

Norfolk Police Department

Teamwork

TheGardens
Riverpoint
MonticelloVillage
CamelliaShores
ColemanPlace
Larchmont
Glenrock
Roosevelt
RiverOaks
SuburbanAcre
Glenrock
Ghent
PleasantPoint
MamieHomes
TheGardens
Belvedere
FivePoints
Glenrock
Ingleside
Pinewell
Bayview
HighlandPark
Estabrook
HuntersSquare
BarraudPark
Edgewater
TalbotPark
Kensington
Winona
Idlewood
NorthShorePoint
BallentinePlace
Chesterfield
Northside
PoplarHalls
AzaleaLakes
Cottageline
GlenwoodPark
LarrymoreLawns
AzaleaAcres
OceanView
SandyHeights
NewtownSouth
WardsCorner
Brambleton
Meadowbrook
MeadowbrookWoods
CoronadoGlenook
TheGardens
CottageLine
Hollywood
CromwellFarms
Titustown
CampostellaHeights
ColonialHeights
NorthCamellia
ChesapeakeGardens
Estabrook
BelAire
Lafayette
Pinewell
Bayview
Ghent
NewtownSouth

Annual Report 2013

Annual Report 2013



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*Thank you to all
who contributed to the
Norfolk Police Department 2013 Annual Report.*

Chief's Message



Last year I ended the annual report message with, "Together, WE make a terrific team!" With your steadfast support and passionate involvement for the best quality of life in the City of Norfolk, we have witnessed our citizen partnerships flourish. The "bad guys" are on notice, that as a team WE work to look after one another! Appropriately, the theme for the 2013 Norfolk Police Department Annual Report is "Teamwork!" Just as a fingerprint is a close measure of lines and ridges that make a one of a kind impression, every community in our City is different. Together, Norfolk's communities make ONE indelible impression.



This report is layered with many examples of officers united in partnerships with residents, civic league members, City departments, local and federal agencies and our schools. We can never have too many civic partnerships, and will not limit our outreach ties simply because a partnership may appear to be out of the box. Thanks to the creative use of resources and often unconventional problem solving, together we were able to intervene, prevent and suppress crime. From reporting blight and suspicious activity, to significant tips that led to arrests, we worked together.



You also teamed with Norfolk Police social media platforms to share posts about missing persons, fugitives, and other incidents where we sought your help. "NPD Social Media Community Agents," galvanized our outreach on Facebook and Twitter and we appreciate the community policing efforts via a simple click of a key stroke or a posted tip. Intel we received directly from you and information shared from officers to you, further fostered trust and more positive engagement between us.

I am thankful and grateful to our officers who leave their families and homes every day to make our safety their priority! Your service is greatly appreciated! Civilian staff members are to be thanked as well, as they help drive and support the entire organization with a multitude of responsibilities.



Let's all continue our teamwork to positively influence the quality of life for all who live and work in the City of Norfolk.

We are YOUR Norfolk Police Department and WE are deeply rooted in this community!

Michael G. Goldsmith

2013

CITY ADMINISTRATION AND COUNCIL

City Council

Paul D. Fraim-Mayor

Anthony L. Burfoot-Vice Mayor

Andy A. Protopyrou

Paul R. Riddick

Thomas R. Smigiel

Theresa W. Whibley

Angelia M. Williams

Barclay C. Winn

City Administration

Marcus D. Jones-City Manager

Assistant City Managers

Darrell Hill

Sabrina Joy-Hogg

Ron Williams

Anne Odell

MISSION AND VISION STATEMENTS

Mission

The Norfolk Police Department shall provide protection and police service responsive to the needs of the people of Norfolk.

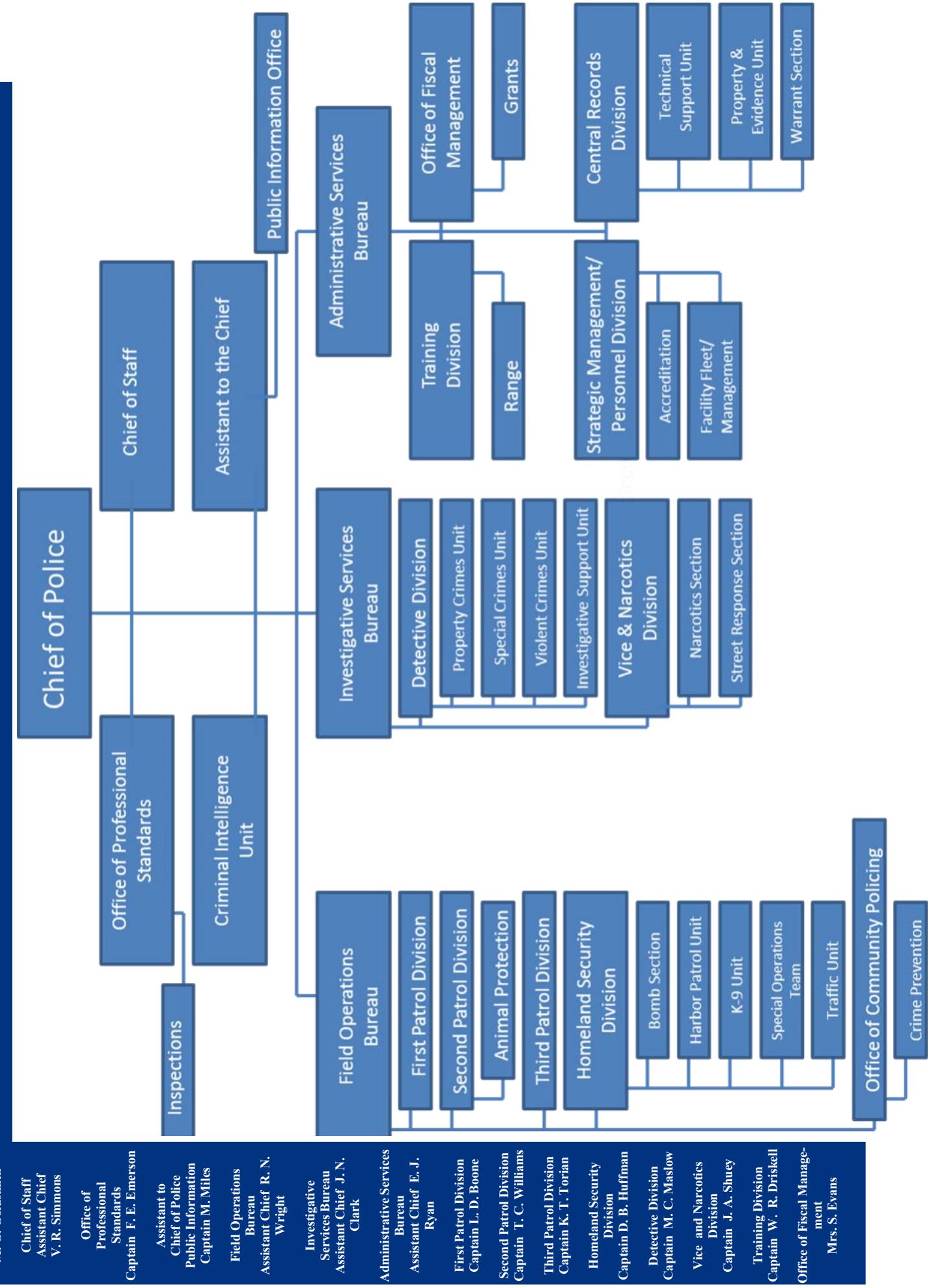


Vision

To provide a safe environment for communities, businesses, and visitors to the City of Norfolk.



Norfolk Police Department 2013 Organizational Chart



2013 NORFOLK POLICE DEPARTMENT AWARDEES



Officer of the
1st Quarter
Investigator
R. M. Crowder

Officer of the
1st Quarter
Investigator
J. W. Murphy

Officer of the
2nd Quarter
Officer W. T. Old

Officer of the
2nd Quarter
Officer S. D. Toth

Officer of the
3rd Quarter
Investigator
V. H. Powell

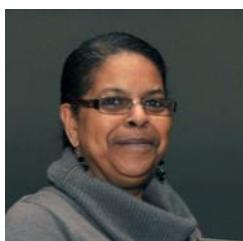
Officer of the
4th Quarter
Investigator
M. H. Mezzo



Officer of the Year
Investigator V. H. Powell



Civilian of the
1st and 2nd Quarter
Mr. J. K. Hunt



Civilian of the
3rd Quarter
Ms. L. J. Jernigan

Civilian Awardees



Civilian of the
4th Quarter
Ms. J. K. Gibson



Civilian
of the Year
Mr. J. K. Hunt

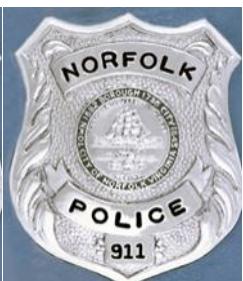
Distinguished Service Medal Recipients



Investigator
R. W. Gillespie



Investigator
S. M. Maxey
(Photo Unavailable)



Investigator
J. V. Natiello
(Photo Unavailable)

2013 NORFOLK POLICE DEPARTMENT AWARDEES

Life Saving Award Recipients



Officer
R. E. Williams



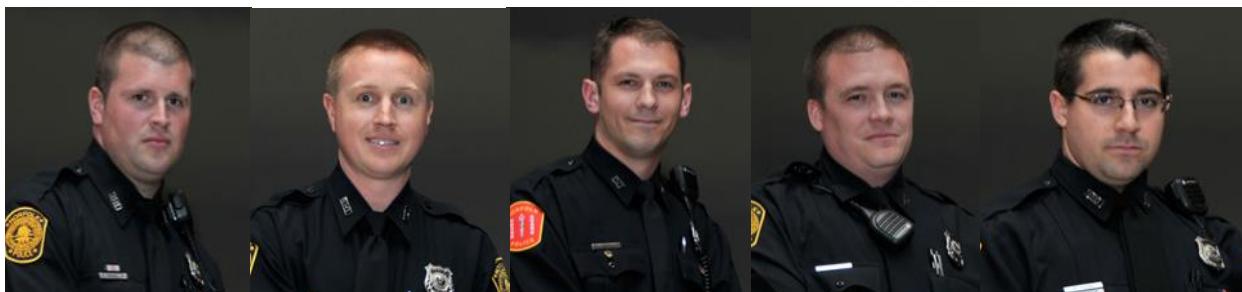
Sergeant
R. I. Godwin



Officer
J. O. Sims



Officer
D. W. Lefleur



Officer
G. W. Winnie, Jr.

