

CHESAPEAKE SHERIFF'S OFFICE

Chesapeake, Virginia



2013 Annual Report

**Chesapeake Sheriff's Office
P.O. Box 15125
Chesapeake, Virginia 23328
(757) 382-6159**

TABLE OF CONTENTS

| | |
|---|----|
| Greetings from Sheriff Jim O'Sullivan | 3 |
| Mission Statement | 4 |
| Law Enforcement Code of Ethics | 5 |
| Command Staff | 6 |
| Administration Division | 7 |
| Operational Budget | 7 |
| Criminal Apprehension | 7 |
| Auxiliary Deputy Corps | 7 |
| Victim/Witness | 8 |
| Special Projects | 9 |
| Corrections Division | 11 |
| Corrections Section | 11 |
| Support Services Section..... | 12 |
| Work Force Section | 14 |
| Court Services Division | 15 |
| Civil Enforcement | 15 |
| Court Security | 15 |



SHERIFF JIM O'SULLIVAN

Dear Citizen:

The Chesapeake Sheriff's Office strives to provide the Citizens of Chesapeake with the high quality of services. The Sheriff's Office employs more than 400 trained individuals who strive to perform at the highest levels of excellence. Let us take this opportunity to express our pride in protecting you, the fine citizens of Chesapeake. It is our desire for the safest living environment for not only our children and elderly but every person.

I am proud to present this 2013 Annual Report which provides statistical information regarding the Office as well as highlights and accomplishments of the year. I welcome and appreciate any feedback that you may have regarding this report.

Sincerely,

A handwritten signature in dark ink that reads "Jim O'Sullivan". The signature is written in a cursive, flowing style.

Jim O'Sullivan
Sheriff



Chesapeake Sheriff's Office Mission Statement



“It is the mission of the Chesapeake Sheriff’s Office to provide our citizens with high quality law enforcement services, in an ethical and fiscal responsible manner.”

As we endeavor to accomplish our mission, we acknowledge the following:

- The Chesapeake Sheriff’s Office exists because of the community we serve. We are an organization of professionals committed to providing the highest level of law enforcement service in a sensitive and positive manner to all.***
- We recognize the value of human life and the dignity of all people, and strive to treat those with whom we come in contact with fairness, compassion and respect.***
- We recognize the importance of working together as members of the Sheriff’s Office to maintain a work environment which promotes trust, faith, respect and interpersonal support for all.***
- The badge is a symbol of public trust that we wear with great pride. With this in mind, we believe it is incumbent upon each of us to adhere to a high ethical standard to maintain the confidence of the citizens of the City of Chesapeake.***
- Our Office mission statement characterizes the position we hold. We are committed, in partnership with the citizens of the City of Chesapeake, to the creation of mutual trust and understanding, which will allow us to work together in preventing crime, in resolving mutual concerns and in establishing a safe and secure living environment.***



Law Enforcement Code of Ethics

As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality and justice.

I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession . . . law enforcement.

All Deputies are required to abide by the Law Enforcement Code of Ethics as adopted by the Chesapeake Sheriff's Office and the International Association of Chiefs of Police.



COMMAND STAFF



Lt. Colonel J.H. Shipley
CHIEF DEPUTY



Major D.A. Hackworth
CHIEF of
ADMINISTRATION



Major W.C. Bennett
CHIEF of
CORRECTIONS



Major J.M. Evans
CHIEF of
COURT SERVICES

ADMINISTRATION DIVISION

The Administration Division is comprised of the following sections/units:

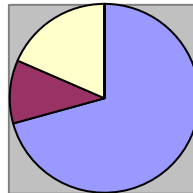
- * Public Information
- * Special Projects
- * Assets & Supply
- * Criminal Apprehension Unit
- * Auxiliary Deputy Corps
- * Training Academy
- * Development and Accreditation
- * Victim Witness
- * Elderly Victims Assistance Program
- * Information Technology
- * Budget, Personnel, and Procurement

