

## **Change Standardization Project: Data Standards, Version: 1.6.**

January 31, 2006

### **I. Introduction**

This document presents the latest version of Virginia's criminal justice data standards. This document was developed as part of the Charge Standardization Project (CSP). Please see the CSP Scope Document and CSP Requirements Baseline Document for more details about CSP.

The CSP, through the use of data standards, promotes the use of:

1. Standard Identifiers: Promote the use of standard offense (Offense Tracking Numbers or OTNs), offender (State Identification Number or SIDs), and charge (Virginia Crime Codes or VCCs) identifiers. These identifiers allow criminal justice agencies to: a) share electronic and manual information more efficiently and accurately; b) link offense and offender records in a manner that promotes better data quality; c) implement effective quality control processes to reduce errors; d) implement more effective procedures and reduce wasted time; and e) analyze data from two or more agencies in ways that are currently not possible to support policy analysis and research.
2. Standard Data Fields Linked To Standard Identifiers: Promote the use of standard data fields that describe offense and offender information. This reduces the amount of data conversion that is necessary and, as a result, helps to improve data quality and allows more interagency processes to be automated.

Data standards in this draft focus on the following offense and offender information:

Agencies	Events (primarily related to magistrate documents)
Arrests	Jurisdictions
Charge details	Juvenile identifier
Court case information	Offender information
Court dispositions	

Depending on the availability of future funding, it is anticipated that the data standards will be eventually be expanded to include:

Bail	Protective orders
Commitment / release details	Sentence order details
Correctional services	Sentence time calculations
Court calendar (link to CAIS)	Wanted persons
DMV photo (link to DMV)	Workflow/messaging
Events (expanding upon magistrate documents)	
Mug shot (link to proposed VSP mug shot system)	
Other civil orders (that might require enforcement by police or sheriffs)	

Attachment D provides a glossary.

## II. Data Standards

The data standards are comprised of three sub-sections:

- **Attachment A. Standard Data Fields:** Provides detailed information about each standard data field.
- **Attachment B. Standard Fields For Key Support Tables:** Tables that support or populate the information described in Attachment A.
- **Attachment C. Field Values:** Field values for selected fields in Attachment A and B.

## III. Implementation Of Data Standards

Data standards will initially be implemented on a new Magistrate System and will be phased-in on live scan (IDentification Station), Centralized Criminal History (CCH) and the automated court system. Systems that are phasing-in data standards will initially focus on implementing OTNs, VCCs and SIDs.

These identifiers will also be included in the State Compensation Board's (SCB) jail management system. The SCB will mandate the use of OTNs and SIDs in local jail management systems. Jails already use VCCs.

A key CSP deliverable is the printing of 2-D bar codes on charging and other documents issued by magistrates. The 2-D bar codes will contain warrant data and the latest available offender data. Initially, 2-D bar codes will be used by live scan operators to reduce their data entry workload. Localities (e.g. law enforcement systems, mug shot systems, jail systems, Commonwealth Attorney systems, community corrections, etc.) will have the option to update their systems to read and store 2-D bar code data. The data format for the 2-D bar code is presented in another paper.

State and local criminal justice agencies are encouraged to implement the data standards when feasible. For example, the data standards should be used in conjunction with application specific data requirements when new systems or new interfaces are developed. Occasionally major system enhancements will create opportunities to implement parts of the data standards.

### Attachment A: Standard Data Fields

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
10	Court Dispo/Sent	Court	Dispo/Sent Court ORI	X(9)	The court where a disposition, deferred sentencing and sentencing occurred.	Must be a valid ORI as assigned by VSP.	Courts		Y
20	Court Dispo/Sent	Court	Dispo/Sent Judge Name	X(3)	Initials of judge who presided over disposition, deferred sentencing, and sentencing.	Values to be provided by SCV. Initials are unique per court location.	Courts		Y
30	Court Dispo/Sent	Disposition	Disposition Jury/Trial Indicator	X(1)	Indicates if disposition was determined by a jury or judge.	J-Jury; T-Bench Trial	Courts		Y
40	Court Dispo/Sent	Disposition	Charge Disposition Code - Deferred	X(2)	A code that summarizes a deferred charge disposition.	DD-Deferred Disposition  A 2 character field is used given the possibility that courts will be asked to record the reason for a deferral.	Courts		Y
50	Court Dispo/Sent	Disposition	Charge Disposition Date - Deferred	Date	Date that a deferred disposition was set by court.	CCYYMMDD.  Date needs to be >= to the date of arrest.	Courts		Y
60	Court Dispo/Sent	Disposition	Charge Disposition Code - Final	X(3)	A code that summarizes a final charge disposition.	See Field Values list. #300-530.	Courts		Y
70	Court Dispo/Sent	Disposition	Charge Disposition Date - Final	Date	The date of final disposition.	CCYYMMDD.  Date needs to be >= to the date of arrest. Date needs to be >= to deferred disposition date.	Courts		Y
90	Court Dispo/Sent	Sentence	Life/Death Indicator	X(1)	Indicates if an offender is sentenced to Life or Death.	L-Life; D-Death.	Courts		Y
100	Court Dispo/Sent	Sentence	Concurrent/ Consecutive	X(1)	Indicates if sentence is concurrent or consecutive.	C-Concurrent; S-Consecutive.	Courts		Y
110	Court Dispo/Sent	Sentence	Sentenced To Days	N(3)	Number of days an offender is sentenced to confinement.	Blank if "LIFE" or "DEATH" in Life/Death Indicator.	Courts		Y
120	Court Dispo/Sent	Sentence	Sentenced To Months	N(2)	Number of months an offender is sentenced to confinement.	Blank if "LIFE" or "DEATH" in Life/Death Indicator.	Courts		Y
130	Court Dispo/Sent	Sentence	Sentenced To Years	N(2)	Number of years an offender is sentenced to confinement.	"99" if "LIFE" or "DEATH" in Life/Death Indicator.	Courts		Y
140	Court Dispo/Sent	Sentence	Suspended Days	N(3)	Number of days an offender's sentence is suspended.		Courts		Y
150	Court Dispo/Sent	Sentence	Suspended Months	N(2)	Number of months an offender's sentence is suspended.		Courts		Y
160	Court Dispo/Sent	Sentence	Suspended Years	N(3)	Number of years an offender's sentence is suspended.		Courts		Y

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
170	Court Dispo/Sent	Sentence	Probation Type Code	X(1)	Indicates type of probation to be served - supervised or unsupervised, or if offender should serve probation for the remainder of his/her life.	S-Supervised; U-Unsupervised; I-Indefinite (life) Supervision; H-Indefinite (life) Unsupervised.	Courts		Y
180	Court Dispo/Sent	Sentence	Probation Start Code	X(1)	Indicates when the offender is to start probation.	R-Probation To Start Upon Release From Confinement S-Probation To Start At Sentencing	Courts		Y
190	Court Dispo/Sent	Sentence	Probation Days	N(3)	Number of days an offender is sentenced to probation.	Blank if "I" or "H" in Probation Type Code.	Courts		Y
200	Court Dispo/Sent	Sentence	Probation Months	N(2)	Number of months an offender is sentenced to probation.	Blank if "I" or "H" in Probation Type Code.	Courts		Y
210	Court Dispo/Sent	Sentence	Probation Years	N(2)	Number of years an offender is sentenced to probation.	"99" if "I" or "H" in Probation Type Code.	Courts		Y
220	Court Dispo/Sent	Sentence	Good Behavior Days	N(3)	Number of days an offender is ordered to be on good behavior.	Blank if Good Behavior Years is "99".	Courts		N
230	Court Dispo/Sent	Sentence	Good Behavior Months	N(2)	Number of months an offender is ordered to be on good behavior.	Blank if Good Behavior Years is "99".	Courts		N
240	Court Dispo/Sent	Sentence	Good Behavior Years	N(2)	Number of years an offender is ordered to be on good behavior.	"99" if defendant is ordered to be on good behavior for life.	Courts		N
250	Court Dispo/Sent	Sentence	Post Release Term Days	N(3)	Number of days that an offender is sentenced to post release term.	Blank if Post Release Term Years is "99".	Courts		N
260	Court Dispo/Sent	Sentence	Post Release Term Months	N(2)	Number of months that an offender is sentenced to post release term.	Blank if Post Release Term Years is "99".	Courts		N
270	Court Dispo/Sent	Sentence	Post Release Term Years	N(2)	Number of years that an offender is sentenced to post release term.	"99" if defendant is sentenced to Post Release Term for life.	Courts		N
274	Court Dispo/Sent	Sentence	Credit For Time Served Days	N(2)	Number of days that an offender is given credit for time served on the sentence order.		Courts		N
275	Court Dispo/Sent	Sentence	Credit For Time Served Months	N(2)	Number of months that an offender is given credit for time served on the sentence order.		Courts		N
276	Court Dispo/Sent	Sentence	Credit For Time Served Years	N(2)	Number of years that an offender is given credit for time served on the sentence order.		Courts		N
280	Court Dispo/Sent	Sentence	Fine Amount	N(8)	Indicates the amount of fines ordered.	Dollar amount. Detailed fines and costs information is available from the courts FMS.	Courts		Y
290	Court Dispo/Sent	Sentence	Fine Suspended Amount	N(8)	Indicates the amount of fines suspended.	Dollar amount. Detailed fines and costs information is available from the courts FMS.	Courts		Y
300	Court Dispo/Sent	Sentence	Court Costs Amount	N(8)	Indicates the amount of court costs.	Dollar amount. Detailed fines and costs information is available from the courts FMS.	Courts		Y

