055 | | RAD Emergency Program | - | - | (11,903) | - | 10,715 | | | 0% | 0% |
| 558100 | | Dues & Subscriptions | 2,279 | 140 | 220 | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 0% |
| 560010 | | Office Supplies | 3,265 | 2,535 | 3,192 | 2,500 | 4,000 | 4,500 | 4,500 | 80% | 0% |
| 560080 | | Motor, Fuel, Lube & Repairs | 5,619 | 5,231 | 2,443 | 3,000 | 3,000 | 3,500 | 3,500 | 17% | 0% |
| 560110 | | Uniforms | 13,543 | 2,538 | 6,327 | 7,000 | 7,790 | 14,000 | 14,000 | 100% | 1% |
| 580100 | | Equipment | 222,716 | 34,168 | 3,127 | 5,000 | 6,867 | 12,500 | 12,500 | 150% | 1% |
| 580300 | | Vehicles | 850 | - | - | - | - | - | - | 0% | 0% |
| | | **TOTAL** | **$ 1,585,934** | **$ 1,364,399** | **$ 898,524** | **$ 1,119,250** | **$ 1,168,568** | **$ 1,817,758** | **$ 1,841,679** | **65%** | **100%** |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## EMERGENCY SERVICES

| Personnel Summary<br>Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 27 | Emergency Services Director | 1.0 | $ 76,230 | 1.0 | $ 80,842 |
| 18 | Fire & EMS Lieutenant | 2.0 | 88,653 | 2.0 | 103,443 |
| 16 | Paramedic/Intermediate | 3.0 | 115,383 | 6.0 | 244,786 |
| 19 | Medical Billing Coordinator | - | - | 1.0 | 47,216 |
| 11 | Medical Billing Coder | - | - | 1.0 | 30,437 |
| 8 | Administrative Assistant | 1.0 | 27,334 | 1.0 | 28,057 |
| | Total | 7.0 | $ 307,600 | 12.0 | $ 534,781 |

**NOTE A:** Includes funds for outsourcing training needs for volunteer fire and rescue.

**NOTE B:** Cost for annual lease of emergency generators was moved to General Services FY2011.

**NOTE:** Revenue generated from EMS Billing Program represents approximately 67% of County's costs for rescue services.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## FIRE AND RESCUE SERVICES

### FIRE SERVICES

| Org | Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 11322100 | Carrollton VFD | $ 56,280 | $ 56,280 | $ 56,280 | $ 56,280 | $ 56,280 | $ 141,409 | $ 127,268 | 126% | 21% |
| 11322200 | Carrsville VFD | 57,065 | 65,565 | 57,065 | 57,065 | 57,065 | 61,230 | 55,107 | -3% | 9% |
| 11322300 | Rushmere VFD | 63,523 | 63,523 | 63,523 | 63,523 | 63,523 | 76,550 | 68,895 | 8% | 11% |
| 11322400 | Smithfield VFD | 59,249 | 59,249 | 59,249 | 59,249 | 59,249 | 225,200 | 202,680 | 242% | 33% |
| 11322500 | Windsor VFD | 62,900 | 62,900 | 62,900 | 62,900 | 62,900 | 136,575 | 122,918 | 95% | 20% |
| 11322036 A | Fire Funds | 57,303 | 58,094 | 60,800 | 47,000 | 47,000 | 47,000 | 42,300 | -10% | 7% |
| | **TOTAL** | **$ 356,320** | **$ 365,611** | **$ 359,817** | **$ 346,017** | **$ 346,017** | **$ 687,964** | **$ 619,168** | **79%** | **100%** |

**NOTE A:** Corresponding amount budgeted as Categorical Aid Revenue as this represents grant pass-thru funding.

### RESCUE SERVICES

| Org | Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 11323100 | Carrollton Vol. Fire | $ 51,276 | $ 51,276 | $ 51,276 | $ 51,276 | $ 51,276 | $ 141,409 | $ 127,268 | 148% | 21% |
| 11323200 | Isle of Wight Vol. Rescue | 110,250 | 110,250 | 110,250 | 110,250 | 110,250 | 290,500 | 261,450 | 137% | 44% |
| 11323300 | Windsor Vol. Rescue | 93,936 | 92,936 | 92,936 | 92,936 | 92,936 | 131,155 | 118,040 | 27% | 20% |
| 11323400 | Carrsville Vol. Fire | 20,970 | 20,970 | 20,970 | 20,970 | 20,970 | 61,230 | 55,107 | 163% | 9% |
| 11323500 | City of Franklin | 12,898 | 7,260 | - | - | - | - | - | 0% | 0% |
| 11323037 A | Four for Life | 37,137 | 35,295 | 38,389 | 28,500 | 28,500 | 38,389 | 34,550 | 21% | 6% |
| | **TOTAL** | **$ 326,467** | **$ 317,987** | **$ 313,821** | **$ 303,932** | **$ 303,932** | **$ 662,683** | **$ 596,415** | **96%** | **100%** |

**NOTE:** Fire Services and Rescue Services recommendation provided by Emergency Services Director.
FY12 $408,000 Public Safety reserves fund for Fire and Rescue Services established.
**NOTE A:** Corresponding amount budgeted as Categorical Aid Revenue as this represents grant pass-thru funding.

### STATION SERVICES

| Object Org #: | Description 11321010 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 531700 | Professional Services | $ - | $ - | $ 10,565 | $ 25,000 | $ 25,000 | $ 55,000 | $ 55,000 | 120% | 71% |
| 552300 | Telephone | - | - | 14,208 | 15,500 | 15,500 | 16,500 | - | -100% | 0% |
| 580100 | Equipment | - | - | 5,648 | 19,326 | 19,326 | 22,500 | 22,500 | 16% | 29% |
| | **TOTAL** | **$ -** | **$ -** | **$ 30,422** | **$ 59,826** | **$ 59,826** | **$ 94,000** | **$ 77,500** | **30%** | **100%** |

**NOTE:** This is a new budget designed to fund items procured centrally by the Emergency Services staff for all Fire/Rescue operations.

| OPERATING INDICATORS | FY 2007 | FY 2008 | FY 2009 | FY 2010 | FY 2011 | FY 2012 |
|---|---|---|---|---|---|---|
| Fire Units | 5 | 5 | 5 | 5 | 5 | 5 |
| Rescue Units | 4 | 4 | 4 | 4 | 4 | 4 |
| Emergency Responses - Fire | 1,783 | 1,920 | 1,783 | 2,285 | 1,375 | 1,479 |
| Emergency Responses - Rescue | 4,846 | 4,657 | 4,846 | 3,360 | 4,343 | 4,179 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## EMERGENCY MANAGEMENT

**PROGRAM DESCRIPTION**

The Isle of Wight County Sheriff's Office houses the Emergency Services Operations Center which acts as a liaison between various government agencies and coordinates the County's resources in the event of a disaster.

| Object Org #: | Description 11355000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 A | Salaries & Wages | $ 4,000 | $ 4,000 | $ 667 | $ 4,000 | $ 4,000 | $ - | $ - | -100% | 0% |
| 521000 | Fica/Medicare | 296 | 294 | 50 | 302 | 302 | - | - | -100% | 0% |
| 522100 | VRS - Retirement | 489 | 489 | 95 | - | - | - | - | 0% | 0% |
| 523000 | Hospital/Medical Plan | 281 | 294 | 25 | - | - | - | - | 0% | 0% |
| 523100 | Dental Insurance | 16 | 17 | 1 | - | - | - | - | 0% | 0% |
| 524000 | Group Life Insurance | 33 | 24 | 2 | - | - | - | - | 0% | 0% |
| 552300 B | Telephone | 2,115 | 4,027 | 2,759 | 3,200 | 3,200 | - | - | -100% | 0% |
| 555010 | Travel & Training | 2,352 | 836 | - | 800 | 800 | - | - | -100% | 0% |
| 558060 | Operating Expenses | (1,761) | (986) | (1,183) | - | - | - | - | 0% | 0% |
| 558100 | Dues & Subscriptions | 196 | - | - | - | - | - | - | 0% | 0% |
| 560010 | Office Supplies | 48 | - | - | - | - | - | - | 0% | 0% |
| 580100 C | Equipment | (25) | - | - | - | - | - | - | 0% | 0% |
| | **TOTAL** | **$ 8,040** | **$ 8,995** | **$ 2,415** | **$ 8,302** | **$ 8,302** | **$ -** | **$ -** | **-100%** | **0%** |

**NOTE A:** Includes funding for supplement to Emergency Management Coordinator Position in Sheriff's office.

**NOTE B:** Funds to cover state EMS telephones in the Emergency Operations Center when activated for emergencies and Hurricane season.

**NOTE C:** Purchases are approved by State Emergency Organization and reimbursed to locality.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## INSPECTIONS & CODE ENFORCEMENT

**PROGRAM DESCRIPTION**

The Department of Inspection's primary function under state law is the administration and enforcement of the Virginia Uniform Statewide Building Code and associated standards regulating the construction, renovation and maintenance of buildings and structures to ensure the health, safety and welfare of the citizens of Isle of Wight County. Secondly, in conjunction with the Departments of Planning and Zoning and Engineering, the department shares responsibility for the enforcement of various County Ordinances relating to erosion and sediment control and the Chesapeake Bay Preservation Act.

In this capacity the Department staff, under the direction of the Director of Inspections, reviews residential and commercial construction documents for code compliance, issues permits, performs inspections, issues Certificates of Occupancy and responds to citizen's requests and complaints concerning building construction and County Code requirements throughout the county including the incorporated Towns of Windsor and Smithfield.

**GOALS AND OBJECTIVES**

* To continue to improve and maintain a high level of customer satisfaction while providing a comfortable environment in which to conduct business.
* Improve the work enviroment and to provide training opportunities necessary to develop and prepare staff to meet the constantly changing work environment facing them in the future.
* Develop a strategic plan to incorporate improvements in our programs and procedures, addressing the areas of public information, uniformity in inspection and staff improvement to maintain and improve our Building Code Effectiveness Ratings.
* Integrate the MUNIS software into the inspection functions to improve efficiency and customer service.

| Object Org #: | Description 11341000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 350,290 | $ 365,035 | $ 358,606 | $ 302,138 | $ 309,691 | $ 315,839 | $ 320,422 | 6% | 67% |
| 519000 A | Compensation | 150 | 100 | - | 300 | 300 | - | - | -100% | 0% |
| 521000 | Fica/Medicare | 26,062 | 26,988 | 26,584 | 23,114 | 23,692 | 24,162 | 24,512 | 6% | 5% |
| 522100 | VRS - Retirement | 42,529 | 44,608 | 50,957 | 42,934 | 44,028 | 51,798 | 49,345 | 15% | 10% |
| 523000 | Hospital/Medical Plan | 31,844 | 37,785 | 44,979 | 47,696 | 47,696 | 49,113 | 53,140 | 11% | 11% |
| 523100 | Dental Insurance | 2,176 | 2,647 | 2,755 | 2,491 | 2,491 | 2,733 | 2,421 | -3% | 1% |
| 524000 | Group Life Insurance | 2,854 | 2,163 | 1,004 | 846 | 846 | 4,169 | 4,230 | 400% | 1% |
| 528100 | Deferred Comp Plan | 2,765 | 2,940 | 2,835 | 2,100 | 2,100 | 2,100 | 2,100 | 0% | 0% |
| 533100 | Equip. Repair & Maint. | 1,049 | 24 | - | - | - | - | - | 0% | 0% |
| 536000 | Advertising | 42 | 53 | - | 100 | 100 | 100 | 100 | 0% | 0% |
| 552100 | Postage | 496 | 574 | 777 | 800 | 800 | 800 | 800 | 0% | 0% |
| 552300 | Telephone | 3,622 | 5,747 | 5,843 | 7,165 | 7,165 | 7,000 | - | -100% | 0% |
| 554100 | Equipment Rental | 2,177 | 2,923 | 2,689 | 2,925 | 2,925 | 2,925 | 2,925 | 0% | 1% |
| 555010 | Travel & Training | 2,723 | 4,320 | 1,778 | 5,000 | 5,000 | 5,000 | 5,000 | 0% | 1% |
| 558100 | Dues & Subscriptions | 1,118 | 1,362 | 504 | 1,560 | 1,560 | 1,000 | 1,000 | -36% | 0% |
| 560010 | Office Supplies | 8,061 | 2,239 | 3,783 | 2,500 | 2,500 | 2,500 | 2,500 | 0% | 1% |
| 560080 | Motor Fuel, Lube & Repairs | 9,038 | 9,662 | 7,320 | 7,000 | 7,000 | 12,000 | 12,000 | 71% | 2% |
| 560110 | Uniforms | - | - | - | - | - | - | - | 0% | 0% |
| 580100 | Equipment | - | - | - | - | - | - | - | 0% | 0% |
| 580300 | Vehicle | - | - | - | 17,532 | 17,532 | 16,600 | - | -100% | 0% |
| | **TOTAL** | **$ 486,996** | **$ 509,169** | **$ 510,413** | **$ 466,201** | **$ 475,426** | **$ 497,839** | **$ 480,495** | **3%** | **100%** |

**NOTE A:** Compensation for Board of Zoning Appeals

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## INSPECTIONS & CODE ENFORCEMENT

| Personnel Summary | | | | | |
|---|---|---|---|---|---|
| Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
| 26 | Director | 1.0 | $ 75,293 | 1.0 | $ 79,849 |
| 16 | Chief Codes Compliance Inspector | 1.0 | 49,622 | 1.0 | 52,625 |
| 18 | Plans Examiner | 1.0 | 42,404 | 1.0 | 44,970 |
| 14 | Codes Compliance Inspector | 2.0 | 81,952 | 2.0 | 86,912 |
| 9 | Administrative Assistant | 1.0 | 29,255 | 1.0 | 31,025 |
| 6 | Permit Technician | 1.0 | 23,612 | 1.0 | 25,041 |
| | Total | 7.0 | $ 302,138 | 7.0 | $ 320,422 |

| Permits Issued | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
|---|---|---|---|---|---|---|---|
| Residential | 310 | 167 | 118 | 167 | 169 | 92 | 85 |
| Commercial | 31 | 14 | 14 | 14 | 11 | 14 | 5 |
| Revenue Generated | $ 331,177 | $ 226,064 | $ 219,994 | $ 226,064 | $ 215,169 | $ 272,001 | $ 226,749 |

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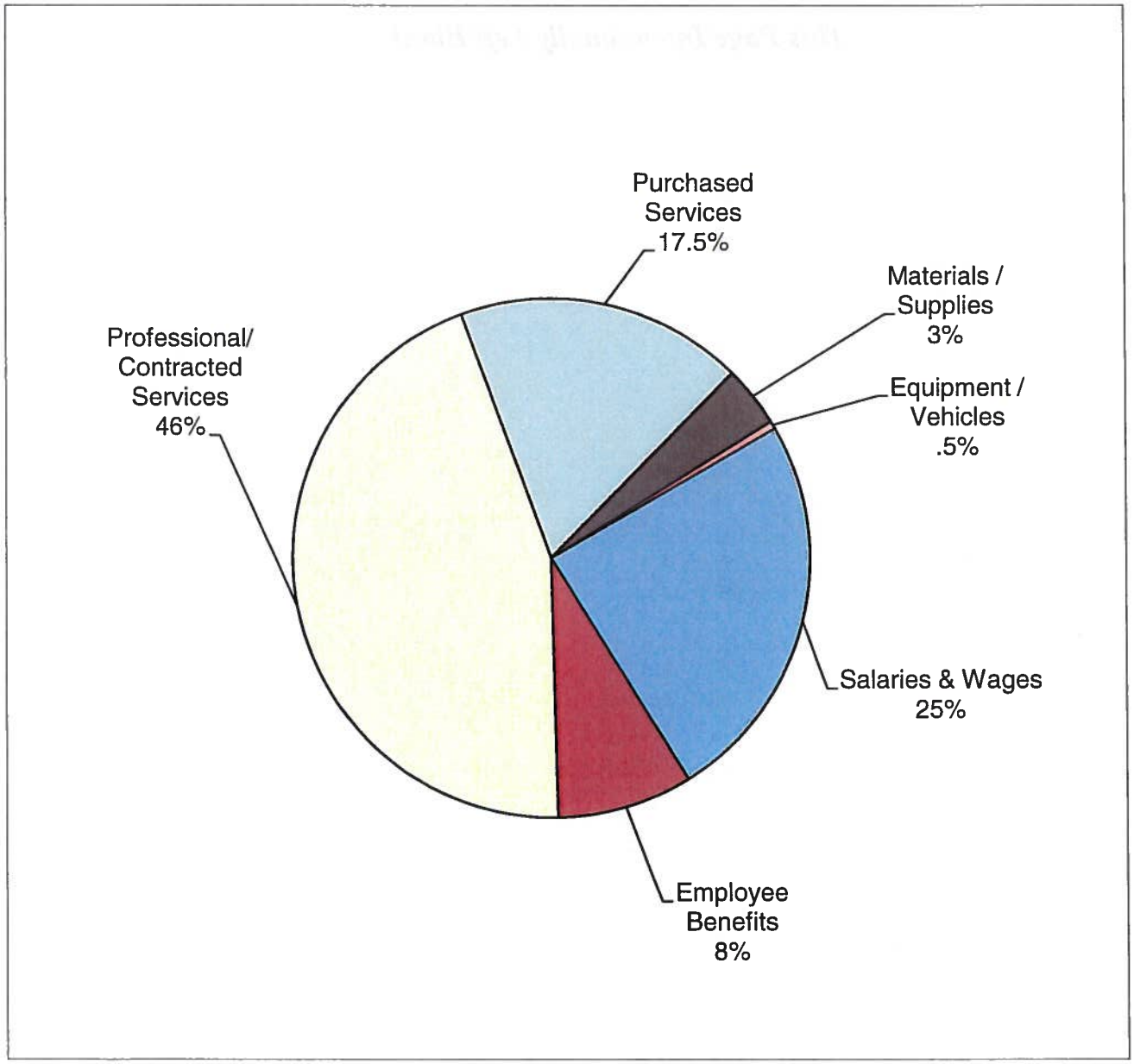
# General Services

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## GENERAL SERVICES

General Services encompassess the following:

| | | |
|---|---|---|
| General Services - Administration | Transportation/Maintenance | DEQ Tank Cleanup |
| Refuse Collection | Roadway Beautification | |
| Refuse Disposal | Engineering Division | |
| Building and Grounds | Generator Maintenance Contract | |



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# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## GENERAL SERVICES

**PROGRAM DESCRIPTION**

The General Services Department encompasses buildings and grounds, refuse collection and disposal, an engineering division and public utilities. The department is responsible for the maintenance of public facilities throughout the County, including the libraries, parks, fire stations, rescue squads, the Courthouse Complex,the Health Department, and numerous parcels of open space owned by the County. General Services is further responsible for street signs and vehicle maintenance, gas distribution, and generator maintenance.

ADMINISTRATION

| Object Org #: | Description 11411000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 92,860 | $ 113,398 | $ 121,925 | $ 121,925 | $ 125,903 | $ 173,021 | $ 174,303 | 38% | 68% |
| 513000 *A* | Part Time Salaries | 510 | 17,479 | 18,656 | 15,600 | 15,990 | - | - | -100% | 0% |
| 521000 | Fica/Medicare | 8,355 | 9,828 | 10,415 | 10,521 | 10,855 | 13,236 | 13,334 | 23% | 5% |
| 522100 | VRS - Retirement | 9,570 | 13,858 | 17,325 | 17,326 | 17,768 | 28,376 | 26,843 | 51% | 10% |
| 523000 | Hospital/Medical Plan | 4,221 | 8,407 | 13,124 | 15,904 | 15,904 | 28,550 | 31,434 | 98% | 12% |
| 523100 | Dental Insurance | 241 | 583 | 846 | 900 | 900 | 1,991 | 1,631 | 81% | 1% |
| 524000 | Group Life Insurance | 642 | 599 | 333 | 342 | 342 | 2,284 | 2,301 | 573% | 1% |
| 528100 | Deferred Comp Plan | 596 | 763 | 840 | 840 | 840 | 1,260 | 1,260 | 50% | 0% |
| 552100 | Postage | 42 | 8 | 3 | 75 | 75 | 75 | 75 | 0% | 0% |
| 552300 | Telephone | 1,502 | 2,513 | 2,459 | 2,500 | 2,500 | 1,600 | - | -100% | 0% |
| 554100 | Equipment Rental | 894 | 975 | 975 | 968 | 968 | 1,100 | 1,100 | 14% | 0% |
| 555010 | Travel & Training | 68 | 170 | 26 | 500 | 500 | 500 | 500 | 0% | 0% |
| 558100 *B* | Dues & Subscription | 2,425 | 1,878 | 121 | 2,320 | 2,320 | 2,320 | 2,320 | 0% | 1% |
| 560010 | Office Supplies | 2,032 | 1,338 | 1,357 | 1,500 | 1,500 | 1,500 | 1,500 | 0% | 1% |
| | **TOTAL** | **$ 123,958** | **$ 171,796** | **$ 188,407** | **$ 191,221** | **$ 196,365** | **$ 255,813** | **$ 256,600** | **31%** | **100%** |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 29 * | General Services Director | 0.5 | $ 44,500 | 0.5 | $ 47,193 |
| 28 * | Assistant Director General Services | 0.5 | 42,500 | 0.5 | 45,072 |
| 16 | Special Projects Manager | - | - | 1.0 | 45,000 |
| 9 | Administrative Assistant | 1.0 | 34,925 | 1.0 | 37,038 |
| | Total | 2.0 | $ 121,925 | 3.0 | $ 174,303 |

** General Services Director and Assistant Director General Services are split between General Services and Public Utilities.*

**NOTE A:** Inlcudes 20 hours per week of financial and project management assistance.
**NOTE B:** Includes HRPDC dues for "HR Clean" program @ $2,197

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## GENERAL SERVICES - REFUSE COLLECTION AND DISPOSAL

**PROGRAM DESCRIPTION**

The department's refuse division oversees solid waste collection, disposal, recycling and the maintenance of eight manned convenience centers. The department's goals for FY-12 include recycling and reducing the amount of solid waste.

**GOALS AND OBJECTIVES**

* Provide an integrated, cost effective and environmentally sound solid waste disposal system for the citizens of the county.
* Respond with prompt, courteous and effective service to citizens concerns, complaints and/or inquiries.
* Expand efforts in recycling and reducing the volume of the waste stream.
* In conjunction with the Virginia Department of Transportation and HRCLEAN, organize a litter program to continually maintain the cleanliness of the County roads and right-of-ways.

### REFUSE COLLECTION

| Object Org #: | Description 11423000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 245,162 | $ 189,197 | $ 195,740 | $ 182,419 | $ 186,979 | $ 194,405 | $ 196,349 | 5% | 23% |
| 512000 | Overtime | 19,662 | 14,922 | (10,947) | - | - | - | - | 0% | 0% |
| 513000 A | Part-time Salaries | 339,015 | 324,674 | 354,426 | 331,580 | 339,880 | 348,159 | 348,159 | 2% | 40% |
| 521000 | Fica/Medicare | 45,363 | 40,277 | 40,991 | 39,321 | 40,305 | 41,506 | 41,655 | 3% | 5% |
| 522100 | VRS - Retirement | 27,661 | 21,903 | 25,922 | 25,922 | 26,583 | 31,882 | 30,238 | 14% | 3% |
| 523000 | Hospital/Medical Plan | 36,017 | 21,257 | 24,644 | 28,830 | 28,830 | 29,200 | 31,786 | 10% | 4% |
| 523100 | Dental Insurance | 2,405 | 1,218 | 1,244 | 1,354 | 1,354 | 1,237 | 1,097 | -19% | 0% |
| 524000 | Group Life Insurance | 1,856 | 1,056 | 510 | 511 | 511 | 2,566 | 2,592 | 407% | 0% |
| 528100 | Deferred Comp Plan | 420 | 630 | 840 | 840 | 840 | 840 | 840 | 0% | 0% |
| 531700 | Professional Services | 4,171 | 4,107 | - | - | 2,196 | - | - | -100% | 0% |
| 533100 | Equip. Repair & Maint. | 59,358 | 31,989 | 24,888 | 40,000 | 37,804 | 40,000 | 40,000 | 6% | 5% |
| 536000 | Advertising | 787 | 383 | - | - | - | - | - | 0% | 0% |
| 536600 | Contracted Services | - | - | 9,409 | 11,000 | 11,000 | 11,000 | 11,000 | 0% | 1% |
| 551000 | Utilities | 14,329 | 13,999 | 14,974 | 15,000 | 15,000 | 15,000 | 15,000 | 0% | 2% |
| 552300 | Telephone | 6,427 | 6,357 | 6,159 | 5,000 | 5,000 | 5,000 | 3,720 | -26% | 0% |
| 555010 | Travel & Training | 1,240 | 179 | - | 500 | 500 | 500 | 500 | 0% | 0% |
| 558060 | Operating Expenses | 7,891 | 7,424 | 2,536 | 3,000 | 3,000 | 3,000 | 3,000 | 0% | 0% |
| 558100 | Dues & Subscriptions | 318 | 198 | 185 | 325 | 325 | 325 | 325 | 0% | 0% |
| 560080 | Motor, Fuel & Lube | 129,379 | 140,660 | 165,270 | 123,200 | 123,200 | 140,000 | 140,000 | 14% | 16% |
| 560110 | Uniforms | 5,067 | 2,001 | 3,261 | 3,000 | 3,000 | 3,000 | 3,000 | 0% | 0% |
| 580100 | Equipment | - | - | (8,200) | - | - | - | - | 0% | 0% |
| | **TOTAL** | **$ 946,528** | **$ 822,430** | **$ 851,852** | **$ 811,802** | **$ 826,307** | **$ 867,621** | **$ 869,260** | **5%** | **100%** |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 22 | Solid Waste Manager | 1.0 | $ 51,540 | 1.0 | $ 54,659 |
| 9 | Lead Sanitation Equipment Operator | 1.0 | 29,814 | 1.0 | 31,619 |
| 6 | Sanitation Equipment Operator | 4.0 | 101,065 | 4.0 | 110,071 |
| | Total | 6.0 | $ 182,419 | 6.0 | $ 196,349 |

**NOTE A:** Includes coverage of 8 convenience centers.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## GENERAL SERVICES - REFUSE COLLECTION AND DISPOSAL

### REFUSE DISPOSAL

| Object Org #: | Description 11424000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 531700 | Contracted Services | $ 2,407,254 | $ 2,407,254 | $ 2,736,016 | $ 2,850,000 | $ 2,680,000 | $ 2,405,972 | $ 2,340,972 | -13% | 100% |
| 580100 | Equipment & Machinery | - | 9,000 | - | - | - | - | - | 0% | 0% |
| | TOTAL | $ 2,407,254 | $ 2,416,254 | $ 2,736,016 | $ 2,850,000 | $ 2,680,000 | $ 2,405,972 | $ 2,340,972 | -13% | 100% |

NOTE:

| | |
|---|---|
| Routine disposal costs based on 17,900 tons @ $125/ton | $ 2,203,472 |
| Household hazardous waste disposal at: | $ 90,000 |
| Freon removal at: | $ 2,000 |
| Yard waste disposal | $ 15,500 |
| RECYCLING (Transportation & Disposal) | $ 30,000 |
| | $ 2,340,972 |

Refuse disposal (in tons):

| | | |
|---|---|---|
| FY 2004 | - | 20,434 |
| FY 2005 | - | 20,338 |
| FY 2006 | - | 20,029 |
| FY 2007 | - | 20,388 |
| FY 2008 | - | 19,754 |
| FY 2009 | - | 19,450 |
| FY 2010 | - | 18,833 |
| FY 2011 | - | 17,574 |
| FY 2012 | - | 17,160 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## GENERAL SERVICES - BUILDING MAINTENANCE

**PROGRAM DESCRIPTION**

The Department's Building Maintenance provides support to all County Departments. They are responsible for the maintenance of all County buildings totaling in excess of 270,000 gross square footage. These efforts include lighting, electrical, plumbing, HVAC, sewer and water repairs, custodial services and street sign maintenance. During FY-2012 it is expected that staff responsibilities will increase to include the new Young-Laine courts building, a new Animal Shelter and the new Smithfield Volunteer Fire Station.

**GOALS AND OBJECTIVES**

* Plan, provide and maintain all facilities needs of the County.
* Establish and maintain clear priorities, direction and focus for needs of the buildings and grounds for the County.
* Strive to sustain and enhance the quality of life within the County by providing safe and well-maintained public facilities.
* Provide for constant availability of service to the County's residents.
* Respond with prompt, courteous and effective service to residents concerns, complaints and/or inquiries.

| Object Org #: | Description 11431000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 509,548 | $ 314,056 | $ 302,166 | $ 341,543 | $ 350,082 | $ 358,620 | $ 362,217 | 3% | 24% |
| 513000 | Part-time Salaries | 24,720 | 14,295 | 27,017 | 45,000 | 43,999 | 31,500 | 31,500 | -28% | 2% |
| 512000 | Overtime | 2,724 | 3,241 | (2,735) | - | - | - | - | 0% | 0% |
| 521000 | Fica/Medicare | 39,376 | 24,513 | 24,150 | 29,571 | 30,224 | 29,844 | 30,119 | 0% | 2% |
| 522100 | VRS - Retirement | 62,291 | 38,749 | 43,203 | 48,533 | 49,770 | 58,814 | 55,781 | 12% | 4% |
| 523000 | Hospital/Medical Plan | 91,757 | 55,942 | 65,849 | 83,401 | 83,401 | 85,689 | 92,719 | 11% | 6% |
| 523100 | Dental Insurance | 6,016 | 3,633 | 3,770 | 4,264 | 4,264 | 4,574 | 4,053 | -5% | 0% |
| 524000 | Group Life Insurance | 4,180 | 1,927 | 852 | 957 | 957 | 4,734 | 4,781 | 400% | 0% |
| 528100 | Deferred Comp Plan | 3,360 | 1,260 | 1,225 | 1,260 | 1,260 | 1,260 | 1,260 | 0% | 0% |
| 531700 | Professional Services | 205 | 1,500 | - | - | - | - | - | 0% | 0% |
| 533100 | Equip. Repair & Maint. | 219,446 | 237,277 | 340,864 | 287,000 | 412,506 | 287,000 | 262,000 | -36% | 17% |
| 551000 | Utilities | 363,562 | 297,730 | 371,684 | 365,082 | 365,082 | 365,000 | 365,000 | 0% | 24% |
| 552300 | Telephone | 8,239 | 6,274 | 11,000 | 12,000 | 12,000 | 12,000 | - | -100% | 0% |
| 555010 | Travel & Training | 2,518 | - | 10 | 700 | 700 | 700 | 700 | 0% | 0% |
| 558060 | Operating Expenses | 536 | - | - | - | - | - | - | 0% | 0% |
| 558080 | Landfill Post Closure Care | 159,304 | 142,034 | 206,478 | 306,187 | 365,763 | 275,000 | 275,000 | -25% | 18% |
| 558085 | Maint. Drainage Easements | 23,380 | - | - | - | - | - | - | 0% | 0% |
| 558100 | Dues & Subscriptions | 50 | - | 79 | - | - | - | - | 0% | 0% |
| 560050 | Custodial Supplies | 11,822 | 11,969 | 19,198 | 18,000 | 18,000 | 18,000 | 18,000 | 0% | 1% |
| 560110 | Uniforms | 6,264 | 1,582 | 986 | 1,950 | 1,950 | 1,950 | 1,950 | 0% | 0% |
| 560080 | Motor Lube & Fuel | - | - | 13,528 | 14,000 | 14,000 | 14,000 | 14,000 | 0% | 1% |
| 560145 | County Signage | 2,961 | 3,910 | 3,968 | 3,500 | 6,000 | 3,500 | 3,500 | -42% | 0% |
| 580100 | Equipment | 9,475 | 628 | 2,736 | 2,500 | 2,500 | 2,500 | 2,500 | 0% | 0% |
| | TOTAL | $ 1,551,734 | $ 1,160,518 | $ 1,436,028 | $ 1,565,448 | $ 1,762,458 | $ 1,554,685 | $ 1,525,081 | -13% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 22 | Buildings Maintenance Manager | 1.0 | $ 59,625 | 1.0 | $ 63,233 |
| 12 | Lead Maintenance Worker | 1.0 | 39,822 | 1.0 | 42,233 |
| 9 | Maintenance Worker III | 1.0 | 31,000 | 1.0 | 32,876 |
| 16 | Bulilding Operation Tech | 1.0 | 38,460 | 1.0 | 40,787 |
| 6 | Maintenance Worker II | 2.0 | 53,798 | 2.0 | 57,053 |
| 2 | Custodian | 6.0 | 118,838 | 6.0 | 126,035 |
| | Total | 12.0 | $ 341,543 | 12.0 | $ 362,217 |

**Note:** The County Grounds maintenance function was transferred to Parks and Recreation during FY-2010. Four full time staff and $230,000 in recurring funding were transferred from General Services

## ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

## GENERAL SERVICES - TRANSPORTATION / MAINTENANCE

| Object Org #: | Description 11432000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 533100 | Equip. Repair & Maint. | $ 6,947 | $ 3,182 | $ 4,124 | $ 6,000 | $ 6,000 | $ 6,000 | $ 6,000 | 0% | 15% |
| 560080 A | Motor Fuel, Lube & Repair | 59,066 | 27,333 | 23,356 | 35,000 | 35,000 | 35,000 | 35,000 | 0% | 85% |
| 580300 | Vehicle | 56,252 | - | - | - | - | - | - | 0% | 0% |
| | TOTAL | $ 122,265 | $ 30,515 | $ 27,480 | $ 41,000 | $ 41,000 | $ 41,000 | $ 41,000 | 0% | 100% |

**NOTE A:** For FY 2012, Motor, Fuel and Lube costs along with other vehicle expenses have been allocated to benefitting departments to more accurately reflect costs of individual functions.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## ENGINEERING DIVISION

### PROGRAM DESCRIPTION

The Isle of Wight County Division of Engineering is charged with project managment, interdepartmental support and technical assistance regarding the overall engineering design and construction in the following areas: Transportation, Utilities, Stormwater Management and Erosion and Sediment Control (E&S). Engineering administers the E&S Program, which includes the Towns of Smithfield and Windsor and the Stormwater Management Programs throughout the County in accordance with the Department of Conservation and Recreation (DCR). The Engineering Division also provides inspection services for private development construction for the utility infrastructure, stormwater management and erosion and sediment control.

