

# Williamsburg-James City County Public Schools School Board 2012



Ms. Ruth Larson  
Chair  
Berkeley District



Mr. Joseph Fuentes  
Vice Chair  
Powhatan District



Dr. Oscar Prater  
Parliamentarian  
Williamsburg



Ms. Heather  
Cordasco  
Roberts District



Ms. Elise Emanuel  
Williamsburg



Mr. James P.  
Nickols  
Stonehouse District



Mr. Jim Kelly  
Jamestown District

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The School Board of the Williamsburg-James City County Public Schools is a seven (7) member group, serving overlapping terms, which reorganize each January. The election of County members coincides with the election of members of the Board of Supervisors in each respective district, and City members are appointed to four (4) year terms and serve at-large.

The School Board generally meets on the first and third Tuesday of each month at 7:00pm. Refer to the website for more information:  
<http://www.wjcc.k12.va.us>

Association of School Business Officials International®



This Meritorious Budget Award is presented to

**Williamsburg-James City County Public Schools**

For excellence in the preparation and issuance of its school system budget  
for the Fiscal Year 2011-2012.

The budget is judged to conform to the principles and standards of the  
ASBO International® Meritorious Budget Awards Program.

A handwritten signature in blue ink, appearing to read "Chuck Limbani".

President

A handwritten signature in blue ink, appearing to read "John D. Mueso".

Executive Director



## Williamsburg-James City County Public Schools

School Board & Central Office at James Blair

P.O. Box 8783 | Williamsburg, VA 23187 | [www.wjcc.k12.va.us](http://www.wjcc.k12.va.us)

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### WJCC School Board

Ruth Larson  
*Chair*  
*Berkeley District*

Joe Fuentes  
*Vice Chair*  
*Powhatan District*

Heather Cordasco  
*Roberts District*

Elise Emanuel  
*City of Williamsburg*

James P. Nickols  
*Stonehouse District*

Dr. Oscar Prater  
*Parliamentarian*  
*City of Williamsburg*

Jim Kelly  
*Jamestown District*

Superintendent  
Steven M. Constantino, Ed.D.

May 15, 2012

Dear of City Council, Board of Supervisors, and Citizens:

We clearly understand that we must do all that we can to provide a premier education for every child and live within our means. We have reduced expenditures and submitted an increase in local revenues to meet our budget gap. In making expenditure reductions, our first priority was to maintain programs for our students. We also paid close attention to the school board priorities which you established in December.

In formulating this budget we took opportunities to listen to both our internal and external constituencies. Additionally, we conducted a public budget retreat on January 14, 2012 and a public hearing on January 17, 2012. Numerous budget-reduction scenarios have been considered as we have attempted to minimize the impact on our instructional programs.

We believe this proposed budget does makes a concerted effort to maintain the integrity of our instructional programs and support long-standing community and school division commitments to specific learning needs of children. We understand the difficult financial times we are in and as such, this budget demonstrates our commitment to our students and our fiscal responsibility to the taxpayers. Difficult decisions have been made and proposed in this budget.

To maintain the integrity of our core business of learning and to support the varied learning needs of all of our children, this budget includes a proposal for additional local revenue. With state and federal support in decline along with additional unfunded State and Federal mandates, there comes a point when reductions begin to tear at the fabric of the school division.

The financial challenge we face today is unprecedented. While this budget is less than optimal from an instructional/operational standpoint, every effort has been made to keep the learning needs of children as the focus within the financial parameters which are being felt across school systems throughout the nation.

Sincerely,

Ruth Larson  
Chair



One vision.  
One word.

*Premier*



WILLIAMSBURG-JAMES CITY COUNTY PUBLIC SCHOOLS FY2012-2013 BUDGET

## **Budget Summary**

### ***FY 2012-2013 School Board Adopted Budget***

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#### **Budget Development Overview**

The state code requires that the School Board present a balanced budget, in which revenues equal expenditures, to the city and county on or before April 1. This budget document covers the period from July 1, 2012 through June 30, 2013 and has been prepared upon the modified accrual basis of accounting.

There are three primary phases in the budget development process: 1) *Superintendent's Proposed Budget* (administrative recommendation presented to the School Board), 2) *School Board Proposed Budget* (School Board recommendation to the County Board of Supervisors and the City Council, and 3) *School Board Adopted Budget* (School Board adopted operating budget based on funding authorization/appropriation by County and City).

The annual budget process begins in September with the development of the budget calendar. In October/November, the administration seeks input and approval from the School Board in regard to the process that will be used for formulating next year's budget. The School Board, working with the Superintendent and Assistant Superintendent/Chief Financial Officer, forms the budget goals and priorities that WJCC will use during budget development. This is a critical component to the process. From November through December, departmental and school budget requests are compiled and analyzed, and meetings are scheduled with the budget/cost center managers to discuss requests and proposals for new positions, expanded programs, and new initiatives. The *Superintendent's Proposed Budget* is developed and presented to the School Board in February. After a public hearing on the budget, the School Board approves the budget proposal (in March); it is then brought before the County Board of Supervisors and the City Council. The localities must approve the appropriation for the school system no later than May 15. Following the approval of total budget appropriation, the School Board makes the necessary adjustments to their budget proposal and adopts a final budget.

#### **Financial Overview (Budget Fast Facts)**

**The FY 2012-2013 Operating Budget is \$112,564,414, an increase of \$2,007,340 or 1.8% over FY 2011-2012**

The budget includes staffing of 1,562.33 Full Time Equivalent (FTEs), a net decrease of 33.91 under FY 2011-2012

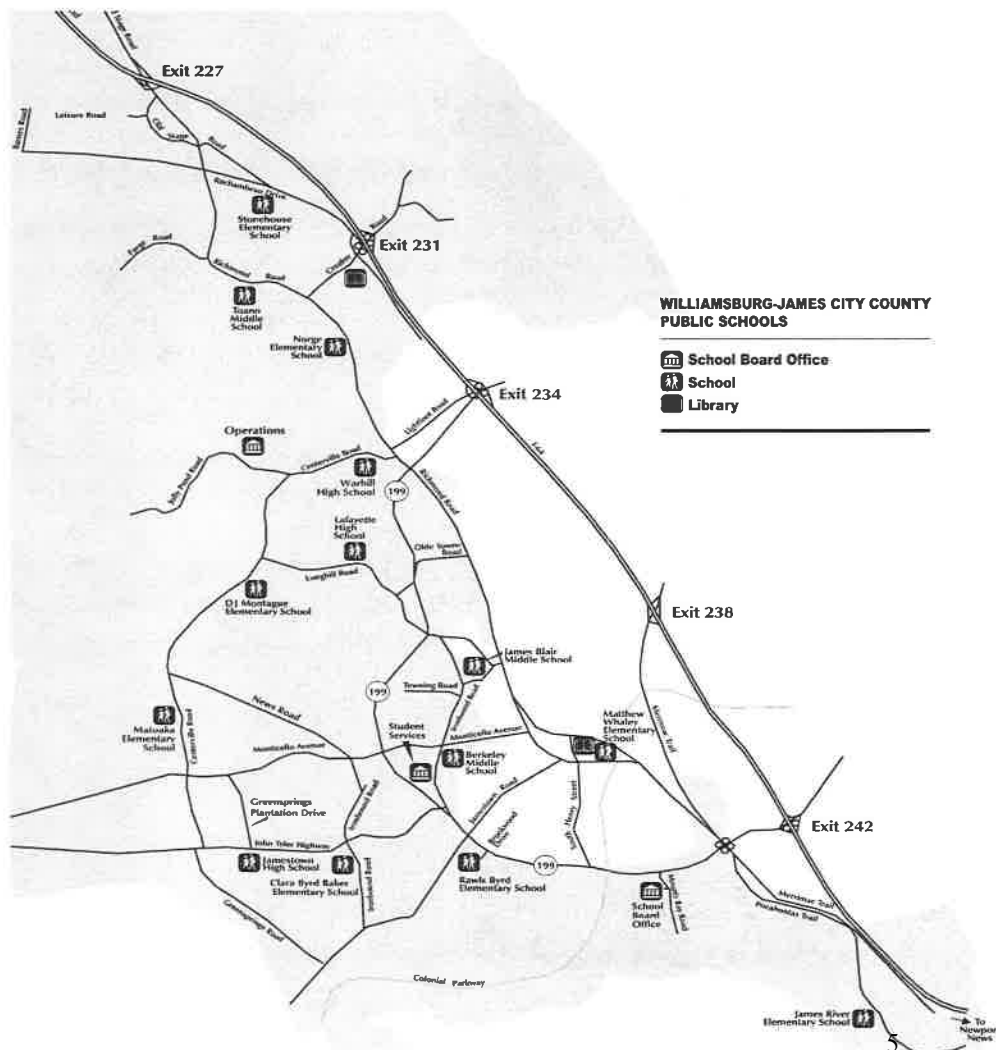
Enrollment is projected to be 10,795 which is an increase of 124 compared to September 2011. This represents an increase of 1.2%

K-12 (excluding Pre-K and Adult Education) Operating Budget Per pupil spending is projected to be \$10,082

1.14% base pay increase to compensate for new 1% (Plan I) VRS employee contribution

## Williamsburg-James City County Public Schools At-A-Glance

Williamsburg-James City County Public Schools (W-JCC Public Schools) serves the public education needs for the City of Williamsburg and the County of James City in a unified school district in Virginia, a suburban community. The City and the County are located on the northern side of the Virginia Peninsula near the cities of Hampton and Newport News and located halfway between Hampton and Richmond. WJCC Public Schools is comprised of nine elementary schools, three middle schools, and three high schools. The projected enrollment for the Fall of 2011 is 10,705 an increase of 156 students or 1.5%; up from the Fall of 2010 enrollment of 10,549 (City enrollment was 857 and James City County enrollment was 9,692). Approximately 30% of our students are eligible for free and reduced meals under the Federal Lunch Program.



## VISION STATEMENT

The WJCC School Board strives to develop a premier public school system that expresses the unique character and potential of our community.

## MISSION STATEMENT

We are committed to providing an excellent education, in partnership with families and community, so that each and every student is prepared for lifelong learning, independent thinking, and responsible citizenship.

## Budget Summary

FY 2012-2013

### **WILLIAMSBURG-JAMES CITY COUNTY PUBLIC SCHOOLS** **Highlights of State and National Student Assessments - 2011-2012 (Based on 2010-2011 Results)**

Please refer to State Report Card: <https://p1pe.doe.virginia.gov/reportcard/> for more performance data.

#### **Virginia Standards of Learning (SOLs)**

Each of WJCC's 15 public schools earned "Fully Accredited" status for 2011-12 under Virginia's accountability system.	<b><u>WJCC</u></b>	<b><u>VA</u></b>
• Exceeded the state in <b>English/Reading</b> at elementary, middle and high school levels on VA SOLs by four percentage points.	92%	88%
• Exceeded the state in <b>Math</b> at elementary, middle and high school levels on VA SOLs by five percentage points.	92%	87%
• Exceeded the state in <b>History</b> at elementary, middle and high school levels on VA SOLs by four percentage points.	88%	84%
• Exceeded the state in <b>Science</b> at elementary, middle and high school levels on VA SOLs by two percentage points.	92%	90%
• Exceeded the state in <b>Writing</b> at elementary, middle and high school levels on VA SOLs by four percentage points.	93%	89%

#### **No Child Left Behind (NCLB)**

- Ten schools of fifteen earned federal "Adequate Yearly Progress" status under the No Child Left Behind guidelines.

#### **Scholastic Assessment Test (SAT)**

- Scholastic Assessment Test (SAT) results well exceed the state and nation in all areas tested: **Critical Reading, Mathematics and Writing.**

#### **American College Test (ACT)**

- American College Test (ACT) results exceed the state and nation in all areas tested: **English, Mathematics, Reading, Science, and Composite.**

#### **Advance Placement Tests (AP)**

- The number of high school students who took Advance Placement exams in 2010-2011 increased by 80 students from 770 to 850.
- The number of AP tests with scores of 3 or higher increased by 110 from 776 to 886.

#### **Career & Technical Education Industry Certification (CTE)**

- 307 students earned industry certifications through a series of rigorous industry examinations and assessments in 2010-2011.

#### **On-Time Graduation/Drop Out**

- 883 students started 9<sup>th</sup> Grade four years ago
- 87% (768) graduated in 4 years
- 5% (44) earned a GED
- 2% (18) are still enrolled for an additional year of school
- 1% (9) dropped out
- 2% (18) are on long term absence



**Williamsburg-James City County Public Schools**  
**5 Year Revenue History**  
**Operating Fund**

Description	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Projected	\$ Difference	% Change
<b>LOCAL REVENUE</b>							
Williamsburg	\$ 7,010,288	\$ 6,910,712	\$ 6,979,332	\$ 7,325,478	\$ 7,741,114	\$ 415,636	5.7% *
James City County	74,694,700	73,727,700	73,800,000	74,250,000	76,689,505	2,439,505	3.3%
<b>TOTAL LOCAL REVENUE</b>	<b>81,704,988</b>	<b>80,638,412</b>	<b>80,779,332</b>	<b>81,575,478</b>	<b>84,430,619</b>	<b>2,855,141</b>	<b>3.5% **</b>
<b>STATE REVENUE</b>							
Standards of Quality (SOQ)	30,585,531	25,856,946	23,200,561	24,617,572	26,432,125	1,814,553	7.4%
Categorical/Incentive	1,062,755	1,104,291	2,906,979	1,980,242	939,670	(1,040,572)	-52.5%
Lottery	917,868	544,699	-	-	-	-	
<b>TOTAL STATE REVENUE</b>	<b>32,566,153</b>	<b>27,505,936</b>	<b>26,107,540</b>	<b>26,597,814</b>	<b>27,371,795</b>	<b>773,981</b>	<b>2.9% ***</b>
<b>TOTAL FEDERAL</b>		<b>2,563,885</b>	<b>2,352,319</b>	<b>1,787,782</b>	<b>80,000</b>	<b>(1,707,782)</b>	<b>-95.5% ****</b>
<b>TOTAL OTHER REVENUE</b>	<b>461,759</b>	<b>681,675</b>	<b>603,672</b>	<b>596,000</b>	<b>682,000</b>	<b>86,000</b>	<b>14.4%</b>
<b>GRAND TOTAL</b>	<b>\$ 114,732,901</b>	<b>\$ 111,389,908</b>	<b>\$ 109,842,863</b>	<b>\$ 110,557,074</b>	<b>\$ 112,564,414</b>	<b>\$ 2,007,340</b>	<b>1.8%</b>
<i>School Board Proposed \$ 111,947,398 \$ 617,016</i>							

**Assumptions:**

Average Daily Membership (ADM) 

10,640	10,681
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 (numbers subject to change)

\*Based on County appropriation which results in City's contribution per funding agreement

\*\* Based on a City-County split of 9.17% for the City and 90.83% for the County.