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
310	Court Dispo/Sent	Sentence	Court Costs Suspended Amount	N(8)	Indicates the amount of court costs suspended.	Dollar amount. Detailed fines and costs information is available from the courts FMS.	Courts		Y
320	Court Dispo/Sent	Sentence	Fines/ Costs Paid Indicator	X(1)	Indicates if fines and costs have been paid.	Y-Yes; N-No. Detailed fines and costs information is available from courts FMS.	Courts		Y
330	Court Dispo/Sent	Sentence	Restitution Indicator	X(1)	Indicates if restitution was ordered and paid.	R-Restitution ordered; N-Restitution not ordered.	Courts		Y
340	Court Dispo/Sent	Sentence	Operator's License Restriction Type	X(1)	Indicates any operator license restrictions.	There can be more than one restriction type. 0-No Restricted License Issued; 1-License Is Restricted To Use To And From Work; 2-License Is Restricted To Use To And From ASAP Meetings; 3-License Is Restricted To Use During Working Hours; 4-License Is Restricted To Use To And From School; 5-License Is Restricted To Use For Medically Necessary Travel; 6-Ignition Interlock Restriction; 7-Transport Minor Child; 8-Court Ordered Visitation.	Courts		Y
350	Court Dispo/Sent	Sentence	Operator's License Restriction Start Date	Date	Indicates the date restrictions start.	CCYYMMDD.  Date needs to be >= to the date of arrest.	Courts		Y
360	Court Dispo/Sent	Sentence	Operator's License Restriction End Date	Date	Indicates the date restrictions end.	CCYYMMDD.  Date needs to be >= Operator's License Restriction Start Date.	Courts		Y
370	Court Dispo/Sent	Sentence	Operator's License Suspended/Revoked	X(1)	Indicates if license was surrendered.	0-License Was Not Surrendered; 1-License Was Surrendered To The Court And Will Be Forwarded To DMV; 2-License Was Surrendered And Will Be Held By The Court; S-Operator's License Suspension Time Is Suspended.	Courts		Y
1010	Defendant / Offender	Demographics	Birth Date	Date	Date of birth for a defendant/ offender.	CCYYMMDD.  Date must be within past 100 years.	Magistrates, courts and booking.	DOB	Y
1020	Defendant / Offender	Demographics	Birth City/ County Description	X(20)	City or county of birth for a defendant/ offender.	Either entered by user or populated by FIPS table.	Booking		Y

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
1021	Defendant / Offender	Demographics	Birth City/County Code	X(5)	FIPS of defendant/ offender's birth place.	FIPS	Booking		Y
1030	Defendant / Offender	Demographics	Birth State	X(2)	The state (if in US) where a defendant/ offender was born.	NCIC 2000 codes (state codes only). NCIC codes include US territories and Native American nations.	Booking	POB	Y
1040	Defendant / Offender	Demographics	Birth Country	X(2)	The country where a defendant/ offender was born.	NCIC 2000 codes (country codes only). Default to "US".	Booking	POB	Y
1050	Defendant / Offender	Demographics	Death Date	Date	Date a defendant/ offender died, as verified by VSP.	CCYYMMDD. Date must be within past 100 years.	VSP		N
1060	Defendant / Offender	Demographics	Citizenship Country	X(2)	Country that a defendant/ offender is a citizen.	NCIC 2000 codes (country codes only). Default to "US".	Booking		Y
1070	Defendant / Offender	Description	Eye Color	X(3)	Eye color for a defendant/ offender.	NCIC 2000 codes. See Field Values list. #950-1040	Magistrates, courts and booking.	EYE	Y
1080	Defendant / Offender	Description	Hair Color	X(3)	Hair color for a defendant/ offender.	NCIC 2000 codes. See Field Values list. #1050-1180	Magistrates, courts and booking.	HAI	Y
1090	Defendant / Offender	Description	Height	X(3)	Height for a defendant/ offender, in feet and inches.	First position is feet and second and third positions are inches.	Magistrates, courts and booking.	HGT	Y
1100	Defendant / Offender	Description	Race	X(1)	Race of a defendant/ offender.	NCIC 2000 codes. See Field Values list. #2470-2510	Magistrates, courts and booking.	RAC	Y
1110	Defendant / Offender	Description	SMT Description	X(40)	Short description of scars, marks and tattoos on a defendant/ offender.		Magistrates, courts and booking.		Y
1120	Defendant / Offender	Description	SMT Code	X(10)	NCIC code describing scars, marks and tattoos on a defendant/ offender.	NCIC 2000 SMT codes.A defendant/ offender may have more than one SMT code.	Booking and law enforcement agencies.	SMT	Y
1130	Defendant / Offender	Description	Sex	X(1)	Sex for a defendant/ offender.	F-Female; M-Male;	Magistrates, courts and booking.	SEX	Y
1140	Defendant / Offender	Description	Weight	X(3)	Weight of a defendant/ offender in pounds.	Type - pounds. Acceptable range is 50 – 499 pounds.	Magistrates, courts and booking.	WGT	Y
1150	Defendant / Offender	Employer	Employment Occupation	X(24)	Occupation of a defendant/ offender.		Booking		Y

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
1160	Defendant / Offender	Employer	Employer Name	X(36)	Name of a defendant/ offender's employer.		Booking		Y
1181	Defendant / Offender	Employer	Employer Street Number	X(10)	Address street number of an defendant/ offender's employer.		Booking		Y
1182	Defendant / Offender	Employer	Employer Direction Prefix	X(2)	Address street prefix for a defendant/ offender's employer.	N, S, E, W, NE, NW, SE, SW	Booking		Y
1183	Defendant / Offender	Employer	Employer Street Name	X(20)	Address street name for a defendant/ offender's employer.		Booking		Y
1184	Defendant / Offender	Employer	Employer Direction Suffix	X(2)	Address street suffix for a defendant/ offender's employer.	N, S, E, W, NE, NW, SE, SW	Booking		Y
1190	Defendant / Offender	Employer	Employer Line 2	X(30)	Apartment number, suite, private mail box, APO, development name, etc and other information applicable to a defendant/ offender's employer address that is appropriate to print on mail envelope. Field shall not be used for address information required by other address fields (street, city, state, ZIP).		Booking	ADR	Y
1200	Defendant / Offender	Employer	Employer City	X(20)	City for a defendant/ offender's employer address.	When feasible, appropriate software should be used to cross-edit city, state and ZIP.	Booking		Y
1210	Defendant / Offender	Employer	Employer State	X(2)	State for a defendant/ offender's employer address.	NCIC 2000 state codes. Default to "VA".	Booking		Y
1220	Defendant / Offender	Employer	Employer ZIP	X(5)	ZIP code for a defendant/ offender's employer address.		Booking		Y
1230	Defendant / Offender	Employer	Employer ZIP +4	X(4)	ZIP "+4" extension for a defendant/ offender's employer address.		Booking		Y
1240	Defendant / Offender	ID	State Identification Number (SID)	X(10)	Unique identifier assigned by VSP to a defendant/ offender based on fingerprints.	Field comprised of "VA" + 7 character number + check digit. SIDs are assigned by VSP only.	VSP	SID	Y
1250	Defendant / Offender	ID	FBI Number	X(9)	FBI number for a defendant/ offender.		VSP	FBI	Y
1260	Defendant / Offender	ID	Fingerprint Pattern	X(10)	Fingerprint pattern as stored by VSP using AFIS standards.	Reference AFIS standards used by VSP.	Booking		Y
1270	Defendant / Offender	ID	Social Security Number (SSN)	X(9)	Social Security Number for a defendant/ offender.	Display as: XXX-XX-XXXX	Magistrates, courts and booking.	SOC	Y
1271	Defendant / Offender	ID	SSA Verified SSN	X(9)	Social Security Number for a defendant/ offender that has been verified by the federal Social Security Administration through DOC, jails/SCB, or DMV.	Display as: XXX-XX-XXXX	DOC, jails/SCB, DMV		N

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
1272	Defendant / Offender	ID	SSA Verified Date	Date	The date a Social Security Number for a defendant/ offender was verified by the federal Social Security Administration.	CCYYMMDD	DOC, jails/SCB, DMV		N
1280	Defendant / Offender	ID	Operator License Number	X(25)	Operator license number issued to a defendant/ offender.		Courts and booking.	OLN	Y
1290	Defendant / Offender	ID	Operator License Issuing Authority	X(2)	Legal authority (e.g. state) that issued an operator's license (e.g. driving license) to a defendant/ offender.	NCIC 2000 codes - country and state.	Courts and booking.	OLS	Y
1300	Defendant / Offender	ID	Operator License Commercial Indicator	X(1)	Indicates if a defendant/ offender's license is a commercial driver's license.	Y-Yes; N-No.	Courts and booking.		Y
1310	Defendant / Offender	ID	US Citizen Identification Numbers	X(25)	An identification number assigned to a U.S. resident, excluding social security number and operators license which are stored in separate fields.	There may be multiple ID numbers. Each number must be identified by a type (see US Citizen Identification Type).	Booking.	MNU	Y
1320	Defendant / Offender	ID	US Citizen Identification Type	X(2)	The type of identification number assigned to a U.S. resident, excluding social security number and operators license which are stored in separate fields.	NCIC 2000 Miscellaneous Identifying Number. See Field Values #2330-2460. There may be multiple ID numbers (see US Citizen Identification Numbers). Each number must be identified by a type.	Booking.	MNU	Y
1330	Defendant / Offender	ID	Non-US Citizen Identification Number	X(25)	An identification number assigned to a foreigner, immigrant or alien.	There may be multiple ID numbers. Each number must be identified by a type (see Non-US Citizen Identification Type).	Booking.	MNU	Y
1340	Defendant / Offender	ID	Non-US Citizen Identification Type	X(2)	The type of identification number assigned to a foreigner, immigrant or alien.	NCIC 2000 Miscellaneous Identifying Number. See Field Values #2280-2320. There may be multiple ID numbers (see Non-US Citizen Identification Numbers). Each number must be identified by a type.	Booking.	MNU	Y
1350	Defendant / Offender	ID	Palm Print Available	X(1)	Indicates if a palm print is available at State Police.	Y-Yes; N-No.	VSP.		N
1352	Defendant / Offender	PO Box	Mail PO Box	X(30)	A PO Box or other address information of a defendant/ offender's mail address.		Magistrates, courts and booking.		Y
1354	Defendant / Offender	PO Box	Address City	X(20)	City for a defendant/ offender's mail address.	When feasible, appropriate software should be used to cross-edit city, state and ZIP.	Magistrates, courts and booking.		Y