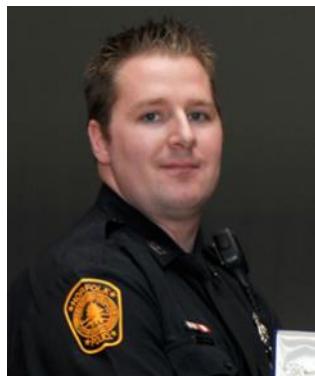
Investigator
L. E. Roberson

Officer
M. E. Angstrom

Officer
T. L. Cossey

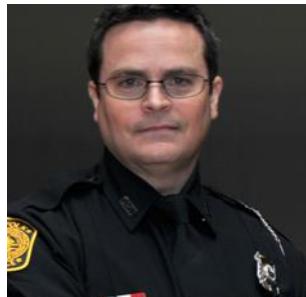
Officer
B. C. Kubik

Purple Heart Award Recipient

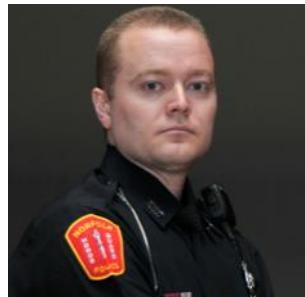


Officer
A. J. Mondie

Police Commendation Award Recipients



Investigator
D. A. Benjamin



Officer
N. A. Robertson

CHIEF'S OFFICE
PUBLIC INFORMATION OFFICE
100 Brooke Avenue
Captain Marion Miles
Commanding Officer

Throughout 2013, the Public Information Office (PIO) responded to hundreds of requests for information regarding incidents and policies through emails, interviews, press conferences and social media. The Public Information Office is located in the Police Administration Building, also known as the “Chief’s Office,” in the heart of downtown Norfolk. Teamwork is key in the Public Information Office, as breaking news and emergencies require a collaborative effort to meet the deadlines of media outlets who want immediate response. The team in the PIO office consists of one Captain, one Sergeant-Major, one Public Information Officer, one Public Information Civilian, and one Operations Officer.

The Public Information Office is charged with answering local and national media inquiries, responding to crime scenes, coordinating Departmental ceremonies, managing the Department’s social media platforms, coordinating and publishing the annual report, releasing CRIME LINE information, organizing news conferences and interviews, writing press releases, and providing content for various newsletters. “Team PIO” is also tasked with coordinating the Department’s annual United Way campaign and assisting citizens who call and visit the Chief’s Office.

In 2013, the Public Information Office took advantage of social media by releasing information on social media platforms to include Facebook, Twitter, and YouTube, to grant citizens access to information directly from the Department. “NPD Social Media Community Agents” were key in helping the PIO office sound the alarm when seeking the public’s assistance with the whereabouts of fugitives and missing persons, crime tips, and sharing posts from NPD social media platforms. The NPD Social Media Community Agents and PIO office worked together each time an incident needed more awareness beyond the conventional media. Anyone who has seen a breaking story on the local news broadcasts regarding an incident, Department event, information on the website, or social media engagement, can be assured the Public Information Office has disseminated the official details. The Department’s social media engagement has increased significantly since the previous year, with a concentration on current events, as well as local and national topics.

The Norfolk Police Chaplaincy program is also run through the Public Information Office. The Chaplains are available to assist with a number of police ceremonies and functions, to include police academy graduations, memorials, awards programs, and next of kin notifications. When requested, the Chaplains also provide counsel and support to officers and civilian employees.



**CHIEF'S OFFICE
OFFICE OF PROFESSIONAL STANDARDS
100 Brooke Avenue
Captain Frances E. Emerson
Commanding Officer**

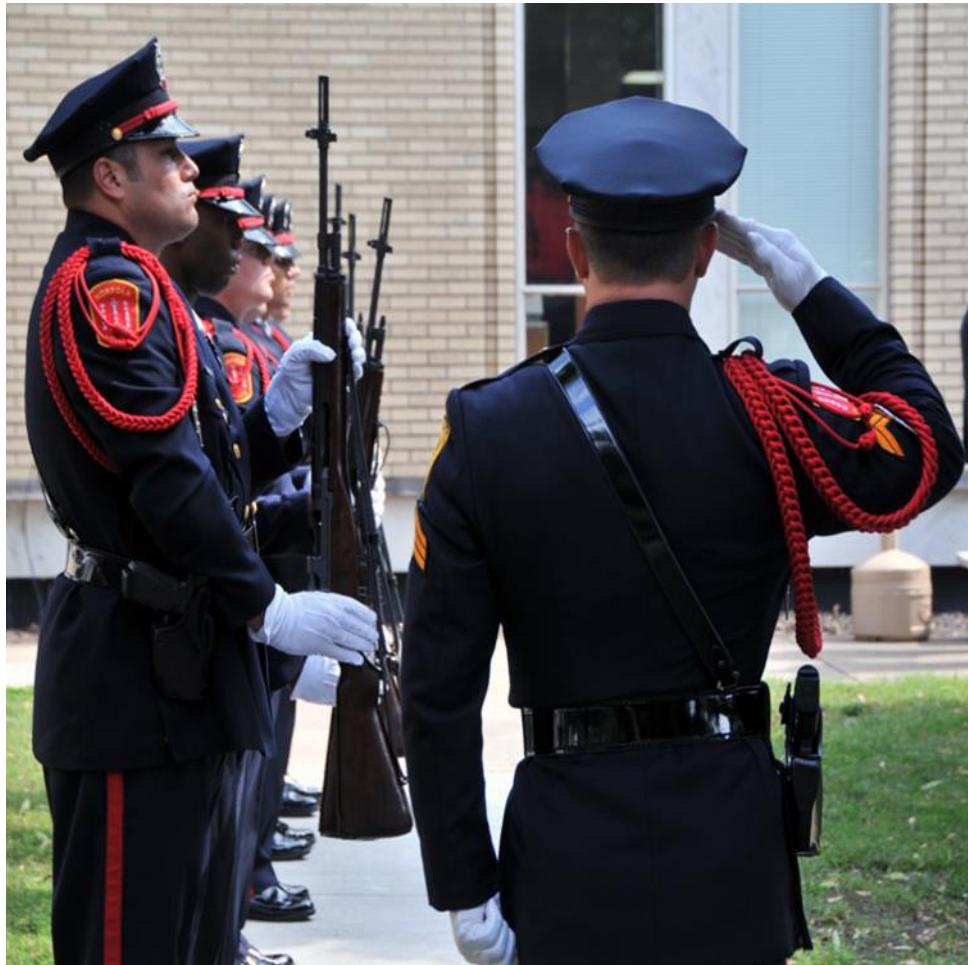
The Norfolk Police Department encourages citizens and Department personnel to report complaints about police service or police misconduct. The Office of Professional Standards (OPS) is committed to maintaining the integrity of the Norfolk Police Department by administering an internal system in which objectivity, fairness, and justice are assured through intensive, impartial investigations and review of all issues brought forth.

OPS reports directly to the Chief of Police and is comprised of one Captain, five Sergeants, and two administrative assistants. OPS is responsible for conducting all investigations involving accusations of misconduct by Police Department personnel. During investigations, OPS also ensures that policies and procedures have been adhered to by officers in their normal course of duty. Upon completion of an administrative investigation, the facts are turned over to the appropriate commanding officer for a recommendation. The final disposition of a complaint is determined by the Chief of Police.

Administrative Investigations (which include allegations of criminal misconduct): 131

Citizens' Complaints: 148

Total: 279



**CHIEF'S OFFICE
CRIMINAL INTELLIGENCE UNIT
100 Brooke Avenue**

The Criminal Intelligence Unit's (CIU) function within the Norfolk Police Department involves the collection, organization, analysis, maintenance and dissemination of data concerning specific crimes, criminal activities and/or threats to the community. In 2013, the unit disseminated 207 informational bulletins. Disseminations provided important and timely information which enhanced investigations and helped insure the safety of the officers and the community.

As part of the intelligence function, CIU is responsible for investigating Suspicious Activity Reports (SAR), terrorist individuals/groups, organized crime, hate groups, human trafficking, disruptive criminal enterprises, threats to public officials and judges, and for ensuring the rights governing free speech are protected. Additionally, CIU acts as the liaison unit with federal law enforcement agencies and has one officer assigned to the F.B.I. Joint Terrorism Task Force.

The Criminal Intelligence Unit also coordinated First Amendment events with Precinct Commanders and conducted Department-wide training on issues of free speech and domestic terrorism. Additionally, CIU fulfilled requests to conduct similar training to other state and federal law enforcement agencies.



FIELD OPERATIONS BUREAU
FIRST PATROL DIVISION
3661 E. Virginia Beach Boulevard
Captain Larry D. Boone
Commanding Officer



The First Patrol Division consists of an authorized strength of 1 Captain, 4 Lieutenants, 21 Sergeants, 2 Corporals, 127 sworn Officers, 2 Operations Officers, and 1 civilian staff member. In 2013, First Patrol Division personnel placed a special emphasis on teaming-up with the community members and organizations to achieve the common goal of improving the quality of life for Norfolk's residents.

The First Patrol Division is composed of numerous communities and neighborhoods. Each is unique in its culture, values and traditions and requires a tailored police response to various concerns. By officers teaming with residents and other entities, valued perspectives and options for preventing crime were obtained and much was accomplished for the year in the diligence and spirit of arduous teamwork. Examples of First Patrol Division teamwork in 2013 are highlighted below:

Blue Sector

- Community Resource Officers have partnered with area schools to conduct a six-week **Youth Leadership Academy**. Two youth academies were conducted at Chesterfield Elementary and Tidewater Park Elementary. Classroom topics included bullying and gang education. 75 youth participated in the academies.
- Officers teamed with civic leagues and community leaders to facilitate the **Block Watch** program in communities that have seen an increase in reported incidents.
- Officers teamed with Mrs. O. Howard, a Neighborhood Development Specialist, to generate interest and increase civic league activity.
- Blue Sector Community Resource Officers partnered with over 50 churches in the community to address and combat the issues of homelessness.
- Officers worked in tandem with the Lindenwood, Huntersville, Berkley, Chesterfield Heights and Central Brambleton communities to assist with reunions, community clean-up efforts, and community day events.
- The “**Blue Goes Red**” for the holiday’s event saw the greatest example of teamwork to benefit members of the community in the Blue Sector. Officers worked in conjunction with the Citizens Police Academy Alumni Association members, Lindenwood and Jacox Elementary school personnel, Target Store employees, Clear Channel Radio, and Chick-Fil-A to collect clothes and toys for needy families in the community.



