

FORM FOR CLAIMING INCENTIVES UNDER AIM – POLICY

Whether attending single/ as a team? (Individual/ Team) No. of times availed incentive: 1/2/3

I. Personal Details of student (s):

Name of the Student	Reg. No.	Dept.-Yr-Sec	Contact No.	% of attendance	E-Mail.

Professional Body -1 (Name & Mem. No.)	Professional Body -2 (Name & Mem. No.)

II.Details:

Event Name/ Live Project	Organized By	Dates	Event Type	Title (Paper/Poster)

Statement of Purpose (150 words):

III. Budget Requested:

Sl.No	Head	Amount	Sl.No	Head	Amount
01	Registration Fees		02	TA & DA	
03	Innovative Project		04	Professional Body Membership	

Signature of the Student - 1	Signature of the Student - 2	Signature of the Student - 3	Signature of the Student - 4	Signature of the Student - 5
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Signature of the
Professional Body Coordinator (s)

Signature of the
Coordinator - SAC

Signature of the
HoD

CONSTITUTION OF EXPERT COMMITTEE – AIM POLICY – PROPOSAL NO:

Hon'ble Director, AITAM instructed the undersigned to constitute an expert committee to examine the AIM Policy proposal No._____ submitted by Mr./ Mrs./Miss._____ and team from the Dept. (s) _____ through SAC for novelty and sustainability of the idea.

Hence, the undersigned is pleased to constitute the following committee with a request to give their recommendations before _____ to process the request.

<u>Name & Designation of Member</u>	<u>Department</u>	<u>Signature</u>

Conditions: 01. Kindly check whether this proposal comes under AIM – Policy or not

02. Kindly check the scope, novelty and sustainability of the proposal/ idea.

03. Kindly suggest the budget allocations.

04. If the idea is exceptional, committee can recommend it favourable without looking at other things.

Signature of In charge, IIC

EXPERT COMMITTEE REPORT – AIM POLICY – PROPOSAL NO:

Based on the note issued by *In-charge (IIC)* on _____ the expert committee met to discuss the following matter on _____.

Title. & No. of AIM Policy Proposal: _____

Submitted by: _____

Name and Designation of Member	Dept.	Signature	Reasons for recommending / not recommending	Recommended Budget
			01)	
			02)	

Final comments: The proposal is recommended / not recommended under AIM – Policy. (Please ✓)

Remarks of the In-Charge IIC & Principal.

Based on the recommendation(s) of the committee the case is forwarded for financial support of Rs. _____.

Incharge, IIC

Principal

Director (R & D)

DIRECTOR