\*\*\* Based on GA Approved Budget

\*\*\*\* Federal Stimulus/Jobs Fund/Impact Aid (other Federal grants in grants fund)

## Budget Summary

FY 2012-2013

### Summary of Major Budget Reductions for SY/FY 2012-2013 (School Board Proposed Budget)

Based on a significant budgetary gap (approximately \$6.7 million), the Administration recommends the following budget reductions and increase in local funding of 3.5% in order to provide the minimal impact on direct instruction and keeping the School Board budget goals in mind. In addition, the proposed local increase is kept to a minimum as the administration and School Board recognize the difficult economic situation that exists at the local level. *Not necessarily listed in any rank order:*

**1. Reduce base budget (net)**

**Impact:** Due to various cost center central budget line reductions and attrition savings as a result of various retirements, other staff resignations, etc., personnel and other lines have been reduced to reflect current costs resulting in a reduction of budgeted funds.

**Savings** = \$945,694

#### Central/Support Reductions

**2. Eliminate two support positions in the Transportation Department (1.8 FTEs)**

**Impact:** Reorganization will occur within Operations/Transportation and duties will be reassigned to accommodate reduction.

**Savings** = \$81,049 (salary and benefits)

**3. Merge Multicultural with Academic Services (and eliminate AVID membership) (1 FTE)**

**Impact:** Due to merging and strategically placing current budgeted funds, WJCC saves \$295,000 by consolidating and streamlining services. Currently the AVID budget is \$160,000 and Multicultural is \$350,000. The Division will not formally subscribe to AVID (and will not have an AVID Coordinator position), but will continue to practice its tenets (Cornell Notes, etc.) and will focus on multicultural education (a coordinator is budgeted), using funds to adequately fund academic and instructional needs (expenses/needs include: \$90K (salary and benefits) for multicultural coordinator; \$75K for sub teachers for curriculum development/professional development; \$50K for Jamestown Foundation/Tattoo/Virginia Symphony). In addition, Summer School offerings will be restructured.

**Savings** = \$295,000

**4. Reduce the number of clerical/support positions in Academic and Multicultural Services at Central Office (1 FTE + clerical funds)**

**Impact:** Reduce number of clerical/support positions within Central Office departments (1.0 Sr. Admin. in Academic Services and eliminate clerical funds in Multicultural Services.

**Savings** = \$73,871

**5. Eliminate Special Education Coordinator position and reduce other budget lines (1 FTE)**

**Impact:** Overall reductions have been primarily achieved by reducing a coordinator position (per re-organization), reducing Summer School program (providing only mandated services), and reducing the transitional services budget.

**Savings** = \$209,156 (net)



## Budget Summary

FY 2012-2013

### 6. Eliminate Clinic Assistant positions (5 FTEs)

Impact: Nurses would have to perform all duties in the clinics without the support of assistants.

Savings = \$108,386

### 7. Eliminate three High School Guidance Office Assistant support positions (3 FTEs)

Impact: Currently, the High School Guidance Departments have a Data Entry Operator, an Administrative Assistant/Registrar and an Office Assistant. Consequently, two positions will staff the office rather than three support positions. Duties will be reassigned to the current staff.

Savings = \$128,500 (salary and benefits)

### 8. Reduce Pre-K Bus Driver and Aide (2 FTEs)

Impact: Given reduction of Pre-K classes, there will be a reduction of children attending program, hence less of transportation need.

Savings = \$58,052 (salary and benefits)

### 9. Reduce Pre-K Transportation Fuel

Impact: Given reduction of Pre-K classes, there will be a reduction of children attending program, hence less of transportation need.

Savings = \$35,584

## Other Reductions

### 10. Eliminate payment for AP exam fees

Impact: High school students would be required to pay for their own AP fees. Free and reduced students would have their fees paid. NOTE: The district would not require that students take the exams.

Savings = \$125,000

### 11. Reduce Elementary Teacher Assistant positions (18 FTEs)

Impact: This would reduce the budget for elementary teacher assistants to 68 from 86.

As a basic rule, elementary schools currently are staffed with a teacher assistant for every kindergarten class and one per each grade (Grades 1 to 5). Each building principal will have the flexibility to place the positions as they deem appropriate. While this proposal reduces two teacher assistant positions per school actual personnel changes may be different between buildings.

Savings = \$598,921 (salary and benefits)

### 12. Teacher positions (10 FTEs)

Impact: This proposal adds 3 at the elementary level by maintaining the current pupil/teacher ratios; reduces 3 at the middle school level; and reduces 10 positions at the high school level. This proposal increases staffing ratios by 0.5 at the Middle School level and 1.0 at the High School level.

As WJCC typically hires approximately 75-100 teachers per year, it is anticipated that a number of these position reductions will not result in layoffs of existing personnel. A chart displaying the target ratios and class caps is attached.

Savings = \$626,197

## Budget Summary

FY 2012-2013

### Budget Reduction for SY/FY 2012-2013 - Continued

<u>Elementary</u>	<u>WJCC</u>		<u>State (SOQ)</u>	
<u>Grade</u>	<u>Target ratios:</u>	<u>Class caps:</u>	<u>Division ratios:</u>	<u>Class caps:</u>
Kindergarten	20:1	23:1	24:1	29:1
Grade 1	20:1	23:1	24:1	30:1
Grade 2	20:1	23:1	24:1	30:1
Grade 3	22:1	25:1	24:1	30:1
Grade 4	25:1	28:1	25:1	35:1
Grade 5	25:1	28:1	25:1	35:1

<u>Secondary</u>	<u>WJCC</u>		<u>State (SOQ)</u>	
<u>Grade</u>	<u>Target ratios:</u>	<u>Class caps:*</u>	<u>School ratios:</u>	<u>Class caps:</u>
Grade 6	18.5:1	35:1	21:1	35:1
Grade 7	18.5:1	35:1	21:1	35:1
Grade 8	18.5:1	35:1	21:1	n/a
Grade 9	20:1	35:1	21:1	n/a
Grade 10	20:1	35:1	21:1	n/a
Grade 11	20:1	35:1	21:1	n/a
Grade 12	20:1	35:1	21:1	n/a

\* Secondary caps 35:1 (excluding PE and Music)

\* Final school teacher allocations will be based on September actual enrollments (i.e., 10-day count and/or Sept. 30th count).

\* Generally, new positions are only allocated if all classes in a given grade (by school) are over caps.

### 13. Offer Employee Retirement Incentive Program (ERIP)

Impact: To be eligible for the proposed program, employees must be employed full-time by the Williamsburg-James City County School Board, and must be a member of and be eligible for unreduced retirement benefits under the Virginia Retirement System (VRS) no later than July 1, 2012. Any employee whose application is approved will receive a one-time payment in the gross amount of fifteen (15) percent of his/her contracted base salary

## Budget Summary

FY 2012-2013

plus any applicable longevity supplemental payments from the 2011-2012 school year, but excluding any stipends and pay for any extracurricular assignments.

Savings = \$TBD

In the past two years, the incentive program has netted savings of approximately \$400K/year which has resulted in less of a need to do layoffs. This, however, is a strategic savings strategy in the future and will not result in savings in the Superintendent's Proposed Budget.

### Revenue Increase

#### **Increased local revenue**

Impact: In order to maintain educational offerings, a 3.5% increase in local funding is requested. It is possible that additional Sales Tax revenues may offset a portion of the County's increase. The City contribution is related to increase in City students.

Increased revenue = \$ 2,855,141

### Local Revenue 3-Year History

<b>FY 2011/2012</b>		<i>Amount</i>	<i>\$ Change</i>	<i>% Change</i>
Proposed	\$	82,152,274	\$ 1,372,942	1.7%
Approved/Adopted	\$	81,575,478	\$ 796,146	1.0%

<b>FY 2010/2011</b>		<i>Amount</i>	<i>\$ Change</i>	<i>% Change</i>
Proposed	\$	80,779,332	\$ (588,600)	-0.7%
Approved/Adopted	\$	80,779,332	\$ (588,600)	-0.7%

<b>FY 2009/2010</b>		<i>Amount</i>	<i>\$ Change</i>	<i>% Change</i>
Proposed	\$	81,869,065	\$ -	0.0%
Approved/Adopted	\$	81,367,932	\$ (501,133)	-0.6%

<b>3-Year Average</b>		<i>Amount</i>	<i>\$ Change</i>	<i>% Change</i>
Proposed	\$	81,600,224	\$ 261,447	0.3%
Approved/Adopted	\$	81,240,914	\$ (97,862)	-0.1%

Description	FTE	\$ Amount	\$ Amount
<i>FY 2012 Operating Budget Revenue</i>			<b>\$ 110,557,074</b>
<b><u>Revenue Additions/Decreases</u></b>			
State Increased Revenue (GA Approved)			773,981
Federal Decreased Revenue (\$80K Impact Aid added)			(1,707,782)
Other Increased Revenue (\$100K Athletic Fees)			86,000
Local increase at 3.5%			2,855,141
Sub-total			2,007,340
<b>FY 2013 Revenue Total</b>			<b>\$ 112,564,414</b>
<i>FY 2012 Operating Budget Expenditures</i>			<b>\$ 110,557,074</b>
<b><u>Expenditure Additions</u></b>			
Increased VRS (retirement) rates (18.96% from 12.21%)		4,179,032	
Other major Increases		1,040,408	
<i>Sub-teachers (\$270K); Legal (\$150K); Bus Driver/Aide Subs (\$223K); Acad. Sr. Dir. (\$117K) - offset below by Spec. Ed. &amp; AVID cuts; Utilities (\$190K); Speech Therapist (\$75K), Trailers (\$15,408).</i>			
VRS (Plan 1 - 1%)/Salary Increase (1.14%)		276,177	
<b>FY 2013 Expenditure Increases</b>			<b>\$ 5,495,617</b>
<b><u>Expenditure Deductions</u></b>			
Base budget reductions - cost center budget lines and personnel lines		-945,694	
<b><u>Central/Support Reductions</u></b>			
Eliminate two support positions in the Transportation Department	1.80	-81,049	
Merge Multicultural with Academic Services (no AVID membership)	1.00	-295,000	
Reduce the number of clerical positions at Central Office	1.00	-73,871	
Eliminate Special Education Coordinator position/reduce budget lines	1.00	-209,156	
Eliminate Clinic Assistants	5.00	-108,386	
Eliminate 3 High School Guidance Office Assistant support positions	3.00	-128,500	
Reduce Pre-K bus Driver and Aide	2.00	-58,052	
Adjust Transportation Fuel (Pre-K runs)		-35,584	
<b><u>Other Reductions</u></b>			
Eliminate payment for AP exam fees		-125,000	
Reduce Elementary Teacher Assistant positions	18.00	-598,921	
Reduce Pre-K Teacher and Teacher Assistant positions	4.00	-202,867	
Teacher positions	10.00	-626,197	
<b>FY 2013 Expenditure Reductions</b>	<b>46.80</b>		<b>\$ (3,488,277)</b>
<b>FY 2013 Expenditure Total</b>			<b>\$ 112,564,414</b>

### Summary of Major Operating Changes

		FY 2011-2012 Budget	
		<i>In millions</i>	
<i>Revenue Increases</i>		\$ Amount	% inc.
Local Combined		\$ 2.9	3.5%
State		0.8	2.9%
Federal (Stimulus/Jobs Fund)		(1.7)	100.0%
Other		0.1	14.4%
Total Revenue Increase		\$ 2.0	1.8%
<i>Expenditure Increases (Major Changes-Net Budgetary Increases)</i>		\$ Amount	% inc.
<u>Personnel Services</u>		\$ (1.1)	-1.6%
The decrease includes the changes in staffing listed on next page and changes due to current staffing costs.			
<u>Employee Benefits</u>		\$ 3.1	12.2%
The net increase is primarily due to expected increases in retirement (VRS) costs.			
<u>Purchased Services</u>		\$ 0.2	6.3%
This increase is primarily due to increased legal expenses and various other purchased services increases.			
<u>Other Charges</u>		\$ (0.1)	-1.1%
The net decrease is primarily due decreases in testing and phone services.			
<u>Materials and Supplies</u>		\$ (0.1)	-2.1%
The decrease is the result of reducing supply budget lines.			
<u>Payments to Joint Operations</u>		\$ 0.0	0.7%
The increase is for charges for tuition placements (special ed., C&T, etc. tuitions)			
<u>Capital Outlay &amp; Other</u>		\$ (0.0)	-4.4%
<u>Other Uses of Funds</u>		\$ -	
Total Expenditure Increase		\$ 2.0	1.8%

\* Numbers may not total to 100% due to rounding

### Summary of Operating Budget Personnel Changes

Object/Description	FTE	Net FTE Change
<b><u>1110 - Administrative Salary &amp; Wages</u></b>		<b>-1.50</b>
Senior Director for Multicultural Affairs (position reclassification, see 1120 below)	-1.00	
Supervisor for Assessment (position reclassification, see 1124 below)	-0.50	
Senior Director for School Performance (new position - funds from position eliminations below *)	1.00	
Senior Director for Finance (position reclassification, see 1140 below)	-1.00	
Special Education Coordinator *	-1.00	
Director of Public Relations & Engagement (modified position, previously Communications Specialist under 1130 below)	1.00	
<b><u>1120 - Instructional Salaries &amp; Wages</u></b>		<b>-13.00</b>
Staffing Allocations (per staffing model)	-10.00	
Preschool Teachers	-2.00	
Music Coordinator (on teacher contract already and being paid a stipend for these duties)	-0.50	
Art Coordinator (on teacher contract already and being paid a stipend for these duties)	-0.50	
Coordinator for Multicultural Education (position reclassification, see 1110 above)	1.00	
Coordinator for AVID *	-1.00	
<b><u>1124 - Supervisor Salaries &amp; Wages</u></b>		<b>0.50</b>
Supervisor for Assessment (position reclassification, see 1110 above)	0.50	
<b><u>1130 - Other Professional Salaries &amp; Wages</u></b>		<b>3.57</b>
Speech Therapist (positions added during FY12, IEP needs)	1.07	
Occupational Therapist (positions added during FY12, IEP needs)	1.50	
Coordinator for Family & Community Engagement (modified position, previously Parent Resource Coordinator under 1140 below)	1.00	
Communications & Digital Design Specialist (modified position, previously Webmaster under 1140 below)	1.00	
Communications Specialist (modified position, see 1110 above)	-1.00	