Sheriff's Office Operational Budget

The Sheriff's Office operates on a budget of \$37,638,304.25. Below listed is a breakdown of this budget:

Monetary Breakdown of budget:

| | |
|----------------------|------------------------|
| Payroll and Benefits | \$26,931,645.00 |
| Controlled Expenses | \$3,589,605.00 |
| General Expenses | \$7,051,911.65 |
| Capital Outlay | \$65,142.60 |
| TOTAL BUDGET | \$37,638,304.25 |



| |
|-----------------------|
| ■ Salaries & Benefits |
| ■ Controlled Expenses |
| □ General Expenses |
| □ Capital Outlay |

Criminal Apprehension / Warrant Unit

In 2010 the Chesapeake Sheriff's Office and the Chesapeake Police Department Warrant Unit merged into one unit under the direction and control of Sheriff's Office personnel. Members of the Chesapeake Police Department and the Chesapeake Sheriff's Office continue this partnership today, serving all warrants in Chesapeake.

The Chesapeake Sheriff's Office maintains the daily responsibilities for all warrants and detention orders served in the City of Chesapeake. There are roughly 2500 warrants and summons under the direct control of the Chesapeake Sheriff's Office Warrant Unit. The Warrant Unit is also responsible for the coordination of all extraditions. In 2013, the unit conducted 139 extraditions.

The Warrant Unit still has a full time investigator assigned to the U. S. Marshals Capitol Area Regional Fugitive Task Force. This partnership has assisted the Sheriff's Office with the apprehension of numerous violent offenders both locally and nationally.

Auxiliary Deputy Corps

The Auxiliary Deputy Corps is made up of dedicated individuals that volunteer their time to serve as Deputy Sheriffs. The Auxiliary Deputy Corps worked a total of 8200 hours during 2013. This equates to a savings of over \$250,000.00 to the Sheriff's Office and the citizens of Chesapeake.

The Auxiliary Deputy Corps assisted regularly with numerous functions of the Sheriff's Office. They also provided security to a number of events held throughout the year such as the American Indian Festival, the Chesapeake Jubilee, Symphony Under the Stars, Chesapeake Wine Festival and many other community events. In 2013, the Auxiliary Deputy Corps participated in 83 events throughout the city.

Victim/Witness

The Victim/Witness Section provided a variety of services during 2013. Below listed are the statistics for this section:

| | | | |
|---------------------------------------|--------|---------------|-------------|
| Total Number of Victims Served: | 2,781 | | |
| Total Number of Services Provided: | 42,434 | | |
| Total Number of Criminal Injuries | | | |
| Compensation Fund Applications Filed: | 79 | | |
| Number of Initial Awards: | 54 | Amount: | \$49,455.14 |
| Number of Supplemental Awards: | 31 | Amount: | \$40,236.74 |
| | | Total Amount: | \$59,691.87 |

Characteristics of Victims Served

| GENDER | | RACE | | AGE | |
|---------------|------|-----------------|------|------------|-----|
| Male | 935 | Caucasian | 1465 | Under 13 | 156 |
| Female | 1836 | Black | 1159 | 13 – 17 | 257 |
| Unknown | 10 | Hispanic | 53 | 18 – 29 | 984 |
| | | Asian | 31 | 30 – 44 | 765 |
| | | Unknown | 72 | 45 – 64 | 506 |
| | | Native American | 1 | Over 64 | 78 |
| | | | | Unknown | 35 |

Type of Victimization

| CRIME | |
|-----------------------------|------|
| Homicide | 9 |
| Child Abuse | 52 |
| Child Sexual Abuse | 114 |
| Robbery | 163 |
| Assault | 914 |
| Domestic Violence | 1068 |
| Sexual Assault | 64 |
| Other Crimes Against Person | 397 |

The Victim/Witness Section was involved with the following activities held in 2013:

This section planned and hosted the 19th Annual Crime Victim's Rights Week Ceremony, in which crime victims are recognized and honored. This ceremony is designed to raise awareness of crime victim's rights. Various city departments and state and local dignitaries were present to honor victims.