### GOALS AND OBJECTIVES

* Successfully manage Capital Improvement projects within the County on time and on budget.
* Continue to provide technical support to other County departments.
* Administer an Erosion and Sediment Control Program that protects county waterways by meeting the minimum standards as established by the Department of Conservation and Recreation.
* Provide technical support and review of the County's transportation infrastructure in coordination with VDOT.
* Successfully manage pubic design construction projects.
* Establish and maintain clear priorities, direction and focus for the engineering needs of the County.
* Respond with prompt, courteous and effective service to public concerns, complaints and/or inquiries.

| Object Org #: | Description 11454500 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 279,237 | $ 250,366 | $ 281,164 | $ 319,646 | $ 327,637 | $ 353,141 | $ 356,672 | 9% | 62% |
| 512000 | Overtime | - | 120 | - | - | - | - | - | 0% | 0% |
| 513000 | Part time | - | - | 7,294 | 32,500 | 32,500 | - | - | -100% | 0% |
| 521000 | Fica/Medicare | 20,777 | 18,594 | 21,503 | 26,940 | 27,551 | 27,015 | 27,285 | -1% | 5% |
| 522100 | VRS - Retirement | 33,799 | 30,563 | 39,953 | 45,422 | 46,580 | 57,915 | 54,927 | 18% | 9% |
| 523000 | Hospital/Medical Plan | 19,778 | 24,188 | 32,787 | 39,198 | 39,198 | 46,927 | 39,837 | 2% | 7% |
| 523100 | Dental Insurance | 1,405 | 1,668 | 1,939 | 2,071 | 2,071 | 2,872 | 2,017 | -3% | 0% |
| 524000 | Group Life Insurance | 2,268 | 1,471 | 787 | 895 | 895 | 4,661 | 4,708 | 426% | 1% |
| 528100 | Deferred Comp Plan | 1,330 | 1,750 | 1,715 | 2,100 | 2,100 | 2,100 | 2,100 | 0% | 0% |
| 531700 | Professional Services | 79,716 | 17,875 | 23,279 | 20,000 | 70,000 | 20,000 | 20,000 | -71% | 3% |
| 533100 | Equipment Repairs & Maint | - | 163 | - | - | - | - | - | 0% | 0% |
| 536000 | Advertising | 659 | 1,121 | 759 | 800 | 800 | 800 | 800 | 0% | 0% |
| 552100 | Postage | 221 | 264 | 323 | 400 | 400 | 400 | 400 | 0% | 0% |
| 552300 | Telephone | 4,837 | 4,941 | 5,341 | 4,500 | 4,500 | 4,500 | - | -100% | 0% |
| 554100 | Equipment Rental | 894 | 975 | 975 | 968 | 968 | 1,100 | 1,100 | 14% | 0% |
| 555010 | Travel and Training | 5,143 | 1,020 | 1,580 | 3,700 | 2,700 | 3,700 | 3,700 | 37% | 1% |
| 558060 | Operating Expenses | 2,457 | 3,444 | 1,357 | 1,800 | 4,800 | 26,643 | 26,643 | 455% | 5% |
| 558100 A | Dues & Subscriptions | 19,400 | 27,488 | 23,023 | 21,587 | 19,587 | - | - | -100% | 0% |
| 560010 | Office Supplies | 1,104 | 1,711 | 1,463 | 1,700 | 1,700 | 1,700 | 1,700 | 0% | 0% |
| 560080 | Motor, Fuel, Lube & Repairs | 5,046 | 8,230 | 8,483 | 8,500 | 8,500 | 10,500 | 10,500 | 24% | 2% |
| 580100 | Equipment | 2,333 | 10,519 | - | - | - | - | - | 0% | 0% |
| 580300 | Vehicles | - | - | - | - | - | 26,000 | 26,000 | 0% | 4% |
| | TOTAL | $ 480,404 | $ 406,471 | $ 453,724 | $ 532,727 | $ 592,487 | $ 589,975 | $ 578,390 | -2% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 28 | County Engineer | 2.0 | $ 101,450 | 1.0 | $ 70,700 |
| 20 | Construction Adminstrator | 1.0 | 62,298 | 1.0 | 65,725 |
| 20 | Environmental Programs Manager | 1.0 | 53,155 | 1.0 | 50,000 |
| 18 | Project Engineer | - | - | 1.0 | 54,687 |
| 15 | Erosion & Sediment Inspector | 1.0 | 37,155 | 1.0 | 39,403 |
| 15 | Construction Inspector | 1.0 | 41,976 | 1.0 | 44,516 |
| 6 | Engineering Technician | 1.0 | 23,612 | 1.0 | 31,641 |
| | Total | 7.0 | $ 319,646 | 7.0 | $ 356,672 |

**NOTE A:** Funding provides for costs associated with REQUIRED MS4 (Phase II) Permitting Compliance and IOW cost share for the Regional Stormwater Management Program.

## ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

## GENERATOR MAINTENANCE CONTRACT

**PROGRAM DESCRIPTION**

General Services administers county wide contract for services that maintain generators at fifteen locations around the County. Other services include placement, testing, operation and replacment of equipment as necessary.

**GOALS AND OBJECTIVES**

To provide reliable emergency power at critical emergency response, administrative and educational sites county wide.

| Object Org #: | Description 11432100 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 554100 | Equipment Rental | $ 369,116 | $ - | $ 371,047 | $ 373,132 | $ 373,132 | $ 374,928 | $ 374,928 | 0% | 100% |
| | TOTAL | $ 369,116 | $ - | $ 371,047 | $ 373,132 | $ 373,132 | $ 374,928 | $ 374,928 | 0% | 100% |

**ISLE OF WIGHT COUNTY**
**FY 2012-13 GENERAL OPERATING BUDGET**

**GENERAL SERVICES - MAINTENANCE OF ROADS**

**PROGRAM DESCRIPTION**

All public roads in Isle of Wight County are included in either the Virginia Primary or Secondary Road System which is under the jurisdiction of the Virginia Department of Transportation (VDOT) and the Commonwealth Transportation Board (CTB). The Board of Supervisors coordinates with VDOT's Resident Engineer in planning and budgeting for improvements to the County's Secondary Road System. The CTB and VDOT, in consultation with the Board of Supervisors, plan and budget improvements to the Primary Road System in the County.

Each year the Board of Supervisors appropriates funding in the Revenue Sharing Program administered by the CTB and VDOT. This program is a matching program wherein the CTB appropriates an amount equal to the County appropriation or such an amount as may be available less than the County's contribution. These monies are then applied to secondary, and possibly, primary road projects as may be designated by the Board of Supervisors in consultation with the Resident Engineer.

| Object Org #: | Description 11412000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 531700 | 50/50 Program - VDOT | $ - | $ - | $ 55,104 | $ - | $ - | $ - | $ - | 0% | 0% |
| 558060 | Operating Expense | - | - | - | - | - | - | - | | |
| | TOTAL | $ - | $ - | $ 55,104 | $ - | $ - | $ - | $ - | 0% | 0% |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## ROADWAY BEAUTIFICATION

**PROGRAM DESCRIPTION**

The Beautification Committee has been tasked to serve the community of Isle of Wight County by assuring the County is viewed as one of the most beautiful and welcoming localities in Virginia.

**GOALS AND OBJECTIVES**

The objective of the Committee is to beautify the County's major gateways and other designated areas with appropriate signage and landscaping. While it is not possible to quantify the return on investment, there will be long-term benefits from increased community pride and aesthetics that will enhance the economic and financial health of local business.

| Object Org #: | Description 11434000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 558060 | Operating Expenses | $ 14,590 | $ 9,120 | $ 2,418 | $ 3,100 | $ 3,100 | $ 3,100 | $ 3,100 | 0% | 100% |
| | **TOTAL** | **$ 14,590** | **$ 9,120** | **$ 2,418** | **$ 3,100** | **$ 3,100** | **$ 3,100** | **$ 3,100** | **0%** | **100%** |

**NOTE:** Parks and Recreation took over mowing in FY 2011 - $6,300 in base funding transferred to P&R in accordance with this change in responsibility.

## ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

## DEQ TANK CLEANUP

**PROGRAM DESCRIPTION**

In January 2001, petroleum contamination was encountered on the western edge of the County complex. This was traced to a leaking 1,000 gallon underground storage tank. This program is remediating the contamination site and testing to ensure progress and compliance with a DEQ approved Corrective Action Plan (CAP).

**GOALS AND OBJECTIVES**

The Department of Environmental Quality (DEQ) approved a Corrective Action Plan (CAP) calls for removal of free product by Fluid Vapor Recovery and passive skimmers and, periodic sampling of groundwater and tap water. The endpoint for this CAP is a free product thickness of less than 0.01 feet in all wells maintained for six consecutive months. The county must continue to recover free product on a monthly basis and submit CAP Implementation reports on a quarterly basis until this endpoint is met. A total of 1,265 gallons of free product have been recovered to date and the free product appears to be confined to only two wells. The county expends approximately $28,000 per year on recovery and expects to be doing so for the next three to five years. A portion of the County's expenditures are recoverable from the State Department of Environmental Quality

| Object Org #: | Description 11434045 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 531700 | Professional Services | $ 27,746 | $ 12,507 | $ 24,600 | $ 5,000 | $ 5,000 | $ 5,000 | $ - | -100% | #DIV/0! |
| | TOTAL | $ 27,746 | $ 12,507 | $ 24,600 | $ 5,000 | $ 5,000 | $ 5,000 | $ - | -100% | #DIV/0! |

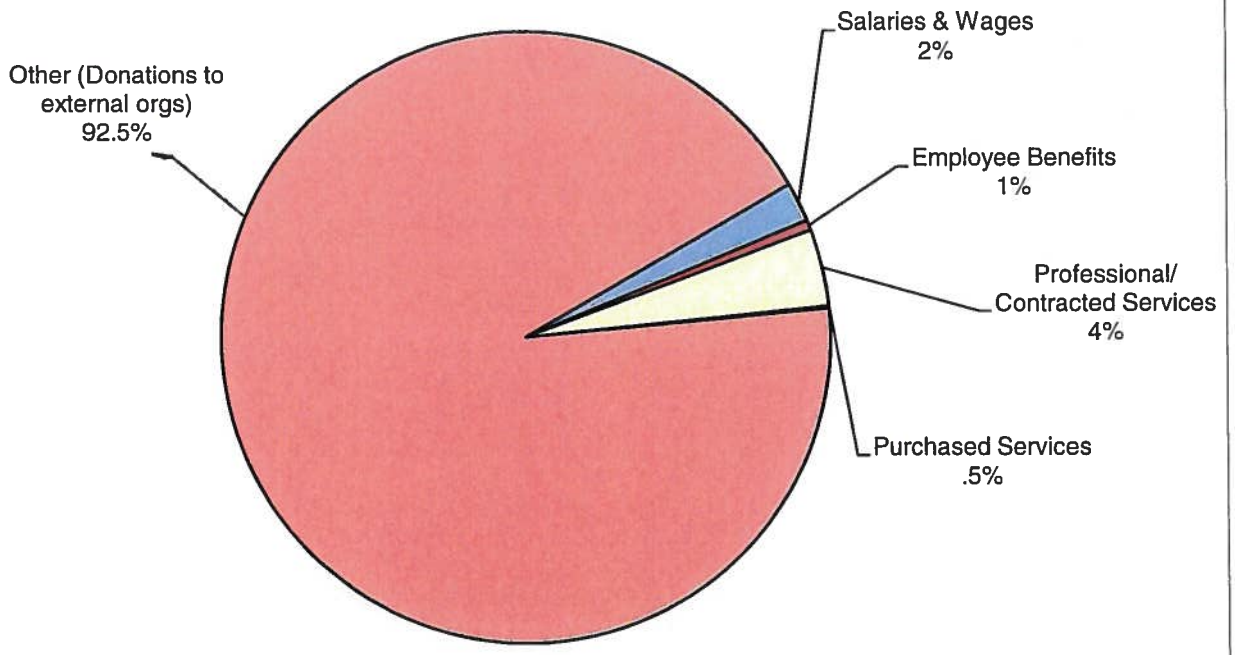
# Health & Welfare

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## HEALTH AND WELFARE

Health and Welfare encompasses the following:

Court Appointed Special Advocate (CASA)
Juvenile Accountability Program
Isle of Wight TRIAD
Smart Beginnings (Early Childhood Council)
V-Stop
Victim Witness Program
Western Tidewater Health District
Western Tidewater Community Services Board
Isle of Wight Christian Outreach
Senior Services of Southeastern Virginia
Endependence Center
Western Tidewater Free Clinic
For Kids (Suffolk Shelter for the Homeless)
Genieve Shelter
Commission on Aging



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# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## JUVENILE ACCOUNTABILITY PROGRAM

**PROGRAM DESCRIPTION**

The Juvenile Accountability Program is operated under a Memorandum of agreement between the County of Isle of Wight and the Fifth District Court Service Unit (CSU) which provides for funding, staffing, supervision, support and oversight of the County's Juvenile Accountability Program. This program provides service in the areas of substance abuse, anger management, parenting, community service, employment readiness and restorative justice. Services are delivered by independent contractors and participants are referred for inclusion by law enforcement, judges and probation officers. Isle of Wight County serves approximately 95 individuals with an overall budget of approximately fifty thousand dollars ($50,000). Without these programs, offenders may be assigned to similar programs elsewhere under the auspices of the Comprehensive Services Act.

### JUVENILE ACCOUNTABILITY PROGRAM

| Object Org #: | Description 11516017 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 29,363 | $ 30,136 | $ 30,136 | $ 30,136 | $ 30,889 | $ - | $ - | -100% | 0% |
| 512000 | Overtime | - | 11 | - | - | - | - | - | 0% | 0% |
| 521000 | Fica/Medicare | 2,306 | 2,226 | 2,167 | 2,305 | 2,363 | - | - | -100% | 0% |
| 522100 | VRS - Retirement | 3,588 | 3,683 | 4,282 | 4,282 | 4,391 | - | - | -100% | 0% |
| 523000 | Hospital/Medical Plan | 4,221 | 4,327 | 4,929 | 5,766 | 5,766 | - | - | -100% | 0% |
| 523100 | Dental Insurance | 241 | 248 | 249 | 271 | 271 | - | - | -100% | 0% |
| 524000 | Group Life Insurance | 241 | 179 | 84 | 84 | 84 | - | - | -100% | 0% |
| 531700 | Professional Services | 6,540 | 4,930 | 6,580 | 6,975 | 6,975 | 50,739 | 35,739 | 412% | 97% |
| 552100 | Postage | 25 | 8 | 21 | 76 | 76 | 76 | 76 | 0% | 0% |
| 552300 | Telephone | 349 | 286 | - | 428 | 428 | 428 | - | -100% | 0% |
| 555010 | Travel and Training | 202 | 565 | - | 186 | 186 | 186 | 186 | 0% | 1% |
| 558060 | Operating Expense | - | - | 139 | 409 | 409 | 409 | 409 | 0% | 1% |
| 558100 | Dues & Subscriptions | - | - | - | 112 | 112 | 112 | 112 | 0% | 0% |
| 560010 | Office Supplies | 171 | 254 | 184 | 186 | 186 | 186 | 186 | 0% | 1% |
| | TOTAL | $ 47,246 | $ 46,851 | $ 48,771 | $ 51,216 | $ 52,136 | $ 52,136 | $ 36,708 | -30% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2011 Budget | FTE | FY 2012 Budget |
|---|---|---|---|---|---|
| 11 | Juvenile Accountability Coordinator | 1.0 | $ 30,136 | - | $ - |
| | Total | 1.0 | $ 30,136 | - | $ - |

**NOTE:** Revenue received from the Commonwealth for the above referenced program is as follows:

| | | |
|---|---|---|
| FY 2005 Actual | $ 26,075 | |
| FY 2006 Actual | $ 19,831 | |
| FY 2007 Budget | $ 15,000 | |
| FY 2008 Budget | $ - | Grant Funds no longer available |
| FY 2009 Budget | $ - | Grant Funds no longer available |
| FY 2010 Budget | $ - | Grant Funds no longer available |
| FY 2011 Budget | $ - | Grant Funds no longer available |
| FY 2012 Budget | $ - | Grant Funds no longer available |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## HEALTH & WELFARE

**PROGRAM DESCRIPTION**

There are a variety of Health and Welfare Agencies which provide an abundance of essential services to meet the needs of the citizens of Isle of Wight County. The County contributes annually to the operations of these agencies and organizations for the betterment of the public health and welfare of its citizens.

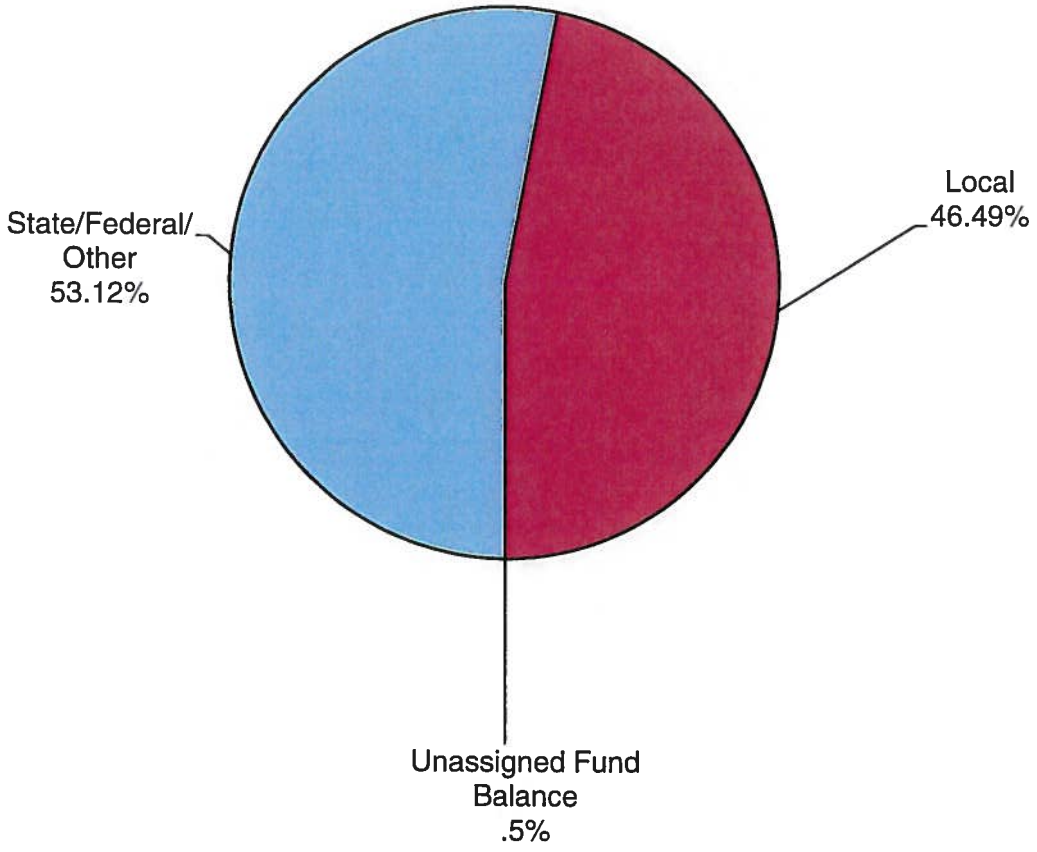
| Org Object | Description 556990 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 11511500 *A* | Western Tidewater Health District | $ 440,665 | $ 440,665 | $ 440,665 | $ 522,464 | $ 522,464 | $ 522,464 | $ 522,464 | 0% | 62% |
| 11521500 *B* | Western Tidewater Community Services Board | 160,272 | 160,272 | 160,272 | 160,272 | 160,272 | 160,272 | 160,272 | 0% | 19% |
| 11522300 *C* | Isle of Wight Triad | 2,780 | 2,780 | 2,780 | 2,780 | 2,780 | 2,780 | 2,780 | 0% | 0% |
| 11521900 *D* | Endependence Center | 5,300 | 5,300 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 0% | 1% |
| 11532300 *E* | Commission on Aging | 1,700 | 1,700 | 1,700 | 1,700 | 1,700 | 1,700 | 1,700 | 0% | 0% |
| 11532200 *F* | State/Local Hospitalization | 12,864 | - | - | - | - | - | - | 0% | 0% |
| 11532500 *G* | STOP | 7,051 | 7,051 | 7,051 | - | - | 7,051 | - | N/A | 0% |
| 11532700 *H* | Senior Services of Southeastern Virginia | 33,413 | 33,413 | 30,000 | 33,413 | 33,413 | 33,139 | 33,139 | -1% | 4% |
| 11512000 *I* | Surry Area Free Clinic | - | 7,500 | - | - | - | 5,000 | - | 0% | 0% |
| 11512500 *I* | Western Tidewater Free Clinic | 5,150 | 25,150 | 5,000 | 5,000 | 5,000 | 61,600 | 5,000 | 0% | 1% |
| 11532900 *J* | For Kids (Suffolk Homeless Shelter) | 8,500 | 8,500 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 0% | 1% |
| 11521014 *K* | Victim Witness Program | 14,596 | 15,540 | 15,540 | 15,540 | 15,540 | 15,540 | 15,540 | 0% | 2% |
| 11521023 *L* | V-STOP Program | 3,405 | 5,964 | 5,964 | 7,699 | 7,907 | 7,699 | 7,699 | -3% | 1% |
| 11522100 *M* | Genieve Shelter | 10,600 | 10,600 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 0% | 1% |
| 11517000 *N* | Smart Beginnings (Early Childhood) | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | 0% | 4% |
| 11532600 *O* | Isle of Wight Christian Outreach | - | 3,000 | 3,000 | 6,000 | 6,000 | 10,000 | 6,000 | 0% | 1% |
| 11516012 *P* | CASA | - | 44,840 | 34,723 | 34,723 | 34,723 | 34,723 | 34,723 | 0% | 4% |
| 11516100 *Q* | CHIP | | | 4,200 | - | - | - | 1,886 | N/A | 0% |
| *R* | Airfield 4-H Center | - | - | - | - | - | 4,100 | - | N/A | 0% |
| | **TOTAL** | **$ 737,546** | **$ 803,525** | **$ 763,145** | **$ 841,841** | **$ 842,049** | **$ 918,318** | **$ 843,453** | **-3%** | **100%** |

**NOTE A:** Provide various health benefit services to citizens. Funding comprised of local, state other funds.
**NOTE B:** Provide services for mental disabilities and substance abuse problems in IOW, Suffolk, Franklin & Southampton.
**NOTE C:** Adopted represents the County portion only. The difference is shared with the Town of Smithfield and Town of Windsor.
**NOTE D:** Provide independent living services to individuals with disabilities.
**NOTE E:** Appointed by Board of Supervisors addresses needs and concerns of the elderly population in Isle of Wight County.
**NOTE F:** Provided medical assistance services to IOW citizens. Program not funded in either the State's 2010 or 2011 budgets
**NOTE G:** Provide education, home repair, and financial emergency services to citizens.
**NOTE H:** Provide in-home health, nursing and companion services to aging citizens. Includes fund to operate a full time wheel chair lift equipped vehicle.
**NOTE I:** In FY08, funding was shifted from Surry Area Free Clinic to Western Tidewater Free Clinic.
**NOTE J:** Provide emergency shelter to families with children.
**NOTE K:** Previously 100% grant funded. Requested maintains level spending to include an 8% reduction in grant funds, and a 3% increase in salary.
**NOTE L:** 100% grant funded at one time (approx 5 years ago). Now requires a 25% match.
**NOTE M:** Provide emergency shelter to battered women.
**NOTE N:** Supports a "Ready for School/Ready for Life" program for school children.
**NOTE O:** Provides home repair, fuel assistance, dental programs and prescription drugs.
**NOTE P:** CASA became a 401(c)(3) in 2009. It is now an indpendent non-profit agency and is no longer a direct County function.
**NOTE Q:** Community Help in Progress. Primarily administered by the Smithfield Police Department
**NOTE R:** Provides 4-H Camp and programs to County Youth.

# Education

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## EDUCATION



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# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## TRANSFER TO SCHOOLS

**PROGRAM DESCRIPTION**

The Isle of Wight County School Division is under the jurisdiction of the County School Board who are elected by the citizens. The curriculum includes college preparatory instruction, vocational education, and special education. The division is comprised of five (5) elementary schools, two (2) middle schools, and two (2) high schools. The division opened a new middle school in September 2005 and coverted an existing middle school to a fifth elementary school. Approximately 5,400 students are enrolled in Isle of Wight County public schools. Approximately 850 persons are employed to deliver the necessary educational and supportive services to the students. Opportunities are offered in the summer for remediation and enrichment, thus utilizing school facilities.

**MISSION**

The mission of Isle of Wight County Public Schools is to provide rigorous, academic programs in a safe school environment that foster high levels of student achievement. The division is committed to offering educational program characterized by high academic standards that prepare students to exceed state and national accreditation standards. The curriculum will prepare students to be lifelong learners for the ever-changing global community.

**DIVISION GOALS**

* All students will be reading on or above grade level or progressing according to their IEPs by the third grade as measured by the individual reading assessments.
* All of our students will become proficient in the use of the information highway.
* All schools will qualify for accreditation based on the Virginia State Standards of Learning testing program.
* All of our students will successfully complete his/her chosen course of study and graduate from high school.
* All of our graduates will be enrolled in post-secondary study or gainfully employed within six months of graduation.

| Object | Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 597900 A | State/ Federal/ Other | $ 33,157,543 | $ 33,060,460 | $ - | $ 32,097,602 | $ 32,097,602 | $ 32,097,602 | $ 31,318,894 | -2% | 53% |
| 597900 B | Local | 23,474,607 | 25,058,724 | 25,004,954 | 25,764,167 | 26,050,884 | 30,747,722 | 27,693,445 | 7% | 47% |
| | TOTAL | $ 56,632,150 | $ 58,119,184 | $ 25,004,954 | $ 57,861,769 | $ 58,148,486 | $ 62,845,324 | $ 59,012,339 | 2.0% | 100% |

**NOTE A:** Reflects the following components:

| | | |
|---|---|---|
| Commonwealth of Virginia | $26,155,953 | |
| Federal | $3,982,790 | |
| Funds from other sources | $1,180,151 | $ 31,318,894 |

**NOTE B:** The County's contribution to schools reflects the following:

| | | |
|---|---|---|
| General Contribution | $21,662,339 | |
| Debt Service | $3,631,106 | |
| VRS | $2,100,000 | |
| Unassigned Fund Balance | $300,000 | $ 27,693,445 |

**TRANSFER TO SCHOOLS - CAPITAL**

| Object | Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 597910 | School Capital Projects | $ - | $ - | $ - | $ - | $ - | $ - | $ - | 0% | 0% |
| | TOTAL | $ - | $ - | $ - | $ - | $ - | $ - | $ - | 0% | 0% |

**NOTE:** Above reflects School portion of recommended funding in adopted CIP.

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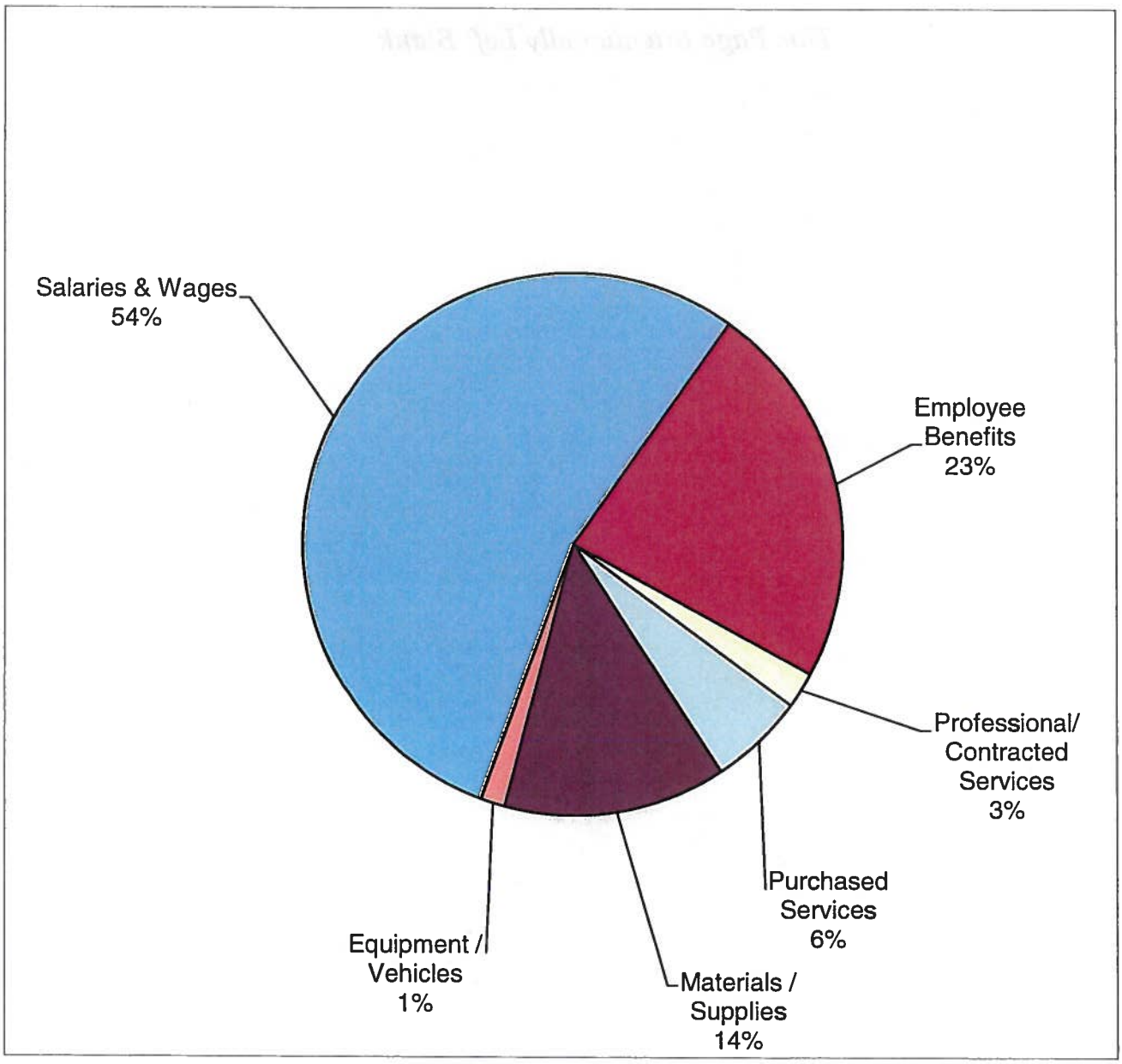
# Parks,
# Recreation
# &
# Cultural

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PARKS, RECREATION AND CULTURAL

Parks, Recreational and Cultural encompasses the following:

| | |
|---|---|
| Parks and Recreation | Rawls Museum |
| Historic Resources Division | Blackwater Regional Library |
| Skating Rink | Paul D. Camp Community College |
| Smithfield Cultural Arts | |



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# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PARKS & RECREATION OPERATIONS

**PROGRAM DESCRIPTION**

The Parks and Recreation Department provides recreational facilities, maintains parks and open space, and implements programs, classes, and special events for all county residents.

The Department oversees thirteen (11) facilities:

Staffed Facilities: Carrollton Nike Park, Camptown Park/Otelia J. Rainey Center and the Isle of Wight County/Franklin Skating Rink. The department also uses various schools in the county for outreach program utilizing their facilities.

Development Facilities: Heritage Park, the Joel C. Bradshaw Fairgounds, Riverview Park, Robinson Park, Jones Creek Boat Ramp, and Tyler's Beach Boat Ramp and Beach area.

Under Development: Henry H. Bradby Park.

Historic Parks: Fort Boykin's, Boykins Tavern and Fort Huger.

Located within the facilities there are two (2) boat ramp facilities, one (1) skating rink, four (4) playground systems, four (4) softball fields, six (6) outdoor tennis courts, three (3) outdoor basketball courts, eight (7) soccer fields, three (3) picnic shelters, two (2) picnic areas, one (1) 2 1/2 mile mountain bike trail, one (1) memorial garden, one (1) outdoor skate park, four (4) adapted army buildings that are used for programming and rentals, one (1) community center and many acres of open space for general recreational purposes.

**GOALS AND OBJECTIVES**

* Improve quality and create new programs and leisure service systems that will enhance the visibility of the Recreation Department and promote participation in passive, active, and social recreation within the County.

* Develop and manage facilities that will meet the needs of the expanding population of the County.

* Continue to improve and implement operational maintenance program to visibly increase appearance of all park properties, with a major focus on athletic fields.

* To insure maximum usage of existing facilities, and develop a more diversified offering of classes, programs and events for county citizens.

* Continue improvements in customer service, awareness of opportunities and visibility in the community.

* Revisit and realign master plans for Nike and Heritage Parks and to complete the design of the Hardy Park Master Plan. Working within our budgetary process, ensure our positioning for the future is in alignment with identified needs, wants and desires.

* Work with the Isle of Wight County Fair Committee, and our community to take full advantage of the renovated fairgrounds to ensure a successful event for the County.

* Develop a strategic plan in accordance with direction from the Board of Supervisors.

| Object Org #: | | Description 11711000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | | Salaries & Wages | $ 453,081 | $ 629,809 | $ 637,388 | $ 643,946 | $ 660,045 | $ 676,146 | $ 680,037 | 3% | 52% |
| 512000 | A | Overtime | 6,899 | 8,935 | 6,595 | 4,000 | 4,000 | 4,000 | 4,000 | 0% | 0% |
| 513000 | | Part -time Salaries | 20,507 | 12,694 | 20,921 | 23,216 | 23,799 | 42,400 | 42,400 | 78% | 3% |
| 521000 | | Fica/Medicare | 34,826 | 47,601 | 48,660 | 51,344 | 52,621 | 55,275 | 55,572 | 6% | 4% |
| 522100 | | VRS - Retirement | 53,700 | 76,841 | 90,213 | 91,505 | 93,838 | 110,076 | 104,726 | 12% | 8% |
| 523000 | | Hospital/Medical Plan | 64,481 | 104,456 | 120,779 | 144,497 | 144,497 | 162,458 | 178,032 | 23% | 14% |
| 523100 | | Dental Insurance | 4,359 | 7,003 | 7,123 | 7,594 | 7,594 | 8,674 | 8,209 | 8% | 1% |
| 524000 | | Group Life Insurance | 3,603 | 3,732 | 1,777 | 1,803 | 1,803 | 8,925 | 8,976 | 398% | 1% |
| 528100 | | Deferred Comp Plan | 1,050 | 4,060 | 4,480 | 4,620 | 4,620 | 4,620 | 4,200 | -9% | 0% |
| 533100 | | Equipment Repairs & Maint. | 4,081 | 26,092 | 20,785 | 24,300 | 24,300 | 24,300 | 24,300 | 0% | 2% |
| 536000 | | Advertising | 1,090 | 562 | - | 500 | 500 | - | - | -100% | 0% |
| 536500 | | Marketing | 13,479 | - | 4,079 | 5,000 | 7,300 | 8,690 | 8,690 | 19% | 1% |
| 552100 | | Postage | 3,626 | 1,705 | 502 | 6,000 | 6,000 | 6,000 | 6,000 | 0% | 0% |

CONTINUED ON NEXT PAGE

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PARKS & RECREATION OPERATIONS

**PARKS & RECREATION CONTINUED:**

| Object Org #: | | Description 11711000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 552300 | | Telephone | $ 10,801 | $ 10,729 | $ 10,731 | $ 12,750 | $ 12,750 | $ 12,750 | $ - | -100% | 0% |
| 554100 | | Equipment Rental | 4,098 | 4,724 | 5,703 | 5,000 | 5,000 | 5,000 | 5,000 | 0% | 0% |
| 554200 | B | Property Rental | - | 2 | 2 | 2 | 2 | 2 | 2 | 0% | 0% |
| 555010 | | Travel & Training | 8,628 | 2,149 | 1,146 | 500 | 1,640 | 500 | 500 | -70% | 0% |
| 558060 | C | Operating Expenses | 109,870 | 77,953 | 54,766 | 60,000 | 55,700 | 60,000 | 60,000 | 8% | 5% |
| 558100 | | Dues & Subscriptions | 1,165 | 1,143 | 453 | 1,750 | 610 | 1,750 | 1,750 | 187% | 0% |
| 560010 | | Office Supplies | 5,832 | 6,222 | 7,662 | 6,000 | 6,000 | 6,000 | 6,000 | 0% | 0% |
| 560080 | | Motor Fuel, Lube & Repairs | 14,070 | 31,646 | 34,894 | 30,750 | 30,750 | 48,750 | 48,750 | 59% | 4% |
| 560110 | | Uniforms | 945 | 2,697 | 3,857 | 2,500 | 4,500 | 4,500 | 4,500 | 0% | 0% |
| 560140 | D | Other Operating Supplies | 23,776 | 28,461 | 19,775 | 20,000 | 20,000 | 20,000 | 20,000 | 0% | 2% |
| 580100 | | Equipment | 12,263 | - | 1,562 | 1,500 | 1,500 | 25,000 | 25,000 | 1567% | 2% |
| | | TOTAL | $ 856,230 | $ 1,089,217 | $ 1,103,851 | $ 1,149,077 | $ 1,169,369 | $ 1,295,816 | $ 1,296,645 | 11% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 28 | Director | 1.0 | $ 70,795 | 1.0 | $ 75,079 |
| 17 | Recreation Manager | 1.0 | 47,000 | 1.0 | 49,844 |
| 15 | Fair/Events Coordinator | 1.0 | 36,629 | 1.0 | 38,846 |
| 13 | Recreation Coordinator | 1.0 | 40,777 | 1.0 | 43,244 |
| 9 | Administrative Assistant | 1.0 | 40,362 | 1.0 | 42,804 |
| 6 | Ceramics Coordinator | 1.0 | 32,542 | 1.0 | 34,511 |
| 7 | Park Attendant | 8.0 | 231,622 | 8.0 | 242,764 |
| 14 | Parks & Grounds Supervisor | 1.0 | 34,885 | 1.0 | 36,996 |
| 9 | Field Specialist | 1.0 | 27,332 | 1.0 | 28,986 |
| 9 | Recreation Specialist | 3.0 | 82,002 | 3.0 | 86,963 |
| | Total | 19.0 | $ 643,946 | 19.0 | $ 680,037 |

**NOTE A:** Preparation and Execution of the County Fair.

**NOTE B:** Lease payment on Windsor Middle School and Robinson Park

**NOTE C:** Includes:

| | |
|---|---|
| Play Ground Mulch | $ 5,000 |
| Pet Station Supplies | $ 250 |
| Athletic Field fertilizer & herbicide | $ 9,000 |
| Cleaning Supplies | $ 7,500 |
| Trail Maintenance | $ 2,000 |
| Signage | $ 1,250 |
| Playground Maintenance | $ 1,500 |
| Skate Park Maintenance | $ 2,000 |
| Landscaping Beds | $ 2,500 |
| Road Maintenance | $ 5,000 |
| Other Maintenance | $ 4,000 |

