

# Williamsburg-James City County Public Schools School Board 2013



Ms. Ruth Larson  
Chair  
Berkeley District



Mr. Joseph Fuentes  
Vice Chair  
Powhatan District



Dr. Oscar Prater  
Parliamentarian  
Williamsburg



Ms. Heather  
Cordasco  
Roberts District



Ms. Elise Emanuel  
Williamsburg



Mr. James P.  
Nickols  
Stonehouse District



Mr. Jim Kelly  
Jamestown District

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The School Board of the Williamsburg-James City County Public Schools is a seven (7) member group, serving overlapping terms, which reorganize each January. The election of County members coincides with the election of members of the Board of Supervisors in each respective district, and City members are appointed to four (4) year terms and serve at-large.

The School Board generally meets on the first and third Tuesday of each month at 7:00pm. Refer to the website for more information:  
<http://www.wjccschools.org>

# Association of School Business Officials International



*This Meritorious Budget Award is presented to*

## **WILLIAMSBURG-JAMES CITY COUNTY PUBLIC SCHOOLS**

*For excellence in the preparation and issuance of its school entity's budget  
for the Fiscal Year 2012-2013.*

The budget adheres to the principles and standards  
of ASBO International's Meritorious Budget Award criteria.



Brian L. Mee, SFO, RSBA  
President

John D. Musso, CAE, RSBA  
Executive Director



# Williamsburg-James City County Public Schools

School Board & Central Office at James Blair

P.O. Box 8783 | Williamsburg, VA 23187 | [www.wjcc.k12.va.us](http://www.wjcc.k12.va.us)  
(757) 603-6400 | FAX: (757) 603-6555

May 21, 2013

## WJCC School Board

Ruth Larson  
*Chair*  
*Berkeley District*

Joe Fuentes  
*Vice Chair*  
*Powhatan District*

Heather Cordasco  
*Roberts District*

Elise Emanuel  
*City of Williamsburg*

James P. Nickols  
*Stonehouse District*

Dr. Oscar Prater  
*Parliamentarian*  
*City of Williamsburg*

Jim Kelly  
*Jamestown District*

**Superintendent**  
Steven M. Constantino, Ed.D.

Dear City Council, Board of Supervisors and Citizens,

The 2013-14 Adopted Operating Budget totals \$115,876,862 which represents an increase of \$3,312,448, or 2.9% above the prior year.

This budget provides funding for our number one priority: teaching and learning. As has been our goal in the past, our aim is to strike a balance between available resources and continued support of vital division programs. Our focus is on students, a quality workforce, and the goals established in our Strategic Plan.

This budget does not include any reductions in teaching staff that would raise class sizes or in classroom teaching assistant positions. The budget does provide a 3 percent salary increase for all employees, which was identified as a budget priority in the previous year.

Over the past four years, the division has cut close to \$4 million in administrative and support costs from the WJCC operating budget. During this period of tremendous financial challenges at the local level, the increase in local funding to the division has increased by approximately \$3.8 million, while state revenue (minus Sales Tax) has essentially remained level. We would like to express our appreciation to the localities for stepping up to meet increasing demands on public education and for recognizing that a quality school system is the key to long-term growth, prosperity and revenue stabilization in our community.

We expect to continue to face financial challenges, and the restoration of funding for equipment, professional development and other operating expenditures will require careful consideration in 2014-15. While this budget is less than optimal from an instructional and operational standpoint, every effort has been made to keep the learning needs of our community's children as our focus.

Sincerely,

*Ruth M. Larson*

Ruth Larson  
Chair



# WILLIAMSBURG-JAMES CITY COUNTY PUBLIC SCHOOLS FISCAL YEAR 2013-14 BUDGET

INDIVIDUALISM | INTEGRITY | INNOVATION | ACCOUNTABILITY | COLLABORATION

## Budget Summary

*FY 2013-2014 School Board's Adopted Budget*

### Budget Development Overview

The state code requires that the School Board present a balanced budget, in which revenues equal expenditures, to the city and county on or before April 1. This budget document covers the period from July 1, 2013 through June 30, 2014 and has been prepared upon the modified accrual basis of accounting.

There are three primary phases in the budget development process: 1) *Superintendent's Proposed Budget* (administrative recommendation presented to the School Board), 2) *School Board Proposed Budget* (School Board recommendation to the County Board of Supervisors and the City Council, and 3) *School Board Adopted Budget* (School Board adopted operating budget based on funding authorization/appropriation by County and City).

The annual budget process begins in September with the development of the budget calendar. In October/November, the administration seeks input and approval from the School Board in regard to the process that will be used for formulating next year's budget. The School Board, working with the Superintendent and Chief Financial Officer, forms the budget goals and priorities that WJCC will use during budget development. This is a critical component to the process. From November through December, departmental and school budget requests are compiled and analyzed, and meetings are scheduled with the budget/cost center managers to discuss requests and proposals for new positions, expanded programs, and new initiatives. The *Superintendent's Proposed Budget* is developed and presented to the School Board in February. After a public hearing on the budget, the School Board approves the budget proposal (in March); it is then brought before the County Board of Supervisors and the City Council. The localities must approve the appropriation for the school system no later than May 15. Following the approval of total budget appropriation, the School Board makes the necessary adjustments to their budget proposal and adopts a final budget.

### Financial Overview (Budget Fast Facts)

**The FY 2013-2014 Operating Budget is \$115,876,862, an increase of \$3,312,448 or 2.9% over FY 2012-2013**

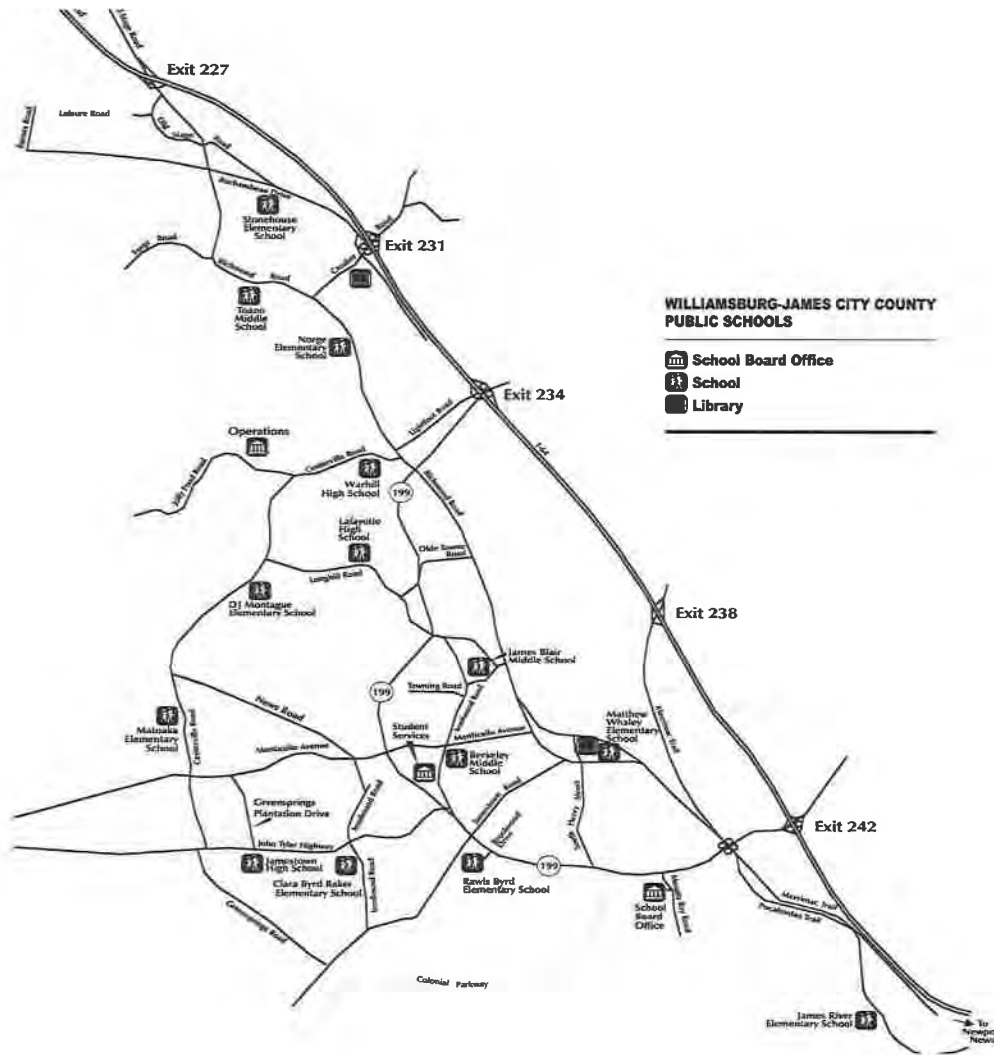
The budget includes staffing of 1,560.33 Full Time Equivalent (FTEs), a net decrease of 2 under FY 2012-2013

Budgeted enrollment is projected to be 10,911 which is an increase of 116 compared to September 2012, or an increase of 1.1%

K-12 (excluding Pre-K and Adult Education) Operating Budget Per pupil spending is projected to be \$10,290

3% average wage increase and 1.14% base pay increase to compensate for additional 1% (Plan 1) VRS employee contribution

### Williamsburg-James City County Public Schools At-A-Glance



Williamsburg-James City County Public Schools (WJCC) is comprised of nine elementary schools, three middle schools, and three high schools. For the 2012-2013 School Year, the enrollment for the Williamsburg-James City County Public Schools has continued to increase. From the September 30, 2011 K-12 enrollment level of 10,671 students, the School Division experienced an increase of 77 additional students, resulting in a September 30, 2012 K-12 total of 10,748. This increase of 77 students equates to a growth rate of 1 percent. For FY 2012-2013, City enrollment was 1,005 and James City County enrollment was 9,743. Almost 31% of our students are eligible for free and reduced meals under the Federal lunch program. In 2012-2013, Williamsburg-James City County Public Schools had a staff of approximately 1,694 full-time employees.

#### Core Values:

Individualism, Integrity, Innovation, Accountability and Collaboration

#### Vision:

Pursuing excellence and championing the success of all students.

#### Mission:

WJCC provides every student with the knowledge, skills, and values to be a lifelong learner, communicate, think critically, work and live productively, and contribute constructively to the lives of others. WJCC is committed to providing the variety of programs necessary to address the range of students' interests and needs as they grow academically, socially, and emotionally.

## Highlights of Williamsburg-James City County (WJCC) Public Schools On State and National Assessments 2012-2013 (Based on 2011-2012 Results)

### Virginia Standards of Learning (SOLs)

	<u>WJCC</u>	<u>VA</u>
✓ Gained <b>full accreditation</b> with the state of Virginia for all elementary schools, middle and high schools.	94%	89%
✓ Exceeded the state in <b>English/Reading</b> on VA Standards of Learning (SOLs) by <b>five</b> percentage points.	92%	89%
✓ Exceeded the state in <b>English/Writing</b> on VA Standards of Learning (SOLs) by <b>three</b> percentage points.	78%	68%
✓ Even with increased rigor in math, we exceeded the state in <b>Math</b> on VA SOLs by <b>ten</b> percentage points.	93%	91%
✓ Exceeded the state in <b>Science</b> on VA Standards of Learning (SOLs) by <b>two</b> percentage points.		

### Federal Annual Measureable Objectives (FAMO)

Nine FAMO Subgroups: All students, Black students, Hispanic Students, Limited English Proficient Students, Economically Disadvantaged Students, Students with Disabilities, White students and Asian Students

- ✓ W-JCC met the annual measureable objective in **English/Reading** in eight out of nine subgroups.
- ✓ W-JCC met the annual measureable objective in **Math** for nine subgroups.
- ✓ W-JCC met annual measureable objectives in all subgroups but one in the four year **Graduation Rate**.
- ✓ Thirteen schools in W-JCC met all annual measureable objectives for **English, Math, and graduation rate** (high schools).

### College Board Scholastic Achievement Test (SAT)

- ✓ W-JCC increased the number of students taking the SAT while out performing both state and nation on SAT scores in **Critical Reading, Math and Writing**.

### Advance Placement Tests (AP)

- ✓ A significant number of W-JCC students took Advanced Placements classes in 2011-2012.
- ✓ The percent of students earning high scores of 3, 4 or 5 increased significantly from the previous year.
- ✓ The number of W-JCC students enrolled in Governors School increased to nineteen.

### Career and Technical Education Industry Certification (CTE)

- ✓ W-JCC met or exceeded ten of eleven performance measures on the state annual performance report. Students earned certifications in a variety of fields, including technology, retail trades, early childhood preparation, drafting, pre-engineering and automotive.

