First Internship Documentation

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Summary: This document contains important information concerning the first internship during the 42 cursus.
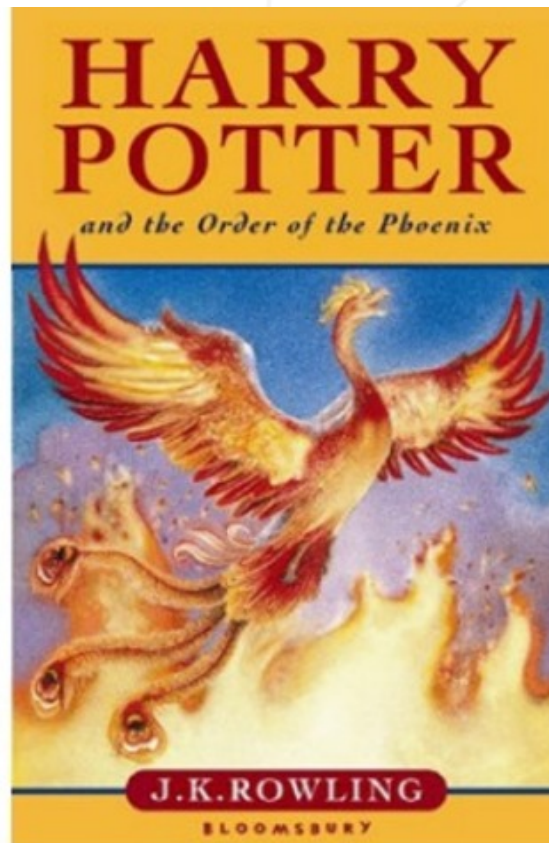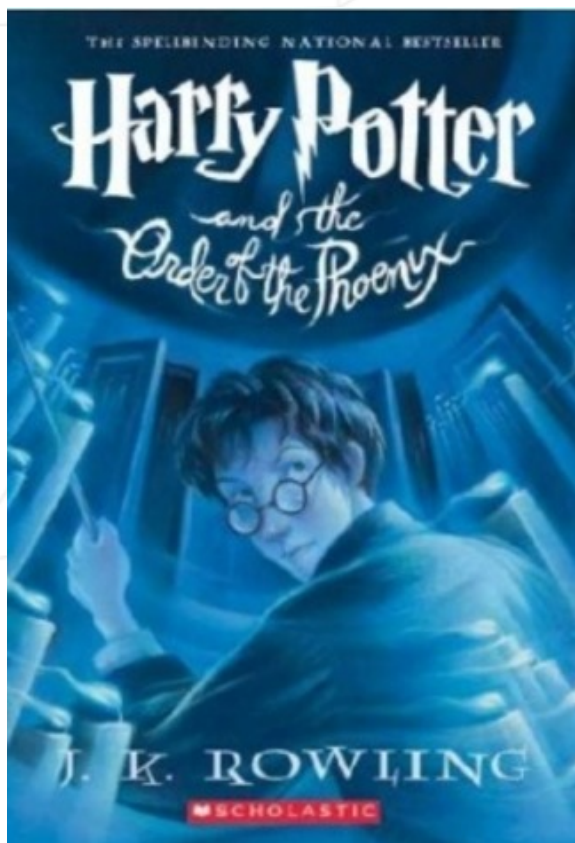
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Chapter I

Foreword

"Every great wizard in history has started out as nothing more than what we are now, students. If they can do it, why not us?"

-— Harry Potter, Harry Potter and the Order of the Phoenix

Chapter II

Overview

One of the fundamental objectives (and achievements) of the school is the ease and success of professional integration, but while the curriculum is designed to put you in situations similar to what happens in the work environment, nothing will match experience in "the Real World". This is why the 42 curriculum recommends periods of contract work.

