



ENGLISH LANGUAGE CENTRE (ELC)

ASSIGNMENT BRIEF

MODULE CODE	: ENG 613
MODULE NAME	: ENGLISH I
SEMESTER	: 2403
MODULE LEADERS	: Ms. Gita Nursinta Dewi Ms. Shalini Argellan Ms. Lithya Kerisnan

This is your assignment brief which outlines what you need to do as well as the due date(s) and assessment procedure(s).

You are required to write a **descriptive essay** which should comprise the given guidelines. Use the outline provided to draft your essay. **Refer to “Q skills for Success 3. Pp.1-46 and pp. 49-52** to write your essay and to have self-assessment on your essay before submitting it.

Choose one of the following topics:

1. Your best childhood memory
2. A member of your family
3. Your first experience with a foreign culture
4. The most beautiful place you have ever visited

Important guidelines that must be followed:

1. This is an individual essay.
2. Your assignment must be type-written.
3. Your essay must follow the outline/draft that you have discussed with your lecturer; and the draft must be attached in the assignment.
4. The essay consists of at least 1000 words.
5. The font used : Times New Roman
Font size : 12
Spacing : 1.5
6. Margin: 1 inch margin all around (top, bottom, left, and right of the page).
7. Include a cover with Lincoln Logo, your full name, student ID, student IC number/Passport number, and name of lecturer.
8. Include the assignment brief in your assignment.
9. Your assignment must be taped at the side with plastic cover.
10. Plagiarism is strictly forbidden (NOT ALLOWED). Do not copy and paste documents from the internet, or from your friends.
11. The due date for the submission of your assignment is **the 14th of June 2024**; and the presentation will be done on the same day.
12. The written assignment carries 20% mark and presentation carries 15% mark.
13. Please provide a hardcopy of both your written assignment and your slides during your assignment presentation.

Outline for your descriptive essay.

1. Introduction

- A. Hook: Grab the reader's attention with an interesting statement, question, or anecdote.
- B. Background Information: Provide background information to help set the scene.
- C. Thesis Statement: Clearly state what you will be describing and why it is important.

2 . Body Paragraph 1

- A. First Feature: Describe the first feature or aspect of the subject in detail.
- B. Sensory Details: Use sensory details, such as sights, sounds, smells, tastes, and feelings, to bring the description to life.
- C. Supporting Evidence: Provide evidence to support the description, such as facts, examples, or anecdotes.

3 . Body Paragraph 2

- A. Second Feature: Describe the second feature or aspect of the subject in detail.
- B. Sensory Details: Use sensory details, such as sights, sounds, smells, tastes, and feelings, to bring the description to life.
- C. Supporting Evidence: Provide evidence to support the description, such as facts, examples, or anecdotes.

4 . Body Paragraph 3

- A. Third Feature: Describe the third feature or aspect of the subject in detail.
- B. Sensory Details: Use sensory details, such as sights, sounds, smells, tastes, and feelings, to bring the description to life.
- C. Supporting Evidence: Provide evidence to support the description, such as facts, examples, or anecdotes.

5 . Conclusion

- A. Restate Thesis: Restate the thesis statement in a new and interesting way.
- B. Summary of Key Points: Summarize the key points of the description.
- C. Closing Thoughts: Provide a final thought or observation about the subject.

6 . Revisions: Review the essay to make sure it flows well, is organized, and effectively conveys the desired description.

Guidelines for your presentation.

1. Please use Microsoft PowerPoint (Not MS Word).
2. Please ensure that the number of slides is not more than 10.
3. Please make sure your slides have points and not sentences.
4. Suggested sequence of your slides :-
 - a. Thesis Statement
 - b. Body paragraphs (Must be at least three body paragraphs)
 - Examples
 - Definitions
 - c. Conclusion