# 2010 ANNUAL REPORT



## VIRGINIA BEACH SHERIFF'S OFFICE

Kenneth W. Stolle Sheriff/High Constable

http://www.vbso.net

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## A Message from Sheriff Ken Stolle

#### Dear Citizen:

The Virginia Beach Sheriff's Office has always taken great pride in providing the highest level of public service to our citizens. With a staff of more than 500

uniformed and civilian personnel, we continually strive to ensure that the citizens of Virginia Beach receive the stellar quality of assistance they have come to expect.

As an integral part of a city that has been rated the safest city in the Commonwealth for its size, we are committed to maintaining a safe and secure community for all of our residents.

Our Annual Report provides you with statistical information and activity highlights regarding our office, as well as a glimpse of our many accomplishments throughout the year.

We welcome any feedback that you may have after reading our report.

Sincerely, Ken Stolle Sheriff/High Constable

2010 Annual Report

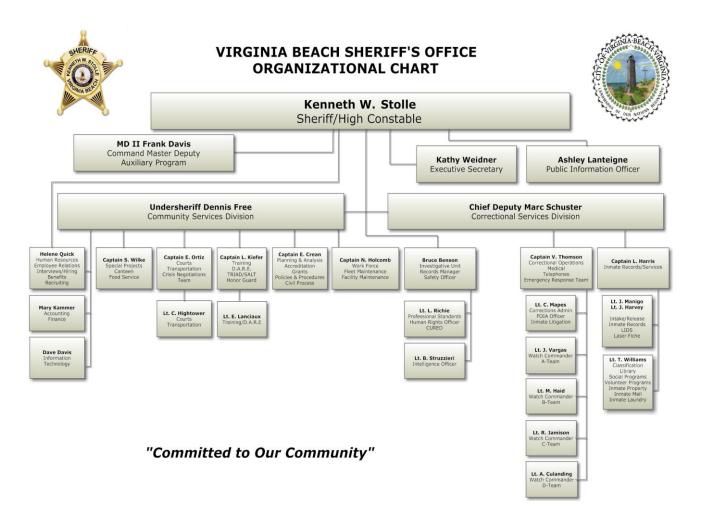
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#### **Mission Statement:**

We are dedicated to the efficient and effective provisions of the Sheriff's services to our community.

Our commitment focuses on competent, expeditious, and courteous services that enhance our citizen's safety while providing value for their tax dollars.

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#### **2010 Cost Savings Summary**

#### **Auxiliary Deputy Program**

The Auxiliary Deputy Program is comprised of dedicated individuals that volunteer their time to serve as Deputy Sheriffs. The Auxiliary Deputies worked in excess of 1,400 hours during 2010. This equates to \$20,599.50 in labor cost savings to the Sheriff's Office. Our Auxiliary Deputies provide a law enforcement presence at a variety of community events such as charity fundraisers, school activities and senior citizen social events. The duties they perform are commensurate with the training they receive.

#### **Internships**



In support of the City's Educational Institutions, the Sheriff's Office opens its doors to various high school and college interns. The interns work in a variety of administrative positions acquiring job skills to help advance their career ambitions and goals. In 2010, the interns dedicated 1,714.35 hours of service equating to

\$20,072 in labor cost savings to the Sheriff's Office.

#### **Work Force**



With an average of 37 inmates volunteering 54,204 hours of service in 2010, the Sheriff's Workforce Program saved the City of Virginia Beach and the Taxpayers approximately \$545,780.

#### **Correctional Operations**



A facet of the Medical staff is volunteer Physician Assistant (PA) interns as well as volunteer Medical Assistant (MA) interns. In 2010, medical interns dedicated 1,320 hours of volunteer service equating to \$40,584 in cost savings.



Correctional Operations also has numerous volunteers providing religious services to the inmates. These volunteers supplement the Good News Jail & Prison Ministry Chaplain and they must meet established criteria in order to participate in this volunteer program. In 2010, these volunteers gave 13,793 hours of dedicated service equating to a cost savings of \$149,290.