#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
1356	Defendant / Offender	PO Box	Address State/ Country	X(2)	State or country for a defendant/ offender's mail address.	NCIC 2000 codes. Default to "VA".	Magistrates, courts and booking.		Y
1358	Defendant / Offender	PO Box	Address ZIP	X(5)	ZIP code for a defendant/ offender's mail address.		Magistrates, courts and booking.		Y
1359	Defendant / Offender	PO Box	Address ZIP +4	X(4)	ZIP "+4" extension for a defendant/ offender's mail address.		Magistrates, courts and booking.		Y
1360	Defendant / Offender	Name	Name - First	X(20)	First name for a defendant/ offender.	There may be multiple first, last and middle names.	Magistrates, courts and booking.	NAM	Y
1370	Defendant / Offender	Name	Name - Last	X(25)	Last name for a defendant/ offender.	There may be multiple first, last and middle names.	Magistrates, courts and booking.	NAM	Y
1380	Defendant / Offender	Name	Name - Middle	X(20)	Middle name(s), initials or multiple initials for a defendant/ offender.	There may be multiple first, last and middle names. If a person has more than one middle name, both can be placed in this field, separated by commas.	Magistrates, courts and booking.	NAM	Y
1390	Defendant / Offender	Name	Name - Suffix	X(3)	Name suffix for a defendant/ offender.	There may be multiple first, last and middle names. JR; SR; II; III; IV; V; VI; VII	Magistrates, courts and booking.	NAM	Y
1391	Defendant / Offender	Name	Name Used In Court	X(1)	Indicates if the name provided is the official name used in court.	There may be multiple first, last and middle names. Y-Yes; N-No.	Magistrates and courts.		N
1400	Defendant / Offender	Residence Address	Residence Street Number	X(10)	Residential address street number for a defendant/ offender.	May be blank if street number is not available or applicable.  Residence address should be used as mail address if no separate mail address is provided.	Magistrates, courts and booking.	ADR	Y
1410	Defendant / Offender	Residence Address	Residence Street Prefix Directional	X(2)	Residential address street prefix for a defendant/ offender.	N, S, E, W, NE, NW, SE, SW  Residence address should be used as mail address if no separate mail address is provided.	Magistrates, courts and booking.	ADR	Y
1420	Defendant / Offender	Residence Address	Residence Street Name	X(20)	Residential address street name for a defendant/ offender.	May be blank if street name is not available or applicable.	Magistrates, courts and booking.	ADR	Y
1440	Defendant / Offender	Residence Address	Residence Street Post Directional	X(2)	Residential address street post directional for a defendant/ offender.	N, S, E, W, NE, NW, SE, SW  Residence address should be used as mail address if no separate mail address is provided.	Magistrates, courts and booking.	ADR	Y

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
1460	Defendant / Offender	Residence Address	Residence Line 2	X(30)	Apartment number, suite, private mail box, APO, development name, etc and other information applicable to a defendant/ offender's residential address that is appropriate to print on mail envelope. Field shall not be used for address information required by other address fields (street, city, state, ZIP).	Residence address should be used as mail address if no separate mail address is provided.	Magistrates, courts and booking.	ADR	Y
1470	Defendant / Offender	Residence Address	Residence City	X(20)	Defendant/offender's residential post office location name.	Residence address should be used as mail address if no separate mail address is provided. When feasible, appropriate software should be used to cross-edit city, state and ZIP.	Magistrates, courts and booking.	CIS	Y
1480	Defendant / Offender	Residence Address	Residence State/ Country	X(2)	Residential state (if US, Canada or Mexico) or country (if not US, Canada, Mexico) for a defendant/ offender.	NCIC 2000 codes. Default to VA. NCIC codes include US territories and Native American nations.  Residence address should be used as mail address if no separate mail address is provided.	Magistrates, courts and booking.	CIS	Y
1490	Defendant / Offender	Residence Address	Residence ZIP	X(5)	Residential address ZIP, excluding +4, for a defendant/ offender.	Residence address should be used as mail address if no separate mail address is provided.	Magistrates, courts and booking.	ZIP	Y
1500	Defendant / Offender	Residence Address	Residence ZIP +4	X(4)	Residential "+4" extension of ZIP for a defendant/ offender.	Residence address should be used as mail address if no separate mail address is provided.	Magistrates, courts and booking.	ZIP	Y
1510	Defendant / Offender	Residence Address	Residence Political Subdivision	X(5)	Political jurisdiction (e.g. county, city) where the defendant/ offender resides. Is only applicable to Virginia addresses.	FIPS. Only applicable to Virginia addresses.	Booking		Y
1520	Defendant / Offender	Residence Address	Residence Latitude	X(10)	The location of a defendant/ offender's residential address as described in latitude.	Field should be automatically derived from address when possible.	VSP		N
1530	Defendant / Offender	Residence Address	Residence Longitude	X(11)	The location of a defendant/ offender's residential address as described in longitude.	Field should be automatically derived from address when possible.	VSP		N
1540	Defendant / Offender	Status	Special Defendant Needs	X(50)	Description of any special needs an offender/defendant may have (e.g. language translator, sign language, handicap, etc.).		Magistrates and courts, corrections agencies, attorneys		Y
1550	Defendant / Offender	Status	DNA Tested	X(1)	Indicates if a defendant/ offender has been tested to register DNA.	Y-Yes; N-No.	Forensic Science		N

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
1560	Defendant / Offender	Status	Firearm Sales Disqualified	X(1)	Indicates if a defendant/ offender is disqualified from purchasing a firearm.	C-Cleared; D-Disqualified; X-Additional research required to make determination.	VSP		Y
1570	Defendant / Offender	Telephone	Day Time Contact Phone Number	X(10)	Telephone number located in U.S. at which a defendant/ offender can be contacted during the daytime.	Display as XXX-XXX-XXXX	Magistrates, courts and booking.		Y
1571	Defendant / Offender	Telephone	Day Time Contact Phone Number Extension	X(5)	Extension to a daytime contact phone number.		Magistrates, courts and booking.		Y
1580	Defendant / Offender	Telephone	Residential Phone Number	X(10)	Telephone number located in U.S. at a defendant/ offender's residence.	Display as XXX-XXX-XXXX	Magistrates, courts and booking.		Y
2010	Event		Event Number	X(12)	A number to uniquely identify an event.		Agency that generated event.		Y
2020	Event		Event Type	X(10)	Standard identification of an event.	Values to be established by agency responsible for generating event. Event Types must be unique between agencies. Populated from support table.	Agency that generated event.		Y
2030	Event		Event Category	X(10)	Provides a general description of an event to facilitate the grouping of Event Types and to facilitate an understanding of an event.	Values to be established by agency responsible for generating event. Populated from support table.	Agency that generated event.		Y
2040	Event		Event Date	Date	Date that an event occurred.	CCYYMMDD. Date must be >= Offense Date.	Agency that generated event.		Y
2050	Event		Event Time	Time	Time that an event occurred.	hh:mm:ss:ssField should be stored (not necessarily displayed) in military time.	Agency that generated event.		Y
2060	Event		Event Text 1	X(50)	This field contains a description of an event. This field will often be populated by Standard Event Text 1 (see "Event Standards" in Support Tables) but the manner in which this field is populated is determined by the agency generating the event.	Usually default language to be populated from support table.	Agency that generated event.		Y
2070	Event		Event Text 2	X(50)	Given Event Text 1, this field contains other appropriate details an agency would like to include to describe an event.		Agency that generated event.		Y
2080	Event		Event SID	X(8)	SID associated with an event (when available).	Only SIDs assigned by VSP can be used.	VSP		Y
2090	Event		Event OTN(s)	X(15)	OTN(s) associated with an event.	An event may have more than one OTN.	Agency that generated event.		Y

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
2100	Event		Event Agency ORI	X(9)	Agency who performed a standard event.	ORI.	Agency that generated event.		Y
2110	Event		Location / Room	X(15)	A location within an agency where an event occurred or is scheduled.		Agency that generated event.		Y
2120	Event		Event Staff Name	X(30)	Name of a staff person who performed an event.	Last name, First name, Middle name or initial, Suffix  Spaces and dashes are acceptable between commas. Other special characters should not be permitted.	Agency that generated event.		Y
2121	Event		Event Staff Title	X(16)	Title of staff person who performed an event.		Agency that generated event.		Y
2122	Event		Event Staff Badge Number	X(9)	Badge number of law enforcement officer who performed an event.		Agency that generated event.		Y
2130	Event		Form Number	X(15)	The number of a form associated with an event.	Populated by table.	Agency that generated event.		Y
2140	Event		Form Version	X(10)	The version of a form	The Form Number and Form Version should uniquely identify a type of form.  Populated by table.	Agency that generated event.		Y
3010	Offense	Appeal	Appeal File Date	Date	Date an appeal of filed.	CCYYMMDD.  Date must be >= final disposition date.	Courts		Y
3020	Offense	Appeal	Appeal Court ORI	X(9)	ORI of the court where the appeal was sent.	ORI.	Courts		Y
3030	Offense	Appeal	Appeal Result Code	X(1)	The result when a case is appealed (does not include procedural appeals).		Courts		N
3040	Offense	Arrest	Arrest Date	Date	Date a defendant was arrested for a specific offense. Note: If a defendant is arrested multiple times for the same offense, only the first arrest should be recorded in this field.	CCYYMMDD.  This date field must be equal to or after the date of offense (i.e. incident).	Booking		Y
3050	Offense	Arrest	Arrest Agency ORI	X(9)	ORI of the arresting agency. Note: If a defendant is arrested multiple times for the same offense, only the first offense should be recorded in this field.	ORI.	Booking		Y

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
3060	Offense	Arrest	Arrest Officer	X(30)	Name of arresting officer. Note: If a defendant is arrested multiple times for the same offense, only the first arrest should be recorded in this field.	Last name, First name, Middle name or initial, Suffix  Spaces and dashes are acceptable between commas. Other special characters should not be permitted.	Booking		Y
3070	Offense	Arrest	Arrest Officer Badge Number	X(9)	Badge number or employee number of the law enforcement officer who arrested a defendant or issued a summons or served charging documents upon a defendant. Note: If a defendant is arrested or served multiple times for the same offense, only the first arrest or service should be recorded in this field.	Badge numbers are assigned by individual law enforcement agencies.	Booking		Y
3080	Offense	Attorney	Prosecutor ORI	X(9)	ORI representing the prosecutor's office.	ORI.	Magistrates and courts.		Y
3090	Offense	Attorney	Defense Attorney Name	X(30)	Name of the defense attorney assigned to the charge.	Last name, First name, Middle name or initial, Suffix  Spaces and dashes are acceptable between commas. Other special characters should not be permitted.	Magistrates and courts.		Y
3100	Offense	Attorney	Attorney Type	X(1)	Type of defense attorney.	A-Appointed; R-Retained; P-Public Defender; W-Waived; N-None.	Magistrates and courts.		Y
3110	Offense	Bail	Bail Type	X(2)	Indicates if the defendant is on bail and the status of the bail. Note: Only information related to the most recent bail should be recorded in this field.	Values for 1 <sup>st</sup> position in field: S = Secured Bail U = Unsecured Bail R = Recognizance Values for 2 <sup>nd</sup> position in field: N = No Additional Bail H = Held Without Bail	Magistrates and courts.		Y
3120	Offense	Bail	Bail Type Date	Date	The date of the most recent bail status. Note: Only information related to the most recent bail should be recorded in this field.	CCYYMMDD. Date must be >= the date of arrest.	Magistrates and courts.		Y
3130	Offense	Bail	Bail Amount	N(9)	Amount of bail that must be paid or bonded. Note: Only information related to the most recent bail should be recorded in this field.		Magistrates and courts.		Y