Data Sources: VA Department of Education State Report Card, State AYP Report





**Williamsburg-James City County Public Schools  
FY2013 - 2014**

**Projected Operating Revenue by Source**

<b>Description</b>	<b>FY2012 - 2013 Budget</b>	<b>% Total</b>	<b>FY2013 - 2014 Budget</b>	<b>% Total</b>	<b>Change (\$)</b>	<b>Change (%)</b>
<b>Local:</b>						
Williamsburg*	\$ 7,741,114	6.9%	\$ 8,368,814	7.2%	\$ 627,700	8.1%
James City County*	76,689,505	68.1%	79,354,599	68.5%	2,665,094	3.5%
<b>Total - Local</b>	<b>84,430,619</b>	<b>75.0%</b>	<b>87,723,413</b>	<b>75.7%</b>	<b>3,292,794</b>	<b>3.9%</b>
<b>State:</b>						
Standards of Quality (SOQ)	26,432,125	23.5%	26,227,577	22.6%	(204,548)	-0.8%
Categorical/Incentive	939,670	0.8%	1,233,922	1.1%	294,252	31.3%
<b>Total - State</b>	<b>27,371,795</b>	<b>24.3%</b>	<b>27,461,499</b>	<b>23.7%</b>	<b>89,704</b>	<b>0.3%</b>
<b>Total - Federal</b>	<b>80,000</b>	<b>0.1%</b>	<b>80,000</b>	<b>0.1%</b>	<b>-</b>	<b>0.0%</b>
<b>Total - Other</b>	<b>682,000</b>	<b>0.6%</b>	<b>611,950</b>	<b>0.5%</b>	<b>(70,050)</b>	<b>-10.3%</b>
<b>Total Operating Revenues</b>	<b>\$ 112,564,414</b>	<b>100.0%</b>	<b>\$ 115,876,862</b>	<b>100.0%</b>	<b>\$ 3,312,448</b>	<b>2.9%</b>

**Projected Operating Expenditures by State Function Categories**

<b>Description</b>	<b>FY2012 - 2013 Budget</b>	<b>% Total</b>	<b>FY2013 - 2014 Budget</b>	<b>% Total</b>	<b>Change (\$)</b>	<b>Change (%)</b>
Instruction	\$ 83,056,145	73.8%	\$ 85,512,566	73.8%	\$ 2,456,421	3.0%
Student Attendance and Health**	4,057,996	3.6%	4,131,125	3.6%	73,129	1.8%
Administration	2,500,125	2.2%	2,698,546	2.3%	198,421	7.9%
Pupil Transportation Services	7,445,071	6.6%	7,756,331	6.7%	311,260	4.2%
Operation and Maintenance Services	10,786,983	9.6%	10,914,525	9.4%	127,542	1.2%
Technology***	4,718,094	4.2%	4,863,769	4.2%	145,675	3.1%
<b>Total Operating Expenditures</b>	<b>\$ 112,564,414</b>	<b>100.0%</b>	<b>\$ 115,876,862</b>	<b>100.0%</b>	<b>\$ 3,312,448</b>	<b>2.9%</b>

\* Based on a City-County split of 9.54% for the City and 90.46% for the County.

\*\*This function category includes Psychological Services and Speech & Audiology Services.

\*\*\*This function category is required for state reporting purposes and includes classroom instruction, instructional support, and administration costs.

## Budget Summary

FY 2013-2014

### Summary of Major Budget Changes for SY/FY 2013-2014 (School Board's Adopted Budget)

The Administration recommends the following budget adjustments and increase in local funding of 3.9% in order to provide the minimal impact on direct instruction and keeping the School Board strategic/budget goals in mind *Not necessarily listed in any rank order:*

#### Expenditure Decreases

**1. Reduce base budget (net)**

Impact: Due to various cost center central budget line reductions and attrition savings as a result of various retirements, other staff resignations, etc., personnel and other lines have been reduced to reflect current costs resulting in a reduction of budgeted funds.

Savings = \$379,918

**2. Reduce school appropriations**

Impact: School appropriations for supplies, etc., have been reduced by approximately 2.5%

Savings = \$51,829

**3. Reduce Adult LPN program (1 FTEs)**

Impact: The FY2013-2014 budget proposes the elimination of the Adult Education and Licensed Practical Nurse (LPN). The costs of these two programs are almost entirely absorbed by the WJCC Public Schools Operating Budget. For the program to be self-supporting tuition would need to be increased (based on current enrollment) to approximately \$5,500 from the current \$1,200

Savings = \$88,881

**4. Eliminate Adult Education General Educational Development (GED) program (1 FTE)**

Impact: WJCC Public Schools would no longer offer GED test preparation courses two days per week for 2 hours each class at no cost to students.

Savings = \$89,630 (salary and benefits)

**5. Eliminate elementary in-school suspension (ISS) aide positions (2 FTEs)**

Impact: Eliminates positions at Whaley and James River which were the only elementary schools that have positions.

Savings = \$69,268 (salary and benefits)

**6. Eliminate Special Education teaching positions (4 FTEs)**

Impact: Reduction based on analysis of matching existing student IEP needs to staffing levels.

Savings = \$282,820 (salary and benefits)



## Budget Summary

FY 2013-2014

**7. Eliminate Special Education teacher assistant positions (5 FTEs)**

Impact: Reduction based on analysis of matching existing student IEP needs to staffing levels.

Savings = \$165,029 (salary and benefits)

**8. Reduce Employee Tuition Assistance Program**

Impact: Reduces available funding by 50%. Currently, faculty/staff receive 80% reimbursement for up to 6 credits. SB policy will need to change.

Savings = \$75,000

### Expenditure Increases

**9. Provide a 3% average wage increase and 1.14% base pay increase to compensate for additional 1% (Plan 1) VRS employee contribution**

Cost = \$2,447,290

**10. Health insurance rate increase (10%)**

Cost = \$1,160,644

**11. Increase teacher allocations per increased enrollment**

Cost = \$375,000

**12. Increase Special Education budget to reflect historical expenditures for contracted IEP services and tuition increases**

Cost = \$247,980

**13. Add technology support position**

Cost = \$64,625

**14. Add custodian position per extension of contracted County work**

Cost = \$28,479

**15. Satisfaction Surveys**

Cost = \$25,000

**16. Increase diversity recruitment efforts**

Cost = \$10,000

**17. Increase part-time School Board/Central Office to full-time (0.5 FTE)**

Cost = \$23,741

**18. Transition Supervisor of Assessment position to full-time and revamp position to include program evaluation**

Cost = \$53,652

**19. Add after-school remediation funds**

Cost = \$30,000

# Budget Summary

FY 2013-2014

## Summary of Major Changes

### Additional Revenue

State	\$	89,704
Local @ 3.9% (includes Sales Tax)	\$	3,292,794
Other	\$	(70,050)
Total	\$	3,312,448

### Expenditure Additions

3% + 0.14 Adj. Salary Increase	\$	2,447,290
Health Insurance (@10%)	\$	1,160,644
Staffing Allocation Added teachers	\$	375,000
Special Education Increase	\$	155,500
New Horizons Increase	\$	92,480
Insurances (Liability, WC, etc.)	\$	48,412
New technology position	\$	64,625
Custodian	\$	28,479
Surveys	\$	25,000
Diversity training	\$	10,000
Part-time receptionist	\$	23,741
.5 Super. of Assessment to full-time - add program eval	\$	53,652
Remediation after-school programs	\$	30,000
Additions sub-total	\$	4,514,823

### Expenditure Reductions

Reduce school appropriations	\$	(51,829)
Eliminate LPN Adult program	\$	(88,881)
Eliminate Adult Ed. For non WJCC students	\$	(89,630)
Reduce 2 ISS/TAs	\$	(69,268)
Special Education reductions (4 Teachers)	\$	(282,820)
Special Education reductions (5 Aides)	\$	(165,029)
Reduce Tuition Assistance	\$	(75,000)
Base budget savings -personnel, etc. (net)	\$	(379,918)

Reductions sub-total \$ (1,203,375)

### Summary of Major Operating Changes

	FY 2011-2012 Budget	
	<i>In millions</i>	
<i>Revenue Increases</i>	\$ Amount	% inc.
Local Combined	\$ 2.9	3.5%
State	0.8	2.9%
Federal (Stimulus/Jobs Fund)	(1.7)	100.0%
Other	0.1	14.4%
Total Revenue Increase	\$ 2.0	1.8%
<i>Expenditure Increases (Major Changes-Net Budgetary Increases)</i>	\$ Amount	% inc.
<u>Personnel Services</u> The decrease includes the changes in staffing listed on next page and changes due to current staffing costs.	\$ (1.1)	-1.6%
<u>Employee Benefits</u> The net increase is primarily due to expected increases in retirement (VRS) costs.	\$ 3.1	12.2%
<u>Purchased Services</u> This increase is primarily due to increased legal expenses and various other purchased services increases.	\$ 0.2	6.3%
<u>Other Charges</u> The net decrease is primarily due decreases in testing and phone services.	\$ (0.1)	-1.1%
<u>Materials and Supplies</u> The decrease is the result of reducing supply budget lines.	\$ (0.1)	-2.1%
<u>Payments to Joint Operations</u> The increase is for charges for tuition placements (special ed., C&T, etc. tuitions)	\$ 0.0	0.7%
<u>Capital Outlay &amp; Other</u>	\$ (0.0)	-4.4%
<u>Other Uses of Funds</u>	\$ -	
Total Expenditure Increase	\$ 2.0	1.8%

\* Numbers may not total to 100% due to rounding

### Summary of Operating Budget Personnel Changes

Object/Description	FTE	Net FTE Change
<b><u>1120 - Instructional Salaries &amp; Wages</u></b>		<b>1.00</b>
Staffing Allocations: Elementary	5.00	
Staffing Allocations: Middle	-3.00	
Staffing Allocations: High	5.00	
Gifted Teachers: High	-3.00	
ESL Teacher	1.00	
Special Education Teachers	-4.00	
LPN Teachers	-1.00	
Coordinator for Adult & Community Education	-1.00	
Adult Education Teacher	1.00	
Art and Music Coordinators (reclassification)	1.00	
<b><u>1124 - Supervisor Salaries &amp; Wages</u></b>		<b>0.50</b>
Supervisor for Assessment (increase to full time)	0.50	
<b><u>1127 - Assistant Principal Salaries &amp; Wages</u></b>		<b>1.00</b>
Assistant Principal @ Berkeley	1.00	
<b><u>1140 - Technical Salaries &amp; Wages</u></b>		<b>2.00</b>
New IT Position	1.00	
Reclassification from 1141 (see below)	2.00	
Interpreter (reclassified to Sped Aide position, see 1151 below)	-1.00	
Human Resources (reclassification from clerical, see 1150 below)	1.00	
Transportation (reclassification to clerical, see 1150 below)	-1.00	
<b><u>1141 - Tech Support Salaries &amp; Wages</u></b>		<b>-2.00</b>
Reclassification to 1140 (see above)	-2.00	

### Summary of Operating Budget Personnel Changes

Object/Description	FTE	Net FTE Change
<b><u>1150 - Clerical Salaries &amp; Wages</u></b>		<b>0.50</b>
Receptionist at Central Office	0.50	
Human Resources (reclassification to technical, see 1140 above)	-1.00	
Transportation (reclassification from technical, see 1140 above)	1.00	
<b><u>1151 - Instructional Aide Salaries &amp; Wages</u></b>		<b>-6.00</b>
Special Education Aides	-5.00	
Elementary ISS Aides	-2.00	
Special Education Aide (reclassified from interpreter, see 1140 above)	1.00	
<b><u>1190 - Service Salaries &amp; Wages</u></b>		<b>1.00</b>
Custodian	1.00	
<b>Total FTE change</b>		<b>-2.00</b>

**FY2013-2014 Teacher School Staffing Allocation**

	Desired Core Enrollment Ratio Number of Core Teachers (100)			Music/ Instrumental PE/H Tech				Core & Resource/ Electives	Advan. Coaches/ SS/ School Improv.* Math Reading			Total Operating Allocation	Overall Ratio
Elementary	Core Staffing Allocations			Resource					Specialized Staffing				
Clara Byrd Baker	515	22:1	24	1.0	1.5	1.0	1.0	28.5	1.0	1.0	2.0	32.5	15.8
Rawls Byrd	460	22:1	21	1.0	1.5	1.0	1.0	25.5	1.0	1.0	2.0	29.5	15.6
DJ Montague	436	22:1	18	1.0	1.5	1.0	1.0	22.5	1.0	1.0	2.0	26.5	16.5
Norge	578	22:1	27	1.0	1.5	1.0	1.0	31.5	1.0	1.0	2.0	35.5	16.3
Matthew Whaley	486	22:1	22	1.0	1.5	1.0	1.0	26.5	1.0	1.0	2.0	30.5	15.9
James River	566	22:1	26	1.0	1.5	1.0	1.0	30.5	1.0	1.0	2.0	34.5	16.4
Stonehouse	682	22:1	31	1.0	1.5	1.5	1.0	36.0	1.0	1.0	2.0	40.0	17.1
Matoaka	730	22:1	32	1.0	1.5	1.5	1.0	37.0	1.0	1.0	2.0	41.0	17.8
J. Blaine Blayton	464	22:1	21	1.0	1.5	1.0	1.0	25.5	1.0	1.0	2.0	29.5	15.7
Total	4,917	22:1	222.0	9.0	13.5	10.0	9.0	263.5	9.0	9.0	18.0	299.5	16.4
FY 12/13 Total	4,791	22:1	217.0	9.0	13.5	9.0	9.0	255.5	9.0	9.0	19.0	295.5	16.2
	126	0.00	5.0	0.0	0.0	1.0	0.0	8.0	0.0	0.0	-1.0	4.0	0.2
Middle	Core/Elective Allocations			In core/elective allocation					Specialized Staffing				
Berkeley	922	18.5:1	50.0					50.0	2.0	1.0	2.0	55.0	16.8
Toano	677	18.5:1	37.0					37.0	2.0	1.0	2.0	42.0	16.1
Hornsby	896	18.5:1	48.0					48.0	2.0	1.0	2.0	53.0	16.9
Total	2,495	18.5:1	135.0	0.0	0.0	0.0	0.0	135.0	6.0	3.0	6.0	150.0	16.6
FY 12/13 Total	2,552	18.5:1	137.0	0.0	0.0	0.0	0.0	137.0	7.0	3.0	6.0	153.0	16.7
	-57	0.00	-2.0	0.0	0.0	0.0	0.0	-2.0	-1.0	0.0	0.0	-3.0	0.0
High	Core/Elective Allocations			In core/elective allocation					Specialized Staffing				
Lafayette	1,125	20:1	57.0					57.0	2.0		1.0	60.0	18.8
Jamestown	1,239	20:1	62.0					62.0	2.0		1.0	65.0	19.1
Warhill	1,135	20:1	57.0					57.0	2.0		1.0	60.0	18.9
Total	3,499	20:1	176.0					176.0	6.0		3.0	185.0	18.9
FY 11/12 Total	3,452	20:1	174.0					174.0	3.0		3.0	180.0	19.2
	47	0.00	2.0	0.0	0.0	0.0	0.0	2.0	3.0	0.0	0.0	5.0	-0.3
Grand Total/Avg.	10,911	20.2	533.0	9.0	13.5	10.0	9.0	574.5	21.0	12.0	27.0	634.5	17.2
FY 12/13 Budget	10,795	20.2	528.0	9.0	13.5	10.0	9.0	569.5	19.0	12.0	28.0	628.5	17.2
Diff.	116	0.0	5.0	0.0	0.0	0.0	0.0	5.0	2.0	0.0	-1.0	6.0	0.0

\* Target ratio of 20:1 for Grades K-2; 22:1 for Grade 3; and 25:1 for 4 - 5. Class cap of 23 in Grades K-2; 25 in Grade 3; and 28 for 4-5 (across all classes).