Red Sector

- The Norfolk Public Schools' **Broad Creek Urban Youth Academy** held at Richard Bowling Elementary School involved officers teaming with Norfolk Public Schools. Community Resource Officers read to Pre-K through 5th grade students for one hour each Tuesday, and visited them every day for approximately 30 minutes. The officers also accompanied the students on several field trips (sponsored by the school), to include: a jail visit, a Tides Game, a ferry ride to Portsmouth, the movies, swimming lessons, and a visit to the National Aquarium in Washington, D.C.
- **The Ginger Bread House Project** held at Broad Creek Community Center involved several Community Resource Officers. The officers mentored and interacted with the youth and participants, while making Ginger Bread Houses for the youth to take home afterwards.
- Community Resource Officers in conjunction with the Norfolk Public School Technical Center participated in the **4th Annual Criminal Justice Explorer's Academy**. Participants of the Academy were provided instruction and insight on criminal justice topics. Classroom instruction included Hostage Negotiations and Homeland Security, Office of Professional Standards, Surveillance in Investigations, the Magistrates Role, Crime Scene Investigations, a field trip to Criminal Court, and a field trip to the Norfolk Police Academy where students were able to experience life as "recruits for a day."
- **A Youth Pumpkin Carving Day** was held in the Broad Creek Community. Resource Officers teamed with youth, ages 6 to 15, carved pumpkins and discussed safety on Halloween Night. Afterwards, they baked the pumpkin seeds and enjoyed a healthy treat.
- Officers accompanied Broad Creek youth, ages 16 to 18, on a trip to Washington, D.C. where they toured Howard University's campus and the National Mall Monuments. During the trip, officers talked with participants about attending college and the importance of continuing their education.

Green Sector

- Community Resource Officers teamed with the Downtown Property Manager's coalition to coordinate efforts to reduce crime and encourage business owners to take advantage of crime prevention surveys in order to minimize the risk of victimization.
- Officers facilitated the re-emergence of **Night Vision Alliance**, which is an effort to bring together City Departments (City Attorney, Police, Codes and Zoning, Waste Management, etc.) with businesses and non-City agencies. Business owners, managers, and employees



were advised on laws and ordinances that regulate their businesses.

Topics included permits and licenses, personnel, security, floor plans and layouts, and trash disposal. This initiative is very effective in educating and networking with business owners and developing a spirit of cooperation among the various groups.

FIELD OPERATIONS BUREAU
SECOND PATROL DIVISION
2500 N. Military Highway
Captain Todd C. Williams
Commanding Officer

The Second Patrol Division has an authorized strength of 1 Captain, 3 Lieutenants, 16 Sergeants, 2 Corporals, 100 sworn officers, 1 operations officer, and 1 civilian staff member. In fulfilling the Department's mission to provide police services to meet the needs of the community and the people of Norfolk, Second Patrol Division personnel continually strive to identify problems and community concerns, and then allocate resources to prevent, reduce, or resolve issues.



“Teamwork” may be defined as a cooperative effort by members of a group or team to achieve a common goal. The “team” includes the Police Department, residents, civic leagues, churches, businesses, and a multitude of other equally important organizations, all dedicated to achieving the same end: safer communities in our City. The dated text below details examples of teamwork in the Second Patrol Division in 2013:

- **July 13, 2013:** The Community Resource Fair was held at the Norview Recreation Center. Over 32 vendors participated in the event, including Norfolk’s Community Resource Officers, Harbor Patrol, K9, Bomb Squad, Traffic Division, and the Special Operations Team.
- **July 13, 2013:** NFL Player Kam Chancellor participated in a “**Bike Rodeo**” which included a bike safety session with the children and free bike registration.
- **August 6, 2013:** **The National Night Out** was held in Denby Park and had approximately 1,000 citizens in attendance. Police participation included Community Resource Officers, Crime Prevention, Patrol, Traffic, K9, and Command Staff.
- **August 20, 2013:** Berkley Square participated in a “**Mini National Night Out.**” The Berkley Square Apartments are located in the 7100 block of Sewells Point Road and has an annual cook out for Norfolk residents. Norfolk Police Community Resource Officers attended and participated with the festivities. There was food, a bounce house for the children, face painting, music, and raffle ticket prizes.
- **October 28, 2013:** Officer T. Medoza was awarded the 2013 Law Enforcement Crime Prevention Award.
- **December 16, 2013:** “1,000 Shoes for 1,000 Smiles” non-profit organization hosted an event at the Norview Recreation Center. It included activities and music artists. Shoes were donated to youth who attended.



Currently, there are 40 civic leagues that meet monthly or as scheduled, and represent a large majority of residential neighborhoods. The sector Lieutenants and Community Resource Officers attend these meetings regularly, and work closely with the residents of these areas to identify their concerns and share information. Officers that attend these meetings review crime statistics for that geographic area, discuss crime patterns and offer tips and suggestions on ways citizens can help to prevent crime. In an effort to accomplish the teamwork concept, officers assigned to the Second Patrol Division strive to establish meaningful partnerships with concerned citizens, as well as other City agencies and businesses, in an effort to ensure that community issues are properly identified. Once issues are properly identified, effective resolutions can be developed and implemented in a timely manner.

Members of the Second Patrol Division organize and host the **Norfolk Citizen's Police Academy** and in 2013 held two academy sessions. This training gives citizens a unique introduction to law enforcement and offers them the opportunity to learn about the many facets of police work. Much of the time is spent in the classroom learning about topics such as narcotics and gangs. Some time is spent on field trips with "behind the scenes access" to areas like the Norfolk City Jail. Graduates of the Citizen's Police Academy are then able to join the **Citizen's Police Academy Alumni Association of Norfolk (CPAAN)**, which is a support organization for the Department.

As part of community outreach, the Second Patrol Division hosted a **Youth Citizen's Academy** to introduce local youth to citizenship issues as well as the mission and role of the police in the community. Youth Citizen's Academy sessions were held at Tanners Creek Elementary School and Norview Elementary School where forty-four juveniles graduated from the program.

Animal Protection Unit

The Animal Protection Unit (APU) is comprised of 6 Humane Officers, one of whom acts in a supervisory role. The unit reports to the Commanding Officer of the Second Patrol Division. The goal of the Animal Protection Unit is to ensure public safety through enforcement of animal related laws within the City of Norfolk. The responsibilities of the unit include stray animal apprehension, license and rabies vaccination enforcement, pet shop inspections, injured wildlife, animal cruelty, and dog fighting investigations. During 2013, APU Officers responded to 7,002 calls for service. Additionally, a total of 2,161 animals were impounded during the same reporting period. Lastly, Humane Officers presented information to community groups to provide an overview of the unit's responsibilities while also educating residents of the requirements for animal care under the city and state codes they are charged with enforcing.



FIELD OPERATIONS BUREAU
THIRD PATROL DIVISION
901 Asbury Drive
Captain Keith T. Torian
Commanding Officer

The Third Patrol Division provides police services to the diverse neighborhoods that make up the west side of the City of Norfolk. The Division is staffed by 1 Captain, 1 Lieutenants, 13 Sergeants, 3 Corporals, 109 Officers, 2 Operations Officers and 1 civilian.



The Third Patrol Division embraces the philosophy of teamwork both within the division and through partnerships with other divisions of the Norfolk Police Department, other law enforcement and government agencies, the private sector, and various community organizations.

The Third Patrol Division accomplishes this teamwork through the use of various Police resources including Patrol Officers, Community Resource Officers, School Resource Officers, and Bicycle Patrol Officers.

Officer Teamwork in the 3rd Patrol

- Participation in several task forces (including Ward's Corner, Ghent, Ghent Business Association, Park Place, and Fairmont Park) that consist of city employees, elected officials, civic league members, and the business community. These groups work together to resolve problems ranging from crime to environmental issues, and also to plan for future success through the deployment of prevention strategies.
- Partnering with United States Navy personnel, public safety and housing managers to improve quality of life on and off military installations including Naval Station Norfolk, Naval Support Activity Norfolk and Camp Allen.
- Engaging school students and staff through the delivery of four Norfolk Police Department Youth Citizen Academies at Camp Allen, James Monroe, Suburban Park, and Taylor Elementary Schools.
- Conducting school lockdown drills through teamwork involving school resource officers, Homeland Security Division personnel and Norfolk Public Schools personnel.
- Enhancing safety in the Old Dominion University community by working closely with Old Dominion University Police and community groups in the neighborhoods surrounding the campus.
- Partnering with 25 neighborhood civic leagues to address existing problems and deploy prevention strategies with the goal of preventing future problems.
- Working closely with apartment managers and senior citizen residential managers to enhance safety in the many multi-dwelling complexes throughout the Third Patrol Division.
- Working closely with the Office to End Homelessness to address concerns with the homeless population, especially in the Ghent neighborhood.

In addition to these ongoing efforts, Third Patrol Division personnel participated in many community events including:

- ‘Clean Up’ days in Lambert’s Point, Colonial Place, and Park Place
- Lambert’s Point basketball game with neighborhood youth
- Sentara Norfolk General Hospital Youth Camp safety talk with 7th and 8th graders
- Community Policing Talk with ODU Masters Program students
- Park Place **Better Block** event
- Career days at schools throughout the Third Patrol Division
- The **Norfolk Initiative for Chess Excellence (NICE)** program by having officers play chess with youth in the communities
- **‘Light it up, Lock it up’** campaign in Lambert’s Point to combat theft
- The opening of the new Park Place YMCA on Granby Street



FIELD OPERATIONS BUREAU
HOMELAND SECURITY DIVISION
901 Asbury Drive
Captain David B. Huffman
Commanding Officer

Integration, teamwork and community outreach were the guiding principles for the Homeland Security Division (HSD) in 2013. The Special Operations Team, Harbor Patrol, Bomb Squad, K-9 Unit and Traffic Unit worked in a cohesive and diligent manner for a more effective and efficient operation. The various units partnered with internal City agencies and external local, state and federal agencies to accomplish a variety of missions in 2013.

One of the most severe threats faced today is that of an “active shooter” in a public place. Since 2000, the Norfolk Police Department has trained officers for what the Department calls an “active threat.” To assist in community preparedness, members of the Homeland Security Division began reaching out to the citizens and private sectors to provide briefings to hospitals, mental health facilities, businesses, Norfolk Public Schools and the Department of Parks and Recreation.



Training in various incidents and threats is a hallmark of the Homeland Security Division. In 2013, members of HSD participated in “Operation Shorebird.” This training involved a plane crash in the waters near the Norfolk International Airport. HSD officers acted as Divers, First Responders, Safety Officers and Evaluators.

Members of the Bomb Squad, Special Operations Team and Harbor Patrol participated in a week long training with the United States Navy and showcased their skills for their military counterparts. Two weeks prior to the bombing incident that occurred at the Boston Marathon, HSD members simulated a terrorist attack on a fictitious business. “Operation Black

Widow” simulated an attack that included an “active threat” and explosive devices. Over one hundred officers participated in this training including the Special Operations Team, Bomb Squad, Hostage Crisis Negotiation Team, all three Patrol Divisions and the Police Academy.