This section hosted the 3rd annual display of the "Silent Witness", the week of October 21st, 2013, to commemorate and raise awareness of domestic violence.

Victim/Witness staff members attended various trainings throughout the year: Effective Handling of DV and Sexual Violence Cases with Underserved Victims; Human Trafficking, Developing a Protocol for the Region; Human Trafficking...It Happens in Virginia; Lethality Assessment Program Train the Trainers; Reducing Stress-Stress Management Training Mindfulness Tools; Lethality Assessment Training for Officers; Legal and Medical Implications of Strangulation; Effects of Stress on Early Brain Development and Learning; Domestic Violence Fatality Review Training; Virginia Victim's Assistance Network Conference; and Prosecuting Non-Stranger Rape Cases.

Staff members also serve on the following committees: Chesapeake Domestic Violence Taskforce; Military Civilian Taskforce; Chesapeake SART Team; CHKD Child Abuse MDT; and the Virginia Victim's Assistance Network (Victim's Rights Committee, and Legislative Committee).

Special Projects

Senior Support Services Seminar

The 25th Annual Senior Support Services Seminar was held at the Chesapeake Conference Center on April 9 and 10, 2013. The seminar began in 1987 by Sheriff Newhart and is one of his greatest accomplishments. The event is to educate seniors of the services and programs available to them in the City of Chesapeake. The event featured over 50 representatives from City and Government agencies, non-profit organizations, health care providers, and retail businesses. This event comes with no cost to seniors and was paid for by proceeds generated from the Sheriff's Annual Great American Food Fest. Over 800 seniors attended the event each day. Seniors were provided with free screenings for cholesterol, bone density, hearing, and glaucoma as well as numerous programs available to seniors.



Great American Food Fest

The 34TH Annual Great American Food Fest was held at the Chesapeake City Park on Wednesday, October 2, 2013. This event is held annually on the first Wednesday in October each year. Over 4,000 people attended this event to enjoy plenty of fine foods from more than 50+ providers, live entertainment, and fireworks. Put on jointly by the Sheriff's Office and South Norfolk Ruritan Club, proceeds from this event benefit Sheriff and Ruritan community charities like the Elderly and Indigent Victims of Crime.



CORRECTIONS DIVISION

The Corrections Division is comprised of the following sections:

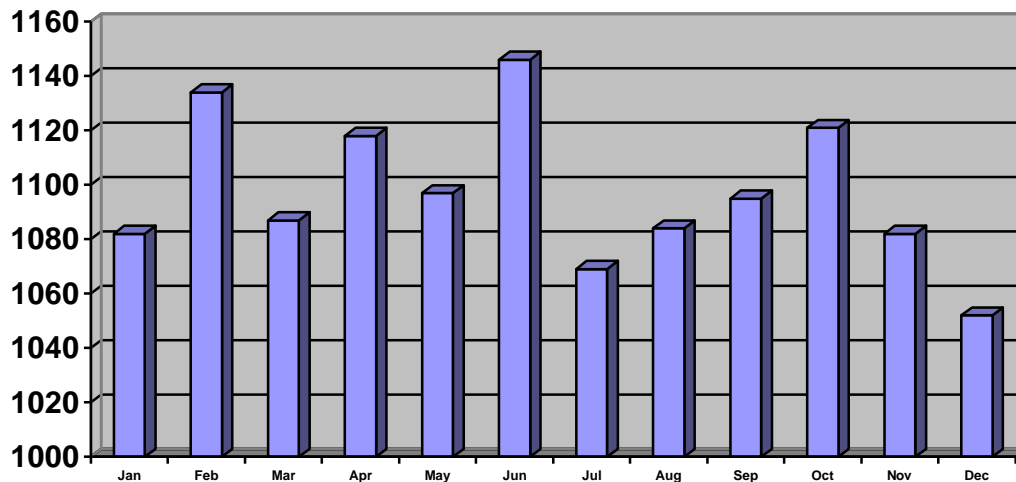
- * Corrections
- * Support Services
- * Work Center
- * Jail Standards