\*\* Elementary schools can use SS/At-Risk for any category of specialized staffing for FY 2013/2014.

\*\*\* Secondary caps 35:1 (excluding PE and Music)

### Other Staffing

<b>Total Regular Ed. Teachers (Prog. 100s &amp; )</b>	<b>634.50</b>
JR IB (Foreign Language and Coordinator)	2.00
Academic Services/Student Services	6.75
IT integration teacher (ITRT)	12.00
HS Athletic Directors	3.00
ESL positions	8.00
Reserve positions	
<b>Total positions required</b>	<b>666.25</b>

<b>Spec. Ed. Teachers (Program 200s)</b>	
Special Education teaching positions	91.0
Special Education Instructional Specialists	4.0
Assistive Technology Specialist	1.0
<b>Total positions required</b>	<b>96.0</b>

<b>Total Gifted Teachers (Program 400s)</b>	
Gifted Teaching Positions	13.0
<b>Total positions required</b>	<b>13.0</b>

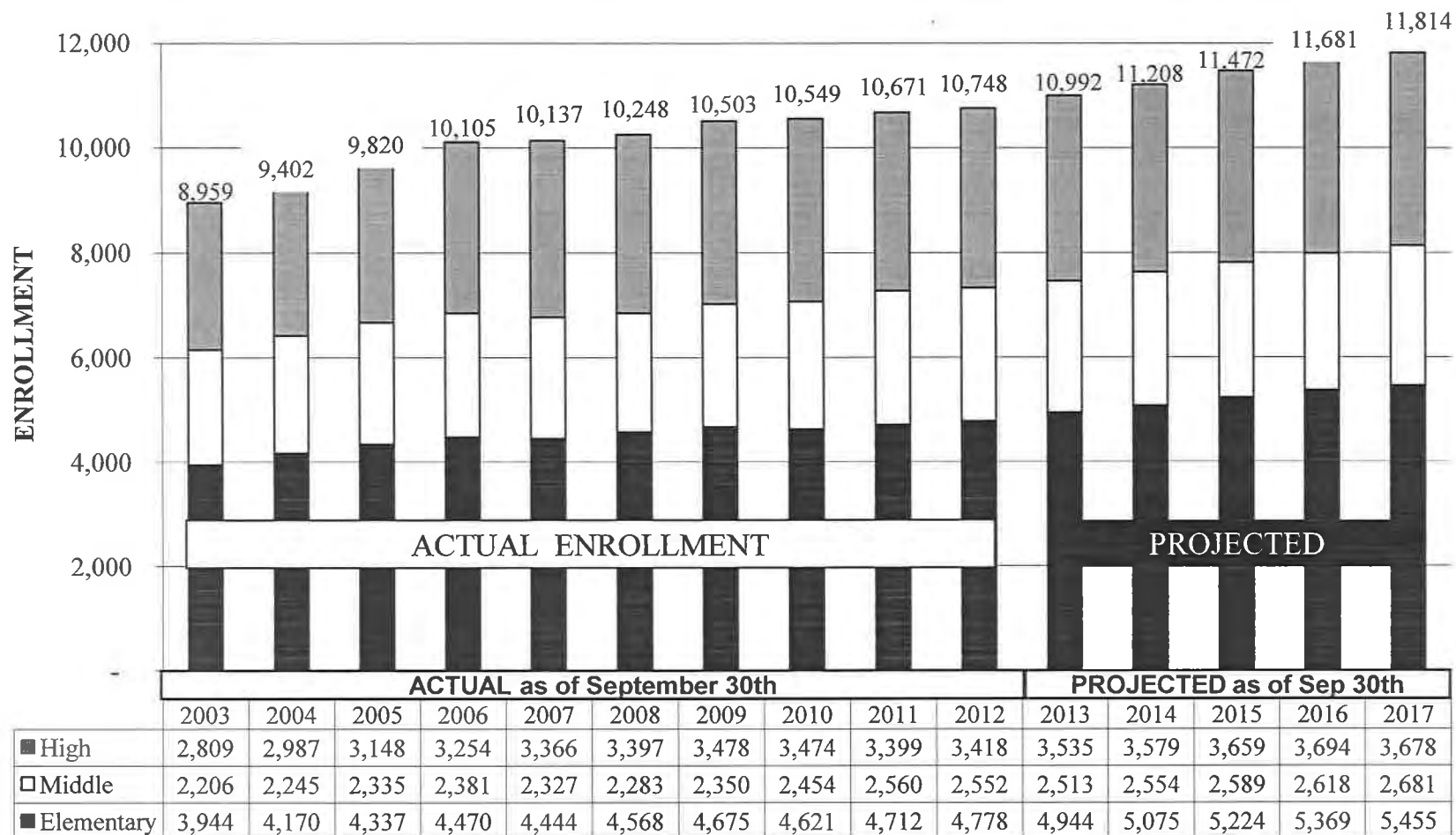
<b>Adult Ed. Teachers (Program 700)</b>	
Adult Ed.	
<b>Total positions required</b>	<b>2.0</b>

<b>Total Pre-K (Program 800s)</b>	
Pre-K Teaching Position:	30.0
Pre-K Inst. Specialist	1.0
<b>Total positions required</b>	<b>31.0</b>

	SPED Operating	Media	Guid.**	Gifted	Social Workers
Clara Byrd Baker	TBD	1.0	1.0	1.1	
Rawls Byrd	TBD	1.0	1.0	1.1	
DJ Montague	TBD	1.0	1.0	1.1	
Norge	TBD	1.0	1.0	1.2	
Matthew Whaley	TBD	1.0	1.0	1.1	
James River	TBD	1.0	1.0	1.1	
Stonehouse	TBD	1.0	1.5	1.1	
Matoaka	TBD	1.0	1.5	1.1	
J. Blaine Blayton	TBD	1.0	1.0	1.1	
<b>Total</b>	<b>40.5</b>	<b>9.0</b>	<b>10.0</b>	<b>10.0</b>	
Berkeley	TBD	1.0	2.0	1.0	
Toano	TBD	1.0	2.0	1.0	
Hornsby	TBD	1.0	2.0	1.0	
<b>Total</b>	<b>21.5</b>	<b>3.0</b>	<b>6.0</b>	<b>3.0</b>	
Lafayette	TBD	2.0	4.0	0.0	
Jamestown	TBD	2.0	4.0	0.0	
Warhill	TBD	2.0	4.0	0.0	
<b>Total</b>	<b>29.0</b>	<b>6.0</b>	<b>12.0</b>	<b>0.0</b>	
<b>Stud. Services/Central</b>					<b>7.0</b>
<b>Total</b>	<b>0.0</b>				
<b>Grand Total</b>	<b>91.0</b>	<b>18.0</b>	<b>28.0</b>	<b>13.0</b>	<b>7.0</b>



# **Williamsburg-James City County Public Schools ENROLLMENT SUMMARY**



## Budget Summary

FY 2013-2014

### Operating Budget Summary Reports

Education programs and other programs are grouped by state-mandated categories. The six categories in the Operating Budget are:

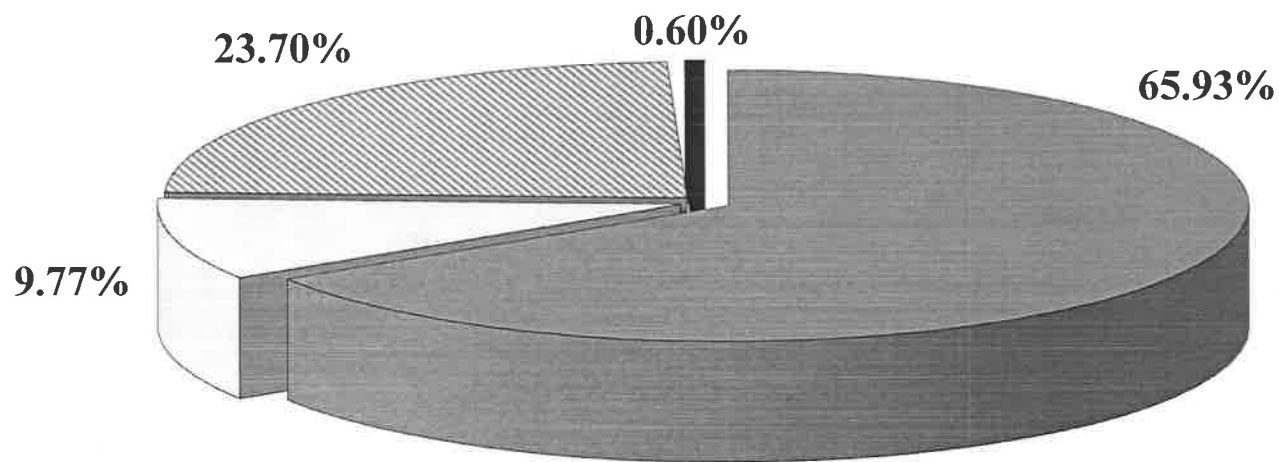
- Instruction – further broken down by classifications within the function, e.g., regular instruction, special education, etc.
- Student Attendance, and Health – further broken down by classifications within the function, e.g., health, speech, etc.
- Administration – further broken down by classifications within the function, e.g., executive, personnel services, etc.
- Pupil Transportation – further broken down by classifications within the function, e.g., operation, maintenance, etc.
- Operations and Maintenance – further broken down by classifications within the function, e.g., buildings, grounds, etc.
- Technology – further broken down by classifications within the function, e.g., classroom, instructional support, etc.

The categories are broken down further into the following expenditure types:

- Personnel Services – further broken down by object classifications full time employees, substitutes, workshops and part-time employees
- Fringe Benefits - further broken down by object classifications FICA, Virginia Retirement costs, Health Insurance subsidy, and other employee benefits
- Purchased Services - further broken down by object classifications tuition payments, consultants, school allocations, printing
- Other Charges - further broken down by object classifications utilities, fuel postage
- Materials and Supplies - further broken down by object classifications instructional supplies, office supplies
- Capital Outlay - further broken down by object classifications school allocations, bus, vehicle and equipment replacements

In addition a cost center report is provided which break down expenses by the department or school which has control of those particular resources.

# **FY2013-2014 OPERATING BUDGET PROJECTED REVENUE SUMMARY**



**TOTAL: \$ 115,876,862**

■ Local \$76,399,896

□ Local (Sales Tax) \$11,323,517

▨ State \$27,461,499

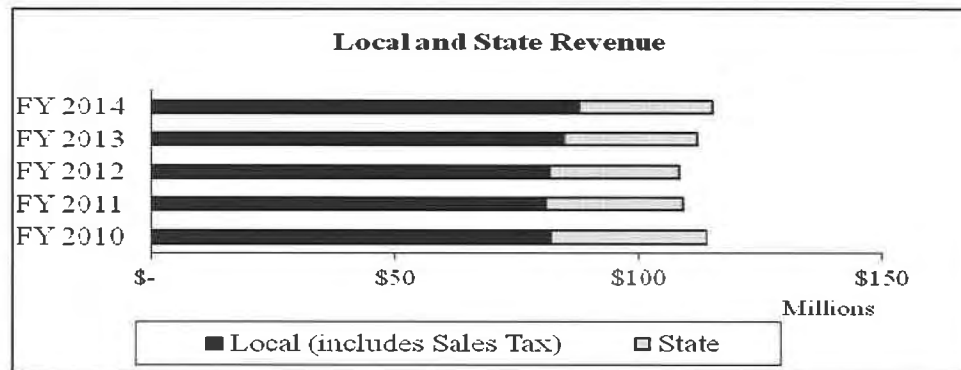
■ Other (with Impact Aid) \$691,950

## Budget Summary

FY 2013-2014

### Overview of Operating Budget Revenue Funding

As a public school system in the Commonwealth of Virginia, WJCC funding is from two main sources: the Commonwealth and the County/City. In fulfilling its constitutional mandate, the State Board of Education establishes the educational objectives for public education in Virginia. These objectives are known as the Standards of Quality (SOQ). These standards are subject to revision only by the General Assembly. The SOQ represents the minimum requirements for school divisions in Virginia to provide a program of high quality public elementary and secondary education. The Constitution of Virginia also requires the General Assembly to determine the manner in which funds are provided to meet the SOQ, including the apportionment of costs between the state and local governments. All basic aid and most categorical funding established within the SOQ funding formula are apportioned between the state and local governments according to a "composite index". The composite index is the state's measure of the local ability to pay for education. In James City County, the composite index for the FY 2013-14 budget year is 0.5628. This means that for every dollar of support called for by the SOQ, the County of James City is required to pay about 56 cents and the state about 44 cents (Williamsburg has a composite index of 0.80). Current year state revenue is linked directly to the current year student enrollment. For computation purposes, Average Daily Membership (ADM) is used. The projected ADM is multiplied by the SOQ funding amounts, subject to the composite index, to arrive at a figure for projected state revenue. Sales tax revenue is projected separately by the State Department of Education. Since all school divisions in Virginia are fiscally dependent, local revenues are projected based on budget negotiations and discussions between the County of James City and City of Williamsburg. Williamsburg and James City County have established a funding "contract" which delineates the funding split each locality provides.