#### **Inmate Services & Records (ISR)**



In 2010, inmate trustees volunteered approximately 437,760 hours of service equating to \$4,337,107.20 in labor savings to the Sheriff's Office



# AGENCY STATISTICS COMMUNITY SERVICES UNIT COLONEL DENNIS FREE, UNDERSHERIFF

#### **Accounting Division**

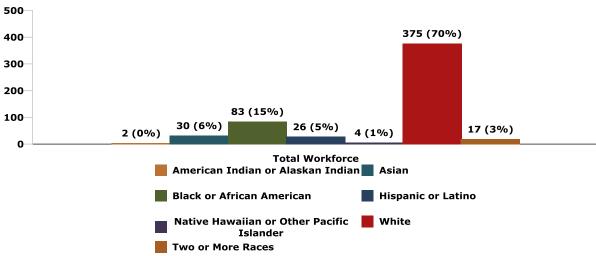
The Accounting Division encompasses a wide range of financial functions, including the preparation of, monitoring, and accounting for the Office's annual budget in excess of \$37 million for FY2010.

The Accounting Division also collects and processes funds from inmates who are required to pay fees for their incarceration.

#### **Human Resources**

The Human Resources Division of the Sheriff's Office provides effective human resource management with continued emphasis on attracting qualified applicants and diversifying the Office's work force.

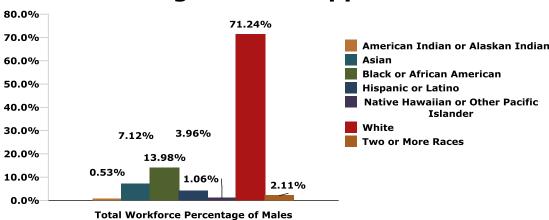




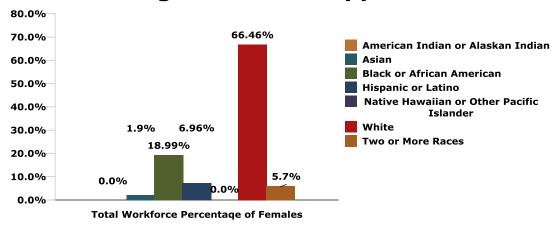
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A further breakdown of the Sheriff's Office workforce reflects a ratio of 70.58% male appointees to a ratio of 29.42% female appointees.





#### **Percentage of Female Appointees**



Thirty (30) sworn appointees departed service reflecting a turnover rate of 7.04%. Six (6) non-sworn appointees departed service reflecting a turnover rate of 11.54%. The overall turnover percentage for 2010 was 7.30%.

Twelve (12) Auxiliary Deputies and fifty-three (53) non-sworn part-time appointees supplement the Sheriff's Office workforce

#### **Courts**

10,000

The Court Security Unit provides for the overall security of the Judicial Complex, to include courtroom security and the screening of visitors entering the building. In addition to providing security for approximately twenty-six (26) courtrooms throughout the Judicial Complex, the deputies also transport inmates to the Courts for hearings. Bond Hearings and Arraignments typically occur via Video.



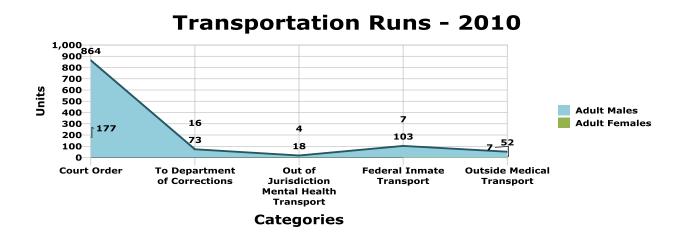


**Number of Inmates** 

In 2010, the Courtroom deputies facilitated approximately 2,680 public defender interviews in the courtroom holding areas and conducted 144 DNA Tests.

#### **Transportation**

Traveling in excess of 100,000 miles in 2010, the Transportation Unit provided transportation of offenders to/from court and correctional facilities, and carried inmate patients to and from mental health centers. The unit also assisted in providing security for 440 Temporary Detention Order (TDO) Hearings throughout the year.