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
3140	Offense	Bail	Bail Conditions	X(300)	General conditions that must be met for a defendant to be released on bail. This includes no contact provisions and exceptions to these provisions. Note: Only information related to the most recent bail should be recorded in this field.		Magistrates and courts.		Y
3141	Offense	Bail	Release Upon Change In Conditions	X(1)	Indicator from magistrate that a defendant is to be released to a responsible person or when no longer intoxicated.		Magistrates		Y
3150	Offense	Bail	Bail - Permitted To Leave VA	X(1)	Indicates if a defendant is permitted to leave Virginia while on bail. Note: Only information related to the most recent bail should be recorded in this field.	Y-Yes; N-No.	Magistrates and courts.		Y
3160	Offense	Bail	Bail - Defendant Unwilling Participant	X(1)	Indicates if a defendant was an unwilling or non-cooperative participant during the bail hearing. Note: Only information related to the most recent bail should be recorded in this field.	Y-Yes; N-No.	Magistrates and courts.		Y
3170	Offense	Charge Details	Warrant By Summons Indicator	X(1)	Indicates that a warrant may be served upon a defendant using a summons.	Required for misdemeanor warrants issued by magistrates.Y-YesN-No	Magistrates and courts.		Y
3180	Offense	Charge Details	Complainant Name	X(30)	Name of complainant.	Last name, First name, Middle name or initial, Suffix  Spaces and dashes are acceptable between commas. Other special characters should not be permitted.	Magistrates and courts.		Y
3181	Offense	Charge Details	Complainant Title	X(16)	Title of complainant, if applicable.		Magistrates and courts.		Y
3182	Offense	Charge Details	Complainant Badge Number	X(9)	Badge number of complainant, if applicable.		Magistrates and courts.		Y
3183	Offense	Charge Details	Complainant Agency	X(9)	Agency of complainant, if applicable.	ORI	Magistrates and courts.		Y
3191	Offense	Charge Details	Relationship To Victim	X(2)	Relationship of victim to defendant.	See Field Values list. #690-940	Booking		N
3200	Offense	Charge Details	Refusal Vehicle Indicator	X(1)	Indicates that a defendant refused to participate in drug/alcohol impairment testing.	Y-Yes; N-No.	Magistrates and courts.		Y

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
3210	Offense	Charging Document	Charging Document Type	X(3)	The original charging document for a charge. Note: If an offense was initiated by a warrant and subsequently re-filed, with the same OTN, using an indictment or information, the warrant will continue to be the "charging document", not the indictment or information.	See Field Values list. #540-680	Magistrates and courts.		Y
3211	Offense	Charging Document	Charge Document Form Number	X(15)	The number and version of the charging document form.		Magistrates and courts.		Y
3220	Offense	Charging Document	Charge Document Date	Date	The date the original charging document was filed. Note: If an offense was initiated by a warrant and subsequently re-filed, with the same OTN, using an indictment or information, the warrant will continue to be the "charging document", not the indictment or information.	CCYYMMDD. Date must be >= offense date.	Magistrates and courts.	DOW	Y
3230	Offense	Charging Document	Charging Document Initiated ORI	X(9)	The magistrate or court where a charging document was initiated. Note: If an offense was initiated by a warrant and subsequently re-filed, with the same OTN, using an indictment or information, the warrant will continue to be the "charging document", not the indictment or information.	ORI.	Magistrates and courts.		Y
3240	Offense	Charging Document	Charging Document JO	X(3)	Initials (two or three characters) of judge or magistrate who issued a charging document. This is not applicable to charging law enforcement summons, informations, indictments, DJJ petitions or presentments.	SCV maintains standard JO initials. Initials are unique per court location.	Magistrates and courts.		Y
3250	Offense	Charging Document	Charging Document JO Type	X(1)	Type of judicial officer who issued a charging document.	J-Judge; M-Magistrate; C-Court clerk; O-Other	Magistrates and courts.		Y
3260	Offense	Court	Court ORI	X(9)	Court where the charge currently resides.	ORI.	Magistrates and courts.	CTI	Y
3270	Offense	Court	Court Case Number	X(15)	The case number assigned by a court to a single offense.	This is not a unique number for juvenile cases.	Magistrates and courts.		Y
3280	Offense	Court	Assigned Judge	X(3)	Initials (two or three characters) of judge currently assigned to an offense.	SCV maintains standard JO initials. Initials are unique per court location.	Courts		Y
3290	Offense	Court	Next Hearing Court ORI	X(9)	Court location of the next hearing.	ORI.	Magistrates and courts.		Y

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
3300	Offense	Court	Next Hearing Type	X(4)	Type of hearing scheduled.	See Field Values list. #1190-1810	Magistrates and courts.		Y
3310	Offense	Court	Next Hearing Date	Date	Date of the next court hearing.	CCYYMMDD. Date must be >= arrest date.	Magistrates and courts.		Y
3320	Offense	Court	Next Hearing Time	Time	Time of the next court hearing.	HH:MM Field should be stored (not necessarily displayed) in military time.	Magistrates and courts.		Y
3330	Offense	Court	Next Hearing Judge	X(3)	Initials (three or two characters) of judge for the next hearing.	Values to be provided by SCV. Initials are unique per court location.	Magistrates and courts.		Y
3340	Offense	Court	Court Case Status	X(1)	The status of the case in the most recent court handling the case.	A-Active; C-Closed; F-Fugitive	Courts		Y
3350	Offense	Court	Court Case Status Date	Date	The date of the most recent Court Case Status.	CCYYMMDD. Date must be >= arrest date.	Courts		Y
3360	Offense	Crime	Offense Date	Date	On or about the date a crime (i.e. incident) occurred.	CCYYMMDD. Date must be within past 30 years.	Magistrates and courts.	DOO	Y
3370	Offense	Crime	Offense Jurisdiction	X(5)	The jurisdiction where a crime (i.e. incident) occurred.	FIPS.	Magistrates and courts.		Y
3380	Offense	Crime	OCA	X(12)	Law enforcement case number (originating agency case number).	Reference NCIC Miscellaneous Identifying Number Field Code "OA".	Booking, if provided.		N
3390	Offense	Crime	OCA Agency	X(9)	Identifies the law enforcement agency reporting a crime (i.e. incident).	ORI.	Booking, if provided.		N
3400	Offense	ID	Offense Tracking Number (OTN)	X(15)	Unique number assigned to each offense against an offender.	OTNs become "official" only after they are accepted or assigned by the magistrate system or courts. CAs and DJJ may submit OTNs, but they will not be used for integrated criminal justice until after they are entered into CAIS.	Magistrates and courts.	WNO	Y
3410	Offense	ID	Document Control Number (DCN)	X(8)	Number assigned by VSP to record a fingerprint record and subsequent processing.	DCNs can only be assigned by VSP.	VSP.		Y
3420	Offense	Show Cause	Capias - Show Cause Date	Date	This field only applies to show cause actions that do not initiate a new charge (new charges receive new OTNs). Date show cause was issued. If there is more than one show cause, the latest show cause date should be used.	CCYYMMDD. Date must be >= date of arrest.	Magistrates and courts.		Y



#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
3430	Offense	Show Cause	Capias - Show Cause Type	X(2)	This field only applies to show cause actions that do not initiate a new charge (new charges receive new OTNs). The type of show cause issued. If there is more than one show cause, then the latest show cause type should be used.	CA-Capias; SC-Show Cause Summons	Magistrates and courts.		Y
3440	Offense	Status	Defendant Status	X(1)	Status of defendant as recorded in Magistrate System and CAIS.	C-Custody (jail, prison, mental hospital, military detention, etc.); B-Bail; F-Fugitive; R-Release On Recognizance; Released On Summons; O-Other.	Magistrates and courts.		Y
3450	Offense	Statute - Original	Base Offense Code Cite - Original (BO_CODE_CITE1)	X(20)	Applicable to original charge. The code citation for the base offense. This may be either a general or specific code citations.	Usually populated from support table.	Magistrates and courts usually using statute table.		Y
3460	Offense	Statute - Original	Modifier Code Cite - Original (MOD_CODE_CITE1)	X(20)	Applicable to original charge. The code citation for a modifier (attempt, conspiracy, solicitation).	Usually populated from support table.	Magistrates and courts usually using statute table.		Y
3470	Offense	Statute - Original	Enhanced Penalty Code Cite - Original (EP_CODE_CITE1)	X(20)	Applicable to original charge. Code citation for an enhanced penalty, when applicable.	Usually populated from support table.			Y
3475	Offense	Statute - Original	Base Code Cite – Local Ordinance	X(20)	Applicable to original charge. The code citation for a local ordinance.		Magistrates and courts.		Y
3480	Offense	Statute - Original	Adult/Juvenile Indicator - Original (ADULT_JUV_IND1)	X(1)	Indicates if a charge is processed as an adult case or juvenile case.	A-Adult; J-Juvenile  If defendant is 18 yrs. or more, default to "adult." If defendant is less than 18 yrs., default to "juvenile." A juvenile can be charged as an adult if, for example, the juvenile had been previously convicted as an adult.	Magistrates and courts.		Y
3490	Offense	Statute - Original	Type - Original (TYPE1)	X(1)	Applicable to original charge. Identifies the severity of a crime, along with "class." See §18.2-10 and 18.2-11 for more information.	F-Felony offense; M-Misdemeanor offense; Blank-Other Usually populated from support table.	Magistrates and courts usually using statute table.		Y
3500	Offense	Statute - Original	Charge Class - Original (CLASS1)	X(1)	Applicable to original charge. Identifies the severity of a crime, along with "type." See §18.2-10 and 18.2-11 for more information.	Must be a valid value: If "type" = "felony", value must be 1, 2, 3, 4, 5, 6 or U.. If "type" = "misdemeanor", value must be 1, 2, 3, 4 or U. U = Unclassified. Usually populated from support table.	Magistrates and courts usually using statute table.		Y