State funds are made up of:

- Standards of Quality (SOQ) funds include: Basic Aid, salary supplement, fringe benefit funds, special education, etc.
- Lottery profits: Lottery funds represent funding received from the state that is a portion of profits made on the lottery system.
- Categorical/incentive state revenues encompass a myriad of state assistance in the areas of technology, vocational education, primary class size, etc.

State sales tax, which helps support Williamsburg-James City County local appropriations, revenues represent 1-1/8% of the educational component of the tax that is distributed to all school districts. All statewide revenue is pooled and allocated based on number of students that school divisions have in their systems.

The balance of revenue comes from local tax resources.



**Williamsburg-James City County Public Schools**  
**5 Year Revenue History**  
**Operating Fund**

Description	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2014 Projected	\$ Difference	% Change
<b><u>LOCAL REVENUE</u></b>							
Williamsburg	\$ 6,910,712	\$ 6,979,332	\$ 7,325,478	\$ 7,741,114	\$ 8,368,814	\$ 627,700	8.1% *
James City County	73,727,700	73,800,000	74,250,000	76,689,505	79,354,599	2,665,094	3.5%
<b>TOTAL LOCAL REVENUE</b>	<b>80,638,412</b>	<b>80,779,332</b>	<b>81,575,478</b>	<b>84,430,619</b>	<b>87,723,413</b>	<b>3,292,794</b>	<b>3.9% **</b>
<b><u>STATE REVENUE</u></b>							
Standards of Quality (SOQ)	25,856,946	23,200,561	24,465,451	26,432,125	26,227,577	(204,548)	-0.8%
Categorical/Incentive	1,104,291	2,906,979	2,030,587	939,670	1,233,922	294,252	31.3%
Lottery	544,699	-	-	-	-	-	-
<b>TOTAL STATE REVENUE</b>	<b>27,505,936</b>	<b>26,107,540</b>	<b>26,496,038</b>	<b>27,371,795</b>	<b>27,461,499</b>	<b>89,704</b>	<b>0.3% ***</b>
<b>TOTAL FEDERAL</b>	<b>2,563,885</b>	<b>2,352,319</b>	<b>1,813,377</b>	<b>80,000</b>	<b>80,000</b>	<b>-</b>	<b>0.0% ****</b>
<b>TOTAL OTHER REVENUE</b>	<b>681,675</b>	<b>603,672</b>	<b>600,187</b>	<b>682,000</b>	<b>611,950</b>	<b>(70,050)</b>	<b>-10.3%</b>
<b>GRAND TOTAL</b>	<b>\$ 111,389,908</b>	<b>\$ 109,842,863</b>	<b>\$ 110,485,079</b>	<b>\$ 112,564,414</b>	<b>\$ 115,876,862</b>	<b>\$ 3,312,448</b>	<b>2.9%</b>

**Assumptions:**

10,681	10,748	(numbers subject to change)
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\*Based on County appropriation which results in City's contribution per funding agreement

\*\* Based on a City-County split of 9.54% for the City and 90.46% for the County.

\*\*\* Based on Governor's 12/12 Proposed Amendments (with State Projection)

\*\*\*\* Federal Stimulus/Jobs Fund/Impact Aid (other Federal grants in grants fund)

## Budget Summary

FY 2013-2014

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In forming the expenditure proposal, the administration used the following goals as a foundation for the funding decisions:

**BUDGET LONG-RANGE GOAL:** *To improve WJCC budgets so that they are more instructionally focused, performance based, data-informed, transparent and are closely aligned with the educational goals of the school division, whereby, resources are dedicated to those activities which have the highest educational return on investment. (In accomplishing this goal, resource reallocation will be pursued as a means to better target resources after “start, stop, and amend” program evaluation.)*

**BUDGET ANNUAL IMPROVEMENT GOAL:** *To develop the budget in a transparent, collaborative process which includes stakeholder involvement and produce a budget which support the school division’s educational goals.*

### **STRATEGIC/BUDGET GOALS:**

*Priority One:* High Student Achievement for 21st Century Success

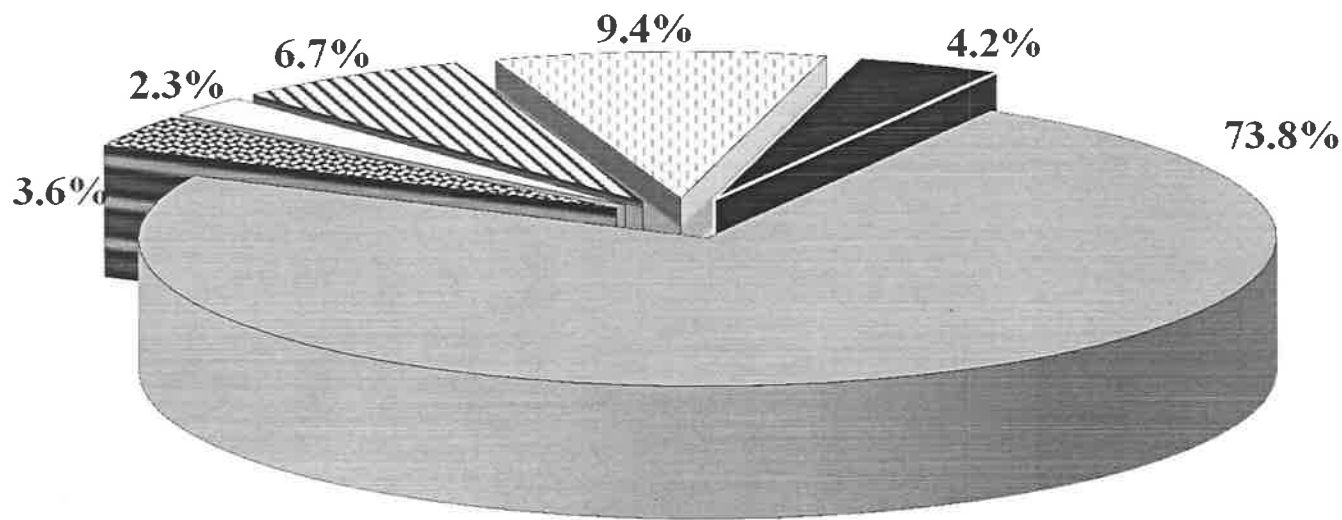
*Priority Two:* Safe, Secure and Welcoming Climate for Learning

*Priority Three:* Rich, Rewarding Experience for Professionals

*Priority Four:* Build Trust and Authentic Partnerships with Families and the Broader Community

*Priority Five:* Accountable and Trusted Leadership

# FY2013-2014 PROJECTED OPERATING EXPENDITURES by STATE FUNCTION CATEGORIES



**TOTAL: \$ 115,876,862**

■ Instruction	\$85,512,566	■ Student Attendance & Health	\$4,131,125
□ Administration	\$2,698,546	■ Pupil Transportation Svcs	\$7,756,331
□ Operation & Maint. Svcs	\$10,914,525	■ Technology	\$4,863,769

\* Percentage total may not equal 100% due to rounding





**Williamsburg-James City County Public Schools**  
**Projected Operating Expenditures by State Function Categories**  
**FY 2013 - 2014**

Description	FY2012-2013 Budget	% Total	FY2013-2014 Budget	% Total	Change (\$)	Change (%)
Instruction	\$ 83,056,145	73.79	\$ 85,512,566	73.80	\$ 2,456,421	3.0%
Student Attendance and Health*	4,057,996	3.61	4,131,125	3.57	73,129	1.8%
Administration	2,500,125	2.22	2,698,546	2.33	198,421	7.9%
Pupil Transportation Services	7,445,071	6.61	7,756,331	6.69	311,260	4.2%
Operation and Maintenance Services	10,786,983	9.58	10,914,525	9.42	127,542	1.2%
Technology**	4,718,094	4.19	4,863,769	4.20	145,675	3.1%
<b>Total</b>	<b>\$ 112,564,414</b>	<b>100.00%</b>	<b>\$ 115,876,862</b>	<b>100.00%</b>	<b>\$ 3,312,448</b>	<b>2.9%</b>

\*This function category includes Psychological Services and Speech & Audiology Services.

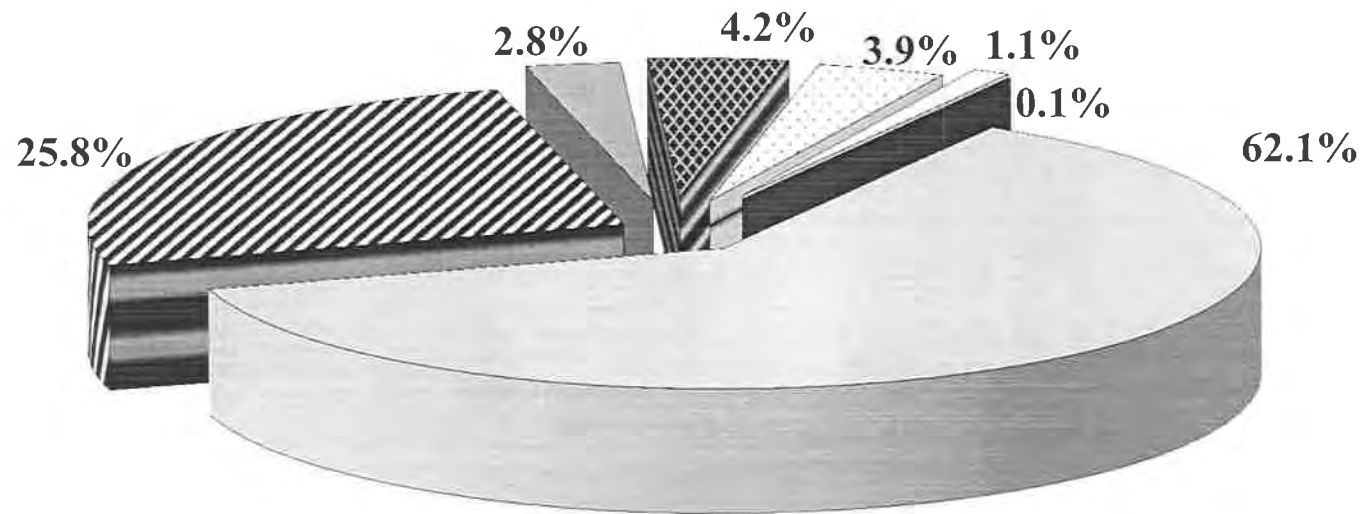
\*\*This function category is required for state reporting purposes and includes classroom instruction, instructional support, and administration costs.