**NOTE D:**

| | |
|---|---|
| "Day In the Park" | $ 3,400 |
| July 4th Fireworks | $ 15,000 |
| Egg Hunt | $ 600 |
| Youth in Action | $ 1,000 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PARKS & RECREATION - PROGRAMS

Parks & Recreation provides various fee based programs which are intended to be self-supporting programs. Beginning in FY 2008-09, these fee based programs are being reported separately from the Parks & Recreation Operational Budget. The corresponding revenues are included as revenues under Charges for Services - Parks & Recreation in the general fund.

| Object Org #: | Description 11711500 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 512000 | Overtime | 249 | - | 99 | - | - | - | - | 0% | 0% |
| 513000 | Part -time Salaries | 51,578 | 43,906 | 44,575 | 57,994 | 59,444 | 71,334 | 71,334 | 20% | 30% |
| 521000 | Fica/Medicare | 4,830 | 3,425 | 3,438 | 4,436 | 4,547 | 5,458 | 5,458 | 20% | 2% |
| 567030 | Ceramics | 850 | 460 | 292 | 2,000 | 2,000 | 2,000 | 2,000 | 0% | 1% |
| 567040 | Softball | 5,518 | 3,189 | 2,685 | 3,390 | 3,390 | 3,360 | 3,360 | -1% | 1% |
| 567050 | Exercise | 2,476 | 2,212 | 2,920 | 4,206 | 4,206 | 2,834 | 2,834 | -33% | 1% |
| 567060 | Youth Basketball | 12,550 | 7,278 | 6,768 | 10,807 | 10,807 | 11,124 | 11,124 | 3% | 5% |
| 567070 | Senior Trip | 28,823 | 30,372 | 30,397 | 50,000 | 50,000 | 50,000 | 50,000 | 0% | 21% |
| 567080 | Arts & Crafts | - | 243 | - | - | - | - | - | 0% | 0% |
| 567090 | Soccer | 28,572 | 29,966 | 31,198 | 31,029 | 31,029 | 33,988 | 33,988 | 10% | 14% |
| 567100 | Volleyball | - | - | - | - | - | - | - | 0% | 0% |
| 567110 | Dog Obedience | 180 | - | - | - | - | - | - | 0% | 0% |
| 567120 | Tennis | 1,198 | 1,398 | 1,002 | 1,349 | 1,349 | 812 | 812 | -40% | 0% |
| 567130 | Martial Arts | 262 | 1,514 | 1,776 | 2,560 | 2,560 | 2,059 | 2,059 | -20% | 1% |
| 567131 | Tennis Camp | - | - | - | - | - | - | - | 0% | 0% |
| 567132 | Special Camps | - | - | - | 2,778 | 2,778 | 456 | 456 | -84% | 0% |
| 567140 | Contracted Camps | 201 | 20 | 618 | 7,351 | 7,351 | 5,580 | 5,580 | -24% | 2% |
| 567150 | Cheerleading | 1,944 | 1,671 | 1,900 | 3,524 | 3,524 | 3,719 | 3,719 | 6% | 2% |
| 567160 | Dance | - | - | - | - | - | - | - | 0% | 0% |
| 567170 | Summer Site Camp | 8,123 | 13,654 | 12,306 | 19,549 | 20,723 | 24,987 | 24,987 | 21% | 11% |
| 567180 | Museum Camp | 1,163 | 466 | - | - | - | - | - | 0% | 0% |
| 567191 | Nature Science Camp | - | - | - | - | - | - | - | 0% | 0% |
| 567211 | Signing Camp | - | - | - | - | - | - | - | 0% | 0% |
| 567220 | Skate / BMX Park | - | - | - | - | - | - | - | 0% | 0% |
| 567260 | Field Hockey | - | - | - | - | - | - | - | 0% | 0% |
| 567290 A | P&R Miscellaneous | 9,338 | - | 5,858 | 11,000 | 11,000 | 11,000 | 11,000 | 0% | 5% |
| 567600 | Men's Basketball | 397 | 1,874 | 10 | 2,062 | 2,062 | 2,497 | 2,497 | 21% | 1% |
| 567790 | Carrsville Before/After School | - | - | 445 | 4,565 | 4,565 | 3,421 | 3,421 | -25% | 1% |
| 567720 | 3 on 3 Basketball | - | - | - | - | - | - | - | 0% | 0% |
| 567730 | Kickball League | - | - | 60 | 145 | 145 | 135 | 135 | -7% | 0% |
| 567740 | Open Gym | - | - | - | - | - | - | - | 0% | 0% |
| 567750 | Ultimate Frisbee | - | - | - | - | - | - | - | 0% | 0% |
| 567760 | Camp Grossology | - | 54 | - | - | - | - | - | 0% | 0% |
| 567761 | Hiking at Back Bay | - | - | - | - | - | - | - | 0% | 0% |
| 567770 | Holiday Adventure | - | - | - | - | - | - | - | 0% | 0% |
| 567780 | Spring Break Camp | - | 40 | 228 | 927 | 927 | 917 | 917 | -1% | 0% |
| | TOTAL | $ 158,252 | $ 141,742 | $ 146,575 | $ 219,672 | $ 222,407 | $ 235,681 | $ 235,681 | 6% | 100% |

**NOTE A:** Prior to FY 2008, P&R Miscellaneous included costs for non-fee based programs i.e. fireworks

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PARKS & RECREATION

### Program Revenue Compared to Program Costs

| Program Costs including Part Time Staff Costs | FY 2012 Revenue | FY 2012 Expenses | Income / (Deficit) | FY 2013 Revenue | FY 2013 Expenses | Income / (Deficit) |
|---|---|---|---|---|---|---|
| Ceramics | $ 4,000 | $ 3,000 | 1,000 | *$ 3,000* | $ 2,000 | 1,000 |
| Softball | 6,000 | 4,216 | 1,784 | *$ 4,800* | 3,360 | 1,440 |
| Exercise | 8,388 | 5,832 | 2,556 | *$ 3,636* | 2,834 | 802 |
| Youth Basketball | 11,300 | 15,588 | (4,288) | *$ 11,000* | 11,124 | (124) |
| Senior Trip | 50,000 | 50,000 | - | *$ 50,500* | 50,000 | 500 |
| Arts & Crafts | 760 | 177 | 583 | *$ -* | - | - |
| Soccer | 50,000 | 31,147 | 18,853 | *$ 43,700* | 33,988 | 9,712 |
| Volleyball | 120 | 68 | 52 | *$ -* | - | - |
| Dog Obedience | 1,250 | 810 | 440 | *$ -* | - | - |
| Tennis | 2,100 | 1,534 | 566 | *$ 1,036* | 812 | 224 |
| Martial Arts | 3,780 | 2,398 | 1,382 | *$ 3,352* | 2,059 | 1,293 |
| Contracted Camps | 8,112 | 6,925 | 1,187 | *$ 6,180* | 5,580 | 600 |
| Cheerleading | 1,140 | 74 | 1,066 | *$ 4,180* | 3,719 | 461 |
| Summer Site Camp | 40,000 | 81,597 | (41,597) | *$ 35,300* | 24,987 | 10,313 |
| Skate / BMX Park | 8,000 | - | 8,000 | | | - |
| Men's Basketball | 2,400 | 2,651 | (251) | *$ 2,550* | 2,497 | 53 |
| Facility Rentals | 12,000 | - | 12,000 | *$ 147,000* | | 147,000 |
| P&R Miscellaneous | - | 11,000 | (11,000) | *$ -* | 11,000 | (11,000) |
| Fencing | 3,050 | 860 | 2,190 | | | - |
| 3 on 3 Basketball | 600 | 387 | 213 | | | - |
| Kickball League | 50 | 44 | 6 | *$ 200* | 135 | 65 |
| Open Gym | 400 | 5,058 | (4,658) | | | - |
| Ultimate Frisbee | 50 | 56 | (6) | | | - |
| Camp Grossology | 400 | 321 | 79 | | - | - |
| Holiday Adventure | 600 | 549 | 51 | | | - |
| Spring Break Camp | 1,350 | 1,292 | 58 | *$ 1,950* | 917 | 1,033 |
| Carrsville Before/After School | | | | *$ 29,200* | 3,421 | 25,779 |
| Speciality Camps | | | | *$ 2,800* | 456 | 2,344 |
| Hiking @ Back Bay | | | | | - | - |
| Tennis Camp | | | | *$ -* | - | - |
| Total | $ 215,850 | $ 225,584 | $ (9,734) | $ 350,384 | $ 158,889 | $ 191,495 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 OPERATING BUDGET

## SKATING RINK

**PROGRAM DESCRIPTION**

Operated under the direction of the Parks and Recreation Department, the County operates a full service roller skating facility at the southern end of the County with a professional staff for citizens recreation and enjoyment. The Revenues generated from admissions and special events are included as revenues under Charges for Services - Parks & Recreation in the general fund.

| Object Org #: | Description 11713000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries and Wages | $ 190 | $ (190) | $ - | $ - | $ - | $ - | $ - | 0% | 0% |
| 513000 | Part-time salaries | 11,136 | 44,431 | 38,543 | 29,000 | 29,725 | 29,725 | 29,725 | 0% | 74% |
| 512000 | Overtime | 69,725 | 7,938 | - | - | - | - | - | 0% | 0% |
| 521000 | Fica/Medicare | 6,184 | 3,979 | 2,949 | 2,219 | 2,274 | 2,274 | 2,274 | 0% | 6% |
| 523000 | Hospital/Medical Plan | 1,072 | 772 | - | - | - | - | - | 0% | 0% |
| 523100 | Dental Insurance | 63 | 46 | - | - | - | - | - | 0% | 0% |
| 528100 | Deferred Comp Plan | 40 | - | - | - | - | - | - | 0% | 0% |
| 533100 | Equipment Repairs & Maint. | - | - | - | 2,000 | 2,000 | 2,000 | 2,000 | 0% | 5% |
| 536000 | Advertising | 377 | - | - | 1,100 | 1,100 | 1,100 | 1,100 | 0% | 3% |
| 552100 | Postage | 58 | - | - | 50 | 50 | 50 | 50 | 0% | 0% |
| 552300 | Telephone | 1,201 | 1,231 | 1,236 | 1,500 | 1,500 | 1,500 | - | -100% | 0% |
| 554200 | Property Rental | - | 1 | 1 | 1 | 1 | 1 | 1 | 0% | 0% |
| 555010 | Travel & Training | 99 | - | 108 | 100 | 100 | 100 | 100 | 0% | 0% |
| 558060 | Operating Expenses (Program | 2,641 | 943 | 238 | 1,900 | 1,900 | 1,900 | 1,900 | 0% | 5% |
| 558100 | Dues & Subscriptions | 1,149 | 1,149 | 1,157 | 1,500 | 1,500 | 1,500 | 1,500 | 0% | 4% |
| 560010 | Office Supplies | 133 | 133 | 130 | 450 | 450 | 450 | 450 | 0% | 1% |
| 560050 | Custodial Supplies | - | 239 | - | - | - | - | - | 0% | 0% |
| 560110 | Uniforms | - | - | 112 | 200 | 200 | 200 | 200 | 0% | 0% |
| 580100 | Equipment | 3,459 | 430 | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 2% |
| | **TOTAL** | **$ 97,527** | **$ 61,102** | **$ 44,473** | **$ 41,020** | **$ 41,800** | **$ 41,800** | **$ 40,300** | **-4%** | **100%** |

The expenses above are partially offset by admission fees, concessions commissions and special events fees.

**554200** City of Franklin - lease on land @ $1

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## HISTORIC RESOURCES DIVISION

**PROGRAM DESCRIPTION**

Operated under the direction of the Tourism Department, the Historic Resources Division manages and coordinates all elements that are existing or future endeavors that will enhance Isle of Wight County's appreciation, interpretation and preservation of historic resources.

The Historical Resources consists of four (4) facilities; The Museum, Boykins Tavern, Fort Huger and Fort Boykin, which includes a public beach area. This division, created less than three years ago. They are showcasing and developing existing and new historic properties (Fort Huger), acting to better preserve historic facilities (Boykins Tavern) and implementing events and programs. These types of activities, not only provide opportunity and increase awareness of our unique historical sites for county citizens, but provide a wonderful opportunity to "shine and showcase" in our region for visitors.

**GOALS AND OBJECTIVES**

* Manage, coordinate and enhance the operations of County-owned and/or County- managed historically oriented facilities and sites.
* Manage and coordinate the County's existing history-oriented projects and programs.
* Plan and implement future history-oriented projects and programs.

| Object Org #: | | Description 11722000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | | Salaries & Wages | $ 113,557 | $ 113,818 | $ 113,818 | $ 113,818 | $ 116,663 | $ 119,509 | $ 120,705 | 3% | 54% |
| 512000 | | Overtime | - | 36.06 | - | - | - | - | - | 0% | 0% |
| 513000 | A | Part-time Salaries | 51,618 | 27,095 | 27,957 | 26,000 | 26,650 | 26,650 | 26,650 | 0% | 12% |
| 521000 | | Fica/Medicare | 12,200 | 10,413 | 10,533 | 10,696 | 10,964 | 11,181 | 11,273 | 3% | 5% |
| 522100 | | VRS - Retirement | 13,877 | 13,908 | 16,173 | 16,174 | 16,586 | 19,600 | 18,589 | 12% | 8% |
| 523000 | | Hospital/Medical Plan | 13,858 | 10,483 | 9,766 | 11,990 | 11,990 | 12,537 | 13,561 | 13% | 6% |
| 523100 | | Dental Insurance | 1,043 | 822 | 694 | 718 | 718 | 892 | 789 | 10% | 0% |
| 524000 | | Group Life Insurance | 931 | 674 | 318 | 319 | 319 | 1,578 | 1,593 | 399% | 1% |
| 528100 | | Deferred Comp Plan | 455 | 840 | 840 | 840 | 840 | 840 | 840 | 0% | 0% |
| 536000 | | Advertising | 1,428 | 1,895 | 533 | 700 | 700 | 700 | 700 | 0% | 0% |
| 536500 | | Marketing | 2,755 | 3,004 | 1,936 | 2,500 | 2,500 | 2,000 | 2,000 | -20% | 1% |
| 552100 | | Postage | 13 | 149 | 57 | 150 | 150 | 150 | 150 | 0% | 0% |
| 552300 | | Telephone | 3,025 | 3,875 | 3,734 | 4,400 | 4,400 | 4,400 | - | -100% | 0% |
| 554100 | | Equipment Rental | 1,211 | 1,321 | 1,330 | 1,325 | 1,325 | 1,325 | 1,325 | 0% | 1% |
| 554200 | B | Property Rental | 21,570 | 18,149 | 9,737 | 8,500 | 8,500 | 9,000 | 9,000 | 6% | 4% |
| 555010 | | Travel & Training | 2,003 | 471 | 159 | 500 | 500 | 400 | 400 | -20% | 0% |
| 558060 | | Operating Expense | 51,227 | 32,299 | 16,068 | 13,500 | 13,261 | 13,350 | 13,350 | 1% | 6% |
| 558100 | | Dues & Subscriptions | 1,352 | 1,397 | 989 | 750 | 989 | 1,000 | 1,000 | 1% | 0% |
| 560010 | | Office Supplies | 2,344 | 1,224 | 1,530 | 800 | 800 | 800 | 800 | 0% | 0% |
| 580100 | | Equipment | - | - | - | - | - | - | - | 0% | 0% |
| | | **TOTAL** | **$ 294,467** | **$ 241,874** | **$ 216,171** | **$ 213,680** | **$ 217,855** | **$ 225,912** | **$ 222,725** | **2%** | **100%** |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 19 | Historic Resources Manager | 1.0 | $ 44,522 | 1.0 | $ 47,216 |
| 16 | Curator / Registrar | 1.0 | 39,295 | 1.0 | 41,672 |
| 10 | Museum Administrator | 1.0 | 30,001 | 1.0 | 31,817 |
| | Total | 3.0 | $ 113,818 | 3.0 | $ 120,705 |

**NOTE A:** Request includes 26 hours per week at the museum, 23 hours per week at Boykins Tavern and 60 hours per week for educational, curatorial and special events.

**NOTE B:** Includes off site storage rental for museum.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## LIBRARY / COLLEGE

**PROGRAM DESCRIPTION**

The Blackwater Regional Library System provides Isle of Wight County residents with books, CD's, DVD's, and videos, newspapers and magazines, recorded books, computers with internet access, genealogy information, photo copiers, microfilm reader/printers and programming for children and adults.

| Object Org #: | Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 11731000 **A** | Blackwater Regional Library | $ 603,748 | $ 613,513 | $ 583,661 | $ 571,713 | $ 571,713 | $ 633,782 | $ 634,713 | 11% | 99% |
| 11741000 | Paul D. Camp Comm College | 6,500 | 6,500 | 6,175 | 6,175 | 6,175 | 13,328 | 6,175 | 0% | 1% |
| | **TOTAL** | **$ 610,248** | **$ 620,013** | **$ 589,836** | **$ 577,888** | **$ 577,888** | **$ 647,110** | **$ 640,888** | **11%** | **100%** |

**NOTE A:** By contract, the County is asked to fund 43% of the cost of Library System assets operating in this locality. The Carrollton and Smithfield branches are among the busiest in the system.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## CULTURAL ARTS

**PROGRAM DESCRIPTION**

The County provides contributions to various local organizations in support of the cultural arts in the area. The Isle of Wight Arts League operates the Smithfield Cultural Arts Center and partners with other organizations to provide the Summer Concert Series, Smithfield Music and the Small Town Lecture Series. On behalf of the Smithfield Cultural Arts, the County normally applies for a Local Challenge Grant offered by the Virginia Commission of the Arts which matches dollar for dollar to a maximum of $5,000 per locality.

The Rawls Museum Arts, located in Courtland, Virginia is an affiliate of the Virginia Museum and offers programs to the citizens of the City of Franklin, and the counties of Southampton, Sussex, Surry and Isle of Wight. Visiting curators, lecturers, jurors, artists, performers and educators facilitate programs and exhibitions that are as diversified as the subjects, media, artworks, and lessons they present. The annual Riddick-Wiggins Concert is particularly favorite cultural event.

| Object Org #: | Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 11722500 A | Smithfield Cultural Arts Center | $ 10,000 | $ 10,000 | $ 10,000 | $ 5,000 | $ 10,000 | $ 5,000 | $ 5,000 | -50% | 83% |
| | Preservation Virginia | - | - | - | - | - | 5,000 | - | 0% | 0% |
| 11723000 | Rawls Museum | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 17% |
| | | **$ 11,000** | **$ 11,000** | **$ 11,000** | **$ 6,000** | **$ 11,000** | **$ 11,000** | **$ 6,000** | **-45%** | **100%** |

**NOTE A**: FY 2007, thru FY 2010 reflects 1:1 matching grant received from the Virginia Commission of the Arts.

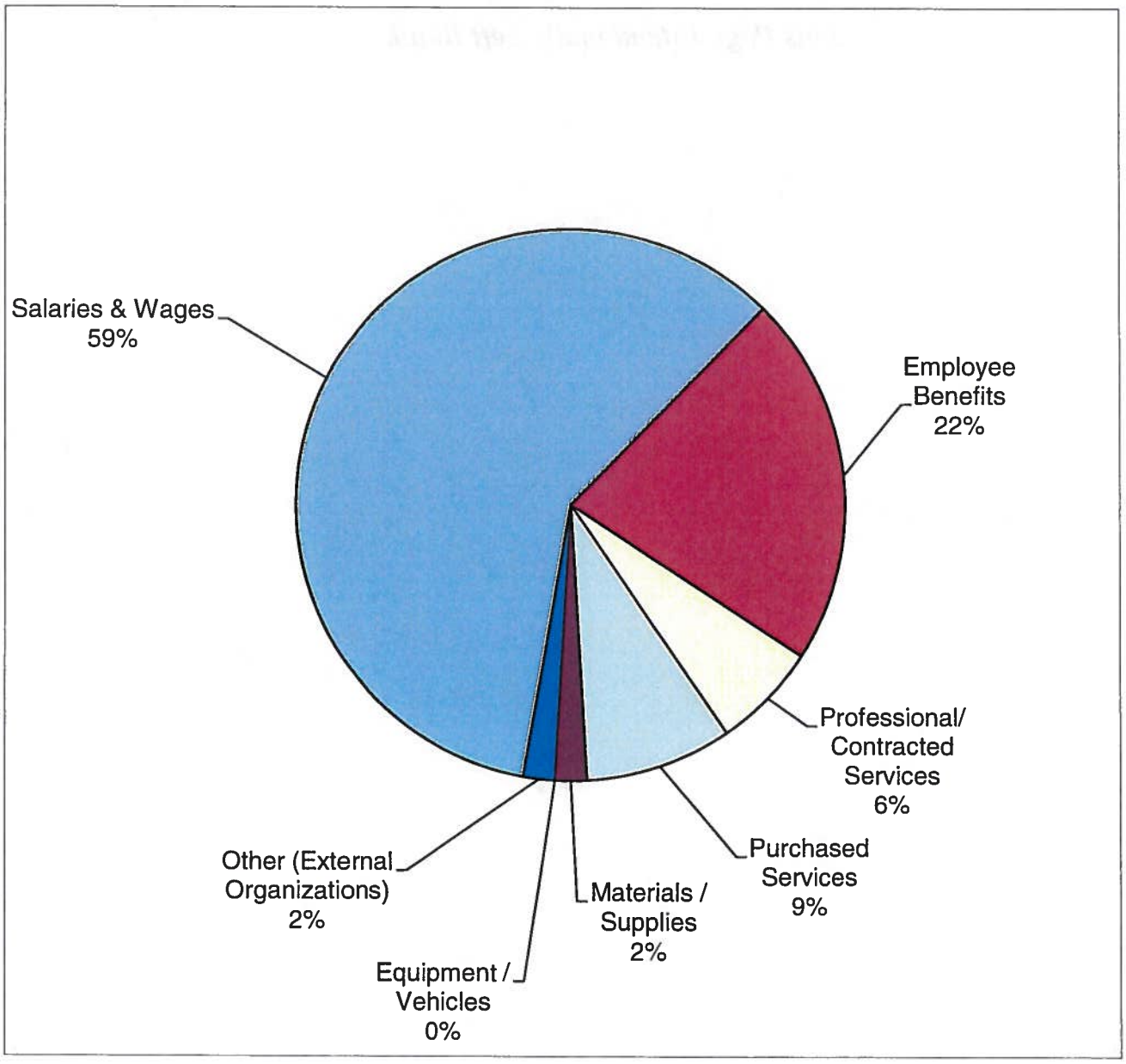
# Community Development

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## COMMUNITY DEVELOPMENT

Community Development encompasses the following:

Planning and Zoning
Economic Development
Tourism
Rural Conservation and Enhancement
Cooperative Extension Service
Chamber of Commerce
Riverkeeper's Organization
Forestry Service



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# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PLANNING & ZONING

### PROGRAM DESCRIPTION

The Department of Planning and Zoning provides a direct service, to citizens and the business community related to the County's programs involving land use and development, current planning, and comprehensive planning. The department also provides staff support to the Board of Supervisors, Planning Commission, Historic Architectural Review Committee, the Board of Zoning Appeals, Wetlands Board, Agricultural/Forestal Advisory Committee, and the County Administrator.

### GOALS AND OBJECTIVES

* Initiate Community input process for use of open space acquired under the Hazard Mitigation Grant Program.
* Implement the Chesapeake Bay Preservation Septic Tank Pump-Out Program in all five (5) election districts.
* Implement the Workforce Housing Strategy, with limited emphasis on incorporate workforce housing within new development.
* Assist the Engineering Division in the management of the County-wide Transportation Plan.
* Establish policies and procedures to insure comprehensive analysis of new developments, including fiscal, environmental and community impact. Examples include developing a Fiscal Impact Analysis Model.
* Improve and automate internal record keeping for case management and plan review activities.
* Complete implementation of the Booker T. Estates Community Development Block Grant Program. Provide a relocation resource for the Pinewood Heights Relocation Project.
* Administer and oversee the goals and objectives of the Rt. 17 Master Plan.
* Carryout the Rt. 58 Corridor Study and Master Plan.
* Finalize the 2008 Comprehensive Plan update.
* Finalize revisions to the County Subdivision Ordinance.
* Continue refining the revised Zoning Ordinance.

| Object Org #: | Description 11811000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 560,513 | $ 562,000 | $ 525,101 | $ 498,783 | $ 511,413 | $ 480,770 | $ 485,583 | -5% | 63% |
| 512000 | Overtime | 119 | - | - | - | - | - | - | 0% | 0% |
| 519000 A | Compensation | 28,525 | 22,000 | 19,701 | 23,750 | 23,750 | 23,750 | 23,750 | 0% | 3% |
| 521000 | Fica/Medicare | 41,148 | 41,181 | 38,508 | 38,157 | 39,123 | 36,779 | 37,147 | -5% | 5% |
| 522100 | VRS - Retirement | 68,203 | 68,795 | 74,616 | 70,877 | 72,707 | 78,846 | 74,780 | 3% | 10% |
| 523000 | Hospital/Medical Plan | 49,425 | 54,228 | 61,976 | 71,025 | 71,025 | 73,507 | 66,113 | -7% | 9% |
| 523100 | Dental Insurance | 3,503 | 3,865 | 4,000 | 3,952 | 3,952 | 4,556 | 3,245 | -18% | 0% |
| 524000 | Group Life Insurance | 4,576 | 3,336 | 1,470 | 1,397 | 1,397 | 6,346 | 6,410 | 359% | 1% |
| 528100 | Deferred Comp Plan | 3,570 | 3,360 | 3,360 | 3,360 | 3,360 | 3,780 | 3,780 | 13% | 0% |
| 531700 | Professional Services | 30,029 | 14,781 | 490 | 5,000 | 52,900 | 62,900 | 12,900 | -76% | 2% |
| 533100 | Equip. Repair & Maint. | 460 | - | - | - | - | - | - | 0% | 0% |
| 536000 | Advertising | 21,765 | 10,494 | 10,803 | 13,000 | 13,000 | 13,000 | 13,000 | 0% | 2% |
| 552100 | Postage | 3,396 | 3,980 | 2,087 | 4,500 | 4,500 | 4,500 | 4,500 | 0% | 1% |
| 552300 | Telephone | 6,119 | 7,666 | 7,994 | 7,765 | 7,765 | 7,765 | - | -100% | 0% |
| 554100 | Equipment Rental | 6,403 | 8,611 | 8,611 | 8,611 | 8,611 | 8,611 | 8,611 | 0% | 1% |
| 555010 | Travel & Training | 5,797 | 2,795 | 1,313 | 3,464 | 3,464 | 3,464 | 3,464 | 0% | 0% |
| 558060 | Operating Expenses | 7,556 | 6,947 | 5,198 | 7,106 | 7,106 | 7,106 | 7,106 | 0% | 1% |
| 558100 | Dues & Subscriptions | 1,486 | 2,727 | 2,264 | 2,500 | 2,500 | 2,500 | 2,500 | 0% | 0% |
| 560010 | Office Supplies | 21,354 | 11,359 | 6,166 | 15,000 | 15,000 | 15,000 | 15,000 | 0% | 2% |
| 560080 | Motor Fuel, Lube & Repairs | 1,963 | 2,248 | 2,706 | 3,000 | 3,000 | 3,000 | 3,000 | 0% | 0% |
| 560110 | Uniforms | 170 | - | 2,454 | - | - | - | - | 0% | 0% |
| 580100 | Equipment | 2,400 | 847 | - | - | - | - | - | 0% | 0% |
| | **TOTAL** | **$ 866,481** | **$ 831,219** | **$ 778,817** | **$ 781,247** | **$ 844,573** | **$ 836,181** | **$ 770,888** | **-9%** | **100%** |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PLANNING & ZONING

| Personnel Summary | | | FY 2012 | | FY 2013 |
|---|---|---|---|---|---|
| Grade | Job Class / Position | FTE | Budget | FTE | Budget |
| 29 | Director | 1.0 | $ 82,242 | 1.0 | $ 87,218 |
| 24 | Assistant Director | 1.0 | - | 1.0 | 68,069 |
| 22 | Principal Planner | 1.0 | 57,750 | 1.0 | - |
| 20 | Senior Planner, Long Range | 1.0 | 48,709 | 1.0 | - |
| 16 | Environmental Planner | 1.0 | 38,227 | 1.0 | 40,540 |
| 16 | Planner | 3.0 | 134,031 | 3.0 | 145,072 |
| 12 | Code Enforcement Officer | 1.0 | 41,065 | 1.0 | 43,549 |
| 12 | Planning Services Coordinator | 1.0 | 41,826 | 1.0 | 44,357 |
| 6 | Planning & Zoning Technician | 1.0 | 23,881 | 1.0 | 23,847 |
| 9 | Administrative Assistant | 1.0 | 31,052 | 1.0 | 32,931 |
| | Total | 12.0 | $ 498,783 | 12.0 | $ 485,583 |

**NOTE A:** Includes compensation for Planning Commission at $125 rate, BZA and subcommittee meetings.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## ECONOMIC DEVELOPMENT

**PROGRAM DESCRIPTION**

The mission of the Economic Development is to facilitate the attraction, retention and expansion of new business investment in Isle of Wight County and provide quality employment opportunities for County citizens. The Department seeks to diversify the County's economic base by attracting new industry sectors. The Department provides staff assistance to the Industrial Development Authority, Economic Development Committee and the PACE (Purchase of Agricultural & Conservation Easements) Committee in addition to providing funding to the HREDA (Hampton Roads Economic Development Alliance). The Department is also tasked with assisting the local farming and agricultural community. Furthermore the Department of Economic Development is committed to the development and enhancement of a business friendly environment where businesses can grow and prosper.

**GOALS AND OBJECTIVES**

* Identify real estate opportunities for industrial and commercial development and investment.
* Develop and execute a targeted marketing effort designed to attract new business investment.
* Help the business community benefit from public & private assistance services, programs, and policies.
* Develop and enhance relationships with key economic development allies including HREDA and VEDP.
* Promote the County as a desirable business location.
* Establish and oversee an existing industry program to identify key business retention issues.
* Provide support to small and minority business entrepreneurs.
* Assist the farming community achieve greater profitability.
* Develop initiatives to increase business development opportunities in the County's rural communities.
* Develop and facilitate programs for the conservation rural land.

| Object Org# | Description 11815000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 196,302 | $ 209,394 | $ 250,962 | $ 301,444 | $ 308,980 | $ 316,517 | $ 319,683 | 3% | 62% |
| 512000 | Overtime | 439 | 12 | - | - | - | - | - | 0% | 0% |
| 521000 | Fica/Medicare | 14,821 | 15,778 | 18,770 | 23,061 | 23,638 | 24,214 | 24,456 | 3% | 5% |
| 522100 | VRS - Retirement | 23,730 | 25,588 | 35,662 | 42,835 | 43,927 | 51,909 | 49,231 | 12% | 9% |
| 523000 | Hospital/Medical Plan | 13,144 | 15,259 | 24,253 | 37,787 | 37,787 | 38,940 | 35,692 | -6% | 7% |
| 523100 | Dental Insurance | 777 | 900 | 1,361 | 1,949 | 1,949 | 2,139 | 1,754 | -10% | 0% |
| 524000 | Group Life Insurance | 1,592 | 1,241 | 703 | 844 | 844 | 4,178 | 4,220 | 400% | 1% |
| 528100 | Deferred Comp Plan | 700 | 840 | 840 | 840 | 840 | 840 | 840 | 0% | 0% |
| 531700 | Professional Services | - | 8,300 | - | - | - | - | - | 0% | 0% |
| 533100 | Equip. Repair & Maint. | 63 | - | 18 | 500 | 500 | 500 | 500 | 0% | 0% |
| 536000 | Advertising | 113 | - | 421 | 400 | 400 | 400 | 400 | 0% | 0% |
| 536500 | Marketing | 89,103 | 37,238 | 13,377 | 23,718 | 25,568 | 25,568 | 25,568 | 0% | 5% |
| 552100 | Postage | 1,195 | 1,713 | 546 | 1,600 | 1,600 | 1,600 | 1,600 | 0% | 0% |
| 552300 | Telephone | 3,158 | 3,294 | 4,049 | 4,500 | 4,500 | 4,500 | - | -100% | 0% |
| 555010 | Travel & Training | 31,675 | 5,006 | 18,154 | 14,000 | 14,000 | 14,000 | 14,000 | 0% | 3% |
| 558100 | Dues & Subscriptions | 36,604 | 35,214 | 35,817 | 36,400 | 36,400 | 41,665 | 36,400 | 0% | 7% |
| 560010 | Office Supplies | 4,608 | 2,847 | 3,313 | 2,800 | 2,800 | 2,800 | 2,800 | 0% | 1% |
| 560080 | Motor Fuel, Lube, & Repairs | 255 | 762 | 1,455 | 1,600 | 1,600 | 1,600 | 1,600 | 0% | 0% |
| | TOTAL | $ 418,276 | $ 363,385 | $ 409,700 | $ 494,278 | $ 505,333 | $ 531,370 | $ 518,743 | 3% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 29 | Director | 1.0 | $ 87,890 | 1.0 | $ 93,208 |
| 21 | Project Manager | 1.0 | 55,000 | 1.0 | 58,328 |
| 24 | Business Development Manager | 1.0 | 64,185 | 1.0 | 68,068 |
| 20 | Rural Economic Development Manager | 1.0 | 64,181 | 1.0 | 68,064 |
| 9 | Administrative Assistant | 1.0 | 30,188 | 1.0 | 32,015 |
| | Total | 5.0 | $ 301,444 | 5.0 | $ 319,683 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## TOURISM

**PROGRAM DESCRIPTION**

The mission of the Tourism Department is to increase tourism industry sales, local employment and local tax revenue and civic pride by promoting marketing programs that encourage and advance visitation to Smithfield, Isle of Wight and Windsor attractions and tourism stakeholders. The Town of Smithfield and Isle of Wight County contribute equally to the operational costs of this department.