#### **Training**

During 2010, the Training Division ensured that all appointees met mandated training requirements. The Virginia Beach Sheriff's Office provided 4,723.5 hours of training to include indoctrination of new hires, in-service classes, OSHA training, Crisis Intervention Training (CIT) and specialized training in Hostage Negotiations and Emergency Response Team Tactics.

#### **Drug Abuse Resistance Education (D.A.R.E) Program**

The Virginia Beach Sheriff's Office DARE Unit teaches Drug Abuse Resistance Education to public, private and parochial schools in Virginia Beach at the elementary school level. The program is managed in sixty-seven Virginia Beach Schools with approximately 6,453 students having received core lesson instruction in the 2010/2011 school year.

Additionally, the DARE Unit conducted visitation lessons on safety topics to kindergarten - 3<sup>rd</sup> grade students and mentored approximately 304 additional students. The D.A.R.E. Officers made contact in excess of 242,000 citizens through D.A.R.E. Displays and community lectures providing valuable information on topics such as drugs, gangs, child safety, and the role of law enforcement in the community.

#### **Honor Guard**

The Virginia Beach Sheriff's Office Honor Guard Unit is a group of deputies who volunteer to represent our office. They train regularly to maintain their skill levels and must maintain an exceptional level of personal and uniform appearance. They represent the office locally, statewide and nationally.

#### S.A.L.T

The Virginia Beach Sheriff's Office DARE Unit maintains membership with this organization. We have one member sitting on the board. The mission of the SALT organization is keeping senior citizens informed of new and ever changing tactics criminals are using to harm and/or swindle them. Additionally, SALT offers suggestions to seniors on how to defend themselves against such tactics.

#### **Investigative Division**

The Investigative Division is comprised of the Intelligence Unit and the Office of Professional Standards & Accountability.

The mission of the Criminal Intelligence Unit (CIU) is to protect and ensure the safety of staff members and detainees within the Sheriff's Office Correctional and Court facilities. This is accomplished by gathering intelligence relating to criminal activity within the jail, processing and analyzing the intelligence, then disseminating the information to the appropriate divisions. An ancillary by product is criminal related street intelligence shared with and acted upon by gang, narcotic, and detective units of police departments throughout Hampton Roads. Narcotic intelligence is shared with Federal law enforcement agencies throughout the United States.

The CIU is also responsible for conducting follow-up investigations into all crimes committed within the Virginia Beach Jail, the Virginia Beach Courtrooms/Buildings, as well as threats and crimes against Judges.

The Professional Standards & Accountability Office is responsible for ensuring that all complaints, formal and informal, are investigated in a fair and impartial manner. They also conduct inspections to ensure compliance with defined and established procedures

#### **Work Force Division**

The Community Work Force is an important function essential to the city, the inmates, and the Sheriff's Office.

The Work Force crews perform various projects from grass cutting, beautification of easements, cleaning of blighted areas, erecting tents for special functions, and assisting with special projects. As part of the Work Force program, inmates receive time off their sentence in accordance with State law. Participants in the program include persons sentenced to the facility, as well as those awaiting disposition for non-violent misdemeanors or felony offenses.

#### **Information Technology**

The Information Technology Division (IT) provides the computer infrastructure in support of the Sheriff's Office public safety mission and services to the citizens of Virginia Beach. The IT Division is responsible for any mission critical systems and applications supporting local, state, and federal law enforcement efforts.

#### **Planning & Analysis**

The Planning & Analysis Division is responsible for overseeing and maintaining the Sheriff's Office Accreditation through the Virginia Law Enforcement Professional Standards Commission (VLEPSC).

The Virginia Beach Sheriff's Office achieved its initial accreditation in 2005 and continues to maintain its accredited status through the Virginia Law Enforcement Professional Standards Commission (VLEPSC).