**Williamsburg - James City County Public Schools  
Operating Summary by Function**

Function	Description	2013 FTEs	2014 FTEs	Actual 2010	Actual 2011	Actual 2012	Budget 2013	Budget 2014	\$ Change	% Change
1100	Instruction (Regular)	686.92	695.42	\$ 49,120,487	\$ 48,596,907	\$ 48,331,493	\$ 49,182,673	\$ 50,977,595	\$ 1,794,922	3.6%
1200	Instruction - Special Education	205.00	198.00	9,961,342	10,082,378	10,721,414	11,284,928	11,638,792	353,864	3.1%
1210	Guidance Services	37.00	37.00	2,850,886	2,653,292	2,583,288	2,616,085	2,690,240	74,155	2.8%
1220	School Social Worker Services	7.00	7.00	452,056	497,565	508,451	544,366	570,700	26,334	4.8%
1230	Homebound Instruction	-	-	53,221	58,907	73,488	53,287	56,172	2,885	5.4%
1300	Instruction - Career & Technical	20.00	17.50	2,052,438	1,679,991	1,790,057	1,948,201	1,796,900	(151,301)	-7.8%
1310	Instructional Improvement	25.05	25.05	2,462,898	2,582,309	2,579,382	2,711,013	2,964,954	253,941	9.4%
1313	Staff Training	-	-	160,346	24,339	26,323	45,360	131,141	85,781	189.1%
1320	Media Services	33.00	33.00	1,994,600	1,976,890	2,107,030	2,200,208	2,176,292	(23,916)	-1.1%
1400	Instruction - Gifted & Talented	16.00	13.00	1,220,874	1,312,161	1,312,210	1,418,651	1,269,842	(148,809)	-10.5%
1410	Office of the Principal	79.50	80.50	5,669,896	5,749,790	5,498,734	5,910,983	6,210,591	299,608	5.1%
1500	Instruction - Athletics	3.00	3.00	1,041,351	1,032,198	852,952	1,041,307	1,087,955	46,648	4.5%
1600	Instruction - Summer School	-	-	510,834	408,077	495,154	369,295	223,277	(146,018)	-39.5%
1700	Instruction - Adult Education	4.00	3.00	386,743	406,652	400,770	417,043	250,459	(166,584)	-39.9%
1800	Instruction - Preschool	63.29	63.29	3,151,998	3,136,792	3,281,299	3,312,745	3,467,656	154,911	4.7%
<b>1000's</b>	<b>Instruction Function Total</b>	<b>1,179.76</b>	<b>1,175.76</b>	<b>\$ 81,089,969</b>	<b>\$ 80,198,248</b>	<b>\$ 80,562,044</b>	<b>\$ 83,056,145</b>	<b>\$ 85,512,566</b>	<b>\$ 2,456,421</b>	<b>3.0%</b>
2110	School Board Services	-	-	263,932	509,791	437,374	404,951	444,680	39,729	9.8%
2120	Executive Services	3.50	4.50	543,969	523,126	527,081	569,728	641,347	71,619	12.6%
2140	Personnel Services	8.00	8.00	601,836	662,936	644,951	675,091	715,541	40,450	6.0%
2160	Fiscal Services	9.00	9.00	672,339	661,999	795,863	843,755	891,878	48,123	5.7%
2170	Purchasing Services	-	-	38,533	4,010	704	2,000	2,000	-	0.0%
2180	Reprographic Services	-	-	43,079	81,865	(6,502)	4,600	3,100	(1,500)	-32.6%
<b>2100's</b>	<b>Administration Function Total</b>	<b>20.50</b>	<b>21.50</b>	<b>\$ 2,163,689</b>	<b>\$ 2,443,727</b>	<b>\$ 2,399,471</b>	<b>\$ 2,500,125</b>	<b>\$ 2,698,546</b>	<b>\$ 198,421</b>	<b>7.9%</b>
2220	Health Services	30.77	29.77	1,935,558	2,062,177	2,109,983	2,222,582	2,295,190	72,608	3.3%
2230	Psychological Services	7.00	7.00	435,120	481,218	524,323	548,228	575,421	27,193	5.0%
2240	Speech & Audiology Services	16.69	16.69	1,070,295	1,100,360	1,245,693	1,287,186	1,260,514	(26,672)	-2.1%
<b>2200's</b>	<b>Attend. and Health Function Total</b>	<b>54.46</b>	<b>53.46</b>	<b>\$ 3,440,973</b>	<b>\$ 3,643,755</b>	<b>\$ 3,879,999</b>	<b>\$ 4,057,996</b>	<b>\$ 4,131,125</b>	<b>\$ 73,129</b>	<b>1.8%</b>
3100	Transportation-Mgt & Direction	10.00	10.00	637,484	772,809	668,779	662,486	672,543	10,057	1.5%
3200	Vehicle Operation	125.80	97.80	4,864,155	6,502,337	6,143,301	5,968,140	5,541,252	(426,888)	-7.2%
3211	Transportation - Training	-	-	42,448	47,118	21,687	47,790	47,790	-	0.0%
3300	Transportation - Monitoring Svcs	-	28.00	-	-	-	-	711,232	711,232	0.0%
3400	Vehicle Maintenance	7.00	7.00	772,041	713,623	855,729	766,655	783,514	16,859	2.2%
<b>3000's</b>	<b>Transportation Function Total</b>	<b>142.80</b>	<b>142.80</b>	<b>\$ 6,316,128</b>	<b>\$ 8,035,887</b>	<b>\$ 7,689,497</b>	<b>\$ 7,445,071</b>	<b>\$ 7,756,331</b>	<b>\$ 311,260</b>	<b>4.2%</b>
4100	Oper. & Maint.-Mgt & Direction	4.00	4.00	317,284	281,038	290,198	305,186	315,733	10,547	3.5%
4200	Oper. & Maint.-Building Svcs.	101.81	102.81	8,503,858	9,195,666	9,122,944	9,638,561	9,667,593	29,032	0.3%
4300	Grounds Services	5.00	5.00	366,174	346,853	375,575	366,806	397,372	30,566	8.3%
4600	Security Services	9.00	9.00	475,991	444,518	447,346	461,022	518,419	57,397	12.4%
6600	Mobile Classrooms	-	-	252,601	55,755	-	15,408	15,408	-	0.0%
<b>4/6/7000's</b>	<b>OPS and Maint. Function Total</b>	<b>119.81</b>	<b>120.81</b>	<b>\$ 9,915,909</b>	<b>\$ 10,323,829</b>	<b>\$ 10,236,063</b>	<b>\$ 10,786,983</b>	<b>\$ 10,914,525</b>	<b>\$ 127,542</b>	<b>1.2%</b>
8100	Tech Classroom Instruction	21.00	21.00	3,617,004	2,491,307	1,694,754	1,868,427	1,904,016	35,589	1.9%
8200	Tech Instructional Support	13.00	11.00	826,107	882,311	962,710	932,199	832,116	(100,083)	-10.7%
8300	Technology Administration	11.00	14.00	1,381,204	1,328,356	1,567,146	1,482,608	1,733,437	250,829	16.9%
8600	Tech Operations & Maintenance	-	-	490,769	479,098	635,879	434,860	394,200	(40,660)	-9.4%
<b>8000's</b>	<b>Technology Function Total</b>	<b>45.00</b>	<b>46.00</b>	<b>\$ 6,315,084</b>	<b>\$ 5,181,073</b>	<b>\$ 4,860,489</b>	<b>\$ 4,718,094</b>	<b>\$ 4,863,769</b>	<b>\$ 145,675</b>	<b>3.1%</b>
<b>GRAND TOTAL</b>		<b>1,562.33</b>	<b>1,560.33</b>	<b>\$ 109,241,752</b>	<b>\$ 109,826,519</b>	<b>\$ 109,627,563</b>	<b>\$ 112,564,414</b>	<b>\$ 115,876,862</b>	<b>\$ 3,312,448</b>	<b>2.9%</b>

# FY2013-2014 PROJECTED OPERATING EXPENDITURES by STATE OBJECT CATEGORIES



**TOTAL: \$ 115,876,862**

□ Personnel Services	\$71,929,572	▨ Employee Benefits	\$29,901,634
□ Purchased Services	\$3,292,025	▨ Other Charges	\$4,879,616
□ Materials & Supplies	\$4,471,493	□ Payments to Joint Operations	\$1,281,896
■ Capital Outlay	\$120,626		

\* Percentage total may not equal 100% due to rounding



**Williamsburg-James City County Public Schools**  
**Projected Operating Expenditures by State Object Categories**  
**FY 2013-2014**

Description	FY2012 - 2013 Budget	% Total	FY2013 - 2014 Budget	% Total	Change (\$)	Change (%)
Personnel Services	\$ 70,187,376	62.35%	\$ 71,929,572	62.07%	\$ 1,742,196	2.5%
Employee Benefits	28,568,479	25.38%	29,901,634	25.80%	1,333,155	4.7%
Purchased Services	2,998,101	2.66%	3,292,025	2.84%	293,924	9.8%
Other Charges	5,005,605	4.45%	4,879,616	4.21%	(125,989)	-2.5%
Materials and Supplies	4,527,852	4.02%	4,471,493	3.86%	(56,359)	-1.2%
Payments to Joint Operations	1,181,211	1.05%	1,281,896	1.11%	100,685	8.5%
Capital Outlay	95,790	0.09%	120,626	0.10%	24,836	25.9%
<b>Total</b>	<b>\$ 112,564,414</b>	<b>100.0%</b>	<b>\$ 115,876,862</b>	<b>100.0%</b>	<b>\$ 3,312,448</b>	<b>2.9%</b>



**Williamsburg - James City County Public Schools**  
**Operating Summary by State Object**

Object	Description	2013 FTEs	2014 FTEs	Actual 2010	Actual 2011	Actual 2012	Budget 2013	Budget 2014	\$ Change	% Change
1110	Administrative Salary & Wages	10.00	10.00	\$ 1,259,023	\$ 1,075,145	\$ 963,707	\$ 1,010,829	\$ 1,059,016	\$ 48,187	4.8%
1112	Superintendent Salaries & Wages	1.00	1.00	178,122	161,547	177,800	179,827	187,272	7,445	4.1%
1120	Instructional Salaries & Wages	809.25	810.25	43,364,366	42,203,026	41,905,950	41,874,985	42,767,708	892,723	2.1%
1122	Librarian Salaries & Wages	18.00	18.00	999,808	992,055	1,067,286	1,083,931	1,043,247	(40,684)	-3.8%
1123	Counselor Salaries & Wages	28.00	28.00	1,784,090	1,604,583	1,529,816	1,568,627	1,587,136	18,509	1.2%
1124	Supervisor Salaries & Wages	7.80	8.30	579,688	661,818	684,491	650,152	710,924	60,772	9.3%
1126	Principal Salaries & Wages	15.00	15.00	1,378,492	1,365,071	1,262,515	1,291,471	1,324,369	32,898	2.5%
1127	Asst Principal Salary & Wages	18.00	19.00	1,130,927	1,151,894	1,143,565	1,161,507	1,264,156	102,649	8.8%
1130	Other Prof. Salaries & Wages	42.19	42.19	1,752,816	2,004,670	2,183,232	2,372,493	2,445,762	73,269	3.1%
1131	School Nurse Salaries & Wages	16.27	16.27	659,693	732,398	737,688	735,100	771,903	36,803	5.0%
1132	Psychologist Salaries & Wages	7.00	7.00	305,988	344,021	363,897	373,919	388,671	14,752	3.9%
1140	Technical Salaries & Wages	24.00	26.00	1,479,962	1,282,135	1,293,254	1,284,893	1,442,475	157,582	12.3%
1141	Tech Support Salaries & Wages	12.00	10.00	369,609	401,790	427,681	466,487	397,010	(69,477)	-14.9%
1142	Security Guard Salaries & Wages	9.00	9.00	328,665	326,391	328,452	334,031	353,997	19,966	6.0%
1150	Clerical Salaries & Wages	96.50	97.00	3,475,265	3,397,563	3,442,335	3,197,193	3,352,269	155,076	4.9%
1151	Instr Aides Salaries & Wages	210.71	204.71	3,844,691	3,878,149	4,039,399	3,819,107	3,844,354	25,247	0.7%
1160	Trades Salaries & Wages	27.00	27.00	1,140,915	1,130,323	1,197,256	1,217,102	1,265,517	48,415	4.0%
1170	Bus Driver Salaries & Wages	97.80	97.80	1,825,971	1,703,067	1,831,430	1,894,262	1,943,919	49,657	2.6%
1175	Bus Aide Salaries & Wages	28.00	28.00	357,233	351,904	389,446	404,686	408,325	3,639	0.9%
1180	Laborer Salaries & Wages	-	-	21,754	19,901	20,145	-	16,000	16,000	100.0%
1190	Service Salaries & Wages	84.81	85.81	2,190,484	2,184,926	2,215,858	2,252,008	2,286,637	34,629	1.5%
1520	Substitute Salaries & Wages	-	-	1,437,855	1,629,234	1,728,142	1,609,642	1,635,413	25,771	1.6%
1620	Supplemental Salaries & Wages	-	-	371,820	350,264	276,933	403,420	431,788	28,368	7.0%
1650	National Board Teacher Supplement	-	-	-	95,000	117,500	-	-	-	0.0%
1700	Stipends	-	-	914,662	974,738	975,715	1,001,704	1,001,704	-	0.0%
<b>1000's</b>	<b>Personnel Services (Wages) Total</b>	<b>1,562.33</b>	<b>1,560.33</b>	<b>71,151,898</b>	<b>70,021,612</b>	<b>70,303,489</b>	<b>70,187,376</b>	<b>71,929,572</b>	<b>1,742,196</b>	<b>2.5%</b>
2100	FICA Benefits	-	-	5,280,144	5,186,280	5,257,419	5,369,332	5,502,624	133,292	2.5%
2210	VRS Benefits	-	-	7,387,325	5,846,428	7,018,529	10,041,922	9,644,644	(397,278)	-4.0%
2300	HMP Benefits	-	-	9,548,459	11,177,067	11,594,538	11,114,916	12,724,500	1,609,584	14.5%
2400	Group Life Insurance	-	-	368,214	179,364	179,263	756,670	810,870	54,200	7.2%
2500	Disability Insurance	-	-	4,368	(432)	-	-	-	-	0.0%
2600	Unemployment Insurance	-	-	101,220	99,886	48,070	96,750	104,007	7,257	7.5%
2700	Worker's Compensation	-	-	343,594	306,028	281,177	295,243	317,385	22,142	7.5%
2750	Retiree Health Care Credit	-	-	476,988	367,358	370,540	743,646	722,604	(21,042)	-2.8%
2800	Other Benefits	-	-	473,894	558,222	525,475	150,000	75,000	(75,000)	-50.0%
<b>2000's</b>	<b>Fringe Benefits Total</b>	<b>-</b>	<b>-</b>	<b>23,984,206</b>	<b>23,720,200</b>	<b>25,275,012</b>	<b>28,568,479</b>	<b>29,901,634</b>	<b>1,333,155</b>	<b>4.7%</b>
<b>1/2000's</b>	<b>Wages &amp; Fringe Benefits Total</b>	<b>1,562.33</b>	<b>1,560.33</b>	<b>95,136,104</b>	<b>93,741,812</b>	<b>95,578,501</b>	<b>98,755,855</b>	<b>101,831,206</b>	<b>3,075,351</b>	<b>3.1%</b>