**GOALS AND OBJECTIVES**

* To market the area as an attractive and desirable destination for tourist.
* To maintain and operate a state accredited visitor center.
* Increase consumer/group inquires.
* Raise more partnership advertising funds.
* Increase travel writer's stories.
* Increase consumer, group meeting and tour and travel business.
* Increase area awareness with the Virginia Film Office.
* Generate visitor awareness which results in revenue production.
* Provide leadership and participation in current special events and generate additional special events that are tourism related.
* Participate in appropriate professional tourism organizations.
* Provide hospitality training to tourism stakeholders.
* Expand appeal to become 2-3 day destination.
* Develop and promote attractions and events in the Middle and Southern end of the County while preserving the success of the current tourism product.

| Object Org #: | Description 11817000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 511000 | Salaries & Wages | $ 141,875 | $ 144,895 | $ 144,932 | $ 144,895 | $ 148,517 | $ 152,140 | $ 153,664 | 3% | 40% |
| 512000 | Overtime | 48 | - | - | - | - | - | - | 0% | 0% |
| 513000 | Part-time Salaries | 48,280 | 45,383 | 42,983 | 41,500 | 42,538 | 42,538 | 42,538 | 0% | 11% |
| 521000 | Fica/Medicare | 14,301 | 14,286 | 14,143 | 14,259 | 14,615 | 14,893 | 15,009 | 3% | 4% |
| 522100 | VRS - Retirement | 17,333 | 17,706 | 20,589 | 20,590 | 21,115 | 24,951 | 23,664 | 12% | 6% |
| 523000 | Hospital/Medical Plan | 15,723 | 15,667 | 18,093 | 21,441 | 21,441 | 21,853 | 26,865 | 25% | 7% |
| 523100 | Dental Insurance | 998 | 991 | 996 | 1,083 | 1,083 | 1,089 | 1,193 | 10% | 0% |
| 524000 | Group Life Insurance | 1,163 | 859 | 406 | 406 | 406 | 2,008 | 2,028 | 400% | 1% |
| 527100 | Worker's Compensation | 467 | 303 | 219 | - | - | - | - | 0% | 0% |
| 528100 | Deferred Comp Plan | 840 | 823 | 840 | 840 | 840 | 840 | 840 | 0% | 0% |
| 531700 | Professional Services | 2,160 | 2,160 | 2,168 | 2,300 | 2,300 | 1,000 | 1,000 | -57% | 0% |
| 533100 | Equip. Repair & Maint. | - | 600 | 256 | 300 | 300 | 300 | 300 | 0% | 0% |
| 536500 | Marketing | 80,134 | 64,993 | 55,454 | 56,000 | 56,000 | 57,350 | 57,350 | 2% | 15% |
| 551000 | Utilities | 2,713 | 2,556 | 2,649 | 2,580 | 2,580 | 2,650 | 2,650 | 3% | 1% |
| 552100 | Postage | 2,665 | 2,141 | 975 | 2,000 | 2,000 | 1,900 | 1,900 | -5% | 0% |
| 552300 | Telephone | 5,679 | 5,059 | 5,326 | 5,400 | 5,400 | 5,400 | 372 | -93% | 0% |
| 553040 | Property Insurance | 22 | 22 | 20 | 20 | 20 | 20 | 20 | 0% | 0% |
| 553050 | Motor Vehicle Insurance | 519 | 498 | 498 | 500 | 500 | 500 | 500 | 0% | 0% |
| 554100 | Equipment Rental | 2,434 | 2,634 | 2,434 | 2,700 | 2,700 | 2,700 | 2,700 | 0% | 1% |

CONTINUED ON NEXT PAGE

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## TOURISM

**TOURISM CONTINUED:**

| Object Org #: | Description 11817000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 554200 | Property Rental | $ 14,743 | $ 24,240 | $ 24,967 | $ 25,462 | $ 25,462 | $ 26,220 | $ 26,220 | 3% | 7% |
| 555010 | Travel & Training | 4,887 | 2,793 | 4,417 | 5,000 | 5,000 | 5,000 | 5,000 | 0% | 1% |
| 558060 | Operating Expenses | 21,332 | - | - | - | - | - | - | 0% | 0% |
| 558070 | Special Events | 9,187 | 13,350 | 12,093 | 12,350 | 9,850 | 12,350 | 12,350 | 25% | 3% |
| 558100 | Dues & Subscriptions | 2,207 | 1,053 | 898 | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 0% |
| 560010 | Office Supplies | 6,979 | 9,004 | 8,041 | 9,100 | 9,100 | 8,500 | 8,500 | -7% | 2% |
| 560050 | Custodial Supplies | 28 | 93 | 85 | 100 | 100 | 100 | 100 | 0% | 0% |
| 560080 | Motor Fuel, Lube & Repairs | 1,399 | 1,531 | 923 | 1,300 | 1,300 | 1,100 | 1,100 | -15% | 0% |
| 567010 | Items for Resale | (10) | - | - | - | - | - | - | 0% | 0% |
| 580100 | Equipment | 1,000 | 199 | 1,071 | 1,200 | 3,700 | 1,200 | 1,200 | -68% | 0% |
| 580300 | Vehicle | - | - | - | - | - | - | - | 0% | 0% |
| | **TOTAL** | **$ 399,106** | **$ 373,836** | **$ 365,476** | **$ 372,326** | **$ 377,867** | **$ 387,602** | **$ 388,064** | **3%** | **100%** |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 26 | Director | 1.0 | $ 69,803 | 1.0 | $ 74,027 |
| 16 | Marketing & Public Relations Manager | 1.0 | 38,462 | 1.0 | 40,790 |
| 15 | Special Events Coordinator | 1.0 | 36,630 | 1.0 | 38,847 |
| | Total | 3.0 | $ 144,895 | 3.0 | $ 153,664 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## RURAL CONSERVATION & ENHANCEMENT

**PROGRAM DESCRIPTION**

The County makes contributions to The Peanut Soil and Water Conservation District and The Hampton Roads Resource Conservation and Development Council (RC&D). These groups provide technical services to landowners, farm operators and homeowners. Services are centered around protecting the natural resources such as soil and water in Isle of Wight County. The RC&D Council assist local groups and organizations.

**GOALS AND OBJECTIVES**

* Maintain current Sediment and Erosion Control Plans.
* Provide wetland determinations.
* Reduce soil erosion damage and protect the resource base.
* Improve the quality of Virginia's water resources and watershed planning approach.
* Implement total resource conservation planning that relates to the needs of the people for a better environment, community improvement, economic opportunity, and long-term profitability for the agriculture industry.
* Provide for work force diversity in NRCS in Virginia, and ensure the delivery of services and programs to a diverse clientele.
* The RC&D Council assist local groups and units of government by finding funding sources to carry out local projects.

| Org #: | Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 11821500 | Peanut Soil & Water Conservation District | $ 16,000 | $ 16,000 | $ 16,000 | $ 16,000 | $ 16,000 | $ 16,000 | $ 16,000 | 0% | 84% |
| 11822000 | South Hampton Roads Resource Conservation and Development Council | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 0% | 16% |
| | **TOTAL** | **$ 19,000** | **$ 19,000** | **$ 19,000** | **$ 19,000** | **$ 19,000** | **$ 19,000** | **$ 19,000** | **0%** | **100%** |

**NOTE:** Responsible for conservation plans, administration of water quality and agricultural issues, provides advice on soil errosion and water quality problems. Conducts education programs for public and private schools to promote preservation of natural resources.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## FORESTRY SERVICE

**PROGRAM DESCRIPTION**

The Department of Forestry provides professional forestry advice to the citizens of the Commonwealth. Advice sought from the department ranges from managing land for economic gain, to maintenance of water quality during harvest operations, to forest and yard tree health. Wildlife management and other non-commodity benefits are also commonly addressed by the department. Wildland and wildland/urban interface fire suppression, reforestation and timber stand improvements are major programs in the work area. Clients of the Department of Forestry include non-industrial private forest land owners and the urban/suburban dweller.

**GOALS AND OBJECTIVES**

* Provide a forest resource to meet the needs of the Commonwealth.

| Object Org #: | Description 11825000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 556990 | Contribution | $ 6,860 | $ 9,635 | $ 10,020 | $ 10,020 | $ 10,020 | $ 10,020 | $ 10,020 | 0% | 100% |
| | **TOTAL** | **$ 6,860** | **$ 9,635** | **$ 10,020** | **$ 10,020** | **$ 10,020** | **$ 10,020** | **$ 10,020** | **0%** | **100%** |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## VIRGINIA COOPERATIVE EXTENSION OFFICE

**PROGRAM DESCRIPTION**

Virginia Cooperative Extension provides research based information to the people of the Commonwealth through 107 county extension offices, 6 4-H educational centers, and 13 Agricultural Research and Extension Centers. Extension is a product of cooperation among local, state, and federal governments in partnership with tens of thousands of citizens. Extension enables people to improve their lives through an educational process that uses scientific knowledge focused on issues and needs.

**GOAL AND OBJECTIVES**

* Provide cutting-edge research based education in Agriculture & Natural Resources, 4-H Youth Development, and Family & Consumer Sciences.

* Agriculture & Natural Resources programs help sustain profitability of agricultural and forestry production, while protecting and enhancing the quality of our land and water resources.

* 4-H Youth Development is the comprehensive youth development program of Virginia Cooperative Extension. Young people from ages 5 to 18 engage in hands-on learning experiences under the guidance of 4-H agents and trained adult or teen 4-H volunteers.

* Family & Consumer Sciences programs improve the quality of life for individuals, families, and communities, and support economic self-sufficiency and family stability and emphasize appropriate and safe food and nutrition choices, encourage physical activity, and improve health literacy.

| Object Org #: | Description 11831000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 519000 | Compensation | $ 17,813 | $ - | $ 12,733 | $ 47,634 | $ 47,634 | $ 35,446 | $ 35,446 | -26% | 64% |
| 529000 | Fringe Benefits | 5,249 | - | 2,764 | 16,401 | 16,401 | 11,520 | 11,520 | -30% | 21% |
| 533100 | Equip. Repair & Maint. | - | - | - | 300 | 300 | 300 | 300 | 0% | 1% |
| 552300 | Telephone | 1,195 | 1,211 | 1,221 | 2,500 | 2,500 | 2,500 | - | -100% | 0% |
| 554100 | Equipment Rental | 1,804 | 1,968 | 2,003 | 1,968 | 1,968 | 1,968 | 1,968 | 0% | 4% |
| 555010 | Travel & Training | 3,285 | 223 | 696 | 3,900 | 3,900 | 3,900 | 3,900 | 0% | 7% |
| 558060 | Operating Expense | 175 | 266 | 664 | 250 | 250 | 1,050 | 1,050 | 320% | 2% |
| 558100 | Dues & Subscriptions | 80 | 45 | 165 | 250 | 250 | 250 | 250 | 0% | 0% |
| 560010 | Office Supplies | 1,463 | 748 | 492 | 820 | 820 | 820 | 820 | 0% | 1% |
| 580100 | Equipment | 695 | 743 | 791 | 800 | 800 | - | - | -100% | 0% |
| | TOTAL | $ 31,760 | $ 5,204 | $ 21,529 | $ 74,823 | $ 74,823 | $ 57,754 | $ 55,254 | -26% | 100% |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## LOCAL ORGANIZATIONS

**PROGRAM DESCRIPTION**

The County provides annual contributions to local organizations which provide services to Isle of Wight County citizens.

| Object | Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 11816000 | Chamber of Commerce | $ 16,000 | $ 16,000 | $ 16,000 | $ 16,000 | $ 16,000 | $ 16,000 | $ 16,000 | 0% | 82% |
| 11824000 | Riverkeeper's Organization | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 0% | 18% |
| | **TOTAL** | **$ 16,000** | **$ 19,600** | **$ 19,600** | **$ 19,600** | **$ 19,600** | **$ 19,600** | **$ 19,600** | 0% | 100% |

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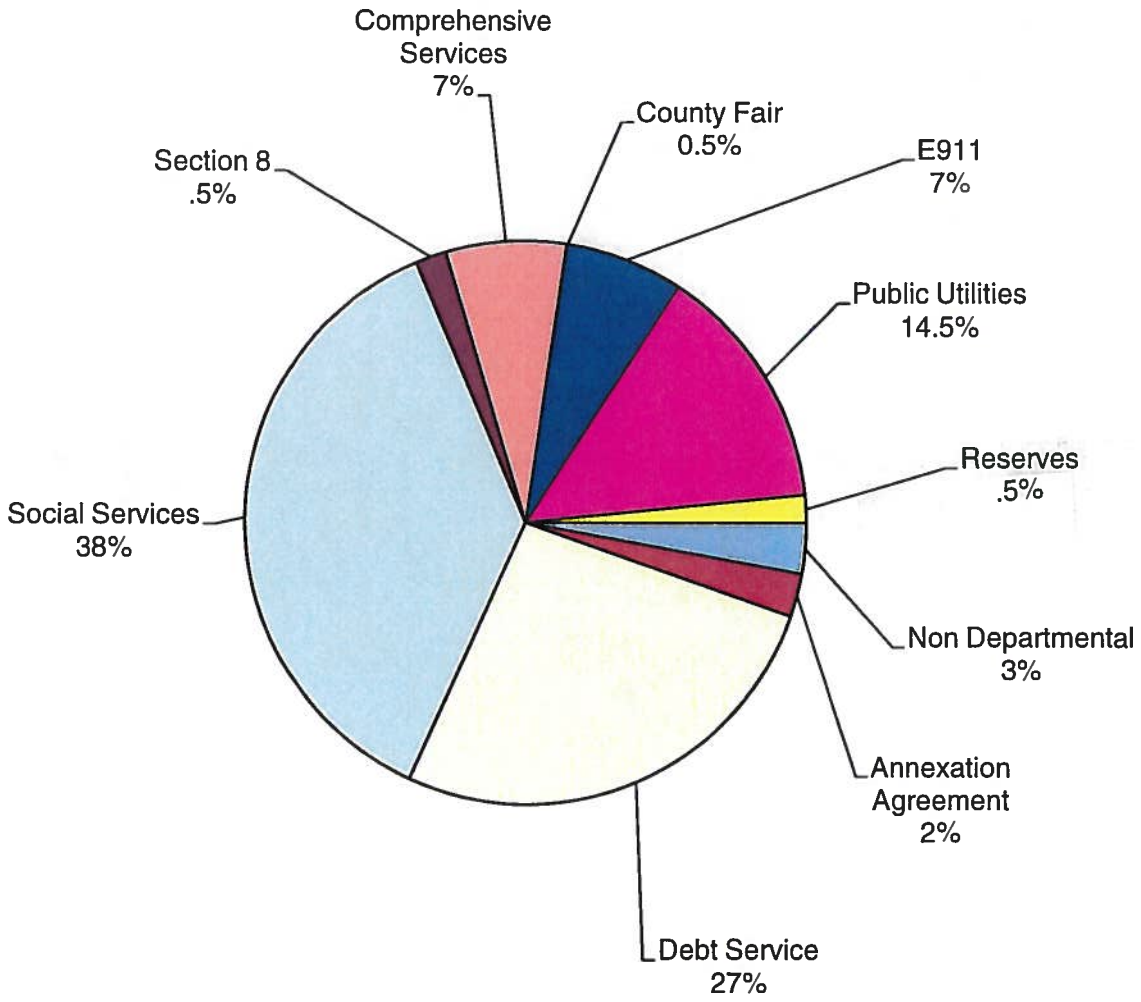
# Other
# Financing
# Uses

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## OTHER FINANCING USES

Other Financing Uses encompasses the following:

Non-Departmental
Debt Service
Annexation Settlement Payment
Transfer to Capital Projects
Transfer to Social Services
Transfer to Section 8 Housing Department
Transfer to Comprehensive Services
Transfer to County Fair
Transfer to E911
Transfer to Public Utilities
Reserve for Cash Proffers



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# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## NON-DEPARTMENTAL

**PROGRAM DESCRIPTION**

This category provides for a range of services and costs which are not directly identified with any individual cost center such as:

A small allowance for changes in benefit participation for new employees as well as compensation for various Boards and Commissions. This budget also funds the County's unemployment insurance premium.

Annexation Settlement Payment provides for payment to the City of Franklin pursuant to an agreement whereby the City waived any of its rights and power to seek the annexation of specific County territory. In return the County agreed to share with the City local tax revenues collected bythe County within the designated area.

Debt Service provides for the annual principle and interest retirement of the County's General Obligation Debt which is not related to School or Enterprise Fund activities.

### NON-DEPARTMENTAL

| Object Org #: | Description 11911000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 519000 A | Compensation | $ 8,100 | $ 8,806 | $ 9,250 | $ 30,000 | $ 30,000 | $ 30,000 | $ 30,000 | 0% | 11% |
| 521000 | Social Security (FICA) | - | - | - | - | - | - | - | N/A | 0% |
| 522100 | VRS (Retirement) | 16,558 | 524 | - | 8,000 | 8,000 | 8,000 | 8,000 | 0% | 3% |
| 523000 | Hospitalization | 1,895 | (611) | (404) | 25,000 | 25,000 | 25,000 | 122,415 | 390% | 43% |
| 524000 | VRS (Group Life Insurance) | - | 36 | - | 500 | 500 | 500 | 500 | 0% | 0% |
| 526000 | Unemployment Insurance | 21,775 | 32,124 | 44,919 | 50,912 | 50,912 | 50,912 | 50,912 | 0% | 18% |
| 528100 | Deferred Comp Match | - | - | - | 4,000 | 4,000 | 4,000 | 4,000 | 0% | 1% |
| 558060 | Operating | 29,580 | 304 | - | - | - | - | - | N/A | 0% |
| 560010 B | Office Supplies | (13,996) | 17,561 | 18,822 | 4,000 | 4,000 | 4,000 | 4,000 | 0% | 1% |
| 598000 | Contingency | - | 9,322 | 47,722 | 63,300 | 39,350 | 63,300 | 63,300 | 0% | 22% |
| | **TOTAL** | **$ 63,912** | **$ 68,067** | **$ 120,310** | **$ 185,712** | **$ 161,762** | **$ 185,712** | **$ 283,127** | 52% | **100%** |

**NOTE A:** Pays for for County Boards and Commissions, payout of leave balances for terminated employees & unscheduled O/T per FLSA.

**NOTE B:** This line is a revolving acct. in which copy cost and supplies are charged and subsequently billed out to departments.

### ANNEXATION SETTLEMENT PAYMENT

| Object Org #: | Description 11913000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 556990 | Annexation Settlement | $1,274,706 | $1,283,291 | $ 1,309,232 | $1,084,000 | $1,084,000 | $ 238,835 | $ 238,835 | -78% | 100% |
| | **TOTAL** | **$1,274,706** | **$1,283,291** | **$ 1,309,232** | **$1,084,000** | **$1,084,000** | **$ 238,835** | **$ 238,835** | **N/A** | **100%** |

**NOTE:** The required revenue sharing rate is 17.8%. An estimated payment is made in August with the balance paid in June upon calculation.

### DEBT SERVICE

| Object Org #: | Description 11951000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 591000 A | Bond Principal | $4,260,599 | $ 1,525,000 | $ 14,517,039 | $ 426,516 | $ 426,516 | 1,438,818 | $ 995,139 | 133% | 39% |
| 592000 A | Bond Interest | 2,405,230 | 1,750,407 | 2,307,285 | 2,142,911 | 2,142,911 | 2,276,118 | 1,574,288 | -27% | 61% |
| 593000 | Issuance Costs | 352,213 | 32,368 | 126,961 | - | - | - | - | N/A | 0% |
| 594000 B | Administrative Fees | - | - | 5,350 | - | - | - | - | N/A | 0% |
| 11961010 C | Pace Interest Payment | - | - | 209,836 | 209,836 | 209,836 | - | - | -100% | 0% |
| 11961010 C | Pace Professional Services | - | - | 12,312 | - | - | - | - | N/A | 0% |
| 11961010 C | Pace Administrative fee | - | - | 1,000 | - | - | - | - | N/A | 0% |
| | **TOTAL** | **$7,018,042** | **$3,307,775** | **$ 17,179,783** | **$2,779,263** | **$2,779,263** | **$3,714,936** | **$2,569,427** | **-8%** | **100%** |

**NOTE A:** This amount reflects principal and interest charged to the General Fund only. Schools and Public Utility debt service is recorded elsewhere. See Education and Public Utilities sections.

**NOTE B:** This cost has fomerly been budgeted for under Board of Supervisors. It has been recorded to facilitate clarity in reporting.

**NOTE C:** The Pace program reflects the cost of purchasing development rights of agricultural land in the County. Purchases were executed by purchase of zero coupon bonds which (at maturity) will allow the County to make a principal payment to landowners after 30 years. Interest payment of $209,836 made annually to landowners for FY13-FY17 will be funded via PACE Reserve Fund.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## TRANSFER TO CAPITAL PROJECTS

**PROGRAM DESCRIPTION**

The Capital Projects Budget provides the annual funding for capital improvements such as construction, major renovations, heavy equipment and other capital expenditures to enhance the quality of services provided to Isle of Wight County residents.

| Object Org # | Description 11931000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 597310 | Operating Cost Projects | $ 3,400,000 | $ - | $ - | $ - | $ - | $ - | $ - | 0% | 0% |
| | Tranfers to Capital Fund | | | | - | 559,100 | | | | |
| | Trans to Public Utilities | | | | - | - | | | | |
| | **TOTAL** | **$ 3,400,000** | **$ -** | **$ -** | **$ -** | **$ 559,100** | **$ -** | **$ -** | **0%** | **0%** |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## TRANSFERS TO OTHER FUNDS

**PROGRAM DESCRIPTION**

The County is responsible to balance all budgets of Enterprise Funds and Special Revenue Funds through operating revenues for services provided and/or contributions from the General Fund. These funds include the County's operations for Museum Gift Shop, the County Fair, the E-911 Operations Center, Section 8 Housing Department, Department of Social Services, Public Utilities and E-911 Operations Center.

Also, included in this transfer category are contributions made to the County's Industrial Development Authority which was created in 1968 to promote industrial growth in the County. The Authority may authorize the issuance of tax-exempt industrial bonds to industries locating or expanding their operations in the County. The Authority acts as a support organization for the County's Department of Economic Development.

Contributions made to the Authority are used to promote industrial development and the existence of business industry to provide an adequate tax base for government services and to promote employment opportunities for County citizens.

| Object Org # | Description 11931000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 597230 *A* | County Fair | $ 9,475 | $ 10,000 | $ 119,550 | $ 7,083 | $ 7,083 | $ 8,337 | $ 7,842 | 11% | 0% |
| 597240 *B* | E-911 | 705,817 | 681,243 | 472,753 | 711,712 | 711,712 | 731,005 | 653,498 | -8% | 10% |
| 597260 | Comprehensive Srvcs. | | | | | | | | | |
| 597260 | State/Federal/Other | 370,657 | 522,202 | - | 438,996 | 438,996 | 438,996 | 438,996 | 0% | 7% |
| 597260 | Local | 288,334 | 287,494 | 242,044 | 237,741 | 237,741 | 237,741 | 237,741 | 0% | 4% |
| 597270 | Section 8 | | | | | | | | | |
| 597270 | State/Federal/Other | 150,257 | 125,220 | - | 111,720 | 111,720 | 109,440 | 109,440 | -2% | 2% |
| 597270 | Local | 45,712 | 66,259 | 32,771 | 49,184 | 49,184 | 62,206 | 62,803 | 28% | 1% |
| 597410 | Social Services | | | | | | | | | |
| 597410 | State/Federal/Other | 2,297,715 | 2,482,071 | - | 2,805,959 | 2,805,959 | 2,805,959 | 2,805,959 | 0% | 43% |
| 597410 | Local | 961,992 | 540,895 | 788,225 | 769,561 | 769,561 | 769,561 | 769,561 | 0% | 12% |
| 597510 *C* | Public Utilities | 1,236,542 | - | - | 571,270 | 1,071,270 | 9,305,872 | 1,377,618 | 141% | 21% |
| 597710 | Industrial Dev Auth | - | - | - | - | - | - | - | 0% | 0% |
| | TOTAL | $ 6,066,501 | $ 4,715,383 | $ 1,655,342 | $ 5,703,226 | $ 6,203,226 | $ 14,469,117 | $ 6,463,458 | 13% | 100% |

**NOTE A:** Includes contribution from General Fund to County Fair Fund due to insufficient operating revenues received for Fair.

**NOTE B:** Represents County's 67% share of potential operating deficit of the E911 fund. The Town of Smithfield and Town of Windsor share the balance at 25% and 8% respectively. 40% of the revenue the County receives from Communications Sales and Use Tax will be recorded in the General Fund and then transferred to the E911 fund.

**NOTE C:** Covers the deficit in Public Utilities operations created by large capital expenditures related to the Norfolk water agreement and other infrastructure projects.

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## RESERVES

**PROGRAM DESCRIPTION**

The County has established Reserves on Collections for designated purposes as required by statute and/or contractual obligations. These funds are reserved until disbursed for the designated purposes under the direction of the Board of Supervisors.

| Object Org # | Description 11961000 | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Original | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 599900 | Budgetary Operating Reserve | $ - | $ - | $ - | $ 44,649 | $ 23,483 | $ - | $ 154,389 | 246% | 0% |
| | TOTAL | $ - | $ - | $ - | $ 44,649 | $ 23,483 | $ - | $ 154,389 | 246% | 0% |

No proffers are included in County revenue, no spending or transfers from proffers are anticipated .
This is due to a downturn in development activity County wide.

# Capital Budget

# ISLE OF WIGHT COUNTY
# FY 2012-13 CAPITAL BUDGET
# REVENUE AND EXPENDITURE SUMMARY

| REVENUE: | County | Public Utility | Total | % Total |
|---|---|---|---|---|
| General Operating Revenues | $ - | $ - | $ - | 0.0% |
| General Fund Balance (Unassigned) | 50,000 | - | 50,000 | 0.5% |
| Bonded Debt | 4,500,000 | 5,205,000 | 9,705,000 | 97.0% |
| Grants/Donations | 250,000 | - | 250,000 | 2.5% |
| **TOTAL** | **$ 4,800,000** | **$ 5,205,000** | **$ 10,005,000** | **100%** |
| **EXPENDITURE:** | | | | |
| **Space Needs** | | | | |
| Isle of Wight Vol Rescue Squad Bldg | $ 2,700,000 | $ - | $ 2,700,000 | 27.0% |
| American Red Cross - Building Campaign (5 year Commitment) | 50,000 | - | 50,000 | 0.5% |
| **Total Space Needs** | **$ 2,750,000** | **$ -** | **$ 2,750,000** | **27.5%** |
| **Fire / Rescue/Public Safety** | | | | |
| Sheriff's Dept-Patrol Vehicles | $ 360,000 | $ - | $ 360,000 | 3.6% |
| Emergency Communications | 30,000 | - | 30,000 | 0.3% |
| (Radio Console $10,000) | - | | | |
| (Radio System Upgrade $20,000) | - | | | |
| **Total Fire / Rescue/Public Safety** | **$ 390,000** | **$ -** | **$ 390,000** | **3.9%** |
| **Parks & Recreation** | | | | |
| Tyler's Beach Dredging | $ 180,000 | - | $ 180,000 | 1.8% |
| Nike Skate Park | 250,000 | - | 250,000 | 2.5% |
| | **$ 430,000** | **$ -** | **$ 430,000** | **4.3%** |
| **Public Works** | | | | |
| Refuse Truck Replacement | $ 160,000 | - | $ 160,000 | 1.6% |
| Compactor | 35,000 | - | 35,000 | 0.3% |
| Health Dept/Renovation | 600,000 | - | 600,000 | 6.0% |
| Social Services HVAC | 35,000 | - | 35,000 | 0.3% |
| | **$ 830,000** | **$ -** | **$ 830,000** | **8.3%** |
| **Engineering** | | | | |
| Chesapeake Bat TMDL | $ 300,000 | - | $ 300,000 | 3.0% |
| Drainage System/E&S | 75,000 | - | 75,000 | 0.7% |
| VDOT & Other Projects | 25,000 | - | 25,000 | 0.2% |
| | **$ 400,000** | **$ -** | **$ 400,000** | **4.0%** |
| **Public Utilities** | | | | |
| Regional Consent Order | $ - | 200,000 | $ 200,000 | 2.0% |
| Future Water Source | - | 2,805,000 | 2,805,000 | 28.0% |
| Western Branch Pump Station | - | 200,000 | 200,000 | 2.0% |
| Western Branch Pipeline | - | 2,000,000 | 2,000,000 | 20.0% |
| Zuni Pump Station Replacement | - | - | - | 0.0% |
| **Total Public Utilities** | **$ -** | **$ 5,205,000** | **$ 5,205,000** | **52.0%** |
| | | | - | |
| **Grand Total Capital Projects** | **$ 4,800,000** | **$ 5,205,000** | **$ 10,005,000** | **100.0%** |

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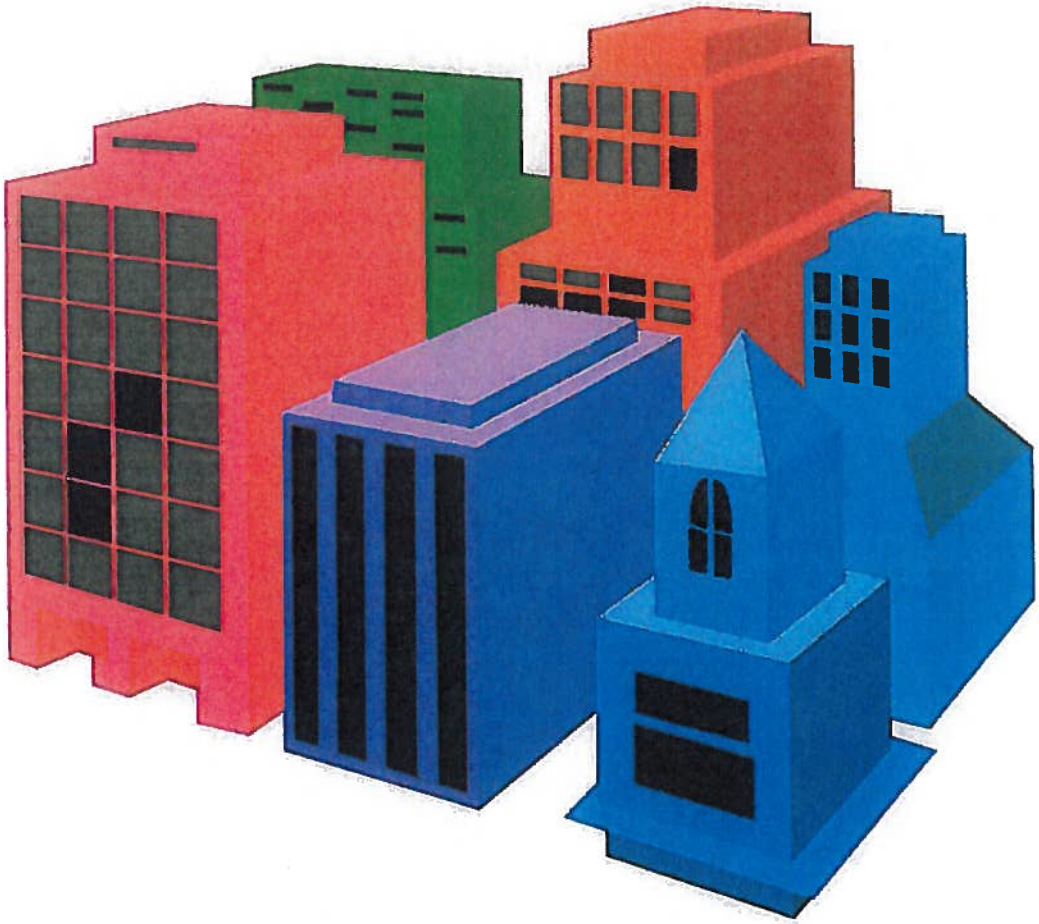
# Capital Improvement Plan

# Isle of Wight County
# Capital Improvement Plan



## FY 2013-17 through FY 2018-22
## Adopted by Board of Supervisors
## June 28, 2012

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# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
## Adopted by the Board of Supervisors (June 28, 2012)

### General Summary

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | TOTAL FY 2013-17 |
| Space Needs | $ 2,000,000 | $ 2,700,000 | $ 2,350,000 | $ 550,000 | $ 2,000,000 | $ - | $ 7,600,000 |
| Economic Development | 1,100,000 | - | - | 4,678,500 | 4,678,500 | 4,678,500 | 14,035,500 |
| Fire & Rescue | 1,000,000 | - | 1,425,000 | 1,775,000 | 220,000 | 1,125,000 | 4,545,000 |
| Sheriff Department | - | 360,000 | 176,298 | 235,064 | 235,064 | 235,064 | 1,241,490 |
| Emergency Communications | - | 30,000 | 1,450,000 | 750,000 | 2,700,000 | 425,000 | 5,355,000 |
| Parks & Recreation | 888,576 | 430,000 | 1,563,000 | 1,250,000 | 1,250,000 | 1,250,000 | 5,743,000 |
| Public Schools | 2,180,000 | - | 2,773,481 | 6,195,577 | 6,205,975 | 6,061,000 | 21,236,033 |
| Public Utilities | 6,600,000 | 5,505,000 | 7,865,000 | 6,790,000 | 6,595,000 | 7,720,000 | 34,475,000 |
| Public Works | - | 830,000 | 535,000 | 395,000 | 900,000 | 275,000 | 2,935,000 |
| Smithfield YMCA | 25,000 | - | - | - | - | - | - |
| Community Development | - | - | 800,000 | 800,000 | 550,000 | 550,000 | 2,700,000 |
| Electoral Board | - | - | - | 125,000 | - | - | 125,000 |
| Blackwater Regional Library | - | - | - | 410,400 | 4,719,600 | 110,410 | 5,240,410 |
| Engineering Department | - | 400,000 | 3,350,000 | 3,050,000 | 3,050,000 | 3,050,000 | 12,900,000 |
| Red Cross | 50,000 | 50,000 | 50,000 | - | - | - | 100,000 |
| Contingency | - | - | 50,000 | 50,000 | 50,000 | 50,000 | 200,000 |
| TOTAL: | $ 13,843,576 | $ 10,305,000 | $ 22,387,779 | $ 27,054,541 | $ 33,154,139 | $ 25,529,974 | $ 118,431,433 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ 615,000 | $ 50,000 | $ 140,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 340,000 |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | 12,970,000 | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | 10,005,000 | 21,247,779 | 26,004,541 | 32,104,139 | 24,479,974 | 113,841,433 |
| Grants/Donations/Other | 258,576 | 250,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 4,250,000 |
| TOTAL: | $ 13,843,576 | $ 10,305,000 | $ 22,387,779 | $ 27,054,541 | $ 33,154,139 | $ 25,529,974 | $ 118,431,433 |

| Department / Agency | Year 6 through 10 | | | | | | 10 YEAR TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| Space Needs | $ 8,000,000 | $ - | $ - | $ - | $ - | $ 8,000,000 | $ 15,600,000 |
| Economic Development | 2,106,000 | 22,400,000 | - | - | - | 24,506,000 | 38,541,500 |
| Fire & Rescue | 1,755,000 | 1,900,000 | 2,250,000 | 1,600,000 | 1,000,000 | 8,505,000 | 13,050,000 |
| Sheriff Department | - | - | - | - | - | - | 1,241,490 |
| Emergency Communications | 475,000 | 2,750,000 | 200,000 | - | - | 3,425,000 | 8,780,000 |
| Parks & Recreation | 515,000 | - | - | - | - | 515,000 | 6,258,000 |
| Public Schools | 5,255,911 | 5,847,051 | 6,953,536 | 15,592,450 | 15,273,014 | 48,921,962 | 70,157,995 |
| Public Utilities | 6,675,000 | 10,400,000 | 5,200,000 | 5,225,000 | 5,425,000 | 32,925,000 | 67,400,000 |
| Public Works | 165,000 | 120,000 | 130,000 | 285,000 | 130,000 | 830,000 | 3,765,000 |
| Smithfield YMCA | - | - | - | - | - | - | - |
| Community Development | 550,000 | 550,000 | 550,000 | - | - | 1,650,000 | 4,350,000 |
| Electoral Board | - | - | - | - | - | - | 125,000 |
| Blackwater Regional Library | 1,266,340 | - | - | - | - | 1,266,340 | 6,506,750 |
| Engineering Department | 3,050,000 | 3,050,000 | 3,050,000 | 3,050,000 | 3,050,000 | 15,250,000 | 28,150,000 |
| Red Cross | - | - | - | - | - | - | 100,000 |
| Contingency | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 | 450,000 |
| TOTAL: | $ 29,863,251 | $ 47,067,051 | $ 18,383,536 | $ 25,802,450 | $ 24,928,014 | $ 146,044,302 | $ 264,475,735 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 250,000 | $ 590,000 |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | 340,000 | - | - | - | - | 340,000 | 340,000 |
| Proposed Bonded / Note Debt | 29,061,251 | 47,017,051 | 18,333,536 | 25,752,450 | 24,878,014 | 145,042,302 | 258,883,735 |
| Grants/Donations/Other | 412,000 | - | - | - | - | 412,000 | 4,662,000 |
| TOTAL: | $ 29,863,251 | $ 47,067,051 | $ 18,383,536 | $ 25,802,450 | $ 24,928,014 | $ 146,044,302 | $ 264,475,735 |

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
## Adopted by the Board of Supervisors (June 28, 2012)

### Space Needs

| Department / Agency | Prior Years Funding | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|---|
| | | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| Public Safety Bldg-Courthouse | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fire Stn-Windsor Bldg Addition | - | - | - | 1,000,000 | - | - | - | 1,000,000 |
| Carrsville Fire Bldg Addition | - | - | - | - | - | 1,500,000 | - | 1,500,000 |
| General Services Bdg Expsn | 50,000 | - | - | 50,000 | 550,000 | - | - | 600,000 |
| IOWVRS Bldg | 1,200,000 | 2,000,000 | 2,700,000 | - | - | - | - | 2,700,000 |
| Windsor Res Squd-Bldg Addn | - | - | - | 300,000 | - | - | - | 300,000 |
| Rushmere Fire-Bldg Addition | - | - | - | 1,000,000 | - | - | - | 1,000,000 |
| Carrollton Bldg Addition | - | - | - | - | - | 500,000 | - | 500,000 |
| TOTAL: | $ 1,250,000 | $ 2,000,000 | $ 2,700,000 | $ 2,350,000 | $ 550,000 | $ 2,000,000 | $ - | $ 7,600,000 |
| **Revenue Sources:** | | | | | | | | |
| Operating Revenues | $ 50,000 | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | 1,200,000 | 2,000,000 | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | 2,700,000 | 2,350,000 | 550,000 | 2,000,000 | - | 7,600,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - | - |
| TOTAL: | $ 1,250,000 | $ 2,000,000 | $ 2,700,000 | $ 2,350,000 | $ 550,000 | $ 2,000,000 | $ - | $ 7,600,000 |

Current bonded debt for IOWVRS in the amount of $3,200,000.