The Homeland Security Division provided the security measures for the **North Atlantic Treaty Organization Festival**. Efforts for these events included coordinating with local, state and federal assets such as the Federal Bureau of Investigation, Department of Homeland Security, United States Coast Guard, Virginia State Police, United States Navy and the Norfolk Airport Police. Security measures included the deployment of Explosive Detector K-9 dogs prior to and during the event.

Integration of the HSD Units included the addition of the first four-legged Special Operations Team member. K-9 “Goose” joined the team in 2013 and is a full-time team member. The K-9 Unit integrated with Harbor Patrol in 2013, with all assigned dogs taking turns getting their “sea legs.”

Special Operations Team

Members of the Special Operations Team (SOT) continue to seek out new equipment and training in mission critical areas. In 2013, Officers attended sniper training and Weapons of Mass Destruction and Radiation Awareness Instructor training.

SOT has conducted numerous planning, surveillance, and warrant execution operations. SOT assists Fugitive and Gang Squads by providing training and experience to help apprehend dangerous fugitives wanted for homicides and robberies. As well, SOT supports the Detective and Vice and Narcotics Divisions by executing high-risk search warrants.

SOT continues to participate in several community outreach initiatives which included the **Latino Community Soccer Tournament**, the **Citizens Police Academy** classes (CPAAAN), City Employee Day, Civic league static displays, and in-school static displays. SOT members utilized their volunteer hours to participate in organized kickball games with the 5th grade classes of Willard Elementary School. SOT members contributed to the **Special Olympics Torch Run Fundraiser** by providing not only monetary support, but physically participating in the race as well. SOT members also participated in a charity plane pull this year by successfully pulling a World War II bomber.

Harbor Patrol

The Harbor Patrol Unit works closely with the United States Coast Guard and Local Law Enforcement Marine Units to provide security for tankers, cruise lines and military ships that navigate through Norfolk waterways. In the past year, Harbor Patrol has provided both moving and stationary security zones for 14 High Passenger Cruise Ships, and 35 military vessels. The unit provided marine safety and security zones for the following:

- Gilmerton Bridge
- Lifeguard Swim Qualifications
- Bonny Rover
- Duct Tape Regatta
- Former President Clinton's Visit
- Freedom Marathon

The Harbor Patrol Unit worked hand-in-hand with the rest of the Homeland Security Division to provide security for the following festivals:

- NATO Festival
- Virginia International Tattoo
- Wine Festival
- Beer Festival
- Harbor Festival
- Shakespeare in the Park

The Harbor Patrol Unit also assisted the US Coast Guard with operations Logan's Charge and Dry Water. The two operations helped promote boater safety awareness and Boating Under the Influence (BUI) prevention.

The Police Dive Team is an integral part of the Harbor Patrol Unit. The Dive Team is trained in procedures for search and recovery of drowning victims and evidence. The Dive Team responded to several dive operations, and incidentally recovered 6 bodies and 4 cars. The Dive Team also participated in two side scan sonar operations, and conducted 44 dive training operations to include side training and full-team training.

The Dive Team worked cooperatively with local and state maritime units. On August 30, 2013, the team responded to assist the Portsmouth Police Department with the recovery of a drowning victim near a railroad bridge.

The Harbor Patrol Unit participated in the annual Search and Rescue (SAR) Forum presented by the United States Coast Guard and the Virginia Port Authority in the City of Hampton, Virginia. The training included search and rescue patterns, self-recovery, rules of the road, side scan sonar operations, small boat handling, navigation, and towing operations during both day and night hours. These evolutions were conducted in foul weather conditions and lasted as long as 15 hours. The Norfolk Police Department Boat Crew participated in and won the 2013 Search and Rescue Forum's Most Improved/Best Crew award.

Lastly, the Harbor Patrol Unit partnered with the Virginia Beach Police Department's Marine Unit, Special Olympics Virginia, and other local law enforcement marine units to provide safety divers and swimmers for the **Polar Plunge 2013 Winter Festival**.

The Unit participated in the following community static displays:



- Life Guard Training Day
- Cruiser Club
- Career Day at Coleman Place Elementary
- Broad Creek Recreation Center
- Sewell's Point Community Center
- Annual Police Picnic
- Nauticus Static Display
- Traffic Unit Reunion
- Knights of Columbus
- Children's Festival – Town Point Park
- CPAAAN
- Camp Allen Elementary School

Bomb Squad

The Norfolk Bomb Squad is comprised of members of the Norfolk Police Department and Norfolk Fire Rescue. During 2013, the Norfolk Bomb Squad responded to 21 calls for service to handle explosives or suspected explosive devices, in addition to 47 public service demonstrations, static displays, youth academies and citizen academies.

Bomb Squad members are certified open water divers and are working towards building a waterborne Improvised Explosive Device response capability with the Harbor Patrol and Dive Team. Between training and assisting on evidence recovery dives, the Bomb Squad performed 12 different dive operations with the Norfolk Dive Team in 2013.

The Bomb Squad has built solid partnerships with the Federal Bureau of Investigations, the Bureau of Alcohol, Tobacco, Firearms and Explosives, the Transportation Security Administration, and the Norfolk Sheriff's Office. The Norfolk Bomb Squad responded to assist several local bomb squads for calls involving explosive materials, devices or threats, as well as provided security screening capabilities for major events. In one such instance, the Bomb Squad assisted the federal agencies with operational response to a threat received for a cargo container that held over 3,000 kilos of explosives.

Other examples of this team work and cooperation are the unit's participation in **Sheriff McCabe's Summer Youth Camp**, where the bomb squad gave six weekly demonstrations to Norfolk Public School students and executed twelve Career Day and Youth Academy demonstrations. The Bomb Squad continues to build upon current partnerships and create new ones.

K-9 Unit

The K-9 Unit continues to be a leader in the state for training and deployment of police dogs. In 2013, the K-9 Unit trained seven dog teams from five outside agencies along with the NPD dog teams.

- Accomack County Sheriff's Office: 1 team
- Chesapeake Police Department: 1 team
- Newport News Police Department: 1 team
- Portsmouth Police Department: 2 teams
- Suffolk Police Department: 2 teams

Building safety checks: 297

Demonstrations: 40

Annual Iron Dog Competition:

1st place team: Officers J.A. Clark, J.S. Matyjasik, J.P. Torres

2nd place team: Officers J.L. Agustin, R.C. McNiff, J.C. Sivils

1st place heavy weight division: Officer J.S. Matyjasik

3rd place overall: Officer J.P. Torres

Traffic Unit

2013 Traffic Unit Summary

Issued Traffic Summons

First Patrol	5,347
Second Patrol	5,359
Third Patrol	7,340
Traffic Unit	<u>17,884</u>
Total	35,930

D.U.I. Arrests

First Patrol	137
Second Patrol	137
Third Patrol	<u>123</u>
Total	397

Investigated Vehicle Accidents

First Patrol	1,143
Second Patrol	860
Third Patrol	<u>1,118</u>
Total	3,121

Fatal Vehicle Accidents

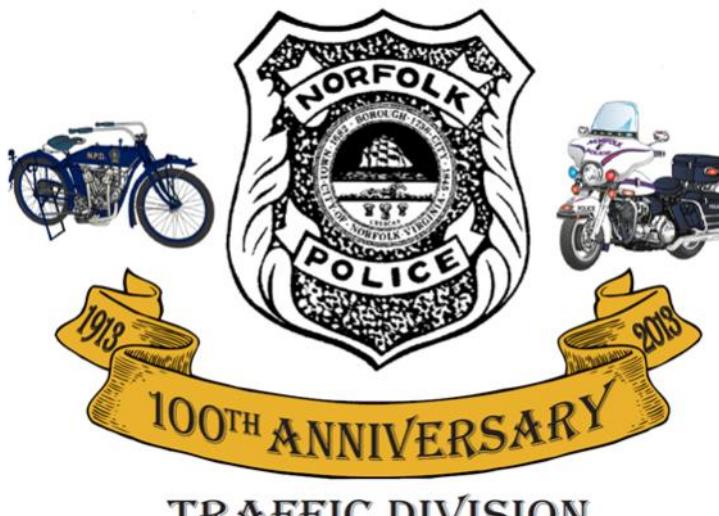
Auto – Motorcycle	1
Auto – Pedestrian	8
Single Auto	4
Multi-Vehicle	4
Total	17

Fatal Vehicle Accident Victims

<u>Male</u>	11
<u>Female</u>	6

Traffic Escorts

Funeral escorts	738
Other escorts	49



TRAFFIC DIVISION



FIELD OPERATIONS BUREAU
OFFICE OF COMMUNITY POLICING
CRIME PREVENTION SECTION
2500 N. Military Highway



Team work is an essential part of community outreach. Members of the Crime Prevention Section teamed with many community groups and organizations, as well with individual citizens. Without such team work, both with various divisions in the Department and Norfolk citizens, the successes the unit enjoyed throughout 2013 would not have been possible.

The Crime Prevention Section promotes **Neighborhood Watch** as one of the most effective and least costly ways to create safer communities by teaming with citizens. The U.S. Justice Department reports, “On average there was a 16% decrease in crime in Neighborhood Watch communities.” As such, Crime Prevention Officers regularly work to develop lasting relationships with civic league representatives and community partners to encourage the establishment of Neighborhood Watch in their neighborhoods. These efforts resulted in 9 new Neighborhood Watch groups in 2013, an increase of 20% to the program. Out of 110 neighborhoods in Norfolk, we currently we have 55 organized Neighborhood Watches.

The **Business Watch** program, which mirrors the Neighborhood Watch program, is also administered by the Crime Prevention Section. Being an effective crime prevention tool, the officers worked hard to increase program participation, resulting in a 12% increase from 498 businesses in 2012 to 557 business participants in 2013.

In 2013, the Police Department had oversight of both the **National Night Out** (citywide) observance and the City’s annual **Crime Prevention Awards** ceremony. An estimated 400 people attended the National Night Out observance held in the Denby Park and Oakdale Farms communities, and 262 attended the Crime Prevention Awards ceremony.

In addition, the Department’s Police Athletic League initiated a **Youth Summer Camp** and a **Youth Cycling Program**. During the Youth Summer Camp, 20 youth participated in the four week program that included various sporting activities and fishing. A total of 42 youth participated in our Youth Cycling Program which consisted of 12 rides averaging four miles each. Both programs provided officers the opportunity to mentor at-risk kids and develop positive relationships with police officers.

Teaming with other divisions in the Department and citizens throughout the City, the Crime Prevention Section enjoyed a successful year. By forging new relationships, strengthening existing programs and creating new ones, the investment in outreach programs will supply mutual benefits for years to come.