Corrections Section

The Corrections Section is responsible for the safe and secure operation of the Chesapeake Correctional Center. The facility is rated to house 557 inmates however for calendar year 2013 has operated at over double this rating. The Corrections Section is comprised of the following areas:

- * Corrections
- * Mailroom
- * Commissary Services
- * Medical Services
- * Food Services
- * Maintenance

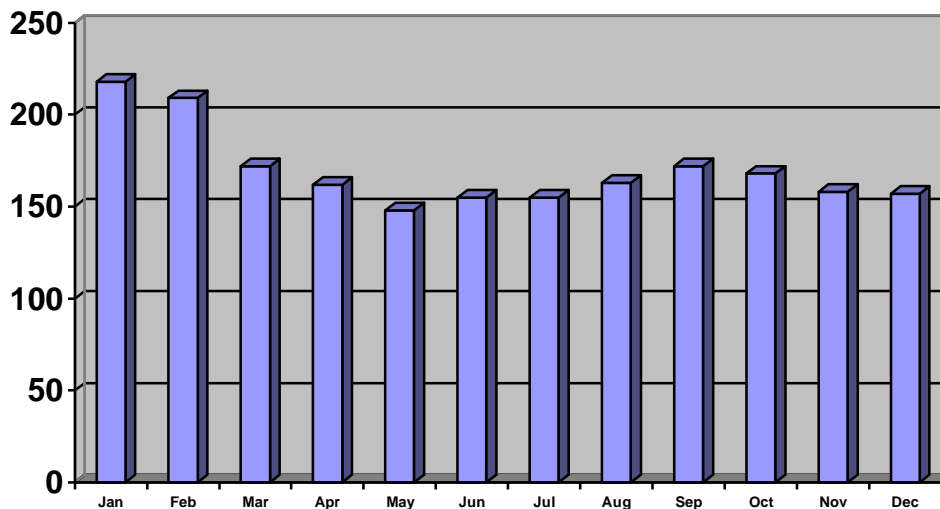
Below listed is the daily average for each month of 2013.



Average Inmate Population – 2013

The Corrections Section operates the Weekend Day and Weekend Confinement programs. This program allows persons sentenced by the Court to serve their jail time during the weekend. Participants are ordered to this program by the Judges.

Below listed is the weekly average for each month for the weekend programs for 2013. Each person sentenced to serve weekend confinement is charged \$4.00 per day.



Average Weekender Population - 2013

Support Services

The Support Services Section is responsible for the functions to support the operations of the Chesapeake Correctional Center.

The Support Services Section is comprised of the following areas:

- * Booking (Intake)
- * Classifications
- * Lobby Security
- * Inmate Records
- * LIDS
- * Recreation
- * Transportation
- * Special Programs