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| Windsor Rescue Squad-Bldg Addition | - | - | - | - | - | - | 300,000 |
| Fire Station-Windsor | - | - | - | - | - | - | 1,000,000 |
| Carrsville Fire Bldg Addition | - | - | - | - | - | - | 1,500,000 |
| General Services Bdg Expansion | - | - | - | - | - | - | 600,000 |
| Public Safety Bldg-Courthouse | 8,000,000 | - | - | - | - | 8,000,000 | 8,000,000 |
| Rushmere Fire-Bldg Addition | - | - | - | - | - | - | 1,000,000 |
| Carrollton Bldg Addition | - | - | - | - | - | - | 500,000 |
| IOWVRS Bldg | - | - | - | - | - | - | 2,700,000 |
| TOTAL: | $ 8,000,000 | $ - | $ - | $ - | $ - | $ 8,000,000 | $ 15,600,000 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 8,000,000 | - | - | - | - | 8,000,000 | 15,600,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ 8,000,000 | $ - | $ - | $ - | $ - | $ 8,000,000 | $ 15,600,000 |

*Indicates that a project is required, mandated, or previously funded.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Economic Development

| Department / Agency | Prior Years Funding | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|---|
| | | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| Reserve for E.D. Projects | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| PACE Program Reserve | 2,860,068 | - | - | - | - | - | - | - |
| Intermodal Park Phase II | | | - | | 2,572,500 | 2,572,500 | 2,572,500 | 7,717,500 |
| * Intermodal Park Phase III | 6,767,444 | 1,100,000 | - | | 2,106,000 | 2,106,000 | 2,106,000 | 6,318,000 |
| NDSD Park Development | - | - | - | - | - | - | - | - |
| TOTAL: | $ 9,627,512 | $ 1,100,000 | $ - | $ - | $ 4,678,500 | $ 4,678,500 | $ 4,678,500 | $ 14,035,500 |
| **Revenue Sources:** | | | | | | | | |
| Operating Revenues | $ 2,860,068 | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | 5,572,444 | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | 302,206 | 1,100,000 | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 892,794 | - | - | - | 4,678,500 | 4,678,500 | 4,678,500 | 14,035,500 |
| Grants / Donations / Other | - | - | - | - | - | - | - | - |
| TOTAL: | $ 9,627,512 | $ 1,100,000 | $ - | $ - | $ 4,678,500 | $ 4,678,500 | $ 4,678,500 | $ 14,035,500 |

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| Reserve for E.D. Projects | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| PACE-Reserve | - | - | - | - | - | - | - |
| Intermodal Park Phase II | | | | | | - | 7,717,500 |
| Intermodal Park Phase III | 2,106,000 | 22,400,000 | - | - | - | 24,506,000 | 30,824,000 |
| NDSD Park Development | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| TOTAL: | $ 2,106,000 | $ 22,400,000 | $ - | $ - | $ - | $ 24,506,000 | $ 38,541,500 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | - | - | - | - | - | - | - |
| Fund Balance/Reserves | - | - | - | - | | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 2,106,000 | 22,400,000 | - | - | - | 24,506,000 | 38,541,500 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ 2,106,000 | $ 22,400,000 | $ - | $ - | $ - | $ 24,506,000 | $ 38,541,500 |

*Indicates that a project is required, mandated, or previously funded.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Fire & Rescue

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| **Carroliton Fire:** | | | | | | | - |
| Medic Replacement | $ - | | $ 220,000 | $ - | | $ 250,000 | 470,000 |
| Tanker | | | 140,000 | | | | 140,000 |
| Lifepak | | | | 200,000 | | | 200,000 |
| Quint Replacement | | | | | | | - |
| **Carrsville Fire:** | | | | | | | - |
| Engine Truck-replace | 500,000 | | | | | | - |
| New Medic Unit | | | 220,000 | | | | 220,000 |
| Tanker -replace | | | | 500,000 | | | 500,000 |
| Brush Truck Replace | | | | | | | - |
| Zone | | | | | | | - |
| Equipment | | | 75,000 | | | | 75,000 |
| **Rushmere Fire:** | | | | | | | - |
| Engine Replacement | | | | 525,000 | | | 525,000 |
| Command Truck | | | | | | | - |
| Water Tanks | 50,000 | | | | | | - |
| **Smithfield Fire:** | | | | | | | - |
| Engine Truck -replace | | | 550,000 | | | | 550,000 |
| Brush Truck Replace | | | | | | | - |
| Ladder Truck Replacement | | | | | | | - |
| Zone Truck | | | | | | | - |
| **Windsor Fire:** | | | | | | | - |
| Tanker Replacement | | | | | | 550,000 | 550,000 |
| Equipment | 300,000 | | | | | | - |
| Ladder Truck Replacement | | | | | | | - |
| **Isle of Wight Rescue:** | | | | | | | - |
| Medic Replacement | - | | | 250,000 | | 250,000 | 500,000 |
| Zone Truck | | | | | | | - |
| Lifepak | | | | 300,000 | | | 300,000 |
| **Windsor Rescue:** | | | | | | | - |
| Medic Replacement | | | 220,000 | | 220,000 | | 440,000 |
| Zone Truck | - | | | | | 75,000 | 75,000 |
| Lifepaks | 150,000 | | | | | | |
| Stretchers | | - | - | - | - | | - |
| **Isle of Wight Emergency Srvs:** | | | | | | | - |
| Command Truck | | | | | | | - |
| Zone Truck | | | | | | | - |
| | - | - | - | - | - | - | - |
| **TOTAL:** | $ 1,000,000 | $ - | $ 1,425,000 | $ 1,775,000 | $ 220,000 | $ 1,125,000 | $ 4,545,000 |

| **Revenue Sources:** | | | | | | | |
|---|---|---|---|---|---|---|---|
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | 1,000,000 | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | 1,425,000 | 1,775,000 | 220,000 | 1,125,000 | 4,545,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| **TOTAL:** | $ 1,000,000 | $ - | $ 1,425,000 | $ 1,775,000 | $ 220,000 | $ 1,125,000 | $ 4,545,000 |

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Fire & Rescue

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| **Carrollton Fire:** | | | | | | - | - |
| Medic Replacement | | | | | | - | 470,000 |
| Tanker | | | | | | - | 140,000 |
| Lifepak | | | | | | | 200,000 |
| Quint Replacement | 750,000 | 750,000 | | | | 1,500,000 | 1,500,000 |
| **Carrsville Fire:** | | | | | | - | - |
| Engine Truck-replace | | | | | | - | - |
| New Medic Unit | | | | | | - | 220,000 |
| Tanker -replace | | | | | | - | 500,000 |
| Brush Truck Replace | | | | | | - | - |
| Zone | 200,000 | | | | | | - |
| EMS Equipment | 150,000 | | | | | 150,000 | 225,000 |
| **Rushmere Fire:** | | | | | | - | - |
| Engine Replacement | | | 700,000 | | | 700,000 | 1,225,000 |
| Command Truck | 85,000 | | | | | 85,000 | 85,000 |
| Support Truck | | | | | | - | - |
| **Smithfield Fire:** | | | | | | - | - |
| Engine Truck-replace | | | 700,000 | | | 700,000 | 1,250,000 |
| Brush Truck Replace | | | | 200,000 | | 200,000 | 200,000 |
| Zone Truck | 150,000 | | | | | 150,000 | 150,000 |
| Ladder Truck Replace | | | | 900,000 | 900,000 | 1,800,000 | 1,800,000 |
| **Windsor Fire:** | | | | | | - | - |
| Tanker Replacement | | | | | | - | 550,000 |
| Ladder Truck Replace | | 750,000 | 850,000 | | | 1,600,000 | 1,600,000 |
| **Isle of Wight Rescue:** | | | | | | - | - |
| Medic Replace | | 250,000 | | 250,000 | | 500,000 | 1,000,000 |
| Zone Truck | 150,000 | | | | | 150,000 | 150,000 |
| Lifepak | | | | | | - | 300,000 |
| **Windsor Rescue:** | | | | | | - | - |
| Medic Replacement | 220,000 | | | 250,000 | | 470,000 | 910,000 |
| Zone Truck | | | | | | - | 75,000 |
| Stretchers | 50,000 | | | | | 50,000 | 50,000 |
| **Isle of Wight Emergency Srvs:** | | | | | | - | - |
| Command Truck | | 150,000 | | | 100,000 | 250,000 | 250,000 |
| Zone Truck | | | | | | - | - |
| | - | - | - | - | - | - | - |
| **TOTAL:** | $ 1,755,000 | $ 1,900,000 | $ 2,250,000 | $ 1,600,000 | $ 1,000,000 | $ 8,305,000 | $ 12,850,000 |

| **Revenue Sources:** | | | | | | | |
|---|---|---|---|---|---|---|---|
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 1,755,000 | 1,900,000 | 2,250,000 | 1,600,000 | 1,000,000 | 8,505,000 | 13,050,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| **TOTAL:** | $ 1,755,000 | $ 1,900,000 | $ 2,250,000 | $ 1,600,000 | $ 1,000,000 | $ 8,505,000 | $ 13,050,000 |

*Indicates that a project is required, mandated, or previously funded.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Sheriff Department

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| New Patrol Vehicles (see notes) | $ - | $ 360,000 | $ 176,298 | $ 235,064 | $ 235,064 | $ 235,064 | 1,241,490 |
| | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ 360,000 | $ 176,298 | $ 235,064 | $ 235,064 | $ 235,064 | $ 1,241,490 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | 360,000 | 176,298 | 235,064 | 235,064 | 235,064 | 1,241,490 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ 360,000 | $ 176,298 | $ 235,064 | $ 235,064 | $ 235,064 | $ 1,241,490 |


# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Sheriff Department


| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| New Patrol Vehicles | $ - | $ - | $ - | $ - | $ - | $ - | $ 1,241,490 |
| | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ - | $ - | $ - | $ - | $ - | $ 1,241,490 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | - | - | - | - | 1,241,490 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ - | $ - | $ - | $ - | $ - | $ 1,241,490 |

*Indicates that a project is required, mandated, or previously funded.

**Replace Patrol Vehicles**

A systematic plan should be implemented that would regularly replace (8) Patrol Vehicles for the Sheriff's Dept per year. This was the previous practice until 2009 (received 3 vehicles) and it was suspended in 2010.

2012-13 Replace 12
2013-14 Replace 6
2014-15 Replace 8
2015-16 Replace 8
2016-17 Replace 8

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Emergency Communications

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| | | | | | | | - |
| Radio Console Replacement | $ - | $ 10,000 | $ 550,000 | $ - | $ - | $ - | 560,000 |
| Radio System Upgrade | - | 20,000 | 900,000 | 750,000 | 2,700,000 | 425,000 | 4,795,000 |
| | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ 30,000 | $ 1,450,000 | $ 750,000 | $ 2,700,000 | $ 425,000 | $ 5,355,000 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | 30,000 | 1,450,000 | 750,000 | 2,700,000 | 425,000 | 5,355,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ 30,000 | $ 1,450,000 | $ 750,000 | $ 2,700,000 | $ 425,000 | $ 5,355,000 |


# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Emergency Communications


| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| | | | | | | - | - |
| Radio Console Replacement | - | - | - | - | - | - | 560,000 |
| Radio System Upgrade | 475,000 | 2,750,000 | 200,000 | - | - | 3,425,000 | 8,220,000 |
| | - | - | - | - | - | - | - |
| TOTAL: | $ 475,000 | $ 2,750,000 | $ 200,000 | $ - | $ - | $ 3,425,000 | $ 8,780,000 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 475,000 | 2,750,000 | 200,000 | - | - | 3,425,000 | 8,780,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ 475,000 | $ 2,750,000 | $ 200,000 | $ - | $ - | $ 3,425,000 | $ 8,780,000 |

*Indicates that a project is required, mandated, or previously funded.

**Radio Console Replacement**

The current Motorola Centracom system is no longer vendor supported and parts are difficult to obtain.
The attempt to add a fifth workstation has been unsuccessful due to the inability to aquire compatible equipment.

**Radio System Upgrade**

Current system lacks access to federally provided Interoperability channels, lacks coverage in the northern most areas of the County, and lacks sufficient tactical channel capacity to cover simultaneous incidents or large scale incidents.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Parks & Recreation

| Department / Agency | Prior Years Funding | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|---|
| | | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| **Henry H. Bradby Park:** | | | | | | | | |
| Development | $ 445,000 | | | | | | | $ - |
| Recreation Center | | | | | | | | - |
| **Nike Park:** | | | | | | | | - |
| Additional Parking Lot | - | - | | 470,000 | | | | 470,000 |
| Nike Park Restroom (New) | 260,000 | | | | | | | - |
| Skate Park | | | 250,000 | | | | | 250,000 |
| **Zuni Park:** | | | | | | | | - |
| Development | | | | | | | | - |
| **Camptown Park:** | | | | | | | | - |
| Otella J Rainey Bldg | | | | | | | | - |
| **Fort Huger:** | $ - | | | | | | | - |
| Guns | | | | | | | | - |
| Shell House | | | | | | | | - |
| Magazine | | | | | | | | - |
| **Heritage Park:** | 5,805,196 | | | | | | | - |
| Mobile Stage | | | | | | | | - |
| Picnic Shelter/Playground | | | | | | | | - |
| Commercial Building | - | | | | | | | - |
| **Tyler's Beach** | | | | | | | | - |
| Dredging | | | 180,000 | - | | | | 180,000 |
| * **County Trails Development** | 90,000 | 888,576 | - | 1,093,000 | 1,250,000 | 1,250,000 | 1,250,000 | 4,843,000 |
| **Carrollton library** | | | | | | | | - |
| Drainage | | | | | | | | - |
| **Fort Boykins** | - | | | | | | | - |
| **Reel Mower** | - | - | - | - | - | - | - | - |
| **TOTAL:** | $ 6,600,196 | $ 888,576 | $ 430,000 | $ 1,563,000 | $ 1,250,000 | $ 1,250,000 | $ 1,250,000 | $ 5,743,000 |

| **Revenue Sources:** | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Operating Revenues | $ 6,510,196 | $ 540,000 | | $ 40,000 | $ - | $ - | $ - | $ 40,000 |
| Fund Balance/Reserves | - | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | 90,000 | 90,000 | - | - | - | - | - | - |
| Proposed Bonded / Note Deb | - | - | 180,000 | 523,000 | 250,000 | 250,000 | 250,000 | 1,453,000 |
| Grants / Donations / Other | - | 258,576 | 250,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 4,250,000 |
| **TOTAL:** | $ 6,600,196 | $ 888,576 | $ 430,000 | $ 1,563,000 | $ 1,250,000 | $ 1,250,000 | $ 1,250,000 | $ 5,743,000 |

*Indicates that a project is required, mandated, or previously funded.

**County Trails Development:**

Term is used to include Pedestrian/Bike Trail, Smithfield Nike Park Trail. Expected funding source is grants with a 20% match.

| | | | |
|---|---|---|---|
| GF/FB FY2010 | $ 90,000 | Transportation Grant Award | $ 647,000 |
| GF/FB FY2011 | $ 450,000 | Spent | $ (388,424) |
| | $ 540,000 | Available | $ 258,576 |

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Parks & Recreation

| Department / Agency | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | Year 6 through 10 | | | | | | |
| **Henry H. Bradby Park:** | | | | | | | |
| Development | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Recreation Center | | | | | | | - |
| Playground | | | | | | | - |
| **Nike Park:** | | | | | | | - |
| Additional Parking Lot | - | - | - | - | - | - | 470,000 |
| Nike Park Restroom (New) | | | | | | | - |
| Skate Park | | | | | | | 250,000 |
| **Zuni Park:** | | | | | | | - |
| Development | | | | | | | - |
| **Camptown Park:** | | | | | | | |
| Otelia J Rainey Bldg | | | | | | | - |
| **Fort Huger:** | | | | | | | - |
| Guns | | | | | | | - |
| Shell House | | | | | | | - |
| Magazine | | | | | | | - |
| **Heritage Park:** | | | | | | | - |
| Restroom | | | | | | | - |
| Concessions Building | | | | | | | - |
| Picnic Shelter/Playground | | | | | | | - |
| Mobile Stage | | | | | | | - |
| Commercial Building | | | | | | | - |
| **Tyler's Beach** | | | | | | | - |
| Bulkhead Replacement | | | | | | | - |
| Dredging | - | - | - | - | - | - | - |
| Restroom/Beach Develop | | | | | | | 180,000 |
| **Carrollton Library** | | | | | | | - |
| Drainage | | | | | | | - |
| **County Trails Development** | 515,000 | - | - | - | - | 515,000 | 5,358,000 |
| **Fort Boykins** | | | | | | - | - |
| **Reel Mower** | - | - | - | - | - | - | - |
| **TOTAL:** | $ 515,000 | $ - | $ - | $ - | $ - | $ 515,000 | $ 6,258,000 |

| **Revenue Sources:** | | | | | | | |
|---|---|---|---|---|---|---|---|
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ 40,000 |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 103,000 | - | - | - | - | 103,000 | 1,556,000 |
| Grants / Donations / Other | 412,000 | - | - | - | - | 412,000 | 4,662,000 |
| **TOTAL:** | $ 515,000 | $ - | $ - | $ - | $ - | $ 515,000 | $ 6,258,000 |

*Indicates that a project is required, mandated, or previously funded.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
## Adopted by the Board of Supervisors (June 28, 2012)

### Public Schools

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| **Carrollton Elementary:** | | | | | | | |
| Repave Parking Areas | | $ - | $ - | $ - | $ - | $ - | - |
| Replace Roof | | | | | 850,000 | | 850,000 |
| Upgrade Fire & Security Systems | | | | | 50,000 | | 50,000 |
| Kitchen Hot Water System (Tankless) | | | 32000 | | | | 32,000 |
| Replace Fire Sprinkler System | | | | 1,227,400 | | | 1,227,400 |
| Paint (Exterior) | | | | | | | - |
| Paint (Interior) | | | | | | 40,000 | 40,000 |
| **Hardy Elementary:** | | | | | | | - |
| Renovation/Energy Upgrades | | | 2,436,176 | | | | 2,436,176 |
| Repave Parking Areas | | | | 43,561 | | | 43,561 |
| Site Drainage/Septic Study | | | 110,000 | | 2,500,000 | | 2,610,000 |
| Septic Tank/Pump/Drain Fill Repairs | | | 73,305 | | | | 73,305 |
| Paint (Exterior) | | | | | | | - |
| **Georgie D. Tyler Middle School:** | | | | | | | - |
| Replace School Facility | 2,180,000 | - | - | | | | - |
| **Smithfield Middle School:** | | | | | | | - |
| Security Camera Retrofit | | | | 170,000 | | | 170,000 |
| Energy Saving Upgrades | | | 20,000 | | | | 20,000 |
| Chiller Remanufacture | | | | | | | - |
| Paint (Interior) | | | | | | | - |
| **Westside Elementary:** | | | | | | | |
| Replace Windows | | | | | | | - |
| Replace Air Conditioning | | | | | | | - |
| Repave Parking Areas | | | | | 150,000 | | 150,000 |
| Replace Roof | | | | | | | - |
| Admin & Security System Upgrades | | | | 3,469,162 | | | 3,469,162 |
| Paint (Exterior) | | | | | | 36,000 | 36,000 |
| **Windsor Elementary:** | | | | | | | |
| Repave Parking Areas | | | | 51,354 | | | 51,354 |
| Chiller Replacement | | | | | | | - |
| Replace Roof | | | | | 1,200,000 | | 1,200,000 |
| Upgrade Fire & Security Systems | | | | 70,500 | | | 70,500 |
| Paint (Exterior) | | | | | | 45,000 | 45,000 |
| Paint (Interior) | | | | | 50,000 | | 50,000 |
| **Carrsville Elementary:** | | | | | | | |
| Repave Parking Areas | | | | | | | - |
| Gymnasium Floor Replacement | | | | | | | - |
| Upgrade Pneumatic Controls to DDC | | | | 185,500 | | | 185,500 |
| Replace Roof | | | | | | | - |
| Upgrade Fire & Security Systems | | | | | 50,000 | | 50,000 |
| Paint (Exterior) | | | | | | | - |
| Paint (Interior) | | | | | | 30,000 | 30,000 |
| **Smithfield High School:** | | | | | | | |
| Upgrade Main Entry/Office/Lobby/Restrms | | | | | 738,975 | | 738,975 |
| Renovation/Addition | | | | | | | - |
| Boiler Replacement | | | | | | | - |

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# REQUESTS

## Public Schools

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| **Windsor High School:** | | | | | | | |
| Replace Football Stadium Lighting | | | | | | | - |
| Repave Parking Areas | | | | | | | - |
| New Parking Lot Addition | | | | | | | - |
| Replace Roof | | | | | | | - |
| Auditorium Rehab/Upgrade Energy Safety | | | | | | 1,170,000 | 1,170,000 |
| **Districtwide Initiatives:** | | | | | | | |
| Remote Locking System All Schools (Rear) | | | | 45,000 | | | 45,000 |
| Upgrade Kit. Ref/Frez Temperature Monitors | | | | 33,600 | | 50,000 | 83,600 |
| Enlarge Bus Garage | | | | | | | - |
| School Board Admin Bldg | | | | | | 4,000,000 | 4,000,000 |
| Northern Elementary School | | | | | | | - |
| Storm Drainage System Repairs | | | 75,000 | | | | 75,000 |
| Refinish Gym & Stage Floors | | | 27,000 | | 27,000 | | 54,000 |
| DDC Tridium Upgrades | | | | 29,500 | | | 29,500 |
| Annual Classroom Furniture Replace | | | | 100,000 | 100,000 | 100,000 | 300,000 |
| **Technology:** | | | | | | | - |
| UPS Unit and Battery Refresh | | | | | | | - |
| Network Switch Upgrades | | | | | | 50,000 | 50,000 |
| **Transportation:** | | | | | | | - |
| Replacement Buses | | | | 680,000 | 420,000 | 460,000 | 1,560,000 |
| White Fleet | | | | 90,000 | 70,000 | 80,000 | 240,000 |
| | - | - | - | - | - | - | - |
| **TOTAL:** | $ 2,180,000 | $ - | $ 2,773,481 | $ 6,195,577 | $ 6,205,975 | $ 6,061,000 | $ 21,236,033 |

| **Revenue Sources:** | | | | | | | |
|---|---|---|---|---|---|---|---|
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | 2,180,000 | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | | 2,773,481 | 6,195,577 | 6,205,975 | 6,061,000 | 21,236,033 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| **TOTAL:** | $ 2,180,000 | $ - | $ 2,773,481 | $ 6,195,577 | $ 6,205,975 | $ 6,061,000 | $ 21,236,033 |

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP) REQUESTS

## Public Schools

| Department / Agency | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2017-22 | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | Year 6 through 10 | | | | | | |
| **Carrollton Elementary:** | | | | | | | |
| Repave Parking Areas | $ 80,282 | $ - | $ - | $ - | $ - | $ 80,282 | $ 80,282 |
| Replace Roof | | | | | | - | 850,000 |
| Upgrade Fire & Security Systems | | | | | | - | 50,000 |
| Kitchen Hot Water System (Tankless) | | | | | | - | 32,000 |
| Replace Fire Sprinkler System | | | | | | - | 1,227,400 |
| Paint (Exterior) | | 38,000 | | | | 38,000 | 38,000 |
| Paint (Interior) | | | | | | - | 40,000 |
| **Hardy Elementary:** | | | | | | - | |
| Renovation/Energy Upgrades | | | | | | - | 2,436,176 |
| Repave Parking Areas | | | | | | - | 43,561 |
| Site Drainage/Septic Study | | | | | | - | 2,610,000 |
| Septic Tank/Pump/Drain Fill Repairs | | | | | | - | 73,305 |
| Paint (Exterior) | | 36,000 | | | | 36,000 | 36,000 |
| **Georgie D. Tyler Middle School:** | | | | | | - | - |
| Replace School Facility | | | | | | - | - |
| **Smithfield Middle School:** | | | | | | - | - |
| Security Camera Retrofit | | | | | | - | 170,000 |
| Energy Saving Upgrades | | | | | | - | 20,000 |
| Chiller Remanufacture | 200,000 | | | | | 200,000 | 200,000 |
| Paint (Interior) | 65,000 | | | | | 65,000 | 65,000 |
| **Westside Elementary:** | | | | | | - | |
| Replace Windows | | 1,119,153 | | | | 1,119,153 | 1,119,153 |
| Replace Air Conditioning | | 900,000 | | | | 900,000 | 900,000 |
| Repave Parking Areas | | | | | | - | 150,000 |
| Replace Roof | | 1,200,000 | | | | 1,200,000 | 1,200,000 |
| Admin & Security System Upgrades | | | | | | - | 3,469,162 |
| Paint (Exterior) | | | | | | - | 36,000 |
| **Windsor Elementary:** | | | | | | - | |
| Repave Parking Areas | | | | | | - | 51,354 |
| Chiller Replacement | | 350,000 | | | | 350,000 | 350,000 |
| Replace Roof | | | | | | - | 1,200,000 |
| Upgrade Fire & Security Systems | | | | | | - | 70,500 |
| Paint (Exterior) | | | | | | - | 45,000 |
| Paint (Interior) | | | | | | - | 50,000 |
| **Carrsville Elementary:** | | | | | | - | |
| Repave Parking Areas | 38,629 | | | | | 38,629 | 38,629 |
| Gymnasium Floor Replacement | | 70,000 | | | | 70,000 | 70,000 |
| Upgrade Pneumatic Controls to DDC | | | | | | - | 185,500 |
| Replace Roof | 500,000 | | | | | 500,000 | 500,000 |
| Upgrade Fire & Security Systems | | | | | | - | 50,000 |
| Paint (Exterior) | | 30,000 | | | | 30,000 | 30,000 |
| Paint (Interior) | | | | | | - | 30,000 |
| **Smithfield High School:** | | | | | | - | |
| Upgrade Main Entry/Office/Lobby/Restrms | | | | | | - | 738,975 |
| Renovation/Addition | | | 6,100,536 | 12,916,450 | 12,820,014 | 31,837,000 | 31,837,000 |
| Boiler Replacement | | 399,143 | | | | 399,143 | 399,143 |

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP) REQUESTS

## Public Schools

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2017-22 | |
| **Windsor High School:** | | | | | | - | |
| Replace Football Stadium Lighting | | 178,755 | | | | 178,755 | 178,755 |
| Repave Parking Areas | 225,000 | | | | | 225,000 | 225,000 |
| New Parking Lot Addition | 500,000 | | | | | 500,000 | 500,000 |
| Replace Roof | 1,000,000 | | | | | 1,000,000 | 1,000,000 |
| Auditorium Rehab/Upgrade Energy Safety | | | | | | - | 1,170,000 |
| **Districtwide Initiatives:** | | | | | | - | |
| Remote Locking System All Schools (Rear) | | | | | | - | 45,000 |
| Upgrade Kit. Ref/Frez Temperature Monitors | | | | | | - | 83,600 |
| Enlarge Bus Garage | | 750,000 | | | | 750,000 | 750,000 |
| School Board Admin Bldg | 2,100,000 | | | | | 2,100,000 | 6,100,000 |
| Northern Elementary School | | | | 1,800,000 | 1,500,000 | 3,300,000 | 3,300,000 |
| Storm Drainage System Repairs | | | | | | - | 75,000 |
| Refinish Gym & Stage Floors | 27,000 | | 27,000 | | 27,000 | 81,000 | 135,000 |
| DDC Tridium Upgrades | | | | | | - | 29,500 |
| Annual Classroom Furniture Replace | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 | 800,000 |
| **Technology:** | | | | | | - | - |
| UPS Unit and Battery Refresh | | 6,000 | 6,000 | 6,000 | 6,000 | 24,000 | 24,000 |
| Network Switch Upgrades | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 | 300,000 |
| **Transportation:** | | | | | | - | - |
| Replacement Buses | 280,000 | 520,000 | 560,000 | 600,000 | 640,000 | 2,600,000 | 2,650,000 |
| White Fleet | 90,000 | 100,000 | 110,000 | 120,000 | 130,000 | 550,000 | 550,000 |
| | - | - | - | - | - | - | 1,560,000 |
| **TOTAL:** | $ 5,255,911 | $ 5,847,051 | $ 6,953,536 | $ 15,592,450 | $ 15,273,014 | $ 48,921,962 | $ 70,157,995 |

| Revenue Sources: | | | | | | | |
|---|---|---|---|---|---|---|---|
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 5,255,911 | 5,847,051 | 6,953,536 | 15,592,450 | 15,273,014 | 48,921,962 | 70,157,995 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| **TOTAL:** | $ 5,255,911 | $ 5,847,051 | $ 6,953,536 | $ 15,592,450 | $ 15,273,014 | $ 48,921,962 | $ 70,157,995 |

*Indicates that a project is required, mandated, or previously funded.

**Comments / Notes:**

**Central Bus Garage Expansion**

Shared Services Subcomittee suggested that the school district explore opportunities to share services for transportation maintenance wilh adjoining school districts or other county agencies. Exploration and analysis need to be conducted before, Shared Services Subcommittee would recommend expansion of garage-$750,000.

**Administration Building - New**

Per the County's master plan for space needs, a school administration building will be construcled and located at the County Courthouse Complex This project has been deferred to FY 2016 - $6,100,000

**New Elementary School - Northern**

Per the demographic study conducted in 2007, a new elementary school will be needed in the northem area of the county due to projected population, however, it is recommended deferring this project to FY 2020 - $27,300,000

## ISLE OF WIGHT COUNTY
## FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
## Adopted by the Board of Supervisors (June 28, 2012)

### Public Schools

**Comments / Notes:**

**School Building Dates:**

| | |
|---|---|
| Carrollton Elementary | 1993 |
| Carrsville Elementary | 1996 one wing dates to 1970s, gym dates to 1930s |
| Hardy Elementary | 1960 with a 1982 addition |
| Windsor Elementary | 1998 |
| Westside Elementary | 1954 numberous additions and modifications |
| Windsor Middle School | 1954 |
| Smithfield Middle School | 2005 |
| Windsor High School | 1994 |
| Smithfield High School | 1980 auditorium addition in 1995 |

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Public Utilities

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| * Regional Consent Order (SSO) | $ - | $ 200,000 | $ 100,000 | $ 100,000 | $ - | $ 250,000 | $ 650,000 |
| Camptown R/O Facility | | | 150,000 | $ 2,000,000 | $ 1,000,000 | | 3,150,000 |
| * Godwin Pump-(Consent Order) | | | 65,000 | | 65,000 | | 130,000 |
| Harvest Drive Waterline Replacement | | | 300,000 | | | | 300,000 |
| Sewer Station Vac Truck | | | 200,000 | | | | 200,000 |
| Rushmere Water System Upgrades | | | | 250,000 | | | 250,000 |
| Windsor Blvd Water Ext (West) | | | | | | 400,000 | 400,000 |
| Water Tower Maintenance | | 30,000 | | | 100,000 | | 130,000 |
| Obrey Upgrades | | | | 40,000 | 400,000 | | 440,000 |
| Rt 10/ Beechwood Lane Upgrade | | | | 200,000 | | | 200,000 |
| Zuni Pump Station Replacement | 250,000 | | | | | | - |
| * Rt 460 Storage/Pump Station | 100,000 | 250,000 | 3,000,000 | | | | 3,250,000 |
| * Route 58 Water/Sewer | | | | | | | - |
| Rushmere Pumphouse Replacement | | 50,000 | | | | | 50,000 |
| Utility Rate Study | | | 150,000 | | | | 150,000 |
| Master Water & Sewer Plan Update | | | 150,000 | | | | 150,000 |
| N. Reynolds Dr Sewer Force Main | | | | | | 500,000 | 500,000 |
| N. Reynolds Dr Water | | | | | | 400,000 | 400,000 |
| Courthouse Water Upgrades | | | | | | 50,000 | 50,000 |
| Gatling Point Water Upgrades | | | | | | 250,000 | 250,000 |
| Days Point Water Upgrades | | | | | 80,000 | 720,000 | 800,000 |
| Mini Excavator | | 75,000 | | | | | 75,000 |
| Private Water Sources | 1,100,000 | | | | | | - |
| **Western Tidewater Water Authority:** | | | | | | | - |
| * Future Water - WTWA-Fixed Capacity | 3,100,000 | 2,100,000 | 3,100,000 | 3,500,000 | 4,150,000 | 4,300,000 | 17,150,000 |
| * Norfolk Water Contract | | 600,000 | 650,000 | 700,000 | 800,000 | 850,000 | 3,600,000 |
| * Western Branch Pump Station | 750,000 | 200,000 | | | | | 200,000 |
| * Western Branch Pipeline | 1,300,000 | 2,000,000 | | | | | 2,000,000 |
| Well Mitigation | - | - | - | - | - | - | - |
| **TOTAL:** | $ 6,600,000 | $ 5,505,000 | $ 7,865,000 | $ 6,790,000 | $ 6,595,000 | $ 7,720,000 | $ 34,475,000 |

| **Revenue Sources:** | | | | | | | |
|---|---|---|---|---|---|---|---|
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | 6,600,000 | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | 5,505,000 | 7,865,000 | 6,790,000 | 6,595,000 | 7,720,000 | 34,475,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| **TOTAL:** | $ 6,600,000 | $ 5,505,000 | $ 7,865,000 | $ 6,790,000 | $ 6,595,000 | $ 7,720,000 | $ 34,475,000 |

*Indicates that a project is required, mandated, or previously funded.

**Comments / Notes:**

**Western Tidewater Water Authority**

Amounts requested represent Isle of Wight's share of costs incurred by the Western Tidewater Water Authority on behalf of IOW.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
## Adopted by the Board of Supervisors (June 28, 2012)

### Public Utilities

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| Regional Consent Order (SSO) | $ - | $ - | $ - | $ - | $ - | $ - | $ 650,000 |
| Sewer Station Vac Truck | | | | | | - | 200,000 |
| Obrey Upgrades | | | | | | - | 440,000 |
| Camptown R/O Facility | | | | | | - | 3,150,000 |
| Godwin Pump-(Consent Order) | | | | | | - | 130,000 |
| Harvest Drive Waterline Replacement | | | | | | - | 300,000 |
| Rushmere Water System Upgrades | | | | | | - | 250,000 |
| Windsor Blvd Water Ext (West) | | 1,600,000 | | | | 1,600,000 | 2,000,000 |
| Zuni Pump Station Replacement | | | | | | - | - |
| Rt. 10 / Beechwood Lane Upgrade | | | | | | - | 200,000 |
| Route 58 Water/Sewer | 1,000,000 | | | | | 1,000,000 | 1,000,000 |
| Rushmere Pumphouse Replacement | | | | | | - | 50,000 |
| Utility Rate Study | | | | | | - | 150,000 |
| Master Water & Sewer Plan Update | | | | | | - | 150,000 |
| N. Reynolds Dr Sewer Force Main | | 2,000,000 | | | | 2,000,000 | 2,500,000 |
| N. Reynolds Dr Water | | 1,600,000 | | | | 1,600,000 | 2,000,000 |
| Mini Excavator | | | | | | - | 75,000 |
| Courthouse Water Upgrades | 500,000 | | | | | 500,000 | 550,000 |
| Gatling Point Water Upgrades | | | | | | - | 250,000 |
| Days Point Water Upgrades | | | | | | - | 800,000 |
| Water Tower Maintenance | | | | | 100,000 | 100,000 | 230,000 |
| Rt 460 Storage/Pump Station | | | | | | - | 3,250,000 |
| **Western Tidewater Water Authority:** | | | | | | - | |
| Future Water Source-WTWA | 4,300,000 | 4,300,000 | 4,200,000 | 4,200,000 | 4,200,000 | 21,200,000 | 38,350,000 |
| Norfolk Water Contract | 875,000 | 900,000 | 1,000,000 | 1,025,000 | 1,125,000 | 4,925,000 | 8,525,000 |
| Western Branch Pump Station | | | | | | - | 200,000 |
| Western Branch Pipeline | | | | | | - | 2,000,000 |
| Well Mitigation | - | - | - | - | - | - | - |
| **TOTAL:** | $ 6,675,000 | $ 10,400,000 | $ 5,200,000 | $ 5,225,000 | $ 5,425,000 | $ 32,925,000 | $ 67,400,000 |

| Revenue Sources: | | | | | | | |
|---|---|---|---|---|---|---|---|
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | 340,000 | - | - | - | - | 340,000 | 340,000 |
| Proposed Bonded / Note Debt | 6,335,000 | 10,400,000 | 5,200,000 | 5,225,000 | 5,425,000 | 32,585,000 | 67,060,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| **TOTAL:** | $ 6,675,000 | $ 10,400,000 | $ 5,200,000 | $ 5,225,000 | $ 5,425,000 | $ 32,925,000 | $ 67,400,000 |

*Indicates that a project is required, mandated, or previously funded.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)
## General Services / Public Works

| Department / Agency | Prior Years Funding | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|---|
| | | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| **Refuse:** | | | | | | | | |
| Refuse Truck-replacement | $ 202,925 | $ - | $ 160,000 | $ - | $ - | $ - | $ 175,000 | $ 335,000 |
| Compactor Replacement | | | 35,000 | | | | | 35,000 |
| Refuse Containers | 108,094 | | | 20,000 | | 20,000 | | 40,000 |
| **Roof Replacement:** | | | | | | | | - |
| County Bldg Roofs | | | | 30,000 | | 30,000 | | 60,000 |
| **Building & Grounds:** | | | | | | | | - |
| * Health Dept/Sentara Bldg Renovations | | | 600,000 | | | | | 600,000 |
| Boykins Tavern -Structural | | | | 100,000 | 120,000 | | | 220,000 |
| Social Services-HVAC | | | 35,000 | 175,000 | 125,000 | | | 335,000 |
| County Facility Paving | | | | 100,000 | 100,000 | 100,000 | 100,000 | 400,000 |
| Fort Boykins Shoreline Repairs | | | | | 25,000 | 750,000 | | 775,000 |
| Skating Rink Renovations | | | | 60,000 | | | | 60,000 |
| Bobcat-replacement | | | | 50,000 | | | | 50,000 |
| Admin Bldg Ventilation | - | - | - | - | 25,000 | - | - | 25,000 |
| TOTAL: | $ 311,019 | $ - | $ 830,000 | $ 535,000 | $ 395,000 | $ 900,000 | $ 275,000 | $ 2,935,000 |

| Revenue Sources: | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Operating Revenues | $ 311,019 | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | 830,000 | 535,000 | 395,000 | 900,000 | 275,000 | 2,935,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - | - |
| TOTAL: | $ 311,019 | $ - | $ 830,000 | $ 535,000 | $ 395,000 | $ 900,000 | $ 275,000 | $ 2,935,000 |

*Indicates that a project is required, mandated, or previously funded.