**Williamsburg - James City County Public Schools**  
**Operating Summary by State Object**

Object	Description	2013 FTEs	2014 FTEs	Actual 2010	Actual 2011	Actual 2012	Budget 2013	Budget 2014	\$ Change	% Change
<b>Continued</b>										
3000	Purchased Services	-	-	2,388,033	3,499,233	3,104,194	2,833,469	3,057,393	223,924	7.9%
3810	Tuition Paid-Oth Div In-State	-	-	59,536	27,439	26,512	19,632	34,632	15,000	76.4%
3830	Tuition Paid-Private Schools	-	-	128,589	154,279	214,521	145,000	200,000	55,000	37.9%
3840	Transition Services	-	-	14,657	1,808	8,357	-	-	-	0.0%
<b>3000's</b>	<b>Purchased Services Total</b>	-	-	<b>2,590,814</b>	<b>3,682,759</b>	<b>3,353,583</b>	<b>2,998,101</b>	<b>3,292,025</b>	<b>293,924</b>	<b>9.8%</b>
<b>4000's</b>	<b>Internal Services Total</b>	-	-	-	-	<b>2,694</b>	-	-	-	<b>0.0%</b>
5001	Telecommunications	-	-	411,738	431,990	614,880	346,560	350,900	4,340	1.3%
5101	Electricity	-	-	1,762,478	2,067,267	2,281,859	2,590,491	2,565,729	(24,762)	-1.0%
5102	Heating Fuel	-	-	266,060	300,572	192,477	445,500	400,000	(45,500)	-10.2%
5103	Water/Sewer	-	-	192,011	168,302	187,779	200,000	200,000	-	0.0%
5104	Refuse Removal	-	-	71,863	85,440	88,815	91,500	91,500	-	0.0%
5200	Communications	-	-	73,520	65,520	64,882	80,117	79,390	(727)	-0.9%
5300	Insurance	-	-	504,460	238,313	238,946	253,519	272,533	19,014	7.5%
5400	Leases and Rentals	-	-	615,994	364,228	240,802	309,182	257,930	(51,252)	-16.6%
5500	Travel	-	-	202,957	194,238	161,692	198,586	225,328	26,742	13.5%
5800	Miscellaneous	-	-	150,126	95,073	100,992	69,481	68,312	(1,169)	-1.7%
5801	Dues & Memberships	-	-	125,712	77,434	79,811	108,798	97,656	(11,142)	-10.2%
5804	Graduation Expenditures	-	-	36,799	46,555	40,992	48,000	48,000	-	0.0%
5805	Staff Development	-	-	158,601	31,946	43,395	48,918	47,058	(1,860)	-3.8%
5806	Testing Services	-	-	119,564	247,608	374,140	214,953	175,280	(39,673)	-18.5%
<b>5000's</b>	<b>Other Charges Total</b>	-	-	<b>4,691,882</b>	<b>4,414,485</b>	<b>4,711,461</b>	<b>5,005,605</b>	<b>4,879,616</b>	<b>(125,989)</b>	<b>-2.5%</b>
6000	Materials and Supplies	-	-	1,271,939	1,579,998	1,294,009	1,309,692	1,363,401	53,709	4.1%
6008	Vehicle/Powered Equip Fuels	-	-	866,721	1,137,574	1,298,741	1,542,031	1,542,031	-	0.0%
6009	Vehicle/Powered Equip Supplies	-	-	371,128	306,642	435,493	338,000	338,000	-	0.0%
6020	Textbooks and Workbooks	-	-	253,017	619,970	269,501	373,027	371,955	(1,072)	-0.3%
6030	Instructional Materials	-	-	859,482	914,724	874,370	896,502	784,932	(111,570)	-12.4%
6040	Tech-Software/On line Content	-	-	74,522	55,403	75,533	66,800	71,174	4,374	6.5%
6050	Non-Capitalized Tech Hardware	-	-	-	426,007	640	1,800	-	(1,800)	-100.0%
<b>6000's</b>	<b>Materials and Supplies Total</b>	-	-	<b>3,696,809</b>	<b>5,040,317</b>	<b>4,248,288</b>	<b>4,527,852</b>	<b>4,471,493</b>	<b>(56,359)</b>	<b>-1.2%</b>
<b>7000's</b>	<b>Tuition Payments to Joint Ops</b>	-	-	<b>1,080,107</b>	<b>1,051,280</b>	<b>1,159,168</b>	<b>1,181,211</b>	<b>1,281,896</b>	<b>100,685</b>	<b>8.5%</b>
8100	Capital Outlay Replacement	-	-	84,548	1,533,579	488,290	60,250	74,500	14,250	23.7%
8110	Technology-Hardware Replace	-	-	368,678	15,485	8,341	19,140	30,126	10,986	57.4%
8200	Capital Outlay Additions	-	-	50,435	308,822	23,934	7,400	7,000	(400)	-5.4%
8210	Technology-Hardware Additions	-	-	1,542,375	37,979	53,304	9,000	9,000	-	0.0%
<b>8000's</b>	<b>Capital/Equip. Outlay Total</b>	-	-	<b>2,046,035</b>	<b>1,895,866</b>	<b>573,868</b>	<b>95,790</b>	<b>120,626</b>	<b>24,836</b>	<b>25.9%</b>
<b>GRAND TOTAL</b>		<b>1,562.33</b>	<b>1,560.33</b>	<b>\$ 109,241,752</b>	<b>\$ 109,826,519</b>	<b>\$ 109,627,564</b>	<b>\$ 112,564,414</b>	<b>\$ 115,876,862</b>	<b>\$ 3,312,448</b>	<b>2.9%</b>



### Five-Year Personnel Full-Time Equivalents (FTE) History - Operating Fund

Object Code	Description	FY2010	FY2011	FY2012	FY2013	FY2014
51110000	Salary - Administrative	14.50	15.50	11.50	10.00	10.00
51112000	Salary - Superintendent	1.00	1.00	1.00	1.00	1.00
51120000	Salary - Teacher	833.00	831.50	822.25	809.25	810.25
51122000	Salary - Librarian	17.00	18.00	18.00	18.00	18.00
51123000	Salary - Guidance Counselor	29.50	28.00	28.00	28.00	28.00
51124000	Salary - Supervisor	6.00	6.00	7.30	7.80	8.30
51126000	Salary - Principal	16.00	16.00	15.00	15.00	15.00
51127000	Salary - Assistant Principal	17.00	18.00	18.00	18.00	19.00
51130000	Salary - Other Professional	-	-	5.00	6.00	6.00
51131000	Salary - School Nurse	14.00	15.27	16.27	16.27	16.27
51132000	Salary - Psychologist	6.00	6.00	7.00	7.00	7.00
51134000	Salary - Social Worker	6.00	6.00	7.00	7.00	7.00
51139000	Salary - Therapist	23.50	25.00	26.62	29.19	29.19
51140000	Salary - Technical	16.00	12.00	11.00	13.00	17.00
51141000	Salary - Technical Support	10.00	10.00	11.00	12.00	10.00
51142000	Salary - Security Guard	9.00	9.00	9.00	9.00	9.00
51143000	Salary - Other Technical	14.00	14.00	14.00	11.00	9.00
51150000	Salary - Clerical	108.50	106.00	106.50	96.50	97.00
51151000	Salary - Teacher Assistant	217.21	221.21	228.39	210.71	204.71
51160000	Salary - Trades	14.00	14.00	14.00	15.00	15.00
51165000	Salary - Mechanic	7.00	7.00	7.00	7.00	7.00
51166000	Salary - Grounds worker	6.00	6.00	5.00	5.00	5.00
51170000	Salary - Bus Driver	96.60	99.60	99.60	97.80	97.80
51175000	Salary - Transit Aide	26.00	29.00	29.00	28.00	28.00
51191000	Salary - Custodian	81.75	81.75	84.81	84.81	85.81
<b>Grand Total</b>		<b>1,589.56</b>	<b>1,595.83</b>	<b>1,602.24</b>	<b>1,562.33</b>	<b>1,560.33</b>



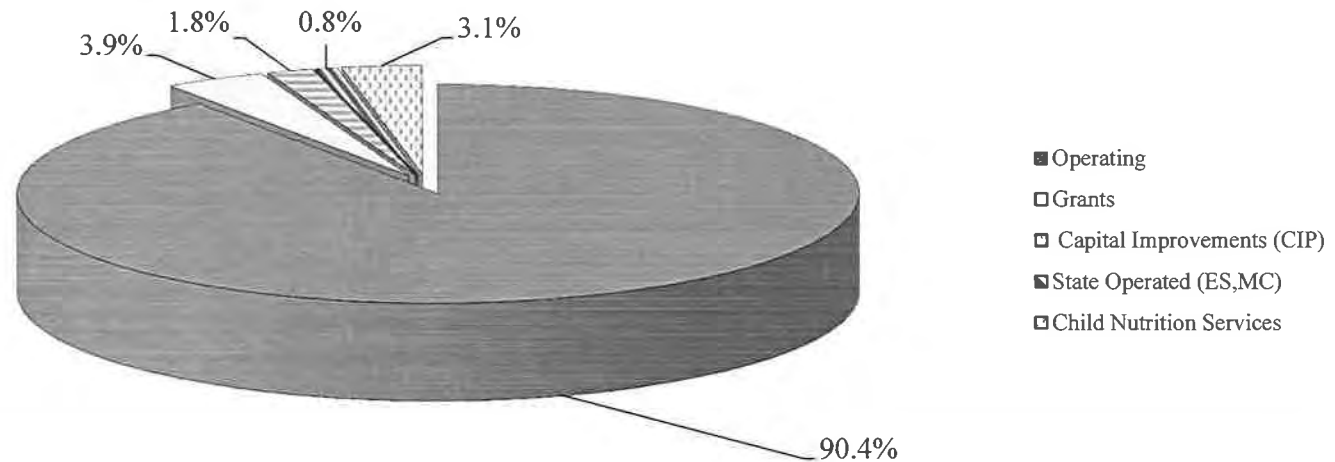


**Williamsburg - James City County Public Schools**  
**Operating Summary by Cost Center**  
**FY2013-2014 Budget**

Cost Center	Description	2013 FTEs	2014 FTEs	Actual 2010	Actual 2011	Actual 2012	Budget 2013	Budget 2014	\$ Change	% Change
00	K-12 School Board	-	-	\$ 3,224,805	\$ 3,148,883	\$ 3,122,856	\$ 3,085,849	\$ 3,020,263	\$ (65,586)	-2.1%
03	Preschool	63.29	63.29	3,113,421	3,088,646	3,249,572	3,264,244	3,419,495	155,251	4.8%
21	Clara Byrd Baker Elementary	48.62	48.60	3,550,399	3,243,638	3,302,076	3,401,603	3,305,874	(95,729)	-2.8%
22	Rawls Byrd Elementary	44.60	44.60	3,193,486	2,980,687	3,044,775	3,126,631	3,198,042	71,411	2.3%
23	DJ Montague Elementary	44.95	42.62	3,427,650	2,812,154	2,575,291	2,782,879	2,825,476	42,597	1.5%
24	Norge Elementary	48.54	52.44	3,928,797	3,315,171	3,143,447	3,243,555	3,641,922	398,367	12.3%
25	Matthew Whaley Elementary	46.60	46.13	2,957,177	2,899,801	2,923,947	3,022,539	3,127,059	104,520	3.5%
26	James River Elementary	51.60	54.10	2,970,860	3,038,883	3,165,569	3,376,641	3,406,876	30,235	0.9%
27	Stonehouse Elementary	56.46	58.42	4,302,210	3,636,721	3,558,234	3,639,022	3,963,679	324,657	8.9%
28	Matoaka Elementary	60.63	60.63	3,794,930	3,752,186	3,841,926	4,091,812	4,199,040	107,228	2.6%
29	J Blaine Blayton Elementary	46.00	44.46	132,860	2,474,693	2,604,195	2,698,230	2,727,490	29,260	1.1%
31	Berkeley Middle	69.17	69.67	4,632,622	4,229,889	4,554,112	4,918,890	5,114,687	195,797	4.0%
32	James Blair Middle	-	-	3,785,771	-	-	-	-	-	0.0%
33	Toano Middle	56.00	55.50	4,629,258	3,814,402	3,978,844	3,995,119	4,022,165	27,046	0.7%
34	Lois Hornsby Middle	68.75	66.58	864	4,512,234	4,524,446	4,789,427	4,749,091	(40,336)	-0.8%
36	Lafayette High	82.50	84.00	6,792,930	6,374,648	6,315,423	6,343,933	6,574,356	230,423	3.6%
37	Academy for Life & Learning	-	-	659,981	535,764	-	-	-	-	0.0%
38	Jamestown High	86.50	87.34	6,800,020	6,390,969	6,283,298	6,291,400	6,589,135	297,735	4.7%
39	Warhill High	83.50	82.33	5,928,974	5,909,827	5,895,069	5,959,179	6,151,867	192,688	3.2%
40	Academic Services	15.05	-	2,328,127	2,570,527	2,867,844	3,076,925	-	(3,076,925)	-100.0%
41	Student Services	17.00	17.00	1,684,543	1,727,226	1,364,729	1,438,979	1,541,151	102,172	7.1%
42	Multicultural Affairs	-	-	413,559	313,296	326,412	-	-	-	0.0%
43	Media/Technology Services	13.00	13.00	256,887	214,242	1,196,344	1,271,059	1,331,738	60,679	4.8%
44	Vocational Education	1.00	1.00	344,117	433,454	489,952	490,326	466,607	(23,719)	-4.8%
45	Gifted & Talented	2.00	1.00	315,793	339,448	279,423	309,090	297,865	(11,225)	-3.6%
47	Special Education Services	210.00	217.19	11,442,249	11,472,918	12,299,828	11,538,521	12,948,515	1,409,994	12.2%
48	Health/Homebound Services	47.46	29.77	1,993,471	2,105,429	2,178,245	3,545,161	2,334,901	(1,210,260)	-34.1%
49	School Performance	-	10.75	-	-	-	-	2,231,609	2,231,609	100.0%
50	Executive Services	2.50	2.50	593,733	727,646	727,717	737,144	760,455	23,311	3.2%
51	Communications Services	3.00	4.00	158,235	153,281	145,513	333,512	421,906	88,394	26.5%
52	Accountability, Quality, & Innovation	-	5.80	-	-	-	-	730,834	730,834	100.0%
53	Office of the Deputy Superintendent	-	2.00	-	-	-	-	417,651	417,651	100.0%
54	Human Resources	8.00	8.00	664,276	688,285	710,867	739,309	790,509	51,200	6.9%
56	Finance/Business Services	9.00	9.00	750,350	702,591	818,956	877,453	956,639	79,186	9.0%
57	Technology Services	22.00	23.00	4,611,202	3,576,046	2,868,696	2,700,862	2,740,020	39,158	1.4%
61	Transportation Services	142.80	142.80	6,105,027	7,933,587	7,590,378	7,352,775	7,656,035	303,260	4.1%
62	Operations	111.81	112.81	8,880,034	9,513,150	9,611,532	10,122,345	10,213,910	91,565	0.9%
65	Fund Balance Spending	-	-	873,133	1,196,196	68,048	-	-	-	0.0%
<b>TOTAL</b>		<b>1,562.33</b>	<b>1,560.33</b>	<b>\$ 109,241,752</b>	<b>\$ 109,826,519</b>	<b>\$ 109,627,564</b>	<b>\$ 112,564,414</b>	<b>\$ 115,876,862</b>	<b>\$ 3,312,448</b>	<b>2.9%</b>

