



In this first delivery, it is intended that students elaborate a document that includes the project charter and the scope definition for the HR Portal Project, using the template available.

Students should carefully read the the business case document that describes the business context from which arose the need for this endeavour and, based on that analyse, extract all the relevant information to this project.

Objective

Create a Project Charter Document

Define Project Scope

Required tasks

- ✓ First table shall include the identification of the group, the shift, and its elements (students who performed the work);
- ✓ Create the project charter using the available template;
- ✓ Define the project Work Breakdown Structure (WBS): complete the figure;
- ✓ Create the WBS dictionary describing all the WBS work packages.

Delivery instructions:

All groups must deliver a PDF file in Fenix, until **12:30 5th October** of 2019. The file name shall be: **GPI19-XX-EX1.pdf** (where XX is your group number).

Note: For all of those whose reports are not delivered on time and under the conditions mentioned above, their delivery will not be classified, nor will the students receive any feedback regarding their work.