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| **Refuse:** | | | | | | | |
| Refuse Truck-replacement | $ - | $ - | $ - | $ 185,000 | $ - | $ 185,000 | $ 520,000 |
| Compactor Replacement | 35,000 | | | | | 35,000 | 70,000 |
| Refuse Containers | | 20,000 | | | | 20,000 | 60,000 |
| **Roof Replacement:** | | | | | | - | |
| County Bldg Roofs | 30,000 | | 30,000 | | 30,000 | 90,000 | 150,000 |
| **Building & Grounds:** | | | | | | - | |
| * Health Dept/Sentara Bldg Renovations | | | | | | - | 600,000 |
| Boykins Tavern -Structural | | | | | | - | 220,000 |
| Social Services-HVAC | | | | | | - | 335,000 |
| County Facility Paving | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 | 900,000 |
| Fort Boykins Shoreline Repairs | | | | | | - | 775,000 |
| Skating Rink Renovations | | | | | | - | 60,000 |
| Bobcat-replacement | | | | | | - | 50,000 |
| Admin Bldg Ventilation | - | - | - | - | - | - | 25,000 |
| TOTAL: | $ 165,000 | $ 120,000 | $ 130,000 | $ 285,000 | $ 130,000 | $ 830,000 | $ 3,765,000 |

| Revenue Sources: | | | | | | | |
|---|---|---|---|---|---|---|---|
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 165,000 | 120,000 | 130,000 | 285,000 | 130,000 | 830,000 | 3,765,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ 165,000 | $ 120,000 | $ 130,000 | $ 285,000 | $ 130,000 | $ 830,000 | $ 3,765,000 |

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Smithfield YMCA

| Department / Agency | Prior Years Funding | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|---|
| | | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| Swimming Pool Expansion 10 Year Contribution | $ 225,000 | $ 25,000 | $ - | $ - | $ - | $ - | $ - | $ - |
| TOTAL: | $ 225,000 | $ 25,000 | $ - | $ - | $ - | $ - | $ - | $ - |

| Revenue Sources: | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Operating Revenues | $ 225,000 | $ 25,000 | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | - | - | - | - | - | - |
| Grants / Donations / Other | - | - | - | - | - | - | - | - |
| TOTAL: | $ 225,000 | $ 25,000 | $ - | $ - | $ - | $ - | $ - | $ - |

*indicates that a project is required, mandated, or previously funded.

Above represents the Board of Supervisors commitment for the period FY 2002 to FY 2012.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Community Development

| Department / Agency | Prior Years Funding | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|---|
| | | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| CDBG Programs Reserve | $ 100,000 | $ - | $ - | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 200,000 |
| Rt. 17 Revitalization | 100,000 | - | - | 125,000 | 125,000 | - | - | 250,000 |
| Rt. 58 Revitalization | 100,000 | - | - | 125,000 | 125,000 | - | - | 250,000 |
| Land Preservation Reserve | 1,475,000 | - | - | 500,000 | 500,000 | 500,000 | 500,000 | 2,000,000 |
| TOTAL: | $ 1,775,000 | $ - | $ - | $ 800,000 | $ 800,000 | $ 550,000 | $ 550,000 | $ 2,700,000 |
| **Revenue Sources:** | | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | - | 800,000 | 800,000 | 550,000 | 550,000 | 2,700,000 |
| Grants / Donations / Other | 1,775,000 | - | - | - | - | - | - | - |
| TOTAL: | $ 1,775,000 | $ - | $ - | $ 800,000 | $ 800,000 | $ 550,000 | $ 550,000 | $ 2,700,000 |

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| CDBG Programs Reserve | $ 50,000 | $ 50,000 | $ 50,000 | $ - | $ - | $ 150,000 | $ 350,000 |
| Rt. 17 Revitalization | - | - | - | - | - | - | 250,000 |
| Rt. 58 Revitalization | - | - | - | - | - | - | 250,000 |
| Land Preservation Reserve | 500,000 | 500,000 | 500,000 | - | - | 1,500,000 | 3,500,000 |
| TOTAL: | $ 550,000 | $ 550,000 | $ 550,000 | $ - | $ - | $ 1,650,000 | $ 4,350,000 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 550,000 | 550,000 | 550,000 | - | - | 1,650,000 | 4,350,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ 550,000 | $ 550,000 | $ 550,000 | $ - | $ - | $ 1,650,000 | $ 4,350,000 |

*Indicates that a project is required, mandated, or previously funded.

**Comments / Notes**

**Land Preservation Reserve**

Reserve established to be used for the purchase of identified properties in the County for recreational purposes OR preservation of green space. This also may include property close to waterways for public access or beautification, trails, greenways, etc. This is strictly a reserve and any purchases of property would have to be approved and appropriated from this reserve by the Board of Supervisors.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Registrar / Electoral Board

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| Replace Voting Machines (18) | $ - | $ - | $ - | $ 125,000 | $ - | $ - | $ 125,000 |
| | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ - | $ - | $ 125,000 | $ - | $ - | $ 125,000 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | - | 125,000 | - | - | 125,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ - | $ - | $ 125,000 | $ - | $ - | $ 125,000 |

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| Replace Voting Machines | $ - | $ - | $ - | $ - | $ - | $ - | $ 125,000 |
| | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ - | $ - | $ - | $ - | $ - | $ 125,000 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | - | - | - | - | 125,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ - | $ - | $ - | $ - | $ - | $ 125,000 |

*Indicates that a project is required, mandated, or previously funded.

Upgrade 18 Voting Machines prior to 2016 Presidental Election.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Blackwater Regional Library

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| Carrollton Library | $ - | $ - | $ - | $ 410,400 | $ 4,719,600 | $ - | $ 5,130,000 |
| Windsor Library | - | - | - | - | - | 110,410 | 110,410 |
| Smithfield Library | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ - | $ - | $ 410,400 | $ 4,719,600 | $ 110,410 | $ 5,240,410 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | - | 410,400 | 4,719,600 | 110,410 | 5,240,410 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ - | $ - | $ 410,400 | $ 4,719,600 | $ 110,410 | $ 5,240,410 |

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| Carrollton Library | $ - | $ - | $ - | $ - | $ - | $ - | $ 5,130,000 |
| Windsor Library | 1,266,340 | - | - | - | - | 1,266,340 | 1,376,750 |
| Smithfield Library | - | - | - | - | - | - | - |
| TOTAL: | $ 1,266,340 | $ - | $ - | $ - | $ - | $ 1,266,340 | $ 6,506,750 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | - | - | - | - | - | - | - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 1,266,340 | - | - | - | - | 1,266,340 | 6,506,750 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ 1,266,340 | $ - | $ - | $ - | $ - | $ 1,266,340 | $ 6,506,750 |

*Indicates that a project is required, mandated, or previously funded.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Engineering Division

| Department / Agency | Prior Capital Budget FY 2011-12 | Year 1 through 5 FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| STH Off Site drainage Study | $ - | $ - | $ 75,000 | $ - | $ - | $ - | $ 75,000 |
| * Chesapeake Bay TMDL | - | 300,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 12,300,000 |
| Misc VDOT & Other Projects | - | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 125,000 |
| Stormwater Master Plan | - | - | 200,000 | - | - | - | 200,000 |
| * Drainage System Repairs/ E&S | - | 75,000 | 50,000 | 25,000 | 25,000 | 25,000 | 200,000 |
| TOTAL: | $ - | $ 400,000 | $ 3,350,000 | $ 3,050,000 | $ 3,050,000 | $ 3,050,000 | $ 12,900,000 |

| Revenue Sources: | | | | | | | |
|---|---|---|---|---|---|---|---|
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | 400,000 | 3,350,000 | 3,050,000 | 3,050,000 | 3,050,000 | 12,900,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ 400,000 | $ 3,350,000 | $ 3,050,000 | $ 3,050,000 | $ 3,050,000 | $ 12,900,000 |

| Department / Agency | Year 6 through 10 FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| Misc VDOT & Other Projects | $ 25,000 | $ 25,000 | $ 25,000 | $ 25,000 | $ 25,000 | $ 125,000 | $ 250,000 |
| STH off Site Drainage Study | - | - | - | - | - | - | 75,000 |
| * Chesapeake Bay TMDL | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 15,000,000 | 27,300,000 |
| Stormwater Master Plan | - | - | - | - | - | - | 200,000 |
| Drainage System Repairs/ E&S | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 125,000 | 325,000 |
| TOTAL: | $ 3,050,000 | $ 3,050,000 | $ 3,050,000 | $ 3,050,000 | $ 3,050,000 | $ 15,250,000 | $ 28,150,000 |

| Revenue Sources: | | | | | | | |
|---|---|---|---|---|---|---|---|
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | 3,050,000 | 3,050,000 | 3,050,000 | 3,050,000 | 3,050,000 | 15,250,000 | 28,150,000 |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ 3,050,000 | $ 3,050,000 | $ 3,050,000 | $ 3,050,000 | $ 3,050,000 | $ 15,250,000 | $ 28,150,000 |

*Indicates that a project is required, mandated, or previously funded.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Red Cross

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| * Building Campaign | $ 50,000 | $ 50,000 | $ 50,000 | $ - | $ - | $ - | $ 100,000 |
| TOTAL: | $ 50,000 | $ 50,000 | $ 50,000 | $ - | $ - | $ - | $ 100,000 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ 50,000 | $ 50,000 | $ 50,000 | $ - | $ - | $ - | $ 100,000 |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | - | - | - | - | - |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ 50,000 | $ 50,000 | $ 50,000 | $ - | $ - | $ - | $ 100,000 |

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| * Building Campaign | $ - | $ - | $ - | $ - | $ - | $ - | $ 100,000 |
| TOTAL: | $ - | $ - | $ - | $ - | $ - | $ - | $ 100,000 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ - | $ - | $ - | $ - | $ 100,000 |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | - | - | - | - | - |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ - | $ - | $ - | $ - | $ - | $ 100,000 |

*Indicates that a project is required, mandated, or previously funded.

Above represent the Board of Supervisors commitment for the period FY 2010 to FY 2014.

# ISLE OF WIGHT COUNTY
# FY 2013-17 CAPITAL IMPROVEMENT PLAN (CIP)
# Adopted by the Board of Supervisors (June 28, 2012)

## Contingency

| Department / Agency | Capital Budget FY 2011-12 | Year 1 through 5 | | | | | TOTAL FY 2013-17 |
|---|---|---|---|---|---|---|---|
| | | FY 2012-13 | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | |
| Contingency | $ - | $ - | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 200,000 |
| | | | | | | | - |
| TOTAL: | $ - | $ - | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 200,000 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ - | $ - | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 200,000 |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | - | - | - | - | - |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ - | $ - | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 200,000 |

| Department / Agency | Year 6 through 10 | | | | | | 10 Year CIP TOTAL |
|---|---|---|---|---|---|---|---|
| | FY 2017-18 | FY 2018-19 | FY 2019-20 | FY 2020-21 | FY 2021-22 | TOTAL FY 2018-22 | |
| Contingency | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 250,000 | $ 450,000 |
| TOTAL: | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 250,000 | $ 450,000 |
| **Revenue Sources:** | | | | | | | |
| Operating Revenues | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 250,000 | $ 450,000 |
| Fund Balance/Reserves | - | - | - | - | - | - | - |
| Current Bonded / Note Debt | - | - | - | - | - | - | - |
| Proposed Bonded / Note Debt | - | - | - | - | - | - | - |
| Grants / Donations / Other | - | - | - | - | - | - | - |
| TOTAL: | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 50,000 | $ 250,000 | $ 450,000 |

*Indicates that a project is required, mandated, or previously funded.

# Special

# Revenue

# Funds

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## MUSEUM GIFT SHOP

**PROGRAM DESCRIPTION**

Operated under the direction of the Tourism Department, the County provides for the sale of gift items for the promotion of the County Museum.

| Revenue Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| **Charges for Services Org #: 2200006** | | | | | | | | | | |
| 418020 | Gift Shop Sales | $ 8,796 | $ 10,261 | $ 11,805 | $ 8,500 | $ 8,500 | $ 9,000 | $ 9,000 | 6% | 100% |
| **Miscellaneous Org #: 2200008** | | | | | | | | | | |
| 418038 | Boykins Tavern Donations | - | - | 951 | - | | - | | 0% | 0% |
| 418039 | Group Tours/Special Events | - | - | 6,396 | - | | - | | 0% | 0% |
| 418040 | Gifts & Donations | - | 7,950 | 1,952 | - | | - | | 0% | 0% |
| 418041 | Boykins Tavern Advisory | - | - | - | - | 2,784 | - | | | |
| 418060 | Miscellaneous | 3,868 | - | 10 | - | - | - | - | 0% | 0% |
| **Non-Revenue Receipts Org #: 2200010** | | | | | | | | | | |
| 497110 | Transfer from General Fund | - | - | - | - | | - | - | 0% | 0% |
| | **TOTAL** | **$ 12,664** | **$ 18,211** | **$ 21,114** | **$ 8,500** | **11,284** | **$ 9,000** | **$ 9,000** | **-20%** | **100%** |

| Expenditure Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| **Org #:** | **22722000** | | | | | | | | | |
| 558038 | Boykins Tavern Expense | $ - | $ - | $ 630 | $ - | $ - | $ - | $ - | 0% | 0% |
| 558039 | Group Tours/Special Events | - | - | 5,026 | - | - | - | - | 0% | 0% |
| 558041 | Boykins Tavern Advisory | - | - | - | - | 2,784 | - | - | | |
| 558060 | Operating Expense | 19,570 | 6,745 | 7,090 | 8,500 | 8,500 | 9,000 | 9,000 | 6% | 100% |
| | **TOTAL** | **$ 19,570** | **$ 6,745** | **$ 12,746** | **$ 8,500** | **$ 11,284** | **$ 9,000** | **$ 9,000** | **-20%** | **100%** |

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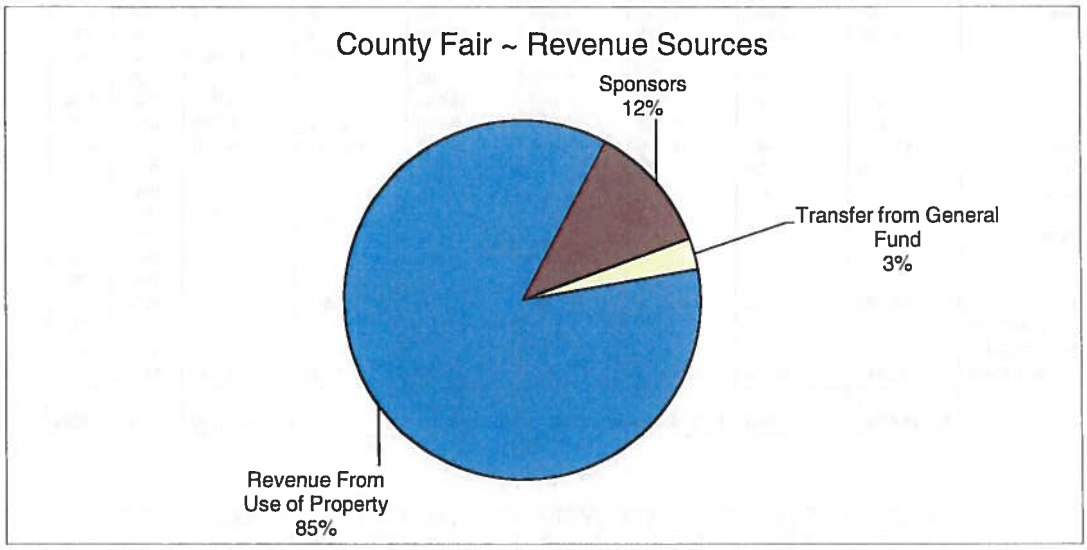
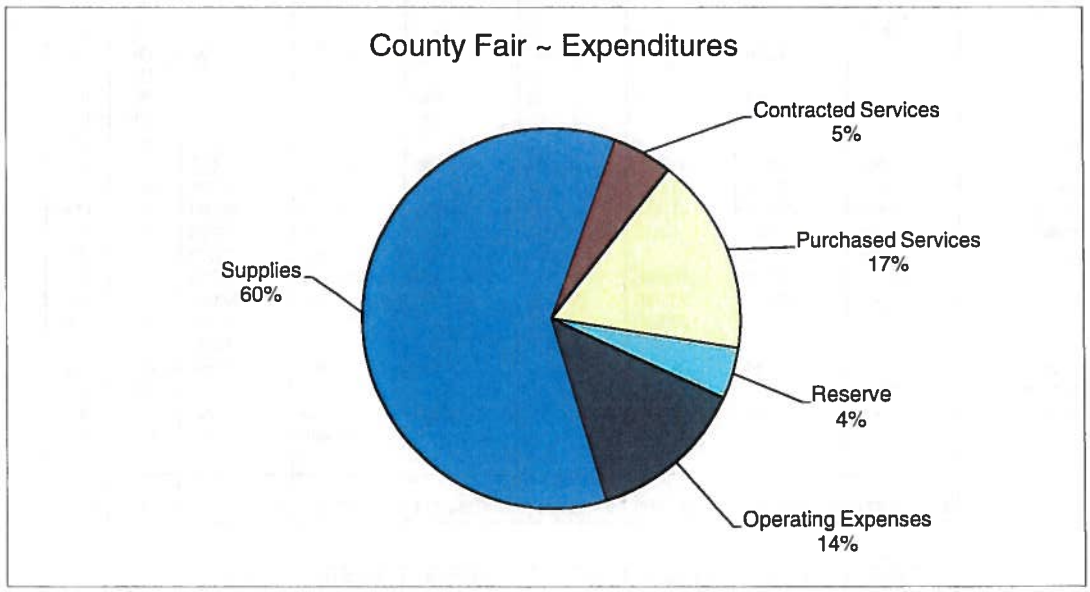
**ISLE OF WIGHT COUNTY**
**FY 2012-13 GENERAL OPERATING BUDGET**

**COUNTY FAIR FUND**

**PROGRAM DESCRIPTION**

Operated under the direction of the Parks & Recreation Department, the County provides opportunities annually for the community to gather and enjoy entertainment activities, while showcasing the agriculture industry of the County.



# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## COUNTY FAIR FUND

| Revenue Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| **Revenue from Use Org: 2300005** | | | | | | | | | | |
| 415023 | Space Rent-Concessions | $ 5,955 | $ 6,550 | $ 7,650 | $ 6,600 | $ 6,600 | $ 10,550 | $ 10,550 | 60% | 4% |
| 415025 | Space Rent-Arts& Crafts | 2,627 | 1,740 | 2,560 | 2,500 | 2,500 | 2,800 | 2,800 | 12% | 1% |
| 415026 | Space Rent-Commercial | 4,949 | 5,944 | 7,831 | 7,000 | 7,000 | 12,000 | 12,000 | 71% | 4% |
| 415027 | Space Rent-Non-profit | - | 315 | 581 | 500 | 500 | 500 | 500 | 0% | 0% |
| 415022 | Equipment Rental | - | 387 | 28 | 30 | 30 | 150 | 150 | 400% | 0% |
| **Charges for Services Org: 2300006** | | | | | | | | | 0% | 0% |
| 416723 | Womanless Pageant | - | - | - | - | - | - | - | 0% | 0% |
| 416724 | Fair Cookbook | 580 | - | - | - | - | - | - | 0% | 0% |
| 416726 | Midway Commissions | 11,043 | 15,499 | 19,249 | 25,000 | 25,000 | 25,000 | 25,000 | 0% | 9% |
| 416727 | Competition Fees | 1,140 | 1,049 | 1,431 | 1,500 | 1,500 | 1,000 | 1,000 | -33% | 0% |
| 416728 | Pageant Fees | 13,096 | 13,170 | 18,695 | 18,298 | 18,298 | 19,148 | 19,148 | 5% | 7% |
| 416731 | Seafood Fest | - | - | - | - | - | 14,000 | 14,000 | 0% | 5% |
| 416732 | Sales - Soft Drink | 2,716 | 5,712 | 9,024 | 9,000 | 9,000 | - | - | -100% | 0% |
| 416734 | Sales - Beer | 17,330 | 21,799 | 34,926 | 34,000 | 34,000 | 34,000 | 34,000 | 0% | 12% |
| 416736 | Sales - Ice | 2,716 | - | 2,710 | 2,700 | 2,700 | 2,700 | 2,700 | 0% | 1% |
| 416738 | Sales - Admissions | 67,788 | 85,443 | 114,716 | 115,000 | 115,000 | 115,000 | 115,000 | 0% | 41% |
| 416740 | Advance Ticket Commissns | 48 | 36 | - | - | - | - | - | 0% | 0% |
| 416742 | Ticket Commissions | - | - | - | - | - | - | - | 0% | 0% |
| 416743 | Car Show | - | - | - | - | - | 2,000 | 2,000 | 0% | 1% |
| **Miscellaneous Org#: 2300008** | | | | | | | | | 0% | 0% |
| 418040 | Donations | - | - | - | - | - | - | - | 0% | 0% |
| 418060 | Miscellaneous | - | - | 560 | - | - | - | - | 0% | 0% |
| 418400 | Corporate Sponsors | 23,400 | 29,900 | 44,874 | 25,000 | 25,000 | 32,500 | 32,500 | 30% | 12% |
| 418500 | Other Sponsors / Donations | - | - | - | - | - | - | - | 0% | 0% |
| **Non Revenue Receipts Org#: 2300010** | | | | | | | | | 0% | 0% |
| 497110 | Transfer from General Fund | 95,275 | 10,000 | 119,550 | 7,083 | 7,083 | 8,337 | 7,842 | 11% | 3% |
| | TOTAL | $ 248,663 | $ 197,543 | $ 384,385 | $ 254,211 | $ 254,211 | $ 279,685 | $ 279,190 | 10% | 100% |

| Expenditure Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| **Org #:** | **23717000** | | | | | | | | | |
| 519000 | Compensation | $ - | $ - | $ - | $ - | $ - | $ - | - | 0% | 0% |
| 531700 | Professional Services | 33,470 | - | - | - | - | - | - | 0% | 0% |
| 536000 | Advertising | 17,687 | - | - | - | - | - | - | 0% | 0% |
| 536500 | Marketing | - | 4,396 | 15,598 | 15,000 | 14,455 | 15,000 | 15,000 | 4% | 5% |
| 551000 | Utilities | - | - | - | - | - | - | - | 0% | 0% |
| 552100 | Postage | - | 46 | 11 | 100 | 100 | 100 | 100 | 0% | 0% |
| 552300 | Telephone | - | - | - | - | 495 | 495 | - | -100% | 0% |
| 553000 | Event Insurance | - | - | - | - | - | - | - | 0% | 0% |
| 554100 | Equipment Rental | 37,967 | 40,479 | 41,049 | 42,100 | 42,100 | 44,900 | 44,900 | 7% | 16% |
| 555010 | Travel & Training | 827 | 2,224 | 1,531 | 6,151 | 6,151 | 3,800 | 3,800 | -38% | 1% |
| 558060 | Operating Expense | 160,488 | 22,667 | 47,131 | 40,000 | 39,505 | 39,500 | 39,500 | 0% | 14% |
| 558100 | Dues & Subscriptions | 185 | 125 | 225 | 200 | 200 | 200 | 200 | 0% | 0% |
| 560010 | Office Supplies | 884 | 702 | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 0% |
| 567200 | Pageant Expense | 16,669 | 15,109 | 16,598 | 16,935 | 17,480 | 18,715 | 18,715 | 7% | 7% |
| 567202 | Entertainment | - | 90,501 | 96,356 | 108,250 | 108,250 | 120,050 | 120,050 | 11% | 43% |
| 567203 | Concessions | - | 11,711 | 22,936 | 11,975 | 11,975 | 13,425 | 13,425 | 12% | 5% |
| 567204 | 4-H Awards | - | - | - | 3,000 | 3,000 | 3,000 | 3,000 | 0% | 1% |
| 567205 | Sponsorship Books | - | 1,114 | 255 | 1,500 | 1,500 | 1,500 | 1,500 | 0% | 1% |
| 580100 | Equipment / Machinery | 4,650 | - | - | - | - | - | - | 0% | 0% |
| 593000 | Prepays & Deposits | - | 13,254 | - | 8,000 | 8,000 | 8,000 | 8,000 | 0% | 3% |
| 567743 | Car Show | - | - | - | - | - | 10,000 | 10,000 | 0% | 4% |
| 598000 | Contigency | - | - | - | - | - | - | - | 0% | 0% |
| | TOTAL | $ 272,827 | $ 202,326 | $ 241,690 | $ 254,211 | $ 254,211 | $ 279,685 | $ 279,190 | 10% | 100% |

| Fund Balance: | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted |
|---|---|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ (90,604) | $ (114,768) | $ (119,550) | $ 23,145 | $ 23,145 | $ 23,145 | $ 23,145 |
| **Net Income / (Loss):** | (24,164) | (4,782) | 142,695 | - | - | - | - |
| **Ending Fund Balance:** | $ (114,768) | $ (119,550) | $ 23,145 | $ 23,145 | $ 23,145 | $ 23,145 | $ 23,145 |

**NOTE:** The above represents the fair budget on a fiscal year basis. Actual profit/loss calculations are kept by calendar year activity.

# E911 - EMERGENCY COMMUNICATIONS CENTER

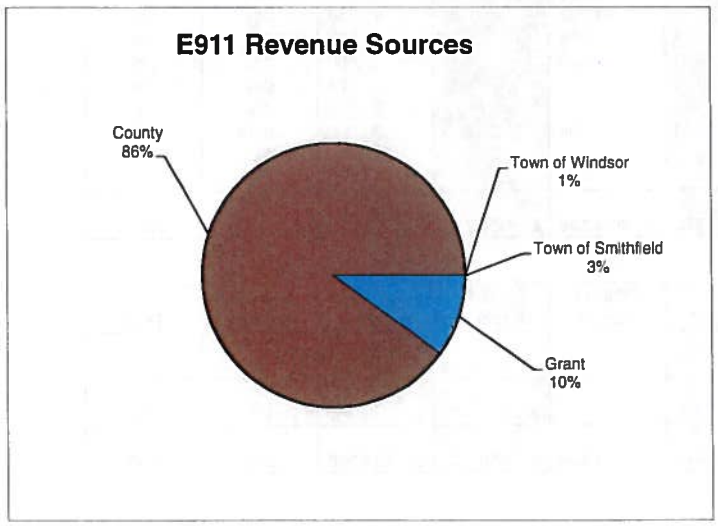
## PROGRAM DESCRIPTION

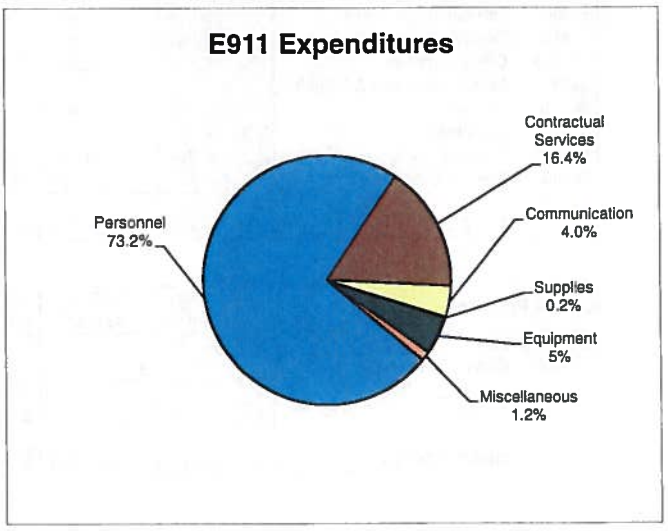
The Isle of Wight County Emergency Communications Center (ECC) is a consolidated Public Safety Answering Point (PSAP) and Dispatch Center supporting all Public Safety Response Agencies that service Isle of Wight County. The Emergency Communications Manager directs the ECC, reporting operationally to the ECC Board of Directors, and administratively to the County Administrator. Funding for the ECC is derived from locally collected E911 wireline revenues, state collected wireless E911 revenues, Compensation Board contribution for five (5) dispatch positions and shared cost contributions from the County and towns of Smithfield and Windsor.

The Emergency Communications Center Board of Directors is compromised of representatives from the Isle of Wight County Sheriff's Office, Smithfield Town Police Department, Isle of Wight County Administration, Smithfield and Windsor Town Management, Isle of Wight County Emergency Operations and Isle of Wight County Fire and Rescue Association. A memorandum of understanding and the bylaws establish and govern the operations and administration of the ECC.

## GOALS AND OBJECTIVES

* No call for aid shall go unanswered. It is the goal of the ECC to answer each incoming 911 call within one minute or less.
* All calls for assistance shall be handled in a timely manner. It is the goal of the ECC to dispatch each call received to the appropriate agency within one minute of receipt.
* All citizens shall be treated with the utmost courtesy and respect.
* All available technology shall be applied to ensure that citizens needing assistance are located as quickly as possible. This shall include those wireless phones, TDD or VOIP phones as well as conventional telephone equipment.
* It is the objective of the ECC to provide each agency we serve with complete and accurate information and documentation.
* It is the objective of the ECC to provide each employee with a safe, technologically capable workplace with access to all tools necessary to attain the ECC's stated goals.



# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## E911 - EMERGENCY COMMUNICATIONS CENTER

| Revenue Summary: | FY 2009 Actual | FY 2010 Actual | FY 2011 Budget | FY 2011 Actual | FY 2012 Adopted | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|
| **Other Local Taxes Org # 2400002** | | | | | | | | |
| 412160 Fees Collected | $ 77,192 | $ - | $ - | $ 73,687 | $ 138,000 | $ 138,000 | 0% | 13% |
| **State Grant Revenue Org: 2401524** | | | | | | | | |
| 423000 E-911 Wireless Grant | 100,903 | 78,000 | 84,000 | 84,101 | 69,000 | 84,000 | 22% | 8% |
| 423000 PSAP Grant | 26,271 | - | - | 150,000 | - | - | | |
| **Miscellaneous Org#: 2400008** | | | | | | | | |
| 418050 Miscellaneous | - | - | 81,137 | - | 32,000 | 10,000 | -69% | 1% |
| **Non Revenue Receipts Org # 2400010** | | | | | | | | 0% |
| 497110 Gen. Fund Transfer In | 705,817 | 580,000 | 540,000 | 472,753 | 572,000 | 653,498 | 14% | 64% |
| 497110 Gen. Fund Transfer In (67%) | - | 187,415 | 110,372 | - | 93,607 | 93,607 | 0% | 9% |
| 497998 E911 - Fund Balance | - | - | 28,986 | - | - | - | 0% | 0% |
| **Recovered Costs Org#: 2400008** | | | | | | | | |
| 419010 Town of Smithfield (25%) | 18,188 | 69,930 | 41,184 | 19,937 | 34,928 | 34,928 | -100% | 3% |
| Contribution of Comm Tax | - | - | - | - | - | - | 0% | 0% |
| Cash Contribution | - | - | - | - | - | - | 0% | 0% |
| 419010 Town of Windsor (8%) | 5,129 | 22,378 | 13,179 | - | 11,177 | 11,177 | -100% | 1% |
| Contribution of Comm Tax | - | - | - | - | - | - | 0% | 0% |
| Cash Contribution | - | - | - | - | - | - | 0% | 0% |
| **TOTAL** | **$ 933,500** | **937,723** | **$ 898,858** | **$ 800,477** | **$ 950,712** | **$ 1,025,210** | **28%** | **100%** |

| Expenditure Summary: | FY 2009 Actual | FY 2010 Actual | FY 2011 Budget | FY 2011 Actual | FY 2012 Adopted | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|
| **Org # 24356000** | | | | | | | | |
| 511000 Salaries and Wages | $ 384,390 | $ 472,983 | $ 422,358 | $ 410,876 | $ 416,918 | $ 475,989 | 16% | 46% |
| 513000 Part-Time Salaries | 50,186 | 15,000 | 40,000 | 26,808 | 40,000 | 30,000 | 12% | 3% |
| 512000 Overtime Compensation | 11,750 | 15,000 | 21,500 | 15,229 | 21,500 | 16,000 | 5% | 2% |
| 521000 Fica/Medicare | 33,434 | 38,478 | 37,015 | 33,346 | 36,599 | 39,932 | 20% | 4% |
| 522100 VRS - Retirement | 55,637 | 57,799 | 63,570 | 57,346 | 59,244 | 73,302 | 28% | 7% |
| 523000 Hospital/Medical Plan | 51,819 | 68,953 | 80,573 | 73,622 | 81,339 | 101,805 | 38% | 10% |
| 523100 Dental Insurance | 3,026 | 4,112 | 5,029 | 4,234 | 4,169 | 4,999 | 18% | 0% |
| 524000 Group Life Insurance | 3,747 | 3,878 | 3,878 | 1,131 | 1,168 | 6,283 | 456% | 1% |
| 527100 Worker's Compensation | 1,265 | 750 | 1,253 | 701 | 1,255 | 900 | 28% | 0% |
| 528100 Deferred Comp Plan | 1,363 | 1,607 | 1,680 | 1,259 | 1,260 | 1,680 | 33% | 0% |
| 531700 Professional Services (GIS) | 642 | 1,500 | 1,000 | 1,098 | 1,000 | 5,000 | 355% | 0% |
| 533100 Equipment Repairs & Mtnce. | 81,836 | 148,648 | 121,000 | 154,671 | 121,000 | 162,730 | 5% | 16% |
| 552100 Postage | 99 | 200 | 100 | 4 | 75 | 50 | 1066% | 0% |
| 552300 Telephone | 6,378 | 5,000 | 4,360 | 5,194 | 4,000 | - | -100% | 0% |
| 554100 Equipment Rental | 18,708 | 18,800 | 19,170 | 20,222 | 20,000 | 20,100 | -1% | 2% |
| 554200 Property Rental | 660 | 660 | 660 | 660 | 660 | 660 | 0% | 0% |
| 555010 Travel & Training | 5,444 | 4,225 | 3,707 | 3,265 | 4,500 | 10,776 | 230% | 1% |
| 558060 Operating Expenses | 35,414 | 60,680 | 39,100 | 41,223 | 40,000 | 41,256 | 0% | 4% |
| 558100 Dues & Subscriptions | 1,251 | 292 | 459 | 454 | 625 | 1,573 | 246% | 0% |
| 560010 Office Supplies | 2,127 | 2,500 | 2,400 | 2,088 | 2,300 | 2,100 | 1% | 0% |
| 560080 Motor Fuel, Lube & Repairs | 8 | 150 | 100 | - | 100 | 75 | 0% | 0% |
| 560110 Uniforms | 1,355 | 4,400 | - | - | - | - | 0% | 0% |
| 580100 Equipment | 4,269 | 2,500 | 960 | 704 | 93,000 | 30,000 | 4161% | 3% |
| 591000 Principal Expense | 55,724 | 9,551 | - | - | - | - | 0% | 0% |
| 592000 Interest Expense | 1,927 | 57 | - | - | - | - | 0% | 0% |
| **TOTAL** | **$ 812,459** | **$ 937,723** | **$ 869,872** | **$ 854,136** | **$ 950,712** | **$ 1,025,210** | **20%** | **100%** |

| Capital Projects: | FY 2009 Actual | FY 2010 Actual | FY 2011 Budget | FY 2011 Actual | FY 2012 Adopted | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|
| **Org # 24941000** | | | | | | | | |
| 580100 Capital Projects | $ - | $ - | $ - | $ - | $ - | $- | 0% | 0% |
| **TOTAL** | **$ -** | **$ -** | **$ -** | **$ -** | **$ -** | **$ -** | **0%** | **0%** |
| **GRAND TOTAL:** | **$ 812,459** | **$ 937,723** | **$ 869,872** | **$ 854,136** | **$ 950,712** | **$ 1,025,210** | **20%** | **100%** |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## E911 - EMERGENCY COMMUNICATIONS CENTER

| Fund Balance: | FY 2009 Actual | FY 2010 Actual | FY 2011 Budget | FY 2011 Actual | FY 2012 Adopted | FY 2013 Adopted |
|---|---|---|---|---|---|---|
| Beginning Fund Balance: | $ - | $ - | $ - | $ - | $ - | $ - |
| Net Income / (Loss): | - | - | - | - | - | |
| Ending Fund Balance: | $ - | $ - | $ - | $ - | $ - | $ - |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 24 | Emergency Communications Manager | 1.0 | $ 56,823 | 1.0 | $ 60,261 |
| 15 | Emergency Communications Supervisor | 1.0 | 39,735 | 1.0 | 42,140 |
| 10 | Dispatcher - Locally Funded | 16.0 | 445,682 | 18.0 | 497,464 |
| 10 | Dispatcher - Funded by Compensation Bd | (5.0) | (125,322) | (5.0) | (123,876) |
| | Total | 13.0 | $ 416,918 | 15.0 | $ 475,989 |