### Budget Components - Summary of Funds

In addition to the operating funds described above, Williamsburg-James City County Public Schools' total resources are made up of several component funds (a self-balancing set of accounts that generally have a common purpose): the Operating Fund, Child Nutrition Services (CNS) Fund, State-Operated Programs Fund, and other supplemental grant funds. The operating fund is the largest and most widely discussed since it supports the daily operational expenses of the school district. The CNS fund supports the food service program that serves breakfast and lunch to our students. The State Operated Programs Fund provides funding for educational services to students detained by the Justice system in the Middle Peninsula Juvenile Detention Center and students at Eastern State Hospital. Supplemental grant funds are funds that are provided for very specific purposes, e.g., Title I funds, which must only be spent on improving student achievement for disadvantaged students. The City and County also support WJCC Schools through Capital Improvement Project (CIP) funds that are maintained on the Division's books, for major capital improvements in our schools.



Fund	2009/2010 Actual	2010/2011 Actual	2011/2012 Actual	2012/2013 Budget	2013/2014 Budget	\$ Variance	% change over 2013	% of Budget	FY 2012 Unassigned Fund Balance
Operating	\$ 109,241,752	\$ 109,826,519	\$ 109,627,564	\$ 112,564,414	\$ 115,876,862	\$ 3,312,448	2.9%	90.46%	\$ 500,000
Grants	6,116,596	6,137,586	6,245,469	5,235,590	4,992,708	(242,882)	-4.6%	3.90%	-
Capital Improvements (CIP)	38,637,320	17,271,492	6,789,024	17,555,000	2,276,000	(15,279,000)	-87.0%	1.78%	-
State Operated (ES,MC)	841,867	864,182	889,486	948,041	1,008,065	60,024	6.3%	0.79%	-
Child Nutrition Services	3,538,005	3,811,260	3,880,525	3,898,000	3,939,300	41,300	1.1%	3.08%	-
<b>Grand Total</b>	<b>\$ 158,375,540</b>	<b>\$ 137,911,039</b>	<b>\$ 127,432,068</b>	<b>\$ 140,201,045</b>	<b>\$ 128,092,935</b>	<b>\$ (12,108,110)</b>	<b>-9.8%</b>	<b>100.0%</b>	<b>\$ 500,000</b>

\* Percentage total may not equal 100% due to rounding

## Budget Summary

FY 2013-2014

### Capital Improvements Plan (CIP)

The School Division's Capital Improvement Budget is a part of the larger Capital Improvement Program of both James City County (County) and the City of Williamsburg (City), which essentially makes it a proposed planning document. The Capital Improvement Program (CIP), as adopted by the County Board of Supervisors and the City Council, is an indication of the capital projects that the School Division intends to pursue; the expected timing and approximate cost for each project and program area; and the anticipated levels of capital improvement financing.

This year's Capital Improvement Budget development process was one of collaboration and inclusion. The calendar outlined dates, processes, and those individuals that would be involved in developing the plan. The beginning phase of the process was to gather input from a variety of sources. At the building level, principals and teachers identified needs of the building in priority order. A committee comprised of school and central office level administrators, along with representatives from both City and County, reviewed the individual requests to determine which capital improvement program needs would be included in the proposed plan to be presented to the School Board for consideration and adoption. Once the School Division approves the plan for capital improvements, it is forwarded to the County Staff and the Board of Supervisors, as well as the City Staff and City Council. They review the Board's plans, request additional information as needed, and then incorporate those portions of the Board's CIP that are pertinent to each jurisdiction. At these levels, as well as during the School Board's involvement, changes may be made in the form of additions, deletions, or modifications to projects. The County Board and the City Council have until May to review, discuss and approve the capital budget, including the consideration of the appropriate financing necessary to support the approved projects.

A new James City County and City of Williamsburg five-year school contract was negotiated and went into effect on July 1, 2012. The funding formula used to calculate operational costs was also decided for all capital project costs approved by the governing bodies, with the exception of new schools (which will be negotiated separately).

Once the capital projects are underway, the County, the City, and the School Division maintain the actual accounts; however, the School Division awards contracts and monitors progress. The school division is responsible for verifying that all work has been performed in conformity with contract terms. In fulfilling this responsibility, the school division relies on a combination of school division personnel, county personnel, and in some instances, outside professionals. Once the work has been reviewed, school staff then authorizes and generates payment. The School Board Finance Department then forwards reimbursement requests to the County and/or City for approved CIP-related costs.

#### NOTES

##### Description of CIP Tiers

*Tier I* (Health and Safety), *Tier II* (Growth and Maintenance), *Tier III* (Projects that Support and or Enhance the Learning Process), *Tier IV* (Other Projects)

**WJCC Public Schools: 6-Year Capital Improvement Plan (CIP) Budget**  
Fiscal Year 2013-2014 through Fiscal Year 2018-2019

Location	CC	Description	WJCC Tier	WJCC Rank	FY14	FY15	FY16	FY17	FY18	FY19	TOTAL Proposed CIP (FY14-FY19)
<u>Elementary</u>											
Baker	21	Refurbishment	II	10	-	1,534,765	-	-	-	-	1,534,765
Baker	21	Replace new addition roof	II	19	-	-	90,000	-	-	-	90,000
Baker	21	Exterior Masonry Repairs	II	21	-	-	-	1,185,050	-	-	1,185,050
Baker	21	Parking	III		-	-	280,700	-	-	-	280,700
Rawls Byrd	22	HVAC (gym)	II	1	200,000	-	-	-	-	-	200,000
Rawls Byrd	22	Refurbishment	II	32	-	-	-	-	-	1,753,480	1,753,480
Norge	24	Refurbishment	II	22	-	-	-	1,600,000	-	-	1,600,000
Norge	24	Roof Replacement	II	27	-	-	-	-	500,000	-	500,000
Norge	24	HVAC	II	28	-	-	-	-	3,375,000	-	3,375,000
Whaley	25	HVAC (chiller and aud)	II	2	200,000	-	-	-	-	-	200,000
Whaley	25	Expanded parking and BMP	II	13	-	220,000	-	-	-	-	220,000
Whaley	25	Roof	II	23	-	-	-	1,139,370	-	-	1,139,370
Whaley	25	Refurbishment	II	33	-	-	-	-	-	1,329,265	1,329,265
JR	26	Refurbishment	II	11	-	1,588,880	-	-	-	-	1,588,880
JR	26	Roof Replacement	II	12	-	621,960	-	-	-	-	621,960
Stonehouse	27	Bus Loop Canopy	III		-	-	-	250,000	-	-	250,000
Stonehouse	27	Refurbishment	II	16	-	-	1,666,365	-	-	-	1,666,365
Stonehouse	27	Sports Field Lights	IV		-	-	-	300,000	-	-	300,000
Matoaka	28	Refurbishment	II	29	-	-	-	-	1,600,000	-	1,600,000
<i>Elementary School Total</i>					\$ 400,000	\$ 3,965,605	\$ 2,037,065	\$ 4,474,420	\$ 5,475,000	\$ 3,082,745	\$19,434,835

**WJCC Public Schools: 6-Year Capital Improvement Plan (CIP) Budget**  
Fiscal Year 2013-2014 through Fiscal Year 2018-2019

Location	CC	Description	WJCC Tier	WJCC Rank	FY14	FY15	FY16	FY17	FY18	FY19	TOTAL Proposed CIP (FY14-FY19)
<u>Middle</u>											
Berkeley	31	Cafeteria & Classroom Expansion	II	25	-	-	-	2,828,000	-	-	2,828,000
Berkeley	31	Roof Replacement	II	34	-	-	-	-	-	250,000	250,000
Berkeley	31	Baseball Field Refurbishment	II	17	-	-	80,000	-	-	-	80,000
Berkeley	31	Auditorium Seat Replacement	II	18	-	-	150,000	-	-	-	150,000
Blair	32	PLC Renovation	II	26	-	-	-	150,000	-	-	150,000
Blair	32	Auditorium	II	26	-	-	-	1,000,000	-	-	1,000,000
Blair	32	Sanitary Line Replacement	II	26	-	-	-	100,000	-	-	100,000
Blair	32	HVAC & Boiler in public wing	II	26	-	-	-	650,000	-	-	650,000
Toano	33	Field Lighting	IV		-	-	-	-	300,000	-	300,000
<i>Middle School Total</i>					\$ -	\$ -	\$ 230,000	\$ 4,728,000	\$ 300,000	\$ 250,000	\$ 5,508,000
<u>High</u>											
Lafayette	36	Refurbish Practice Field	II	5	-	-	-	-	-	-	-
Lafayette	36	Food Court	IV		-	-	-	-	335,665	-	335,665
Lafayette	36	Roof Replacement	II	24	-	-	-	1,098,750	-	-	1,098,750
Lafayette	36	Science Pavilions	IV		-	-	-	-	206,565	-	206,565
Jamestown	38	Refurbishment	II	3	950,000	1,703,760	-	-	-	-	2,653,760
Jamestown	38	Enclose Cafeteria Courtyard	III		-	1,800,000	-	-	-	-	1,800,000
Jamestown	38	Refurbish locker rooms	II	4	-	-	-	-	-	-	-
Jamestown	38	Food Court	IV		-	-	-	-	408,745	-	408,745
Jamestown	38	Roof Replacement	II	30	-	-	-	-	595,000	-	595,000
Jamestown	38	Tennis Court Resurfacing	II	20	-	-	130,000	-	-	-	130,000
Warhill	39	Parking Lot Addition	II	15	-	110,240	-	-	-	-	110,240
Warhill	39	Refurbishment	II	31	-	-	-	-	1,500,000	-	1,500,000
<i>High School Total</i>					\$ 950,000	\$ 3,614,000	\$ 130,000	\$ 1,098,750	\$ 3,045,975	\$ -	\$ 8,838,725

**WJCC Public Schools: 6-Year Capital Improvement Plan (CIP) Budget**  
Fiscal Year 2013-2014 through Fiscal Year 2018-2019

Location	CC	Description	WJCC Tier	WJCC Rank	FY14	FY15	FY16	FY17	FY18	FY19	TOTAL Proposed CIP (FY14-FY19)
<u>Other</u>											
Division		BackFlow Preventers	I	3	-	50,000	50,000	-	-	-	100,000
Division		Bus Safety Equipment	I	1	53,000	52,674	52,674	-	-	-	158,348
Division		Bus Garage Post Lifts	II	7	53,000	-	-	-	-	-	53,000
Division		Tire & Wheel Alignment Equip	II	14	-	96,000	-	-	-	-	96,000
Division		New Buses	II	6	-	-	-	-	-	-	-
Division		Security Card Access Syst	I	2	70,000	70,000	70,000	-	-	-	210,000
Division		Gym/Garage Lighting	II	8	-	50,000	50,000	-	-	-	100,000
Division		Technology Refresh	III		500,000	674,000	1,268,000	582,000	456,000	788,000	4,268,000
Division		Repair Parking Lots	II	9	-	-	139,000	-	-	-	139,000
Division		Storage Sheds	IV		-	-	50,000	50,000	-	-	100,000
<i>Other Total</i>					\$ 676,000	\$ 992,674	\$ 1,679,674	\$ 632,000	\$ 456,000	\$ 788,000	\$ 5,224,348
<i>Existing Facilities Sub-Total</i>					\$ 2,026,000	\$ 8,572,279	\$ 4,076,739	\$ 10,933,170	\$ 9,276,975	\$ 4,120,745	\$39,005,908
<u>New Buildings</u> <u>Site</u>											
Division		New Central Office			250,000	-	-	-	-	-	250,000
Division		4th Middle School @ Blair site	III		-	-	-	33,626,664	-	-	33,626,664
<i>New Facilities Sub-Total</i>					250,000	-	-	33,626,664	-	-	33,876,664
<b>TOTAL: Existing and New Facilities</b>					<b>\$ 2,276,000</b>	<b>\$ 8,572,279</b>	<b>\$ 4,076,739</b>	<b>\$44,559,834</b>	<b>\$ 9,276,975</b>	<b>\$ 4,120,745</b>	<b>\$72,882,572</b>