**INVESTIGATIVE SERVICES BUREAU
DETECTIVE DIVISION
3661 E. Virginia Beach Boulevard
Captain Michael C. Maslow
Commanding Officer**

The Detective Division investigates reported felony and serious misdemeanor offenses (excluding narcotic and vice related crimes) occurring within the jurisdiction of Norfolk. It is the responsibility of the division to identify, arrest, and present offenders to the judicial system. This is accomplished through cooperative efforts and partnerships with officers and investigators from other divisions, personnel from other City departments, other local, state and federal agencies, and the citizens of Norfolk.

The division consists of 107 sworn personnel and 7 civilian staff who are divided into 4 distinctive investigative units: Violent Crimes, Property Crimes, Special Crimes, and the Investigative Support Unit. Together, these units investigated over 12,000 reported offenses in 2013.

Violent Crimes Unit

The **Homicide Section** is responsible for investigating all homicides, unattended deaths, accidental deaths, non-sexual abductions, assaults, malicious woundings, shootings into occupied vehicles or dwellings, deaths of individuals in custody, and shootings involving police officers if injury or death is involved. Investigators assigned to this section are usually senior investigators who are subject to callback at any time.

The **Cold Case Homicide Section** is responsible for investigating homicides where all leads have been exhausted or gone "cold." Since its inception, there have been multiple arrests made as a result of the unit's efforts.

The **Robbery Section** is responsible for investigating robberies and jail escapes. Because of the recidivist nature of these offenses, significant investigative effort is allocated documenting patterns of behavior, scientific evidence, and interviewing victims and witnesses.

The **Fugitive Section** is responsible for the apprehension of fugitives as well as the extradition of those arrested outside of Norfolk's jurisdiction. Investigators assigned to this section work daily with all division personnel to identify, locate and arrest persons suspected of crimes in Norfolk.

The **Gang Suppression Unit** (GSU) is charged with investigating crimes involving criminal street gang members, as well as crimes that occur in Norfolk Public Schools. The types of crimes investigated by the unit vary from responding to citizen concerns about gang activity to assisting federal authorities with investigations of major narcotics operations, aggravated assaults and homicides that are gang related. The goal of the GSU is to aggressively suppress criminal street gangs through lawful confrontation, enforcement, arrest, prosecution, intelligence-gathering and partnerships. GSU works openly and cooperatively with other units, divisions and agencies to suppress criminal gang activities. GSU has played a leading role in educating the community about gang activity within the City by providing timely and meaningful information to multiple stakeholders, accomplished through Gang Awareness

Training. The training allows gang investigators to use their special skills to teach all members of the community about the dangers of gangs and gang membership.

Property Crimes Unit

The **Auto Section** investigates stolen vehicles and hit and run offenses. The section has partnered with **The National Insurance Crime Bureau** in an effort to curtail thefts. Through this partnership, the section has been able to initiate efforts which will add a new vehicle into its bait vehicle program.

The **Burglary Section** handles burglaries reported in the City of Norfolk, as well as pawn shop enforcement. Regular reporting of pawned items to the Police Department is mandated by ordinance and monitored by investigators who routinely visit the businesses to ensure compliance.

The **General Assignment Section** is responsible for 24-hour investigative coverage. Newly assigned personnel to the division are assigned to this section for three months of training to learn the basics of investigations and the details of administrative and case-related paperwork. While primarily responsible for handling all larcenies occurring in the City, the section regularly handles additional reported crimes when other sections are unavailable.

Special Crimes Unit

The **Sexual Assault/Family Violence Section** is responsible for the investigation of sexual assaults, indecent exposure, child pornography, stalking, domestic assault, child abuse, and lost children under 9-years-old. The range of investigative responsibilities requires significant expertise in the skill of interviewing traumatized adult and juvenile victims.

Investigative Support Unit

The **Economic Crimes Section** handles all of the crimes generally considered "white-collar," as well as bigamy and lottery offenses. Because its primary contacts are with business institutions, the assigned investigators, with few exceptions, work a day shift from 8:00 a.m. to 5:00 p.m.

The **Crime Analysis Section** supports the Department's operations and administration by collecting, analyzing, and disseminating information on crime pattern detection, crime/suspect correlation, and target profile analysis. The section provided crime statistics to numerous entities for presentation at various community meetings. They also provide the Detective Division and uniformed officers with crime pattern information to allow a concerted effort to address any trends that are identified within the City.

The **Forensic Section** provides support to the Detective Division through analyzing and processing evidence from crime scenes. Additionally, personnel conduct latent fingerprint examinations, and initiate computer analyses to assist in solving a wide range of crimes.

The Forensic Section is comprised of crime scene investigators (CSIs), latent print examiners (LPEs), a forensic computer and electronics specialist, and a professional photographer who supports our Department and the community by documenting ceremonies and special events. Once assigned to the Forensic Section, a long-term mix of technical schools and on-the-job training prepare the investigators in this section for this technical police function.

The **Commonwealth's Attorney's Section** serves as the daily liaison between the Police Department and the Commonwealth Attorney's Office. Members of the section also provide limited investigative support to the assigned prosecutors.

The **Civilian Staff** handle all administrative matters to include criminal statements, overtime tracking, payroll, and daily assignment sheets. Additionally, assigned stenographic reporters are subject to callback when the transcription of investigative statements is immediately necessary.

Yearly Accomplishments

1. As a team that serves not only the Police Department but the community as well, the Forensic Section has delivered numerous presentations to youth academies, church groups, university students and community groups. The section conducted 2,900 forensic investigations and the latent print examiners assigned to the section examined and processed over 2,000 requests in 2013. Two investigators completed the **National Forensic Academy** in Knoxville, Tennessee and one investigator completed the **Virginia Forensic Science Academy** in Richmond, Virginia.
2. The revised Junk Dealer codes mentioned in the 2011 Annual Report have now been fully implemented and active enforcement has proven very successful. The number of copper related thefts spiked in 2010, remained high in 2011, but has been reduced in 2012 following full implementation. As of 2013, efforts were underway to have the City Codes and State Codes governing Junk Dealers more closely parallel each other, thereby simplifying the prosecution process.
3. The Fugitive Section began a partnership with the United States Marshal's Service by adding a task force investigator. This included securing a new vehicle for the section purchased by the United States Marshal's Service and gaining access to additional data bases and resources to help track and apprehend wanted subjects.
4. A **Regional Fugitive Task Force** quarterly meeting was also formed initiating a cooperative effort of sharing information and assets. The Task Force now trains, shares information, and works with other jurisdictions through this effort. This partnership resulted in 518 arrests in 2013, including 47 wanted felons outside of the Commonwealth.

5. The **Gang Suppression Unit** provided twenty-eight gang and bullying presentations to the public which were attended by 1,065 patrons in 2013.
6. The **Sexual Assault & Family Violence Unit (SAFV)** spearheaded the Department wide implementation of the **Maryland Model Lethality Assessment Tool** for intimate partner domestic violence situations. The purpose of the Lethality Assessment is to reduce the number of intimate partner domestic violence related serious injuries and homicides. The Maryland Model Lethality Assessment Tool has been shown to help reduce these types of crimes. The SAFV Unit was responsible for the training of all Norfolk Police Officers in the application of this assessment tool at the scenes of domestic violence incidents. The Norfolk Police Department was the first law enforcement agency in the Commonwealth of Virginia to adopt this tool. In 2013, plans were developed to extend this training to other agencies and groups, to include Old Dominion University, NCIS, and other federal entities.
7. The **Crime Analysis Section** continued to partner with the Department's Technology Support Unit and the City's Department of Information Technology to improve and support programs designed to make crime stats more readily available for use by Police Department personnel and the citizens of Norfolk. Key updates have been added to The Omega Group's CrimeView Community program, ensuring that the citizens are able to access timely and relevant crime statistics. The Crime Analysis Section and the Department of Information Technology also contracted with The Omega Group to implement the Department's connection with CrimeMapping.com, providing an additional outlet for crime statistics available to any interested person with access to the internet. In support of the COMPSTAT process, members of the Crime Analysis Section provided training on the use of The Omega Group's CrimeView Dashboard to more than 400 sworn and civilian personnel. CrimeView Dashboard provides the Department with 24/7 access to real time geo-spatial crime incident intelligence. Omega's suite of CrimeView products provides the tools needed for intelligence led policing which results in data driven decisions. The Crime Analysis Section continues to work and coordinate with crime analysts from other agencies on crime related issues that affect the entire Hampton Roads region. The information that is shared is utilized by the Norfolk Police Department for the purpose of tracking, predicting, and preventing crimes.



**INVESTIGATIVE SERVICES BUREAU
VICE AND NARCOTICS DIVISION
3661 E. Virginia Beach Boulevard**
Captain Jeffrey A. Shuey
Commanding Officer

The **Vice and Narcotics Division** investigates drug, prostitution, and gambling related offenses occurring within the City of Norfolk. The Division also coordinates with related federal agencies throughout the region. Personnel in the division are assigned to sections tasked with specific investigative responsibilities. It is commanded by one Captain who reports to the Assistant Chief of the Investigative Services Bureau. Two distinct investigative units comprise the Division - the Narcotics Unit and the Street Response Unit. The Division's authorized compliment is 63 sworn Officers and 2 civilians.

Narcotics Unit

The **Narcotics Unit** is comprised of two Narcotics Platoons and one Special Investigation Platoon that are responsible for the identification, suppression, and control of illegal narcotic activities and are also responsible for maintaining all of the Division's electronic surveillance equipment. Additionally, the investigators assigned to this section are responsible for assisting the electronic monitoring of undercover officers and assisting other members of the Division in conducting electronic surveillance.

The **Narcotics Platoons** conduct short-term and mid-level investigations using surveillance, undercover, and intelligence gathering techniques to address street level dealers, suppliers, and buyers. The unit utilizes information received from concerned citizens and informants.

The **Special Investigations Platoon** is responsible for numerous tasks that contribute to the mission of the Vice and Narcotics Division, including conducting narcotics investigations targeting higher level suppliers responsible for providing the illegal narcotics to street level dealers. The operations of this section consist of covert surveillance, intelligence gathering, use of informants and search warrants. Personnel conduct major long-term historical investigations into individuals and organizations involved in these activities, and also work alongside federal agencies for prosecution in the federal judicial system.

Additionally, one investigator is assigned Prescription Drug Diversion responsibilities and one investigator is assigned as a Task Force Officer (TFO) to the Drug Enforcement Administration (DEA). The DEA TFO investigator acts as a deputized agent for the Drug Administration Agency and brings cases from the City of Norfolk to be considered for adoption in the Federal System. This has been a long standing and very successful program. The Special Investigations Platoon is also responsible for ensuring that all Command administrative updates and tasks are completed as scheduled, which includes the evidence procedures.