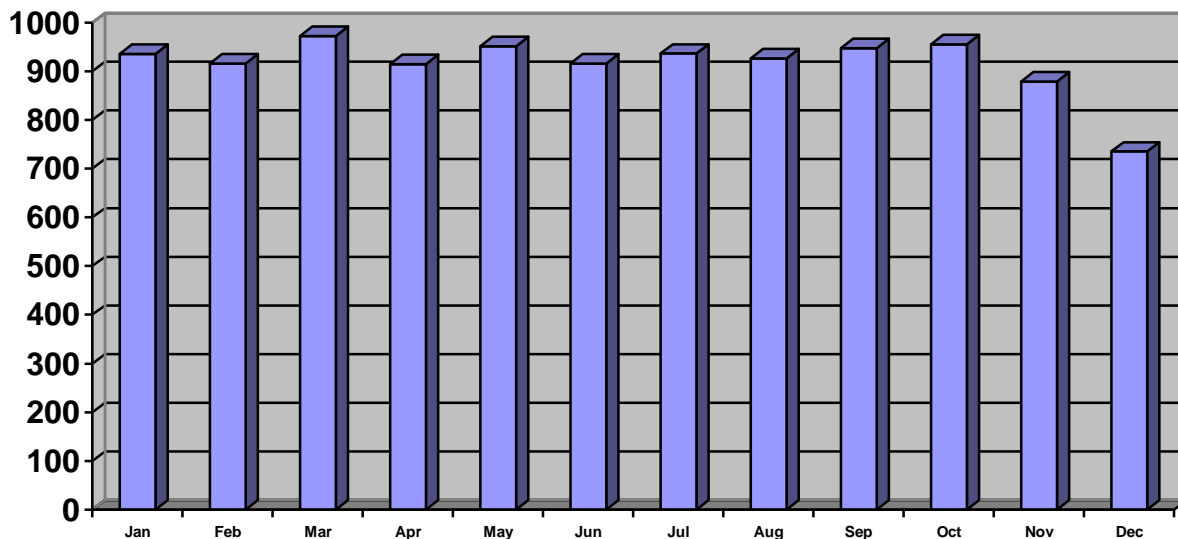
The following programs were operated under the Support Services Section:

- **The Correctional Center Chaplaincy Program** - This program is managed by a full-time chaplain and administrative assistant provided by the Chesapeake Jail Ministry. The chaplain and his volunteers provide religious counseling, services, and Bible studies to meet the spiritual needs of the inmates and staff of the Correctional Center and the Chesapeake Juvenile Services.
- **Community Services Board Program** - Assists with placement of severely mentally ill inmates in state hospitals or local mental health facilities. Additionally, the provide discharge planning and treatment for inmates released into the community thereby reducing the chances that they will return to incarceration.
- **Alcoholics Anonymous** - Provides inmates with the opportunity to share their experiences, strengths, and hopes with each other and with community volunteers, in the hope they may solve their common problem and help others to recover from alcoholism.

- **Narcotics Anonymous** - Provides inmates with a recovery process and support network inextricably linked together. One of the keys to Narcotics Anonymous success is the therapeutic value of addicts working with other addicts. Members share their successes and challenges in overcoming active addiction and living drug-free, productive lives through the application of the principles contained within the Twelve Steps and Twelve Traditions of Narcotic Anonymous.
- **Substance Abuse Program (Trauma Program)** - Allows selected inmates the opportunity to receive treatment for their addiction to drugs and/or alcohol use. Inmates receive treatment through group and individual sessions designed to help them cope and overcome their addictions.
- **Nurture Block Program** - A religious program and a substance abuse program that teaches and uses spiritual principles to empower the participants to change negative lifestyles. This program is for those who are serious about reaching their spiritual renewal or acquiring a spiritual awaking; about developing a positive character; and about building a spiritual faith community here in the Correctional Center, which will be carried back to our various neighborhoods and to family members.
- **Taking Control of Your Life Program** - The program's goal is to help individuals build a platform for learning and put into practice basic reasoning, communication, and listening skills. This program also strives to help promote reading and build vocabulary skills prior to release, to better equip themselves for employment, while building self-confidence and first impression strategies.
- **The GED Program** - This program is taught by the Chesapeake Adult Educational Services. Inmates are provided the opportunity to pursue their GED, including computer training through individual study, and classroom learning in the Correctional Center.
- **The Special Education Program** - This program is in conjunction with the Chesapeake Public School System. It provides a program for continued education for eligible inmates with learning disabilities. This program has a full-time instructor who provides individual and educational services to inmates under the age of 21 years.