**ISLE OF WIGHT COUNTY**
**FY 2012-13 GENERAL OPERATING BUDGET**

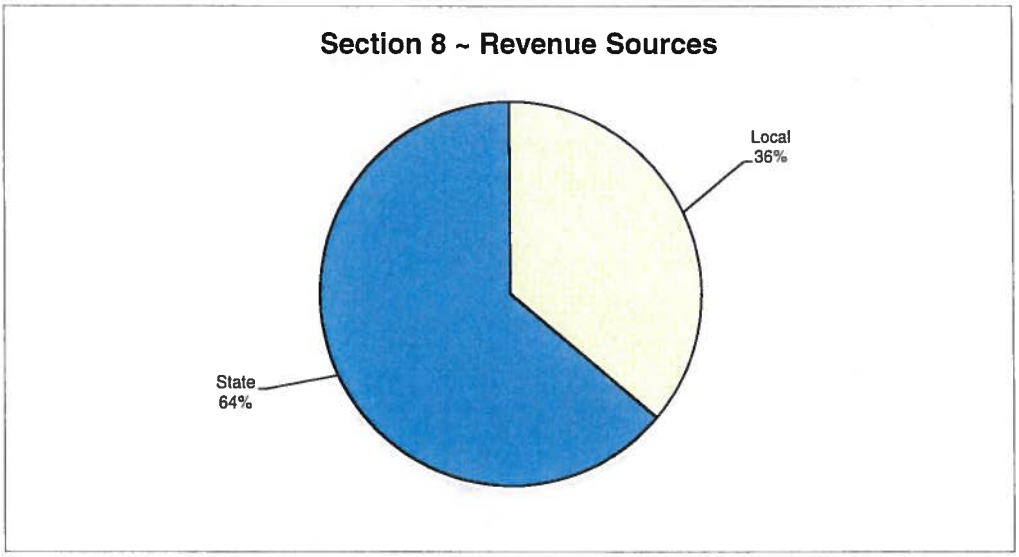
**SECTION 8 HOUSING DEPARTMENT**

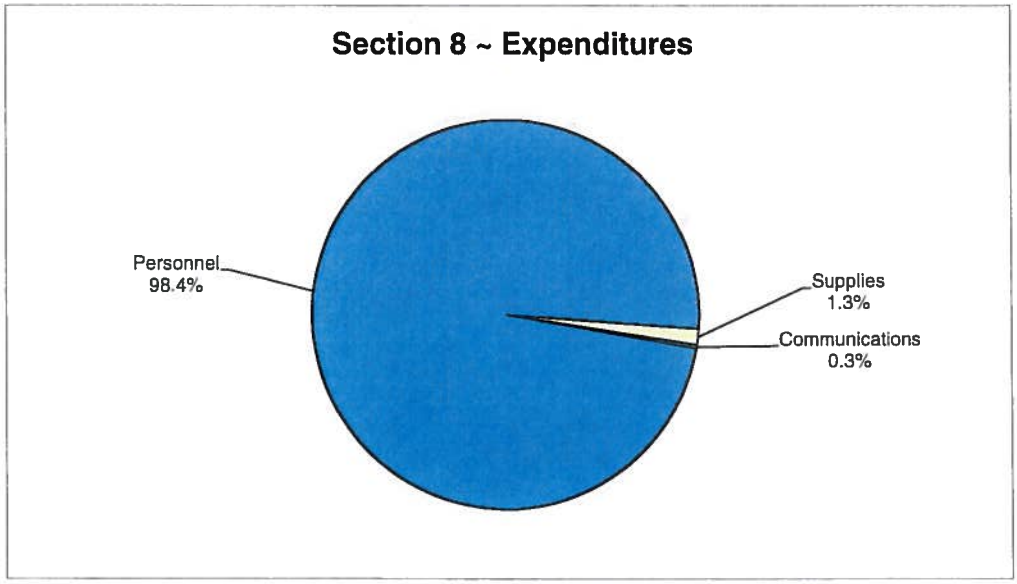
**PROGRAM DESCRIPTION**

The mission of the Isle of Wight County Section 8 Housing Program is to provide rental assistance (and sometimes utility assistance) to as many eligible families as possible, in accordance with Legislative intent, Federal regulations, and Local objectives. Additionally, the department assists Section 8 families and other residents within or outside the locality with Isle of Wight County's First Time Homebuyers Program by way of classes, counseling and help by directing families with the best possible way of financing their first home that is affordable for that family.

**GOALS AND OBJECTIVES**

* Maximize State funding available for Section 8 assistance by pursuing all opportunities for program growth.
* Issue Section 8 assistance to as many families as funding will permit. This will also maximize State reimbursement.
* Establish Local policies that encourage client honesty, integrity, education, and work.
* Continue to pursue more vouchers for use within Isle of Wight County and to build up our available housing base for rental use by obtaining more landlords.



# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## SECTION 8 HOUSING DEPARTMENT

| Revenue Summary: | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|
| **Recovered Costs # 2700008** | | | | | | | | | |
| 418080 Section 8 Revenue | $ 158,631 | $ 125,220 | $ 126,781 | $ 111,720 | $ 111,720 | $ 110,752 | $ 110,752 | -1% | 64% |
| **Non Revenue Receipts Org#: 2700010** | | | | | | | | | |
| 497110 Transfer from General Fund | 45,712 | 66,259 | 32,771 | 49,184 | 52,823 | 62,206 | 62,803 | 19% | 36% |
| TOTAL | $ 204,343 | $ 191,479 | $ 159,551 | $ 160,904 | $ 164,543 | $ 172,958 | $ 173,555 | 5% | 100% |

| Expenditure Summary: | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|
| **Org # 27536000** | | | | | | | | | |
| 511000 Salaries and Wages | $ 155,262 | $ 148,209 | $ 119,186 | $ 119,186 | $ 122,165 | $ 125,146 | $ 126,399 | 3% | 73% |
| 521000 FICA/Medicare | 11,355 | 10,622 | 8,547 | 9,118 | 9,346 | 9,574 | 9,670 | 3% | 6% |
| 522100 VRS - Retirement | 18,973 | 17,253 | 16,936 | 16,937 | 17,369 | 20,524 | 19,466 | 12% | 11% |
| 523000 Hospital/Medical Plan | 10,321 | 8,768 | 7,199 | 8,499 | 8,499 | 8,883 | 9,416 | 11% | 5% |
| 523100 Dental Insurance | 615 | 528 | 417 | 420 | 420 | 505 | 526 | 25% | 0% |
| 524000 Group Life Insurance | 1,273 | 880 | 334 | 334 | 334 | 1,652 | 1,668 | 400% | 1% |
| 527100 Worker's Compensation | 1,090 | 989 | 474 | - | - | - | - | 0% | 0% |
| 527100 Deferred Comp | 840 | 782 | 840 | 840 | 840 | 840 | 840 | 0% | 0% |
| 552100 Postage | 1,605 | 1,346 | 1,181 | 1,800 | 1,800 | 1,800 | 1,800 | 0% | 1% |
| 552300 Telephone | - | - | - | - | - | 264 | - | N/A | 0% |
| 553050 Motor Vehicle Insurance | 519 | 498 | 498 | 520 | 520 | 520 | 520 | 0% | 0% |
| 536000 Advertising | - | - | 85 | - | - | - | - | 0% | 0% |
| 538082 HCV Incentive Expense | - | - | 1,687 | - | - | - | - | 0% | 0% |
| 555010 Travel & Training | 553 | - | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 1% |
| 560010 Office Supplies | 1,668 | 1,507 | 1,933 | 2,000 | 2,000 | 2,000 | 2,000 | 0% | 1% |
| 560080 Motor Fuel, Lube & Repairs | 268 | 96 | 234 | 250 | 250 | 250 | 250 | 0% | 0% |
| 580300 Vehicles | - | - | - | - | - | - | - | 0% | 0% |
| TOTAL | $ 204,343 | $ 191,479 | $ 159,551 | $ 160,904 | $ 164,543 | $ 172,958 | $ 173,555 | 5% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 20 | Section 8 Housing Director | 1.0 | $ 54,233 | 1.0 | $ 57,514 |
| 11 | FSS/Homeownership Coordinator | 1.0 | 38,715 | 1.0 | 41,058 |
| 8 | Homeownership Program Assistant | 1.0 | 26,238 | 1.0 | 27,827 |
| | Total | 3.0 | $ 119,186 | 3.0 | $ 126,399 |

**Note:** The Section 8 Coordinator / Inspector position is vacant due to insufficient funds from Federal or State sources. Management may seek to fill the position if funds are granted during the year.

## ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

## COMPREHENSIVE SERVICES

**PROGRAM DESCRIPTION**

The Comprehensive Services Act involves various agencies working together, with Local and State funding to provide services to the County's "at-risk" youth.

| Org Object | Description | FY 2009 Actual | FY 2010 Actual | FY 2011 Budget | FY 2011 Actual | FY 2012 Budget | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 597260 | State/ Federal/ Other | $ 445,540 | $ 522,202 | $ 444,769 | $ 368,092 | $ 438,996 | $ 438,996 | $ 438,996 | 0% | 65% |
| 597260 | Local | 288,334 | 287,494 | 301,844 | 242,044 | 237,741 | 237,741 | 237,741 | 0% | 35% |
| | **TOTAL** | **$ 733,874** | **$ 809,696** | **$ 746,613** | **$ 610,136** | **$ 676,737** | **$ 676,737** | **$ 676,737** | **0%** | **100%** |

## ISLE OF WIGHT COUNTY
## FY 2012-13 GENERAL OPERATING BUDGET

## SOCIAL SERVICES

**PROGRAM DESCRIPTIONS**

The Isle of Wight County Department of Social Services is one (1) of one hundred twenty-four (124) local agencies that provides State and Federally Mandated Benefit and Service programs directly to the citizens within the community. All benefit programs and most service programs are available based on a number of established criteria, such as no or low income; however, a few service programs, such as Child Protective Services, Adult Protective Services, Adoptions, Court Services and Information and Referrals are universally accessible, regardless of income. A number of grant allocations are available during the fiscal year to assist with the provision of related social services programs to County citizens.

**GOALS AND OBJECTIVES**

* Create an environment for people to become and remain self-sufficient.
* Increase community ability to assume greater ownership and responsibility for human services.
* Protect Isle of Wight County citizens in at-risk situations from neglect, abuse, and exploitation.
* Promote prevention services to support the development of healthy families and individuals.

| | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Revised | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 597410 | State/ Federal/ Other | $ 2,978,986 | $ 2,482,071 | $ - | $ 2,805,959 | $ 2,805,959 | $ 2,805,959 | $ 2,805,959 | 0% | 78% |
| 597410 | Local | 868,532 | 540,895 | 788,225 | 769,561 | 769,561 | 769,561 | 769,561 | 0% | 22% |
| | TOTAL | $ 3,847,518 | $ 3,022,966 | $ 788,225 | $ 3,575,520 | $ 3,575,520 | $ 3,575,520 | $ 3,575,520 | 0% | 100% |

# Enterprise Funds

**ISLE OF WIGHT COUNTY**
**FY 2012-13 GENERAL OPERATING BUDGET**

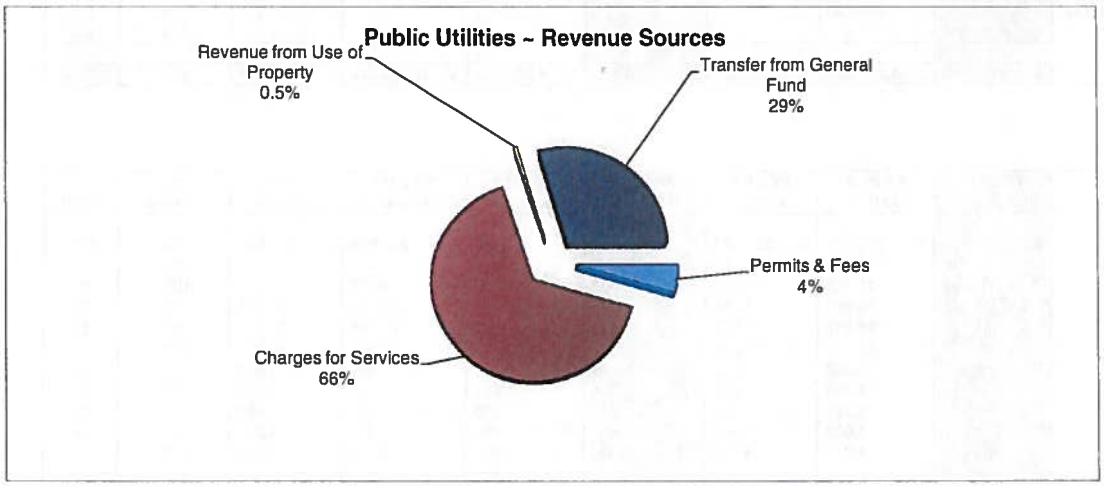
**PUBLIC UTILITIES FUND**

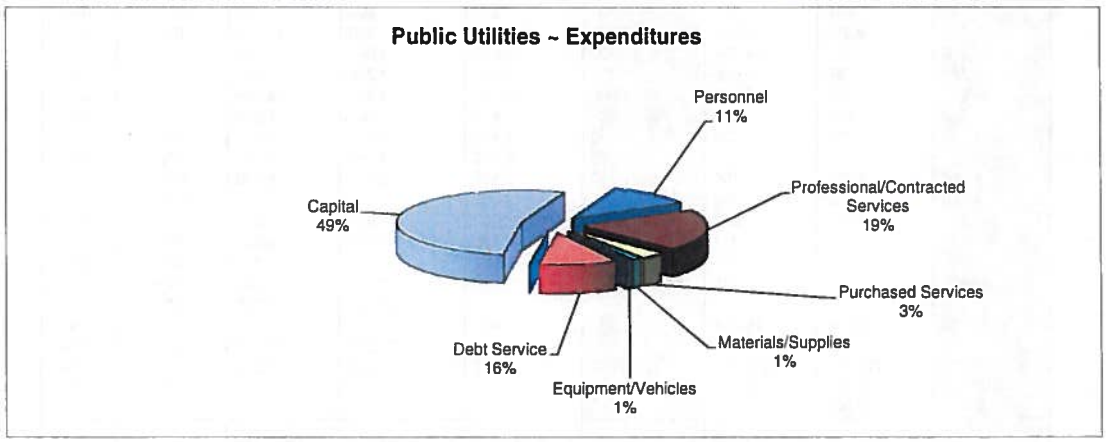
**PROGRAM DESCRIPTION**

The Isle of Wight County Public Utilities Department is charged with the responsibility of supplying water and sewer service to residents and businesses throughout the County. Public Utilities currently owns and operates fourteen (14) water systems and twenty-four (24) sewer stations serving a total of 2,079 water customers and 2,026 sewer customers. The department is also actively involved in the expansion of new water and sewer service to County sponsored industrial projects as well as developer installed commercial and residential projects. Furthermore, the Department of Public Utilities is dedicated to long-term planning for permanent water sources and for treatment and transmission systems via its involvement with the Western Tidewater Water Authority.

**GOALS AND OBJECTIVES**

* Plan, provide and maintain infrastructure systems to meet the increasing water and sewer needs of the County.
* Establish and maintain clear priorities, direction and focus for the utility needs of the County.
* Provide for constant availability of water and sewer service to the County's utility customers.
* Respond with prompt, courteous and effective service to customer concerns, complaints and/or inquiries.



# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PUBLIC UTILITIES FUND

### REVENUE

| Revenue Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Expected | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| **Permits, Fees & Licenses Org #: 5100003** | | | | | | | | | | |
| 413332 | Water Connection Fees | $ 233,700 | $ 291,096 | $ 201,250 | $ 568,600 | $ 568,600 | $ 105,000 | $ 105,000 | -82% | 2% |
| 413334 | New Account Fee | 6,700 | 9,798 | 11,570 | 7,000 | 7,000 | 3,000 | 3,000 | -57% | 0% |
| 413336 | Administration Fee | 935 | 212 | 3,926 | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 0% |
| 413338 | Sewage Connection Fees | 303,838 | 270,747 | 135,104 | 465,600 | 465,600 | 86,000 | 86,000 | -82% | 2% |
| 413346 | Disconnect/Reconnect Fees | 16,000 | 26,498 | 21,702 | 15,000 | 15,000 | 15,000 | 15,000 | 0% | 0% |
| **Revenue from Use Org #: 5100005** | | | | | | | | | | |
| 415021 | Property Rental | 72,451 | 24,151 | 24,150 | 24,150 | 24,150 | 24,150 | 24,150 | 0% | 0% |
| **Charges for Services Org #:5100006** | | | | | | | | | | |
| 413315 | Inspection Fee | - | - | - | - | | - | | N/A | 0% |
| 415011 | Interest Revenue | - | 8,631 | 21,903 | - | - | - | | | |
| 416060 | Late Fee | 5,270 | 35,270 | 38,531 | 10,000 | 10,000 | 25,000 | 25,000 | 150% | 1% |
| 416065 | Sewage Collection | 726,187 | 859,882 | 1,115,095 | 977,747 | 977,747 | 980,000 | 980,000 | 0% | 21% |
| 416075 | Sewage Treatment Fees | 85,284 | 65,001 | 54,195 | 50,364 | 50,364 | 55,000 | 55,000 | 9% | 1% |
| 418055 | Sale of Water | 1,171,573 | 1,506,092 | 1,655,200 | 1,643,411 | 1,643,411 | 2,000,000 | 2,000,000 | 22% | 43% |
| **Miscellaneous Org #: 5100008** | | | | | | | | | | |
| 418060 | Miscellaneous | 2,329 | 205,264 | 1,965 | - | - | - | - | N/A | 0% |
| 441410 | Proceeds from Bonds | - | (3,292) | - | - | - | - | - | -100% | 0% |
| **Federal Grant Revenue Org #: 5100030** | | | | | | | | | | |
| 433000 | Fed. Grant-Flouride Compliance | - | - | - | - | - | - | - | N/A | 0% |
| **Non Revenue Receipts Org #: 5100010** | | | | | | | | | | |
| 497998 | Transfer from Desinated FB | - | - | - | - | - | - | - | | |
| 497999 | Unreserved Fund Balance - PU | - | - | - | - | - | - | - | N/A | 0% |
| 497110 | General Fund Transfer In | (3,830,585) | - | - | 571,270 | 571,270 | 9,305,872 | 1,377,618 | N/A | 29% |
| 497310 | Transfer From Capital Projects | 2,569,517 | 1,928,296 | - | - | - | - | - | N/A | 0% |
| 497320 | Transfer From CDBG | 50,765 | - | - | - | - | - | - | N/A | 0% |
| | **TOTAL** | **$ 1,413,963** | **$ 5,227,647** | **$ 3,284,591** | **$ 4,334,142** | **$ 4,334,142** | **$ 12,600,022** | **$ 4,671,768** | 8% | 99% |

### ADMINISTRATION

| Expenditure Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Expected | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| **Org #:** | **51451000** | | | | | | | | | |
| 511000 | Salaries and Wages | $ 200,928 | $ 213,231 | $ 227,473 | $ 221,766 | $ 221,766 | $ 230,644 | $ 232,953 | 5% | 21% |
| 512000 | Overtime Compensation | 348 | 836 | (588) | - | - | - | - | 0% | 0% |
| 513000 | Part time Salaries | 485 | 11,880 | 15,485 | 16,600 | 16,600 | 5,000 | - | -100% | 0% |
| 521000 | Fica/Medicare | 13,376 | 16,687 | 17,416 | 18,235 | 18,235 | 18,027 | 17,821 | -2% | 2% |
| 522100 | VRS - Retirement | 21,946 | 26,057 | 31,513 | 31,513 | 31,513 | 37,826 | 35,875 | 14% | 3% |
| 523000 | Hospital/Medical Plan | 19,636 | 23,390 | 27,898 | 33,202 | 33,202 | 33,533 | 40,003 | 20% | 2% |
| 523100 | Dental Insurance | 1,217 | 1,512 | 1,592 | 1,713 | 1,713 | 2,099 | 1,807 | 5% | 0% |
| 524000 | Group Life Insurance | 1,473 | 1,303 | 629 | 621 | 621 | 3,045 | 3,075 | 395% | 0% |
| 527100 | Worker's Compensation | 1,363 | 2,295 | 762 | 800 | 800 | 800 | 800 | 0% | 0% |
| 528100 | Deferred Comp Plan | 1,819 | 1,600 | 1,680 | 1,680 | 1,680 | 1,680 | 1,260 | -25% | 0% |
| 531700 | Professional Services | 62,036 | 8,745 | 5,119 | 8,000 | 8,000 | 8,000 | 8,000 | 0% | 0% |
| 533100 | Equipment Repairs & Mtnce. | 16 | - | - | - | - | - | - | 0% | 0% |
| 536000 | Advertising | - | 262 | 677 | 800 | 800 | 800 | 800 | 0% | 0% |
| 536600 | Contracted Services | 5,450 | 9,317 | 4,241 | 10,000 | 10,000 | 10,000 | 10,000 | 0% | 0% |
| 552100 | Postage | 12,416 | 11,999 | 14,388 | 16,000 | 16,000 | 16,000 | 16,000 | 0% | 1% |
| 552300 | Telephone | 3,784 | 4,266 | 4,100 | 4,200 | 4,200 | 4,200 | 600 | -86% | 0% |
| 553040 | Insurance & Bonds | 14,842 | 15,745 | 14,197 | 16,500 | 16,500 | 16,500 | 16,500 | 0% | 2% |
| 554100 | Equipment Rental | 893 | 975 | 975 | 975 | 975 | 1,100 | 1,100 | 13% | 0% |
| 555010 | Travel & Training | 1,302 | 4,484 | 1,576 | 2,400 | 2,400 | 2,400 | 2,400 | 0% | 0% |
| 558010 | Uncollectible Accounts Expense | - | - | - | 3,055 | 3,055 | 3,055 | 3,055 | 0% | 0% |
| 558060 | Operating Expense | 4,054 | 4,754 | 5,108 | 11,100 | 11,100 | 18,000 | 18,000 | 62% | 1% |
| 558100 | Dues & Subscriptions | 4,770 | 7,052 | 3,978 | 8,000 | 8,000 | - | - | -100% | 0% |
| 560010 | Office Supplies | 7,565 | 8,254 | 4,906 | 11,000 | 11,000 | 11,000 | 11,000 | 0% | 0% |
| 560080 | Motor, Fuel, Lube & Repairs | 1,469 | 2,219 | 3,082 | 4,100 | 4,100 | 3,800 | 3,800 | -7% | 0% |
| 560110 | Uniforms | - | - | 334 | 250 | 250 | 250 | 250 | 0% | 0% |
| 580100 | Equipment | 361 | - | 215 | 12,500 | 12,500 | 7,000 | 7,000 | -44% | 0% |
| 580300 | Vehicle | - | - | - | - | - | 25,000 | 25,000 | 0% | 1% |
| 589000 | Depreciation Expense | 20,523 | 22,897 | 15,892 | - | - | - | - | 0% | 0% |
| 591000 | Bond Principal | - | (148,475) | - | 673,238 | 673,238 | 8,620,507 | 935,507 | 39% | 42% |
| 592000 | Bond Interest | 350,237 | 778,917 | 971,885 | 1,043,577 | 1,043,577 | 1,011,350 | 857,650 | -18% | 38% |
| 592700 | Amort. Of Deferred Charges | 102,840 | 63,139 | (9,703) | - | - | - | - | 0% | 0% |
| 598000 | Contingency | - | 270,000 | - | - | - | - | - | 0% | 0% |
| | **TOTAL** | **$ 855,151** | **$ 1,363,341** | **$ 1,364,828** | **$ 2,151,825** | **$ 2,151,825** | **$ 10,091,616** | **$ 2,250,256** | **5%** | **100%** |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PUBLIC UTILITIES FUND

### ADMINISTRATION

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 29 | General Services Director | 0.5 | $ 44,500 | 0.5 | $ 47,193 |
| 28 | Asst Director General Services | 0.5 | 42,500 | 0.5 | 45,072 |
| 21 | Operations Manager | 1.0 | 51,540 | 1.0 | 54,659 |
| 9 | Sr. Utilities Acct. Technician | 1.0 | 27,501 | 1.0 | 29,165 |
| 7 | Utilities Account Technician | 1.0 | 26,001 | 1.0 | 27,574 |
| 6 | Secretary | 1.0 | 29,724 | 1.0 | 29,290 |
| | Total | 5.0 | $ 221,766 | 5.0 | $ 232,953 |

### WATER

| Expenditure Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Expected | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| Org #: | 51452000 | | | | | | | | | |
| 511000 | Salaries and Wages | $ 99,258 | $ 138,732 | $ 154,065 | $ 154,187 | $ 154,187 | $ 161,896 | $ 163,521 | 6% | 9% |
| 512000 | Overtime Compensation | 6,173 | 4,178 | 3,102 | 15,000 | 15,000 | 15,000 | 15,000 | 0% | 1% |
| 521000 | Fica/Medicare | 7,539 | 10,530 | 11,641 | 12,943 | 12,943 | 13,533 | 13,657 | 6% | 1% |
| 522100 | VRS - Retirement | 12,130 | 16,956 | 21,910 | 21,910 | 21,910 | 26,551 | 25,182 | 15% | 1% |
| 523000 | Hospital/Medical Plan | 20,057 | 23,807 | 27,462 | 32,672 | 32,672 | 33,779 | 41,016 | 26% | 2% |
| 523100 | Dental Insurance | 1,386 | 1,509 | 1,575 | 1,652 | 1,652 | 1,851 | 1,947 | 18% | 0% |
| 524000 | Group Life Insurance | 814 | 791 | 432 | 432 | 432 | 2,137 | 2,158 | 400% | 0% |
| 527100 | Worker's Compensation | 2,179 | 4,156 | 4,443 | 4,500 | 4,500 | 4,500 | 4,500 | 0% | 0% |
| 528100 | Deferred Comp Plan | 845 | 489 | 419 | 420 | 420 | 420 | 420 | 0% | 0% |
| 533100 | Equipment Repairs & Mtnce. | 26,002 | 49,433 | 37,641 | 60,000 | 60,000 | 60,000 | 60,000 | 0% | 3% |
| 536600 | Contracted Services | 38,264 | 43,771 | 35,160 | 70,000 | 70,000 | 90,000 | 70,000 | 0% | 4% |
| 539300 | Bulk Water Purchases | 873,588 | 983,698 | 945,830 | 1,119,038 | 1,119,038 | 1,299,038 | 1,299,038 | 16% | 69% |
| 551000 | Utilities | 21,454 | 18,235 | 18,992 | 19,000 | 19,000 | 19,000 | 19,000 | 0% | 1% |
| 552300 | Telephone | 1,198 | 1,181 | 1,622 | 1,790 | 1,790 | 1,790 | 480 | -73% | 0% |
| 555010 | Travel & Training | - | 785 | 100 | 1,500 | 1,500 | 1,500 | 1,500 | 0% | 0% |
| 558100 | Dues & Subscriptions | 81,960 | 75,000 | 80,805 | 84,161 | 84,161 | 84,161 | 84,161 | 0% | 5% |
| 560080 | Motor, Fuel, Lube & Repairs | 15,273 | 21,361 | 28,755 | 29,000 | 29,000 | 31,000 | 31,000 | 7% | 2% |
| 560110 | Uniforms | 1,284 | 2,690 | 2,030 | 2,250 | 2,250 | 2,250 | 2,250 | 0% | 0% |
| 580100 | Equipment | 900 | 1,891 | 17,742 | 4,850 | 4,850 | 4,850 | 4,850 | 0% | 0% |
| 580300 | Vehicle Fleet | - | 305 | - | - | - | 60,000 | 30,000 | 0% | 2% |
| 589000 | Depreciation Expense | 405,381 | 425,234 | 426,089 | - | - | - | - | 0% | 0% |
| | TOTAL | $ 1,615,665 | $ 1,824,732 | $ 1,819,814 | $ 1,635,305 | $ 1,635,305 | $ 1,913,257 | $ 1,869,681 | 14% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 11 | Water Quality Technician | 1.0 | $ 30,135 | 1.0 | $ 31,959 |
| 7 | Preventative Maintenance | 1.0 | 24,792 | 1.0 | 26,293 |
| 10 | Utilities System Mechanic | 1.0 | 41,300 | 1.0 | 43,799 |
| 7 | Utilities System Worker | 2.0 | 57,960 | 2.0 | 61,470 |
| | Total | 5.0 | $ 154,187 | 5.0 | $ 163,521 |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## PUBLIC UTILITIES FUND

### SEWER

| Expenditure Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Expected | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| Org #: | 51454000 | | | | | | | | | |
| 511000 | Salaries and Wages | $ 94,865 | $ 118,002 | $ 119,335 | $ 119,264 | $ 119,264 | $ 125,227 | $ 126,485 | 6% | 21% |
| 512000 | Overtime Compensation | 19,409 | 11,467 | 14,718 | 20,000 | 20,000 | 20,000 | 20,000 | 0% | 5% |
| 521000 | Fica/Medicare | 8,060 | 8,953 | 9,393 | 10,654 | 10,654 | 11,110 | 11,206 | 5% | 2% |
| 522100 | VRS - Retirement | 11,544 | 14,574 | 16,948 | 16,948 | 16,948 | 20,537 | 19,479 | 15% | 3% |
| 523000 | Hospital/Medical Plan | 21,487 | 30,402 | 33,022 | 39,655 | 39,655 | 41,087 | 49,306 | 24% | 5% |
| 523100 | Dental Insurance | 1,602 | 2,307 | 2,162 | 2,247 | 2,247 | 2,625 | 2,473 | 10% | 0% |
| 524000 | Group Life Insurance | 775 | 707 | 334 | 334 | 334 | 1,653 | 1,670 | 400% | 0% |
| 527100 | Worker's Compensation | 2,346 | 4,028 | 3,694 | 3,700 | 3,700 | 3,700 | 3,700 | 0% | 1% |
| 528100 | Deferred Comp Plan | 415 | 421 | 806 | 840 | 840 | 840 | 840 | 0% | 0% |
| 533100 | Equipment Repairs & Mtnce. | 56,511 | 57,812 | 49,266 | 85,000 | 85,000 | 100,000 | 85,000 | 0% | 15% |
| 536600 | Contracted Services | 34,660 | 35,624 | 20,233 | 105,000 | 105,000 | 125,000 | 89,750 | -15% | 4% |
| 539200 | Sewage Treatment | 102,151 | 120,258 | 50,455 | 55,000 | 55,000 | 55,000 | 55,000 | 0% | 25% |
| 551000 | Utilities | 57,590 | 48,596 | 54,035 | 50,000 | 50,000 | 50,000 | 50,000 | 0% | 8% |
| 552300 | Telephone | 1,422 | 1,459 | 1,538 | 2,070 | 2,070 | 2,070 | 624 | -70% | 0% |
| 555010 | Travel & Training | 810 | - | - | 1,000 | 1,000 | 1,000 | 1,000 | 0% | 0% |
| 560080 | Motor, Fuel, Lube & Repairs | 21,974 | 20,232 | 32,560 | 30,000 | 30,000 | 30,000 | 30,000 | 0% | 5% |
| 560110 | Uniforms | 1,484 | 1,659 | 1,612 | 2,300 | 2,300 | 2,300 | 2,300 | 0% | 0% |
| 580100 | Equipment | - | - | 11,965 | 3,000 | 3,000 | 3,000 | 3,000 | 0% | 1% |
| 580300 | Vehicle Fleet | - | 10 | - | - | - | - | - | 0% | 0% |
| 589000 | Depreciation Expense | 386,295 | 436,083 | 436,317 | - | - | - | - | 0% | 0% |
| | TOTAL | $ 823,400 | $ 912,593 | $ 858,393 | $ 547,012 | $ 547,012 | $ 595,149 | $ 551,831 | 1% | 100% |

| Personnel Summary Grade | Job Class / Position | FTE | FY 2012 Budget | FTE | FY 2013 Budget |
|---|---|---|---|---|---|
| 11 | Pump Station Mechanic | 2.0 | $ 65,696 | 2.0 | $ 69,675 |
| 7 | Preventative Maintenance | 1.0 | 24,792 | 1.0 | 26,293 |
| 7 | Utilities System Worker | 1.0 | 28,776 | 1.0 | 30,517 |
| | Total | 4.0 | $ 119,264 | 4.0 | $ 126,485 |

### CAPITAL

| Expenditure Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Expected | FY 2013 Requested | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|---|---|
| 51941023 | Carrisbrooke Water Sys Upgrades | 36,202 | - | - | - | - | - | - | 0% | 0% |
| 51941024 *A* | Future Water Source | 2,583,185 | 2,376,561 | - | 3,100,000 | 3,100,000 | - | - | -4% | 0% |
| 51941025 | Regional Consent Order (SSO) | 355,602 | 159,390 | - | - | - | - | - | 0% | 0% |
| 51941026 | Camptown/Carrsville Improve | - | - | - | - | - | - | - | 0% | 0% |
| 51941031 | Woodbridge Sewer Main | - | - | - | - | - | - | - | 0% | 0% |
| 51941041 | Camptown/Sandy Mount | - | - | - | - | - | - | - | 0% | 0% |
| 51941020 | Rt 460 Storage Pump Station | - | - | - | 100,000 | 100,000 | - | - | -100% | 0% |
| 51941017 | Rt. 58 Water/Sewer Extension | - | - | - | - | - | - | - | 0% | 0% |
| 51941021 | Private Water Source | - | - | - | 1,100,000 | 1,100,000 | - | - | -100% | 0% |
| 51941030 | Zuni Pump Station Replacement | - | - | - | 250,000 | 250,000 | - | - | -100% | 0% |
| 51941019 | CSX ForceMain Relocation | - | - | - | - | - | - | - | 0% | 0% |
| 51941010 | Bethel Heights Upgrades | - | - | - | - | - | - | - | 0% | 0% |
| | Camptown R/O Facility | - | - | - | - | - | - | - | 0% | 0% |
| | Godwin Pump-(Consent Order) | - | - | - | - | - | - | - | 0% | 0% |
| 51941027 *A* | Western Branch Pump Station | - | - | 22,405 | 750,000 | 750,000 | - | - | 0% | 0% |
| 51941030 *A* | Western Branch Pipeline | - | - | - | 1,300,000 | 1,300,000 | - | - | 0% | 0% |
| | TOTAL | $ 2,974,990 | $ 2,535,951 | $ 22,405 | $ 6,600,000 | $ 6,600,000 | $ - | $ - | -100% | 0% |
| | GRAND TOTAL: | $ 6,269,205 | $ 6,636,618 | $ 4,065,439 | $ 10,934,142 | $ 10,934,142 | $ 12,600,022 | $ 4,671,769 | -57% | |

**NOTE A: Capital Expenses associated with Western Tidewater Water Authority**

| Fund Balance: | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2012 Expected | FY 2013 Requested | FY 2013 Adopted |
|---|---|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 7,343,595 | $ 2,484,252 | $ 1,075,281 | 294,433 | $ 294,433 | $ (6,131,689) | $ (6,131,689) |
| **Net Income / (Loss):** | (4,859,343) | (1,408,971) | (780,848) | - | (6,426,122) | (0) | - |
| **Adjustments to Full Accrual Basis** | - | - | | - | | - | - |
| **Ending Fund Balance:** | $ 2,484,252 | $ 1,075,281 | $ 294,433 | $ 294,433 | $ (6,131,689) | $ (6,131,689) | $ (6,131,689) |
| **Restricted for Capital Projects/Assets** | $ 4,467,931 | $ - | $ - | $ - | $ - | $ - | $ - |
| **Unrestricted Fund Balance:** | $ (1,983,879) | $ 1,075,281 | $ 294,433 | $ 294,433 | $ (6,131,689) | $ (6,131,689) | $ (6,131,689) |