Street Response Unit

The **Street Response Platoon** is comprised of investigators who conduct enforcement operations designed to target illicit drug, prostitution, and gambling activities. Street Response investigators work to reduce drug and prostitution activities through undercover buy bust operations which target both drug dealers and prostitutes. With the ever increasing popularity of cell phones and the internet, much of this activity has moved online. Tactics and investigations of the section have evolved to address this new wave of prostitution.

The **Interdiction Platoon** is responsible for stemming the flow of illicit narcotics into the City through the interdiction of couriers at local bus stations, highways, air and sea port terminals, package delivery services, storage complexes, motels, and hotels through the use of trained narcotic detection dog teams. These dogs are certified to detect the odors of cocaine, heroin, methamphetamine, ecstasy, marijuana and their derivatives.

The Vice and Narcotics Division developed the following initiatives and reported the following accomplishments in 2013:

The Vice and Narcotics Division continued a training partnership with the Norfolk Commonwealth's Attorney's Office, which included participation in the "Top Gun" training program. TOP GUN is an intensive, "Team Work" workshop-style, interactive training course on the prosecution of drug cases. Attendance is limited to 20 teams, each of which consists of a prosecutor and a police investigator from a given jurisdiction. This program covers the latest developments in the law, the criminal practices used, and the latest illegal drug types and their usage. The purpose of the training is to enhance the working relationship between law enforcement and prosecutors in drug related matters. It also creates a network for mutual cooperation between law enforcement and prosecutors, while assisting in the abatement of the drug problem in the Commonwealth of Virginia.

The Division recovered over \$1,000,000 of illegal narcotics from or en route to the streets of Norfolk, as well as over \$335,000 in currency generated from the narcotic trade. They also arrested 858 individuals which resulted in excess of 1,500 criminal charges for narcotics and prostitution related offenses.

Lastly, the Vice and Narcotics Division worked closely with personnel from the Special Operations Team, First Patrol Division, City Attorney's Office, Fire Marshall's Office, and Codes Enforcement in the investigation of an illegal gambling enterprise. The "team work" approach resulted in the arrests of multiple offenders for numerous offenses and the confiscation of proceeds from the gambling network. Members of the drug diversion team worked closely with the Naval Criminal Intelligence Service (NCIS) which allowed for proactive enforcement of spice and synthetic marijuana drug cases involving members of the armed forces.



ADMINISTRATIVE SERVICES BUREAU
TRAINING DIVISION
2500 N. Military Highway
Captain Wallace R. Driskell
Commanding Officer

Building a winning team requires hiring the right people, providing the needed resources, and providing exceptional training. These elements are necessary to accomplish the mission of the Norfolk Police Department. The ongoing mission of the Training Division is to provide exceptional training in order for personnel to fully utilize their talents and maximize potential as part of a winning team. This is accomplished through the skills of assigned staff instructors, as well as the specialized talents and expertise of personnel throughout the Norfolk Police Department.

Recruiting Section

The recruitment of a diverse selection of exceptionally qualified candidates is the fundamental objective of the Recruiting Section. This is accomplished in part through representations at job fairs, community and sporting events, through relationships with local colleges and universities, and advertising through print and online media. The Recruiting Section participated in forty career recruiting events in 2013, and has also placed emphasis on the recruitment of military veterans through the **Virginia Values Veterans Program**.

The Recruiting Section has established a relationship with members of the athletic department at Norfolk State University in an effort to contact college athletes and make them aware of the rewarding benefits that a law enforcement career can provide.

Applicants must be a United States Citizen, at least twenty years and six months old, possess a high school diploma or GED, and have a valid driver's license in order to apply for employment. The hiring process begins with a written examination and a physical agility test. Applicants who successfully complete these exercises will then be subjected to a comprehensive background investigation, followed by an oral review board. The Recruiting Section works closely with the City's Department of Human Resources. In 2013, 478 applications were processed resulting in the hiring of 67 police recruits and three Virginia certified police officers.



Training Section

In a continuing effort to provide relevant training to personnel at a lower cost, the Training Division focused on hosting courses at departmental training facilities, including the Police Training Center and the Third Patrol Division Community Room. This approach has reduced excessive travel and per diem costs while providing increased opportunities for professional

development to a greater number of personnel. This initiative also fosters partnerships and collaboration with other agencies and universities by providing instructors and courses in multiple law enforcement/criminal justice training courses.

Training Section

The concept of providing professional and relevant training while reducing training costs, was continued through partnerships with state and federal law enforcement agencies. The training included the Virginia Department of Emergency Management, the Department of Criminal Justice Services, and the Federal Bureau of Investigation.

Through collaboration and teamwork with these agencies, the Training Division was able to host a number of training courses, including School Resource Officer Training, Incident Command, and Statement Analysis Training.

The Training Division, in partnership with Saint Leo University, hosted training courses in Improvised Explosive Device Identification, Human Trafficking, Religion, and Drug Trafficking. Again, this collaboration provided relevant and effective training to personnel at significant cost savings by eliminating the expenses usually incurred through tuition and travel.

In an effort to implement a self sustaining, internal leadership program which instills a philosophy of leadership across all ranks, the Department began the implementation of the **International Association of Chiefs of Police (IACP) “Leadership in Policing Organizations” (LPO) curriculum**. This program is based on the principles of leadership taught at the U. S. Military Academy at West Point and was developed by IACP to meet the leadership needs of law enforcement organizations. Instruction in this curriculum is being implemented in several phases, and will reach all ranks throughout the Department.



Initial training was conducted by instructors certified by IACP to selected Department personnel. NPD personnel will then be certified to instruct these courses in all future sessions.

During 2013, the 92nd and 93rd Sessions of the Norfolk Police Academy graduated 42 new police officers.

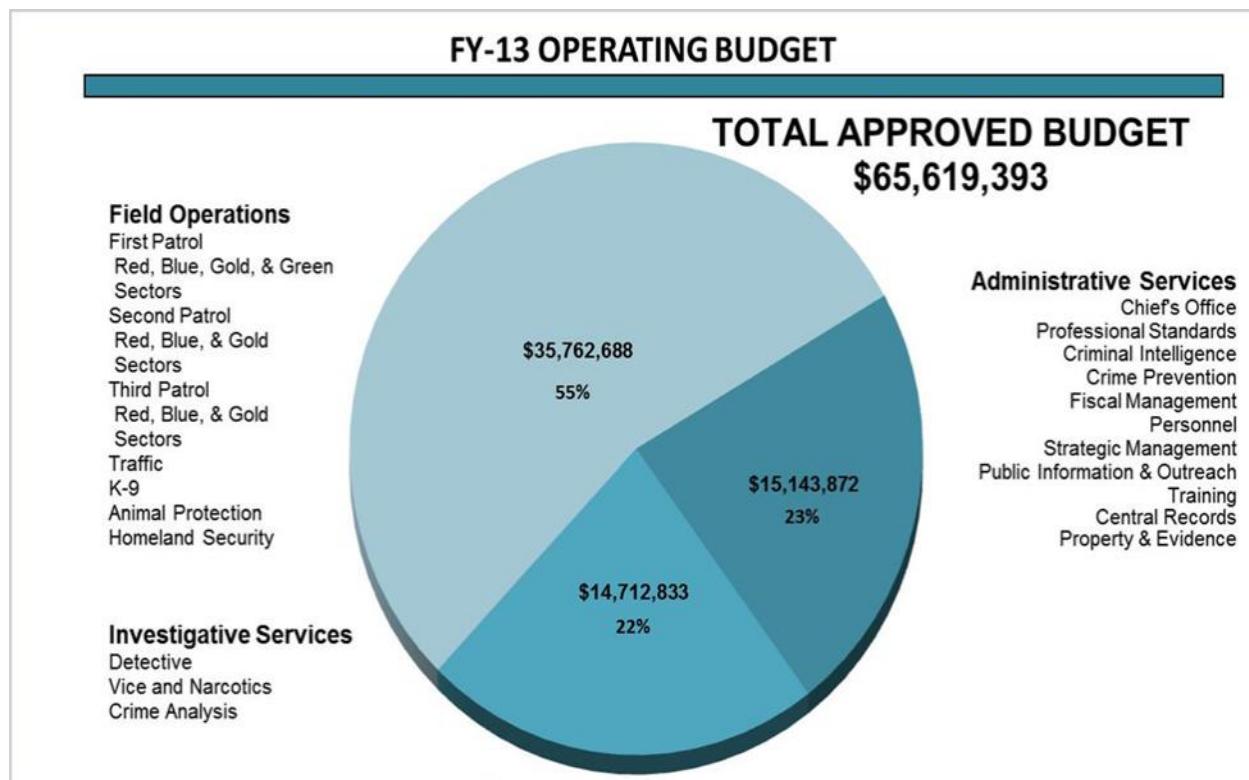
The 94th session started prior to the end of 2013 with 36 recruits.

ADMINISTRATIVE SERVICES BUREAU
OFFICE OF FISCAL MANAGEMENT
100 Brooke Avenue
Mrs. Susan Evans

The Office of Fiscal Management (OFM) is responsible for coordinating and managing the Police Department's financial processes including budget, payroll, procurement, and grants. During FY14, OFM administered a \$65,969,280 operating budget, of which 93% consisted of personnel services.

OFM monitored the activities, expenditures, and financial reporting for numerous grant applications. The Department received more than \$572,516 in grant awards during FY14 for selective enforcement initiatives, enhancing community policing efforts, port security, and equipment.

In an effort to enhance Departmental operations and financial planning during the fiscal year, OFM introduced monthly presentations to all commands regarding budget, payroll, staffing, and spendature data. The presentations provided projections to help each command monitor its budget and expenses. Visual aids, such as graphs and charts, were provided to offer the commands an in-depth analysis of their overtime usage and trends. The successful implementation of these presentations has greatly improved the Department's financial processes.



**ADMINISTRATIVE SERVICES BUREAU
STRATEGIC MANAGEMENT/PERSONNEL DIVISION**
100 Brooke Avenue
Captain Wayne T. McBride
Commanding Officer

The Strategic Management Division (SMD) has standardized the formatting of the Department's Standard Operating Procedure manuals. This remodeling has resulted in a more professionally formatted document, which enabled consistency throughout the Department and allowed for straightforward referencing, thus improving efficiency Department wide. The creation and revision of directives is a complex process requiring extensive research. To assist with this task, SMD works closely with a number of agencies both within the City and externally to find best practices. As the holder of record and disseminator of the Department's directives, SMD has issued 132 memoranda and updated 12 Departmental policies during the 2013 calendar year.

The Personnel Division is responsible for all aspects relating to personnel records management involving Department employees to include maintaining personnel and medical files. In 2013, the Department had 760 sworn employees and 90 civilian employees. Personnel also maintains oversight and management of the college internship program. This internship program allows college students the formal opportunity to observe various operations of the Department, as well as being exposed to the diverse law enforcement experiences throughout the City of Norfolk. In 2013, a sergeant position was added to Personnel to aid in the processing and management of Personnel records and the continuous assimilation of demographic tracking information. This added position has improved the efficiency and timeliness of processing the overall Personnel Records Management systems.