### Summary of Operating Budget Personnel Changes

<b>Object/Description</b>	<b>FTE</b>	<b>Net FTE Change</b>
<b><u>1140 - Technical Salaries &amp; Wages</u></b>		<b>-1.00</b>
Parent Resource Coordinator (modified position, see 1130 above)	-1.00	
Webmaster (modified position, see 1130 above)	-1.00	
Comptroller (position reclassification from Sr. Director for Finance, see 1110 above)	1.00	
<b><u>1141 - Tech Support Salaries &amp; Wages</u></b>		<b>1.00</b>
Tech Support Position (added in current year from telecommunications savings)	1.00	
<b><u>1150 - Clerical Salaries &amp; Wages</u></b>		<b>-10.00</b>
High School Guidance Assistants	-3.00	
Senior Admin Assistant - Academic Services	-1.00	
Clinic Assistants	-5.00	
Dispatcher - Transportation	-1.00	
<b><u>1151 - Instructional Aide Salaries &amp; Wages</u></b>		<b>-17.68</b>
Pre-K Teacher Assistant (position added during FY12)	0.15	
Pre-K Teacher Assistants (program reduction)	-2.00	
Cafeteria Monitor - Berkeley (position added during FY12)	0.17	
Special Education Aides (positions added during FY12, IEP needs)	2.00	
Elementary Teacher Assistants (reduction of 2.0 per school)	-18.00	
<b><u>1160 - Trades Salaries &amp; Wages</u></b>		<b>1.00</b>
Utility Assistant position (Worker's Compensation issue)	1.00	
<b><u>1170 - Bus Driver Salaries &amp; Wages</u></b>		<b>-1.80</b>
Transportation Office worker	-0.80	
PreK Bus Driver	-1.00	
<b><u>1175 - Bus Aide Salaries &amp; Wages</u></b>		<b>-1.00</b>
PreK Bus Driver	-1.00	
<b>Total FTE change from FY 2012 to FY 2013</b>		<b>-39.91</b>

**FY2012-2013 Teacher School Staffing Allocation**

	Enrollment	Desired Core Ratio	Number of Core Teachers (100)	Art	Music/ Instrumental	PE/H	Tech	Core & Resource/ Electives	Advan. Coaches/ SS/ Drop-out Spec. **	Math	Reading	Total Operating Allocation	Overall Ratio	Title I Reading
<b>Elementary</b>	<b>Core Staffing Allocations</b>			<b>Resource</b>					<b>Specialized Staffing</b>					Grant
Clara Byrd Baker	517	22:1	23	1.0	1.50	1.0	1.0	27.50	1.0	1.0	3.0	32.50	15.9	
Rawls Byrd	469	22:1	21	1.0	1.50	1.0	1.0	25.50	1.0	1.0	1.0	28.50	16.5	2.00
DJ Montague	440	22:1	21	1.0	1.50	1.0	1.0	25.50	1.0	1.0	1.5	29.00	15.2	2.00
Norge	542	22:1	24	1.0	1.50	1.0	1.0	28.50	1.0	1.0	1.0	31.50	17.2	2.00
Matthew Whaley	480	22:1	22	1.0	1.50	1.0	1.0	26.50	1.0	1.0	1.0	29.50	16.3	2.00
James River	501	22:1	24	1.0	1.50	1.0	1.0	28.50	1.0	1.0	2.0	32.50	15.4	3.00
Stonehouse	658	22:1	29	1.0	1.50	1.5	1.0	34.00	1.0	1.0	3.0	39.00	16.9	
Matoaka	744	22:1	33	1.0	1.50	1.5	1.0	38.00	1.0	1.0	3.0	43.00	17.3	
J. Blaine Blayton	440	22:1	20	1.0	1.50	1.0	1.0	24.50	1.0	1.0	3.5	30.00	14.7	
<b>Total</b>	4,791	22:1	217.0	9.0	13.50	10.0	9.0	258.50	9.0	9.0	19.0	295.50	16.2	11.0
<b>FY 11/12 Total</b>	4,748	22:1	215.0	9.0	13.5	9.0	9.0	255.50	9.0	9.0	19.0	292.50	16.2	11.0
	43	0.00	2.0	0.0	0.0	1.0	0.0	3.00	0.0	0.0	0.0	3.00	0.0	0.0
<b>Middle</b>	<b>Core/Elective Allocations</b>			<b>In core/elective allocation</b>					<b>Specialized Staffing</b>					
Berkeley	933	18.5:1	49.5					49.50	3.0	1.0	2.0	55.50	16.8	
Toano	703	18.5:1	37.5					37.50	2.0	1.0	2.0	42.50	16.5	
Hornsby	916	18.5:1	50.0					50.00	2.0	1.0	2.0	55.00	16.7	
<b>Total</b>	2,552	18.5:1	137.0	0.0	0.0	0.0	0.0	137.00	7.0	3.0	6.0	153.00	16.7	0.0
<b>FY 11/12 Total</b>	2,548	18:0	140.0	0.0	0.0	0.0	0.0	140.00	7.0	3.0	6.0	156.00	16.3	0.0
	4	0.50	-3.0	0.0	0.0	0.0	0.0	-3.00	0.0	0.0	0.0	-3.00	0.3	0.0
<b>High</b>	<b>Core/Elective Allocations</b>			<b>In core/elective allocation</b>					<b>Specialized Staffing</b>					
Lafayette	1,093	20:1	55.0					55.00	1.0		1.0	57.00	19.2	
Jamestown	1,205	20:1	61.0					61.00	1.0		1.0	63.00	19.1	
Warhill	1,154	20:1	58.0					58.00	1.0		1.0	60.00	19.2	
<b>Total</b>	3,452	20:1	174.0					174.00	3.0		3.0	180.00	19.2	0.0
<b>FY 11/12 Total</b>	3,409	19:0	184.0					184.00	3.0		3.0	190.00	17.9	0.0
	43	1.00	-10.0	0.0	0.0	0.0	0.0	-10.00	0.0	0.0	0.0	-10.00	1.2	0.0
<b>Grand Total/Avg.</b>	10,795	20.2	528.0	9.0	13.5	10.0	9.0	569.50	19.0	12.0	28.0	628.50	17.2	11.0
<b>FY 11/12 Budget</b>	10,705	19.7	539.0	9.0	13.5	9.0	9.0	579.5	19.0	12.0	28.0	638.5	16.8	11.0
<b>Diff.</b>	90	0.5	-11.0	0.0	0.0	1.0	0.0	-10.0	0.0	0.0	0.0	-10.0	0.4	0.0

\* Target ratio of 20:1 for Grades K-2; 22:1 for Grade 3; and 25:1 for 4 - 5. Class cap of 23 in Grades K-2; 25 in Grade 3; and 28 for 4-5 (across all classes).

\*\* Elementary schools can use SS/At-Risk for any category of specialized staffing for FY 2011/2012.

\*\*\* Secondary caps 35:1 (excluding PE and Music)



### Other Staffing

<b>Total Regular Ed. Teachers (Prog. 100s &amp;</b>	<b>628.50</b>
JR IB (Foreign Language and Coordinator)	2.00
Academic Services/Student Services	8.55
IT integration teacher (ITRT)	12.00
HS Athletic Directors	3.00
ESL positions	7.00
Reserve positions	
<b>Total positions required</b>	<b>661.05</b>

FY 11 671.1

+/- -10.0

<b>Spec. Ed. Teachers (Program 200s)</b>	
Special Education teaching positions	95.0
Special Education Instructional Specialists	4.0
Assistive Technology Specialist	1.0
<b>Total positions required</b>	<b>100.0</b>

<b>Total Gifted Teachers (Program 400s)</b>	
Gifted Teaching Positions	16.0
<b>Total positions required</b>	<b>16.0</b>

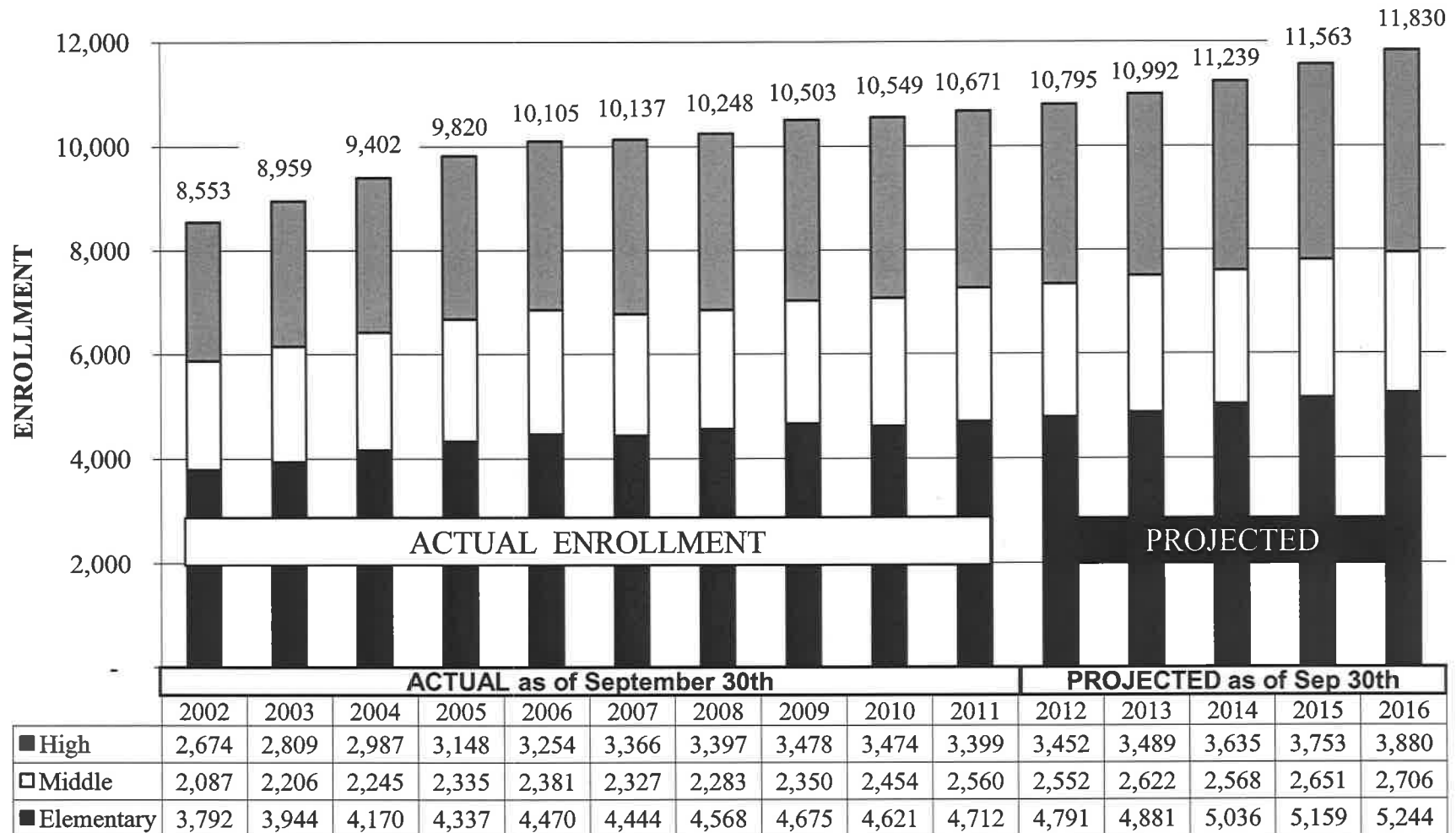
<b>Adult Ed. Teachers (Program 700)</b>	
Adult Ed.	
(Add 2.0 in FY 09 for LPN Prog.)	<b>4.0</b>

<b>Total Pre-K (Program 800s)</b>	
Pre-K Teaching Positions	30.0
Pre-K Instructional Specialist	1.0
<b>Total positions required</b>	<b>31.0</b>

	SPED Operating	Media	Guid.**	Gifted	Social Workers	
Clara Byrd Baker	TBD	1.0	1.0	1.1		
Rawls Byrd	TBD	1.0	1.0	1.1		
DJ Montague	TBD	1.0	1.0	1.1		
Norge	TBD	1.0	1.0	1.2		
Matthew Whaley	TBD	1.0	1.0	1.1		
James River	TBD	1.0	1.0	1.1		
Stonehouse	TBD	1.0	1.5	1.1		
Matoaka	TBD	1.0	1.5	1.1		
J. Blaine Blayton	TBD	1.0	1.0	1.1		
<b>Total</b>	<b>33.0</b>	<b>9.0</b>	<b>10.0</b>	<b>10.0</b>		
Berkeley	TBD	1.0	2.0	1.0		
Toano	TBD	1.0	2.0	1.0		
Hornsby	TBD	1.0	2.0	1.0		
<b>Total</b>	<b>21.0</b>	<b>3.0</b>	<b>6.0</b>	<b>3.0</b>		
Lafayette	TBD	2.0	4.0	1.0		
Jamestown	TBD	2.0	4.0	1.0		
Warhill	TBD	2.0	4.0	1.0		
<b>Total</b>	<b>35.0</b>	<b>6.0</b>	<b>12.0</b>	<b>3.0</b>		
<b>Stud. Services/Central</b>					7.0	
<b>Total</b>						
<b>Grand Total</b>	<b>89.0</b>	<b>18.0</b>	<b>28.0</b>	<b>16.0</b>	<b>7.0</b>	<b>158.0</b>
<b>FY 11/12 Total</b>	<b>89.0</b>	<b>18.0</b>	<b>28.0</b>	<b>16.0</b>	<b>7.0</b>	<b>158.0</b>
	-	-	-	-	0.0	0.0

FY13	819.1	
FY12	829.1	% Diff.
Diff.	-10.0	-1.2%

# **Williamsburg-James City County Public Schools** **ENROLLMENT SUMMARY**



## Budget Summary

FY 2012-2013

### Operating Budget Summary Reports

Education programs and other programs are grouped by state-mandated categories. The six categories in the Operating Budget are:

- Instruction – further broken down by classifications within the function, e.g., regular instruction, special education, etc.
- Student Attendance, and Health – further broken down by classifications within the function, e.g., health, speech, etc.
- Administration – further broken down by classifications within the function, e.g., executive, personnel services, etc.
- Pupil Transportation – further broken down by classifications within the function, e.g., operation, maintenance, etc.
- Operations and Maintenance – further broken down by classifications within the function, e.g., buildings, grounds, etc.
- Technology – further broken down by classifications within the function, e.g., classroom, instructional support, etc.