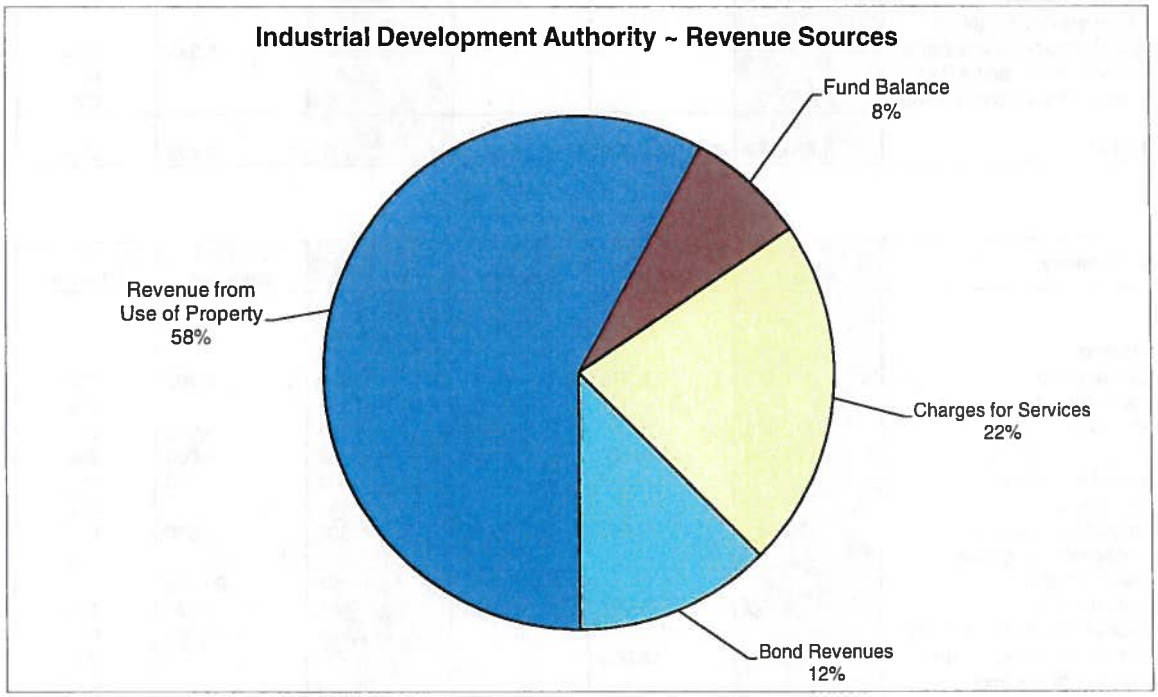
# Industrial Development Authority

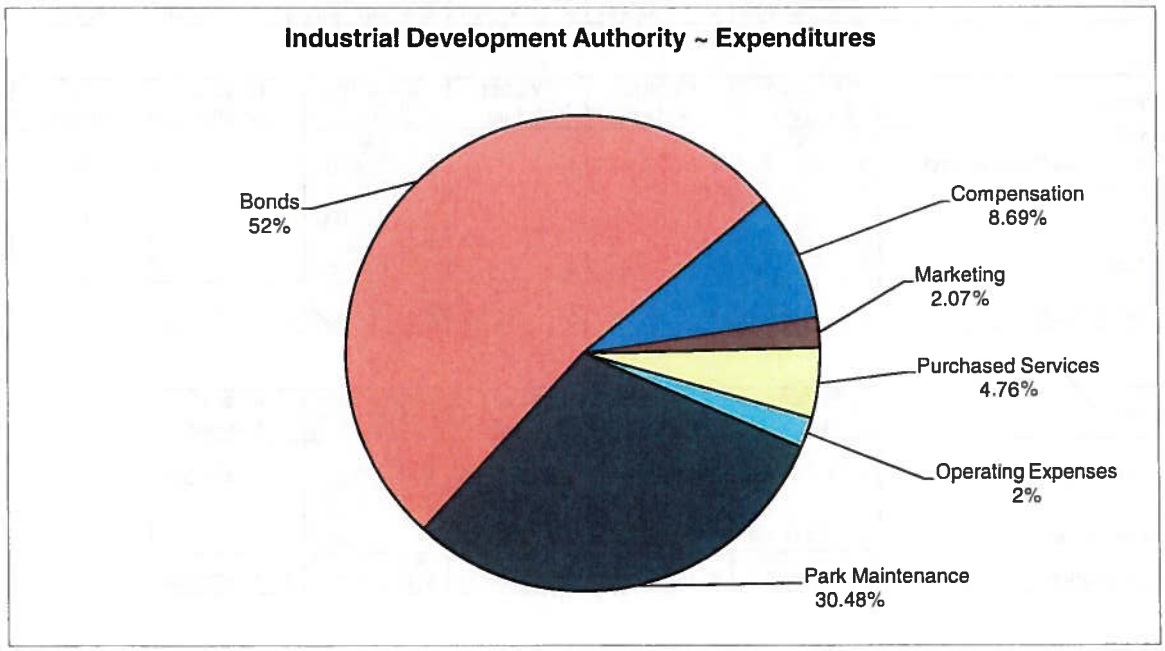
# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## INDUSTRIAL DEVELOPMENT AUTHORITY

**PROGRAM DESCRIPTION**

The Industrial Development Authority was created in 1968 to promote industrial growth in the County. The Authority may authorize the issuance of tax-exempt industrial bonds to industries locating or expanding their operations in the County. The Authority acts as a support organization for the County's Department of Economic Development. Contributions made to the Authority are used to promote industrial development and the existence of business industry to provide an adequate tax base for government services and to promote employment opportunities for County citizens. The IDA is an independent entity and approves its own budget. This information is being provided for the information of IOWC citizens.



# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## INDUSTRIAL DEVELOPMENT AUTHORITY

| Revenue Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|
| **Revenue from Use Org #: 7100005** | | | | | | | | |
| 415021 C | Revenue from Use of Prop. | $ 39,824 | $ 35,538 | $ 7,040 | $ 49,778 | $ 42,000 | -16% | 58% |
| 415011 | Interest Revenue | $ 931 | 333 | 13,955 | - | - | 0% | 0% |
| 418047 | Gain on Sale of Property | $ 138,250 | - | - | | | 0% | 0% |
| 418045 | Sale of Property | - | | | | | 0% | 0% |
| **Charges for Services Org #: 7100006** | | | | | | | | |
| N/A | Bond Application Fees | | | | | | 0% | 0% |
| 418030 | Bond Administration Fees | 20,113 | 19,167 | 17,649 | 18,035 | 16,000 | -11% | 22% |
| **Miscellaneous Org #: 7100008** | | | | | | | | |
| 418025 | Recovered Cost | - | 60,000 | - | | | 0% | 0% |
| 418060 | Bond Revenues | 1,077 | - | 118,631 | 93,485 | 9,000 | -90% | 12% |
| **Non Revenue Receipts Org #: 7100010** | | | | | | | | |
| 497999 | Transfer from Fund Balance | - | - | - | 836,449 | 5,528 | -99% | 8% |
| 497310 | Transfer from Capital Proj | | - | - | - | | 0% | 0% |
| 497110 E | Transfer from General Fund | 5,576,777 | - | - | - | - | 0% | 0% |
| | **TOTAL** | **$ 5,776,972** | **$ 115,038** | **$ 157,275** | **$ 997,747** | **$ 72,528** | **-93%** | **100%** |

| Expenditure Summary: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|
| **Org #:** | **71818000** | | | | | | | |
| 519000 | Compensation | $ 1,859 | $ 3,975 | $ 5,325 | $ 6,300 | $ 6,300 | 0% | 9% |
| 533400 | Park Maintenance Fees | - | - | 10,767 | - | | 0% | 0% |
| 536500 | Marketing | 2,686 | 707 | 948 | 1,500 | 1,500 | 0% | 2% |
| 553040 | Property Insurance | 1,233 | 1,120 | 1,164 | 2,000 | 2,000 | 0% | 3% |
| 555010 | Travel & Training | 603 | - | - | 1,450 | 1,450 | 0% | 2% |
| 556990 | Contribution | 5,400 | - | - | - | - | 0% | 0% |
| 558060 | Operating Expenses | 32,321 | 457 | 1,813 | 1,500 | 1,500 | 0% | 2% |
| 589000 | Depreciation Expense | - | - | 1,100 | - | | 0% | 0% |
| 591000 | Debt Principal | - | - | - | 26,897 | 28,742 | 7% | 40% |
| 592000 | Debt Interest | 15,733 | 14,222 | 12,606 | 10,881 | 9,036 | -17% | 12% |
| 533400 | IM Park Maintenance Fees | - | - | - | 22,000 | 22,000 | 0% | 30% |
| 597110 | Transfer to General Fund | - | 22,000 | - | - | - | 0% | 0% |
| 599999 | Transfer to Reserves | - | - | - | 88,770 | - | -100% | 0% |
| | **TOTAL** | **$ 59,836** | **$ 42,480** | **$ 33,724** | **$ 161,298** | **$ 72,528** | **-55%** | **100%** |

| Capital Projects: | | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2013 Adopted | % Change | % Total |
|---|---|---|---|---|---|---|---|---|
| **Org # 71941020** | | | | | | | | |
| 580400 | Intermodal Park-Constrct | $ - | $ - | $ - | $ 74,400 | $ - | 0% | N/A |
| 531700 | Professional Services | | | | 34,050 | - | 0% | N/A |
| 580500 | Land | | | | 728,000 | - | 0% | N/A |
| | Total | $ - | $ - | $ - | 836,450 | - | 0% | N/A |
| | Grand Total | $ 59,836 | $ 42,480 | $ 33,724 | $ 997,748 | $ 72,528 | -16% | N/A |

| Fund Balance: | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Budget | FY 2013 Adopted |
|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 6,562,853 | $ 12,279,989 | $ 12,352,547 | $ 12,476,098 | $ 12,476,098 |
| | - | - | - | - | - |
| **Net Income / (Loss):** | 5,717,136 | 72,558 | 123,551 | - | 0 |
| **Ending Fund Balance:** | $ 12,279,989 | $ 12,352,547 | $ 12,476,098 | $ 12,476,098 | $ 12,476,098 |

# Appendix

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## POSITION SUMMARY - FULL TIME

| Function | Department | FY 2012 | FY 2013 |
|---|---|---|---|
| **General Government** | | | |
| | Budget and Finance | 7.0 | 7.0 |
| | Commissioner of Revenue | 10.0 | 10.0 |
| | Communications | 1.0 | 1.0 |
| | County Administration | 4.0 | 4.0 |
| | County Attorney | 3.0 | 3.0 |
| | Human Resources | 2.0 | 2.0 |
| | Information Technology | 7.0 | 7.0 |
| | Registrar | 2.0 | 2.0 |
| | Treasurer | 9.0 | 9.0 |
| **General Government Total** | | **45.0** | **45.0** |
| **Judicial Administration** | | | |
| | Clerk of the Circuit Court | 6.0 | 6.0 |
| | Circuit Court | 1.0 | 1.0 |
| | Commonwealth Attorney | 6.0 | 6.0 |
| **Judicial Administration Total** | | **13.0** | **13.0** |
| **Public Safety** | | | |
| | Animal Control | 5.0 | 5.0 |
| | Emergency Services | 7.0 | 12.0 |
| | Inspections and Code Enforcement | 7.0 | 7.0 |
| | Sheriff | 52.0 | 53.0 |
| | E911 Center | 13.0 | 15.0 |
| **Public Safety Total** | | **84.0** | **92.0** |
| **General Services** | | | |
| | Building Management | 12.0 | 12.0 |
| | Engineering Division | 7.0 | 7.0 |
| | Public Works Administration | 2.0 | 3.0 |
| | Refuse Collection | 6.0 | 6.0 |
| **General Services Total** | | **27.0** | **28.0** |
| **Health and Welfare** | | **1.0** | **1.0** |
| **Parks, Recreation & Cultural** | | | |
| | Historic Resources Division | 3.0 | 3.0 |
| | Parks & Recreation | 19.0 | 19.0 |
| **Parks, Recreation & Cultural Total** | | **22.0** | **22.0** |
| **Community Development** | | | |
| | Economic Development | 5.0 | 5.0 |
| | Planning and Zoning | 12.0 | 12.0 |
| | Tourism | 3.0 | 3.0 |
| **Community Development Total** | | 20.0 | 20.0 |
| **Public Utilities** | | **14.0** | **14.0** |
| **Grand Total** | | 226.0 | 235.0 |

# ISLE OF WIGHT COUNTY
# POSITION SUMMARY - FULL TIME

## POSITION RECONCILIATION

| | FTE Change |
|---|---|
| **Public Safety** | |
| Emergency Services | 5.0 |
| Sheriff Department | 1.0 |
| E911 | 2.0 |
| **General Services** | |
| Administration | 1.0 |
| Total FTE Changes | 9.0 |

# ISLE OF WIGHT COUNTY
## FY 2012-13

## PAY PLAN

| Grade | Minimum | Midpoint | Maximum | Title | Department | FLSA Status |
|---|---|---|---|---|---|---|
| 32 | $ 83,954 | $ 107,041 | $ 130,128 | Asst. County Administrator | County Administration | Exempt |
| 31 | $ 79,956 | $ 101,944 | $ 123,932 | | | |
| 30 | $ 76,149 | $ 97,089 | $ 118,030 | | | |
| 29 | $ 72,522 | $ 92,466 | $ 112,410 | Budget & Finance Director | Budget & Finance | Exempt |
| | | | | Economic Development Director | Economic Development | Exempt |
| | | | | General Services Director | General Services | Exempt |
| | | | | Human Resources Director | Human Resouces | Exempt |
| | | | | Planning & Zoning Director | Planning & Zoning | Exempt |
| 28 | $ 69,069 | $ 88,063 | $ 107,057 | Assisstant County Attorney | County Attorney | Exempt |
| | | | | County Engineer | Engineering Division | Exempt |
| | | | | Deputy Commonwealth Attorney | Commonwealth's Attorney's Office | Exempt |
| | | | | Info. Resources & Leg. Affairs Director | County Administration | Exempt |
| 27 | $ 65,780 | $ 83,869 | $ 101,959 | Emergency Services Director | Emergency Services | Exempt |
| | | | | Information Technology Director | Information Technology | Exempt |
| 26 | $ 62,648 | $ 79,876 | $ 97,104 | Inspections Director | Inspections | Exempt |
| | | | | Tourism Director | Tourism | Exempt |
| 25 | $ 59,664 | $ 76,072 | $ 92,480 | Fire & EMS Coordinator | Emergency Services | Exempt |
| 24 | $ 56,823 | $ 72,450 | $ 88,076 | Asst. Director, Planning & Zoning | Planning & Zoning | Exempt |
| | | | | Emergency Communications Manager | Emergency Communications | Exempt |
| | | | | Parks Administrator | Parks & Recreation | Exempt |
| | | | | Recreation Administrator | Parks & Recreation | Exempt |
| 23 | $ 54,117 | $ 69,000 | $ 83,882 | Asst. Director, Information Technology | Information Technology | Exempt |
| 22 | $ 51,540 | $ 65,714 | $ 79,887 | Buildings & Grounds Manager | General Servcies | Exempt |
| | | | | Principal Planner | Planning & Zoning | Exempt |
| | | | | Public Utilities Manager | General Servcies | Exempt |
| | | | | Solid Waste Manager | General Servcies | Exempt |
| 21 | $ 49,086 | $ 62,585 | $ 76,083 | Economic Devlopment Project Manager | Economic Development | Exempt |
| | | | | Real Estate Assessor | Commissioner of Revenue | Exempt |
| 20 | $ 46,749 | $ 59,604 | $ 72,460 | Construction Administrator | Engineering Division | Exempt |
| | | | | Environmental Programs Manager | Engineering Division | Exempt |
| | | | | Network Administrator | Information Technology | Exempt |
| | | | | Rural Economic Dev. Manager | Economic Development | Exempt |
| | | | | Section 8 Housing Director | Section 8 | Exempt |
| | | | | Sr. Planner, Long Range Planning | Planning & Zoning | Exempt |
| 19 | $ 44,522 | $ 56,766 | $ 69,010 | Chief Deputy Commissioner of Revenue | Commissioner of Revenue | Exempt |
| | | | | Chief Deputy Treasurer | Treasurer | Exempt |
| | | | | Historic Resources Manager | Historic Resources Division | Exempt |
| 18 | $ 42,402 | $ 54,063 | $ 65,724 | Fire & EMS Lieutenant | Emergency Services | Non-Exempt |
| | $ 20.38 | $ 25.99 | $ 31.60 | Plans Examiner | Inspections | Exempt |
| | | | | Procurement/Grants Manager | Budget & Finance | Exempt |
| | | | | Project Manager | Engineering Division | Exempt |
| 17 | $ 40,383 | $ 51,489 | $ 62,594 | Accountant | Budget & Finance | Exempt |
| | $ 19.41 | $ 24.75 | $ 30.09 | CASA Director | CASA | Exempt |
| | | | | Recreation Manager | Parks & Recreation | Non-Exempt |
| 16 | $ 38,460 | $ 49,037 | $ 59,613 | Assistant to the County Administrator | County Admiistration | Non-Exempt |
| | $ 18.49 | $ 23.57 | $ 28.66 | Chief Codes Compliance Inspector | Inspections | Non-Exempt |
| | | | | Curator/Registrar | Historic Resources | |

# ISLE OF WIGHT COUNTY
## FY 2012-13

## PAY PLAN

| | | | | | | |
|---|---|---|---|---|---|---|
| 16 | $ 38,460 | $ 49,037 | $ 59,613 | Environmental Planner | Planning & Zoning | Non-Exempt |
| | $ 18.49 | $ 23.57 | $ 28.66 | GIS Coordinator | Information Technology | Non-Exempt |
| | | | | Marketing & Public Relations Manager | Tourism | Non-Exempt |
| | | | | Paramedic/Intermediate | Emergency Management | Non-Exempt |
| | | | | Planner | Planning & Zoning | Non-Exempt |
| | | | | Safety & Training Coordinator | Human Resources | Exempt |
| | | | | Subdivision Planner | Planning & Zoning | Non-Exempt |
| | | | | Urban Design Planner | Planning & Zoning | Non-Exempt |
| | | | | Victim Witness Director | Victim Witness | Exempt |
| 15 | $ 36,629 | $ 46,702 | $ 56,775 | Construction Inspector | Engineering Division | Non-Exempt |
| | $ 17.61 | $ 22.45 | $ 27.29 | Emergency Communications Supervisor | Emergency Communications | Non-Exempt |
| | | | | Erosion/Sediment Control Inspector | Engineering Division | Non-Exempt |
| | | | | Fair/Events Coordinator | Parks & Recreation | Non-Exempt |
| | | | | Human Resources Analyst | Human Resources | Non-Exempt |
| | | | | Secretary to the County Administrator | County Adminsitration | Non-Exempt |
| | | | | Special Events Coordinator | Tourism | Non-Exempt |
| | | | | Utility Systems Foreman | Public Utilities | Non-Exempt |
| 14 | $ 34,885 | $ 44,478 | $ 54,071 | Codes Compliance Inspector | Inspections | Non-Exempt |
| | $ 16.77 | $ 21.38 | $ 25.99 | Firefighter | Emergency Management | Non-Exempt |
| | | | | GIS Technician | Information Technology | Non-Exempt |
| | | | | Information Services Specialist | Information Technology | Non-Exempt |
| | | | | IT Support Specialist II | Information Services | Non-Exempt |
| 13 | $ 33,223 | $ 42,360 | $ 51,496 | Executive Legal Assistant | County Attorney | Non-Exempt |
| | $ 15.97 | $ 20.36 | $ 24.76 | Recreation Coordinator | Parks & Recreation | Non-Exempt |
| | | | | Volunteer Services Coordinator | CASA | Non-Exempt |
| 12 | $ 31,641 | $ 40,343 | $ 49,044 | Chief Animal Control Officer | Animal Control | Non-Exempt |
| | $ 15.21 | $ 19.40 | $ 23.58 | Codes Enforcement Officer | Planning & Zoning | Non-Exempt |
| | | | | Lead Grounds Worker | General Services | Non-Exempt |
| | | | | Lead Maintenance Worker | General Services | Non-Exempt |
| | | | | Planning Services Coordinator | Planning & Zoning | Non-Exempt |
| | | | | Senior Dispatcher | Emergency Communications | Non-Exempt |
| 11 | $ 30,135 | $ 38,422 | $ 46,709 | Accounts Payable Technician | Budget & Finance | Non-Exempt |
| | $ 14.49 | $ 18.47 | $ 22.46 | Deputy Clerk II | COR, Treasurer & Clerk of Court | Non-Exempt |
| | | | | FSS/Homeownership Coord | Section 8 | Non-Exempt |
| | | | | IT Support Specialist I | Information Services | Non-Exempt |
| | | | | Juvenille Accountability Coordinator | Youth Programs | Non-Exempt |
| | | | | Pump Station Mechanic | Public Utilities | Non-Exempt |
| | | | | Purchasing Technician | Budget & Finance | Non-Exempt |
| | | | | Visitor's Center Manager | Tourism | Non-Exempt |
| 10 | $ 28,700 | $ 36,592 | $ 44,484 | Dispatcher | Emergency Communications | Non-Exempt |
| | $ 13.80 | $ 19.59 | $ 21.39 | Museum Administrator | Historic Resources Division | Non-Exempt |
| | | | | Payroll Technician | Budget & Finance | Non-Exempt |
| | | | | Utilities System Mechanic | Public Utilities | Non-Exempt |
| 9 | $ 27,333 | $ 34,849 | $ 42,366 | Administrative Assistant | All Departments | Non-Exempt |
| | $ 13.14 | $ 16.75 | $ 20.37 | Animal Control Officer | Animal Control | Non-Exempt |
| | | | | Deputy Clerk III | COR & Clerk of Court | Non-Exempt |
| | | | | Lead Sanitation Equipment Operator | General Services | Non-Exempt |
| | | | | License & Meals Tax Auditor/DCIII | COR | Non-Exempt |
| | | | | Maintenance Worker III | Public Works | Non-Exempt |
| | | | | Real Estate Clerk | Comissioner of Revenue | Non-Exempt |

# ISLE OF WIGHT COUNTY
## FY 2012-13

## PAY PLAN

| | | | | | | |
|---|---|---|---|---|---|---|
| 9 | $ 27,333 | $ 34,849 | $ 42,366 | Recreation Specialist | Parks & Recreation | Non-Exempt |
| | $ 13.14 | $ 16.75 | $ 20.37 | Section 8 Coord/Inspector II | Section 8 | Non-Exempt |
| | | | | Sr. Park Attendant | Parks & Recreation | Non-Exempt |
| | | | | Sr. Utilities Accounting Tech. | General Services | Non-Exempt |
| 8 | $ 26,031 | $ 33,190 | $ 40,349 | Deputy Clerk II | COR, Clerk of Court, Treasurer | Non-Exempt |
| | $ 12.51 | $ 15.96 | $ 19.40 | Head Cashier/Deputy Clerk II | Treasurer | Non-Exempt |
| | | | | Section 8 Coord/Inspector I | Section 8 | Non-Exempt |
| 7 | $ 24,792 | $ 31,610 | $ 38,427 | Cashier | Treasurer | Non-Exempt |
| | $ 11.92 | $ 15.20 | $ 18.47 | Deputy Clerk I | COR & Clerk of Court | Non-Exempt |
| | | | | Human Resources Assistant | Human Resources | Non-Exempt |
| | | | | Park Attendant | Parks & Recreation | Non-Exempt |
| | | | | Utilities Accounting Technician | Public Utilities | Non-Exempt |
| | | | | Utility Systems Worker | Public Utilities | Non-Exempt |
| 6 | $ 23,611 | $ 30,104 | $ 36,597 | Assistant Registrar | Voter Registration | Non-Exempt |
| | $ 11.35 | $ 14.47 | $ 17.59 | Ceramics Coord/Office Aide | Parks & Recreation | Non-Exempt |
| | | | | Maintenance Worker II | Public Works | Non-Exempt |
| | | | | Permit Technician | Inspections | Non-Exempt |
| | | | | Planning & Zoning Technician | Planning & Zoning | Non-Exempt |
| | | | | Sanitation Equipment Operator | Public Works | Non-Exempt |
| | | | | Secretary | All Departments | Non-Exempt |
| 5 | $ 22,487 | $ 28,671 | $ 34,855 | Educational Coordinator (Boykin's Tavern) | Tourism | Non-Exempt |
| | $ 10.81 | $ 13.78 | $ 16.76 | Senior Skating Rink Attendant | Skating Rink | Non-Exempt |
| 4 | $ 21,416 | $ 27,305 | $ 33,195 | Receptionist/Switchboard Operator | Communications | Non-Exempt |
| | $ 10.30 | $ 13.13 | $ 15.96 | | | |
| 3 | $ 20,396 | $ 26,005 | $ 31,614 | | | |
| | $ 9.81 | $ 12.50 | $ 15.20 | | | |
| 2 | $ 19,425 | $ 24,767 | $ 30,109 | Custodian | Public Works | Non-Exempt |
| | $ 9.34 | $ 11.91 | $ 14.48 | Docent/Museum Docent | Tourism, Historic Resources | Non-Exempt |
| 1 | $ 18,500 | $ 23,588 | $ 28,675 | Convenience Center Attendant | Public Works | Non-Exempt |
| | $ 8.89 | $ 11.34 | $ 13.79 | Skating Rink Attendant | Skating Rink | Non-Exempt |
| | | | | PT Clerk | Clerk of Court | Non-Exempt |

# ISLE OF WIGHT COUNTY
# FY 2012-13 GENERAL OPERATING BUDGET

## HISTORY OF COUNTY EMPLOYEE PAY INCREASES

| FISCAL YEAR | PERCENT INCREASE |
|---|---|
| 85-86 | 5.0% |
| 86-87 | 7.0% |
| 87-88 | 7.7% |
| 88-89 | 6.0% |
| 89-90 | 5.1% |
| 90-91 | 5.1% |
| 91-92 | 0.0% |
| 92-93 | 5.0% |
| 93-94 | 5.0% |
| 94-95 | 3.0% |
| 95-96 | 2.5% |
| 96-97 | 5.0% |
| 97-98 | 4.0% |
| 98-99 | 4.0% |
| 99-00 | 5.0% |
| 00-01 | 4.0% |
| 01-02 | 3.5% |
| 02-03 | 3.5% |
| 03-04 | 3.0% |
| 04-05 | 3.5% |
| 05-06 | 4.0% |
| 06-07 | 4.0% |
| 07-08 | 4.0% |
| 08-09 | 3.0% |
| 09-10 | 0.0% |
| 10-11 | 0.0% |
| 11-12 | 5.0% |
| 12-13 | 0.0% |

Exhibit C-5

*County of Isle of Wight, Virginia*

*Assessed Value and Estimated Actual Value of Taxable Property*

**Last Ten Fiscal Years**

| Fiscal Year | Residential Property | Commercial / Industrial Property | Agriculture Property | (1) Total Taxable Assessed Value | Total Direct Tax Rate | Estimated Actual Taxable Value | Assessed Value as a Percentage of Actual Value |
|---|---|---|---|---|---|---|---|
| 2012 | $ 3,380,104,000 | $ 642,766,300 | $ 252,515,900 | $ 4,275,386,200 | $ 0.65 | $ 4,275,386,200 | 100% |
| 2011 | $ 3,383,219,600 | $ 648,572,200 | $ 651,867,200 | $ 4,683,659,000 | $ 0.52 | $ 4,683,659,000 | 100% |
| 2010 | $ 3,505,342,600 | $ 671,872,400 | $ 666,436,200 | $ 4,843,651,200 | $ 0.52 | $ 4,843,651,200 | 100% |
| 2009 | $ 3,483,983,000 | $ 622,787,400 | $ 684,778,700 | $ 4,791,549,100 | $ 0.52 | $ 4,791,549,100 | 100% |
| 2008 | $ 3,305,409,700 | $ 565,071,500 | $ 465,626,600 | $ 4,336,107,800 | $ 0.52 | $ 4,336,107,800 | 100% |
| 2007 | $ 3,101,569,900 | $ 513,599,500 | $ 491,224,800 | $ 4,106,394,200 | $ 0.53 | $ 4,106,394,200 | 100% |
| 2006 | $ 2,013,888,400 | $ 387,838,300 | $ 394,450,700 | $ 2,796,177,400 | $ 0.68 | $ 2,796,177,400 | 100% |
| 2005 | $ 1,924,066,025 | $ 358,005,900 | $ 403,887,900 | $ 2,685,959,825 | $ 0.68 | $ 2,685,959,825 | 100% |
| 2004 | $ 1,525,431,300 | $ 300,236,400 | $ 339,773,600 | $ 2,165,441,300 | $ 0.75 | $ 2,165,441,300 | 100% |
| 2003 | $ 1,456,424,700 | $ 288,136,400 | $ 343,635,000 | $ 2,088,196,100 | $ 0.75 | $ 2,088,196,100 | 100% |

(1) Does not reflect land use assessments.

Source: Isle of Wight County Commissioner of Revenue

Exhibit C-7

*County of Isle of Wight, Virginia*

***Property Tax Rates***
***Tax Rates Per Hundred Dollars of Assessed Valuation***

**Last Ten Fiscal Years**

| Fiscal Year | Real Estate | Personal Property | Mobile Homes | Machinery and Tools | Boats and Aircraft/ Farm Machinery |
|---|---|---|---|---|---|
| 2012 | $ 0.65 | $ 4.50 | $ 0.65 | $ 0.95 | $ 1.00/1.00 |
| 2011 | $ 0.52 | $ 4.40 | $ 0.52 | $ 0.95 | $ 1.00/1.00 |
| 2010 | $ 0.52 | $ 4.40 | $ 0.52 | $ 0.95 | $ 1.00/1.00 |
| 2009 | $ 0.52 | $ 4.40 | $ 0.52 | $ 0.95 | $ 1.00/1.00 |
| 2008 | $ 0.52 | $ 4.40 | $ 0.52 | $ 0.95 | $ 1.00/1.00 |
| 2007 | $ 0.53 | $ 4.40 | $ 0.53 | $ 0.95 | $ 1.00/1.00 |
| 2006 | $ 0.68 | $ 4.40 | $ 0.68 | $ 0.95 | $ 1.00/1.00 |
| 2005 | $ 0.68 | $ 4.40 | $ 0.68 | $ 0.95 | $ 1.00/1.00 |
| 2004 | $ 0.75 | $ 4.40 | $ 0.75 | $ 0.95 | $ 1.00/1.00 |
| 2003 | $ 0.75 | $ 4.40 | $ 0.75 | $ 0.95 | $ 1.00/1.00 |

Exhibit C-8

*County of Isle of Wight, Virginia*

*Principal Property Taxpayers*

June 30, 2012

| Taxpayer | 2012 Assessed Valuation Real Estate | 2012 Rank | 2012 Percent of Total Assessed Valuation Real Estate | 2011 Assessed Valuation Real Estate | 2011 Rank | 2011 Percent of Total Assessed Valuation Real Estate |
|---|---|---|---|---|---|---|
| International Paper | $120,766,900 | 1 | 2.82% | $120,790,900 | 1 | 2.85% |
| Smithfield Foods | 40,480,400 | 2 | 0.94% | 40,480,400 | 2 | 0.95% |
| Inland RI Holdings LLC etals | 39,789,300 | 3 | 0.93% | 39,789,300 | 3 | 0.94% |
| Gwaltney of Smithfield, Ltd. | 28,626,800 | 4 | 0.67% | 28,626,800 | 4 | 0.67% |
| Eagle Harbor Apartments, LP | 26,774,000 | 5 | 0.62% | 26,774,000 | 5 | 0.63% |
| LDI Virginia LLC | 14,992,400 | 6 | 0.35% | 14,992,400 | 6 | 0.35% |
| Sentara Healthcare | 14,787,500 | 7 | 0.34% | 14,787,500 | 7 | 0.35% |
| Eagle Harbor LLC | 13,667,400 | 8 | 0.32% | 13,667,400 | 8 | 0.32% |
| Carolina Cold Storage LTD | 10,668,700 | 9 | 0.25% | 10,430,300 | 9 | 0.25% |
| Eagle Harbor Shopping Center, LLC | 10,397,000 | 10 | 0.24% | 10,397,000 | 10 | 0.24% |
| | $320,950,400 | | 7.49% | $320,736,000 | | 7.56% |

| Taxpayer | Assessed Valuation Personal Property | | Percent of Total Assessed Valuation Personal Property (1) | Assessed Valuation Personal Property | | Percent of Total Assessed Valuation Personal Property (1) |
|---|---|---|---|---|---|---|
| International Paper | $ 2,944,385 | 6 | 0.40% | $542,058,476 | 1 | 42.80% |
| Gwaltney of Smithfield Ltd. | 92,421,822 | 1 | 12.56% | 82,255,724 | 2 | 6.49% |
| Isle of Wight Forest Products | 7,752,701 | 3 | 1.05% | 48,602,147 | 3 | 3.84% |
| GE Capital | 5,910,297 | 4 | 0.80% | 11,520,594 | 4 | 0.91% |
| Specialty Minerals, Inc. | 8,262,782 | 2 | 1.12% | 8,262,782 | 5 | 0.65% |
| Cost Plus, Inc. | 4,958,434 | 5 | 0.67% | 4,918,322 | 6 | 0.39% |
| Bloom/Food Lion | 2,426,953 | 8 | 0.33% | 2,411,981 | 7 | 0.19% |
| Charter Communications | 2,404,541 | 9 | 0.33% | 2,360,786 | 8 | 0.19% |
| Smithfield Ham & Products Co. | | | | 1,805,645 | 9 | 0.14% |
| Montague Farms Inc. | | | | 1,687,886 | 10 | 0.13% |
| Southern Structural Steer | 2,439,968 | 7 | 0.33% | - | | 0.00% |
| Bay Sand | 2,339,806 | 10 | 0.32% | - | | 0.00% |
| | $131,861,689 | | 17.93% | $705,884,343 | | 55.74% |

(1) Includes personal property, mobile homes, and machinery and tools.

*County of Isle of Wight, Virginia*

*Legal Debt Margin*

| Last Ten Fiscal Years | 2012 | 2011 | 2010 | 2009 | 2008 | 2007 | 2006 | 2005 | 2004 | 2003 |
|---|---|---|---|---|---|---|---|---|---|---|
| Total assessed valuation of real estate from land book | $ 4,287,008,000 | $ 4,245,268,423 | $ 4,680,728,500 | $ 4,359,684,973 | $ 3,968,971,300 | $ 3,879,182,779 | $ 2,626,671,100 | $ 2,480,667,825 | $ 2,047,366,488 | $ 1,918,017,998 |
| Percent limitation according to the Code of Virginia | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% | 10% |
| **Debt limitation** | 428,700,800 | 424,526,842 | 468,072,850 | 435,968,497 | 396,897,130 | 387,918,278 | 262,667,110 | 248,066,783 | 204,736,649 | 191,801,800 |
| Total debt of the County | 131,775,000 | 133,488,773 | 102,759,627 | 84,569,627 | 64,255,029 | 58,600,029 | 67,052,307 | 71,414,333 | 75,503,903 | 55,569,279 |
| Total debt of the Town of Smithfield | 5,303,476 | 4,870,725 | 4,476,754 | 4,924,960 | 5,380,722 | 5,977,452 | 6,604,383 | 3,509,671 | 2,000,805 | 3,756,763 |
| Total debt of the Town of Windsor | 2,168,307 | 1,629,976 | 763,140 | 773,226 | 782,871 | 792,091 | 800,079 | 810,489 | 817,310 | - |
| **Total** | 139,246,783 | 139,989,474 | 107,999,521 | 90,267,813 | 70,418,622 | 65,369,572 | 74,456,769 | 75,734,493 | 78,322,018 | 59,326,042 |
| Amount by which legal debt margin exceeds total debt | $ 289,454,017 | $ 284,537,368 | $ 360,073,329 | $ 345,700,684 | $ 326,478,508 | $ 322,548,706 | $ 188,210,341 | $ 172,332,290 | $ 126,414,631 | $ 132,475,758 |

Under state finance laws, the County of Isle of Wight's outstanding general obligation debt should not exceed 10% of total assessed value.