Booking

The Chesapeake Correctional Center performed 10,982 bookings for 2013. The below listed are the number of bookings performed by the Booking section each month in 2013:



Bookings – 2013

Work Force Section

The Work Force Section is responsible for all inmate work programs outside of the Chesapeake Correctional Center.

The Work Force Section is comprised of the following areas:

- * Work Force
- * Work Release
- * Home Electronic Monitoring

Work Force Program Totals

The following is an overview of the statistics for the Work Force Program:

| CREWS | MANHOURS | Value of Work @ \$16.39/Hr |
|----------------------------|----------|----------------------------|
| Stormwater Crews | 47,753 | \$782,671.67 |
| Public Works Crews | 31,448 | \$515,432.72 |
| SouthNorfolk Crew | 7,330 | \$120,138.70 |
| Grass Cutting Crews | 6,158 | \$100,929.62 |
| Public Safety Academy Crew | 1,726 | \$28,289.14 |
| Parks and Recreation | 7,334 | \$120,204.26 |
| Special Projects Crew | 3,925 | \$64,330.75 |
| All Other City Departments | 8,585 | \$140,708.15 |
| Total Man Hours Worked | 114,259 | \$1,872,705.01 |

In addition, Inmates assigned to the various work crews had credits applied for fines and cost. The 2013 total applied to fines and cost was \$ 683,316.25. (Hours figured at minimum wage)

Work Release Program Totals

The following is an overview of the statistics for the Work Release Program:

| | Administrative Fees | Jail Board | Total Revenue |
|-----------------|---------------------|-------------|---------------|
| Program Revenue | \$675.00 | \$16,857.00 | \$17,532.00 |

| Fines and Costs Paid | Support to DCSE |
|----------------------|-----------------|
| \$7,700.81 | \$5,153.00 |

Home Electronic Monitoring Program Totals

The following is an overview of the statistics for the Home Electronic Monitoring Program:

| | Administrative Fees | Equipment Fees | Total Revenue |
|-----------------|---------------------|----------------|---------------|
| Program Revenue | \$1,240.00 | \$66,132.00 | \$67,372.00 |

| | Equipment Rental Fee Paid by Program | Program Net |
|------------------|--------------------------------------|-------------|
| Program Expenses | \$43,313.21 | \$24,058.79 |

Participants of the Home Electronic Monitoring Program paid a total of \$3,180.00 and participants of the Work Release Program paid a total of \$5,153.00, in both Spousal and Child Support.

COURT SERVICES DIVISION

The Court Services Division is comprised of the following sections/units:

- * Courts Security
- * Civil Enforcement
- * Project Lifesaver

Civil Enforcement

The Civil Enforcement Section served a total of 106,014 papers. Below is a breakdown of these papers:

| TOTAL PAPERS SERVED | PAPERS REQUIRING PERSONAL SERVICE | SERVICE ATTEMPTS | NOT FOUND | EVICTON WRITS | NOTICES POSTED | EVICTONS EXECUTED | LEVIES RECEIVED | LEVIES EXECUTED | SHERIFF SALES | CAPASES RECEIVED | CAPASES SERVED | CAPASES NOT FOUND | REPOS RECEIVED | REPOS SERVED |
|---------------------|-----------------------------------|------------------|-----------|---------------|----------------|-------------------|-----------------|-----------------|---------------|------------------|----------------|-------------------|----------------|--------------|
| 106014 | 8913 | 113620 | 7515 | 2250 | 4604 | 2240 | 1498 | 1481 | 0 | 89 | 78 | 38 | 433 | 426 |

Court Security

The Court Security Section is responsible for the Courthouse and Courtroom Security for the Chesapeake Circuit Court, Chesapeake General District Court, and Chesapeake Juvenile and Domestic Relations Court.

Court Information – 2013

| COURT | NUMBER OF COURT DAYS |
|-------------------------------------|----------------------|
| Circuit Court | 1673 |
| General District Court | 956 |
| Juvenile & Domestic Relations Court | 741 |