

OPERATION AND MAINTENANCE

OPERATION AND MAINTENANCE SERVICES

PURPOSE:

To maintain school buildings, service vehicles, and equipment in operating order and to provide for the warehousing and delivery of maintenance and school supplies.

CURRENT SERVICES MAINTAINED:

Services include: custodians for fifty-seven buildings; groundsmen to maintain school grounds; administrative supervisors; warehousing for furniture, custodial, maintenance, and school supplies; delivery service for furniture, custodial, and school supplies; repair of buildings (both contractual and in-house maintenance); repair of equipment (service vehicles, grounds and custodial equipment); develop, implement, and monitor energy conservation methods for all buildings.

CATEGORIES FUNDED:

Categories include personnel; fringe benefits (e.g., FICA, group hospitalization, VRS, group life insurance); purchased services (e.g., electricity, sewer and water services, fuel oil, postal services, and telephone services); other charges (e.g., rental of equipment, conference registrations, and travel); materials and supplies (e.g., repair parts, custodial supplies, and buildings/grounds supplies); replacement of equipment/furniture; and additions to equipment/furniture.

The MAJOR CHANGES for the 2011-2012 budget are as follows:

- 1130000000 Salary increase; projected bonus; pay July salaries for 12 month employees from State Fiscal Stabilization Fund
- 1130020000 Salary increase; projected bonus; adjustment for attrition from Voluntary Retirement Incentive Program; pay July salaries for 12 month employees from State Fiscal Stabilization Fund
- 1142000000 Salary increase; projected bonus; adjust base salaries; add 4 positions previously funded in State Fiscal Stabilization Fund; adjustment for attrition from Voluntary Retirement Incentive Program; pay July salaries for 12 month employees from State Fiscal Stabilization Fund
- 1150000000 Salary increase; projected bonus; pay July salaries for 12 month employees from State Fiscal Stabilization Fund
- 1160000000 Salary increase; projected bonus; adjustment for base salaries (move 2 positions back from State Fiscal Stabilization Fund and move transportation mechanic to operations and maintenance); adjustment for attrition from Voluntary Retirement Incentive Program; pay July salaries for 12 month employees from State Fiscal Stabilization Fund
- 1180000000 Salary increase; projected bonus; adjustment for base salaries; adjustment for attrition from Voluntary Retirement Incentive Program; pay July salaries for 12 month employees from State Fiscal Stabilization Fund
- 1190000000 Salary increase; projected bonus; adjustment for base salaries; adjustment for attrition from Voluntary Retirement Incentive Program; pay July salaries for 12 month employees from State Fiscal Stabilization Fund; reduce overtime; adjust substitutes for current cost
- 1192000000 Salary increase; projected bonus; adjustment for base salaries; pay July salaries for 12 month employees from State Fiscal Stabilization Fund
- 2100000000 Salary Increase; projected bonus; adjustment for attrition from Voluntary Retirement Incentive Program; pay July salaries for 12 month employees from State Fiscal Stabilization Fund
- 2210000000 Salary increase; change in VRS rates; adjustment for attrition from Voluntary Retirement Incentive Program; pay July salaries for 12 month employees from State Fiscal Stabilization Fund
- 2300000000 Increase due to increased cost
- 2400000000 Salary increase; adjustment for attrition from Voluntary Retirement Incentive Program; pay July salaries for 12 month employees from State Fiscal Stabilization Fund

64 - OPERATIONS MAINTENANCE
100 - OPERATION AND MAINTENANCE SERVICES

ACCOUNT	2009-2010 BUDGET	2009-2010 EXPENDITURES	2010-2011 BUDGET	2011-2012 BUDGET	INCREASE/ DECREASE
1113000000 Salaries-School Plant Supervision	257,600	260,735	257,600	242,797	-14,803
1130020000 Salaries-Other Salaries	376,165	348,106	488,434	492,906	4,472
1142000000 Salaries-Security Monitors	2,031,494	2,106,705	1,959,487	2,131,542	172,055
1150000000 Salaries-Clerks	369,091	422,144	418,227	389,809	-28,418
1160000000 Salaries-Tradesmen	3,676,904	3,547,631	3,302,407	3,166,670	-135,737
1180000000 Salaries-Groundsmen	556,912	640,771	443,186	499,255	56,069
1190000000 Salaries-Custodial Personnel	9,511,034	9,121,949	9,181,989	8,879,711	-302,278
1192000000 Salaries-Delivery Personnel	452,144	424,349	432,731	387,227	-45,504
2000000000 Fringe Benefits-Other	395,445	2,326,287	395,445	395,445	0
2100000000 FICA Benefits	1,318,198	1,251,404	1,260,060	1,239,548	-20,512
2210000000 VRS Benefits	2,234,435	2,105,957	2,013,890	2,010,095	-3,795
2300000000 Group Hospitalization	4,397,303	5,367,703	4,156,024	4,779,428	623,404
2400000000 Group Life Insurance	117,540	116,653	40,594	39,099	-1,495
2500000000 Tuition Assistance	2,500	6,237	2,500	2,500	0