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
3510	Offense	Statute - Original	Option Code - Original (BO_OP_CODE1)	X(2)	Applicable to original charge. Identifier to make statute unique.	Options codes are assigned to offenses by SCV and VSP. Populated from support table.	Magistrates and courts usually using statute table.		Y
3516	Offense	Statute - Original	Modifier Indicator - Original (MOD_IND1)	X(1)	Applicable to original charge. Indicates if modifier is attempt, conspiracy, solicitation, access before fact or principle in the 2 <sup>nd</sup> degree.	A = Attempt B = Accessory Before The Fact C = Conspire P = Principle 2ND Degree S = Solicitation J = Solicitation Of Juvenile	Magistrates and courts usually using statute table.		Y
3520	Offense	Statute - Original	CCRE Reportable – Original (CCRE_REP1)	X(1)	Indicates if the original offense is reportable to VSP criminal history.	M = Mandatory – must be reported to CCRE N = Non-mandatory – reporting to CCRE is optional. X = Common invalid statute. C = Court only statute – not an arrestable offense. R = Not mandatory in CCH until conviction or deferred or released on summons – future. Populated from support table.	Magistrates and courts usually using statute table. Reporting requirements in table are provided by VSP.		Y
3540	Offense	Statute - Original	Law FIPS Or Town Code - Original (LAW_FIPS1)	X(5)	Applicable to original charge. Code that indicates the legal authority that created the law.	Usually populated from support table.	Magistrates and courts usually using statute table.		Y
3560	Offense	Statute - Original	Short Description - Original (DESC1)	X(48)	Short description for the original offense.	Populated from support table.	Magistrates and courts usually using statute table.		Y
3570	Offense	Statute - Original	DNA Testing Required - Original	X(1)	Indicates if the defendant/ offender is required, under law, to submit a DNA sample.	Y-Yes; N-No. Populated from support table.	Magistrates and courts usually using statute table.		Y
3580	Offense	Statute - Original	Virginia Crime Code (VCC) - Original (VCC1)	X(9)	Identifies offenses using standards established by the Virginia Criminal Sentencing Commission. Applicable to the original charge.	Display as: XXX-XXXX-XX Usually populated from support table.	Magistrates and courts usually using statute table.		Y
3585	Offense	Statute - Original	Code Cite Order (CODE_CITE_ORDER1)	X(3)	The official order in which the base offense, modifier and enhanced penalty shall appear. Applicable to the original offense.		Magistrates and courts.		Y
3590	Offense	Statute -Final	Base Offense Code Cite - Final (BO_CODE_CITE5)	X(20)	Applicable to the final charge. The code citation for the base offense.	Usually populated from support table.	Courts usually using statute table.		Y

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
3600	Offense	Statute -Final	Modifier Code Cite - Final (MOD_CODE_CITE5)	X(20)	Applicable to the final charge. The code citation for a modifier (attempt, conspiracy, solicitation).	Usually populated from support table.	Courts usually using statute table.		Y
3610	Offense	Statute -Final	Enhanced Penalty Code Cite - Final (EP_CODE_CITE5)	X(20)	Code cite for an enhanced penalty when applicable.	Usually populated from support table.	Courts usually using statute table.		Y
3620	Offense	Statute -Final	Adult/Juvenile Indicator - Final (ADULT_JUV_IND5)	X(1)	Indicates if a charge is processed as an adult case or juvenile case.	A-Adult; J-Juvenile  If defendant is 18 yrs. or more, default to "adult." If defendant is less than 18 yrs. Default to "juvenile." A juvenile can be charged as an adult if, for example, the juvenile had been previously convicted as an adult.	Courts.		Y
3630	Offense	Statute -Final	Type - Final (TYPE5)	X(1)	Applicable to current or final charge. See Type - Original.	F-Felony offense; M-Misdemeanor offense; Blank-Other Usually populated from support table.	Courts usually using statute table.		Y
3640	Offense	Statute -Final	Charge Class - Final (CLASS5)	X(1)	Applicable to current or final charge. See Charge Class - Original.	Must be a valid value: If "type" = "felony", value must be 1, 2, 3, 4, 5, 6 or U. If "type" = "misdemeanor", value must be 1, 2, 3, 4 or U.. U = Unclassified. Usually populated from support table.	Courts usually using statute table.		Y
3650	Offense	Statute -Final	Option Code - Final (BO_OP_CODE5)	X(2)	Applicable to final charge. Identifier to make statute unique.	Options codes are assigned to offenses by SCV and VSP. Populated from support table.	Courts usually using statute table.		Y
3556	Offense	Statute - Final	Modifier Indicator - Final (MOD_IND5)	X(1)	Applicable to final charge. Indicates if modifier is attempt, conspiracy, solicitation, access before fact or principle in the 2 <sup>nd</sup> degree.	A = Attempt B = Accessory Before The Fact C = Conspire P = Principle 2ND Degree S = Solicitation J = Solicitation Of Juvenile	Magistrates and courts usually using statute table.		Y

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
3660	Offense	Statute -Final	CCRE Reportable – Final (CCRE_REP5)	X(1)	Indicates if the final offense is reportable to VSP criminal history.	M = Mandatory – must be reported to CCRE N = Non-mandatory – reporting to CCRE is optional. X = Common invalid statute. C = Court only statute – not an arrestable offense. R = Not mandatory in CCH until conviction or deferred or released on summons – future. Populated from support table.	Courts usually using statute table. Reporting requirements in table are provided by VSP.		Y
3680	Offense	Statute -Final	Law FIPS Or Town Code - Final (LAW_FIPS5)	X(5)	Applicable to original charge. Code that indicates the legal authority that created the law.	Usually populated from support table.	Courts usually using statute table.		Y
3700	Offense	Statute -Final	Short Description - Final (DESC5)	X(48)	Short description for the final offense.	Populated from support table.	Courts.		Y
3710	Offense	Statute -Final	DNA Testing Required - Final	X(1)	Indicates if the defendant/ offender is required, under law, to submit a DNA sample.	Y-Yes; N-No. Populated from support table.	Courts usually using statute table.		Y
3720	Offense	Statute -Final	Virginia Crime Code (VCC) - Final (VCC5)	X(11)	Identifies offenses using standards established by the Virginia Criminal Sentencing Commission. Applicable to the current or final charge.	Display as: XXX-XXXX-XX Usually populated from support table.	Courts usually using statute table.		Y
3725	Offense	Statute – Final	Code Cite Order (CODE_CITE_ORDER5)	X(3)	The official order in which the base offense, modifier and enhanced penalty shall appear. Applicable to the current or final offense.		Magistrates and courts.		Y
3730	Offense	Vehicle	Vehicle Tag Number	X(10)	Number of vehicle tag.		Courts and booking.	LIC	Y
3740	Offense	Vehicle	Vehicle Tag State	X(2)	State of vehicle tag.	NCIC 2000 codes (state codes only).	Courts and booking.	LIS	Y
3750	Offense	Vehicle	Vehicle Tag Country	X(2)	The country of a vehicle tag.	NCIC 2000 codes (country codes only).  Default to "US".	Courts and booking.	LIS	Y
3760	Offense	Vehicle	Commercial Vehicle Indicator	X(1)	Indicates if the defendant was driving a commercial vehicle at the time of the offense.	Y-Yes; N-No.	Courts.	LIT	Y
3770	Offense	Vehicle	Vehicle - Hazardous Materials Indicator	X(1)	Indicates if alleged offense involved the use of a vehicle carrying hazardous materials.	Y-Yes; N-No.	Courts.		Y
4010	Record Stamp	Create	Record Create Date	Date	Date a record was created.	CCYYMMDD.Record stamp should be included with the transmission of each criminal justice record.	All CSP agency systems.		Y

#	Type	Sub-Type	Std. Name	Std. Size/Type	Std. Field Description	Std. Values/Edits/Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
4020	Record Stamp	Create	Record Create Time	Time	Time a record was created.	hh:mm:ss:ss Field should be stored (not necessarily displayed) in military time. Record stamp should be included with the transmission of each criminal justice record.	All CSP agency systems.		Y
4030	Record Stamp	Create	Record Create Source	X(10)	Source (i.e. system name) used to create a record.	Standard source name to be assigned by each agency participating in criminal justice integration. Record stamp should be included with the transmission of each criminal justice record.	All CSP agency systems.		Y
4040	Record Stamp	Create	Record Create User ID	X(20)	User ID of the user who created a record.	Record stamp should be included with the transmission of each criminal justice record.	All CSP agency systems.		Y
4050	Record Stamp	Update	Record Update Date	Date	Date a record was updated.	CCYYMMDD. Record stamp should be included with the transmission of each criminal justice record.	All CSP agency systems.	DLU or ORI only	Y
4060	Record Stamp	Update	Record Update Time	Time	Time a record was updated.	HH:MM:SS:SS Field should be stored (not necessarily displayed) in military time. Record stamp should be included with the transmission of each criminal justice record.	All CSP agency systems.		Y
4070	Record Stamp	Update	Record Update Source	X(10)	Source (i.e. system name) used to update a record.	Standard source name to be assigned by each agency participating in criminal justice integration. Record stamp should be included with the transmission of each criminal justice record.	All CSP agency systems.		Y
4080	Record Stamp	Update	Record Update User ID	X(20)	User ID of the user who updated a record.	Record stamp should be included with the transmission of each criminal justice record.	All CSP agency systems.		Y

### Attachment B: Standard Fields For Key Support Tables

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
50010	Event Standard		Standard Event Category	X(10)	Provides a general description of an event to facilitate the grouping of Event Types and to facilitate look-up.	Values to be established by agency responsible for generating event. Event Category values must be unique across agencies.	Source agency. Initially this will be the magistrate system.		Y
50020	Event Standard		Standard Event Type	X(10)	Standard identification of an event.	Values to be established by agency responsible for generating event. Event Type must be unique across agencies.	Source agency. Initially this will be the magistrate system.		Y
50030	Event Standard		Standard Event Text 1	X(50)	Standard description of an event.		Source agency. Initially this will be the magistrate system.		Y
50040	Event Standard		Standard Event Agency Type	X(3)	The type of agency that can generate a specific Event Type.	See Agency Type in Field Values list. #10-200	Source agency. Initially this will be the magistrate system.		Y
50050	Event Standard		Form Number	X(15)	The number of a form associated with an event.		Source agency. Initially this will be the magistrate system.		Y
50060	Event Standard		Form Version	X(10)	The version of a form.	The Form Number and Form Version should uniquely identify a type of form.	Source agency. Initially this will be the magistrate system.		Y
50150	Event Standard		Effective Date	Date	The date a standard event becomes effective.	CCYYMMDD.	Source agency. Initially this will be the magistrate system.		Y
50160	Event Standard		End Date	Date	The date a standard event is no longer effective.	CCYYMMDD.	Source agency. Initially this will be the magistrate system.		Y
51010	FIPS		FIPS State (FIPS_STATE)	X(2)	The state FIPS code.	Default to Virginia, which is 51. Values representing other states may be entered consistent with VSP standards.	VSP		N
51020	FIPS		FIPS Code (FIPS_CODE)	X(5)	Five character number assigned to a local (city and county only) FIPS jurisdiction.		VSP		Y
51030	FIPS		FIPS Jurisdiction Name (JUR_NAME)	X(42)	Long name of a FIPS jurisdiction.		VSP		Y