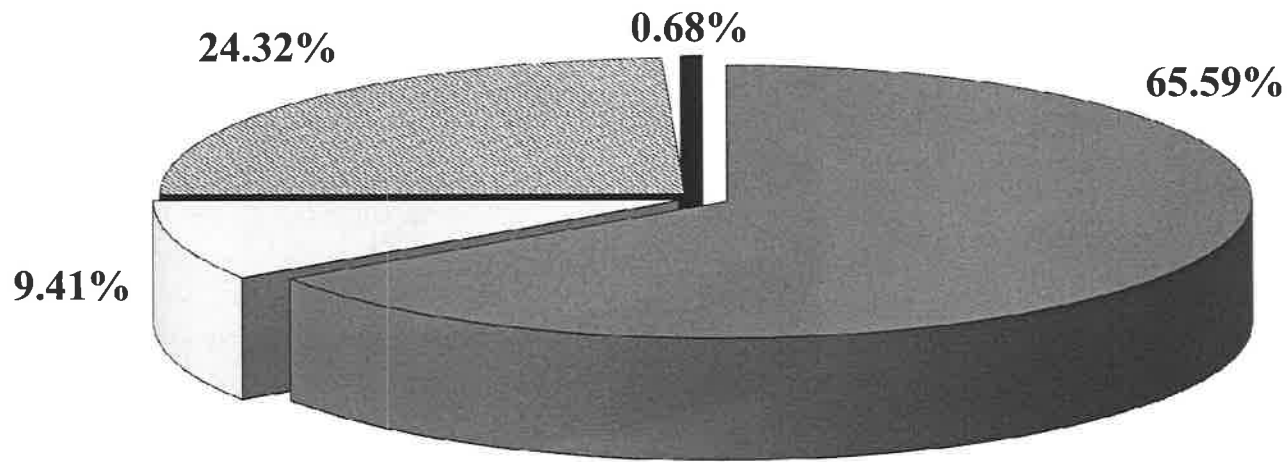
The categories are broken down further into the following expenditure types:

- Personnel Services – further broken down by object classifications full time employees, substitutes, workshops and part-time employees
- Fringe Benefits - further broken down by object classifications FICA, Virginia Retirement costs, Health Insurance subsidy, and other employee benefits
- Purchased Services - further broken down by object classifications tuition payments, consultants, school allocations, printing
- Other Charges - further broken down by object classifications utilities, fuel postage
- Materials and Supplies - further broken down by object classifications instructional supplies, office supplies
- Capital Outlay - further broken down by object classifications school allocations, bus, vehicle and equipment replacements

In addition a cost center report is provided which break down expenses by the department or school which has control of those particular resources.

Please note that in reviewing the reports that we significantly re-classified (re-coded) various expense lines to improve reporting and provide valuable information starting in FY 2008. For example, we broke down the instruction function to sub groupings of instructional activities, e.g. regular instruction, special education, pre-kindergarten, etc. In the cost center reports we re-classified many expenses away from the general system-wide cost center (00 – K-12) to cost centers which are more specific. For example, we moved classroom teaching staff allocations to the specific school locations. We believe this will be useful going forward.

# **FY2012-2013 OPERATING BUDGET PROJECTED REVENUE SUMMARY**



**TOTAL: \$ 112,564,414**

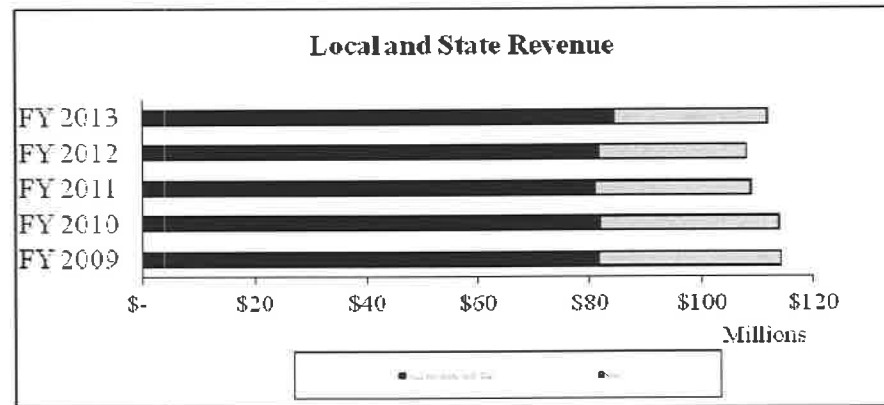
■ Local \$73,835,244    □ Local (Sales Tax) \$10,595,375    ▨ State \$27,371,795    ■ Other (with Impact Aid) \$762,000

## Budget Summary

FY 2012-2013

### Overview of Operating Budget Revenue Funding

As a public school system in the Commonwealth of Virginia, WJCC funding is from two main sources: the Commonwealth and the County/City. In fulfilling its constitutional mandate, the State Board of Education establishes the educational objectives for public education in Virginia. These objectives are known as the Standards of Quality (SOQ). These standards are subject to revision only by the General Assembly. The SOQ represents the minimum requirements for school divisions in Virginia to provide a program of high quality public elementary and secondary education. The Constitution of Virginia also requires the General Assembly to determine the manner in which funds are provided to meet the SOQ, including the apportionment of costs between the state and local governments. All basic aid and most categorical funding established within the SOQ funding formula are apportioned between the state and local governments according to a "composite index". The composite index is the state's measure of the local ability to pay for education. In James City County, the composite index for the FY 2012-13 budget year is 0.5628. This means that for every dollar of support called for by the SOQ, the County of James City is required to pay about 56 cents and the state about 44 cents (Williamsburg has a composite index of 0.80). Current year state revenue is linked directly to the current year student enrollment. For computation purposes, Average Daily Membership (ADM) is used. The projected ADM is multiplied by the SOQ funding amounts, subject to the composite index, to arrive at a figure for projected state revenue. Sales tax revenue is projected separately by the State Department of Education. Since all school divisions in Virginia are fiscally dependent, local revenues are projected based on budget negotiations and discussions between the County of James City and City of Williamsburg. Williamsburg and James City County have established a funding "contract" which delineates the funding split each locality provides.



State funds are made up of:

- Standards of Quality (SOQ) funds include: Basic Aid, salary supplement, fringe benefit funds, special education, etc.
- Lottery profits: Lottery funds represent funding received from the state that is a portion of profits made on the lottery system.
- Categorical/incentive state revenues encompass a myriad of state assistance in the areas of technology, vocational education, primary class size, etc.

State sales tax, which helps support Williamsburg-James City County local appropriations, revenues represent 1-1/8% of the educational component of the tax that is distributed to all school districts. All statewide revenue is pooled and allocated based on number of students that school divisions have in their systems.

The balance of revenue comes from local tax resources.



**Williamsburg-James City County Public Schools**  
**5 Year Revenue History**  
**Operating Fund**

Description	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Projected	\$ Difference	% Change
<b>LOCAL REVENUE</b>							
Williamsburg	\$ 7,010,288	\$ 6,910,712	\$ 6,979,332	\$ 7,325,478	\$ 7,741,114	\$ 415,636	5.7% *
James City County	74,694,700	73,727,700	73,800,000	74,250,000	76,689,505	2,439,505	3.3%
<b>TOTAL LOCAL REVENUE</b>	<b>81,704,988</b>	<b>80,638,412</b>	<b>80,779,332</b>	<b>81,575,478</b>	<b>84,430,619</b>	<b>2,855,141</b>	<b>3.5% **</b>
<b>STATE REVENUE</b>							
Standards of Quality (SOQ)	30,585,531	25,856,946	23,200,561	24,617,572	26,432,125	1,814,553	7.4%
Categorical/Incentive	1,062,755	1,104,291	2,906,979	1,980,242	939,670	(1,040,572)	-52.5%
Lottery	917,868	544,699	-	-	-	-	
<b>TOTAL STATE REVENUE</b>	<b>32,566,153</b>	<b>27,505,936</b>	<b>26,107,540</b>	<b>26,597,814</b>	<b>27,371,795</b>	<b>773,981</b>	<b>2.9% ***</b>
<b>TOTAL FEDERAL</b>		<b>2,563,885</b>	<b>2,352,319</b>	<b>1,787,782</b>	<b>80,000</b>	<b>(1,707,782)</b>	<b>-95.5% ****</b>
<b>TOTAL OTHER REVENUE</b>	<b>461,759</b>	<b>681,675</b>	<b>603,672</b>	<b>596,000</b>	<b>682,000</b>	<b>86,000</b>	<b>14.4%</b>
<b>GRAND TOTAL</b>	<b>\$ 114,732,901</b>	<b>\$ 111,389,908</b>	<b>\$ 109,842,863</b>	<b>\$ 110,557,074</b>	<b>\$ 112,564,414</b>	<b>\$ 2,007,340</b>	<b>1.8%</b>
<div style="text-align: right;"> <i>School Board Proposed</i>    \$    111,947,398    \$    617,016 </div>							

**Assumptions:**

Average Daily Membership (ADM) 10,640 10,681 (numbers subject to change)

\*Based on County appropriation which results in City's contribution per funding agreement

\*\* Based on a City-County split of 9.17% for the City and 90.83% for the County.

\*\*\* Based on GA Approved Budget

\*\*\*\* Federal Stimulus/Jobs Fund/Impact Aid (other Federal grants in grants fund)

## Budget Summary

FY 2012-2013

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In forming the expenditure proposal, the administration used the following goals as a foundation for the funding decisions:

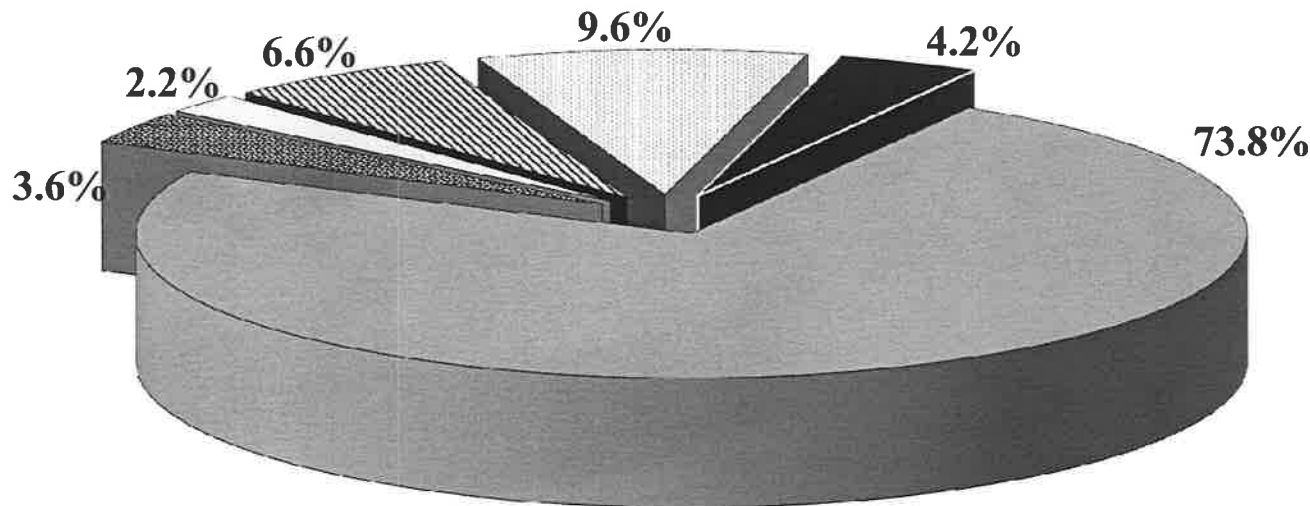
**BUDGET LONG-RANGE GOAL:** *To improve WJCC budgets so that they are more instructionally focused, performance based, data-informed, transparent and are closely aligned with the educational goals of the school division, whereby, resources are dedicated to those activities which have the highest educational return on investment. (In accomplishing this goal, resource reallocation will be pursued as a means to better target resources after “start, stop, and amend” program evaluation.)*

**BUDGET ANNUAL IMPROVEMENT GOAL:** *To develop the budget in a transparent, collaborative process which includes stakeholder involvement and produce a budget which support the school division’s educational goals.*

**BUDGET GOALS:** In preparation for the 2012-2013 budget, the School Board adopted a budget development calendar and held a budget retreat on November 11, 2011 to set Budget Priorities. The following priorities were adopted by the Board at their December 6, 2011 special call meeting:

- Continue to provide career and technical education for WJCC. Explore opportunities to enhance and expand CTE offerings which are convenient to WJCC.
- To assess and improve grade level reading ability focusing on 3rd and 6th grades with special attention to subgroup achievement gaps.
- To continue to assess and explore opportunities to support alternative education needs.
- Promote staff development opportunities and identify best practices in teacher training to ensure knowledge of current conduct and ethics practices.
- Continue implementing the recommendations of the Compensation Study for quality teaching and learning; and, recruit and retain a highly-qualified and diverse faculty and staff.
- To improve shared data environments including student data management systems.
- To keep the public informed on the achievements and accomplishments of the school division by developing an innovative comprehensive public relations plan.

# FY2012-2013 PROJECTED OPERATING EXPENDITURES by STATE FUNCTION CATEGORIES



**TOTAL: \$ 112,564,414**

■ Instruction	\$83,056,145	■ Student Attendance & Health	\$4,057,996
□ Administration	\$2,500,125	■ Pupil Transportation Svcs	\$7,445,071
□ Operation & Maint. Svcs	\$10,786,983	■ Technology	\$4,718,094

\* Percentage total may not equal 100% due to rounding





**Williamsburg-James City County Public Schools**  
**Projected Operating Expenditures by State Function Categories**  
**FY 2012 - 2013**

Description	FY2011-2012 Budget	% Total	FY2012-2013 Budget	% Total	Change (\$)	Change (%)
Instruction	\$ 82,133,425	74.29	\$ 83,056,145	73.79	\$ 922,720	1.1%
Student Attendance and Health*	3,849,748	3.48	4,057,996	3.61	208,248	5.4%
Administration**	2,232,800	2.02	2,500,125	2.22	267,325	12.0%
Pupil Transportation Services	7,163,725	6.48	7,445,071	6.61	281,346	3.9%
Operation and Maintenance Services	10,489,519	9.49	10,786,983	9.58	297,464	2.8%
Technology***	4,687,857	4.24	4,718,094	4.19	30,237	0.6%
<b>Total</b>	<b>\$ 110,557,074</b>	<b>100.00%</b>	<b>\$ 112,564,414</b>	<b>100.00%</b>	<b>\$ 2,007,340</b>	<b>1.8%</b>

\*This function category includes Psychological Services and Speech & Audiology Services.