Accreditation is the on-going process whereby agencies evaluate policy and procedure against established criteria, and have compliance with that criteria verified by an independent and authoritative body. The criteria, or standards, are policy development guidelines that represent a level of quality service delivery. The true indicator of compliance, however, lies with an evaluation by trained, independent professional peers.

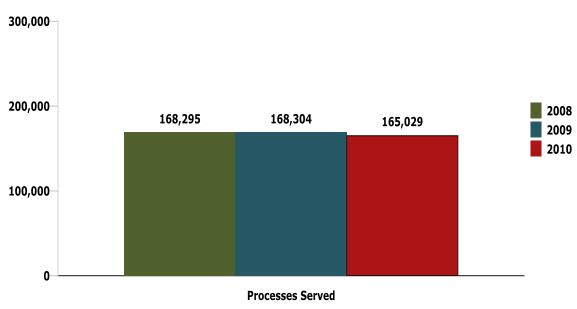
The reaccreditation process takes place every four years, and incorporates a thorough review of written materials, interviews, and site visits conducted by the Virginia Law Enforcement Accreditation Coalition (VALEAC) on-site assessment team. Additionally, all Departmental policies and procedures, administration, operations, training, and personnel structure and processes are examined for compliance with VALEAC standards.

Outside of serving as the Sheriff's Office Emergency Management Liaison/Coordinator, the division also has the responsibility for the formulation, revision, and implementation of Sheriff's Office Policies & Procedures as well as the administration of grants. In 2010, the division managed approximately three grant projects totaling in excess of \$340,000 in grant funds.

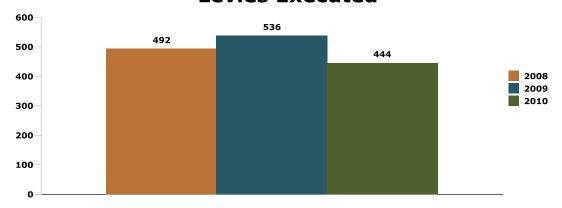
#### **Civil Process Division**

The Civil Process Division is responsible for the service of legal process in accordance with the Code of Virginia. Deputies traveled in excess of 138,000 miles to serve and execute processes in 2010.