Accreditation

Since receiving the **Virginia Law Enforcement Professional Standards Commission** (VLEPSC) re-accreditation award in September 2012 through 2016, NPD's accreditation process continues, with the successful submission of our Annual Verification of Compliance Report for Term 1 of the re-accreditation period. Recognizing the importance of the accreditation process and the benefits gained in obtaining Virginia accreditation, throughout 2013 the accreditation manager began an internal self-assessment review of all written directives and Standard Operating Procedures against the standards of excellence established in the national accreditation program through the **Commission on Accreditation for Law Enforcement Agencies** (CALEA). Throughout 2013, the accreditation manager continued to network with area CALEA accredited agencies and with the CALEA Regional Program Manager in preparation for formal enrollment in the national accreditation program.



ADMINISTRATIVE SERVICES BUREAU
CENTRAL RECORDS DIVISION
3661 E. Virginia Beach Boulevard
Captain Aaron M. Pomeranz
Commanding Officer

The Central Records Division is divided into 8 separate areas of responsibility: the **Public Service Counter, Word Process Center, False Alarm and Funeral Escort Section, Identification Section, the Central Desk, the Warrant Office, Property & Evidence, and the Technology Support Unit**. The Central Records Division terminated the night shift for those assigned to the Identification Section which allowed those personnel to be reallocated to day and evening shifts to assist with staffing and ongoing administrative projects. The Warrant Office and Central Desk operate on a 24-hour schedule which allows them to provide assistance 24 hours a day to both police officers and members of the general public. Their duties include: entering and clearing Warrants and Protection Orders, monitoring the investigative detention cells, answering phones, taking reports, and directing the citizens that come to the Police Operations Center for assistance. The Central Records Division is comprised of the following personnel: 1 captain, 2 lieutenants, 5 sergeants, 1 civilian supervisor, 20 officers, 12 operations officers, 23 support technicians, 3 identification technicians, 1 command secretary, and 3 programmer analysts.

The Property and Evidence Unit is responsible for receiving, documenting, storing, and properly disposing of all property and evidence acquired by the Norfolk Police Department. Unit personnel maintain and protect the chain of evidence of all items in their custody, and make the items available to officers when needed for court, investigation, and laboratory testing.

The Technology Support Unit (TSU) has conducted research on new technologies and programs during 2013. Officer Worn Body Cameras have been field tested during the fall of 2013. A new program called **COPLOGIC** was researched, and if implemented, will allow the Central Records Division to operate more efficiently by allowing citizens to file certain offense reports over the phone. As 2013 came to a close, TSU was preparing to field test a tablet which will likely replace the aging mobile lap tops currently in the patrol vehicles. Finally, during 2013, the primary records management system (I-LEADS) went through a major upgrade.

I-LEADS show that 18,272 adults were arrested and 1,809 juveniles were arrested in 2013.



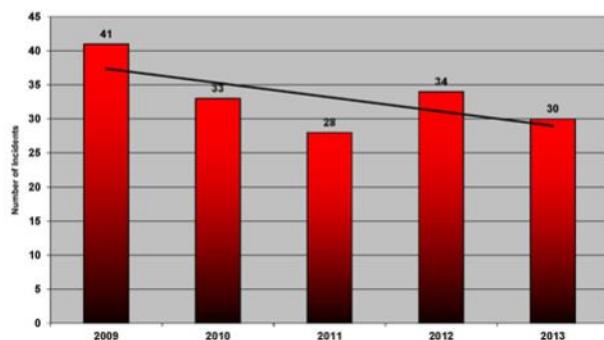
Crime Data

2009-2013

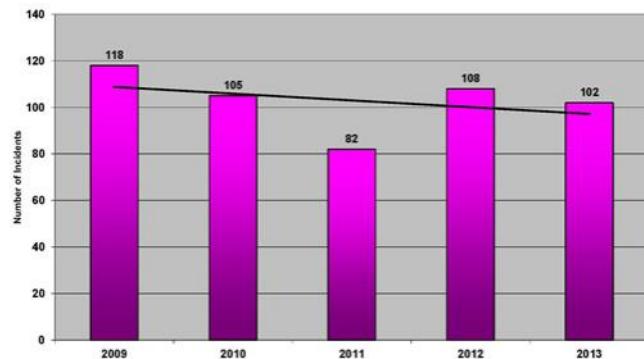
The Crime Analysis Unit (CAU) of the Detective Division collects and analyzes data to disseminate to various units within the Department, to help protect and inform the citizens in the City of Norfolk. CAU organizes the most current information on crime patterns, trends and possible suspects. Support information is also provided to civic leagues for crime prevention measures. Twice a month, CAU is tasked with preparing a detailed **COMPSTAT** presentation which offers a summary of crime trends.

The graphs over the next few pages give a snapshot view of crime in the City of Norfolk over a five year period.