\*\*This function includes an increase of \$150,000 for legal expenses.

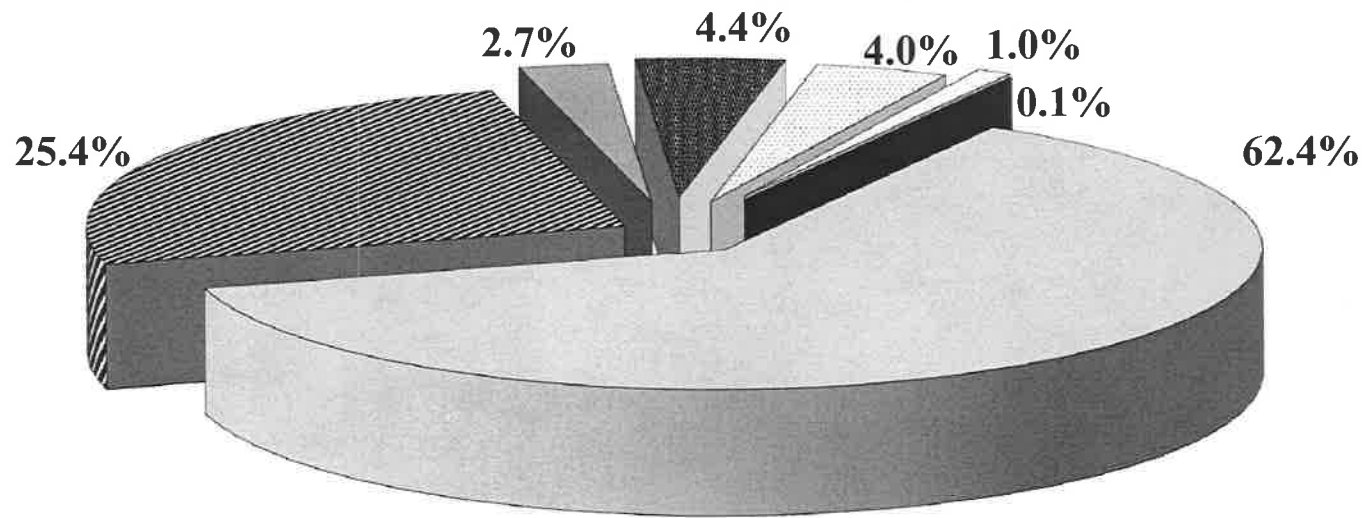
\*\*\*This function category is required for state reporting purposes and includes classroom instruction, instructional support, and administration costs.



**Williamsburg - James City County Public Schools  
Operating Summary by Function**

Function	Description	2012 FTEs	2013 FTEs	Actual 2009	Actual 2010	Actual 2011	2012 Budget	2013 Budget	\$ Change	% Change
1100	Instruction (Regular)	718.09	686.92	\$ 49,995,582	\$ 49,120,487	\$ 48,596,907	\$ 49,469,497	\$ 49,182,673	\$ (286,824)	-0.6%
1200	Instruction - Special Education	205.00	205.00	9,701,826	9,961,342	10,082,378	10,926,935	11,284,928	357,993	3.3%
1210	Guidance Services	40.00	37.00	2,875,536	2,850,886	2,653,292	2,666,672	2,616,085	(50,587)	-1.9%
1220	School Social Worker Services	7.00	7.00	458,709	452,056	497,565	510,382	544,366	33,984	6.7%
1230	Homebound Instruction	-	-	68,848	53,221	58,907	54,902	53,287	(1,615)	-2.9%
1300	Instruction - Career & Technical	17.66	20.00	2,460,724	2,052,438	1,679,991	1,736,287	1,948,201	211,914	12.2%
1310	Instructional Improvement	25.05	25.05	3,227,568	2,462,898	2,582,309	2,669,573	2,711,013	41,440	1.6%
1313	Staff Training	-	-	304,842	160,346	24,339	38,779	45,360	6,581	17.0%
1320	Media Services	33.00	33.00	2,079,654	1,994,600	1,976,890	2,068,154	2,200,208	132,054	6.4%
1400	Instruction - Gifted & Talented	16.00	16.00	1,194,836	1,220,874	1,312,161	1,349,325	1,418,651	69,326	5.1%
1410	Office of the Principal	79.50	79.50	5,938,352	5,669,896	5,749,790	5,597,954	5,910,983	313,029	5.6%
1500	Instruction - Athletics	3.00	3.00	1,026,131	1,041,351	1,032,198	988,145	1,041,307	53,162	5.4%
1600	Instruction - Summer School	-	-	582,980	510,834	408,077	394,894	369,295	(25,599)	-6.5%
1700	Instruction - Adult Education	4.00	4.00	463,275	386,743	406,652	398,901	417,043	18,142	4.5%
1800	Instruction - Preschool	67.14	63.29	3,140,322	3,151,998	3,136,792	3,263,025	3,312,745	49,720	1.5%
<b>1000's</b>	<b>Instruction Function Total</b>	<b>1,215.44</b>	<b>1,179.76</b>	<b>\$ 83,519,185</b>	<b>\$ 81,089,969</b>	<b>\$ 80,198,248</b>	<b>\$ 82,133,425</b>	<b>\$ 83,056,145</b>	<b>\$ 922,720</b>	<b>1.1%</b>
2110	School Board Services	-	-	311,084	263,932	509,791	243,181	404,951	161,770	66.5%
2120	Executive Services	3.50	3.50	594,401	543,969	523,126	532,192	569,728	37,536	7.1%
2140	Personnel Services	8.00	8.00	781,501	601,836	662,936	651,451	675,091	23,640	3.6%
2160	Fiscal Services	9.00	9.00	697,755	672,339	661,999	785,819	843,755	57,936	7.4%
2170	Purchasing Services	-	-	144,425	38,533	4,010	4,850	2,000	(2,850)	-58.8%
2180	Reprographic Services	-	-	73,090	43,079	81,865	15,307	4,600	(10,707)	-69.9%
<b>2100's</b>	<b>Administration Function Total</b>	<b>20.50</b>	<b>20.50</b>	<b>\$ 2,602,256</b>	<b>\$ 2,163,689</b>	<b>\$ 2,443,727</b>	<b>\$ 2,232,800</b>	<b>\$ 2,500,125</b>	<b>\$ 267,325</b>	<b>12.0%</b>
2220	Health Services	34.27	30.77	2,010,803	1,935,558	2,062,177	2,211,464	2,222,582	11,118	0.5%
2230	Psychological Services	7.00	7.00	457,258	435,120	481,218	514,190	548,228	34,038	6.6%
2240	Speech & Audiology Services	15.62	16.69	1,084,220	1,070,295	1,100,360	1,124,094	1,287,186	163,092	14.5%
<b>2200's</b>	<b>Attend. and Health Function Total</b>	<b>56.89</b>	<b>54.46</b>	<b>\$ 3,552,281</b>	<b>\$ 3,440,973</b>	<b>\$ 3,643,755</b>	<b>\$ 3,849,748</b>	<b>\$ 4,057,996</b>	<b>\$ 208,248</b>	<b>5.4%</b>
3100	Transportation-Mgt & Direction	11.00	10.00	669,040	637,484	772,809	683,173	662,486	(20,687)	-3.0%
3200	Vehicle Operation	128.60	125.80	5,185,683	4,864,155	6,502,337	5,671,986	5,968,140	296,154	5.2%
3211	Transportation - Training	-	-	30,271	42,448	47,118	54,672	47,790	(6,882)	-12.6%
3400	Vehicle Maintenance	7.00	7.00	726,551	772,041	713,623	753,894	766,655	12,761	1.7%
<b>3000's</b>	<b>Transportation Function Total</b>	<b>146.60</b>	<b>142.80</b>	<b>\$ 6,611,544</b>	<b>\$ 6,316,128</b>	<b>\$ 8,035,887</b>	<b>\$ 7,163,725</b>	<b>\$ 7,445,071</b>	<b>\$ 281,346</b>	<b>3.9%</b>
4100	Oper. & Maint.-Mgt & Direction	4.00	4.00	348,220	317,284	281,038	296,260	305,186	8,926	3.0%
4200	Oper. & Maint.-Building Svcs.	100.81	101.81	9,632,569	8,503,858	9,195,666	9,378,177	9,638,561	260,384	2.8%
4300	Grounds Services	5.00	5.00	373,825	366,174	346,853	363,433	366,806	3,373	0.9%
4600	Security Services	9.00	9.00	447,403	475,991	444,518	451,649	461,022	9,373	2.1%
6600	Mobile Classrooms	-	-	302,148	252,601	55,755	-	15,408	15,408	0.0%
7100	Debt Service	-	-	24,809	-	-	-	-	-	0.0%
<b>4/6/7000's</b>	<b>OPS and Maint. Function Total</b>	<b>118.81</b>	<b>119.81</b>	<b>\$ 11,128,974</b>	<b>\$ 9,915,909</b>	<b>\$ 10,323,829</b>	<b>\$ 10,489,519</b>	<b>\$ 10,786,983</b>	<b>\$ 297,464</b>	<b>2.8%</b>
8100	Tech Classroom Instruction	21.00	21.00	2,021,023	3,617,004	2,491,307	1,856,222	1,868,427	12,205	0.7%
8200	Tech Instructional Support	13.00	13.00	884,958	826,107	882,311	916,075	932,199	16,124	1.8%
8300	Technology Administration	10.00	11.00	1,437,351	1,381,204	1,328,356	1,309,533	1,482,608	173,075	13.2%
8600	Tech Operations & Maintenance	-	-	507,723	490,769	479,098	606,027	434,860	(171,167)	-28.2%
<b>8000's</b>	<b>Technology Function Total</b>	<b>44.00</b>	<b>45.00</b>	<b>\$ 4,851,054</b>	<b>\$ 6,315,084</b>	<b>\$ 5,181,073</b>	<b>\$ 4,687,857</b>	<b>\$ 4,718,094</b>	<b>\$ 30,237</b>	<b>0.6%</b>
<b>GRAND TOTAL</b>		<b>1,602.24</b>	<b>1,562.33</b>	<b>\$ 112,265,294</b>	<b>\$ 109,241,752</b>	<b>\$ 109,826,519</b>	<b>\$ 110,557,074</b>	<b>\$ 112,564,414</b>	<b>\$ 2,007,340</b>	<b>1.8%</b>

# FY2012-2013 PROJECTED OPERATING EXPENDITURES by STATE OBJECT CATEGORIES



**TOTAL: \$ 112,564,414**

□ Personnel Services	\$70,187,376	■ Employee Benefits	\$28,568,479
■ Purchased Services	\$2,998,101	■ Other Charges	\$5,005,605
□ Materials & Supplies	\$4,527,852	□ Payments to Joint Operations	\$1,181,211
■ Capital Outlay	\$95,790		

\* Percentage total may not equal 100% due to rounding



**Williamsburg-James City County Public Schools**  
**Projected Operating Expenditures by State Object Categories**  
**FY 2012-2013**

<b>Description</b>	<b>FY2011 - 2012 Budget</b>	<b>% Total</b>	<b>FY2012 - 2013 Budget</b>	<b>% Total</b>	<b>Change (\$)</b>	<b>Change (%)</b>
Personnel Services	\$ 71,323,712	64.5%	\$ 70,187,376	62.4%	\$ (1,136,336)	-1.6%
Employee Benefits	25,451,684	23.0%	28,568,479	25.4%	3,116,795	12.2%
Purchased Services	2,819,850	2.6%	2,998,101	2.7%	178,251	6.3%
Other Charges	5,063,021	4.6%	5,005,605	4.4%	(57,416)	-1.1%
Materials and Supplies	4,625,978	4.2%	4,527,852	4.0%	(98,126)	-2.1%
Payments to Joint Operations	1,172,649	1.1%	1,181,211	1.0%	8,562	0.7%
Capital Outlay	100,180	0.1%	95,790	0.1%	(4,390)	-4.4%
<b>Total</b>	<b>\$ 110,557,074</b>	<b>100.0%</b>	<b>\$ 112,564,414</b>	<b>100.0%</b>	<b>\$ 2,007,340</b>	<b>1.8%</b>