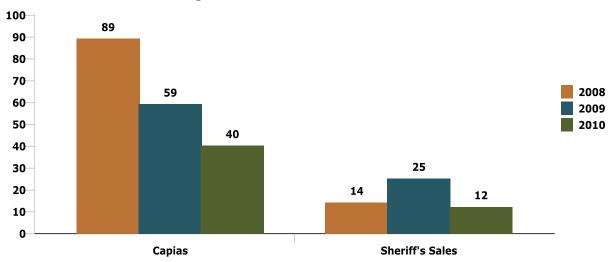




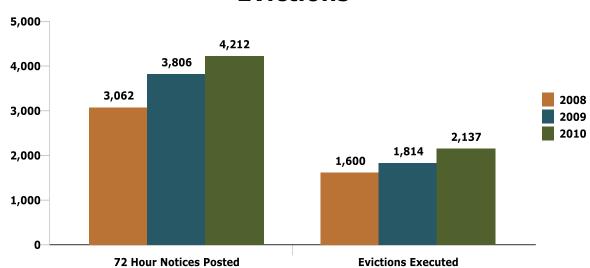
#### **Levies Executed**



### **Capias & Sheriff's Sales**



#### **Evictions**





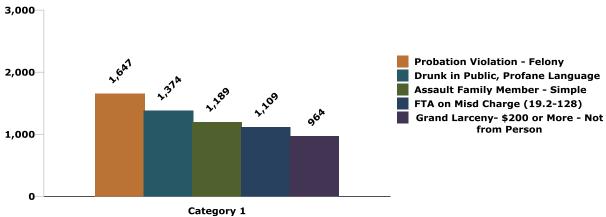
## AGENCY STATISTICS CORRECTIONAL SERVICES UNIT

Chief Deputy Marc Schuster

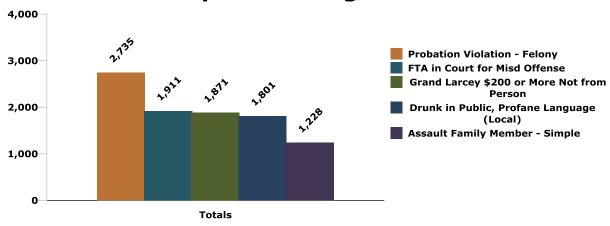
#### **Corrections**

Correctional Operations comprises the bulk of deputy assignments for the Sheriff's Office and consists of four Watch Teams working 12-hour rotating shifts. The Watch Teams are responsible for the supervision and direction of the inmates. They are also responsible for the safe and secure operation of the correctional center.





#### **Top Five Charges 2010**



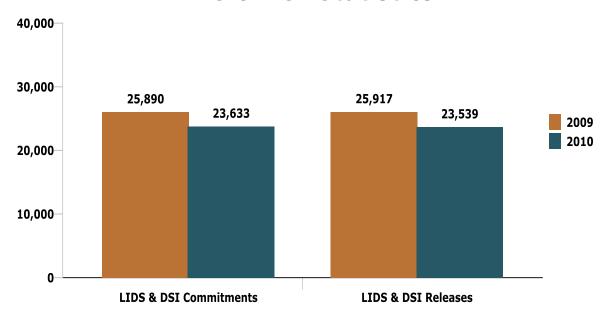
Around the clock medical personnel compliment the Correctional staff. The medical section is staffed by a doctor; nursing supervisor; RN/LPN nurses; with additional support from a dentist; psychologist; and social workers. Inmates receive access to the medical team on a request basis. All inmates receive medical treatment regardless of their ability to pay for services.

#### **Inmate Services/Records (ISR)**

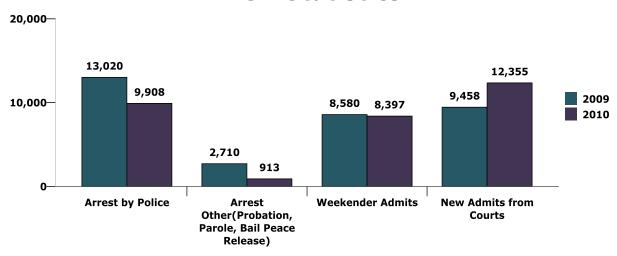
Inmate Services/Records provides support to the entire inmate population, from commitment to release, through Intake, Classification, Corrections, Property, Canteen, Library, Laundry, and Release.

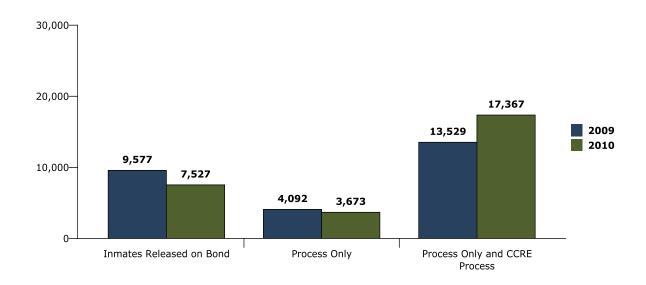
The Intake/Release section maintains all court documents, processes criminal charges and ensures the scheduling of inmates for court and other appearances. Warrant checks, criminal histories, and release data calculations are also a part of their responsibilities.

#### **LIDS & DSI Statistics**



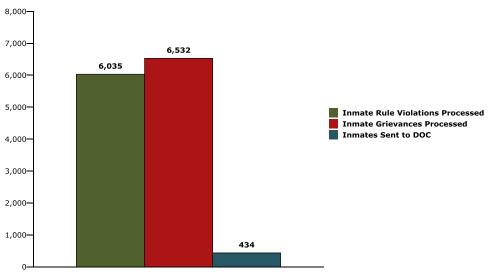
#### **ISR Statistics**





Part of the intake process involves the Classification Division responsible for the evaluation of inmates and the subsequent assignment of inmates to a housing unit. Inmates receive a copy of the Inmate Rules & Regulations Handbook and have the ability to file a grievance while incarcerated if they feel a legitimate complaint exists. The Classification Division also processes inmate information for distribution to the Department of Corrections (DOC) to include any disciplinary action work credits.

