



Documentation Part-time

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Summary: This document contains information about your opportunity during your studies to participate in a part-time professional activity.

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Chapter I

Foreword

"The deadliest weapon in the world is a Marine and his rifle. It is your killer instinct which must be harnessed if you expect to survive in combat. Your rifle is only a tool. It is a hard heart that kills. If your killer instincts are not clean and strong you will hesitate at the moment of truth. You will not kill. You will become dead marines and then you will be in a world of shit because marines are not allowed to die without permission. Do you maggots understand?"

Sergeant Hartman (Full Metal Jacket)

Chapter II

Overview

A good professional integration remains one of the fundamental objectives of the school. The curriculum is designed to put you in a businesslike situation, but nothing will match the business experience itself. This is why we wish to enhance to a certain extent the approach of students who engage in a part-time professional activity in parallel with their curriculum, via a dedicated project.

This part-time development project must meet the following requirements:

- It concerns a part-time activity of 4 days per week maximum. Full time students are not eligible.
- You can have several occurrences of this project (for example, a first one on a job 2d/week for 3 months, then a second one at 3d/week for 6 months): the total time worked that you can thus cumulate can go up to 130 days. Beyond that, you will no longer earn XP on the curriculum.
- In the case of an internship agreement, the legal limit of 6 months of internship per year must be respected. If in doubt, ask the corporate relations team.
- It will be appreciated that this period includes the 3 months of summer in order to make room for the selection pools.

An important reminder here, concerning the name "internship":

This word is commonly used in 2 cases, which should be recalled. With regard to the State (the legal system, the law, or something like that), an internship is a period of professional integration which is very strictly supervised and governed by an internship agreement. However, it turns out that "internship" is more often used in its broadest meaning, encompassing any professional period included in a training curriculum, regardless of legal status. The use of the word "internship" in this document will be that of its broadest form, and will therefore not necessarily imply the establishment of a convention of internship: it can be a CDD, CDI, etc....

There are two evaluations for each of these part-time periods that will be sent to your referent.

- The first, a mid-term evaluation, will be sent halfway through your work period.
- The second is an end of course evaluation, will be sent at the end of your contract. If you have signed a CDI, this evaluation will be sent on the date you indicated on the intranet as the end of your contract. It is therefore important that you indicate an end date of contract allowing you to be evaluated during your course.

This last evaluation will allow you to register for the peer-video sub-project which will be detailed below.

Chapter III

Legislation

For reasons of law, you cannot start working if your contract is not signed and uploaded on the intra. If you decided to do so, you would not be covered by any form of social protection and you would be considered to be working illegally (under the table). Needless to say, this must never happen. As a reminder, in the case of an internship agreement, it must be signed by yourself, a representative of the company and a representative of 42, because it is a tripartite agreement. Similarly, any amendment (extension or termination) must be signed by the same three parties.

For your part-time in company, we authorize the following contracts: CDD, CDI, internship agreement. Your period must be in all circumstances part-time.

Chapter IV

The Pedago

Part-time allows students who so wish to continue their education with a foot firmly anchored in professional life. A part-time job in parallel with your studies allows you to realize your abilities in a real environment, while continuing to refine your training through projects at school. This is also an opportunity to continue filling out your résumé after your first internship.

Part-time is an integral part of the curriculum and a project in its own right, but it is optional. The conditions of access are communicated on the project page, they can evolve according to the observations of the pedago.

The current conditions are:

- Successful completion of the First Internship project
- Be at least level 14.

Note that the internship project is not retro-active, we will not validate any type of contract after the internship (even with the agreement and support of a company).

Since it is part of your cursus, this course includes an evaluation. On the one hand, the tutor or referent completes a mid-term evaluation and a final evaluation, on the other hand, peer correcting applies to everyone's rendering: a video presenting the training period, uploaded on a site such as YouTube, Dailymotion, etc... and whose link is in a "video" file on your git rendering.

This video presents what happened during your internship, in 4 to 5 minutes. It must contain a presentation using the tool of your choice (Powerpoint, Keynote, Prezi, ...), as well as a miniature inlay of your person, at least in a bust, or even a foot. An intro / conclusion where only you appear is recommended. This video must have the professional side that a presentation to the board of directors of a large company would have. As much for the quality of your slides, your outfit, as the quality of the assembly and the realization. The content will follow some rules :

- There is a new member of the board of the company: you will have to reconstruct the global context of the company, the particular context, the stakes, the content and the results of the project(s) that you carried out during the internship. The new member, without a corporate culture, needs to understand what you are explaining.
- Seeking to promote people internally, the board is there to listen to YOU. It is your personal involvement in the project, your qualities, both technical and managerial (if appropriate) that interest them. It's up to you to convince them.

Chapter V

The C.R.

The Corporate Relations team is there to ensure the connection between students and companies. It operates at several levels.

First of all, it acts to facilitate students' search for internships. This is reflected in an approach with the school's partners to promote the submission of offers by companies. Also, conferences and workshops to help the right approach of the elements which constitute this research are proposed (CV, interviews, ...). Finally, Meetup or other events are proposed to put students in direct contact with companies looking for interns.

Whatever the type of contract used for your internship (internship agreement, fixed-term contract, permanent contract...), you must provide information relating to your internship (company details, legal status and internship subject) by completing the form on the intranet in the companies section and putting your signed contract online by uploading it. It is important to respect these instructions, they allow us a good follow-up of students in internship or at school.

Finally, the Corporate Relations team is there to serve as a link with the school during the internship. In case of problem, doubt, question, put the C.R. in the loop. We can both advise you, but also call you to order if necessary. Respect and trust between you and your business must work both ways. For example: the company must ensure correct working conditions. On your side, dress, behaviour, punctuality, must just as much be in line with expectations. Also, any signed contract is a legal commitment on your part. You cannot stop an internship because you do not like it, but only when the terms of the contract are not respected. The list is long, but you see the state of mind: be pro.

The entirety of these elements will be taken into account for the validation of your internship.