**Williamsburg - James City County Public Schools**  
**Operating Summary by State Object**

Object	Description	2012 FTEs	2013 FTEs	Actual 2009	Actual 2010	Actual 2011	2012 Budget	2013 Budget	\$ Change	% Change
1110	Administrative Salary & Wages	11.50	10.00	\$ 1,360,342	\$ 1,259,023	\$ 1,075,145	\$ 1,187,576	\$ 1,010,829	\$ (176,747)	-14.9%
1112	Superintendent Salaries & Wages	1.00	1.00	187,762	178,122	161,547	177,800	179,827	2,027	1.1%
1120	Instructional Salaries & Wages	822.25	809.25	43,534,880	43,364,366	42,203,026	43,167,711	41,874,985	(1,292,726)	-3.0%
1122	Librarian Salaries & Wages	18.00	18.00	1,030,274	999,808	992,055	1,055,748	1,083,931	28,183	2.7%
1123	Counselor Salaries & Wages	28.00	28.00	1,787,650	1,784,090	1,604,583	1,608,153	1,568,627	(39,526)	-2.5%
1124	Supervisor Salaries & Wages	7.30	7.80	579,455	579,688	661,818	606,377	650,152	43,775	7.2%
1126	Principal Salaries & Wages	15.00	15.00	1,304,437	1,378,492	1,365,071	1,294,827	1,291,471	(3,356)	-0.3%
1127	Asst Principal Salary & Wages	18.00	18.00	1,218,087	1,130,927	1,151,894	1,136,991	1,161,507	24,516	2.2%
1130	Other Prof. Salaries & Wages	38.62	42.19	1,732,227	1,752,816	2,004,670	2,149,796	2,372,493	222,697	10.4%
1131	School Nurse Salaries & Wages	16.27	16.27	665,485	659,693	732,398	738,629	735,100	(3,529)	-0.5%
1132	Psychologist Salaries & Wages	7.00	7.00	315,839	305,988	344,021	362,435	373,919	11,484	3.2%
1140	Technical Salaries & Wages	25.00	24.00	1,656,557	1,479,962	1,282,135	1,295,064	1,284,893	(10,171)	-0.8%
1141	Tech Support Salaries & Wages	11.00	12.00	393,078	369,609	401,790	415,742	466,487	50,745	12.2%
1142	Security Guard Salaries & Wages	9.00	9.00	330,439	328,665	326,391	331,277	334,031	2,754	0.8%
1150	Clerical Salaries & Wages	106.50	96.50	3,961,631	3,475,265	3,397,563	3,396,010	3,197,193	(198,817)	-5.9%
1151	Instr Aides Salaries & Wages	228.39	210.71	3,797,028	3,844,691	3,878,149	4,125,835	3,819,107	(306,728)	-7.4%
1160	Trades Salaries & Wages	26.00	27.00	1,157,640	1,140,915	1,130,323	1,161,073	1,217,102	56,029	4.8%
1170	Bus Driver Salaries & Wages	99.60	97.80	1,697,587	1,825,971	1,703,067	1,964,058	1,894,262	(69,796)	-3.6%
1175	Bus Aide Salaries & Wages	29.00	28.00	334,668	357,233	351,904	410,695	404,686	(6,009)	-1.5%
1180	Laborer Salaries & Wages	-	-	26,456	21,754	19,901	18,000	-	(18,000)	-100.0%
1190	Service Salaries & Wages	84.81	84.81	2,412,133	2,190,484	2,184,926	2,244,285	2,252,008	7,723	0.3%
1520	Substitute Salaries & Wages	-	-	1,585,922	1,437,855	1,629,234	1,067,951	1,609,642	541,691	50.7%
1620	Supplemental Salaries & Wages	-	-	342,100	371,820	350,264	393,975	403,420	9,445	2.4%
1650	National Board Teacher Supplement	-	-	-	-	95,000	-	-	-	0.0%
1700	Stipends	-	-	934,079	914,662	974,738	1,013,704	1,001,704	(12,000)	-1.2%
<b>1000's</b>	<b>Personnel Services (Wages) Total</b>	<b>1,602.24</b>	<b>1,562.33</b>	<b>72,345,756</b>	<b>71,151,898</b>	<b>70,021,612</b>	<b>71,323,712</b>	<b>70,187,376</b>	<b>(1,136,336)</b>	<b>-1.6%</b>
2100	FICA Benefits	-	-	5,372,901	5,280,144	5,186,280	5,456,264	5,369,332	(86,932)	-1.6%
2210	VRS Benefits	-	-	9,036,825	7,387,325	5,846,428	7,564,726	10,041,922	2,477,196	32.7%
2300	HMP Benefits	-	-	8,805,437	9,548,459	11,177,067	11,262,527	11,114,916	(147,611)	-1.3%
2400	Group Life Insurance	-	-	543,366	368,214	179,364	191,045	756,670	565,625	296.1%
2500	Disability Insurance	-	-	39,565	4,368	(432)	-	-	-	0.0%
2600	Unemployment Insurance	-	-	68,351	101,220	99,886	96,750	96,750	-	0.0%
2700	Worker's Compensation	-	-	393,962	343,594	306,028	306,028	295,243	(10,785)	-3.5%
2750	Retiree Health Care Credit	-	-	692,462	476,988	367,358	424,344	743,646	319,302	75.2%
2800	Other Benefits	-	-	161,946	473,894	558,222	150,000	150,000	-	0.0%
<b>2000's</b>	<b>Fringe Benefits Total</b>	<b>-</b>	<b>-</b>	<b>25,114,814</b>	<b>23,984,206</b>	<b>23,720,200</b>	<b>25,451,684</b>	<b>28,568,479</b>	<b>3,116,795</b>	<b>12.2%</b>
<b>1/2000's</b>	<b>Wages &amp; Fringe Benefits Total</b>	<b>1,602.24</b>	<b>1,562.33</b>	<b>97,460,570</b>	<b>95,136,104</b>	<b>93,741,812</b>	<b>96,775,396</b>	<b>98,755,855</b>	<b>1,980,459</b>	<b>2.0%</b>



**Williamsburg - James City County Public Schools  
Operating Summary by State Object**

Object	Description	2012 FTEs	2013 FTEs	Actual 2009	Actual 2010	Actual 2011	2012 Budget	2013 Budget	\$ Change	% Change
<b>Continued</b>										
3000	Purchased Services	-	-	2,913,851	2,388,033	3,499,233	2,635,218	2,833,469	198,251	7.5%
3810	Tuition Paid-Oth Div In-State	-	-	39,883	59,536	27,439	19,632	19,632	-	0.0%
3830	Tuition Paid-Private Schools	-	-	139,812	128,589	154,279	140,000	145,000	5,000	3.6%
3840	Transition Services	-	-	23,443	14,657	1,808	25,000	-	(25,000)	-100.0%
<b>3000's</b>	<b>Purchased Services Total</b>	-	-	<b>3,116,989</b>	<b>2,590,814</b>	<b>3,682,759</b>	<b>2,819,850</b>	<b>2,998,101</b>	<b>178,251</b>	<b>6.3%</b>
5001	Telecommunications	-	-	429,974	411,738	431,990	503,653	346,560	(157,093)	-31.2%
5101	Electricity	-	-	2,462,341	1,762,478	2,067,267	2,252,993	2,590,491	337,498	15.0%
5102	Heating Fuel	-	-	385,116	266,060	300,572	593,986	445,500	(148,486)	-25.0%
5103	Water/Sewer	-	-	175,183	192,011	168,302	192,670	200,000	7,330	3.8%
5104	Refuse Removal	-	-	81,835	71,863	85,440	89,500	91,500	2,000	2.2%
5200	Communications	-	-	96,989	73,520	65,520	89,493	80,117	(9,376)	-10.5%
5300	Insurance	-	-	447,860	504,460	238,313	250,000	253,519	3,519	1.4%
5400	Leases and Rentals	-	-	648,495	615,994	364,228	295,095	309,182	14,087	4.8%
5500	Travel	-	-	243,803	202,957	194,238	169,852	198,586	28,734	16.9%
5800	Miscellaneous	-	-	139,478	150,126	95,073	90,129	69,481	(20,648)	-22.9%
5801	Dues & Memberships	-	-	79,897	125,712	77,434	97,460	108,798	11,338	11.6%
5804	Graduation Expenditures	-	-	46,691	36,799	46,555	58,000	48,000	(10,000)	-17.2%
5805	Staff Development	-	-	336,619	158,601	31,946	52,737	48,918	(3,819)	-7.2%
5806	Testing Services	-	-	247,395	119,564	247,608	327,453	214,953	(112,500)	-34.4%
<b>5000's</b>	<b>Other Charges Total</b>	-	-	<b>5,821,676</b>	<b>4,691,882</b>	<b>4,414,485</b>	<b>5,063,021</b>	<b>5,005,605</b>	<b>(57,416)</b>	<b>-1.1%</b>
6000	Materials and Supplies	-	-	1,334,580	1,271,939	1,579,998	1,389,887	1,309,692	(80,195)	-5.8%
6008	Vehicle/Powered Equip Fuels	-	-	831,333	866,721	1,137,574	1,577,615	1,542,031	(35,584)	-2.3%
6009	Vehicle/Powered Equip Supplies	-	-	329,742	371,128	306,642	338,000	338,000	-	0.0%
6020	Textbooks and Workbooks	-	-	397,533	253,017	619,970	382,499	373,027	(9,472)	-2.5%
6030	Instructional Materials	-	-	929,695	859,482	914,724	854,977	896,502	41,525	4.9%
6040	Tech-Software/On line Content	-	-	103,834	74,522	55,403	81,800	66,800	(15,000)	-18.3%
6050	Non-Capitalized Tech Hardware	-	-	2,866	-	426,007	1,200	1,800	600	50.0%
<b>6000's</b>	<b>Materials and Supplies Total</b>	-	-	<b>3,929,583</b>	<b>3,696,809</b>	<b>5,040,317</b>	<b>4,625,978</b>	<b>4,527,852</b>	<b>(98,126)</b>	<b>-2.1%</b>
<b>7000's</b>	<b>Tuition Payments to Joint Ops</b>	-	-	<b>1,004,123</b>	<b>1,080,107</b>	<b>1,051,280</b>	<b>1,172,649</b>	<b>1,181,211</b>	<b>8,562</b>	<b>0.7%</b>
8100	Capital Outlay Replacement	-	-	641,489	84,548	1,533,579	61,880	60,250	(1,630)	-2.6%
8110	Technology-Hardware Replace	-	-	19,909	368,678	15,485	16,800	19,140	2,340	13.9%
8200	Capital Outlay Additions	-	-	74,588	50,435	308,822	7,800	7,400	(400)	-5.1%
8210	Technology-Hardware Additions	-	-	171,559	1,542,375	37,979	13,700	9,000	(4,700)	-34.3%
<b>8000's</b>	<b>Capital/Equip. Outlay Total</b>	-	-	<b>907,546</b>	<b>2,046,035</b>	<b>1,895,866</b>	<b>100,180</b>	<b>95,790</b>	<b>(4,390)</b>	<b>-4.4%</b>
<b>9000's</b>	<b>Other Uses of Funds</b>	-	-	<b>24,809</b>	-	-	-	-	-	<b>0.0%</b>
<b>GRAND TOTAL</b>		<b>1,602.24</b>	<b>1,562.33</b>	<b>\$ 112,265,294</b>	<b>\$ 109,241,752</b>	<b>\$ 109,826,519</b>	<b>\$ 110,557,074</b>	<b>\$ 112,564,414</b>	<b>\$ 2,007,340</b>	<b>1.8%</b>



### Five-Year Personnel Full-Time Equivalents (FTE) History - Operating Fund

Object Code	Description	FY2009	FY2010	FY2011	FY2012	FY2013
51110000	Salary - Administrative	15.00	14.50	15.50	11.50	10.00
51112000	Salary - Superintendent	1.00	1.00	1.00	1.00	1.00
51120000	Salary - Teacher	829.50	833.00	831.50	822.25	809.25
51122000	Salary - Librarian	17.00	17.00	18.00	18.00	18.00
51123000	Salary - Guidance Counselor	29.50	29.50	28.00	28.00	28.00
51124000	Salary - Supervisor	7.00	6.00	6.00	7.30	7.80
51126000	Salary - Principal	15.00	16.00	16.00	15.00	15.00
51127000	Salary - Assistant Principal	17.00	17.00	18.00	18.00	18.00
51130000	Salary - Other Professional	-	-	-	5.00	6.00
51131000	Salary - School Nurse	14.00	14.00	15.27	16.27	16.27
51132000	Salary - Psychologist	6.00	6.00	6.00	7.00	7.00
51134000	Salary - Social Worker	6.00	6.00	6.00	7.00	7.00
51139000	Salary - Therapist	23.50	23.50	25.00	26.62	29.19
51140000	Salary - Technical	19.00	16.00	12.00	11.00	13.00
51141000	Salary - Technical Support	14.00	10.00	10.00	11.00	12.00
51142000	Salary - Security Guard	9.00	9.00	9.00	9.00	9.00
51143000	Salary - Other Technical	13.00	14.00	14.00	14.00	11.00
51150000	Salary - Clerical	121.00	108.50	106.00	106.50	96.50
51151000	Salary - Teacher Assistant	209.87	217.21	221.21	228.39	210.71
51160000	Salary - Trades	14.00	14.00	14.00	14.00	15.00
51165000	Salary - Mechanic	7.00	7.00	7.00	7.00	7.00
51166000	Salary - Grounds worker	7.00	6.00	6.00	5.00	5.00
51170000	Salary - Bus Driver	87.63	96.60	99.60	99.60	97.80
51175000	Salary - Transit Aide	24.26	26.00	29.00	29.00	28.00
51191000	Salary - Custodian	90.75	81.75	81.75	84.81	84.81
<b>Grand Total</b>		<b>1,597.02</b>	<b>1,589.56</b>	<b>1,595.83</b>	<b>1,602.24</b>	<b>1,562.33</b>



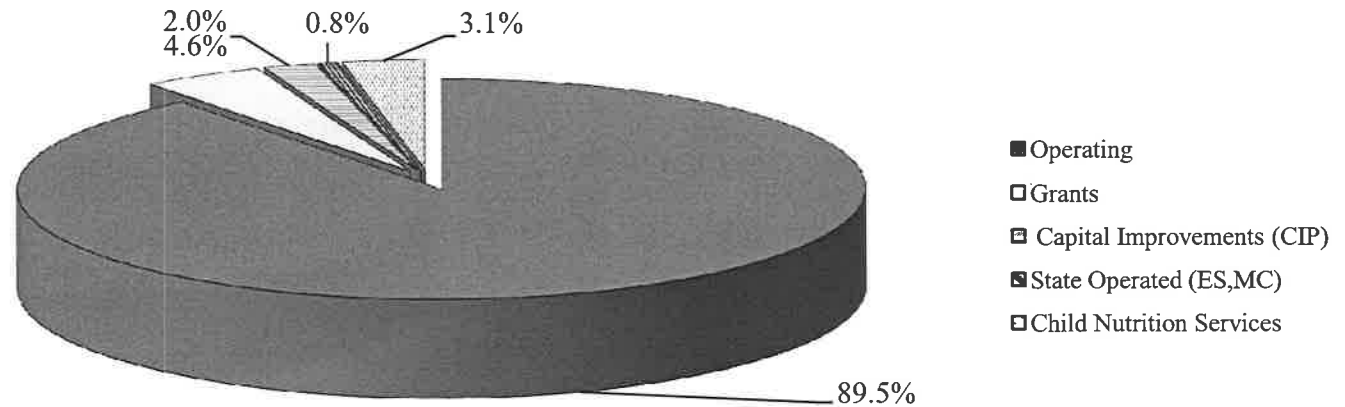
**Williamsburg - James City County Public Schools**  
**Operating Summary by Cost Center**  
**FY2012-2013 Budget**