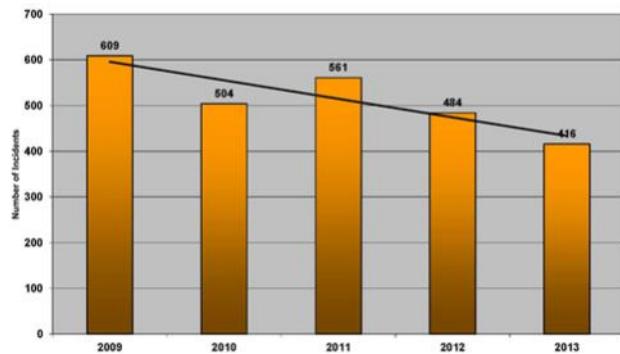
HOMICIDE



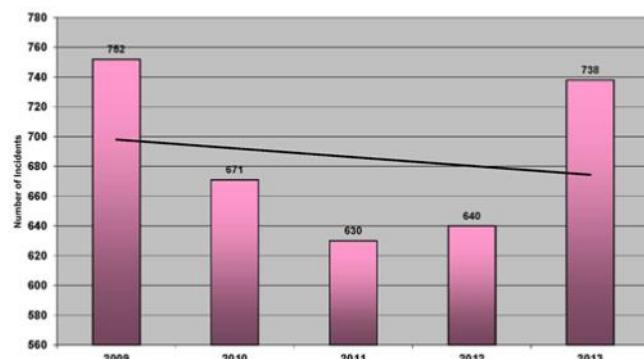
RAPE



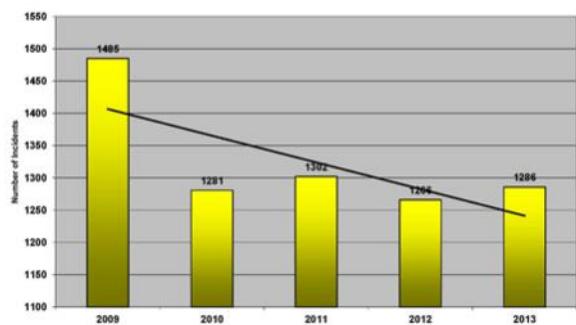
ROBBERY



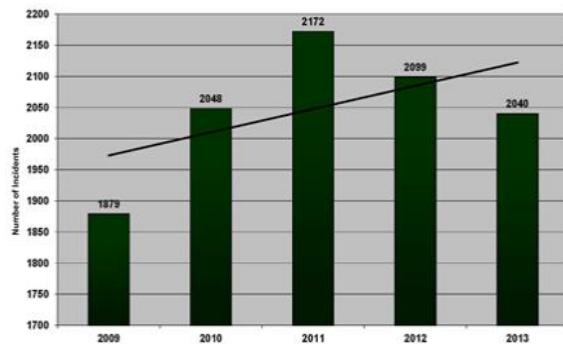
AGGRAVATED ASSAULTS



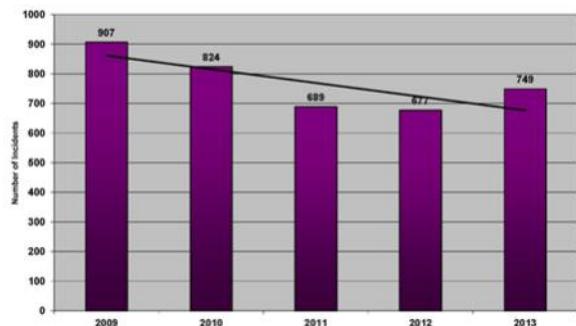
TOTAL VIOLENT CRIME



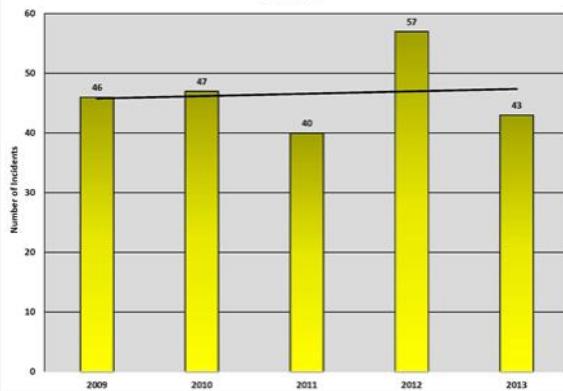
BURGLARY



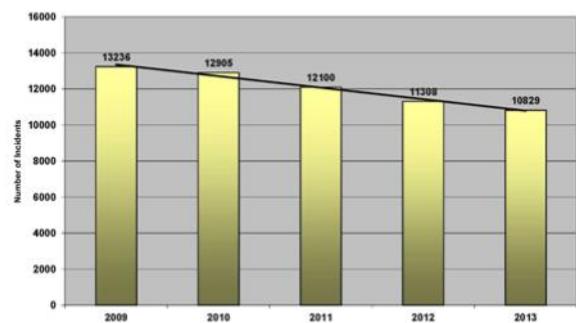
STOLEN VEHICLE



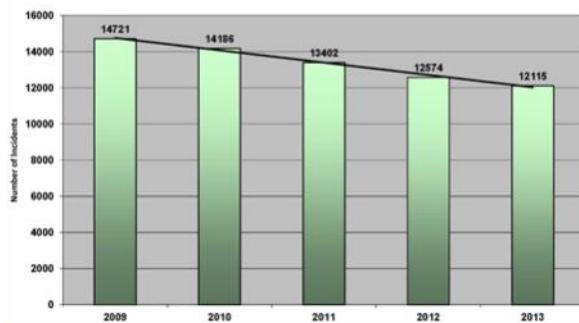
ARSON



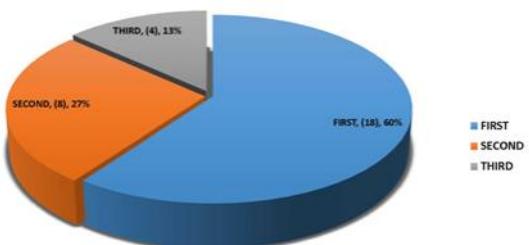
TOTAL PROPERTY CRIME



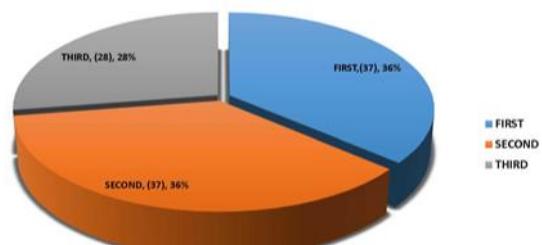
TOTAL CRIME



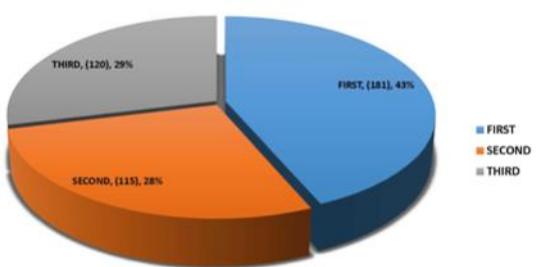
2013 HOMICIDE BY PATROL DIVISION



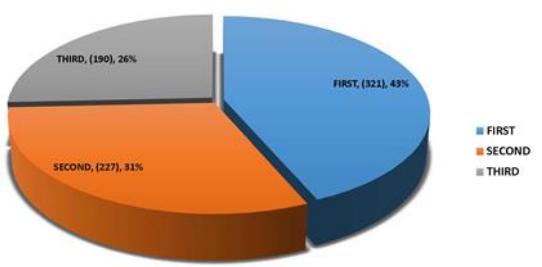
2013 RAPE BY PATROL DIVISION



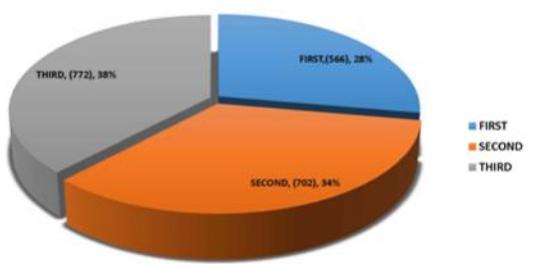
2013 ROBBERY BY PATROL DIVISION



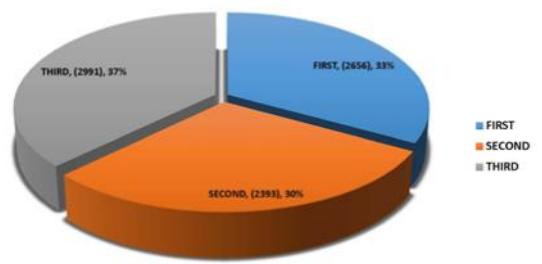
2013 AGGRAVATED ASSAULT BY PATROL DIVISION



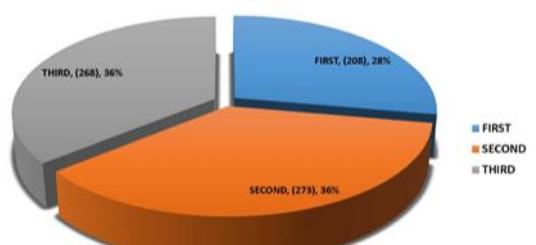
2013 BURGLARY BY PATROL DIVISION



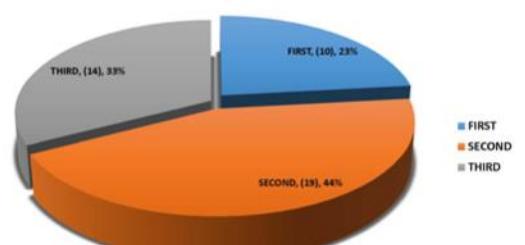
2013 LARCENY BY PATROL DIVISION



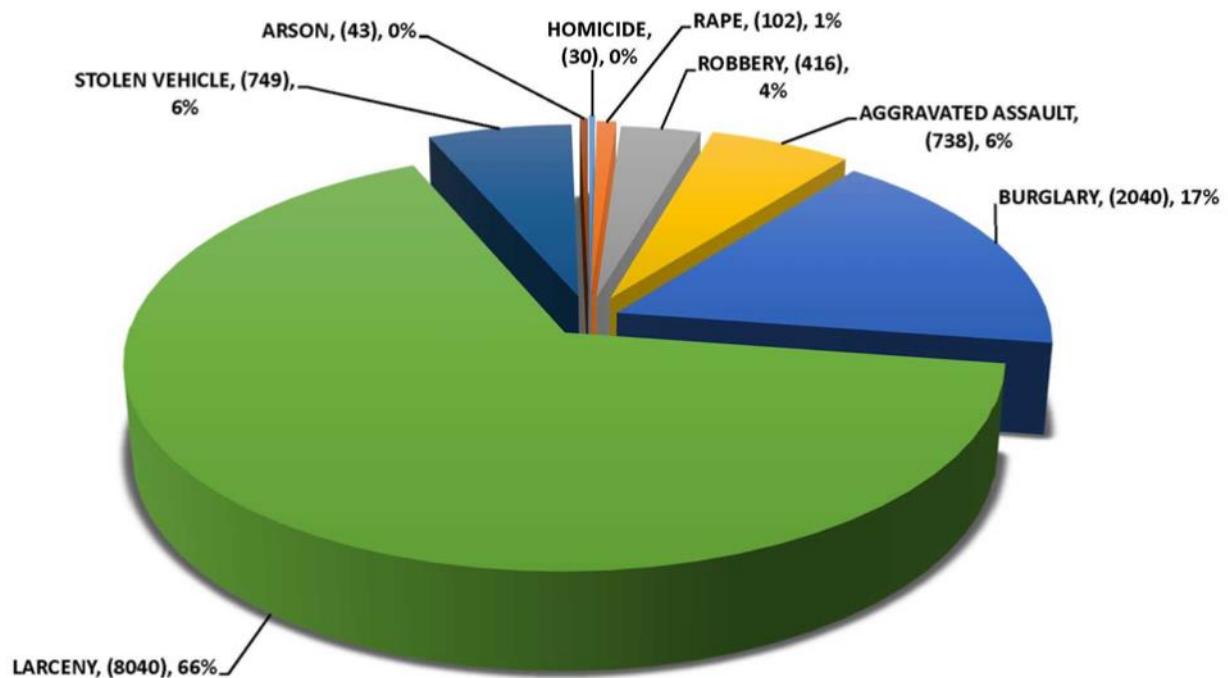
2013 STOLEN VEHICLE BY PATROL DIVISION



2013 ARSON BY PATROL DIVISION



2013 TOTAL CRIME DISTRIBUTION



NORFOLK POLICE MUSEUM

401 E. Freemason Street

The Norfolk Police Museum was established in 1919 and is the oldest museum in Norfolk. The primary mission of the Museum is to preserve the ongoing history of the Norfolk Police Department, and to share that history with the Norfolk Police family, the citizens of Norfolk and visitors to the “Mermaid City.”

On display in the Norfolk Police Museum are extensive exhibits of early photographs, uniforms, badges, patches, firearms, handcuffs, and other equipment used by the Norfolk Police Department since its inception in 1797. The museum also maintains a memorial to the Department’s fallen officers. In addition to the exhibits, the Museum maintains a large research and study collection of photographs and artifacts related to the Department. Museum volunteers respond to many information requests from within the Department and from the general public concerning historical artifacts, documents, photographs, and former Department personnel.

2013 was the third year of operation in the current building, which is shared with the Norfolk Fire-Rescue Museum. The two separate museums, collectively known as the Norfolk Police and Fire Museums, have been well received with over 3,000 visitors in 2013.

The Norfolk Police and Fire Museums, located at 401 E. Freemason Street, are open for visitors five days a week, 10:00 a.m. – 4:00 p.m. Wednesday through Saturday, and 12:00 p.m. – 4:00 p.m. on Sunday. For information, call 757- 441-1526. Exhibits are suitable for all ages and admission is free.



THE NORFOLK POLICE HONOR ROLL

IN THE LINE OF DUTY 1904 - Present

John Mc너ney (1862-1904)	September 22, 1904
Rufus A. Hobbs (1866-1909)	July 23, 1909
Stonewall J. Taylor (1863-1917)	November 13, 1917
Ashville T. Williamson (1890-1918)	October 31, 1918
Harvey J. Babb (1892-1919)	October 21, 1919
Harry J. Charlton (1895-1920)	August 24, 1920
William L. Sherrod (1890-1920)	September 9, 1920
Edward J. Vellines (1895-1924)	November 5, 1924
Daniel A. Weisbrod (1896-1928)	December 6, 1928
Joseph E. Johnson (1905-1930)	August 11, 1930
Allen E. Lindsay (1902-1934)	August 21, 1934
Benjamin H. Butts (1887-1935)	January 1, 1935
Jefferson R. Holland (1917-1937)	August 17, 1937
John F. Harmann (1902-1938)	March 29, 1938
Arthur H. Barrett (1889-1938)	April 9, 1938
Michael Aloisio (1911-1939)	May 23, 1939
Frank A. Davis (1894-1943)	July 13, 1943
Robert F. Dunn (1906-1943)	July 13, 1943
John F. Woods (1901-1946)	October 4, 1946
George W. Perkins (1912-1946)	December 12, 1946
Daniel E. Hobbs (1900-1952)	April 27, 1952
Carlton J. Byrd (1919-1952)	August 25, 1952
William W. Lassiter (1927-1958)	May 1, 1958
Louis E. Spry (1933-1958)	July 26, 1958
Robert C. Hill (1923-1959)	December 9, 1959
Benjamin E. Myrick (1916-1960)	February 13, 1960
Robert C. Wash (1911-1961)	May 16, 1961
William Peterson (1937-1962)	March 17, 1962
Robert J. Bouchard (1931-1971)	September 3, 1971
Lewis W. Hurst (1950-1972)	May 24, 1972
Stephen S. Douros (1957-1980)	June 21, 1980
John C. Thomas, III (1952-1984)	April 4, 1984
Douglas E. Drye (1957-1984)	April 14, 1984
William H. Burtt (1957-1998)	February 3, 1998
James B. Gilbert (1973-2001)	September 28, 2001
Sheila Herring (1963-2003)	January 16, 2003
Stanley C. Reaves (1972-2005)	October 28, 2005
Seneca B. Darden (1980-2006)	May 21, 2006





100 Brooke Avenue  Norfolk, VA 23510



757-664-3277  email: police@norfolk.gov