The first period of contract work, dubbed "The First Internship", occurs within the first third of your schooling. At this point, you have acquired a solid foundation of the basics and it's time to test it in a company setting to mature your approach to programming. Don't worry if you feel that you do not "know enough" to go to work: we know from experience that you are fully capable in meeting the needs of these companies. You also do not have the vocation to be perfect in your technical knowledge, because this contract will also be a learning ground! Try it and you will be amazed.

This First Internship is a very important moment in your education - you will discover new horizons, see other things, and it will be an opportunity to set new goals and glean new motivations (career, startup, etc ... beyond the simple completion of projects that you do at school).

Your first Internship must meet the following requirements :

- The duration must be between 3 to 6 months

- The hour minimum must be at least 15 hours a week.

Chapter III

Registration

In order to qualify for the First Internship project, you must have met the following requirements:

- Reached Level 7 in the curriculum

- Validated the Beginner Exams by passing 5 with a score of 75 or above

- Optional, but recommended completion of at least one of the Capstone projects: Corewar, 42sh, RT, Doom Nukem, Hypertube

Once you have met these requirements, you can register to the Project.

When you have acquired an internship with a company, you can upload your contract on the Companies page on Intra (briefcase). Please keep in mind that this contract is an agreement between only you and the company that has offered the contract. That said, 42 Staff still highly recommend that you have multiple eyes look over the contract before signing.

We authorize the following contracts: a fixed-term contract (3 to 6 months), an open-ended contract, and internship agreement. A valid contract (submitted in a .zip format) must also contain the following:

- Start date (and end date) of your employment

- Company name

- Name of supervisor

- Job Title

- Compensation

For students who reside in the Nostromo Dormitory: While
registration to the First Internship project does not exempt you
from the Dormitory Requirements of 35 hours per week, 1 level per
month, and 2 exams per month, there are two options you can take:

(a) Committing to the job: You are given a 2 month clearance to
earn your wages (full exemption from Dormitory Requirements) but must
check out after the 2 months

(b) Committing to both: You must adhere to the Dormitory
Requirements, but one of the three requirements can be exempt - for
example, Taylor chooses option (b) but their job has weekly meetings
on Tuesdays mornings so they cannot attend the Exams. Taylor talks
to Bocal and receives approval for exemption from Exam. Taylor still
commits to the 35 hours per week and 1 level per month.

Please note that whichever option you decide, you must (1) register
to the Internship project, (2) upload your contract, and (3)
communicate your decision with Bocal or these clauses will not apply
to you.

Also, maybe you'll want to consider joining the 42 Alumni Network?
Contact the Bocal for more info!

Chapter IV

Turn-in and peer-evaluation

Since this project encompasses a large portion of your technical training and further advances your education, this project requires several evaluations. During your internship, your supervisor will complete a mid-term evaluation and a final evaluation that is shared with you and 42.

- The first, mid-term evaluation, will be sent halfway through your work period.

- The second, end-of-term evaluation, will be sent one week before the end of your contract. If you have signed an open-ended contract, this evaluation will be sent one week before the date you indicated on the intranet as the end of your contract. It is therefore important that you indicate a date of end of contract allowing you to be evaluated during your course. Generally, it is recommended that you specify a duration of 6 months.

This last evaluation from your supervisor will allow you to subscribe to the peer-video project. For this project, your 42 peers will complete an evaluation based off of a video recording of you.

For the Peer-Video Project, you must:

- Record a video of you present about your internship

- Upload this video onto a website (Dailymotion, YouTube, etc)

- Push a file named "video", with the video URL inside, to your git.
```
$cat video
https://youtu.be/dQw4w9WgXcQ
```

- The video must be 4 - 5 minutes long

- It must contain a presentation using the tool of your choice (Powerpoint, Keynote, Prezi, Canva...)

- The video must include a miniature inlay of you, at least from head to shoulders

- The state of your presentation, speech, and outfit should be professional and the video-editing and -production should be high quality (worthy of presenting)

- The contents of the video must be related to what happened during your internship (that you are able to share). You must explain, in your own words, the mission of the company and the project(s) you contributed to during your time there, including, if possible, the issues and results of those projects.