Cost Center	Description	2012 FTEs	2013 FTEs	Actual 2009	Actual 2010	Actual 2011	2012 Budget	2013 Budget	\$ Change	% Change
00	K-12 School Board	-	-	\$ 3,240,985	\$ 3,224,805	\$ 3,148,883	\$ 2,830,806	\$ 3,085,849	\$ 255,043	9.0%
03	Preschool	67.14	63.29	3,090,931	3,113,421	3,088,646	3,266,950	3,264,244	(2,706)	-0.1%
21	Clara Byrd Baker Elementary	49.72	48.62	3,601,753	3,550,399	3,243,638	3,308,389	3,401,603	93,214	2.8%
22	Rawls Byrd Elementary	47.60	44.60	3,428,285	3,193,486	2,980,687	3,147,603	3,126,631	(20,972)	-0.7%
23	DJ Montague Elementary	46.72	44.95	3,600,291	3,427,650	2,812,154	2,747,608	2,782,879	35,271	1.3%
24	Norge Elementary	50.34	48.54	3,802,907	3,928,797	3,315,171	3,242,449	3,243,555	1,106	0.0%
25	Matthew Whaley Elementary	46.60	46.60	3,071,048	2,957,177	2,899,801	2,824,106	3,022,539	198,433	7.0%
26	James River Elementary	51.60	51.60	3,077,136	2,970,860	3,038,883	3,085,245	3,376,641	291,396	9.4%
27	Stonehouse Elementary	61.13	56.46	4,328,391	4,302,210	3,636,721	3,746,290	3,639,022	(107,268)	-2.9%
28	Matoaka Elementary	62.13	60.63	3,526,976	3,794,930	3,752,186	3,917,196	4,091,812	174,616	4.5%
29	J Blaine Blayton Elementary	47.33	46.00	-	132,860	2,474,693	2,597,731	2,698,230	100,499	3.9%
31	Berkeley Middle	69.50	69.17	4,509,889	4,632,622	4,229,889	4,795,646	4,918,890	123,244	2.6%
32	James Blair Middle	-	-	3,955,646	3,785,771	-	-	-	-	0.0%
33	Toano Middle	57.50	56.00	4,454,021	4,629,258	3,814,402	3,895,664	3,995,119	99,455	2.6%
34	Lois Hornsby Middle	69.58	68.75	-	864	4,512,234	4,771,035	4,789,427	18,392	0.4%
36	Lafayette High	87.50	82.50	7,483,225	6,792,930	6,374,648	6,434,628	6,343,933	(90,695)	-1.4%
37	Academy for Life & Learning	-	-	563,711	659,981	535,764	-	-	-	0.0%
38	Jamestown High	90.50	86.50	7,320,600	6,800,020	6,390,969	6,412,430	6,291,400	(121,030)	-1.9%
39	Warhill High	87.50	83.50	5,918,517	5,928,974	5,909,827	6,097,476	5,959,179	(138,297)	-2.3%
40	Academic Services	16.05	15.05	3,335,702	2,328,127	2,570,527	3,077,672	3,076,925	(747)	0.0%
41	Student Services	17.00	17.00	2,022,817	1,684,543	1,727,226	1,323,417	1,438,979	115,562	8.7%
42	Multicultural Affairs	1.00	-	544,585	413,559	313,296	350,171	-	(350,171)	-100.0%
43	Media/Technology Services	13.00	13.00	281,729	256,887	214,242	1,178,126	1,271,059	92,933	7.9%
44	Vocational Education	1.00	1.00	344,470	344,117	433,454	491,380	490,326	(1,054)	-0.2%
45	Gifted & Talented	2.00	2.00	283,089	315,793	339,448	276,812	309,090	32,278	11.7%
47	Special Education Services	225.62	210.00	11,239,488	11,442,249	11,472,918	12,479,351	11,538,521	(940,830)	-7.5%
48	Health/Homebound Services	34.27	47.46	2,070,414	1,993,471	2,105,429	2,269,697	3,545,161	1,275,464	56.2%
50	Executive Services	2.50	2.50	670,274	593,733	727,646	566,815	737,144	170,329	30.1%
51	Communications Services	1.00	3.00	186,390	158,235	153,281	148,558	333,512	184,954	124.5%
54	Human Resources	8.00	8.00	831,712	664,276	688,285	715,669	739,309	23,640	3.3%
56	Finance/Business Services	9.00	9.00	949,490	750,350	702,591	830,893	877,453	46,560	5.6%
57	Technology Services	22.00	22.00	3,845,914	4,611,202	3,576,046	2,846,567	2,700,862	(145,705)	-5.1%
61	Transportation Services	146.60	142.80	6,444,511	6,105,027	7,933,587	7,054,354	7,352,775	298,421	4.2%
62	Operations	110.81	111.81	10,158,130	8,880,034	9,513,150	9,826,340	10,122,345	296,005	3.0%
65	Fund Balance Spending	-	-	82,267	873,133	1,196,196	-	-	-	0.0%
<b>TOTAL</b>		<b>1,602.24</b>	<b>1,562.33</b>	<b>\$ 112,265,294</b>	<b>\$ 109,241,752</b>	<b>\$ 109,826,519</b>	<b>\$ 110,557,074</b>	<b>\$ 112,564,414</b>	<b>\$ 2,007,340</b>	<b>1.8%</b>



### Budget Components - Summary of Funds

In addition to the operating funds described above, Williamsburg-James City County Public Schools' total resources are made up of several component funds (a self-balancing set of accounts that generally have a common purpose): the Operating Fund, Child Nutrition Services (CNS) Fund, State-Operated Programs Fund, and other supplemental grant funds. The operating fund is the largest and most widely discussed since it supports the daily operational expenses of the school district. The CNS fund supports the food service program that serves breakfast and lunch to our students. The State Operated Programs Fund provides funding for educational services to students detained by the Justice system in the Middle Peninsula Juvenile Detention Center and students at Eastern State Hospital. Supplemental grant funds are funds that are provided for very specific purposes, e.g., Title I funds, which must only be spent on improving student achievement for disadvantaged students. The City and County also support WJCC Schools through Capital Improvement Project (CIP) funds that are maintained on the Division's books, for major capital improvements in our schools.



Fund	2008/2009 Actual	2009/2010 Actual	2010/2011 Actual	2011/2012 Budget	2012/2013 Budget	\$ Variance	% change over 2012	% of Budget	FY 2011 Unassigned Fund Balance
Operating	\$ 112,265,294	\$ 109,241,752	\$ 109,826,519	\$ 110,557,074	\$ 112,564,414	\$ 2,007,340	1.8%	80.3%	\$ 400,000
Grants	4,916,101	6,116,596	6,137,586	5,682,533	5,235,590	(446,943)	-7.9%	3.7%	-
Capital Improvements (CIP)	19,922,523	38,637,320	17,271,492	2,455,000	17,555,000	15,100,000	615.1%	12.5%	-
State Operated (ES,MC)	838,405	841,867	864,182	928,205	948,041	19,836	2.1%	0.7%	-
Child Nutrition Services	3,777,811	3,538,005	3,811,260	3,847,300	3,898,000	50,700	1.3%	2.8%	-
<b>Grand Total</b>	<b>\$ 141,720,134</b>	<b>\$ 158,375,540</b>	<b>\$ 137,911,039</b>	<b>\$ 123,470,112</b>	<b>\$ 140,201,045</b>	<b>\$ 16,730,933</b>	<b>13.6%</b>	<b>100.0%</b>	<b>\$ 400,000</b>

\* Percentage total may not equal 100% due to rounding

## Budget Summary

FY 2012-2013

### Capital Improvements Plan (CIP)

The School Division's Capital Improvement Budget is a part of the larger Capital Improvement Program of both James City County (County) and the City of Williamsburg (City), which essentially makes it a proposed planning document. The Capital Improvement Program (CIP), as adopted by the County Board of Supervisors and the City Council, is an indication of the capital projects that the School Division intends to pursue; the expected timing and approximate cost for each project and program area; and the anticipated levels of capital improvement financing.

This year's Capital Improvement Budget development process was one of collaboration and inclusion. The calendar outlined dates, processes, and those individuals that would be involved in developing the plan. The beginning phase of the process was to gather input from a variety of sources. At the building level, principals and teachers identified needs of the building in priority order. A committee comprised of school and central office level administrators, along with representatives from both City and County, reviewed the individual requests to determine which capital improvement program needs would be included in the proposed plan to be presented to the School Board for consideration and adoption. Once the School Division approves the plan for capital improvements, it is forwarded to the County Staff and the Board of Supervisors, as well as the City Staff and City Council. They review the Board's plans, request additional information as needed, and then incorporate those portions of the Board's CIP that are pertinent to each jurisdiction. At these levels, as well as during the School Board's involvement, changes may be made in the form of additions, deletions, or modifications to projects. The County Board and the City Council have until May to review, discuss and approve the capital budget, including the consideration of the appropriate financing necessary to support the approved projects.

A new James City County and City of Williamsburg five-year school contract was negotiated and went into effect on July 1, 2007. The funding formula used to calculate operational costs was also decided for all capital project costs approved by the governing bodies, with the exception of new schools. The funding formula for new schools will be split between James City County, 96.75% and the City of Williamsburg, 3.25%.

Once the capital projects are underway, the County, the City, and the School Division maintain the actual accounts; however, the School Division awards contracts and monitors progress. The school division is responsible for verifying that all work has been performed in conformity with contract terms. In fulfilling this responsibility, the school division relies on a combination of school division personnel, county personnel, and in some instances, outside professionals. Once the work has been reviewed, school staff then authorizes and generates payment. The School Board Finance Department then forwards reimbursement requests to the County and/or City for approved CIP-related costs.

#### NOTES

##### Description of CIP Tiers

*Tier I* (Health and Safety), *Tier II* (Growth and Maintenance), *Tier III* (Projects that Support and or Enhance the Learning Process), *Tier IV* (Other Projects)

The following report represents what was adopted by the County and City.  
WJCC's original proposal is contained in the *Financial Section* of the budget book.



**Williamsburg - James City County Public Schools**  
**Capital Improvement Projects Fund**  
**Budget Summary**

Program Name	Actual 2009	Actual 2010	Actual 2011	2012 Budget	2013 Budget	\$ Change	% Change
<b>Existing Facilities</b>							
Clara Byrd Baker Elementary							
Cooler and Walk in Freezer	\$ 19,967	\$ 98,509	\$ -	\$ -	\$ -	\$ -	0.0%
HVAC	512,097	930,673	-	-	-	-	0.0%
Roof replacement	34,894	382,412	-	-	-	-	0.0%
Exterior Wall	-	40,669	130,443	-	-	-	0.0%
Retaining Wall	57,643	-	-	-	-	-	0.0%
Rawls Byrd Elementary							
Refurbishment	294,145	14,136	-	-	-	-	0.0%
Roof	-	41,434	447,780	-	-	-	0.0%
Sewer line replacement	138	39,983	-	-	-	-	0.0%
Student and Staff Restrooms	-	1,090	-	-	-	-	0.0%
D J Montague Elementary							
Cooler and Walk in Freezer	19,782	104,885	-	-	-	-	0.0%
Gym Floor	-	-	31,425	-	-	-	0.0%
HVAC	-	90,218	941,355	-	-	-	0.0%
Refurbishment	-	-	208,915	-	-	-	0.0%
Roof	-	347,330	215,071	-	-	-	0.0%
Norge Elementary							
BMP	-	14,637	219,684	-	-	-	0.0%
Expansion of parking lot	179,248	2,170	-	-	-	-	0.0%
Sprinkler System	-	130,303	-	-	-	-	0.0%
Matthew Whaley Elementary							
Dry pipe sprinkler	-	-	-	-	188,000	188,000	100.0%
Refurbishment	715,377	91,018	-	-	-	-	0.0%
James River Elementary							
Cooling tower replacement	38,121	-	-	-	-	-	0.0%
HVAC	-	-	-	-	2,912,000	2,912,000	100.0%
Sprinkler System	-	-	188,293	-	-	-	0.0%
Stonehouse Elementary							
Fiber network	-	60,940	-	-	-	-	0.0%
Matoaka Elementary School							
School	118,626	-	-	-	-	-	0.0%



**Williamsburg - James City County Public Schools**  
**Capital Improvement Projects Fund**  
**Budget Summary**

Program Name	Actual 2009	Actual 2010	Actual 2011	2012 Budget	2013 Budget	\$ Change	% Change
J Blaine Blayton Elementary School							
School	4,211,930	12,685,907	4,332,879	-	-	-	0.0%
Berkeley Middle School							
Auditorium lighting/sound system	220,000	-	-	-	-	-	0.0%
Cooling tower replacement	-	65,276	-	-	-	-	0.0%
Energy management system	-	78,148	-	-	-	-	0.0%
Field Improvements	-	-	28,051	-	-	-	0.0%
HVAC	-	29,374	173,134	-	-	-	0.0%
Locker rooms	-	-	242,333	-	-	-	0.0%
Refurbishment	-	300,495	301,632	-	-	-	0.0%
Restrooms	64,578	-	-	-	-	-	0.0%
Roof	-	-	66,722	-	-	-	0.0%
James Blair Middle School							
Replace canopy and sidewalk	112,102	-	-	-	-	-	0.0%
Replace grease trap and sewer line	85,010	-	-	-	-	-	0.0%
Sanitary line replacement	-	-	-	-	100,000	100,000	100.0%
Toano Middle School							
HVAC	-	-	-	-	2,404,440	2,404,440	100.0%
Parking lot	-	-	-	-	320,000	320,000	100.0%
Refurbishment	-	-	-	-	907,985	907,985	100.0%
Roof replacement	-	-	-	-	887,575	887,575	100.0%
Hornsby Middle School							
School	11,277,015	21,177,004	6,191,282	-	-	-	0.0%
Lafayette High School							
HVAC	-	-	-	-	7,260,000	7,260,000	100.0%
Refurbishment	-	-	-	-	875,000	875,000	100.0%
Sewer replacement	28,942	-	-	-	-	-	0.0%
Renovate Auto Shop Area	-	62,654	550,790	-	-	-	0.0%
Exterior Painting	-	-	-	175,000	-	(175,000)	-100.0%
Showers	-	-	14,674	-	-	-	0.0%
Structural Wall Repair*	-	-	114,731	480,000	-	(480,000)	-100.0%