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(continued)

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3000000000 Reduce facilities small equipment repairs
3000100000 Reduce vehicle repairs
3000400000 Increase for physicals
3000600000 Increase in annual services, including trash collection previously funded in State Fiscal Stabilization Fund, and emergency repairs
5000000000 Increase cost of trucks rental
5100000000 Savings from conservation efforts and decreased consumption; decrease in lumen lights based on actual cost; includes projected rate increase of .005/kw hour
5100100000 Adjustment for current cost
5100200000 Adjustment for current cost
5100300000 Adjustment for current cost
5200000000 Adjustment for current cost
5200100000 Adjustment for current cost
6003000000 Adjustment for current cost
6008000000 Adjustment for current gallons used
6009000000 Reduce office and general supplies
6009100000 Adjustment for current cost
6100000000 Small custodial and school plant equipment (less than \$5,000 each) moved from 64100-8100000000

64 - OPERATION MAINTENANCE
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ACCOUNT	2009-2010 BUDGET	2009-2010 EXPENDITURES	2010-2011 BUDGET	2011-2012 BUDGET	INCREASE/ DECREASE
3000000000 Purchased Services-Equipment Repairs	114,235	151,711	112,090	111,990	-100
3000100000 Purchased Services - Service Vehicle Repairs	8,315	51,494	8,315	8,200	-115
3000400000 Purchased Services-Other	33,525	19,998	21,525	21,701	176
3000600000 Purchased Services-Repairs (Buildings and Grounds)	1,637,000	1,658,634	1,654,800	1,959,800	305,000
5000000000 Other Charges	45,231	31,758	40,731	41,556	825
5100000000 Electricity	10,825,408	6,762,932	10,787,938	9,669,500	-1,118,438
5100100000 Sewer Services	403,129	467,702	403,129	468,000	64,871
5100200000 Water Services	914,674	1,004,445	918,362	1,005,000	86,638
5100300000 Heating Services (Fuel Oil & Gas)	1,342,393	852,507	1,507,837	1,178,447	-329,390
5200000000 Postal Services	125,935	109,559	118,950	118,985	35
5200100000 Telephone Services	332,720	394,655	332,720	395,000	62,280
5300000000 Insurance-Property	361,129	284,199	361,129	361,129	0
5300100000 Insurance-Boiler & Surety Bonds	32,674	20,731	32,674	32,674	0
5300200000 Insurance-Liability	472,020	462,823	472,020	472,020	0
5300300000 Insurance-Service Vehicles	149,025	0	149,025	149,025	0
6003000000 Custodial Supplies	761,000	851,772	746,500	658,250	-88,250
6007000000 Materials and Supplies - General (Buildings and Grounds)	903,000	1,103,848	900,500	900,500	0
6008000000 Vehicle Fuels-Service Vehicles and Grounds Equipment	205,650	27,091	205,650	187,400	-18,250
6009000000 Other Operating Supplies	10,615	9,047	9,474	8,474	-1,000
6009100000 Repair Supplies - Service Vehicle-Grounds Equipment	70,183	64,831	70,183	61,700	-8,483
6100000000 Non-Capitalization Equipment/Furniture	0	0	0	5,000	5,000
8100000000 Replacement-Equipment	377,750	429,310	2,818	2,818	0
8100100000 Replacement-Service Vehicles	167,527	167,077	100,803	100,803	0
8100300000 Replacement-Furniture	0	0	0	0	0
8200000000 Additions-Equipment	18,260	33,957	0	0	0
8200100000 Additions-Service Vehicles	72,638	72,638	59,170	59,170	0
8200300000 Additions - Other Furniture & Fixtures	0	0	0	0	0
TOTALS	45,080,801	43,079,350	43,368,917	42,633,174	-735,743