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
51040	FIPS		FIPS Jurisdiction Abbreviated Name	X(7)	Abbreviated name of a FIPS jurisdiction.	Currently not used.	VSP		N
51050	FIPS		State-Local-Town Code (S_L_T)	X(1)	A code to indicate if the record represents the state, local jurisdiction or town jurisdiction.	S = State L = Local T = Town (not included in CSP1)	VSP		Y
51055	FIPS		VSP Jurisdiction Code (VSP_JUR_CODE)	X(3)	The VSP Jurisdiction Code that cooresponds to a given FIPS.	Only applicable to legacy systems and IDS.	VSP		Y
51060	FIPS		Town To County Location (TOWN_TO_CO)	X(5)	Indicates which county a town is located.	FIPS codes.	VSP		N
51070	FIPS		UPDATE_DATE	Date	Indicates most recent update date.		VSP		Y
52010	ORI	Address	Agency Address Type	X(1)	Identifies an agency address type. If no separate mail address is provided for an agency, the location address is also used as the mail address.	L-Agency location (also used as mailing address if no separate mail address is provided); M-Mail address.	VSP		Y
52020	ORI	Address	Agency Address Line 1	X(30)	Line 1 of a street number, street name, PO Box, private mailbox, etc. of an agency's location or mail address.		VSP	SNU and SNA	Y
52030	ORI	Address	Agency Address Line 2	X(30)	Line 2 of a street number, street name, PO Box, private mailbox, etc. of an agency's location or mail address.		VSP		Y
52040	ORI	Address	Agency Address City	X(20)	City for an agency's location or mail address.		VSP	CTY	Y
52050	ORI	Address	Agency Address State	X(2)	State an agency's location or mail address.	NCIC 2000 codes (state codes only). Default to "VA".	VSP	STA	Y
52060	ORI	Address	Agency Address ZIP	X(5)	ZIP code for an agency's location or mail address.		VSP	ZIP	Y
52070	ORI	Address	Agency Address ZIP +4	X(4)	ZIP "+4" extension for an agency's location or mail address.		VSP	ZIP	Y
52080	ORI	ID	Agency ORI	X(9)	ORI of an agency.		VSP	ORI	Y
52090	ORI	ID	Agency Type	X(3)	Type of agency as defined by Virginia.	See Field Values list. #10-200	VSP		Y
52100	ORI	ID	NCIC Type	X(1)	Type of agency as defined by NCIC.	1-State agency;2-County agency;3-Local or city;4- Federal;5-ORIs ending in D, H, I, K, N, O, P, Q, R, U, V, or W.6- Criminal justice;7-Foreign/ local;8-Federal, noncriminal justice agency (SCIA);A, B, C are Canadian;E-EditorialF-FSC;R- Retired;S-State CTA;Y-CRZ- Identification Division.	VSP		Y

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
52110	ORI	ID	Agency Primary FIPS	X(5)	The primary FIPS jurisdiction of an agency. To clarify, an agency may primarily serve one jurisdiction and also serve other secondary jurisdictions. This field should only be used when an agency serves one primary FIPS jurisdiction.	FIPS. The first two characters specify the state (usually VA) and the last three characters specify the jurisdiction. A jurisdiction (represented by a FIPS) may be served by multiple agencies (represented by an ORI).	VSP	COU	Y
52120	ORI	Internet	Agency Web Page	X(50)	URL for an agency that can be used to facilitate integrated criminal justice.		VSP		N
52130	ORI	Internet	Agency E-Mail Address	X(50 )	Agency e-mail address.		VSP		N
52140	ORI	Name	Agency Name	X(60)	Name of an agency.		VSP	AN1	Y
52150	ORI	Name	Agency Abbreviated Name	X(19)	Abbreviated name for an agency.		VSP		Y
52160	ORI	Phone	Agency Phone	X(10)	Telephone number for an agency.	Display as xxx-xxx-xxxx	VSP	TNO	Y
52161	ORI	Phone	Agency Phone Extension	X(6)	Telephone number extension for an agency.		VSP	TNO	Y
52170	ORI	Phone	Agency Confirmation Phone	X(10)	Telephone number used to confirm NCIC information.	Display as xxx-xxx-xxxx	VSP	CT1	Y
52171	ORI	Phone	Agency Confirmation Phone Extension	X(5)	Telephone number extension used to confirm NCIC information.		VSP	CT1	Y
52180	ORI	Phone	Agency Fax	X(10)	Agency fax number.	Display as xxx-xxx-xxxx	VSP		Y
52190	ORI		UPDATE_DATE	Date	Indicates most recent update date.		VSP		Y
53010	Statutes		Base Offense – Specific Code Cite (BO_SPEC_CODE_CITE)	X(20)	The base offense, represented as a specific code cite, which includes references to paragraphs and sub-paragraphs when applicable.		UST / SCV		Y
53015	Statutes		Base Offense – General Code Cite (BO_GEN_CODE_CITE)	X(20)	The base offense, represented as a general code cite, which excludes references to paragraphs and sub-paragraphs.		UST / SCV		Y
53020	Statutes		Type (TYPE)	X(1)	Identifies the severity of a crime, along with "class." See §18.2-10 and 18.2-11 for more information.	F = Felony M = Misdemeanor	UST / SCV		Y
53030	Statutes		Class (CLASS)	X(1)	Identifies the severity of a crime, along with "type." See §18.2-10 and 18.2-11 for more information.	Must be a valid value: If "type" = "felony", value must be 1, 2, 3, 4, 5, or 6. If "type" = "misdemeanor", value must be 1, 2, 3, or 4. U = Unclassified	UST / SCV		Y
53040	Statutes		Option Code (BO_OP_CODE)	X(2)	An identifier used to make a record unique, when combined with a code cite (general or specific), FIPS and Start Date.		UST / SCV		Y



#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
53050	Statutes		CCRE Reportable (CCRE_REP)	X(1)	Indicates if the offense is reportable to VSP criminal history.	M = Mandatory – must be reported to CCRE N = Non-mandatory – reporting to CCRE is optional. X = Common invalid statute. C = Court only statute – not an arrestable offense. R = Not mandatory in CCH until conviction or deferred or released on summons – future.	UST / SCV		Y
53070	Statutes		Law FIPS or Town Code (LAW_FIPS)	X(5)	The legal authority that created a law (state law or local ordinance)	FIPS or Town Code. Insert '998' if State offense.	UST / SCV		Y
53090	Statutes		Start Date (START_DATE)	Date	The date an offense became legally effective.	CCYYMMDD.	UST / SCV		Y
53100	Statutes		End Date (END_DATE)	Date	The date an offense became legally no longer effective.	CCYYMMDD.	UST / SCV		Y
53110	Statutes		Short Description (DESC)	X(48)	Short description of an offense.		UST / SCV		Y
53120	Statutes		DNA Testing Required (DNA_IND)	X(1)	Indicates if an offense requires DNA testing if a defendant has not been previously tested.	Y-Yes; N-No.	UST / SCV		Y
53130	Statutes		Sort (SORT)	X(20)	Accurately sorts charges in table.		UST / SCV		Y
53140	Statutes		NCIC Offense Code (NCIC_CODE)	X(6)	Description of offense using NCIC 2000 offense codes.	NCIC 2000 offense codes.	UST / SCV		N
53150	Statutes		NCIC Offenses Of General Applicability (NCIC_GENERAL)	X(25)	General offenses that modify the underlying offense as described in the NCIC Offense Code.	NCIC 2000 Descriptions: ACCESSORY AFTER THE FACT; ACCESSORY BEFORE THE FACT; AID/ABET; ASSAULT TO COMMIT; ATTEMPT TO COMMIT; CONSPIRACY TO COMMIT; FACILITATION OF; SOLICITATION OF; THREAT TO COMMIT.	UST / SCV		N
53160	Statutes		IBR Offense Code (IBR_CODE)	X(6)	Description of offense using IBR standards.	IBR offense codes.	UST / SCV		N
53170	Statutes		IBR Offense - Attempted/ Completed (IBR_MODIFIER)	X(1)	Indicates if an offense was attempted or completed.	A-Attempted; C-Completed.	UST / SCV		N
53180	Statutes		Web Link (WEB_LINK)	X(100)	Web link to code cite in Legislative Information System.		UST / SCV		Y

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
53190	Statutes		Modifier Code Cite (MOD_CODE_CITE)	X(20)	Code citation of a modifier (e.g. attempt, conspiracy, solicitation).		UST / SCV		Y
53210	Statutes		Enhanced Penalty Code Cite (EP_CODE_CITE)	X(20)	The appropriate enhanced penalty code cite(s) (one or more) for a given primary code.	There may be more than one enhanced penalty code cite applicable to an Primary Code Cite.	UST / SCV		Y
53215	Statutes		Code Cite Order (CODE_CITE_ORDER)	X(3)	The appropriate order a base offense, modifier and enhanced penalty should be printed on a legal document.	B = Base offense. M = Modifier E = Enhanced penalty e.g. "MBE"	UST / SCV		Y
53231	Offense	Statute - Original	Modifier Indicator (MOD_IND)	X(1)	Indicates if modifier is attempt, conspiracy, solicitation, access before fact or principle in the 2 <sup>nd</sup> degree.	A = Attempt B = Accessory Before The Fact C = Conspire P = Principle 2ND Degree S = Solicitation J = Solicitation Of Juvenile	Magistrates and courts usually using statute table.		Y
53250	Statutes		Attempt Included In Offense (ATTEMPT_INCLUDED)	X(1)	Attempt is included in the base offense.	Y = Yes N = No	UST / SCV		Y
53260	Statutes		Conspiracy Included In Offense (CONSPIRE_INCLUDED)	X(1)	Conspiracy is included in the base offense.	Y = Yes N = No	UST / SCV		Y
53270	Statutes		Solicitation Included In Offense (SOLICITATION_INCLUDED)	X(1)	Solicitation is included in the base offense.	Y = Yes N = No	UST / SCV		Y
53273	Statutes		Principal Second Included In Offense (P2_INCLUDED)	X(1)	Principal Second is included in the base offense.	Y = Yes N = No	UST / SCV		Y
53275	Statutes		Accessory Before Fact In Offense (ACC_BEF_INCLUDED)	X(1)	Accessory Before Fact is included in the base offense.	Y = Yes N = No	UST / SCV		Y
53280	Statutes		Enhanced Penalty Included In Offense (EP_INCLUDED)	X(1)	Enhanced penalty is included in the base offense.	Y = Yes N = No	UST / SCV		Y
53310	Statutes		Virginia Crime Code (VCC)	X(11)	Identifies offenses using standards established by the Virginia Criminal Sentencing Commission (VCSC). A VCC will map to a specific statute, but each statute must be able to map to many VCCs. Formatted as xxx-xxxx-xx.		UST / SCV		Y
53320	Statutes		VCC Required (VCC_REQUIRED)	X(1)	Indicates if a VCC is required by law to be reported.	Y = Yes N = No	UST / SCV		Y