**Williamsburg - James City County Public Schools**  
**Capital Improvement Projects Fund**  
**Budget Summary**

Program Name	Actual 2009	Actual 2010	Actual 2011	2012 Budget	2013 Budget	\$ Change	% Change
Jamestown High School							
Air conditioning - auditorium	-	17,105	-	-	-	-	0.0%
Gym lighting	32,861	-	-	-	-	-	0.0%
Multi purpose space	-	62,360	34,610	-	-	-	0.0%
Warhill High School							
School	10,879	-	-	-	-	-	0.0%
Crosswalk	-	9,171	7,921	-	-	-	0.0%
Operations							
Elevator panel at 2 schools	-	-	-	-	-	-	0.0%
Land Purchase	-	416,273	209,129	-	-	-	0.0%
Division Wide							
ADA Doors	5,573	-	-	-	-	-	0.0%
Gym lighting (JB/Berk/Toano)	-	40,449	-	-	-	-	0.0%
New Horizons contribution	82,331	-	-	83,000	-	(83,000)	-100.0%
Resurface parking lots	-	-	-	93,000	-	(93,000)	-100.0%
Safety issues	145,672	86,071	25,574	-	-	-	0.0%
Security card access system	6,729	25,096	71,000	70,000	-	(70,000)	-100.0%
Storage Sheds	-	-	-	-	-	-	0.0%
Technology	1,648,864	959,835	133,502	-	900,000	900,000	100.0%
Telephone replacements	-	-	303,648	-	-	-	0.0%
HVAC for Operations	-	-	-	-	750,000	750,000	100.0%
Mobile Classrooms (Middle Schools)	-	-	-	700,000	-	(700,000)	-100.0%
Field Lights (Jamestown/Warhill)	-	-	-	363,000	-	(363,000)	-100.0%
HVAC Energy Management System	-	-	-	88,000	-	(88,000)	-100.0%
Bus Safety Equipment	-	-	-	53,000	-	(53,000)	-100.0%
BackFlow Preventers	-	-	-	50,000	-	(50,000)	-100.0%
Gym/Garage Lighting	-	-	-	50,000	50,000	-	0.0%
Traffic Signalization	-	-	-	250,000	-	(250,000)	-100.0%
<b>Total Existing Facilities</b>	<b>19,922,523</b>	<b>38,405,624</b>	<b>15,184,580</b>	<b>2,455,000</b>	<b>17,555,000</b>	<b>15,100,000</b>	<b>615.1%</b>



**Williamsburg - James City County Public Schools  
Capital Improvement Projects Fund  
Budget Summary**

Program Name	Actual 2009	Actual 2010	Actual 2011	2012 Budget	2013 Budget	\$ Change	% Change
<b>Proposed New Facilities</b>							
ALL Facility	-	-	-	-	-	-	0.0%
CO/Student Svcs/ALL facility (refurbish James Blair)	-	231,697	2,086,912	-	-	-	0.0%
<b>Total Proposed New Facilities</b>	-	<b>231,697</b>	<b>2,086,912</b>	-	-	-	<b>0.0%</b>
<b>TOTAL</b>	<b>\$ 19,922,523</b>	<b>\$ 38,637,320</b>	<b>\$ 17,271,492</b>	<b>\$ 2,455,000</b>	<b>\$ 17,555,000</b>	<b>\$ 15,100,000</b>	<b>615.1%</b>



**Future Budget Projections**  
*(Estimates – Subject to Change)*

**FIVE-YEAR ENROLLMENT and BUDGET PROJECTIONS**

Reference is made to the following **Five-Year Enrollment and Budget Projections** document. This report is devoted to estimating the costs (operating fund impact) associated with the enrollment increases and possible increased costs. These, and the revenue projections, are rough estimates. Some of the assumptions associated with the projections include:

**Expenditure Assumptions**

- Assumes that staffing ratios will be at the FY 12/13 budgeted level (Elementary = 22:1, Middle = 18.5:1, and High = 20:1).
- Assumes the projected increase in enrollment (see following page)
- Assumes that costs will increase as depicted (e.g., 2.5% increase in wages and 7.5% increase in employee benefits each year. These estimates are reflected in the “base budget increases.”

**Revenue Assumptions** (NOTE: These revenue projections will *not* be sufficient to cover expected costs.)

- Per the discussion during the 3/7/12 Joint meeting, assumes that local funding will increase 2% each year
- Assumes that state funding will increase 4% each year.

The assumptions contained herein are subject to change are only for discussion purposes. Actual cost and revenue numbers will be finalized with each year’s respective budget proposals.

The following analysis indicates a possible budget gap (difference between projected expenses and projected revenue) in all years, for example, FY 2013-2014’s projected budget gap is \$2.4 million and in FY 2015-2016 the gap under the assumptions grows to \$3.5 million. In order to address this gap, expenses will have to be reduced or additional revenue will have to become available. Again, please note that these are only estimates and are subject to change and that the “out years” numbers become less definitive as enrollment numbers and other variables change over time. They do, however, indicate possible trends. WJCC hopes that the information contained provides valuable information in short and long term planning.

**FIVE-YEAR ENROLLMENT and BUDGET PROJECTIONS**  
**FY 2012-2013 through FY 2016-2017**

Williamsburg-James City County Public Schools and Projected Enrollment - Source: DeJong-Healy (Nov. 2011)					
Level	2012-2013	2013-14	2014-15	2015-16	2016-17
Grades K to 5	4,791	4,881	5,036	5,159	5,244
Grades 6 to 8	2,552	2,622	2,568	2,651	2,706
Grades 9 to 12	3,452	3,489	3,635	3,753	3,880
Grand Total	10,795	10,992	11,239	11,563	11,830
<b>Increase from previous year</b>	246	197	247	324	267

Summary of additional operating costs due to enrollment and estimated needed revenue to support increased expense

<b>FY 2012/13 Budget</b>	<b>\$ 112,564,414</b>	<i>Note: All amounts expressed in 2012 Dollars</i>
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Core (Base) Additional Staffing Costs (based on current staffing student to teacher ratios)	2013-14		2014-15		2015-16		2016-17	
	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount
Additional Building Allocations		\$ 35,000		\$ 50,300		\$ 62,475		\$ 54,125
Base Budget Increase		\$ 4,034,448		\$ 4,420,552		\$ 4,653,109		\$ 4,911,928
Proj. revenue increases/ exp. reductions (tbd) - Budget Gap		\$ (2,358,221)		\$ (2,864,008)		\$ (3,511,500)		\$ (3,162,226)
Additional Staffing Costs (based on current staffing student to teacher ratios)	16.0	\$ 1,072,258	19.0	\$ 1,254,207	26.0	\$ 1,736,962	18.5	\$ 1,219,724
<b>TOTAL Estimated Budget *</b>	16.00	\$ 115,347,899	19.00	\$ 118,208,949	26.00	\$ 121,149,995	18.50	\$ 124,173,545

**Grand Total of Additional Costs and FTEs Due To Enrollment, New Buildings, and Base Budget Increase**

	2013-14		2014-15		2015-16		2016-17	
	FTE	\$ Amount	FTE	\$ Amount	FTE	\$ Amount	FTE	\$ Amount
Total Estimated Revenue Change from prior year	16.0	\$ 2,783,485	19.0	\$ 2,861,051	26.0	\$ 2,941,045	18.5	\$ 3,023,551

	2013-14		2014-15		2015-16		2016-17	
	%	Dollar	%	Dollar	%	Dollar	%	Dollar
Estimated Revenue***								
James City County	2.0%	\$ 1,533,790	2.0%	\$ 1,564,466	2.0%	\$ 1,595,755	2.0%	\$ 1,627,670
Williamsburg	2.0%	\$ 154,822	2.0%	\$ 157,919	2.0%	\$ 161,077	2.0%	\$ 164,299
State	4.0%	\$ 1,094,872	4.0%	\$ 1,138,667	4.0%	\$ 1,184,213	4.0%	\$ 1,231,582
Other	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -
<b>Total Estimated Revenue Increase</b>	<b>2.5%</b>	<b>\$ 2,783,484</b>	<b>2.5%</b>	<b>\$ 2,861,051</b>	<b>2.5%</b>	<b>\$ 2,941,046</b>	<b>2.5%</b>	<b>\$ 3,023,551</b>
<b>Difference Expense &amp; Revenue</b>		\$ 0		\$ (0)		\$ (0)		\$ (0)



**DETAIL LISTING:**

Core (Base) Additional Staffing Costs (based on current staffing student to teacher ratios)												
	2013-14			2014-15		2015-16		2016-17				
Elementary (target ratio 23)	4.0	\$	220,000	7.0	\$	385,000	6.0	\$	330,000	4.0	\$	220,000
Middle (target ratio 19)	4.0	\$	220,000	-3.0	\$	(165,000)	4.0	\$	220,000	3.0	\$	165,000
High (target ratio 20)	2.0	\$	110,000	7.0	\$	385,000	6.0	\$	330,000	6.0	\$	275,000
Special Education (15% 10 to 1)	3.0	\$	165,000	4.0	\$	220,000	5.0	\$	275,000	2.8	\$	165,000
Special Education Assistants	3.0	\$	60,000	4.0	\$	80,000	5.0	\$	100,000	2.8	\$	55,000
Employee Benefits for positions above		\$	297,258		\$	349,207		\$	481,962		\$	339,724
Sub-total	16.0	\$	1,072,258	19.0	\$	1,254,207	26.0	\$	1,736,962	18.5	\$	1,219,724
Additional Building Allocations		\$	35,000		\$	50,300		\$	62,475		\$	54,125
Total of Additional Costs and FTEs Due To Enrollment												
Grand Total	16.0	\$	1,107,258	19.0	\$	1,304,507	26.0	\$	1,799,437	18.5	\$	1,273,849

	<b>2013-14</b>		<b>2014-15</b>		<b>2015-16</b>		<b>2016-17</b>	
<b>Previous Year's (estimated) Base Budget</b>		\$ 112,564,414		\$ 115,347,899		\$ 118,208,949		\$ 121,149,995
<b>Base Budget Increase (see breakout below)</b>	<b>Yearly Increase</b>	<b>\$ 4,034,448</b>	<b>Yearly Increase</b>	<b>\$ 4,420,552</b>	<b>Yearly Increase</b>	<b>\$ 4,653,109</b>	<b>Yearly Increase</b>	<b>\$ 4,911,928</b>
Personnel Services (wages)	2.5%	\$ 1,754,684	2.5%	\$ 1,817,927	2.5%	\$ 1,866,625	2.5%	\$ 1,922,040
Employee Benefits	7.5%	\$ 2,142,636	7.5%	\$ 2,325,628	7.5%	\$ 2,503,946	7.5%	\$ 2,701,699
Purchased Services	1.0%	\$ 29,981	2.0%	\$ 60,562	2.0%	\$ 61,773	2.0%	\$ 63,008
Other Charges (- utilities)	1.0%	\$ 17,696	2.0%	\$ 35,746	2.0%	\$ 36,461	2.0%	\$ 37,190
Utilities	1.0%	\$ 32,360	2.0%	\$ 65,367	2.0%	\$ 66,674	2.0%	\$ 68,008
Materials and Supplies	1.0%	\$ 45,279	2.0%	\$ 91,463	2.0%	\$ 93,292	2.0%	\$ 95,158
Tuitions	1.0%	\$ 11,812	2.0%	\$ 23,860	2.0%	\$ 24,338	2.0%	\$ 24,824
Capital/Equipment & Other	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -
<b>Additional Costs From Above (added personnel, etc.)</b>		<b>\$ 1,107,258</b>		<b>\$ 1,304,507</b>		<b>\$ 1,799,437</b>		<b>\$ 1,273,849</b>
<b>Proj. revenue increases/ exp. reductions (tbd) - Budget Gap</b>		<b>\$ (2,358,221)</b>		<b>\$ (2,864,008)</b>		<b>\$ (3,511,500)</b>		<b>\$ (3,162,226)</b>
<b>TOTAL Estimated Budget **</b>		<b>\$ 115,347,899</b>		<b>\$ 118,208,949</b>		<b>\$ 121,149,995</b>		<b>\$ 124,173,545</b>
<b>Increase from prior year</b>	<b>2.5%</b>	<b>\$ 2,783,485</b>	<b>2.5%</b>	<b>\$ 2,861,051</b>	<b>2.5%</b>	<b>\$ 2,941,045</b>	<b>2.5%</b>	<b>\$ 3,023,551</b>

<b>Estimated Revenue***</b>	<b>2013-14</b>		<b>2014-15</b>		<b>2015-16</b>		<b>2016-17</b>	
Williamsburg	2.0%	\$ 154,822	2.0%	\$ 157,919	2.0%	\$ 161,077	2.0%	\$ 164,299
James City County	2.0%	\$ 1,533,790	2.0%	\$ 1,564,466	2.0%	\$ 1,595,755	2.0%	\$ 1,627,670
State	4.0%	\$ 1,094,872	4.0%	\$ 1,138,667	4.0%	\$ 1,184,213	4.0%	\$ 1,231,582
Other	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -
<b>Total Estimated Revenue Increase</b>	<b>2.5%</b>	<b>\$ 2,783,484</b>	<b>2.5%</b>	<b>\$ 2,861,051</b>	<b>2.5%</b>	<b>\$ 2,941,046</b>	<b>2.5%</b>	<b>\$ 3,023,551</b>
<b>Difference</b>		<b>\$ (0)</b>		<b>\$ 0</b>		<b>\$ 0</b>		<b>\$ 0</b>

<b>TOTAL REVENUE RECAP</b>	<b>2013-14</b>		<b>2014-15</b>		<b>2015-16</b>		<b>2016-17</b>	
Williamsburg	2.0%	\$ 7,895,936	2.0%	\$ 8,053,855	2.0%	\$ 8,214,932	2.0%	\$ 8,379,231
James City County	2.0%	\$ 78,223,295	2.0%	\$ 79,787,761	2.0%	\$ 81,383,516	2.0%	\$ 83,011,187
State	4.0%	\$ 28,466,667	4.0%	\$ 29,605,333	4.0%	\$ 30,789,547	4.0%	\$ 32,021,129
Other	0.0%	\$ 762,000	0.0%	\$ 762,000	0.0%	\$ 762,000	0.0%	\$ 762,000
	<b>2.5%</b>	<b>\$ 115,347,898</b>	<b>2.5%</b>	<b>\$ 118,208,949</b>	<b>2.5%</b>	<b>\$ 121,149,995</b>	<b>2.5%</b>	<b>\$ 124,173,546</b>

\* FY 2013 based on Superintendent's Proposed Budget (Feb. 2012), inclusive of Governor's Proposed Budget.

\*\* Based on a City-County split of 9.17%/90.83%

\*\* Does not include all needs (e.g., instructional improvements). Actual numbers will vary.

## **REQUESTS FOR INFORMATION**

This executive summary is designed to provide citizens, taxpayers, customers, and other interested parties with a general overview of the WJCC School Board's budget/finances. Additional information is provided in the budget document and other Williamsburg-James City County Public Schools' support documents. We will be happy to provide other information you may need. Questions concerning any of the information provided in this report or requests for additional financial information may be addressed to Dr. Scott A. Burckbuchler, Assistant Superintendent for Finance and Operations, at [BurckbuchlerS@wjcc.k12.va.us](mailto:BurckbuchlerS@wjcc.k12.va.us) or (757) 603-6494.