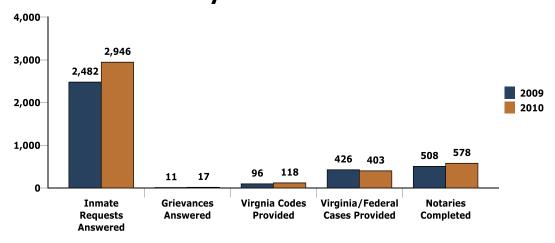




Another facet of the Classification Division is the management of the Inmate Trustee Program. This is a voluntary program and inmates must meet a set of established criteria in order to participate in the program. As part of the Trustee program, inmates receive time off their sentence in accordance with State Law.

The Inmate Services/Records Division also manages the inmate library. The Library functions as a means of informational services for inmates. Inmates may request specific publications or books, as well as information related to legal representation.

#### **Library Services Provided**





## AGENCY ACTIVITIES VOLUNTEER & COMMUNITY RELATIONS

Community Outreach is an integral part of our community service projects. The Virginia Beach Sheriff's Office is involved in dozens of community service projects where every member of the organization contributes to the Community Relations function. Below are a few examples of the outreach and volunteer programs for 2010:

**Special Olympics Virginia Polar Plunge**-Approximately 75 Deputies and Civilians, led by the Sheriff and Chief Deputies brave the cold February waters of the Atlantic Ocean to help raise money for Virginia Special Olympics. The 2010 Polar Plunge went down as the coldest plunge on record when a snowstorm hit the beach! Sheriff's Office Staff work throughout the year to assist the Virginia Special Olympics on how to garner funds to continue to make the Special Olympics and the Polar Plunge successful.

**Operation Smile -** Virginia Beach Sheriff's Office appointees took personal time out of his or her own schedules to repair a large VBSO tent that was replaced based upon its age. After restoring the tent to a usable condition, the tent was then donated to Operation Smile for their Haitian Relief program to provide much needed shelter to those who lost everything in the 2010 earthquakes in Haiti.

**DARE**- The DARE program consistently works with the children of Virginia Beach by providing a fun yet informative atmosphere to talk about the dangers of peer pressure, illegal drugs and gang activity. DARE volunteers attend a variety of local festivals to keep the public informed regarding our DARE program. They provide a familiar face at local parades, safety events, as well as classroom events. DARE officers at one local elementary school recently received the Virginia Beach Education Association "Village Award" for their commitment to educating children with their "Lunch Buddy Mentoring Program."

Official For A Day – Several Virginia Beach High School students became "officials for a day" through a program in recognition of National Student Leadership Week. The VBSO has been a regular participant in this program and this year was no different. The students from across the city were selected to spend half a day with Sheriff Stolle, Colonel Free, and Chief Schuster. They were provided the opportunity to see the inner-workings of a jail and to learn some background about what it takes to run such a complex facility.

**March of Dimes "March for Babies" -** Each year, the March of Dimes of Virginia Beach hosts a March for Babies walk. The Hampton Roads Event Coordinators count on the Virginia Beach Sheriff's Office volunteers to help coordinate the pick-up and drop off over 2000 sandwiches donated from local restaurants across the city for the event volunteers and fundraisers.

**Muscular Dystrophy Association -** Several VBSO deputies volunteer each year to assist the MDA with its annual "Lock Up" to raise money to fight the disease. Virginia Beach Sheriff's Office deputies "arrest" local celebrities who then are "locked-up" in the MDA's mock jail cell. Local celebrities are not "released from custody" until they "make bail" by calling their friends and colleagues for donations to the organization.