#	Type	Sub-Type	Std. Name	Std. Size/ Type	Std. Field Description	Std. Values/Edits/ Comments	Original Source Of Data	NCIC Message Field Codes	In CSP1 Scope?
53330	Statutes		Keywords (KEYWORDS)	X(150)	Keywords to facilitate word searches.		UST / SCV		Y
53350	Statutes		Update Date (UPDATE_DATE)	Date	Date a record was last changed or added.		UST / SCV		Y

### Attachment C: Field Values

#	Support Table Name	Values	Value Category	Description	Comments
10	Agency Type	ABC		Dept. of Alcoholic Beverage Control	
15	Agency Type	AG		Attorney General	
20	Agency Type	CA		Commonwealth's Attorney	
25	Agency Type	CC		Circuit Court	
30	Agency Type	CPI		Dept of Corrections – Prisons	
35	Agency Type	CPO		Dept of Corrections (other)	
40	Agency Type	CPP		Dept of Corrections – Probation and Parole	
45	Agency Type	DMV		Dept. of Motor Vehicle	
50	Agency Type	DPA		Defense Attorney (private)	
55	Agency Type	DPD		Defense Attorney, Public Defender	
60	Agency Type	ECC		Emergency Communications Center	
65	Agency Type	GDC		General District Court	
70	Agency Type	GIF		Dept. of Game and Inland Fisheries;	
75	Agency Type	JCS		Dept of Juvenile Justice – Court Services	
80	Agency Type	JDR		Juvenile & Domestic Relations District Court;	
85	Agency Type	JJD		Dept of Juvenile Justice – Detention	
90	Agency Type	JJO		Dept of Juvenile Justice (other)	
95	Agency Type	JOT		Juvenile Facility (other)	
100	Agency Type	LA		Local Attorney (city, county)	
105	Agency Type	LCO		Local Community Corrections	
110	Agency Type	LJF		Local Juvenile Facility	
115	Agency Type	LLJ		Local Jail	
120	Agency Type	LPT		Local Pretrial Services	
125	Agency Type	LRJ		Regional Jail	
130	Agency Type	MO		Magistrate's Office	
135	Agency Type	PD		Police Department	
140	Agency Type	SO		Sheriff's Office.	
145	Agency Type	VSP		Virginia State Police	
300	Charge Disposition Code	BF		Bond Forfeited	
310	Charge Disposition Code	CL		Complied With Law	
320	Charge Disposition Code	D		Dismissed	
330	Charge Disposition Code	DO		Dismissed For Other Reasons (judge decided the defendant not qualified for H.O.)	
340	Charge Disposition Code	EW		Extradition Waived	
350	Charge Disposition Code	FF		Fugitive File	
360	Charge Disposition Code	G		Guilty	
370	Charge Disposition Code	GA		Guilty In Absentia	
380	Charge Disposition Code	GJ		Certified To Grand Jury	
390	Charge Disposition Code	HO		Adjudicated As An Habitual Offender	
400	Charge Disposition Code	M		Mistrial	
410	Charge Disposition Code	NF		Defendant Cannot Be Found	
420	Charge Disposition Code	NG		Not Guilty/ Acquitted	
430	Charge Disposition Code	NI		Not Guilty By Reason Of Insanity	
440	Charge Disposition Code	NIP		No Indictment Presented	
450	Charge Disposition Code	NP		Nolle Prosequi	
460	Charge Disposition Code	NTB		Not True Bill	
470	Charge Disposition Code	O		Other	
480	Charge Disposition Code	PP		Prepaid	
490	Charge Disposition Code	RC		Recalled	
500	Charge Disposition Code	REM		Remanded	

#	Support Table Name	Values	Value Category	Description	Comments
510	Charge Disposition Code	RES		Resolved	
520	Charge Disposition Code	REV		Sentence/Probation Revoked	
530	Charge Disposition Code	TR		Transferred To Another Jurisdiction/Court	
540	Charging Document Type	CJ		Capias(including show cause)- Issued By Judge	
550	Charging Document Type	CM		Capias - Issued By Magistrate	
560	Charging Document Type	DI		Direct Indictment	
570	Charging Document Type	JP		Juvenile Petition	
580	Charging Document Type	N		Information	
590	Charging Document Type	O		Other	
600	Charging Document Type	P		Presentment	
610	Charging Document Type	SCS		Show Cause Summons-Issued By Judge	
620	Charging Document Type	SJ		Summons - Issued By Judge	
630	Charging Document Type	SLE		Summons - Issued By Law Enforcement	
640	Charging Document Type	SM		Summons - Issued By Magistrate	
650	Charging Document Type	WLJ		Warrant - Local - Issued By Judge	
660	Charging Document Type	WLM		Warrant - Local - Issued By Magistrate	
670	Charging Document Type	WSJ		Warrant - State - Issued By Judge	
680	Charging Document Type	WSM		Warrant - State - Issued By Magistrate	
690	Defendant-Victim Relationship	RU	Not Known By Victim	Relationship Unknown.	Out of CSP scope.
700	Defendant-Victim Relationship	ST	Not Known By Victim	Victim was Stranger.	Out of CSP scope.
710	Defendant-Victim Relationship	AQ	Outside Family - Known To Victim	Victim was Acquaintance.	Out of CSP scope.
720	Defendant-Victim Relationship	BE	Outside Family - Known To Victim	Victim was Babysitter.	Out of CSP scope.
730	Defendant-Victim Relationship	BG	Outside Family - Known To Victim	Victim was Boyfriend / Girlfriend.	Out of CSP scope.
740	Defendant-Victim Relationship	CF	Outside Family - Known To Victim	Victim was Child of Boyfriend / Girlfriend.	Out of CSP scope.
750	Defendant-Victim Relationship	EE	Outside Family - Known To Victim	Victim was Employee.	Out of CSP scope.
760	Defendant-Victim Relationship	ER	Outside Family - Known To Victim	Victim was Employer.	Out of CSP scope.
770	Defendant-Victim Relationship	FR	Outside Family - Known To Victim	Victim was Friend.	Out of CSP scope.
780	Defendant-Victim Relationship	HR	Outside Family - Known To Victim	Homosexual Relationship.	Out of CSP scope.
790	Defendant-Victim Relationship	NE	Outside Family - Known To Victim	Victim was Neighbor.	Out of CSP scope.
800	Defendant-Victim Relationship	OK	Outside Family - Known To Victim	Victim was Otherwise Known.	Out of CSP scope.
810	Defendant-Victim Relationship	XS	Outside Family - Known To Victim	Victim was Ex-Spouse.	Out of CSP scope.
820	Defendant-Victim Relationship	CH	Within Family	Victim was Child.	Out of CSP scope.
830	Defendant-Victim Relationship	CS	Within Family	Victim was Common-Law Spouse.	Out of CSP scope.
840	Defendant-Victim Relationship	GC	Within Family	Victim was Grandchild.	Out of CSP scope.
850	Defendant-Victim Relationship	GP	Within Family	Victim was Grandparent.	Out of CSP scope.
860	Defendant-Victim Relationship	IL	Within Family	Victim was In-Law.	Out of CSP scope.
870	Defendant-Victim Relationship	OF	Within Family	Other Family Member.	Out of CSP scope.

#	Support Table Name	Values	Value Category	Description	Comments
880	Defendant-Victim Relationship	PA	Within Family	Victim was Parent.	Out of CSP scope.
890	Defendant-Victim Relationship	SB	Within Family	Victim was Sibling.	Out of CSP scope.
900	Defendant-Victim Relationship	SC	Within Family	Victim was Stepchild.	Out of CSP scope.
910	Defendant-Victim Relationship	SE	Within Family	Victim was Spouse.	Out of CSP scope.
920	Defendant-Victim Relationship	SP	Within Family	Victim was Stepparent.	Out of CSP scope.
930	Defendant-Victim Relationship	SS	Within Family	Victim was Stepsibling.	Out of CSP scope.
940	Defendant-Victim Relationship	VO	Within Family	Victim was Offender.	Out of CSP scope.
950	Eye Color	BLK		Black	
960	Eye Color	BLU		Blue	
970	Eye Color	BRN		Green	
980	Eye Color	BRO		Brown	
990	Eye Color	GRY		Gray	
1000	Eye Color	HAZ		Hazel	
1010	Eye Color	MAR		Maroon	
1020	Eye Color	MUL		Multicolored	
1030	Eye Color	PNK		Pink	
1040	Eye Color	XXX		Unknown	
1050	Hair Color	BLD		Bald	
1060	Hair Color	BLK		Black	
1070	Hair Color	BLN		Blond or Strawberry	
1080	Hair Color	BLU		Blue	
1090	Hair Color	BRO		Brown	
1100	Hair Color	GRN		Green	
1110	Hair Color	GRY		Gray or Partially Gray	
1120	Hair Color	ONG		Orange	
1130	Hair Color	PLE		Purple	
1140	Hair Color	PNK		Pink	
1150	Hair Color	RED		Red or Auburn	
1160	Hair Color	SDY		Sandy	
1170	Hair Color	WHI		White	
1180	Hair Color	XXX		Unknown	
1190	Hearing Type	10		Re-open/ Re-hearing	
1200	Hearing Type	00		Review Progress Hearing	
1210	Hearing Type	01		Arraignment/ Bond/ Detention/ Appointment Of Atty Hearing	
1220	Hearing Type	03		Preliminary Hearing	
1230	Hearing Type	06		Disposition/ Sentencing/ Revocation Hearing	
1240	Hearing Type	09		Hearing Waived/ Prepayment/ Dismissed Prior To Trial	
1250	Hearing Type	AC		Appoint Counsel	
1260	Hearing Type	ADAT		Advise About Attorney Arrange	
1270	Hearing Type	ARR		Arraignment	
1280	Hearing Type	ASAP		ASAP	
1290	Hearing Type	BILL		Bill Of Particulars	
1300	Hearing Type	BOND		Bond	
1310	Hearing Type	BOOT		Boot Camp	
1320	Hearing Type	BSC		Bondsman Show Cause	
1330	Hearing Type	C		Continue	
1340	Hearing Type	CAP		Capias	
1350	Hearing Type	CC		Court Costs	
1360	Hearing Type	CCS		Community Correction Services	
1370	Hearing Type	CDI		Community Diversion Incentive	
1380	Hearing Type	COMP		Compel	