*Tier I*        Health & Safety Issues  
*Tier II*       Growth & Maintenance  
*Tier III*      Projects that Support and/or Enhance the Learning Process  
*Tier IV*      Other Projects Important to the Mission of our Schools



**Future Budget Projections**  
*(Estimates – Subject to Change)*

**FIVE-YEAR ENROLLMENT and BUDGET PROJECTIONS**

Reference is made to the following **Five-Year Enrollment and Budget Projections** document. This report is devoted to estimating the costs (operating fund impact) associated with the enrollment increases and possible increased costs. These, and the revenue projections, are rough estimates. Some of the assumptions associated with the projections include:

**Expenditure Assumptions**

- Assumes that staffing ratios will be at the FY 13/14 budgeted level (Elementary = 22:1, Middle = 18.5:1, and High = 20:1).
- Assumes the projected increase in enrollment (see following page)
- Assumes that costs will increase as depicted (e.g., 2.5% increase in wages and 7.5% increase in employee benefits each year. These estimates are reflected in the “base budget increases.”

**Revenue Assumptions** (NOTE: These revenue projections will *not* be sufficient to cover expected costs.)

- Assumes that local funding will increase 3% each year
- Assumes that state funding will increase 3% each year.

The assumptions contained herein are subject to change and are only for discussion purposes. Actual cost and revenue numbers will be finalized with each year’s respective budget proposals.

The following analysis indicates a possible budget gap (difference between projected expenses and projected revenue) in all years, for example, FY 2014-2015’s projected budget gap is \$1.8 million and in FY 2016-2017 the gap under the assumptions grows to \$2.4 million. In order to address this gap, expenses will have to be reduced or additional revenue will have to become available. Again, please note that these are only estimates and are subject to change and that the “out years” numbers become less definitive as enrollment numbers and other variables change over time. They do, however, indicate possible trends. WJCC hopes that the information contained provides valuable information in short and long term planning.



**FIVE-YEAR ENROLLMENT and BUDGET PROJECTIONS**  
**FY 2013-2014 through FY 2017-2018**

Williamsburg-James City County Public Schools and Projected Enrollment - Source: DeJong-Healy (Nov. 2012)					
Level	2013-2014	2014-15	2015-16	2016-17	2017-18
Grades K to 5	4,944	5,075	5,224	5,369	5,455
Grades 6 to 8	2,513	2,554	2,589	2,618	2,681
Grades 9 to 12	3,535	3,579	3,659	3,694	3,678
Grand Total	10,992	11,208	11,472	11,681	11,814
<b>Increase from previous year</b>	244	216	264	209	133

Summary of additional operating costs due to enrollment and estimated needed revenue to support increased expense

<b>FY 2013/14 Budget</b>	<b>\$ 115,876,862</b>	<i>Note: All amounts expressed in 2013 Dollars</i>
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Core (Base) Additional Staffing Costs (based on current staffing student to teacher ratios)	2014-15		2015-16		2016-17		2017-18	
	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount
Additional Building Allocations		\$ 37,825		\$ 48,475		\$ 35,575		\$ 19,925
Base Budget Increase		\$ 4,186,988		\$ 4,584,533		\$ 4,832,876		\$ 5,073,949
Proj. revenue increases/ exp. reductions (tbd) - Budget Gap		\$ (1,841,523)		\$ (2,478,404)		\$ (2,349,920)		\$ (1,976,251)
Additional Staffing Costs (based on current staffing student to teacher ratios)	16.0	\$ 1,072,258	21.0	\$ 1,404,610	17.0	\$ 1,147,459	9.7	\$ 658,346
<b>TOTAL Estimated Budget *</b>	16.00	\$ 119,332,409	21.00	\$ 122,891,623	17.00	\$ 126,557,613	9.67	\$ 130,333,583

**Grand Total of Additional Costs and FTEs Due To Enrollment, New Buildings, and Base Budget Increase**

	2014-15		2015-16		2016-17		2017-18	
	FTE	\$ Amount	FTE	\$ Amount	FTE	\$ Amount	FTE	\$ Amount
Total Estimated Revenue Change from prior year	16.0	\$ 3,455,547	21.0	\$ 3,559,213	17.0	\$ 3,665,990	9.7	\$ 3,775,970

	2014-15		2015-16		2016-17		2017-18	
	%	Dollar	%	Dollar	%	Dollar	%	Dollar
Estimated Revenue***								
James City County	3.0%	\$ 2,380,638	3.0%	\$ 2,452,057	3.0%	\$ 2,525,619	3.0%	\$ 2,601,387
Williamsburg	3.0%	\$ 251,064	3.0%	\$ 258,596	3.0%	\$ 266,354	3.0%	\$ 274,345
State	3.0%	\$ 823,845	3.0%	\$ 848,560	3.0%	\$ 874,017	3.0%	\$ 900,238
Other	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -
<b>Total Estimated Revenue Increase</b>	<b>3.0%</b>	<b>\$ 3,455,547</b>	<b>3.0%</b>	<b>\$ 3,559,214</b>	<b>3.0%</b>	<b>\$ 3,665,990</b>	<b>3.0%</b>	<b>\$ 3,775,970</b>
<b>Difference Expense &amp; Revenue</b>		\$ 0		\$ (0)		\$ (0)		\$ (0)

**DETAIL LISTING:**

<b>Core (Base) Additional Staffing Costs (based on current staffing student to teacher ratios)</b>									
	<b>2014-15</b>		<b>2015-16</b>		<b>2016-17</b>		<b>2017-18</b>		
Elementary (target ratio 23)	6.0	\$ 330,000	7.0	\$ 385,000	7.0	\$ 385,000	4.0	\$ 220,000	
Middle (target ratio 19)	2.0	\$ 110,000	2.0	\$ 110,000	2.0	\$ 110,000	3.0	\$ 165,000	
High (target ratio 20)	2.0	\$ 110,000	4.0	\$ 220,000	2.0	\$ 110,000	-1.0	\$ (55,000)	
Special Education (15% 10 to 1)	3.0	\$ 165,000	4.0	\$ 220,000	3.0	\$ 165,000	1.8	\$ 110,000	
Special Education Assistants	3.0	\$ 60,000	4.0	\$ 80,000	3.0	\$ 60,000	1.8	\$ 36,667	
Employee Benefits for positions above		\$ 297,258		\$ 389,610		\$ 317,459		\$ 181,680	
<b>Sub-total</b>	16.0	\$ 1,072,258	21.0	\$ 1,404,610	17.0	\$ 1,147,459	9.7	\$ 658,346	
<b>Additional Building Allocations</b>		\$ 37,825		\$ 48,475		\$ 35,575		\$ 19,925	
<b>Total of Additional Costs and FTEs Due To Enrollment</b>									
<b>Grand Total</b>	16.0	\$ 1,110,083	21.0	\$ 1,453,085	17.0	\$ 1,183,034	9.7	\$ 678,271	

	<b>2014-15</b>		<b>2015-16</b>		<b>2016-17</b>		<b>2017-18</b>		
<b>Previous Year's (estimated) Base Budget</b>		\$ 115,876,862		\$ 119,332,409		\$ 122,891,623		\$ 126,557,613	
<b>Base Budget Increase (see breakout below)</b>	<b>Yearly Increase</b>	<b>\$ 4,186,988</b>	<b>Yearly Increase</b>	<b>\$ 4,584,533</b>	<b>Yearly Increase</b>	<b>\$ 4,832,876</b>	<b>Yearly Increase</b>	<b>\$ 5,073,949</b>	
Personnel Services (wages)	2.5%	\$ 1,794,801	2.5%	\$ 1,859,046	2.5%	\$ 1,911,523	2.5%	\$ 1,954,686	
Employee Benefits	7.5%	\$ 2,252,936	7.5%	\$ 2,444,201	7.5%	\$ 2,634,442	7.5%	\$ 2,826,614	
Purchased Services	1.0%	\$ 32,920	2.0%	\$ 66,499	2.0%	\$ 67,829	2.0%	\$ 69,185	
Other Charges (- utilities)	1.0%	\$ 17,139	2.0%	\$ 34,621	2.0%	\$ 35,313	2.0%	\$ 36,019	
Utilities	1.0%	\$ 31,657	2.0%	\$ 63,948	2.0%	\$ 65,227	2.0%	\$ 66,531	
Materials and Supplies	1.0%	\$ 44,715	2.0%	\$ 90,324	2.0%	\$ 92,131	2.0%	\$ 93,973	
Tuitions	1.0%	\$ 12,819	2.0%	\$ 25,894	2.0%	\$ 26,412	2.0%	\$ 26,940	
Capital/Equipment & Other	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	
<b>Additional Costs From Above (added personnel, etc.)</b>		<b>\$ 1,110,083</b>		<b>\$ 1,453,085</b>		<b>\$ 1,183,034</b>		<b>\$ 678,271</b>	
<b>Proj. revenue increases/ exp. reductions (tbd) - Budget Gap</b>		<b>\$ (1,841,523)</b>		<b>\$ (2,478,404)</b>		<b>\$ (2,349,920)</b>		<b>\$ (1,976,251)</b>	
<b>TOTAL Estimated Budget **</b>		<b>\$ 119,332,409</b>		<b>\$ 122,891,623</b>		<b>\$ 126,557,613</b>		<b>\$ 130,333,583</b>	
<b>Increase from prior year</b>	3.0%	\$ 3,455,547	3.0%	\$ 3,559,213	3.0%	\$ 3,665,990	3.0%	\$ 3,775,970	

<b>Estimated Revenue***</b>	<b>2014-15</b>		<b>2015-16</b>		<b>2016-17</b>		<b>2017-18</b>		
Williamsburg	3.0%	\$ 251,064	3.0%	\$ 258,596	3.0%	\$ 266,354	3.0%	\$ 274,345	
James City County	3.0%	\$ 2,380,638	3.0%	\$ 2,452,057	3.0%	\$ 2,525,619	3.0%	\$ 2,601,387	
State	3.0%	\$ 823,845	3.0%	\$ 848,560	3.0%	\$ 874,017	3.0%	\$ 900,238	
Other	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -	
<b>Total Estimated Revenue Increase</b>	3.0%	\$ 3,455,547	3.0%	\$ 3,559,214	3.0%	\$ 3,665,990	3.0%	\$ 3,775,970	
<b>Difference</b>		\$ (0)		\$ 0		\$ 0		\$ 0	

<b>TOTAL REVENUE RECAP</b>	<b>2014-15</b>		<b>2015-16</b>		<b>2016-17</b>		<b>2017-18</b>		
Williamsburg	3.0%	\$ 8,619,878	3.0%	\$ 8,878,475	3.0%	\$ 9,144,829	3.0%	\$ 9,419,174	
James City County	3.0%	\$ 81,735,237	3.0%	\$ 84,187,294	3.0%	\$ 86,712,913	3.0%	\$ 89,314,300	
State	3.0%	\$ 28,285,344	3.0%	\$ 29,133,904	3.0%	\$ 30,007,921	3.0%	\$ 30,908,159	
Other	0.0%	\$ 691,950	0.0%	\$ 691,950	0.0%	\$ 691,950	0.0%	\$ 691,950	
	3.0%	\$ 119,332,409	3.0%	\$ 122,891,623	3.0%	\$ 126,557,613	3.0%	\$ 130,333,583	

\* FY 2014 based on Superintendent's Proposed Budget (Feb. 2013), inclusive of Governor's Proposed Budget.

\*\* Based on a City-County split of 9.54%/90.46%

\*\* Does not include all needs (e.g., instructional improvements). Actual numbers will vary.

## Budget Summary

FY 2013-2014

### REQUESTS FOR INFORMATION

This executive summary is designed to provide citizens, taxpayers, customers, and other interested parties with a general overview of the WJCC School Board's budget/finances. Additional information is provided in the budget document and other Williamsburg-James City County Public Schools' support documents. We will be happy to provide other information you may need. Questions concerning any of the information provided in this report or requests for additional financial information may be addressed to Dr. Scott A. Burckbuchler, Chief Financial Officer, at [BurckbuchlerS@wjcc.k12.va.us](mailto:BurckbuchlerS@wjcc.k12.va.us) or (757) 603-6494.



# WILLIAMSBURG-JAMES CITY COUNTY PUBLIC SCHOOLS **FISCAL YEAR 2013-14 BUDGET**

INDIVIDUALISM | INTEGRITY | INNOVATION | ACCOUNTABILITY | COLLABORATION

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