**Law Enforcement United** -23 members of the VBSO participated in the Inaugural Ride of Hope. This bicycle ride spanned over 252 miles within three days from Chesapeake, VA to the Nation's Capital. The ride raises money to help survivors of Law Enforcement Officers who were killed in the line of duty. It in addition to the difficulty of riding and training for a 252-mile bicycle ride, individuals were able to raise in excess of \$24,000 at the Virginia Beach Sheriff's Office alone.

**Pungo Strawberry Festival**- Virginia Beach Sheriff's Office appointees serve on the Pungo Strawberry Festival board in order to assist with ensuring a weekend of success for this family-friendly festival. Each year the VBSO provides volunteer parking attendants, ground crews, festival organizers and public relations for the Memorial Day weekend event. By doing so, the festival is able to provide thousands of dollars in scholarships to college-bound students as well as monetary assistance to area charitable organizations.

**Special Olympics Virginia "Torch Run"** –Virginia Beach Sheriff's Office Deputies are considered part of the "Guardians of the Torch" from Virginia Beach as they escort the torch to the Norfolk, VA line on foot. The Torch continues its journey to the summer games for the Virginia Special Olympics through the hands of Law Enforcement agencies across the Commonwealth. The VBSO provides runners, fundraising, as well as planning and logistics support to ensure that the Torch makes its way to Richmond safely.

**Kellam High School Senior Picnic** –The Virginia Beach Sheriff's Office provides graduating Kellam High School seniors with an end of the year picnic in June each year. Kellam High School is another Partner in Education school. The Virginia Beach Sheriff's Office provides hamburger, hot dogs, chips, sodas, and dessert to all of the seniors as a way to say "Congratulations and Good Luck."

Celebrate Life- The Virginia Beach Sheriff's Office volunteers pulled an all-nighter for a good cause-Kellam High School's Celebrate Life. After students at Kellam graduate they are given the opportunity to spend the night at a Lock-In all night party as a safe alternative to choosing alcohol as a way to celebrate their graduation. The VBSO provides security details throughout the night, while recent graduates are enjoying games, food, fun and the opportunity to win a number of great prizes generously donated by Virginia Beach businesses. Celebrate Life night encourages students to stay off the road after graduation.

**Hooked on Fishing-Not on Drugs!**-Deputies and civilian support staff volunteer to accompany local school children on a day of offshore fishing. Virginia Beach Sheriff's Office appointees work with the children to teach them how to be safe on the boat as well as teach them how to bait a hook, reel in their catch, and identify the species of their catch. The event, partially sponsored by the Billfish Foundation, selects children based on writing an essay about why "Drugs Aren't for Me."

**Ducks Unlimited** – The primary goal and purpose of Ducks Unlimited is to raise money to support the Virginia statewide initiative, which is to conserve forests, watersheds, and wetlands to increase breeding

habitat for ducks and geese. The VBSO and Undersheriff Free have been an integral part of their fundraising efforts for the past 5 years.

**Autism Awareness** – Appointees of the Virginia Beach Sheriff's Office volunteer regularly with individuals with autism in the community. This year appointees assisted with the Autism Awareness run by staffing water stations and serving as course marshals. Additionally the VBSO provides numerous volunteers for "Autism Buddies" which is a program, which provides a few respite hours a month to families of children with autism. VBSO appointees help with the supervision of these children while families of the children are able to leave their children in a safe environment.

**Senior Prom**-It is never too late to attend the prom if you are a VBSO employee! Each year sworn and civilian staff members help escort senior residents of Marion Manor Assisted Living Facility to their Senior Prom. They enjoy dinner, conversation, a dance or two and a memorable evening, complete with photographs to document this special day.

**Relay for Life**- Virginia Beach Sheriff's Office appointees walked in a "Relay Around the World" for the American Cancer Society's Relay for Life initiative this year. The Virginia Beach Sheriff's Office Team consisted of 20 people and raised money for the cause from bake sales, raffles, and restaurant nights.