#	Support Table Name	Values	Value Category	Description	Comments
1390	Hearing Type	CT		Contempt	
1400	Hearing Type	DA		Defendant Adjudication	
1410	Hearing Type	DCIP		Detention Center Incarc. Program	
1420	Hearing Type	DD		Deferred Disposition (18.2-251)	
1430	Hearing Type	DISC		Discovery	
1440	Hearing Type	DSR		Driving School Return	
1450	Hearing Type	FD		Further Disposition	
1460	Hearing Type	GJ		Grand Jury	
1470	Hearing Type	HIP		Home Incarceration Program	
1480	Hearing Type	JSC		Juror Show Cause	
1490	Hearing Type	JURY		Jury Trial	
1500	Hearing Type	LIM		Limine	
1510	Hearing Type	LIQ		Liquidated Damages	
1520	Hearing Type	MENT		Mental Examination	
1530	Hearing Type	MFB		Motion For Bond Forfeiture	
1540	Hearing Type	MOD		Modify Sentence	
1550	Hearing Type	MOPT		Motion - Other Post-Trial	
1560	Hearing Type	MOT		Motion - Other Pre-trial	
1570	Hearing Type	MOT2		Motions - Filed By Both Parties	
1580	Hearing Type	NEWT		New Trial	
1590	Hearing Type	PLEA		Plea	
1600	Hearing Type	PREP		Probation Reporting	
1610	Hearing Type	PTER		Probation Termination	
1620	Hearing Type	PXTN		Probation Extension	
1630	Hearing Type	Q		Quash	
1640	Hearing Type	RE		Review	
1650	Hearing Type	REV		Revocation	
1660	Hearing Type	ROL		Restricted O.L.	
1670	Hearing Type	SC		Show Cause	
1680	Hearing Type	SENR		Pre-Sentence Report	
1690	Hearing Type	SENT		Sentencing	
1700	Hearing Type	STET		Stet Processes Docket	
1710	Hearing Type	SUP		Suppress	
1720	Hearing Type	SVA		Set Verdict Aside	
1730	Hearing Type	TBS		To Be Set	
1740	Hearing Type	TERM		Term	
1750	Hearing Type	TR		Transfer Jurisdiction/Venue	
1760	Hearing Type	TRYL		Trial	
1770	Hearing Type	UA		Under Advisement - Conviction/ Punishment	
1780	Hearing Type	WC		Withdraw Counsel	
1790	Hearing Type	WEEK		Weekend Program	
1800	Hearing Type	WSC		Witness Show Cause	
1810	Hearing Type	YOP		Youthful Offenders Program	
1820	IBR Offense Code	09A		Murder/Nonnegligent Manslaughter	Out of CSP scope.
1830	IBR Offense Code	09B		Negligent Manslaughter	Out of CSP scope.
1840	IBR Offense Code	09C		Justifiable Homicide	Out of CSP scope.
1850	IBR Offense Code	10O		Kidnapping	Out of CSP scope.
1860	IBR Offense Code	11A		Forcible Rape	Out of CSP scope.
1870	IBR Offense Code	11B		Forcible Sodomy	Out of CSP scope.
1880	IBR Offense Code	11C		Sexual Assault with an Object	Out of CSP scope.
1890	IBR Offense Code	11D		Forcible Fondling (Child)	Out of CSP scope.

#	Support Table Name	Values	Value Category	Description	Comments
1900	IBR Offense Code	12O		Robbery	Out of CSP scope.
1910	IBR Offense Code	13A		Aggravated Assault	Out of CSP scope.
1920	IBR Offense Code	13B		Simple Assault	Out of CSP scope.
1930	IBR Offense Code	13C		Intimidation	Out of CSP scope.
1940	IBR Offense Code	20O		Arson	Out of CSP scope.
1950	IBR Offense Code	21O		Extortion	Out of CSP scope.
1960	IBR Offense Code	22O		Burglary/Breaking & Entering	Out of CSP scope.
1970	IBR Offense Code	23A		Pocket Picking	Out of CSP scope.
1980	IBR Offense Code	23B		Purse Snatching	Out of CSP scope.
1990	IBR Offense Code	23C		Shoplifting	Out of CSP scope.
2000	IBR Offense Code	23D		Theft From Building	Out of CSP scope.
2010	IBR Offense Code	23E		Theft From Coin-Operated Machine or Device	Out of CSP scope.
2020	IBR Offense Code	23F		Theft From Motor Vehicle	Out of CSP scope.
2030	IBR Offense Code	23G		Theft of Motor Vehicle Parts or Accessories	Out of CSP scope.
2040	IBR Offense Code	23H		All Other Larceny	Out of CSP scope.
2050	IBR Offense Code	24O		Motor Vehicle Theft	Out of CSP scope.
2060	IBR Offense Code	25O		Counterfeiting/Forgery	Out of CSP scope.
2070	IBR Offense Code	26A		False Pretenses/Swindle/Confidence Game	Out of CSP scope.
2080	IBR Offense Code	26B		Credit Card/Automatic Teller Machine Fraud	Out of CSP scope.
2090	IBR Offense Code	26C		Impersonation	Out of CSP scope.
2100	IBR Offense Code	26D		Welfare Fraud	Out of CSP scope.
2110	IBR Offense Code	26E		Wire Fraud	Out of CSP scope.
2120	IBR Offense Code	27O		Embezzlement	Out of CSP scope.
2130	IBR Offense Code	28O		Stolen Property Offenses	Out of CSP scope.
2140	IBR Offense Code	29O		Destruction/Damage/Vandalism of Property	Out of CSP scope.
2150	IBR Offense Code	35A		Drug/Narcotic Violations	Out of CSP scope.
2160	IBR Offense Code	35B		Drug Equipment Violations	Out of CSP scope.
2170	IBR Offense Code	36A		Incest	Out of CSP scope.
2180	IBR Offense Code	36B		Statutory Rape	Out of CSP scope.
2190	IBR Offense Code	37O		Pornography/Obscene Material	Out of CSP scope.
2200	IBR Offense Code	39A		Betting/Wagering	Out of CSP scope.



#	Support Table Name	Values	Value Category	Description	Comments
2210	IBR Offense Code	39B		Operating/Promoting/Assisting Gambling	Out of CSP scope.
2220	IBR Offense Code	39C		Gambling Equipment Violations	Out of CSP scope.
2230	IBR Offense Code	39D		Sports Tampering	Out of CSP scope.
2240	IBR Offense Code	40A		Prostitution	Out of CSP scope.
2250	IBR Offense Code	40B		Assisting or Promoting Prostitution	Out of CSP scope.
2260	IBR Offense Code	51O		Bribery	Out of CSP scope.
2270	IBR Offense Code	52O		Weapon Law Violations	Out of CSP scope.
2280	Identification Type	AR	Non-US Citizen	Alien Registration Number;	
2290	Identification Type	CI	Non-US Citizen	Canadian Social Insurance Number;	
2310	Identification Type	MP	Non-US Citizen	Royal Canadian Mounted Police Identification or Fingerprint Section Number;	
2320	Identification Type	PP	Non-US Citizen	Passport Number (other than U.S).	
2330	Identification Type	AF	US Citizen	Air Force Serial Number;	
2340	Identification Type	AS	US Citizen	Air National Guard Serial Number, Army Serial Number, National Guard Serial Number;	
2345	Identification Type	BF	US Citizen	Bureau Fugitive Index Number	EFTS only
2350	Identification Type	CG	US Citizen	U.S. Coast Guard Serial Number;	
2360	Identification Type	CO	US Citizen	Correctional ID;	Global std., not NCIC std.
2365	Identification Type	IO	US Citizen	Identification Order Number	EFTS only
2380	Identification Type	MC	US Citizen	Marine Corps Serial Number;	
2390	Identification Type	MD	US Citizen	Mariner's Document or Identification Number;	
2395	Identification Type	NA	US Citizen	National Agency Case Number	EFTS only
2400	Identification Type	NS	US Citizen	Navy Serial Number;	
2420	Identification Type	PI	US Citizen	Personal Identification Number (applies only to state issued numbers)	
2430	Identification Type	PP	US Citizen	Passport Number (U.S. only);	
2440	Identification Type	PS	US Citizen	Port Security Card Number;	
2450	Identification Type	SS	US Citizen	Selective Service Number;	
2460	Identification Type	VA	US Citizen	Veterans Administration Claim Number.	
2470	Race	A		Asian or Pacific Islander	
2480	Race	B		Black	
2490	Race	I		American Indian or Alaskan Native	
2510	Race	W		White	

## Attachment D: Glossary

Acronym	Definition	Acronym	Definition
AFIS	Automated Fingerprint Identification System	ORI	Originating Agency (NCIC)
CAIS	Court Automated Information System (SCV)	OTN	Offense Tracking Number
CAs	Commonwealth's Attorneys	PDCIS	Public Defenders Commission Information System
CASC	Commonwealth's Attorney Services Council	PSI	Pre-Sentence Investigation
CC	Circuit Court	PTCC	Pre-Trial and Community Corrections Case Management System
CCH	Computerized Criminal History (VSP)	PTS	Pre-Trial Services
CCRE	Central Criminal Records Exchange (VSP)	SCB	State Compensation Board
CSP	Charge Standardization Project	SCV	Supreme Court of Virginia
DBMS	Database Management System	SID	State Identification number
DCJS	Department of Criminal Justice Services	SOR	Sexual Offender Registry (VSP)
DCN	Document Control Number	SP-180	CCRE form used to capture manual fingerprints
DJJ	Department of Juvenile Justice	SPS	Secretary of Public Safety
DMV	Department of Motor Vehicles	USPO	United States Post Office
DOC	Department of Corrections	VACCIS	Virginia Automated Comprehensive Correctional Status Information System (DOC)
EFTS	Electronic Fingerprint Transmission Standard	VCAIS	Virginia Commonwealth's Attorney Information System
FIPS	Federal Information Processing Standards.	VCC	Virginia Crime Codes
GUI	Graphical User Interface	VCIN	Virginia Criminal Information Network (VSP)
IBR	Incident Based Reporting (NIBRS nationally and SCRIBE state)	VCSC	Virginia Criminal Sentencing Commission
ISO	International Organization for Standardization	VSP	Virginia State Police
LIDS	Local Inmate Data System (SCB)		
Live Scan	Virginia State Police Electronic Fingerprint Capture/Transmission Device		
NATMS	Networked AFIS Transaction Management System		
NCIC	National Crime Information Center (FBI)		
NIST	National Institute of Standards and Technology		
OBSCIS	Offender Based State Correctional Information System		