Neptune Festival – In typical fashion the Neptune Festival marks the "end of summer" in Virginia Beach and VBSO appointees are always on hand to make sure the event runs smoothly. This year, the 37th Annual Neptune Festival drew the largest crowd in the history of the festival. The 90 degree temperatures somehow drew a larger than usual crowd and the VBSO was there to help maintain order and put on a great parade! The Virginia Beach Sheriff's Office Honor Guard and DARE Units were one of over 100 units marching in the parade, which even included the Governor.

National Night Out – Virginia Beach Sheriff's Office Deputies work with City Officials to provide a "National Night Out" in local parks and neighborhoods across the City. The intent of National Night Out is to have neighborhoods learn about safety and security and ways to curb crime that may be occurring in their area.

**United Way Day of Caring---**As part of the National Day of Caring, VBSO appointees work together each year to beautify a local school. Sheriff's Office appointees work with Strawbridge Elementary based on their needs in order to provide a welcoming environment to their faculty, staff, parents and children.

**Opening Day of School**: Each September, off-duty deputies volunteer to help at a Virginia Beach elementary school. The deputies assist nervous children with finding their classrooms; escort them from their school buses and aide teachers with last minute, first-day duties. Gladly, the principal always welcomes them back with a smile each year!

**Seatack Mentoring**- Deputies and civilian support staff mentor students at Seatack Elementary in Reading and Math. They help encourage students to pursue and enjoy reading through the Accelerated Reader program and at the end of the school year the students and their mentors (from the VBSO, local

legal community and local judiciary) participate in an end-of-year picnic. The event is designed to celebrate the students' successes and is hosted by the VBSO.

**Special Olympics Virginia Over the Edge** – Sheriff Stolle and Lieutenant C. Mapes raised a whopping \$2,296 and had the honor of sharing what many would consider a terrifying occasion: standing on top of a perfectly stable building 250 feet above the sidewalk and rappelling down to the bottom. Sheriff Stolle and Lt Mapes were two of about 50 people at the local event that raised over \$50,000 for the Special Olympics. Virginia Beach Sheriff's Office appointees also assisted the Special Olympics with planning, logistics, and fundraising throughout the year.

**Veterans Day Parade** – Coming from all over Hampton Roads, spectators and Veterans came out for the largest Veterans Day event in the area. The Virginia Beach Sheriff's Office provided float and parade participation as well as logistics support to make this day special for our local veterans.

**Mayflower Marathon** – Virginia Beach Sheriff's Office Deputies provide security for the annual Thanksgiving weekend food collection campaign, to benefit the Food Bank of Southeastern Virginia.

**Shop with A Cop** – Every year, VBSO Deputies take local children-in-need on a very special shopping spree. These children are paired with Deputies for an all-expense paid journey through a local store to select a few Christmas gifts for them. The best part? Many of these children are deeply concerned about picking out gifts for their siblings and parents and elect to spend a portion, or even ALL, of their money on others, in the true spirit of the season. Our local Fraternal Order of Police works to raise the funds along with many generous donations from our own VBSO appointees.

**Salvation Army's Christmas Stockings and Bear Drive** – It is a favorite holiday tradition at the VBSO when employees creatively design and dress stuffed bears and fill stockings for those less fortunate at Christmas. VBSO employees go to great expense to buy or create the bears' outfits. The bears are then returned to the Salvation Army and distributed to needy children throughout Hampton Roads.

**American Red Cross Blood Drive** – The VBSO- four (4) times a year VBSO employees roll up their sleeves to give the gift of life! The VBSO averages 65 + pints of blood during each drive. The VBSO has often led the city in the annual Mayor's Cup challenge by collecting the most pints of blood in one location at a given drive.

**J&A Racing Local Events** – The Virginia Beach Sheriff's Office provides volunteer course marshals, water stop attendants, security, and planning/logistics support to J&A racing for the Virginia is for Lovers 14k, Shamrock Marathon, Rock-n-Roll Half Marathon, Wicked 10k, and Santa 10-Miler. Each event is affiliated with a charity which J&A Racing split a portion of the proceeds with at the completion of each event.



**Committed to our Community** 

Kenneth W. Stolle Sheriff/High Constable

2010 Annual Report